

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
MARCH 21, 2024**

The Board of Park Commissioners met on this date, Thursday, March 21, 2024, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Yvette M. Ittu, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Wade Steen, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 24-03-028: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the minutes from the Regular Meeting of February 15, 2024, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Wade Steen, presented a Comparative Summary of Revenues & Expenditures 2024 vs. 2023 Year-To-Date, and for the Month Ended February 29. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages 100690 to 100697.

ACTION ITEMS.

(a) 2024 Budget Adjustment No. 3

(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #3 3/21/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ 225,000	\$ 76,095 A	\$ 70,761,926
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	241,250	35,549 B	22,216,745
53	Contractual Services	17,161,050	2,919,032	20,080,082	190,513	9,563 C	20,280,158
54	Operations	31,109,745	3,763,826	34,873,572	23,487	216,669 D	35,113,728
	Operating Subtotal	140,124,067	7,230,364	147,354,431	680,250	337,876	148,372,557
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 200,000 E	1,200,000
572	Capital Construction Expense	27,875,059	13,556,329	41,431,388	41,322,718	298,346 F	83,052,452
574	Capital Equipment	6,394,036	2,207,611	8,601,647	503,756	223,419 G	9,328,822
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	150,000	-	2,760,632
	Capital Subtotal	37,869,095	15,874,871	53,743,966	41,976,474	721,765	96,442,205
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 42,656,724	\$ 1,059,641	\$ 244,814,762

An explanation of adjustments, by category, can be found on pages **100698** to **100701**. The net effect of all adjustments is an increase of \$1,059,641 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 24-03-029: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve 2024 Budget Adjustment No. 3 for a total increase of \$1,059,641 as delineated on pages **100698** to **100701**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (b) ***Request for Approval of Modified 2024 Rates and User Fees***
(Originating Sources: Wade Steen, Chief Financial Officer/Christopher W. Kuhar, Zoo Executive Director)

The Board approved the 2024 Rates and User Fees Schedule on October 19, 2023 pursuant to Board Resolution No. 23-10-156 and approved revisions to certain Police fees on January 18, 2024 pursuant to Board Resolution No. 24-01-007. The Schedule includes the ability to make reasonable modifications to certain golf and enterprise rates and fees based on market conditions. Staff requests a modification to the Zoo Rates and User Fees to include that same flexibility to address market conditions as set forth in the modified Zoo Rates and User Fees included herein (see pages **100702** to **100703**). The remainder of the 2024 Rates and User Fees Schedule shall remain as approved on October 19, 2023 and January 18, 2024.

- No. 24-03-030:** It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the Modified 2024 Rates and User Fees Schedule for the Zoo as included herein.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (c) ***Club Metro 2024 Financial Request***
(Originating Sources: Charlie Rosol, Club Metro President/Aulbrie Kitson, Club Metro Treasurer)

Background

Club Metro, the non-profit employee club for Cleveland Metroparks, wishes to extend appreciation to the Board of Park Commissioners for its financial support of \$6,500 in 2023.

With financial support in 2023, Club Metro helped support employee activities through networking/social events (employee picnic, holiday party, tobogganing, etc.), charitable events, and support of Charity Choice.

Club Metro's 2024 membership currently includes 175 Cleveland Metroparks employees and retirees.

In 2023, Club Metro earned \$9,854.99 from activity fees and \$7,720.00 from membership dues from current/new employees and retirees (at \$40.00/employee). An agreed upon procedures (AUP) engagement was performed for the year ended December 31, 2023. An AUP is an attestation engagement that involves performing specific procedures and reports any findings without providing an opinion or conclusion. The procedures performed included: reconcile the December 31, 2022 and December 31, 2023 cash balances to bank statements; review and trace individual revenue transactions appearing in Club Metro accounting records to bank statements to validate the source and

ACTION ITEMS (cont.)

amount of at least 75% of all receipts and disbursements recorded in 2023; review randomly selected receipt and expense transactions for propriety, including appropriate approval and documentation, and correct financial state classification; reconcile all amounts presented on the Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Balance of Club Metro to underlying accounting records, and note any activities subject to unrelated business income tax, excise tax or other tax, and review whether required filings with tax authorities are up to date. The AUP engagement was performed by Cleveland Metroparks Finance Staff and is on file with Club Metro President Charlie Rosol, Treasurer Aulbrie Kitson, and Cleveland Metroparks Chief Financial Officer Wade Steen, with no irregularities reported. As of December 31, 2023, the current treasury balance is \$4,205.91.

Activities planned for 2024 may include but are not limited to: volunteer work at the Greater Cleveland Food Bank, a summer picnic, a holiday party, float the river, hayride, and more. Members are given weekly discounts to over 100 various companies through membership in the Best Benefits Club (BBC).

No. 24-03-031: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize payment of \$6,500 to Club Metro for 2024, with Club Metro's pledge to match the funding of \$6,500 through membership dues and fees.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(d) *Authorization to Submit a Grant Application and Commit Funds: Outdoor Recreation Legacy Partnership (ORLP) Program – Irishtown Bend Park*
(Originating Sources: Natalie Ronayne, Chief Development Officer/Sean E. McDermott, P.E., Chief Planning & Design Officer/Kristen Trolio, Director of Grants)

The Outdoor Recreation Legacy Partnership (ORLP) Program provides funds to acquire and/or develop land for outdoor recreation. The program funds projects in designated "Urbanized Areas" as defined by the U.S. Census Bureau. The program is funded by the National Park Service and in the State of Ohio, the program is administered by the Ohio Department of Natural Resources (ODNR).

Cleveland Metroparks, in partnership with LAND studio ("LAND") has submitted an application to ODNR for consideration under the ORLP to construct components of the future Irishtown Bend Park. Irishtown Bend is a hillside located in the city of Cleveland, just south of Lake Erie, on the west bank of the Cuyahoga River. For over 40 years, Irishtown Bend has been slipping into the Cuyahoga River; this potential catastrophic collapse would block the Cuyahoga River's federal shipping channel that supports over \$4 billion of economic activity annually. This imminent issue has catalyzed a partnership between nonprofit, for-profit, and government entities in Northeast Ohio, including Cleveland Metroparks and LAND, which has led to a \$65 million stabilization project

ACTION ITEMS (cont.)

along the hillside that commenced in mid-2023. Once completed, the stabilized hillside will provide an opportunity to create a ±25-acre public waterfront park connecting Cleveland residents and visitors to 101+ miles of regional trails and greenspaces, to the Cuyahoga River, and to Lake Erie.

Plural Studio was hired to develop designs for the future Irishtown Bend Park and the current cost estimates are based on these publicly vetted designs. Cleveland Metroparks requests funds through ORLP for park components, including amphitheater and overlook plazas, picnic areas, open space, play areas, and a boardwalk. This request also includes necessary site preparation and finishes such as irrigation and landscaping. Cleveland Metroparks has already secured \$3.3M from the federal Congestion Mitigation and Air Quality Improvement Program to construct the portion of the Lake Link Trail that traverses Irishtown Bend. The park development components will complement this work. The match, as indicated below, for this grant request has been secured and/or is pending through LAND studio.

The project costs are as follows:

Outdoor Recreation Legacy Partnership Program (50%)	\$10,812,401
<u>LAND studio (50%)</u>	<u>\$10,812,401</u>
TOTAL Project Cost	\$21,624,802

The required resolution is on page **100704**.

No. 24-03-032:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance in the amount of ±\$10,812,401 through the Outdoor Recreation Legacy Partnership program as described above; to authorize and agree to obligate the required matching funds as described above and all funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (e) ***Authorization to Submit a Grant Application and Commit Funds: Outdoor Recreation Legacy Partnership (ORLP) Program – Cuyahoga Riverfront Property Acquisition***
(Originating Sources: Natalie Ronayne, Chief Development Officer/Kyle G. Baker, Director of Real Estate and Senior Assistant Legal Counsel/Stephanie Kutsko, Senior Real Estate Manager//Kristen Trolio, Director of Grants)

The Outdoor Recreation Legacy Partnership (ORLP) Program provides funds to acquire and/or develop land for outdoor recreation. The program funds projects in designated “Urbanized Areas” as defined by the U.S. Census Bureau. The program is funded by the National Park Service and in the State of Ohio, the program is administered by the Ohio Department of Natural Resources (ODNR).

Cleveland Metroparks has submitted an application to ODNR for consideration under the ORLP to acquire via fee simple title a ±4.5-acre property (Permanent Parcel Numbers: 003-05-013; 003-05-014; 003-05-020) currently owned by the Ontario Stone Corporation (“Property”). The Property is located directly on the ship channel at the mouth of the Cuyahoga River at its confluence with Lake Erie in the city of Cleveland and is directly across the road/railway from Cleveland Metroparks Wendy Park in Lakefront Reservation (see map page **100705**). Acquisition and future restoration of the Property by Cleveland Metroparks is a unique opportunity to reclaim industrial land along the Cuyahoga River. Cleveland Metroparks has identified the Property as an important acquisition as it provides a protection and restoration opportunity along the Cuyahoga River and will add greenspace to an area identified as an Environmental Justice area and in a disadvantaged census tract as defined by the Climate & Economic Justice Screening Tool.

Cleveland Metroparks requests \$3,000,000 toward acquisition of the Property. Based on a verbal assessment from an Ohio Department of Transportation (ODOT) certified appraiser who is familiar with the Property and surrounding comparables, the approximate appraised value of riverfront parcels in this area is \$30.00/sf; the Property is approximately 196,020sf which results in a market value of approximately \$5,880,600. Additional budget items include appraisal and review appraisal fees, title, Phase I and II assessments, and closing costs.

The project costs are as follows:

Outdoor Recreation Legacy Partnership Program (50%)	\$3,000,000
Cleveland Metroparks (50%)	<u>\$3,000,000</u>
TOTAL Project Cost	\$6,000,000

The required resolution is on page **100706**.

- No. 24-03-033:** It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance in the amount of ±\$3,000,000 through the Outdoor Recreation Legacy Partnership Program as described above; to authorize and agree to obligate the required matching funds as

ACTION ITEMS (cont.)

described above and all funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Mill Stream Run Reservation: Authorization to Submit Grant Application and Commit Funds – Recreational Trails Program***
(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Director of Grants)

The Recreational Trails Program (RTP) is a cooperation between the Ohio Department of Natural Resources and the Federal Highway Administration to fund trail projects in the State of Ohio. Eligible projects under RTP include the construction of connector and loop trails and trailheads, as well as maintenance and repairs to existing trails. Cleveland Metroparks received funds from this program in 2018 for construction of the Engle Road Connector Trail in Big Creek Reservation, in 2020 for construction of the Eastern Ledge Trail on the K. Hovnanian property in Euclid Creek Reservation, and in 2022 for the Garfield Pond Loop Trail.

Cleveland Metroparks has submitted an application to the 2024 RTP for construction of the Wallace Lake Loop Trail. This project will complement the in-process construction of the new concession building, restrooms, and outdoor classroom at Wallace Lake. The paved, 10-foot-wide trail will traverse the Wallace Lake Picnic Area to connect the amenities throughout the site. This project will formalize connections from Wallace Lake to the existing all-purpose trail system in Mill Stream Run Reservation and includes two at-grade crosswalks over Valley Parkway. The trail will fully comply with ADA standards to ensure accessibility for all guests.

The proposed project budget for Cleveland Metroparks 2024 RTP application is below:

Recreational Trails Program	\$150,000
<u>Cleveland Metroparks</u>	<u>\$ 30,000</u>
TOTAL:	\$180,000

The required resolution is on page **100707**.

- No. 24-03-034:** It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$150,000 through the Recreational

ACTION ITEMS (cont.)

Trails Program as described above; to authorize and agree to obligate the required matching funds of ±\$30,000 and all funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
 Nays: None.

- (g) ***Resolution to Accept Grant and Commit Matching Funds – Ohio Department of Natural Resources Boating Safety Education Grant***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Mary Rouse, Director of Outdoor Experiences/Rachel Nagle, Outdoor Recreation Manager/Kristen Trolio, Director of Grants)

Cleveland Metroparks has been awarded \$30,000 from the Ohio Department of Natural Resources (“ODNR”) Boating Safety Education Grant program to support its Division of Outdoor Recreation. The grant funds will be used to support paddling and sailing programs in urban areas in the Park District. Specifically, funds will outfit the new paddling hub at the restored Garfield Park Pond with new kayak/stand up paddleboard storage racks and an updated fleet of various sizes of stand up paddleboards. Funds will also be used to purchase youth specific sailboats for Lakefront Reservation programming and for advanced kayak instructor training. Cleveland Metroparks’ cost share for the grant is \$10,000 to be paid as in-kind salaries for existing program staff from the Division of Outdoor Recreation.

The project costs are as follows:

ODNR	\$30,000
<u>Cleveland Metroparks (In-kind)</u>	<u>\$10,000</u>
TOTAL Project Cost	\$40,000

The required resolution is on page **100708**.

