

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
NOVEMBER 18, 2021**

The Board of Park Commissioners met on this date, Thursday, November 18, 2021, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore and Vice President Debra K. Berry to be present. It was determined there was a quorum. Vice President Bruce G. Rinker arrived at the meeting at 8:31 a.m. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 21-11-153: It was moved by Vice President Berry, seconded by President Moore and carried, to approve the minutes from the Regular Meeting of October 14, 2021, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2021 vs. 2020 Year-To-Date, for the Month Ended October 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages 94913 to 94920 and they were filed for audit.

ACTION ITEMS.

- (a) ***Appointment/Swearing in of Interim Police Chief***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

The creation of the Cleveland Metropolitan Park District Police Department was made possible on June 14, 1920 when the Board of Park Commissioners passed Resolution #315 which called for maintaining "...general peace and order of the park." The first patrolman to be hired was Charles L. Fox. It wasn't until 1947, however, when James Hoy was hired as the department's first chief.

Since then, Cleveland Metroparks Police Department has grown alongside the park system and recently celebrated 100 years of service to our region.

Today Kelly Stillman will be appointed as Interim Police Chief. Stillman brings more than four decades of law enforcement experience to Cleveland Metroparks Police Department including as Rocky River Police Chief from 2010 to 2020 and, most recently, Beachwood Police Chief. He also served with the Cleveland Heights Police Department, Cleveland Police Department, the United States Coast Guard and is a graduate of the FBI National Academy.

Cleveland Metroparks Police Department has over 100 years of service and dedication to our region and Interim Chief Stillman will be an asset in leading the department forward into its next century of service.

- No. 21-11-154:** It was moved by Vice President Berry, seconded by President Moore and carried, to appoint Kelly Stillman as Interim Police Chief for Cleveland Metroparks, effective November 18, 2021.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.
Nays: None.

- (b) ***Chief Executive Officer's Retiring Guests***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Anne E. Eisenhower, Chief Prosecuting Attorney

Anne Eisenhower has served Cleveland Metroparks as the Chief Prosecuting Attorney for more than 10 years. She handled pretrials, trials, sentencings, and court appearances for criminal cases that fall within the Cleveland Metroparks jurisdiction, acted as the victims' assistant for crimes within the Park District by explaining the legal process and providing resource guides and contacts for services, and obtained restitution for crime victims as well as for the Park District. Anne collaboratively worked with Cleveland Metroparks Police Officers by providing guidance upon request at any time to make sure Park District guests were safe, and that those individuals who did not comply with Ohio law

ACTION ITEMS (cont.)

were held accountable. Additionally, she assisted as an on-scene prosecutor for the July 4th Freedom Festival hosted by the City of Cleveland, worked directly with Cuyahoga County Sherriff's deputies and ODNR Division of Wildlife Officers, and volunteered at multiple Halloween celebrations to hand out treats to children with law enforcement. Anne's dedication has been a valued asset to Cleveland Metroparks, and the products of her labor are appreciated and will not be forgotten.

Lou Robert Mori, Police Officer

Lou Robert Mori served Cleveland Metroparks for more than 29 years. Lou began his seasonal career as a part-time dispatcher and advanced to full-time employment as a Ranger, was later promoted to Senior Ranger, and ended his career as a Police Officer. He was committed to enhancing his knowledge by participating in continuous learning opportunities in the Law Enforcement field attending over 75 trainings over the span of his career. He was a dedicated member of the defensive tactic team, physical fitness program, and a consistent participant in community outreach programs. Lou continued to be a pillar in the community by conducting off site 3rd grade seatbelt presentations at elementary schools throughout Cuyahoga County. Additionally, he assisted the detective bureau with a crime scene sketch that helped identify an unknown victim. Lou's dedication has been a valued asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

No. 21-11-155: It was moved by Vice President Berry, seconded by President Moore and carried, to recognize Anne E. Eisenhower and Lou Robert Mori for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **94921** to **94922**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

ACTION ITEMS (cont.)

(c) 2021 Budget Adjustment No. 11

(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2021**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #11 11/18/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 73,128	\$ (58,702) A	\$ 52,798,806
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	143,276	(1,363) B	18,758,488
53	Contractual Services	14,829,987	3,414,251	18,244,238	246,964	41,853 C	18,533,055
54	Office Operations	23,481,866	3,850,870	27,332,736	938,408	145,756 D	28,416,900
	Operating Subtotal	109,457,960	7,519,969	116,977,929	1,401,776	127,544	118,507,249
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	9,013,474	899,681 E	40,292,234
574	Capital Equipment	2,749,394	671,636	3,421,030	219,473	98,849 F	3,739,352
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	2,066,500	3,569,000 G	7,524,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	11,299,447	4,567,530	52,442,514
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 12,701,223	\$ 4,695,074	\$ 170,949,763

An explanation of adjustments, by category, can be found on pages **94923** to **94925**. The net effect of all adjustments is an increase of \$4,695,074 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 21-11-156:

It was moved by Vice President Berry, seconded by President Moore and carried, to approve the 2021 Budget Adjustment No. 11 for a total increase of \$4,695,074 as delineated on pages **94923** to **94925**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

ACTION ITEMS (cont.)**(d) *Authorization of Land Acquisition: 1290 LLC Property (± 0.5 acre) – Lakefront Reservation***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)

Since the acquisition of Rivergate Park in 2012 and the acquisition of the Lakefront Reservation the following year in 2013, Cleveland Metroparks has been creating high-quality public access to Lake Erie and the Cuyahoga River. Additional lakefront and riverfront acquisitions in 2014 included the 65-acre Wendy Park on Whiskey Island, the 1.2-acre Heritage Park I, 0.9 acres of riverfront at Rivergate Park, 0.8-acres on the east and west banks of the Flats to facilitate the eLCee2 Water Taxi, and 3.0 acres needed to construct the first segment of the Cleveland Foundation Centennial Lake Link Trail. Cleveland Metroparks presence along the lakefront and riverfront has continued to expand with the greening of Canal Basin Park and the construction of the Wendy Park Bridge, both of which provide scenic views, recreational opportunities, and a new emphasis on Cleveland's riverfront. Additional trail connections have been completed, including the Red Line Greenway, Cleveland Foundation Centennial Lake Link Trail, and Towpath Trail. These transformative projects and strong public support have encouraged Cleveland Metroparks to continue to explore opportunities for expanded greenspace and growth along the Cuyahoga River.

Cleveland Metroparks engaged with 1290 LLC to inquire about purchasing a ± 0.5-acre parcel of vacant land adjacent to the Cuyahoga River on the east bank of the Flats that is currently used for paid surface parking. This ± 0.5-acre property ("1290 Property") is located south of Old River Road in the City of Cleveland and is in close proximity to the eLCee2 Water Taxi, Canal Basin Park, and Heritage Park I, as well as other public lands held by the City of Cleveland, Northeast Ohio Regional Sewer District, and the Greater Cleveland Regional Transit Authority (reference map [94926](#)).

The Vision for the Valley, a Transportation for Livable Communities Initiative Planning Study, was adopted by the Cleveland City Planning Commission in July of 2021 (the "Vision for the Valley"). The Vision for the Valley identifies Cleveland as a dual waterfront city, citing the river and lake as the keys to the City of Cleveland's success, and further states that protecting and supporting these natural resources will help unify our community, strengthen the local economy, and position Cleveland as an innovative waterfront city. The Vision for the Valley speaks specifically to the Flats Old River Channel and the desire to connect communities to riverfront destinations. It illustrates the 1290 Property as greenspace and calls for improving access to trails, public spaces, and the river. Cleveland Metroparks was a partner in the Vision for the Valley and the acquisition of the 1290 Property offers the opportunity to implement initiatives informed by community feedback to increase points of access to the river for residents and visitors.

1290 LLC has agreed to sell the ± 0.5-acre property via fee simple title for \$2,999,000. Acquisition of the 1290 Property would secure an additional ± 0.5-acre parcel of land along the Cuyahoga River in public hands for public access and enjoyment for future generations.