- No. 24-03-035:** It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve the adoption of the resolution to accept the funds from the Ohio Department of Natural Resources through the Boating Safety Education Grant program in the amount of ±\$30,000 as described above; to authorize and agree to obligate the funds required to satisfactorily complete the proposed projects under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other

ACTION ITEMS (cont.)

documents as may be required to accept the grant award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(h) *Professional Services Agreement – RFQu #6701 – Hawthorn Parkway Bridge Replacement, South Chagrin Reservation – Professional Construction Inspection Services for Cleveland Metroparks*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Christopher Papp, P.E., Civil Engineer/Michele Crawford, Project Development Manager)

Background

On November 3, 2022, Cleveland Metroparks issued a Request for Qualifications (RFQu #6701) for interested parties to submit qualifications for Professional Consulting Services for Cleveland Metroparks Construction Inspections, Park-wide for a maximum period of 6 years, through 2029. Construction projects subject to this program are distributed throughout all eighteen (18) reservations comprising the Cleveland Metroparks system. Fee proposals were to be requested on a project-by-project basis by the consultant deemed most qualified for the project scope as the projects are individually identified.

RFQu Response and Analysis

Cleveland Metroparks staff prepared RFQu #6701 and requested that the respondents demonstrate qualifications relative to anticipated project scopes, which includes providing comprehensive inspection and testing services on capital projects and federally funded transportation projects. The professional services RFQu yielded nine (9) responses from highly qualified consultant teams. Statements of qualifications were reviewed by a panel of Cleveland Metroparks staff, including Keith Carney, Michele Crawford, Sean McDermott, and Chris Papp, pursuant to O.R.C. 153.69.

Cleveland Metroparks	
Professional Consulting Services for Cleveland Metroparks Construction Inspections, Park Wide RFQu #6701	
Professional Service Firms	Short List
Answer Advisory	
CTL Engineering	
DLZ	X
Environmental Design Group	
GPI	X
Hill International	
Thrasher	
Terracon	
Quality Control Inspections, Inc. (QCI)	X

ACTION ITEMS (cont.)

Through an independent evaluation of the qualifications, the review panel determined a short list of three firms and requested interviews to become familiar with key personnel and understand the general project approaches and ability to meet stated objectives.

Following the interviews, Quality Control Inspections, Inc. (“QCI”), DLZ, and Greenman-Pedersen, Inc. (“GPI”) were the top-ranked firms. These selected teams have vast project experience and familiarity with upcoming capital project service scopes and can provide services for construction inspection and administration, project inspection, structural inspection, coatings inspection, traffic signal and lighting inspection, soils and aggregate inspection, construction engineering level 1/construction management, and construction engineering level 2 services as requested. QCI, GPI and DLZ have a strong corporate history and offices in Northeast Ohio. Furthermore, each selected firm has completed multiple project inspections of the scale and complexity of those that Cleveland Metroparks anticipates in the future and as a part of the RFQ. It was the consensus of the selection team that these firms all had qualifications and personnel that would benefit Cleveland Metroparks as it manages and inspects capital projects.

Proposal Analysis

Short-listed firms will be invited to submit pricing proposals to Cleveland Metroparks on a per project basis. A proposal was requested from GPI for Hawthorn Parkway Bridge Replacement (“Project”), a federally funded Local Public Agency (“LPA”) administered project in the South Chagrin Reservation. Due to the Project parameters, GPI was deemed most qualified for the Project of the three (3) short listed firms. GPI has personnel available with extensive experience with bridges, railroad coordination and ODOT LPA projects. GPI proposed a not-to-exceed cost of \$189,451 billed hourly which will cover the following items:

- Schedule and administer all progress meetings
- Review and approve the contractor’s schedule
- Administer the submittal process, DBE documentation interviews, and project bill of materials
- Establish and update the LPA files and support information
- Organize all close out documentation and following through on any ODOT audit deficiencies
- Provide active contract administration and full-time on-site observation and documentation of the contractor’s work
- Complete daily construction activity reports
- Track weather conditions, materials, labor and equipment
- Collect all material documentation
- Utilize the project bill of materials (PBOM) to monitor and control the materials
- Schedule verification testing as needed and required
- Review and provide recommendations for project invoices, request for information and construction disputes
- Hourly rates vary from \$95/hr for a Structures Inspector to \$175/hr for a Project Manager or Construction Engineer Level 2

ACTION ITEMS (cont.)

No. 24-03-036: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreement for Hawthorn Parkway Bridge Replacement, as per RFQu #6701, in the South Chagrin Reservation with **Greenman-Pedersen, Inc.**, in the **amount not to exceed of \$189,451** for construction administration and inspection services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant to the associated proposal dated February 13, 2024.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

- (i) ***Professional Services Agreement RFQu #6402, Amendment No. 8 Contract 1488 – Bridge Inspection and Engineering Support Program, 2019 to 2024; 2024 Bridge Inspections and Summary Reports Proposal***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Christopher J. Papp, P.E., Civil Engineer/Sara Byrnes Maier, Principal Planner)

Background

The State of Ohio requires governmental entities to have an annual bridge inspection program for all bridges used by public vehicles. The Ohio Department of Transportation (ODOT) requires that the inspections be performed by an organization qualified and certified by ODOT to perform such work. An annual condition report for each roadway bridge is required to be uploaded to an ODOT database. Cleveland Metroparks' program also includes bridges that carry maintenance vehicles, golf carts, all-purpose trails (APTs), and several selected foot trail bridges that have longer spans or unique construction at least once every five (5) years. Please note that this is the last year of the 6-year contract. We will be evaluating qualified engineering firms this year for the next 6-year contract.

On March 14, 2019 (Board Resolution No. 19-03-037), the Board of Park Commissioners approved a contract with Arcadis US, Inc. (Arcadis) pursuant to RFQu #6402 for bridge inspection and/or bridge rehabilitation/replacement engineering design services for the period from 2019 through 2024. To date Arcadis has performed the required inspections for the 2019, 2020, 2021 and 2022 inspection years. The cost to provide the inspections was \$54,910 for 2019, \$93,070 for 2020 with an amendment of \$7,500 to provide specific additional load rating calculations as requested by ODOT (Amendment No. 1), \$69,105 in 2021 bridge inspections (Amendment No. 2), \$206,100 for bridge inspections and design in 2022 which included \$131,550 for Hawthorn bridge design (Amendment No. 3), \$23,400 to develop the 2022 Municipal Bridge Program applications (Amendment 4) and \$25,900 to develop the 2023 interim round Municipal Bridge Program applications (Amendment 5), \$151,780 in 2023 bridge inspections (Amendment No. 6), and \$25,270 to develop the 2023 second round Municipal Bridge Program applications (Amendment 7). To date, the contract amount plus all amendments (Amendments 1 through 7) equal \$657,035.

ACTION ITEMS (cont.)

The completed 2023 bridge inspections included forty-nine (49) ODOT rated bridges that receive an annual inspection. In 2024 we anticipate ODOT will be performing inspections on thirty-four (34) bridges and Arcadis will be including those findings in the annual inspection report and rehabilitation plan, in addition to inspecting the balance of the ODOT rated bridges.

Amendment No. 8

Given the need for the annual inspections and related bridge engineering services a proposal was requested from Arcadis. As a result of the proposal, the scope of Amendment No. 8 covers the required annual bridge inspections and reporting for 2024 of the Park District's ODOT rated structures, five (5) year bridge capital plan and on-call services as well as several if authorized services noted below.

2024 Annual Inspection Tasks included in Proposal

A proposal was requested from Arcadis to prepare the inspections, complete the necessary work for recording with ODOT and other services as needed. The proposed consulting fees of \$155,320 cover the below scope:

Base Scope:

- Annual ODOT Structural Number Bridge Safety Inspections (15 Bridges) and Site Visits (\$19,340)
- 2024 Annual Bridge Inspection Report - 49 ODOT SFN Bridges (\$22,370)
- On-Call Response to Bridge Condition Events (\$16,180)

If-Authorized Services:

- Annual Park-Wide Maintenance Program (drawings, specifications, estimates) (\$35,790)
- Five (5) Year Capital Repair and Rehabilitation Plan Update (\$22,540)
- Park Manager Inspection Training (\$9,910)
- Reservation Manager Meetings for In-house Repairs (\$4,560)
- Municipal Bridge Funding Application Assistance (\$24,630)

No. 24-03-037:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to execute RFQu #6402, Amendment No. 8 with **Arcadis US, Inc.**, for professional services as summarized above, for an additional not-to-exceed amount of \$155,320, resulting in a **total revised contract amount not-to-exceed of \$812,355** in a form acceptable to the Chief Legal and Ethics Officer, pursuant to a proposal dated March 6, 2024.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (j) ***Amendment No. 2 – Contract #1725 – Professional Services Agreement – West Creek Greenway – West Creek Reservation – Professional Design Services***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Michele Crawford, Project Development Manager/Andrew Stahlke, Project Developer)

Background

On September 19, 2023, Cleveland Metroparks entered into a contract with E.L. Robinson Engineering of Ohio Co. (“ELR”) pursuant to Request for Qualifications (RFQu) #6753 for professional design services for the West Creek Greenway (“Project”) at West Creek Reservation. Cleveland Metroparks has managed design of the Project and ELR has provided structural design for a trail bridge over West Creek. Through a partnership between Cleveland Metroparks, the City of Parma, and West Creek Conservancy, the Project’s desired outcome is to create an interconnecting 0.4-mile trail linking multiple neighborhoods in the City of Parma to West Creek Reservation, and is funded through a \$560,000 CMAQ grant and a \$729,310 Clean Ohio Trails Fund grant. The majority of trail design and project coordination is being completed by Cleveland Metroparks staff with augmentation of specific design scopes by design partners (i.e., bridge design). Final design will be completed by the end of 2024 and construction is expected to begin in the spring of 2025.

The contract with ELR for prefabricated bridge design criteria and detailed plans for abutments and substructure for the bridge over West Creek was established at \$49,669 via RFQu #6753 which is intended for professional design services contracts below \$75,000. With the need for additional services the contract value will exceed \$75,000.

During development of preliminary bridge cost estimates, it was determined that a designed multi-span steel beam bridge was significantly more cost-effective than a single-span prefabricated bridge. ELR was requested to provide a proposal to produce detailed plans for the steel beams, deck, and piers for the new bridge concept and to develop a hydraulic model to analyze the impacts of bridge piers within the West Creek floodplain. The contract was amended on February 26, 2024 by \$25,057 to establish a new total of \$74,726. Board action was not required for Amendment No. 1 as the total contract amount remained below \$75,000.

Amendment No. 2

ELR was requested to provide a proposal for additional if-authorized services to include bridge pier design updates, hydraulic analysis updates, and construction services. The pier design update is requested in order to consider a design with a smaller footprint pier and the hydraulic analysis update is requested to determine the impacts of trail alignment modifications which increase the number of mature trees that are preserved. Construction services include shop drawing review, bidding services, and onsite meetings as required. ELR is prepared to continue to coordinate with the selected contractor and Cleveland Metroparks through Project completion.

ACTION ITEMS (cont.)

Proposal Analysis

A proposal was requested from ELR to continue professional services for the Project scope as described above. ELR’s proposed if-authorized not-to-exceed cost of \$18,624 will cover the following scope items:

Scope of Services	Fee
Bridge Pier Design	\$6,022.00
Hydraulic Analysis	\$2,679.00
Construction Phase Services	\$9,923.00
Scope of Services Total for Amendment No. 2	\$18,624.00
Previous Contract Amount	\$74,726.00
NEW Scope of Services TOTAL	\$93,350.00

No. 24-03-038: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the Chief Executive Officer to execute Amendment No. 2, as per RFQu #6753, with **E. L. Robinson Engineering of Ohio Co.**, for professional services as summarized above, for an additional not-to-exceed amount of **\$18,624, resulting in a total revised contract amount not-to-exceed of \$93,350** for professional services as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated March 11, 2024.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

(k) ***South Chagrin Reservation – Solon to Chagrin Falls Trail – Phase 2: Authorization of Grant Submittal to Clean Ohio Trail Fund***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Principal Planner)

Cleveland Metroparks proposes to submit a grant application to the Ohio Department of Natural Resources (“ODNR”) Clean Ohio Trail Fund (“COTF”) Program to design and construct Phase 2 of the Solon to Chagrin Falls Trail. This ±0.3-mile all purpose trail (“APT”) connector including a new bridge over the Aurora Branch of the Chagrin River will link the end of Phase 1 at the City of Solon-Village of Bentleyville corporate line to the existing Cleveland Metroparks trail to Chagrin Falls at Chagrin River Road.

Background

Cleveland Metroparks’ *Second Century of Stewardship System Plan* identifies “Connections” as one of six core goals of the agency. To achieve this goal, staff collaborate on and are involved in community master planning and trail planning efforts to develop neighborhood connectors as well as regionally significant trails.

ACTION ITEMS (cont.)**Phase 1**

The City of Solon and the Cleveland Metroparks entered into a collaborative Project Development Agreement (“PDA”), effective March 24, 2022, which established the formal partnership and responsibilities of the parties towards the mutual development of the Solon to Chagrin Falls Phase 1 Project (Board Resolution No. 21-12-182). Phase 1 includes the design and construction of a 10’ wide paved all-purpose trail that will connect Solon to Chagrin Falls from SOM Center Road to the northern corporation line along the former Wheeling and Lake Erie Railroad Company corridor. Phase 1 includes trail development, trailhead development, amenities, supporting infrastructure, bridges and related or complementary work. On December 6, 2023, the PDA was amended to reflect updated Project conditions. Subsequently, Solon established the maximum expenditure on the trail portions of the project at \$5,985,500. The target construction start date is May 2024 and completion during summer 2025 is anticipated for Phase 1, barring any unseasonal weather or material procurement delays.