ACTION ITEMS (cont.)

No. 21-11-157: It was moved by Vice President Berry, seconded by President Moore and carried, to authorize the acquisition of fee simple title of ± 0.5 acre as hereinabove described, from 1290 LLC, for a purchase price of \$2,999,000, subject to the terms and conditions hereinabove summarized, and subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

(e) ***West Creek Reservation: Fifth Lease Amendment with West Creek Conservancy (± 41.5 acres)***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)

Background

In March 2006, West Creek Reservation was created through long-term 99-year renewable leases and various assignments of easements with the City of Parma (“Parma”) and West Creek Preservation Committee, now West Creek Conservancy (“WCC”), for a total of ± 279 acres of land. In February 2009, Cleveland Metroparks, Parma, and WCC amended the original leases to include an additional ± 45 acres of adjoining land. In December 2016, Cleveland Metroparks entered into second lease amendments with WCC and Parma to preserve an additional ± 12 acres of land in the southern portion of West Creek Reservation, creating a connection southward to Coventry Drive. A year later, in December 2017, Cleveland Metroparks entered into third lease amendments with WCC and Parma, which increased the reservation by ± 37 acres and expanded the park boundary southward to West Pleasant Valley Road and eastward to Broadview Road. Most recently, in December 2020, Cleveland Metroparks entered into a fourth lease amendment with WCC, which increased the reservation by ± 52 acres and expanded the reservation northward to Grantwood Drive and eastward across Broadview Road into the cities of Seven Hills and Independence and connecting the Seven Hills Recreation Center north to Hillside Drive. Over the past fifteen years West Creek Reservation has continued to expand and currently consists of ± 426 acres.

In its on-going efforts to preserve the riparian corridor of West Creek and provide greenspace to the surrounding communities, WCC has continued to acquire properties along the West Creek Greenway. The West Creek Greenway will create a regional trail network and provide connections to the densely populated communities surrounding

ACTION ITEMS (cont.)

West Creek Reservation. WCC has acquired numerous strategic parcels in an effort to extend the West Creek Greenway. WCC's most recent acquisitions include ± 35.7 acres from WKYC-TV, Inc. in 2021 ("WKYC Property"), and ± 5.8 acres from William C. Mueller in 2020 ("Mueller Property").

The WKYC Property is in the northern portion of West Creek Reservation, just south of the Lookout Ridge Loop Trail and Skyline Overlook. In September 2019, Cleveland Metroparks entered into a Trail Construction License agreement with WKYC-TV, Inc. to allow Cleveland Metroparks the ability to extend the trail network in West Creek Reservation by constructing, operating, and maintaining additional trails on the WKYC Property. Having a land interest in the WKYC Property will allow Cleveland Metroparks the opportunity to not only manage the additional trails but the natural resources as well. The Mueller Property is located in the southern portion of West Creek Reservation and is a missing link for the West Creek Greenway. The Mueller Property includes over 700 linear feet of West Creek and its associated valley, and it is a key connection for West Creek Reservation and Greenway.

Proposed Additional Land (± 41.5 acres)

WCC has agreed to donate, by lease of the fee interest a total of ± 41.5 acres of land, collectively to become part of the West Creek Reservation (reference map, page **94927**) by way of a lease amendment to the original lease. Cleveland Metroparks will pay all the associated closing costs necessary to record the amendment. These additional land interests, once finalized, will take West Creek Reservation to 468 acres.

As required by Ohio Revised Code 1545.11, Judge Anthony J. Russo approved the donation of these land interests prior to the Board's approval.

No. 21-11-158:

It was moved by Vice President Berry, seconded by President Moore and carried, to accept the donation of land interests totaling ± 41.5 acres, as described above from West Creek Conservancy by way of an amendment to the original lease, with costs of due diligence, closing, and other transaction costs to be paid by Cleveland Metroparks, subject to the approval of the environmental assessment reports, and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute other agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(f) *Ratification of Purchase Agreement and Authorization to Enter into an Amendment of the Purchase Agreement for the Acquisition of Permanent Parcel Number 014-24-012 Located in Cleveland, Ohio (± 0.9 acres)***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager)

Cleveland Metroparks has the opportunity to acquire a ± 0.9-acre inholding property located at 3700 Wildlife Way in the City of Cleveland known as Permanent Parcel Number 014-24-012 (the “Property”) surrounded by Cleveland Metroparks Zoo (reference map, page **94928**). The Property offers an opportunity for Cleveland Metroparks Zoo (“Zoo”) expansion and was identified in the 2017 Brookside Reservation & Cleveland Metroparks Zoo Master Plan as a private inholding and recommended maintaining contact with the owner for future acquisition.

After negotiations the owner of the Property has agreed to sell the Property to Cleveland Metroparks for \$1,100,000. The Cleveland Zoological Society has graciously agreed to contribute \$650,000 towards the acquisition with Cleveland Metroparks covering the remaining \$450,000.

Given the long-time interest in the Property and the willingness of the owner of the Property to relocate its business, the purchase agreement was previously executed to ensure the Property would be preserved in perpetuity as a part of the Zoo. The Property is anticipated to transfer to Cleveland Metroparks on December 29, 2021. The owner of the Property would like to amend the purchase agreement to allow a lease-back option for a five-month term that would extend to May 31, 2022. The owner of the Property will be responsible for a nominal monthly rent (\$100/month), real estate taxes, insurance, and all other responsibilities associated with the Property during the lease. This lease will allow the owner of the Property sufficient time to relocate their machinery and associated business, while allowing Cleveland Metroparks ample time to prepare for future demolition of the structures and restoration of the Property to integrate it into the Zoo.

No. 21-11-159: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to ratify the purchase agreement for the acquisition of fee simple title of ± 0.9 acres as hereinabove described for a purchase price of \$1,100,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; and authorize an amendment to the purchase agreement to include a lease-back provision as outlined above; and further, that the Board authorize the Chief Executive Officer to execute agreements, together with associated documents and supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (g) ***Management Services Agreement Re: Volleyball and Club Sports Operations – Lakefront Reservation (RFP #6588)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel)

Background

Since April 2016, Cleveland Plays, Inc. (“Cleveland Plays”) has operated volleyball leagues at Whiskey Island and E. 55th in the Lakefront Reservation pursuant to a management services agreement with Cleveland Metroparks. In August 2018, Cleveland Plays began to offer flag football leagues at Edgewater Park pursuant to a license agreement with Cleveland Metroparks, and various providers have offered bocce ball in the Park District. Cleveland Plays’ agreement with Cleveland Metroparks for volleyball leagues terminates December 31, 2021.

Cleveland Metroparks staff was required to issue a new request for proposals for operation of volleyball leagues at Whiskey Island and E. 55th for a new agreement starting in 2022. As part of that RFP, staff believed it would be useful to solicit proposals relating to additional club sports, such as touch/flag football or bocce ball.

Proposals Received Re: RFP #6588

On August 23, 2021, Cleveland Metroparks released Request for Proposal #6588 for Management Services for Volleyball and Club Sports Operations, which sought management services for volleyball at Whiskey Island and E. 55th and proposals for additional sports leagues at various locations throughout the Lakefront Reservation. The RFP indicated an operation term of three (3) years (January 1, 2022 through December 31, 2024) with an option to renew for up to three (3) additional years (through December 31, 2027).

Two proposals were received in response to RFP #6588 – one from the current operator, Cleveland Plays, and one from Hermes Sports & Events (“Hermes”). The proposals are summarized as follows:

	2022 Annual Remittance	2022 Capital Investments	2023 Annual Remittance	2023 Capital Investments	2024 Annual Remittance	2024 Capital Investments	Three-Year Total
Cleveland Plays	\$13,000	\$10,000	\$13,000	\$10,000	\$13,000	\$10,000	\$69,000
Hermes	\$20,000	\$25,000	\$20,000	\$15,000	\$20,000	\$15,000	\$115,000

Both proposals proposed volleyball leagues at Whiskey Island and E. 55th during similar operating seasons and touch or flag football at Edgewater. Hermes also proposed kickball, soccer and possible other leagues at Edgewater. Cleveland Plays proposed whiffle ball at Wendy Park, corn hole at E. 55th and soccer at Edgewater. Both Hermes and Cleveland Plays bring many years of experience operating amateur sports leagues and addressed Cleveland Metroparks’ core values in a similar manner.