As a condition of the Phase 1 PDA, Cleveland Metroparks committed to completing Phase 2 of the project within 12 months of completion of Phase 1, or approximately summer 2026. A map of Phase 2 of the Solon to Chagrin Falls Trail is referenced on page **100709**.

Current Request

Cleveland Metroparks seeks \$500,000 in construction funding for the Solon to Chagrin Falls Trail Phase 2 from the Ohio Department of Natural Resources Clean Ohio Trails Fund. The total cost of design and construction for Phase 2 is approximately ±\$1,555,000. Match will be provided through Cleveland Metroparks and/or private funds.

No. 24-03-039:

It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize and agree to submit an application to the Ohio Department of Natural Resources for funding assistance from the Clean Ohio Trail Fund grant program in the amount of \$500,000 for the above listed Solon to Chagrin Falls Trail Phase 2 project; upon grant award notification, to authorize and agree to obligate matching funds, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **100710**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (l) ***Change Order No. 1 – Contract No. 1729 – Cleveland Metroparks Garfield Pond Program Center, Garfield Park Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Seth Keller, Project Manager/Michele Crawford, Project Development Manager)

Background

On September 12, 2023 sealed bids were received for Bid #6782 Cleveland Metroparks Garfield Pond Program Center (the “Project”). On September 21, 2023, the Board of Park Commissioners awarded a contract to Schirmer Construction LLC (“Schirmer”) as the lowest and best bidder for the Project in a not to exceed amount of \$1,856,000 (Board Resolution No. 23-09-149). At the time of the Board’s award, only the building construction of the Program Center and adjoining patio was encompassed in the scope of work. Site utilities and the plaza were not yet designed or included in the bid documents. The Project includes one (1) new approximately 2,200 square foot building to serve as the hub for Cleveland Metroparks Youth Outdoors and Outdoor Experiences programming offered for youth fishing and “try it” watersports. The Project is adjacent to and will complement the current Garfield Pond and Stream Restoration project bringing back the former grandeur of Garfield Park.

On November 16, 2023, Cleveland Metroparks Board authorized the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with Nerone & Sons, Inc. for construction of RFP #6520-b, Garfield Park Pond and Stream Restoration Project, to reflect GMP 6. Under the amendment GMP 6, work was included to perform Plaza Site Work as well as Site Utility work for the Program Center. As part of the recommendation for that work to now be performed by Schirmer as described herein, the related portions of the Nerone & Sons, Inc. GMP 6 will be non-performed.

Change Order No. 1

Since September, the construction of the Project has begun and is progressing as scheduled. The scope of work encompassed in Change Order No. 1 adds scope to the Project for the construction of the plaza site work as well as site utility work to be performed by Schirmer Construction. Change Order No. 1 also includes separate and additional items for the Program Center as listed below that require contract modifications:

Change Order No. 1 Items	Description	Amount
#01	Site Utilities to Program Center	\$249,000.00
#02	Hollow Metal Doors	(\$6,500.00)
#04	Structural Steel Changes Bulletin #5	\$6,000.00
#07	Plaza Site Work	\$286,900.00
#07 Alt. No 1.	Masonry Walls with Stone Face	\$49,000.00
#08	Roofing System Change	(\$5,000.00)
#12	Additional Concrete Foundations Walls	\$16,689.58
#18	Ashlar Stone Material Substitution	\$3,500.00
	CHANGE ORDER NO. 1 TOTAL	\$599,589.58
	Original Contract Total	\$1,856,000.00
	New Contract Total (Original + Change Order No. 1)	\$2,455,589.58

ACTION ITEMS (cont.)

Change Order No. 1 in the amount of \$599,589.58 will increase the contract total to \$2,455,589.58. Schirmer is on track for a summer 2024 project completion.

No. 24-03-040: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve Change Order No. 1 with **Schirmer Construction LLC**, for the construction of Bid #6782, Cleveland Metroparks Garfield Pond Program Center, Garfield Park Reservation, in the amount of \$599,589.58 as described above, which will be an amount in addition of \$1,856,000.00 already awarded, for a total **contract value of \$2,455,589.58**, and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 1.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES.

No. 24-03-041: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to authorize the following awards:

- (a) **Bid Renewal #6526:** Pre-Employment Physicals, Drug Testing, and Various Employment Screening (see page **100673**);
- (b) **Bid #6828:** 2024 Asphalt Path Improvements – Seneca and Shawnee Hills Golf Courses (see page **100675**);
- (c) **Bid #6830:** Seneca Golf Course Greens Drainage Installation – Brecksville Reservation (see page **100676**);
- (d) **OMNIA Co-Op #6833:** Two (2) New Jacobsen Eclipse 360 Hybrid Gas/Electric Triplex Greens Mowers (see page **100677**);
- (e) **ODOT Co-Op ORC 125.04 #6834:** Seven (7) New 2024 Chevrolet Silverado 2500HD Regular Cab 4x4 Trucks (see page **100678**);
- (f) **Sourcewell Co-Op #6835:** Three (3) New 2024 Kubota RTV-X100 V Series Utility Vehicles (see page **100679**);
- (g) **Sourcewell Co-Op #6837:** Five (5) New 2024 Hustler Mowers (see page **100680**); and,
- (h) **Single Source #6838:** Shopify Inc. Point of Sale (POS) System Contract Amendment (see page **100681**).

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)**BID RENEWAL #6526 SUMMARY: PRE-EMPLOYMENT PHYSICALS, DRUG TESTING, AND VARIOUS EMPLOYMENT SCREENING****Background**

Cleveland Metroparks currently obtains pre-employment physicals and drug testing (including nicotine), required Department of Transportation (DOT) random drug/alcohol testing for commercial driver license employees, random drug/alcohol testing for non-DOT employees, and reasonable suspicion and post-accident drug/alcohol testing. In addition, Cleveland Metroparks obtains Police Dive Team exams and TB tests for certain Zoo employees.

On December 18, 2020, Cleveland Metroparks released a bid for Pre-Employment Physicals, Drug Testing, and Various Employment Screening services, seeking a three (3) year term and an option to renew for an additional three (3) year term at Cleveland Metroparks sole discretion.

The bid was sourced to 22 vendors and Cleveland Metroparks received two (2) bids: Occupational Health Centers, DBA: Concentra Medical Centers and KK Alliance, DBA: USA Mobile Drug Testing.

Cleveland Metroparks has utilized Occupational Health Centers, DBA: Concentra Medical Centers since 2000 for all pre-employment physicals and drug testing, DOT random drug/alcohol testing, and for virtually all other random testing services. In addition, Concentra provides Third Party Administrator (TPA) services for random selection pools and Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse compliance.

Cleveland Metroparks has utilized KK Alliance, DBA: USA Mobile Drug Testing since 2018 for onsite reasonable suspicion, post-accident, and certain scheduled drug and alcohol tests.

The Board approved a split award to Occupational Health Centers, DBA: Concentra Medical Centers and KK Alliance, DBA: USA Mobile Drug Testing as service providers for the initial three (3) year period from April 1, 2021 through March 31, 2024 (Resolution No. 21-03-037) with an option to renew Occupational Health Centers for an additional three (3) year period beginning April 1, 2024 through March 31, 2027.

The Purchasing Division recommends the renewal of contracted services from Occupational Health Centers, DBA: Concentra Medical Centers for an additional three (3) year period beginning April 1, 2024 through March 31, 2027.

RECOMMENDED ACTION:

That the Board authorize a three-year extension of the purchases set forth above on an “as needed basis” from **Occupational Health Centers, DBA: Concentra Medical Centers**, as per Bid Renewal #6526, for a **three (3) year period, beginning April 1, 2024 through March 31, 2027, total cost not to exceed \$154,207** (as shown and at the unit prices reflected and on file in the Procurement Office), reflecting a **total six-year cost not to exceed \$296,707**, and, further, that the Board authorize the Chief Executive Officer to execute the Amendment to the Agreement for Medical Services in a form

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

approved by the Chief Legal & Ethics Officer. In the event the log of consumption approaches 90% of the total estimate, an action will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

BID #6828 SUMMARY: 2024 ASPHALT PATH IMPROVEMENTS – SENECA AND SHAWNEE HILLS GOLF COURSES

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Cleveland Metroparks Park Operations Department has taken inventory and condition assessments of degraded asphalt cart paths at all golf courses. Based on those assessments, cart paths at two locations were identified that warrant new asphalt. This improvement project includes the asphalt paving of approximately 9.3 miles total of existing cart paths.

The scope of work includes the following:

Asphalt overlay of approximately 13,035 total combined square yards of variable width existing asphalt cart path and approximately 37,311 total combined square yards of 9 foot wide full depth asphalt path on existing aggregate path. 48 square yards of butt-joint transition asphalt pavement planing and one catch basin adjusted to grade prior to paving operations.

Bids were received on March 13, 2024 and are tabulated below:

Bidder	Total Bid
Barbicas Construction Co.	\$1,026,518.00
Ohio Paving	\$1,065,800.00
Phillips Paving	\$1,089,000.00
McB Paving	\$1,163,292.00
Ronyak Paving	\$1,549,000.00
Engineer’s Estimate	\$1,250,000.00

Staff recommends awarding the bid to the lowest and best bidder, **Barbicas Construction Co.** Barbicas has performed as the prime contractor on the Park District’s asphalt improvement program in 2016, 2017, 2018, 2019, and 2023. In addition, they have successfully completed similar projects for other northeast Ohio public agencies. They have completed approximately \$4.0 M in paving contracts for Cleveland Metroparks over the past several years and specialize in county, municipal, and commercial paving as well as ODOT projects.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Barbicas Construction Co.** as the lowest and best bidder for Bid #6828, 2024 Asphalt Path Improvements, for the **total amount of \$1,026,518**. In the event that the bidder cannot satisfy their bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

**BID #6830 SUMMARY: SENECA GOLF COURSE GREENS DRAINAGE
INSTALLATION, BRECKSVILLE RESERVATION**

Background

Cleveland Metroparks released a bid for the Seneca Golf Course Greens Drainage Installation. The greens at Seneca Golf Course are clay based and do not allow for adequate drainage; rainfall will remain standing on the greens.

There are several greens at Seneca Golf Course (Chippewa #4, #6, #8, #9; Furnace Run #1, #2, #5, #8, #9; Baldwin #1, #2, #3, #4, #5) that continue to challenge staff with drainage issues.

Bidders were asked to layout the drainage system on six (6) foot spacing's, stripping of existing sod, slit trenching 14-16 inches deep with laser grade control and removal of exaction, installation of 2" c.p.t. (corrugated plastic tubing); includes all connections, backfill and compaction of trench profile with 60:20:20 sand organic USGA mix (Cleveland Metroparks will supply approximately 219 tons of fill), and replace sod.

Two (2) bids were received on February 20, 2024 and are tabulated below.

<u>Bidder</u>	<u>Total Bid</u>
XGD Systems, LLC	\$125,877.45
Xtreme Golf Management	\$128,768.25

Cleveland Metroparks staff recommends installation of a drainage system by XGD Systems, LLC. XGD Systems, LLC has previously performed work for the installation of greens drainage at both Sleepy Hollow and Manakiki golf courses.

RECOMMENDED ACTION:

That the Board approve the Seneca Golf Course Greens Drainage Installation, Brecksville Reservation as specified in the Bid #6830 summary, to **XGD Systems, LLC, for a cost to install of \$125,877.45**. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OMNIA CO-OP #6833 SUMMARY: TWO (2) NEW JACOBSEN ECLIPSE 360 HYBRID GAS/ELECTRIC TRIPLEX GREENS MOWERS for Cleveland Metroparks Golf Courses

Background

Cleveland Metroparks purchased Jacobsen greens mowers from Baker Vehicle Systems for various golf courses in years past; Baker Vehicle Systems is the only authorized dealer in the Ohio region. For the purposes of continuity of parts and general maintenance, park staff recommends the purchase of Jacobsen green mowers from Baker Vehicle Systems, in full cooperation with OMNIA cooperative government contract number 20470.

The chart below outlines the details of the purchase.

Description	Jacobsen Eclipse 360 Hybrid gas/electric Triplex Greens Mower, standard ROPS with seat belt, grass catchers, reel motors, LED headlights, one piece seat, 22" 15-blade cutting unit, and 22" grooved segmented front roller, includes two (2) year standard warranty.
Designation	Manakiki and Seneca Golf Courses
Unit(s) replaced including year and condition	Two (2) greens mowers (1997 Greensmaster 3100 with 5629 hours and 1999 Greensmaster 3100 with 6677 hours)
Unit Total	\$60,246 each
TOTAL ORDER (x2)	\$120,492

The replaced units will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of two (2) new Jacobsen Eclipse 360 Hybrid Gas/Electric Triplex Greens Mowers, as per OMNIA Co-Op #6833, equipped as specified in the above summary, from **Baker Vehicle Systems, for a total cost of \$120,492.**

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

ODOT CO-OP ORC 125.04 #6834 SUMMARY: SEVEN (7) NEW 2024 CHEVROLET SILVERADO 2500HD REGULAR CAB 4X4 TRUCKS

ITEM	Seven (7) New 2024 Chevrolet Silverado 2500HD Regular Cab 4x4 Trucks
Description	These trucks will be equipped with 6.6L V8 with direct injection and variable valve timing gasoline engine, ten (10) speed auto transmission, exterior color is oxford white, power doors and locks, and all standard equipment with a standard warranty, as per quote and in full cooperation with ODOT Cooperative Contract #098B-24, ORC 125.04.
New unit base cost-plus accessories, includes delivery and tags.	\$49,000
Units Replaced	2003 Ford F250 Truck (110,000 miles) (EO3303) 2004 Ford F250 Truck (118,000 miles) (EO1404) 2006 Ford F350 Truck (114,000 miles) (EO1706) 2006 Ford Ranger Truck (108,000 miles) (EO4406) 2007 GMC Canyon Truck (53,000 miles) (EO1407) 2007 Ford Ranger Truck (123,000 miles) (EO2807) 2008 Ford F250 Truck (44,000 miles) (EO2008)
TOTAL ORDER	\$343,000

The replaced units will go to online auction or replace units of lesser value that will go to online auction.

RECOMMENDED ACTION:

That the Board approve the purchase of **Seven (7) New 2024 Chevrolet Silverado 2500HD Regular Cab 4x4 Trucks** as per ODOT Co-Op ORC 125.04 #6834, equipped as specified in the above summary, from **Serpentini of Strongsville, for a total cost of \$343,000**, in full utilization of the ODOT Cooperative Purchasing Program, Contract Number 098B-24, ORC 125.04.

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6835 SUMMARY: THREE (3) NEW 2024 KUBOTA RTV-X100 V SERIES UTILITY VEHICLES for Euclid Creek, Lakefront, and West Creek Reservations

Item	2024 Kubota RTV-X100 V Series Utility Vehicle
Department	Euclid Creek, Lakefront, and West Creek Reservations
New unit base cost-plus accessories, includes delivery	\$29,921.10
Description	Equipped with: 24.8 HP engine, 75 AMP alternator, enclosed cab, a/c, heat, cargo box, work lights, turn signals, four (4) point hitch and power unit, and 78" snowplow, with standard warranty, in full cooperation with Sourcewell Cooperative Contract #122220-KBA
Total Order x3	\$89,763.30

RECOMMENDED ACTION:

That the Board approve the purchase of three (3) new 2024 Kubota RTV-X100 V Series Utility Vehicles, equipped as specified in the above summary, as per Sourcewell Co-Op #6835, from **Kubota, for a total cost of \$89,763.30**, in full utilization of the Sourcewell Purchasing Program, contract number 122220-KBA.

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6837 SUMMARY: FIVE (5) NEW 2024 HUSTLER MOWERS
 for Big Met Golf Course and Hinckley and Lakefront Reservations

Item	2024 Hustler Super 104, Kawasaki FX1000, EFI gas engine, 104” wing deck mower – Big Met Golf Course
New unit base cost-plus accessories, includes delivery	\$24,374
Item	2024 Hustler HyperDrive, Kawasaki FX1000, gas engine, 60” VX4 side discharge deck – Big Met Golf Course
New unit base cost-plus accessories, includes delivery	\$13,351
Item	2024 Hustler HyperDrive, Kawasaki FX1000, gas EFI engine, 72” VBX4 side discharge deck, Bag-Vac grass catcher, flex forks, front light bar, rear hitch kit – Hinckley Reservation
New unit base cost-plus accessories, includes delivery	\$19,038
Item	2024 Hustler Hyper Drive, Kawasaki FX1000, gas EFI engine, 72” VX4 discharge deck, flex forks, front light kit, rear hitch kit – Lakefront Reservation
New unit base cost-plus accessories, includes delivery	\$15,204
Item	2024 Hustler Hyper Drive, Kawasaki FX1000, gas EFI engine, 72” VX4 discharge deck, flex forks, front light kit, rear hitch kit – Location TBD
New unit base cost-plus accessories, includes delivery	\$15,204
All mowers will come with standard equipment and warranty. In full cooperation with Sourcewell Cooperative Contract #031121-THE.	
Total Order	\$87,171

RECOMMENDED ACTION:

That the Board approve the purchase of five (5) new 2024 Hustler mowers, equipped as specified in the above summary, as per Sourcewell Co-Op #6837, from **Baker Vehicle Systems**, for a total cost of **\$87,171**, in full utilization of the Sourcewell Purchasing Program, contract number 031121-THE.

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

SINGLE SOURCE #6838 SUMMARY: **SHOPIFY INC. POINT OF SALE (POS) SYSTEM CONTRACT AMENDMENT** for a three (3) year period beginning May 12, 2024 through May 12, 2027 for Marketing (Retail)

Background

Cleveland Metroparks implemented Shopify Inc. for its retail point of sale (POS) system in December 2022 pursuant to a 15-month contract in the sum of ±\$65,000. Previously, Cleveland Metroparks Retail Division was utilizing three (3) separate POS systems: Yellow Dog (inventory management), Kentico (E-commerce), and Micros (point-of-sale). The difficulty of these systems included but was not limited to: (1) inability to be mobile (pop-up events), (2) high shipping rates, (3) software incompatibility issues, (4) slow to market, and (5) poor and high-priced technical support.

Shopify offers all three (3) services in one (1) platform and has solved numerous issues Retail was facing with prior systems. Cleveland Metroparks has utilized Shopify in the below locations, each with varying needs and capabilities:

1. North Chagrin Nature Shop – Retail
2. Rocky River Nature Shop – Retail
3. Hinckley Lake Boathouse – Retail
4. Edgewater Beach Nature Shop – Retail
5. Mobile Nature Shop (Retail Truck) – Retail
6. Holiday Shop – Retail
7. Offsite Events/Pop-Ups – Retail
8. E-commerce Site (www.clevelandmetroparks.com) – Retail

Also, to reduce the number of POS systems used internally, Shopify has been implemented by Volunteer Services, and Cleveland Metroparks is currently examining whether to transfer Outdoor Education to Shopify, as well as hosting Cleveland Metroparks Zoo merchandise on our Shopify E-commerce platform.

9. Volunteer Services – Volunteer products/Volunteer use only
10. (pending) OE Nature Centers – Native Plant Sale/Food & Bev.
11. (pending) Cleveland Metroparks Zoo – Zoo merchandise hosted on main E-commerce website

Fees Overview

Currently, Shopify Inc. is approximately ±\$24,420 per year for platform fees. Shopify pricing is increasing to \$30,420 per year for platform fees. Shopify presented Cleveland Metroparks with the option to sign a three (3) year contract amendment to lock in current rates (±\$24,420 annually for platform fees), saving \$6,000 annually or \$18,000 over the next three (3) years.

Operating costs may fluctuate depending on several factors which include: (1) addition of apps which may add to our monthly fee, (2) shipping charges, (3) potential hardware needs over the next three years, and, (4) increase in orders.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

Estimated Fees/3 Year Contract

Platform Fees Total: ±\$73,260 (±\$24,420 per year for platform fees)

Shipping Fees Total: ±\$30,769 (year 1: \$9,500, year 2: \$10,000, year 3: \$11,269)

Shopify Payments Fees: ±\$50,971 (year 1: \$16,170, year 2: \$16,976, year 3: \$17,825)

Hardware Fees Total: ±\$10,000

Total Estimated Fees: ±\$165,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract amendment, in a form approved by the Chief Legal & Ethics Officer, for a three (3) year period beginning May 12, 2024 through May 12, 2027 between Cleveland Metroparks and **Shopify Inc.** for services as summarized above and maintained on file for Single Source #6838 for ±\$165,000 (includes Shopify Payments Fees, inclusive of credit card fees, at ±2.4% + \$0.00 in-person and ±2.15% + \$0.30 online), resulting in a **total revised contract amount of ±\$230,000.**

(See Approval of this Item by Resolution No. 24-03-041 on Page 100672)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 3/21/24)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$75,000. Any contracts where the cost exceeds \$25,000 or any purchase where the amount exceeds \$25,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
One (1) new 2024 Ventrac tractor for Seneca Golf Course.	Cutter Power Sales, LLC	\$41,499.50	(2)
Two (2) new 2024 John Deere Gator UTV’s for Mill Stream Run and Big Creek Reservations.	John Deere Company	\$59,102.68	(2)
Professional services for direction drilling for electrical at Wallace Lake at Mill Stream Run Reservation.	Winkler Trenching LLC	\$38,700.00	(7)
Microsoft unified (client) advanced support for a one (1) year period beginning March 1, 2024 through February 29, 2025.	Microsoft PSS	\$51,006.00	(2)
One (1) used 2023 Chevrolet Express 2500 cargo van.	Serpentini Chevrolet	\$44,380.00	(7)
One (1) used 2022 McElroy T412 fusion machine with accessories for Golf.	Morain Sales & Service	\$46,151.88	(3)
Environmental services, Phase I property assessment, supplemental Phase II investigation, hazardous materials survey, and grant assistance for Grain Craft property at Lakefront Reservation.	Partners Environmental Consulting, Inc.	\$52,970.00	(3)
Steel bridge beams for various projects.	Standard Welding	\$40,560.00	(7)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Blood Alcohol Content (BAC) DataMaster Intox DMT for Police; additional shipping.	Intoximeters Inc.	\$27,143.00 <u>305.00</u> \$27,448.00	(3)
Virtual reality updates and improvements for ITS.	Razoredge Services LLC	\$35,460.00	(7)
One (1) used 2016 Toro 3500 mower for Shawnee Hills Golf Course.	Eberly Turf LLC	\$28,500.00	(3)
One (1) new 2024 Wacker remote control trench dual roller.	Ohio Cat	\$34,200.00	(2)
Two (2) used 2023 Chevrolet Bolts EUV electric sedans.	Laria Chevrolet Buick Inc.	\$56,525.00	(7)
One (1) used 2023 Ford Transit MR RWD cargo van.	KG Cleveland LLC	\$49,745.00	(7)
Professional structural engineering services for West Creek Greenway bridge sign at West Creek Reservation; additional services.	E.L. Robinson	\$49,669.00 <u>25,057.00</u> \$74,726.00	(7)
Professional services agreement for the design of Richmond Road Connector Trail at Bedford Reservation.	Chagrin Valley Engineering LTD	\$31,095.00	(7)
Double flume triangle deck water slide, includes installation at Ledge Pool at Hinckley Reservation.	Pool Web By Aquatic Tech	\$57,471.00	(7)
Custom metal net climber to replace current rope chimney at Lindsey Family Space at Huntington Reservation.	DWA Recreation, Inc.	\$37,600.00	(7)
Keco 900D marina pumps for Intercity Yacht Club at Lakefront Reservation.	Keco Inc.	\$33,845.98	(3)

GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Mature tree care and inspection at Euclid Creek and Lakefront Reservations and Administration Building; additional services.	Forest City Tree Protection Co., Inc.	\$49,875.00 <u>125.00</u> \$50,000.00	(7)
2024 Cuyahoga County prisoner holding costs; additional services.	Cuyahoga County Treasurer	\$41,500.00 <u>18,139.08</u> \$59,639.08	(3)
Three (3) new trailer hot water pressure washers; includes trailer package and three (3) new truck mount hot water pressure washers.	Crown Cleaning Systems	\$36,490.00	(7)
Beer line cleaning services and supply of CO2 cylinders for various locations for a two (2) year period beginning March 1, 2024 through February 28, 2026.	Multi Flow Dispensers of Ohio – Beverage and Buckey Draft Beer Services	\$75,000.00	(3)
Nine (9) in-car cameras for Police vehicles.	Chagrin Valley Dispatch Council	\$70,337.62	(2)
Nine (9) APX4500 mobile radios for Polices.	Chagrin Valley Dispatch Council	\$36,478.62	(2)
Two (2) used 2023 Chevrolet Bolts EUV electric sedans.	Serpentini Chevrolet	\$56,550.00	(7)
Professional services agreement to design the Slavic Village downtown connector at Ohio & Erie Canal Reservation.	Chagrin Valley Engineering LTD.	\$37,623.00	(7)
Website hosting services for 2024 and 2025.	Expedient/Continental Broadband	\$47,299.68	(7)