Staff reviewed the two proposals and rated them as follows pursuant to the rating criterion included in the RFP:

ACTION ITEMS (cont.)

Weight	Criteria	Hermes	Cleveland Plays
20%	Previous experience with similar projects, knowledge and record of performance, including previous experience with Cleveland Metroparks or other park districts, including previous experience of key personnel.	17	16
20%	Quality of leagues and other services to be offered.	17	17
30%	The Proposer’s proposed compensation to Cleveland Metroparks and pricing for services, which includes proposed capital improvements. Cleveland Metroparks reserves the right to negotiate the fee quotation during the interview/selection process.	27	23
10%	Creativity of Proposer’s proposal.	9	9
10%	Proposer’s ability to operate at multiple locations.	9	9
10%	Proposer’s commitment to Cleveland Metroparks’ core values, including sustainability and the diversity and inclusion statement set forth above.	7	7
100%	Total	86	81

Hermes’ proposal includes creative programming at the Lakefront Reservation, brings with it substantial experience in operating amateur sports leagues, and provides notably more financial incentive for Cleveland Metroparks, making it the best proposal in response to RFP #6588. Staff recommends that the Board authorize an agreement with Hermes for the operation of volleyball leagues at Whiskey Island and E. 55th and other sports leagues at the Lakefront Reservation as agreed to by Cleveland Metroparks staff for the time period from January 1, 2022 through December 31, 2024 with an option to renew for three (3) additional years.

No. 21-11-160:

It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, with Hermes Sports & Events, as summarized above and maintained in the bid/proposal file for RFP #6588, for Management Services for Volleyball and Club Sports Operations, for a three (3) year period from January 1, 2022 through December 31, 2024, with the option to extend the Agreement for up to three (3) additional years at the discretion of Cleveland Metroparks through December 31, 2027, with a total three-year remittance to Cleveland Metroparks of Sixty Thousand Dollars (\$60,000) plus Fifty-Five Thousand Dollars (\$55,000) in required capital improvements.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (h) ***Project Development Agreement – First Tee of Cleveland, Washington Reservation***
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Background

First Tee of Cleveland (“First Tee”) operates the Golf Facility located in the Washington Reservation of Cleveland Metroparks under a Use and Operations Agreement dated July 24, 2003 (“Operating Agreement”). In continuing the partnership and collaboration between First Tee and Cleveland Metroparks, Cleveland Metroparks staff wishes to coordinate with First Tee, towards the design and construction of plans for an expansion and renovation of the existing Golf Facility at Washington Reservation (“Project”). The existing Golf Facility no longer provides adequate space and amenities for growing programs and an increasing number of students and First Tee participants. In this partnership, Cleveland Metroparks has committed staff resources and in-kind services which may include project management, schedule development and monitoring, solicitation of project consultants, contractors, and/or agents, construction management, project design review, budget management and payment processing for project consultants, contractors, and/or agents.

Proposed First Tee of Cleveland Expansion Scope

The Project involves the construction of an approximately 4,600 square foot structure expansion and potential renovation. The final scope will be a function of the available funds raised for the Project by First Tee. The proposed program space may include improvements to the existing space and the addition of an activity center, golf simulator, kitchen, learning center, lobby, storage, restrooms, exterior covered area, and mechanical space. The design of all aspects of the building expansion will exceed ADA minimum design requirements and guidelines and have a focus on universal design. The design will be mutually acceptable to Cleveland Metroparks and First Tee.

Project Development Agreement Framework

In order to properly execute the Project and establish the responsibilities of each partner, a Project Development Agreement (“PDA”) has been proposed. In addition to the proposed PDA summarized below, the Operating Agreement will also be revisited and modernized in subsequent months. Cleveland Metroparks and First Tee have developed a draft PDA that establishes the following:

1. First Tee will be responsible for providing all funds for the Project, including all costs related to design services, construction, and other soft costs through construction documents suitable for public bidding and permitted through the State of Ohio Department of Commerce, Division of Industrial Compliance.
2. Prior to commencement of construction, First Tee will deposit all funds raised for the Project with Cleveland Metroparks. The current Project budget estimate is \$3 million.
3. Cleveland Metroparks will administer procurement of construction manager at risk (CMR) services, negotiated with the firm deemed best value, and enter into a construction contract in accordance with Cleveland Metroparks standard procedures.

ACTION ITEMS (cont.)

4. Cleveland Metroparks will administer the CMR contract.
5. Cleveland Metroparks will administer procurement of professional design services, negotiate with the firm deemed most qualified, and enter into a professional services contract in accordance with Cleveland Metroparks procurement procedures.
6. Cleveland Metroparks will administer the professional design services contract.
7. First Tee will review and provide approval of selected CMR and professional design services firm prior to awarding contracts.
8. Any changes to the work during construction will be approved jointly by Cleveland Metroparks and First Tee.

Staff is looking forward to the expansion of the partnership with First Tee and to delivering an effectively delivered Project that maximizes the impact of the funds to be raised by First Tee.

No. 21-11-161: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Project Development Agreement with First Tee of Cleveland, for the design and construction of the expansion of the existing building, in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (i) ***Contract Amendment 1553 – Heritage 1 and Rivergate Park Boat Slips – Construction Manager at Risk – Guaranteed Maximum Price 2***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
John Cardwell, Sr. Landscape Architect/Andy Simons, Project Manager)

Background

On July 16, 2020, Cleveland Metroparks advertised for a Request for Qualifications (RFQu #6502) for firms to submit qualifications for the construction management (at risk) of the Heritage 1 and Rivergate Park Boat Slips (“Project”). As presented to the Board on October 15, 2020, the Project includes adding boat docks to Heritage 1 and Rivergate parks.

On October 15, 2020, the Board awarded a Construction Manager at Risk Contract to Schirmer Construction LLC (“Schirmer”) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$19,000. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

ACTION ITEMS (cont.)

On August 19, 2021, the Board approved GMP 1 in the amount of \$232,728.28 for first phase including the site clearing, demolition, deconstruction, temporary fencing, and salvaging operations related to the deck structure at Heritage Park 1.

Schirmer has subsequently prepared GMP 2, which is summarized below, including pricing for outstanding items to complete the Project including floating docks & gangways, armor stone, site work, flatwork, railings, restoration, and utilities.

GMP Establishment

Schirmer has established the below GMP 2:

Heritage Park 1		
<u>Item</u>		<u>Cost</u>
Demolition (in GMP 1)		\$ NA
Floating Docks & Gangways		\$ 389,678.00
Armor Stone		\$ 456,570.00
Site Work		\$ 553,986.67
Utilities – Water		\$ 78,624.00
Utilities – Electrical		\$ 225,945.00
	Subtotal	\$1,704,803.67
General Allowance – 2%		\$ 34,096.07
<i>Cost of Work Subtotal</i>		\$1,738,899.74
General Conditions (7.20%)		\$ 125,200.78
CMR Fee (3.50%)		\$ 60,861.49
Contingency (.50%)		\$ 8,694.50
	Subtotal Heritage 1	\$1,933,656.51
Rivergate Park		
<u>Item</u>		<u>Cost</u>
Demolition		\$ 17,279.00
Site Work		\$ 40,976.00
Floating Docks & Gangways		\$ 299,321.00
Sheeting & Shoring Items		\$ 143,147.00
Structural		\$ 109,197.00
Utilities – Electrical		\$ 84,327.00
Utilities – Water		\$ 31,789.00
	Subtotal	\$ 726,036.00
General Allowance – 2%		\$ 14,520.72
<i>Cost of work Subtotal</i>		\$ 740,556.72
General Conditions (7.20%)		\$ 53,320.08
CMR Fee (3.50%)		\$ 25,919.49
Contingency (.50%)		\$ 3,702.78
	Subtotal Rivergate	\$ 823,499.07
	Total GMP2	\$2,757,155.58

ACTION ITEMS (cont.)**Construction Schedule and Funding**

Schirmer's construction schedule associated with the proposed GMP 2 anticipates a summer 2022 project delivery barring any unseasonal weather delays or extraordinary material procurement delays. Cleveland Metroparks staff will monitor construction progress and supply chains and provide updates to the Board.

Funding for the Project originates from the Ohio Department of Natural Resources Boating Infrastructure Grant (BIG) for transient docks for recreational boaters at both Heritage Park 1 (12 slips) and Rivergate Park (6 slips). The BIG award provides \$1,146,314 and \$482,770 for the docks at Heritage Park 1 and Rivergate Parks, respectively. The balance of funding is provided by Cleveland Metroparks.

- No. 21-11-162:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Schirmer Construction LLC** for the construction of RFP-b #6502, the Heritage 1 and Rivergate Park Boat Slips, to reflect a **GMP 2** in the amount of \$2,757,155.58, which will be an amount in addition to the \$232,728.28 already awarded for GMP 1 and in addition to the \$19,000.00 already awarded for preconstruction services, for a **total contract value of \$3,008,883.86**, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (j) ***Contract Amendment 1598 – Cleveland Metroparks Zoo and Cleveland Zoo Society Administration Office Remodel and Addition – Guaranteed Maximum Price***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Andy Simons, Project Manager)

Background

On April 9, 2021, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6570) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks Zoo and Cleveland Zoo Society Administration Office Remodel and Addition ("Project"). On June 17, 2021, the Board awarded a Construction Manager at Risk Contract to Turner Construction Company (Turner) for the Project. At the time of the Board's award, only the preconstruction stage compensation was fixed at \$11,170. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

ACTION ITEMS (cont.)

Since June, the design of the Project and pricing has been developed to include:

- Conversion of the existing auditorium into shared office space;
- Conversion of existing lobby into a consolidated Guest Services area;
- Reception area renovations and enhancements;
- Contemporary donor reception and lounge area renovations and enhancements;
- New 2,400 sq. ft. multipurpose Meeting Hall addition;
- New accessible restrooms and renovation of existing restrooms;
- New and updated audio-visual and technology systems;
- Security and access control system integrations at new and existing doorways;
- Various finish updates in existing to remaining circulation areas; and
- Bid alternate pricing to address conditions in corridors and hallways.

GMP Establishment

Turner has established the below GMP based upon 75% complete Construction Documents (CD's):

Administration Addition and Renovation

<u>Item</u>	<u>Cost</u>
Trades and Subcontractors	\$2,195,729.00
General Requirements	\$ 172,874.00
5% Design Dev Contingency (75% CD's)	\$ 123,763.00
<u>Owner Requested Alterations Allowance</u>	<u>\$ 25,000.00</u>
<i>Cost of Work Subtotal</i>	\$2,517,366.00

Contingency (3.25%)	\$ 81,814.40
General Conditions (8%)	\$ 201,389.28
CMR Fee (2.25%)	\$ 56,640.74

Administration Addition and Renovation Subtotal**\$2,857,210.42****Corridors and Circulation Renovation Alternate**

<u>Item</u>	<u>Cost</u>
Trades and Subcontractors	\$ 129,765.00
General Requirements	\$ 17,287.00
Phasing Premium	\$ 19,387.00
<u>OT/Shift Work Premium</u>	<u>\$ 21,325.00</u>
<i>Cost of Work Subtotal</i>	\$ 187,764.00

Contingency (3.25%)	\$ 6,102.33
General Conditions (8%)	\$ 15,021.12
CMR Fee (2.25%)	\$ 4,224.69

Corridors and Circulation Renovation Alternate Subtotal**\$ 213,112.14****GMP 1 Total****\$3,070,322.56**

ACTION ITEMS (cont.)**Construction Schedule**

Turner's construction schedule associated with the proposed GMP anticipates a December 2021 Project commencement and phased implementation of work for a December 2022 Project completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks staff will monitor construction progress and supply chain challenges and provide updates to the Board.

- No. 21-11-163:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Turner Construction Company**, for the construction of RFP #6570, Cleveland Metroparks Zoo and Cleveland Zoo Society Administration Office Remodel and Addition and Hallway Renovation Alternative, to reflect a **GMP** in the amount of \$3,070,322.56, which will be an amount in the addition of \$11,170 already awarded for preconstruction stage services, for a **total contract valued at \$3,081,492.56**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (k) ***Award of RFQu #6607 – Lake Link Trail – Irishtown Bend – Lakefront Reservation – Professional Design Services***
(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

Background

On September 24, 2021, Cleveland Metroparks issued a Request for Qualifications (RFQu #6607) for interested parties to submit qualifications related to the design of the last unbuilt segment of the Cleveland Foundation Centennial Lake Link Trail (Project) on Irishtown Bend at a location along the bank of the Cuyahoga River.

The Project will involve the design, and subsequent construction, of approximately .5 miles of all-purpose trail and riverfront promenade along Irishtown Bend. The Project will fill the critical gap in the regional trail network that connects the 101-mile Ohio and Erie Canal Towpath Trail to Lake Erie. The Project will eventually serve as the multi-modal centerpiece of the future Irishtown Bend Park. The Project, as currently contemplated and described herein, includes only the design of the trail and riverfront promenade and no other park components. Although, RFQu #6607 was written with the ability to expand the scope of the design contract to future additional park and trail components, if so desired and authorized by the Board. Such expansions in scope, if they were to occur, will be brought back to the Board per Cleveland Metroparks procurement procedures.

ACTION ITEMS (cont.)

With the original sponsorship by Cuyahoga County Department of Public Works in January of 2015, the Project received Congestion Mitigation and Air Quality (CMAQ) funding through the Northeast Ohio Areawide Coordinating Agency (NOACA) in the amount of \$3,335,239. The CMAQ funds represent 80% of the construction cost, while \$833,810 is needed as a local match (20%). Immediately following award of the CMAQ funds by NOACA, sponsorship of the Project was transferred to Cleveland Metroparks from Cuyahoga County Department of Public Works. The CMAQ funds, nor the required match, may be utilized for design costs and are stipulated strictly for construction. Therefore, the design costs are borne by Cleveland Metroparks.

Construction of the Project cannot proceed until such time as the stabilization of the Irishtown Bend slope is completed by the Port of Cleveland. Cleveland Metroparks understands that engineering of the stabilization is nearing completion and will be in a position to commence construction of the Project immediately following stabilization.

RFQu Response and Analysis

RFQu #6607 yielded one (1) response from a highly qualified consultant team led by Osborn Engineering Company of Cleveland, Ohio (Osborn). The Osborn team's qualifications were reviewed by Cleveland Metroparks staff and pursuant to O.R.C. 153.69. Sean McDermott, Michele Crawford, and Sara Byrnes Maier reviewed the qualifications of the Osborn team and verified their top ranking and ability to perform the design of the Project. Osborn's team includes Plural (landscape architecture), Donald G. Bohning (survey), Mannik Smith Group (environmental), CTL (geotechnical), and other well respected sub-consultants. Osborn is currently the engineer of record for the Port of Cleveland's stabilization project on Irishtown Bend and their knowledge of the hillside can also be applied to the Project.