===== **KEY TO TERMS** =====

- (1) **"BID"** – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) **"COOPERATIVE"** – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) **"SINGLE SOURCE"** – Purchased from one source as competitive alternatives are not available.
- (4) **"PROPRIETARY"** – Products purchased for resale directly from the brand’s manufacturer.
- (5) **"PROFESSIONAL SERVICE"** – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, manager, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) **"COMPETITIVE QUOTE (over \$5,000 up to \$25,000)"** – Originally estimated \$25,000 or less, quoted by three vendors.
- (7) **"COMPETITIVE QUOTE (over \$25,000 to \$75,000)"** – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (3/21/24)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$75,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$75,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board,” the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Construction Manager at Risk for BAYarts Huntington Playhouse Renovation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$9,973.00 GMP No. 1 Amount: \$251,386.00 GMP No. 2 Amount: \$513,729.00 Change Order No. 1 Amount: \$4,251.36 Change Order No. 2 Amount: \$70,778.38 Revised Contract Amount: \$850,117.74</p>	<p>Additional services for CMU repair, stage demo, refill of Bassett sprinkler system, concrete work, ceiling insulation demo, ceiling framing and insulation, and exterior door weatherstripping and sweep.</p>	<p>Regency Construction Services</p>	<p>#1 & #2</p>
<p><u>CMR for Cleveland Metroparks First Tee Cleveland Expansion, Washington Reservation</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$6,000.00 Amendment No. 1 Amount: \$363,101.00 Change Order No. 1 Amount: Void Change Order No. 2 Amount: \$0.00 Amendment No. 2 Amount: \$2,178,269.04 Charge Order No. 3 Amount: \$38,636.51 Change Order No. 4 Amount: \$64,715.43 Change Order No. 5 Amount: \$5,391.25 Revised Contract Amount: \$2,656,113.23</p>	<p>Additional services for window treatments.</p>	<p>Turner Construction Company</p>	<p>#5</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; GOODS AND SERVICES (\$25,000 - \$75,000) ACQUIRED; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **100672** through **100682**; \$25,000 to \$75,000 purchased items/services report, pages **100683** through **100685**; and construction change orders, page **100686**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 24-03-027: It was moved by Vice President Rinker, seconded by Vice President Ittu and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **100711** to **100873**.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Cleveland Metroparks 2023 Real Estate Report***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Senior Real Estate Manager/Alexis E. Triozzi, Staff Attorney/Nathaniel M. Hoover, Land Conservation Manager/Gayle L. Albers, Conservation Stewardship Specialist/Dana L. Epele, Real Estate Paralegal)

In 2023, Cleveland Metroparks acquired 499 acres in 20 transactions, bringing Cleveland Metroparks' total acreage to 25,204 acres. The 2023 acquisitions provided protection opportunities in 11 communities and 11 reservations, protecting forests, wetlands, and streams while creating new opportunities for recreation with additional trails and expanded connections. Cleveland Metroparks acquired \$21,473,400 in real estate, and Cleveland Metroparks provided 45 percent of the funding for that land value.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

The land acquired in 2023 was largely acquired through donations and grants. Of the 499 acres, 339 acres were acquired with the assistance of grant funds or donated by individual landowners, local companies, school districts, municipalities, conservation partners, and community land banks. A substantial amount of the Cleveland Metroparks property acquisitions in 2023 were accomplished through partnerships. Two properties were acquired through improved relationships with our local land banks and four properties were acquired through our continued partnership with West Creek Conservancy, adding 101 acres to West Creek Reservation. Two additional properties were acquired from local municipalities expanding upon Gordon Park in Lakefront Reservation and Viaduct Park in Bedford Reservation. Cleveland Metroparks secured \$2,240,000 in outside funding from the Clean Ohio Conservation Fund, the North American Wetlands Conservation Act (NAWCA), and the City of Solon. These funds were spread across two properties in South Chagrin Reservation.

Cleveland Metroparks acquired two approximately 150-acre golf courses in 2023, adding Ironwood Golf Course to Hinckley Reservation and Hawthorne Valley Country Club to South Chagrin Reservation. Ironwood will continue to operate as a golf course and Hawthorne will be preserved, restored, and developed for recreational use. One key acquisition was the addition of the Grain Craft Property, which added 3.3 acres to the Columbus Road Peninsula just north of Rivergate Park. The acquisition of the Grain Craft property will allow Cleveland Metroparks to continue to plan for and implement a riverfront trail along the Cuyahoga River. In addition to acquiring nearly 500 acres, Cleveland Metroparks also acquired a floating barge, a unique opportunity that will be the future home of a lakefront nature center. The land acquired in 2023 brought Cleveland Metroparks total acreage to over 25,000 acres, adding over 1,000 acres in just three short years.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, April 25, 2024, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 24-03-042: At 8:43 a.m., upon motion by Vice President Rinker, seconded by Vice President Ittu and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property and a Personnel Matter (Compensation/Evaluation), as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Mr. Moore.
Aye: Ms. Ittu.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 24-03-043: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Ittu, and carried, President Moore adjourned the meeting at 9:48 a.m.

Vote on the motion was as follows:

Ayes: Ms. Ittu, Messrs. Moore and Rinker.
Nays: None.

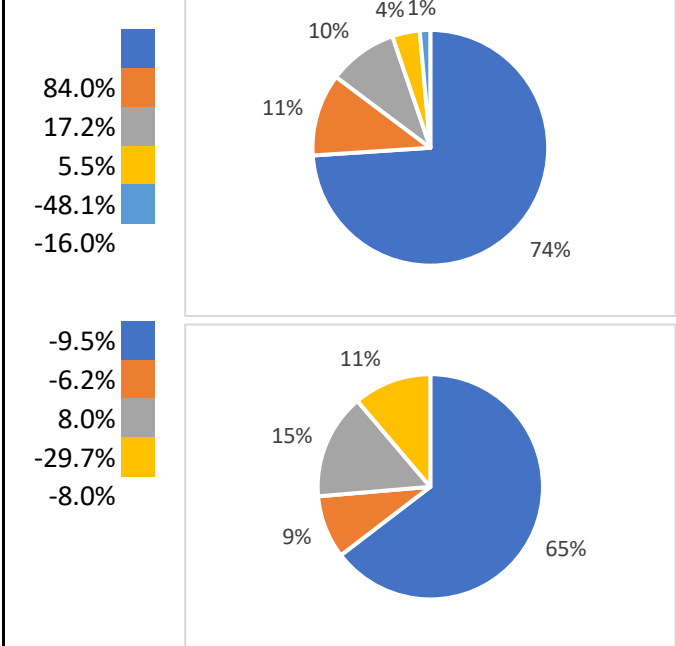
President.

Attest:

Secretary.

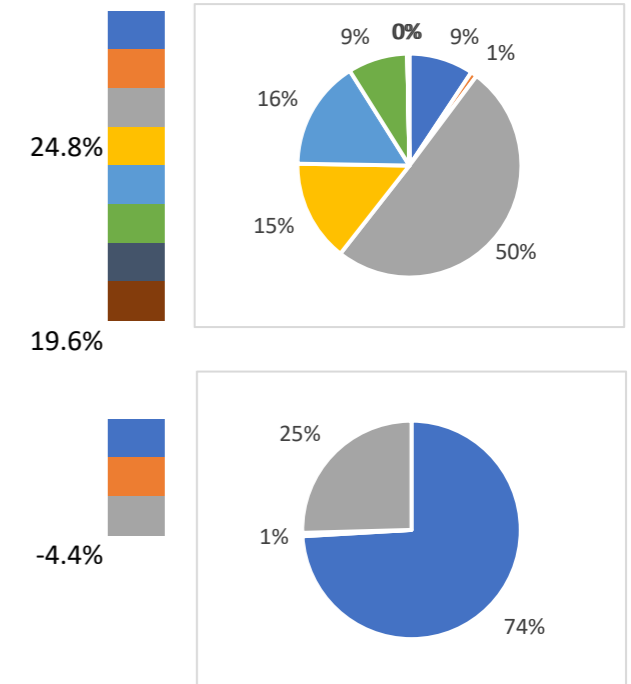
**Cleveland Metroparks
Financial Performance
2/29/2024
CM Park District**

	Actual February '23	Actual February '24	Fav (Unfav)	Actual YTD February '23	Actual YTD February '24	Fav (Unfav)
Revenue:						
Property Tax	32,307,381	22,544,134	(9,763,247)	40,125,381	30,159,805	(9,965,576)
Local Gov/Grants/Gifts	756,558	1,910,289	1,153,731	2,503,085	4,606,321	2,103,236
Charges for Services	2,144,783	1,820,194	(324,589)	3,315,948	3,885,860	569,912
Self-Funded	724,441	770,541	46,100	1,458,515	1,538,477	79,962
Interest, Fines, Other	<u>1,041,217</u>	<u>179,118</u>	<u>(862,099)</u>	<u>1,128,377</u>	<u>586,104</u>	<u>(542,273)</u>
Total Revenue	36,974,380	27,224,276	(9,750,104)	48,531,306	40,776,567	(7,754,739)
OpEx:						
Salaries and Benefits	5,213,028	5,999,172	(786,144)	11,050,269	12,097,865	(1,047,596)
Contractual Services	554,283	525,060	29,223	1,594,630	1,694,193	(99,563)
Operations	1,556,955	1,618,223	(61,268)	3,080,211	2,834,714	245,497
Self-Funded Exp	<u>706,612</u>	<u>830,363</u>	<u>(123,751)</u>	<u>1,618,462</u>	<u>2,099,671</u>	<u>(481,209)</u>
Total OpEx	8,030,878	8,972,818	(941,940)	17,343,572	18,726,443	(1,382,871)
Op Surplus/(Subsidy)	28,943,502	18,251,458	(10,692,044)	31,187,734	22,050,124	(9,137,610)
CapEx:						
Capital Labor	53,499	78,447	(24,948)	138,778	147,236	(8,458)
Construction Expenses	2,956,562	1,749,781	1,206,781	4,713,129	3,814,865	898,264
Capital Equipment	783,829	544,046	239,783	1,241,578	895,519	346,059
Land Acquisition	268,767	161,534	107,233	320,166	886,254	(566,088)
Capital Animal Costs	<u>2,383</u>	<u>3,431</u>	<u>(1,048)</u>	<u>2,417</u>	<u>2,336</u>	<u>81</u>
Total CapEx	4,065,040	2,537,239	1,527,801	6,416,068	5,746,210	669,858
Net Surplus/(Subsidy)	24,878,462	15,714,219	(9,164,243)	24,771,666	16,303,914	(8,467,752)



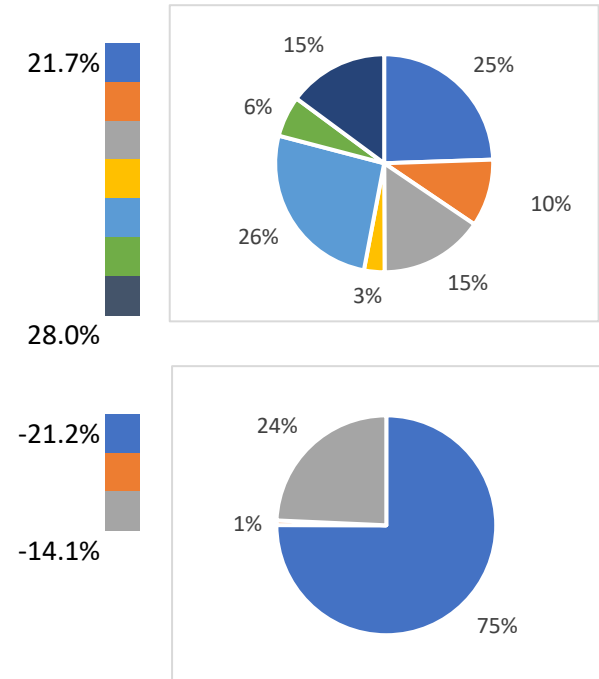
**Cleveland Metroparks
Financial Performance
2/29/2024
Zoo**

	Actual February '23	Actual February '24	Fav (Unfav)	Actual YTD February '23	Actual YTD February '24	Fav (Unfav)
Revenue:						
General/SE Admissions	(35,454)	160,053	195,507	75,293	157,172	81,879
Guest Experience	7,221	4,011	(3,210)	14,509	15,323	814
Zoo Society	753,536	0	(753,536)	753,536	848,790	95,254
Souvenirs/Refreshments	31,272	17,862	(13,410)	198,406	247,590	49,184
Education	208,579	241,386	32,807	213,782	266,257	52,475
Rentals & Events	46,693	62,414	15,721	146,339	145,642	(697)
Consignment	0	152	152	0	152	152
Other	761	(247)	(1,008)	8,108	4,953	(3,155)
Total Revenue	1,012,608	485,631	(526,977)	1,409,973	1,685,879	275,906
OpEx:						
Salaries and Benefits	1,190,356	1,314,274	(123,918)	2,430,796	2,662,236	(231,440)
Contractual Services	18,710	17,636	1,074	29,248	17,836	11,412
Operations	405,489	491,025	(85,536)	981,743	913,813	67,930
Total OpEx	1,614,555	1,822,935	(208,380)	3,441,787	3,593,885	(152,098)
Op Surplus/(Subsidy)	(601,947)	(1,337,304)	(735,357)	(2,031,814)	(1,908,006)	123,808
CapEx:						
Capital Labor	0	0	0	2,258	0	2,258
Construction Expenses	317,441	393,449	(76,008)	376,617	693,414	(316,797)
Capital Equipment	0	0	0	33,911	0	33,911
Capital Animal Costs	2,383	3,431	(1,048)	2,417	2,336	81
Total CapEx	319,824	396,880	(77,056)	415,203	695,750	(280,547)
Net Surplus/(Subsidy)	(921,771)	(1,734,184)	(812,413)	(2,447,017)	(2,603,756)	(156,739)
Restricted Revenue-Other	38,053	116,065	78,012	1,024,601	318,727	(705,874)
Restricted Revenue-Zipline	916	500	(416)	916	2,054	1,138
Restricted Expenses	857,738	54,182	803,556	2,004,452	141,760	1,862,692
Restricted Surplus/(Subsidy)	(818,769)	62,383	881,152	(978,935)	179,021	1,157,956