Proposal Analysis

Following a determination of ranking the most qualified, a proposal was requested from Osborn to perform the professional design services for the Project scope as currently established. Osborn's proposed not-to-exceed cost of \$357,892 will cover the following items:

Due Diligence and Alternative Analysis

- Centerline Control, Benchmarks, 3-point ties
- Survey Verification
- Typical Section
- Plan Sheets Set Up
- Base Profile Verification
- Promenade Site Plan
- Preliminary Cross Sections

ACTION ITEMS (cont.)**Stage 1 Plan Development (30%)**

- Preliminary Utility Coordination (public and private)
- Utility Spreadsheet with Owner Contact Information
- Coordination with Utilities for Poles
- Demo Plan
- Pavement Design
- Title Sheet
- Typical Section
- Plan and Profile Sheets
- Misc. Cross Sections
- Grading Plan Promenade
- Preliminary Lighting Plan Coordination
- Retaining Wall Layout

Stage 2/3 Plan Development (90%)

- Utility Coordination (Public and Private)
- Demo Plan
- Pavement Design
- Title Sheet
- Typical Section
- Plan and Profile Sheets
- Cross Sections
- Grading Plan Promenade
- Path Details
- Storm Sewer Laterals Profiles and Details
- Sanitary Line
- Water
- Lighting and Power Conduit Plan
- Retaining Wall details

Final Plans, Specifications and Estimate (PS&E)

- Final Document Preparation
- ODOT Review Process
- Preparation of Documents for Bidding (bidding by Cleveland Metroparks)

Cleveland Metroparks staff will administer the bidding of the Project through the Ohio Department of Transportation Local Public Agency (LPA) process. When the Project nears the bidding and construction stage, staff will return to the Board to amend the contract to add and include the cost associated with construction administration by Osborn and also costs related to LPA compliance with a 3rd party.

ACTION ITEMS (cont.)

No. 21-11-164: It was moved by Vice President Berry, seconded by President Moore and carried, to authorize the Chief Executive Officer to enter into a Professional Service Agreement for the Lake Link Trail design, Irishtown Bend, as per RFQu #6607, Lakefront Reservation with **Osborn Engineering Company**, in the **not-to-exceed amount of \$357,892** for due diligence, alternative analysis, and staged plan development as outlined above in a form acceptable to the Chief Legal and Ethics Officer, pursuant a proposal dated November 8, 2021.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.
 Abstained: Mr. Rinker.
 Nays: None.

(I) *Garfield Park Program Center: Authorization to Submit Grant Application and Commit Funds, Land and Water Conservation Fund*
(Originating Sources: Sean E. McDermott, Planning & Design Officer/Natalie Ronayne, Chief Development Officer/Chris Cheraso, Landscape Architect/Ryan Denker, Architect/Kristen Trolio, Grants Manager)

The federal Land and Water Conservation Fund (LWCF), which is administered by the Ohio Department of Natural Resources, offers grant funds for the acquisition, development, and rehabilitation of recreational areas. Cleveland Metroparks submitted an application to LWCF to support the design and construction of the Garfield Park Program Center proposed as part of the overall restoration of the Garfield Pond area.

The Program Center will serve as an outdoor recreation hub for the Park District’s Division of Outdoor Experiences and will provide program and storage space for water-based recreation activities such as kayaking and stand-up paddleboarding. The Program Center will also be used as a central meeting and program space by Youth Outdoors. The Program Center has been designed to integrate with the surrounding landscape and includes ample windows for natural light, an outdoor plaza, and direct access to fishing decks and kayak launch areas in the future recreational pond.

LWCF requires a 1:1 non-federal match and the proposed grant request is as follows:

Cleveland Metroparks	\$ 500,000
<u>Land and Water Conservation Fund</u>	<u>\$ 500,000</u>
Total Project:	\$1,000,000

The required resolution is on page **94929**.

No. 21-11-165: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the adoption of a resolution to submit a grant application to the Ohio Department of Natural Resources for funding

ACTION ITEMS (cont.)

assistance of ±\$500,000 through the Land and Water Conservation Fund as described above; to authorize and agree to matching funds in the amount of ±\$500,000 as described above; to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of agreement(s) and document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (m) ***Authorization to Submit Grant Application and Commit to Install and Maintain Navigational Buoys for Edgewater Beach and Euclid/Villa Angela Beach***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Natalie Ronayne, Chief Development Officer/Christy Moore, Director of Aquatics/Kristen Trolino, Grants Manager)

Background

The Ohio Department of Natural Resources Division of Parks and Watercraft offers grants through the Navigational Aids program for buoys to mark Ohio's waterways to improve safety for beach users and recreational boaters. If awarded, the requested buoys would be provided at no cost to Cleveland Metroparks and the Park District will commit to installation and maintenance of the buoys.

Cleveland Metroparks received buoys for both Edgewater and Euclid/Villa Angela Beaches in 2015 and requests replacement buoys through this program for both locations. Cleveland Metroparks submitted a grant application to the Division of Parks and Watercraft for the following:

- Six (6) buoys to designate "No Wake Zone" at Edgewater Beach;
- Seven (7) buoys to designate "No Boats" at Edgewater Beach; and,
- Six (6) buoys to designate "No Boats" at Euclid/Villa Angela Beach.

The required grant resolution is on page **94930**.

- No. 21-11-166:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the submittal of a grant application to the Ohio Department of Natural Resources for thirteen (13) buoys for Edgewater Beach and six (6) buoys for Euclid Beach through the Navigational Aids grant program as described above, and to obligate the staff labor to install and maintain the buoys; and further, that the Board authorize the Chief

ACTION ITEMS (cont.)

Executive Officer to enter into agreements and execute any other documents as may be required to submit the applications and accept the buoys upon award; form of document(s) to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(n) ***2022 Operating Agreement Amendment between Cleveland Metroparks and the Cleveland Zoological Society***

(Originating Source: Christopher W. Kuhar, Zoo Executive Director)

Background

The Cleveland Zoological Society generates philanthropic and community support for Cleveland Metroparks Zoo and shares the Zoo's mission. Since 1998, Cleveland Zoological Society and Cleveland Metroparks have worked together under an operating agreement which has provided operating support to Cleveland Metroparks varying between 65% and 72% of the revenue generated from sales of the general membership program.

In 2021, the Operating Agreement was modified such that 67% of the revenue from the general membership program was returned to Cleveland Metroparks as commission, with 60% of that revenue being credited to the Cleveland Metroparks general fund and 7% of that revenue being credited to a restricted fund for education programs and animal care.

However, this Operating Agreement represents only a portion of the total economic commitment to Cleveland Metroparks each year. A significant amount of additional operating support is provided by Cleveland Zoological Society each year for animal care, education, and conservation. Of these priority areas, conservation continues to require the most effort.

In an effort to streamline fundraising efforts and support conservation programming, we propose an alteration of the Operating Agreement for 2022.

Proposal for a One-Year Operating Agreement

Both Cleveland Zoological Society and Cleveland Metroparks have agreed upon operating terms whereby 70% of membership revenue is returned to Cleveland Metroparks as commission, with 60% of that revenue being credited to the Cleveland Metroparks general fund and 10% of that revenue being held in a restricted fund for conservation support. This change in terms would eliminate the \$5.00 conservation surcharge and allows for simplified accounting of those funds.

ACTION ITEMS (cont.)

As its contribution to this thriving public/private partnership, Cleveland Metroparks has and will continue to provide office space and operational support of the Zoological Society membership and fund raising activities.

Note: Sarah Crupi, Executive Director of Cleveland Zoological Society, was present during the meeting and offered comments.