**Cleveland Metroparks
Financial Performance
2/29/2024
Golf Summary**

	Actual February '23	Actual February '24	Fav (Unfav)	Actual YTD February '23	Actual YTD February '24	Fav (Unfav)
Revenue:						
Greens Fees	69,828	103,999	34,171	93,756	114,061	20,305
Equipment Rentals	28,134	41,475	13,341	36,459	46,649	10,190
Food Service	50,207	68,590	18,383	54,931	72,103	17,172
Merchandise Sales	11,787	12,525	738	13,809	14,194	385
Pro Services	31,932	58,280	26,348	98,831	121,637	22,806
Driving Range	15,393	25,675	10,282	18,656	28,222	9,566
Other	<u>31,974</u>	<u>55,714</u>	<u>23,740</u>	<u>47,739</u>	<u>69,328</u>	<u>21,589</u>
Total Revenue	239,255	366,258	127,003	364,181	466,194	102,013
OpEx:						
Salaries and Benefits	291,957	361,471	(69,514)	588,993	713,643	(124,650)
Contractual Services	11,792	4,820	6,972	15,295	6,480	8,815
Operations	<u>110,097</u>	<u>148,781</u>	<u>(38,684)</u>	<u>229,123</u>	<u>231,007</u>	<u>(1,884)</u>
Total OpEx	413,846	515,072	(101,226)	833,411	951,130	(117,719)
Op Surplus/(Subsidy)	(174,591)	(148,814)	25,777	(469,230)	(484,936)	(15,706)
CapEx:						
Capital Labor	19,529	21,549	(2,020)	59,944	42,384	17,560
Construction Expenses	299,441	65,527	233,914	335,365	167,167	168,198
Capital Equipment	<u>213,058</u>	<u>101,498</u>	<u>111,560</u>	<u>222,838</u>	<u>101,498</u>	<u>121,340</u>
Total CapEx	532,028	188,574	343,454	618,147	311,049	307,098
Net Surplus/(Subsidy)	(706,619)	(337,388)	369,231	(1,087,377)	(795,985)	291,392



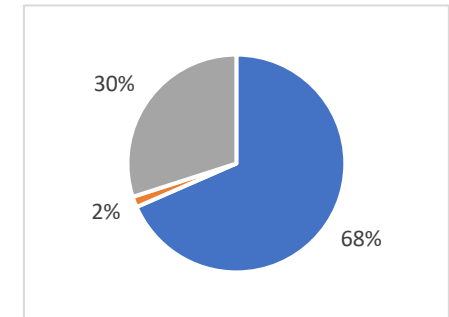
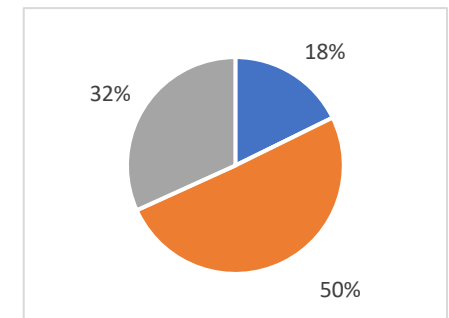
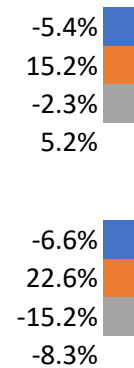
Cleveland Metroparks
 Financial Performance
 2/29/2024
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)		Total	
	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24
Operating Revenue	52,389	86,364	2,632	8,941	6,524	12,721	69,019	69,458	65,904	63,616	364,182	466,193
Operating Expenses	118,459	134,974	29,660	20,204	28,061	28,411	129,833	108,352	154,937	145,451	833,412	951,129
Operating Surplus/(Subsidy)	(66,070)	(48,610)	(27,028)	(11,263)	(21,537)	(15,690)	(60,814)	(38,894)	(89,033)	(81,835)	(469,230)	(484,936)
Capital Labor	0	0	0	0	0	0	2,912	42,384	0	0	59,944	42,384
Construction Expenses	0	0	0	0	0	0	294,974	164,412	0	0	335,365	167,167
Capital Equipment	0	0	0	0	0	0	0	0	0	92,500	222,838	101,498
Total Capital Expenditures	0	0	0	0	0	0	297,886	206,796	0	92,500	618,147	311,049
Net Surplus/(Subsidy)	(66,070)	(48,610)	(27,028)	(11,263)	(21,537)	(15,690)	(358,700)	(245,690)	(89,033)	(174,335)	(1,087,377)	(795,985)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Ironwood		Golf Admin		Total	
	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24
Operating Revenue	31,446	56,050	37,449	50,744	98,819	102,561	0	15,738	0	0	364,182	466,193
Operating Expenses	89,657	93,727	64,030	51,922	109,783	134,086	0	71,595	108,992	162,407	833,412	951,129
Operating Surplus/(Subsidy)	(58,211)	(37,677)	(26,581)	(1,178)	(10,964)	(31,525)	0	(55,857)	(108,992)	(162,407)	(469,230)	(484,936)
Capital Labor	15,581	0	1,100	0	40,351	0	0	0	0	0	59,944	42,384
Construction Expenses	7,158	0	1,680	0	31,553	2,755	0	0	0	0	335,365	167,167
Capital Equipment	720	0	0	0	0	0	0	0	222,118	8,998	222,838	101,498
Total Capital Expenditures	23,459	0	2,780	0	71,904	2,755	0	0	222,118	8,998	618,147	311,049
Net Surplus/(Subsidy)	(81,670)	(37,677)	(29,361)	(1,178)	(82,868)	(34,280)	0	(55,857)	(331,110)	(171,405)	(1,087,377)	(795,985)

**Cleveland Metroparks
Financial Performance
2/29/2024
Enterprise Summary**

	Actual February '23	Actual February '24	Fav (Unfav)	Actual YTD February '23	Actual YTD February '24	Fav (Unfav)	
Revenue:							
Concessions	89,805	90,038	233	205,682	194,608	(11,074)	-5.4%
Dock Rentals	348,925	381,425	32,500	481,440	554,634	73,194	15.2%
Other*	<u>185,940</u>	<u>176,582</u>	<u>(9,358)</u>	<u>357,202</u>	<u>349,035</u>	<u>(8,167)</u>	-2.3%
Total Revenue	624,670	648,045	23,375	1,044,324	1,098,277	53,953	5.2%
OpEx:							
Salaries and Benefits	216,673	219,394	(2,721)	451,781	481,455	(29,674)	-6.6%
Contractual Services	8,179	7,984	195	14,488	11,207	3,281	22.6%
Operations	<u>81,988</u>	<u>93,092</u>	<u>(11,104)</u>	<u>182,964</u>	<u>210,720</u>	<u>(27,756)</u>	-15.2%
Total OpEx	306,840	320,470	(13,630)	649,233	703,382	(54,149)	-8.3%
Op Surplus/(Subsidy)	317,830	327,575	9,745	395,091	394,895	(196)	
CapEx:							
Capital Labor	0	0	0	0	0	0	
Construction Expenses	134	0	134	1,925	11,920	(9,995)	
Capital Equipment	<u>0</u>	<u>8,675</u>	<u>(8,675)</u>	<u>0</u>	<u>8,675</u>	<u>(8,675)</u>	
Total CapEx	134	8,675	(8,541)	1,925	20,595	(18,670)	
Net Surplus/(Subsidy)	317,696	318,900	1,204	393,166	374,300	(18,866)	



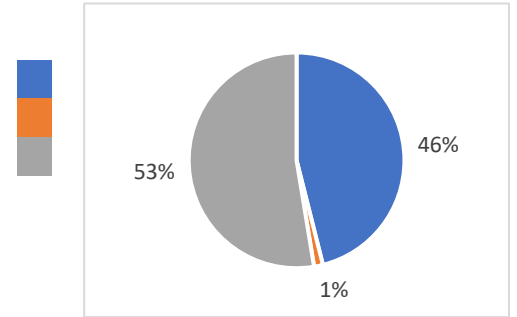
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
 Financial Performance
 2/29/2024
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant		Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant		Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington		Boat Dock		Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24	YTD February '23	YTD February '24		
Operating Revenue	237,908	225,482	0	0	406,464	487,047	0	0	7,800	31	0	82	114,823	116,827	16,250	20,423	0	84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Operating Expenses	<u>293,229</u>	<u>294,554</u>	<u>1,032</u>	<u>731</u>	<u>13,747</u>	<u>17,015</u>	<u>846</u>	<u>4,755</u>	<u>999</u>	<u>1,098</u>	<u>260</u>	<u>186</u>	<u>3,889</u>	<u>6,008</u>	<u>21,268</u>	<u>35,604</u>	<u>101</u>	<u>100</u>	<u>318</u>	<u>311</u>	<u>70</u>	<u>(27)</u>	<u>1,102</u>	<u>2,900</u>	<u>0</u>	<u>371</u>	<u>129,937</u>	<u>143,990</u>	<u>713</u>	<u>718</u>	<u>353</u>	<u>2,128</u>	<u>181,368</u>	<u>192,941</u>	<u>649,232</u>	<u>703,383</u>
Operating Surplus/(Subsidy)	(55,321)	(69,072)	(1,032)	(731)	392,717	470,032	(846)	(4,755)	6,801	(1,067)	(260)	(104)	110,934	110,819	(5,018)	(15,181)	(101)	(16)	(318)	(311)	(70)	27	(1,102)	(2,900)	0	(371)	68,352	60,425	4,030	6,362	57,693	34,679	(181,368)	(192,941)	395,091	394,895
Capital Labor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Construction Expenses	154	0	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,675</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Total Capital Expenditures	154	0	0	0	1,771	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,675	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(55,475)	(69,072)	(1,032)	(731)	390,946	470,032	(846)	(4,755)	6,801	(1,067)	(260)	(104)	110,934	110,819	(5,018)	(15,181)	(101)	(16)	(318)	(311)	(70)	27	(1,102)	(2,900)	0	(371)	68,352	51,750	4,030	6,362	57,693	34,679	(181,368)	(204,861)	393,166	374,300

**Cleveland Metroparks
Financial Performance
2/29/2024
Nature Shops and Kiosks**

	Actual February '23	Actual February '24	Fav (Unfav)	Actual YTD February '23	Actual YTD February '24	Fav (Unfav)
Retail Revenue	23,232	89,421	66,189	52,087	133,501	81,414
OpEx:						
Salaries and Benefits	21,162	25,632	(4,470)	43,357	51,365	(8,008)
Contractual Services	5,426	0	5,426	5,785	1,489	4,296
Operations	<u>54,292</u>	<u>49,379</u>	<u>4,913</u>	<u>73,471</u>	<u>58,641</u>	<u>14,830</u>
Total OpEx	80,880	75,011	5,869	122,613	111,495	11,118
Op Surplus/(Subsidy)	(57,648)	14,410	72,058	(70,526)	22,006	92,532
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>20,000</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>20,000</u>
Total CapEx	20,000	0	20,000	20,000	0	20,000
Net Surplus/(Subsidy)	(77,648)	14,410	92,058	(90,526)	22,006	112,532



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED FEBRUARY 2024**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	61-90 Days	Over 90 Days	
\$179,025	\$0	\$8,364	\$9,968	\$3,611	\$200,968

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
02/01/24	Fifth Third Securities	Money Market (A)	28	5.67%	02/29/24	15.52	3,527.00
02/01/24	Key Bank Capital Markets	Portfolio (B)	28	0.200%	02/29/24	7,478.72	\$46,597,951
02/01/24	STAR Ohio	State pool (C)	28	5.55%	02/29/24	137,426.99	\$37,887,094
02/01/24	HNB	Money Market (D)	28	3.60%	02/29/24	22,866.60	\$9,391,056

(A) Federated Government Money Market Account

Investment balance ranged from \$3,512 to \$3,527 in February 2024.

(B) KBCM - Net Change in Portfolio \$74,748.05 Ending Account Value \$47,366,224.60 in February 2024.

Investment balance ranged from \$46,590,472 to \$46,597,950.64 in February 2024.

(C) State Treasurer's Asset Reserve (STAR Ohio)

Investment balance ranged from \$25,749,667 to \$37,887,094 in February 2024.

(D) Huntington National Bank Premier MMA Public Funds

Investment balance ranged from \$6,901,458 to \$9,391,056 in February 2024.