No. 21-11-167: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Operating Agreement with the Cleveland Zoological Society for 2022, in a form approved by the Chief Legal and Ethics Officer, whereby the Cleveland Zoological Society will, during that year, guarantee general operating support of 60% of their revenue from the general membership program be directed to Cleveland Metroparks general fund, and 10% of the revenue from the general membership program going to a restricted fund for conservation.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:

No. 21-11-168: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **RFP Renewal #6536:** **Information Technology Kentico Website Development Services** (see page **94871**);
- (b) **RFP #6598:** **2022 Medical Stop-Loss Insurance** (see page **94872**);
- (c) **Bid #6602:** **Acacia Clubhouse Demolition, Acacia Reservation** (see page **94875**);
- (d) **Sourcewell Co-Op #6615:** **2022 Operational Purchases (Smallwares, Disposables) and Capital Equipment** (see page **94877**);
- (e) **Single Source #6616:** **Fresh and Prepared Foods** (see page **94879**);
- (f) **Single Source #6617:** **2022 Beer, Wine and Spirits for Resale** (see page **94881**);
- (g) **Single Source #6619:** **Ice Cream** (see page **94883**);
- (h) **Co-Ops #6620:** **Information Technology Equipment and Services** (see page **94884**);
- (i) **Single Source #6622:** **Estimated 2022 Postage** (see page **94886**);
- (j) **Sourcewell Co-Op #6624:** **One (1) 2021 Intimidator 15xp Hand Feed Brush Bandit Chipper** (see page **94887**);
- (k) **Single Source #6625:** **Native Plant Material** (see page **94888**); and,
- (l) **Emergency Purchase #6627:** **Twenty-Two (22) 2022 Chevrolet Silverado 2500HD 4WD Regular Cab Pickup Trucks** (see page **94890**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

No. 21-11-169: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following award:

(a) **Bid #6601:** Uniform Apparel (see page 94873).

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

**RFP RENEWAL #6536 SUMMARY: **INFORMATION TECHNOLOGY KENTICO
WEBSITE DEVELOPMENT SERVICES****

HIGHLIGHTS AT A GLANCE
2021 YTD Expenditures = \$30,637.50
2022 Estimate = \$100,000.00

Background

Currently, Information Technology Services (ITS) utilizes outside IT contractors to supplement the efforts of related IT projects and services. This includes programming and development of features for Cleveland Metroparks website. These IT development firms assist Cleveland Metroparks in a variety of ways, including but not limited to, a) targeted expertise on using and extending the Kentico Content Management System; b) quick turnaround support for high-priority projects; and, c) unexpected internal employment scenarios.

This renewal recommendation enables Cleveland Metroparks to select the best development partners while maintaining financial objectivity. Therefore, the below companies were selected to provide services on an “as needed” basis for an additional one (1) year period beginning January 1, 2022 through December 31, 2022.

Anticipated Vendors (include, but are not limited to):

VENDOR	Resumes, Capabilities, Expt. (40%)	References, Projects, Prior Work (30%)	Pricing (30%)	Total (100%)
BlueModus	40	30	20	90
iMedia	40	30	25	95
Svanco/American Eagle	40	25	20	85

*Please note other vendors/consultants may be chosen throughout the contract term through the State of Ohio Cooperative Contract, U.S. General Services Cooperative Contract, or another cooperative agreement available to government municipalities.

Cleveland Metroparks reserves the right to not award any contracts to any of the consultants listed above.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **various consultants** listed and summarized above, and maintained in the proposal file for RFP Renewal #6536, for a one (1) year renewal period beginning January 1, 2022 through December 31, 2022, with a **total one (1) year cost not to exceed \$100,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

RFP #6598 SUMMARY: 2022 MEDICAL STOP-LOSS INSURANCE

HIGHLIGHTS AT A GLANCE
2021 YTD Expenditure = \$812,382
2022 Estimate = \$752,054

Background

Since January 1, 2007, the Park District has offered a self-insured medical plan which includes an administrative services only (“ASO”) provider network and claims adjudication service and reinsurance/stop-loss insurance coverage (“stop-loss coverage”). Stop-loss coverage provides the Park District with individual claim caps (currently \$175,000 per individual) and aggregate claim caps (125% of expected claims for the Park District).

Human Resources (“HR”) and its benefits consultant, Oswald Companies (“Oswald”), released RFP #6598 requesting proposals for a new one (1) year stop-loss coverage policy. Each stop-loss coverage quote contains three (3) elements: premium cost, high-cost claim deductible “lasers” (*i.e.*, the quote sets higher deductible on specific high-risk claims), and ASO integration fees. The following is a summary of the submitted firm quotes (additional carriers submitted “contingent” quotes that were not competitive):

Carrier	Premium	Laser Risk	ASO Integration Fee	Likely Total Cost
Cigna (incumbent)	\$1,009,008	\$0	\$0	\$1,009,008
Medical Mutual	\$732,054	\$0	\$20,000	\$752,054

Recommendation

HR and Oswald recommend the Medical Mutual stop loss bid as being the lowest and best.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a one (1) year agreement, as per RFP #6598, in a form approved by the Chief Legal & Ethics Officer, with Medical Mutual at a monthly rate of \$106.83 per employee to purchase \$175,000 deductible individual stop-loss coverage and \$4.90 per employee to purchase aggregate stop-loss insurance at 125% of expected claims as projected by Medical Mutual, along with the ASO integration fee of \$20,000. The agreement shall begin on January 1, 2022 through December 31, 2022, and cover claims incurred in the 12-month period covering the Self-Insured Program’s year beginning January 1, 2022 but paid within fifteen (15) months.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6601 SUMMARY: **UNIFORM APPAREL** to be ordered bi-annually (bulk) and with the option to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning January 1, 2022 through December 31, 2023 with an option to renew for two (2) additional years

HIGHLIGHTS AT A GLANCE
2020-2021 YTD Expenditure - \$115,000
2022-2023 Estimate - \$200,000

*NOTE: The 2020/2021 expenditure is significantly less due to COVID-19 impact on operations.

Background

This bid requires the awarded bidders to provide specified uniform apparel to Cleveland Metroparks to be ordered bi-annually (bulk) and with the option to be supplied on an “as needed” basis from January 1, 2022 through December 31, 2023 with an option to renew for two (2) additional years. This method is intended to ensure quality control, performance, and service standards.

Staff worked diligently to provide an all-inclusive list of apparel (excluding resale apparel, Aquatics, and Police). While the recommendation is for a split award, the awarded bidders are not the lowest bidder on every piece of apparel awarded, although they are the lowest bidder on majority of the items. Rather, additional factors such as quality, standardization, online ordering, and payment capabilities were taken into consideration to reach the bidders who were the lowest and best. Specifically, Cleveland Metroparks requested the capability of vendors to provide an online portal (storefront) for only the apparel that was awarded to the vendor, accept payment online for orders \$999.99 and under, the ability to invoice Cleveland Metroparks for orders \$1,000 or more, and the ability to price match if Cleveland Metroparks found the apparel cheaper elsewhere. The successful vendors were able to provide some or all of these services. Those services coupled with ease of ordering more items from a single vendor made the successful vendors more useful and economical than other bidders.

The entire spreadsheet, recording all bids and alternatives submitted, is on file in the Office of Procurement.

Bids were received by 11 bidders including:

- Arborwear
- Blink Marketing
- City Apparel
- Galls, LLC
- GBS Corp.
- imageOne Apparel (non-responsive because bid bond was not received)
- Lands' End
- PROforma 3rd Degree Marketing

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

- Riddell
- Three Leaf Production
- UniFirst (non-responsive due to bid bond was not received)

A split award will be recommended to Arborwear, City Apparel, Lands' End, PROforma 3rd Degree Marketing, and Three Leaf Production.

RECOMMENDED ACTION:

That the Board authorize a split award, as noted in the bid summary and at the unit prices set forth in the responses to Bid #6601, to the following lowest and best bidders:

Arborwear, City Apparel, Lands' End, PROforma 3rd Degree Marketing, and Three Leaf Production, for a total two-year amount not to exceed \$200,000, to be ordered bi-annually and the option to supplied "as needed" for a period beginning January 1, 2022 through December 31, 2023, with an option to renew for two (2) additional years. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 21-11-169 on Page 94870)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**BID #6602 SUMMARY: ACACIA CLUBHOUSE DEMOLITION, ACACIA RESERVATION**

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Ryan Denker, Architect/Bob Burichin, Project Manager)

Background

In late 2012, Cleveland Metroparks received the 155-acre Acacia Country Club from The Conservation Fund under the stipulation that the land could no longer be used for golf and had to be restored to its natural state. Over the last nearly nine years, Cleveland Metroparks has undertaken substantial efforts to restore the land to its natural state and transform the former golf course into a park reservation that is free and open to all.