Source: Wade Steen, Chief Finance Officer

03/05/24

**CLEVELAND METROPARKS
Appropriation Summary - 2024**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #3 3/21/2024	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 70,457,162	\$ 3,669	\$ 70,460,831	\$ 225,000	\$ 76,095 A	\$ 70,761,926
52	Employee Fringe Benefits	21,396,109	543,837	21,939,946	241,250	35,549 B	22,216,745
53	Contractual Services	17,161,050	2,919,032	20,080,082	190,513	9,563 C	20,280,158
54	Operations	31,109,745	3,763,826	34,873,572	23,487	216,669 D	35,113,728
	Operating Subtotal	140,124,067	7,230,364	147,354,431	680,250	337,876	148,372,557
CAPITAL							
571	Capital Labor	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ 200,000 E	1,200,000
572	Capital Construction Expenses	27,875,059	13,556,329	41,431,388	41,322,718	298,346 F	83,052,452
574	Capital Equipment	6,394,036	2,207,611	8,601,647	503,756	223,419 G	9,328,822
575	Zoo Animals	100,000	298	100,298	-	-	100,298
576	Land	2,500,000	110,632	2,610,632	150,000	-	2,760,632
	Capital Subtotal	37,869,095	15,874,871	53,743,966	41,976,474	721,765	96,442,205
TOTALS							
Grand totals		\$ 177,993,162	\$ 23,105,235	\$ 201,098,397	\$ 42,656,724	\$ 1,059,641	\$ 244,814,762

OPERATING

51 SALARIES

- \$ 85,000 Increase of appropriation in Salaries Full-Time for Information Technology Services for a cybersecurity analyst
Appropriation increase will be covered by General Fund cash balance
- \$ 13,695 Transfer of appropriations to Salaries Full-Time for Park Operations
Net budget effect is zero
- \$ 4,874 Increase of appropriation in Salaries Seasonal for Park Operations
Appropriation increase will be covered by new grant funds from ODNR
- \$ (13,933) Transfer of appropriations from Salaries Seasonal to Contractual Services for Park Operations
Net budget effect is zero
- \$ (7,539) Transfer of appropriations from Salaries Part-Time to Fringe Benefits for Park Operations
Net budget effect is zero
- \$ 3,547 Increase of appropriation in Salaries Seasonal for Park Operations for WSC NEORS D Agreement
Appropriation increase will be covered by the annual contribution from NEORS D
- \$ (9,549) Transfer of appropriations from Salaries Seasonal to Operations for Park Operations
Net budget effect is zero

A \$ 76,095 Total increase (decrease) to Salaries

52 FRINGE BENEFITS

- \$ 24,468 Increase of appropriation in Various Fringe Benefits for Information Technology Services for a cybersecurity analyst
Appropriation increase will be covered by General Fund cash balance
- \$ 2,870 Transfer of appropriations to PERS from Contractual Services and Operations for Park Operations
Net budget effect is zero
- \$ 7,539 Transfer of appropriations to Hospitalization from Salaries for Park Operations
Net budget effect is zero
- \$ 672 Increase of appropriation in PERS for Park Operations for WSC NEORS D Agreement
Appropriation increase will be covered by the annual contribution from NEORS D

B \$ 35,549 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

- \$ (2,930) Transfer of appropriations from Lab Fees to Fringe Benefits for Park Operations
Net budget effect is zero
- \$ 13,933 Transfer of appropriations to Maintenance Service Contracts from Salaries for Park Operations
Net budget effect is zero
- \$ 3,000 Increase of appropriation in Veterinarian Consulting for Police Mounted Unit
Appropriation increase will be covered by existing restricted fund
- \$ (5,000) Transfer of appropriations from Other Contractual Services to Operations for Police
Net budget effect is zero
- \$ 560 Transfer of appropriations to Other Contractual Services from Operations for Police
Net budget effect is zero

C \$ 9,563 Total increase (decrease) to Contractual Services

54 OPERATIONS

- \$ 6,265 Increase of appropriation in Training/Conference Expense for Executive Office Professional Development
Appropriation increase will be covered by existing restricted fund
- \$ (13,635) Transfer of appropriations from Various Operations to Fringe Benefits for Park Operations
Net budget effect is zero
- \$ 30,265 Increase of appropriation in Herbicides for Park Operations for Wallace Hydrilla control
Appropriation increase will be covered by new grant funds from ODNR
- \$ 30,000 Increase of appropriation in Property Maintenance Supplies for Park Operations for South Chagrin Improvements
Appropriation increase will be covered by existing restricted fund
- \$ 58,000 Increase of appropriation for Legacy Fund Plants and Benches

Appropriations 2024 - Legend - Amendment #3

Appropriation increase will be covered by 2024 Legacy Fund restricted dollars

- \$ 60,795 Increase of appropriation in Exhibit Material and Expenses for Park Operations for WSC NEORSE Agreement
Appropriation increase will be covered by the annual contribution from NEORS
- \$ (12,000) Transfer of appropriations from Program Supplies to Capital Equipment for Marketing
Net budget effect is zero
- \$ 8,000 Increase of appropriation in Property Maintenance Supplies the OEC Enhancement Fund
Appropriation increase will be covered by existing dollars from the Canalway Enhancement Fund
- \$ 9,549 Transfer of appropriations to Various Operations from Salaries for Park Operations
Net budget effect is zero
- \$ 25,000 Increase of appropriation in Various Operations for Police Mounted Unit
Appropriation increase will be covered by existing restricted funds
- \$ 5,000 Transfer of appropriations to Memberships/Licenses from Contractual Services for Police
Net budget effect is zero
- \$ (560) Transfer of appropriations from Animal Care to Contractual Services for Police
Net budget effect is zero
- \$ 5,766 Increase of appropriation in Plant Material for Zoo for recycling program
Appropriation increase will be covered by existing funds from the 2023 Earth Day 5K Run
- \$ 4,224 Increase of appropriation in Program Supplies for Park Operations for NOAA Planet Stewards
Appropriation increase will be covered by existing NOAA grant funds

D \$ 216,669 Total increase (decrease) to Office Operations

\$ 337,876 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

CAPITAL

571 LABOR

- \$ 200,000 Increase of appropriation in Capital Project Labor for Student Conservation Association (SCA) Crew trails maintenance
Appropriation will be covered by existing Covid Seasonal Relief Funds

E \$ 200,000 Total increase (decrease) to Capital Labor

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 50,000 Increase of appropriation in Capital Construction Expenses for Slavic Village Connector project
Appropriation will be covered from existing restricted funds
- \$ 200,000 Increase of appropriation in Capital Construction Expenses for the Euclid Beach parking lot
Appropriation increase will be covered by existing restricted fund donations
- \$ 48,346 Increase of appropriation in Capital Construction Expenses for the Lakefront Yacht Clubs Pump Station project
Appropriation increase will be covered by new ODNR Clean Vessel Act grant funds

F \$ 298,346 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

- \$ 176,820 Increase of appropriation in Dump/Flat Bed Trucks for Fleet
Appropriation increase will be covered by auction proceeds
- \$ 12,000 Transfer of appropriations to Vehicles-Cars/LT/SUVs from Operations for Marketing
Net budget effect is zero
- \$ 2,600 Increase of appropriation in Misc Capital Equipment for Police Mounted Unit
Appropriation will be covered from existing restricted funds
- \$ 7,000 Increase of appropriation in Misc Capital Equipment for Police
Appropriation increase will be covered by existing Drug Offense Restricted Fund
- \$ 24,999 Increase of appropriation in Misc Capital Equipment for Park Operations for an Action Track chair
Appropriation increase will be covered by new Christopher and Dana Reeve Foundation grant

G \$ 223,419 Total increase (decrease) to Capital Equipment

\$ 721,765 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 1,059,641 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

2024 RATES & USER FEES

DESCRIPTION	ZOO	2023 RATES	PROPOSED 2024 RATES	
Admissions	Adult (ages 12 and over)	\$19	\$19	
	Senior (ages 62 and over)	\$17	\$17	
	Junior (ages 2 to 11)	\$15	\$15	
	Child (under 2 years of age)	Free	Free	
	Zoo Society members (<i>general membership fees are remitted to Cleveland Metroparks semi-annually</i>)	Free	Free	
	In-County School Groups – Ages 2-17	\$2.00*	\$2.00*	
	In-County School Group Chaperones – Ages 18+	\$4.00*	\$4.00*	
	Out-of-County School Groups – Ages 2-17	\$6.50	\$6.50	
	Out-of-County School Group Chaperones – Ages 18+	\$6.50	\$6.50	
	Youth Groups – Ages 2- 17	\$6.50	\$6.50	
	Youth Group Chaperones – Ages 18+	\$6.50	\$6.50	
	Group with Disability **	\$2	\$4	
	Groups	\$13.00-\$14.00	\$13.00-\$14.00	
	Walks and Runs	\$6.00-\$12.00	\$7.00-\$13.00	
	Military (and immediate family)	\$11.00	\$11.00	
	Reciprocal Zoo Membership	\$11.00	\$11.00	
	Rainforest Admission on Free Monday	\$7	\$7	
	<i>Free Hours: Residents of Cuyahoga County and Hinckley Township of Medina County will receive fee-exempt Zoo only admission on Mondays except legal holidays that fall between Memorial Day-Labor Day.</i>			
	Giraffe Feeding	General Public (ages 2 and older)	\$2.50 (3 for \$6)	\$2.50 (3 for \$6)
		Zoo Society Members	\$2.50 (3 for \$6)	\$2.50 (3 for \$6)
Packages	<i>Admission to Zoo and The RainForest, selected food packages. Arrangements are made in advance through the Special Events and Experiences office, maximum of 20 guests. (Aramark remits food sales monthly).</i>			
	Birthday Party Package	\$400-\$800	\$400-\$800	
	Live Animal Encounter	\$250	\$250	
Other Fees	4D Theater	\$4.00	\$4.00	
	Budgie Feed Stick – General Public	\$3.00	\$3.00	
	Budgie Feed Stick – Member	\$2.75	\$2.75	
	Train (per person charge) General Public	\$3.00	\$3.00	
	Train (per person charge) Member	\$2.75	\$2.75	
	Eagle Zip Adventure (single ride) General Public	\$9.00	\$9.00	
	Eagle Zip Adventure (single ride) Member	\$8.00	\$8.00	
	Adventure Keys		\$2	
	Dinosaurs – Non-member		\$4	
	Dinosaurs – Member		\$3	
	Trackless Train		\$5	
	Total Experience Package: (includes unlimited Train, 4D Theater & Carousel, Adventure Keys, & Dinosaurs ; also receive \$1.00 off Giraffe Feed, Budgie Feed Stick, Zipline)			
	- General Public	\$9.95	\$14.75	
	- Zoo Society Members	\$9.25	\$14.00	
	Total Experience Bundle (all ages)	\$25	\$30-\$35	
	Eagle Zip Adventure Pass (includes admission) – non-members only	\$25.00	\$25.00	
	Annual Total Experience Package (for CZS Members): (includes, Train, 4D Theater & Carousel; also receive \$1.00 off Giraffe Feed, Budgie Feed Stick, Zipline)			
	-Family, Family Plus and Family Select Memberships	\$89.00	\$95.00	
	Zoo Society Members Individual Plus & Senior Plus	\$59.00	\$59.00	
	Education Classes (<i>depending upon nature of program</i>)	\$4-\$7,000	\$4-\$7,000	
“Traveling Professor Wylde”	\$250-\$8,000	\$250-\$8,000		
Carousel - General Public	\$3.00	\$3.00		

DESCRIPTION	ZOO	2023 RATES	PROPOSED 2024 RATES
Zoo Rentals	Carousel - Zoo Society Members	\$2.75	\$2.750
	Unlimited Carousel Ride Pass General Public	\$8.00	\$8.00
	Unlimited Carousel Ride Pass Zoo Society Members	\$6.00	\$6.00
	Total Zoo Rental	\$100-\$150,000	\$100-\$150,000
	The RainForest	\$100-\$3,000	\$100-\$3,000
	Stillwater Place <i>(Price to be quoted based on number of attendees and additional needs including food)</i>	\$100-\$30,000	\$100-\$30,000
	Windows on the World Room	\$150-\$3,000	\$150-\$3,000
	Mandel Auditorium	\$150-\$3,000	\$150-\$3,000
	Palava Hut	\$500-\$5,000	\$500-\$5,000
	Tucker Court	\$300-\$3,000/day	\$300-\$3,000/day
	Primate Canopy	\$300-\$3,000/day	\$300-\$3,000/day
	Waterfowl Lake Tent	\$300-\$3,000/day	\$300-\$3,000/day
	Carousel 1 (Nature Nook)	\$300-\$3,000/day	\$300-\$3,000/day
	Carousel 2 (Wild Wonder)	\$300-\$3,000/day	\$300-\$3,000/day
	Primate, Cat & Aquatics	\$100-\$1,200	\$100-\$1,200
	Reinberger Homestead	\$800/night	\$800/night
	Wolf Cabin	\$800/night	\$1,000/night
	African Elephant Crossing	\$100-\$3,000/day	\$100-\$3,000/day
	Wade Hall and Deck	\$100-\$3,000/day	\$100-\$3,000/day
	Photos	\$100/hr	\$100/hr
Premium Live Animal Encounter - Events	\$500	\$500	
Live Animal Encounter - Events	\$250	\$250	
Ceremonies	\$500/90 min.	\$500/90 min.	
Eagle Zip after hours	\$250/60min 1 zip \$500/60min 2 zip	\$250/60min 1 zip \$500/60min 2 zip	

Groups: A group shall consist of 20 or more people. Arrangements for rates shall be made at least two weeks prior to visit. Payment must be received at least 72 hours prior to visit.

- Groups that have not paid in advance will be cancelled and charged full admission at the gate.
- Groups/admissions/rental fees may vary based on availability and/or market at the discretion of the Executive Director of Cleveland Metroparks Zoo.

School groups: All school and groups, public or private, registered with the State Department of Education as a school and having an IRN number. Minimum group size: five (5) students and one (1) teacher.

Youth groups: Groups such as youth groups, church groups, boy and girl scouts and YMCA/YWCA, pre-schools and headstarts not contained in a school building. Minimum group size: five (5) students and one (1) adult.

- All School groups and Youth Groups may receive one free chaperone admission for each set of 10 juniors (ages 2-17) registered in advance. Additional chaperones will receive discounted admission if registered in advance. *
- A ratio of one (1) chaperone for every 10 students is the minimum required for all School Groups and Youth Groups. Bus driver for pre-registered group enters free.