One of the last remaining remnants of the former golf course is the former Acacia Clubhouse that, since 2013, has been used for a catering business, event rentals, and general public use of facilities including restrooms and meeting rooms. While Cleveland Metroparks has maintained the clubhouse since acquisition, a recent review of the clubhouse indicated the need for a significant and costly overhaul in order to maintain safe and efficient operation. While only 25 years old, the clubhouse exceeds 33,000 square feet and due to HVAC, insulation, and flooding issues, the utility costs to maintain the facility are significant, exceeding over \$100,000 annually. A comparison to Cleveland Metroparks Manakiki Clubhouse, which has regular public use as an active golf course as well as event rental space, shows that Acacia Clubhouse utility costs (both electric and gas) exceed Manakiki's costs by 101% annually.

As new standalone ADA accessible flush restrooms were recently completed, and a rental shelterhouse that fits more naturally into the scenic reservation is receiving finishing touches, public use of the Acacia Clubhouse has been minimal. In addition, Cleveland Metroparks and Dino's, the longtime catering business that operated out of Acacia Clubhouse mutually agreed to end the long-term lease at the end of 2021. After thorough review, consideration of the original intent of The Conservation Fund's granting of the land for restoration and overall master plan for the reservation, Cleveland Metroparks staff is recommending demolition of the former clubhouse and adjacent hard surfaces in early 2022. This will significantly reduce operating costs, improve the health of the reservation and Euclid Creek watershed by removing over an acre of impervious surfaces, and ensure that investments in the park moving forward are accessible for all users. Materials from demolition will be recycled and reused as much as possible. The removal will make way for additional greenspace and meadow and continue Cleveland Metroparks' efforts to return the former course to nature.

Bid Results

On October 26, 2021 the following sealed bids were received for Bid #6602 – Acacia Clubhouse Demolition, Acacia Reservation. Included in the Total Base Bid were two owner's allowances. Allowance 1 is a \$15,000 owner directed allowance for unforeseen conditions and Allowance 2 is a \$50,000 owner directed allowance for a new electrical service feed to the former cart barn which is fed through the existing Acacia Clubhouse, which will need to be re-routed. A total of six (6) bids were received. The bids are tabulated below:

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

Acacia Clubhouse Demolition Bid #6602 Bid Tabulation	
Bidder Name	Total Base Bid (Base Bid + Owner's Allowance + Electrical Distribution Allowance)
Baumann Enterprises, Inc.	\$246,780
C&J Contractors	\$257,417
Petty Group	\$270,000
ProQuality Land Development, Inc.	\$304,500
Dore & Associates Contracting, Inc.	\$324,600
B & B Wrecking & Excavating, Inc.	\$347,700
<i>Engineer's Estimate</i>	<i>\$450,000</i>

Bid Analysis

Staff has performed a review of the bid results and subsequently reviewed the scope of work and details of Baumann Enterprises, Inc.'s ("Baumann") bid. The total amount of the award is recommended at \$246,780. Baumann has successfully completed several previous demolition projects for Cleveland Metroparks. Baumann most recently completed a notable successful demolition project atop the Irishtown Bend hillside on West 25th Street in Cleveland.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Baumann Enterprises, Inc.** as the lowest and best bidder for Bid #6602 – Acacia Clubhouse Demolition, Acacia Reservation, **in an amount not to exceed of \$246,780 (Base Bid + Owner's Allowance + Electrical Distribution Allowance)**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SOURCEWELL CO-OP #6615 SUMMARY: **2022 OPERATIONAL PURCHASES (SMALLWARES, DISPOSABLES) AND CAPITAL EQUIPMENT** for various locations throughout Cleveland Metroparks for a one (1) year period beginning January 1, 2022 through December 31, 2022

Background

The following represents the **Operational Purchases** (smallwares and disposables) for day-to-day business operations and **Capital Equipment** for any capital projects that come up in the food and beverage area.

Recommended Operational Purchases and Capital Equipment

Operational purchases and capital equipment will be purchased through the Sourcewell Government Purchasing Alliance cooperative purchasing program and purchased based upon standard Cleveland Metroparks purchasing policies.

The following items are recommended for purchase from Sourcewell supplier, specifically Trimark SS Kemp (Sourcewell contract number 091918-TMK).

Breakdown of Operational and Capital Equipment by location (included, but not limited to):

Location – Smallwares and Disposables	Estimated Cost
The Chalet	\$2,500
Wallace Lake Concessions	\$5,000
Huntington Beach Concessions	\$3,000
Edgewater Pier Concessions	\$2,500
Edgewater Beach House Concessions	\$32,000
Hinckley Spillway Concessions	\$1,000
Ledge Pool Concessions	\$1,000
E. 55 th Marina Concessions	\$15,000
Merwin's Wharf	\$25,000
Euclid Beach Concessions	\$2,500
Wildwood Concessions	\$3,500
Emerald Necklace Marina Concessions	\$12,000
Operational Total	\$105,000
Location – Capital Equipment	Estimated Cost
Enterprise Locations	\$65,000
Capital Equipment Total	\$65,000
Total	\$170,000

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**RECOMMENDED ACTION:**

That the Board authorize an award of the purchase of Operational Purchases and Capital Equipment, Sourcewell Co-Op #6615, from **Trimark SS Kemp**, for a **total cost not to exceed \$170,000**, as specified in the summary and maintained in the Procurement Office files in full cooperation of Sourcewell Contract Number 091918-TMK and Cleveland Metroparks purchasing policies. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6616 SUMMARY: **FRESH AND PREPARED FOODS** for a two (2) year period beginning January 1, 2022 through December 31, 2023

-HIGHLIGHTS AT A GLANCE
2020/2021 YTD Expenditures - \$837,730.45
2022/2023 Estimate - \$2,225,000.00

*NOTE: The 2020/2021 expenditure is significantly less due to COVID-19 impact on operations.

Background

This recommendation provides availability of fresh and prepared food, and beverages, to be purchased on an “as-needed” basis for a two (2) year period beginning January 1, 2022 through December 31, 2023 for food service operations (various concessions and restaurants) throughout the Park District and fresh produce and fruit for the Zoo. The award will provide flexibility to purchase from various food suppliers and purveyors based on need, freshness, and seasonal availability. Furthermore, this recommendation will allow the food service operations and the Zoo to consider/purchase new products that come to market that may be chosen based on quality, seasonal opportunities, the competitive marketplace, and price fluctuation.

Regarding the restaurant industry, it is built on trends (gluten free, vegan, power foods, free range, etc.) and commodity indexes and these trends/indexes can fluctuate quickly. The success of Cleveland Metroparks restaurant operations depends on the ability to adapt and change with these trends, seasons, and opportunities. In addition, menus may change throughout the year as well as different daily specials. New suppliers/producers also enter the market each year. The need for versatility here is apparent as staff is tasked with making food operations a popular success.

This award will enable the ability to insure freshness, high quality, unique opportunities, trendy offerings, and consistent product at all of Cleveland Metroparks food operations.

Anticipated Vendors and Possible Product (include but are not limited to):

- **Food & beverage (both fresh and prepared):** Aslan Inc., Economy Produce & Vegetable Company, Inc., Lexington Services, Northern Haserot, Blue Ribbon Meats, Paragon Produce, Cantonese Classic Seafood, Premier Produce, Sanson Produce, Michael’s Bakery, Orlando Baking, various vendors at West Side Market, Utz, and Peck Food Service.