Visitors with Disabilities: With a reservation, and at least five (5) clients, all groups of people with disabilities (physical and developmental) are admitted for \$4.00 per person, regardless of residency status. This group type cannot receive discounted admission for more chaperones than clients (max 1:1 ratio). One caregiver complimentary pass is available for guest who brings a child with accessibility/disability needs.

Zoo-related organizations: Upon presentation of identification and/or membership cards, members of these organizations will be admitted free to the Zoo and The RainForest: AZA, AAZK, AAZV and Intermuseum Council.

~~* \$2.00 discount for admission tickets purchased online~~

* One chaperone receives free admission per 10 junior admissions (ages 2-17) in advance. Additional chaperones for In-County School Groups (\$2.00), Out-of-County School Groups (\$6.50) and Youth Groups (\$6.50) at discounted rate.

~~*** Price range pending finalization of group bundling conversation~~

~~**Wish fulfillment and experience donation requests for terminally or critically ill individuals may deviate from this fee schedule but will remain in accordance with the standard operating procedure for those requests.~~

~~***Individual admissions, experiences, packages, and other fees may be modified based on seasonal and market conditions at the discretion of the Chief Executive Officer.~~

**Resolution of Authorization
Outdoor Recreation Legacy Partner Program
Irishtown Bend Park**

March 21, 2024

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal Outdoor Recreation Legacy Partnership Program, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Outdoor Recreation Legacy Partnership Program,

WHEREAS, Cleveland Metroparks desires to construct park components as part of the future Irishtown Bend Park in the city of Cleveland, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Outdoor Recreation Legacy Partnership Program.

Dan T. Moore, President
Board of Park Commissioners

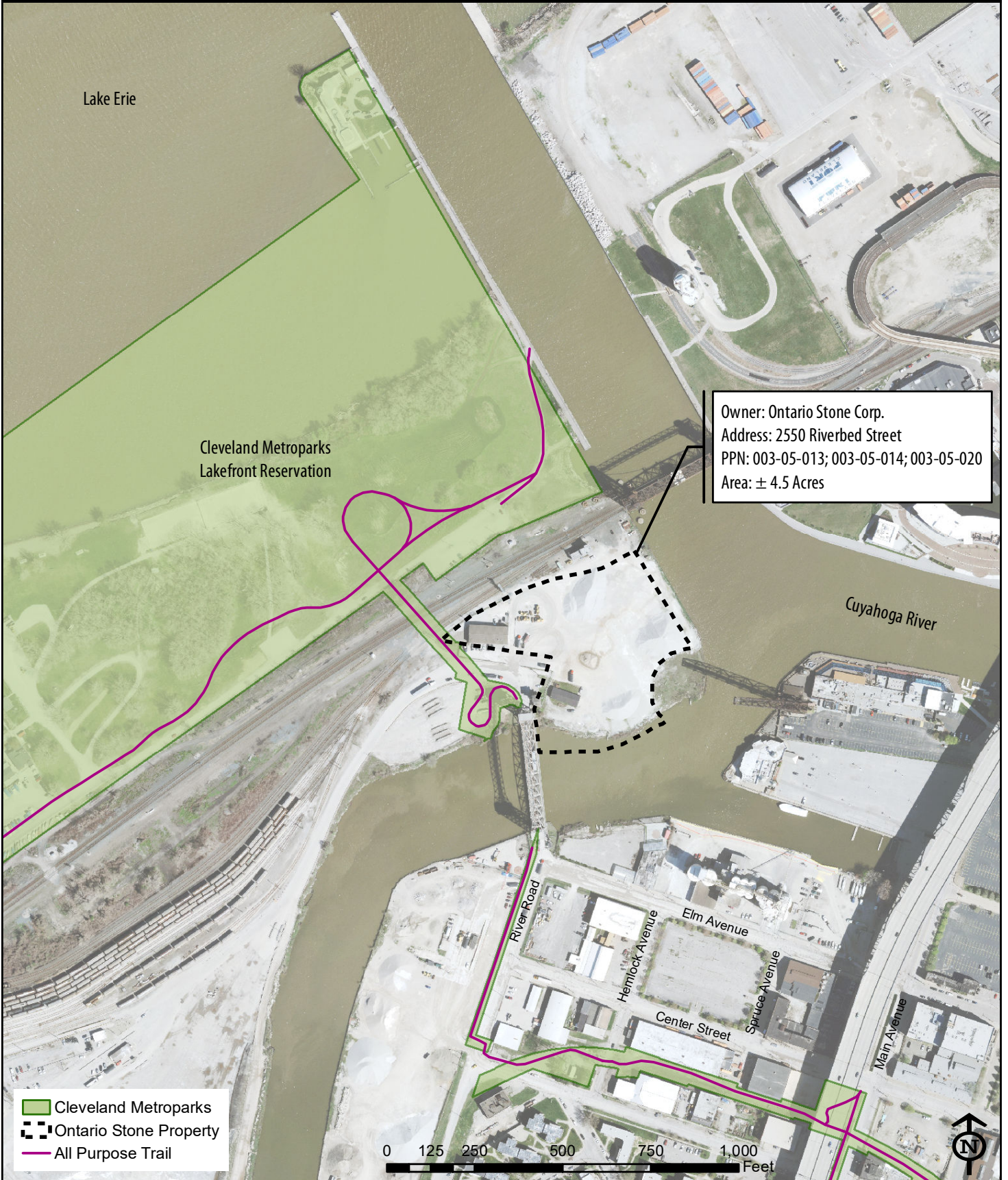
CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of March 2024, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

Lakefront Reservation

Ontario Stone Corp. Property - Cleveland



**Resolution of Authorization
Outdoor Recreation Legacy Partner Program
Acquisition and Preservation of Cuyahoga Riverfront Property**

March 21, 2024

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal Outdoor Recreation Legacy Partnership Program, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Outdoor Recreation Legacy Partnership Program,

WHEREAS, Cleveland Metroparks desires to acquire via fee simple title a ±4.5-acre riverfront parcel in the city of Cleveland, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Outdoor Recreation Legacy Partnership Program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of March 2024, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution of Authorization
Recreational Trails Program
Wallace Lake Loop Trail**

March 21, 2024

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Recreational Trails Program, and

WHEREAS, Cleveland Metroparks plans to pave a trail through the Wallace Lake Picnic Area in Mill Stream Run Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Recreational Trails Program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the grant program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of March 2024, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution of Authorization
Ohio Department of Natural Resources
Boating Safety Education Grant**

March 21, 2024

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance through the Boating Safety Education Grant program, and

WHEREAS, Cleveland Metroparks has been awarded financial assistance under the Boating Safety Education Grant program,

WHEREAS, Cleveland Metroparks will purchase supplies and equipment for paddling and sailing programs at its Garfield Park and Lakefront Reservations, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to enter into contract with the Ohio Department of Natural Resources.

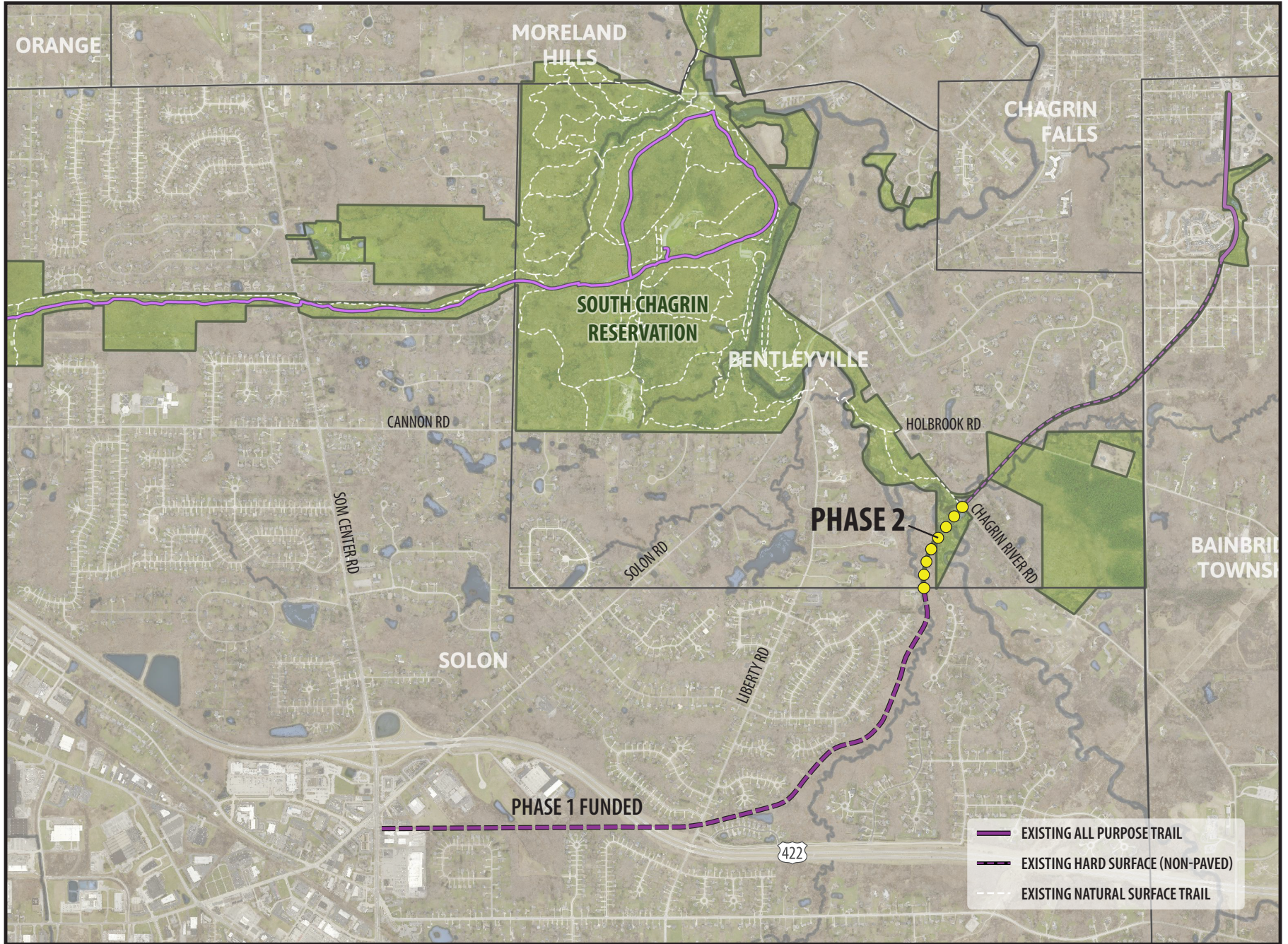
That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Boating Safety Education Grant program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 21st day of March 2024, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer



SOLON TO CHAGRIN FALLS TRAIL - PHASE 2 CLEAN OHIO TRAIL FUND APPLICATION

MARCH 2024



**Resolution Authorizing Application to the Clean Ohio Trails Fund for the
Solon to Chagrin Falls Trail Phase 2
March 21, 2024**

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the Clean Ohio Trail Fund;

WHEREAS, Cleveland Metroparks desires financial assistance under the Clean Ohio Trail Fund; and

WHEREAS, Cleveland Metroparks desires to construct a ±0.3-mile all purpose trail and associated improvements, known as the Solon to Chagrin Falls Trail Phase 2 project, located in the Village of Bentleyville.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for the Clean Ohio Trail Fund financial assistance program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project as described in the Board action and become eligible for reimbursement under the terms and conditions of the Clean Ohio Trail Fund program.

Dan T. Moore
President
Board of Park Commissioners
Cleveland Metropolitan Park District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District held on 21st day of March 2024, and that I am duly authorized to execute this certificate.

Signature

Title

RESOLUTION NO. 24-03-027

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks dated February 6, 2024 in the amount of \$19,404.53

Printed Checks dated February 9, 2024 in the amount of \$571,928.11

Printed Checks dated February 13, 2024 in the amount of \$33,060.60

Direct Disbursement February 16, 2024 in the amount of \$2,000.00

Wire Transfer dated February 16, 2024 in the amount of \$644,128.19

Printed Checks dated February 16, 2024 in the amount of \$1,263,912.26

Direct Disbursement dated February 23, 2024 in the amount of \$3,060.00

Wire Transfer dated February 23, 2024 in the amount of \$6,466.62

Printed Checks dated February 23, 2024 in the amount of \$1,165,190.45

Wire Transfer dated March 1, 2024 in the amount of \$657,395.32

Printed Checks dated March 1, 2024 in the amount of \$1,577,265.15

Direct Disbursement dated March 8, 2024 in the amount of \$30,479.65

Printed Checks dated March 8, 2024 in the amount of \$1,840,993.93

Net Payroll dated January 14, 2024 to January 27, 2024 in the amount of \$1,505,333.56

Withholding Taxes in the amount of \$346,245.81

Net Payroll dated January 28, 2024 to February 10, 2024 in the amount of \$1,516,639.44

Withholding Taxes in the amount of \$350,966.84

Bank Fees/ADP Fees in the amount of \$20,805.00

Cigna Payments in the amount of \$794,221.73

ACH Debits (First Energy; Sales Tax) in the amount of \$214,976.40

JP Morgan Mastercard/Mastercard Travel Card dated February 1, 2024 to February 29, 2024 in the amount of \$669,308.74

Total amount: \$13,233,782.33

PASSED: March 21, 2024

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 24-03-027** listed above.