In order to meet purveyor order minimums and maximize operational efficiency, staff may also include non-food restaurant related items, such as disposables or ware-washing supplies, on the same purchase order as fresh and prepared food and beverage items. These non-food restaurant-related items are under \$50,000 and will be purchased following Cleveland Metroparks By-Laws and Purchasing Manual for purchases under \$50,000.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**RECOMMENDED ACTION:**

That the Board approve the purchase of Fresh and Prepared Foods from the vendors noted above and others on an “as needed” basis per Single Source #6616 for a two (2) year period beginning January 1, 2022 through December 31, 2023, from **various vendors**, for a **total cost not to exceed \$2,225,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6617 SUMMARY: **2022 BEER, WINE AND SPIRITS FOR RESALE** at various locations throughout Cleveland Metroparks for a one (1) year period beginning January 1, 2022 through December 31, 2022

HIGHLIGHTS AT A GLANCE
2021 YTD Expenditures = \$234,404.79
2022 Estimate = \$450,000.00

*NOTE: The 2021 expenditure is significantly less due to COVID-19 impact on operations.

This item provides for various beer, wine and spirits for resale at Cleveland Metroparks restaurants, concessions, golf courses, and special events on an “as-needed” basis for 2022.

The single source purchase of the various brands are exclusively sold in Northeast Ohio by the distributors listed in the table below. The mix and selected vendor allocations will be evaluated per event and/or per location to effectively and efficiently provide for the relevant target market(s) specific to each initiative.

The following is a summary of the anticipated vendors. Actual expenditures for a given vendor will depend on attendance determined at the location or during specific events. Therefore, the recommendation authorizes an overall “not to exceed” \$450,000 amount versus a specific spend allocation per vendor. It is the intention of staff to have all such purchases centralized under this action. If additional exclusive distributors of certain beverages become available, it is the intent to include those additional distributors in this Board action.

Anticipated Vendors for Beer, Wine and Spirits (include but are not limited to):

<u>Distribution Center</u>	<u>Brand</u>
Cavalier Distributing	Fat Heads and other certain craft beer
Sibling Revelry	Sibling Revelry
Superior Beverage	Great Lakes and other craft beers
Platform Brewing	Platform
Brick and Barrel Brewing	Brick & Barrel
Beverage Distributors	Miller
House of LaRose	Budweiser
Heidelberg Cleveland	Wine, craft beers, low proof spirits
R.L. Lipton	Corona and other certain craft beers
Valley View Beverage, Chagrin Wine & Beverage Co., Independence Beverage, Shore Center Beverage & Liquor	Approved liquor stores from State of Ohio

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

RECOMMENDED ACTION:

That the Board approve the purchase of various Beer, Wine and Spirits for resale as per Single Source #6617 for a total cost not to exceed \$450,000 for the period of January 1, 2022 through December 31, 2022. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6619 SUMMARY: ICE CREAM to be dispensed at various Cleveland Metroparks locations for 2022

HIGHLIGHTS AT A GLANCE
2021 YTD Expenditure = \$63,883.45
2022 Estimate = \$225,000.00

*NOTE: The 2021 expenditure is significantly less due to COVID-19 impact on operations.

Background

Cleveland Metroparks will purchase premium quality, hand scooped and specialty item ice cream from single source vendor Honey Hut Ice Cream for resale at Edgewater Beach House, The Pier at Edgewater Beach, Quarry Rock Cafe at Wallace Lake, Hinckley Spillway, Huntington Beach, Wildwood Concessions, Euclid Beach Concessions, and Emerald Necklace Marina in 2022.

Honey Hut is a sole proprietor of their brand, and their headquarters and manufacturing plant is located in or near Cleveland. The ice cream is available in 2.5 gallon or greater containers and the company reuses their ice cream tubs.

RECOMMENDED ACTION:

That the Board authorize the purchase of ice cream, as per Single Source #6619, to be dispensed at the various Cleveland Metroparks locations as noted above from **Honey Hut Ice Cream** throughout 2022, for a **total cost not to exceed \$225,000**. In the event the log of consumption approaches 90 percent of the total estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

CO-OPS #6620 SUMMARY: **INFORMATION TECHNOLOGY EQUIPMENT AND SERVICES** for a two (2) year period beginning January 1, 2022 through December 31, 2023

HIGHLIGHTS AT A GLANCE
2020/2021 YTD Expenditure - \$1,302,222.78
2022/2023 Estimate - \$1,400,000.00

This recommendation makes available certain equipment and services on an “as-needed” basis for a two (2) year period beginning January 1, 2022 through December 31, 2023 to the Information Technology Department (ITS) for the purchase of multiple items which may include but are not to be limited to: desktop computers, laptops, servers, storage area network (SAN) storage devices, switches, firewall, phone system equipment, wireless equipment, audio/visual equipment, and other related technologies and services.

In 2020 and 2021, multiple items were procured from various vendors such as: Dell, Logicalis, CDWG, MCPc, and Integrated Precision Systems. The purchases from these vendors approved in this summary are part of a cooperative agreement (*i.e.*, either the State of Ohio, GSA pricing, or other purchasing cooperative programs).

The award will provide flexibility to purchase from various vendors based on need and availability. Furthermore, this recommendation will allow the ITS Department to purchase products more quickly and efficiently on state term or other purchasing cooperatives.

Vendors and Possible Equipment/Services (include but not limited to):

- **Dell (1675):** Cleveland Metroparks generally does two bulk purchases (one at the beginning of the year and one at the end) that are focused on desktop computers, laptops, etc. In addition, Networking Operations will purchase servers, additional storage, and other network equipment needed with various purchases done throughout the year.
- **Logicalis (2264):** Network switches, wireless access points, routers, firewalls, and necessary VoIP equipment.
- **CDWG (1445):** Anti-Virus Software, renewals of various hardware and software, Microsoft Surface Devices, and other various technologies.
- **MCPc (2325):** Microsoft Software, endpoints (desktops, laptops), and various hardware.
- **Integrated Precision Systems (IPS) (4305):** Access Control systems, security cameras, gate and door access.
- **SoundCom:** Audio/Visual components, media systems
- **AVI/SPL:** Audio/Visual components, media systems

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**RECOMMENDED ACTION:**

That the Board approve the purchase of Information Technology Equipment and Services, as per Co-Ops #6620, from various purchasing cooperative programs for a two (2) year period beginning January 1, 2022 through December 31, 2023 from **various vendors**, for a **total cost not to exceed \$1,400,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6622 SUMMARY: ESTIMATED 2022 POSTAGE for Presort and First Class mailing from U.S. Postmaster

HIGHLIGHTS AT A GLANCE
2021 YTD Expenditure -- \$93,567.00
2022 Estimate -- \$145,500.00

*NOTE: The 2021 expenditure is significantly less due to COVID-19 impact on operations.

Cleveland Metroparks currently uses the services of the United States Postmaster for the mailing of both presort and first-class mail. The United States Postal Service is the only provider of presort and first-class mail.

Presort Mail Postage

A total of \$100,000 is estimated for the Park District's 2022 Presort Mail expenses to accommodate the mailing of publications offered by Cleveland Metroparks (primarily the "Emerald Necklace [monthly] Newsletter").

First Class Postage

First Class postage for the Park District is estimated at \$45,500 (\$42,500 Administration, \$2,000 Zoo, and \$1,000 Police) for 2022. First Class postage is used primarily for outgoing office mail including daily correspondence, vendor payments, news releases, and reservation confirmations.

1013005 – (Presort Mail)	Administration Office	\$100,000
1013005 – (First Class)	Administration Office	42,500
1017010 – (First Class)	Zoo Administration	2,000
1016030 – (First Class)	Police Department	1,000
TOTAL BUDGET ALLOCATION		\$145,500

RECOMMENDED ACTION:

That the Board approve **U.S. Postmaster** as a Single Source supplier of Presort and First-Class Postage during 2022, for a total cost not to exceed **\$145,500** as itemized in the Single Source #6622 Summary. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SOURCEWELL CO-OP #6624 SUMMARY: **ONE (1) 2021 INTIMIDATOR 15XP
HAND FEED BRUSH BANDIT
CHIPPER for Park Operations**

Item	One (1) 2021 Intimidator 15XP Hand Feed Brush Bandit Chipper
Designation	Park Operations
Unit Replaced	1994 Vermeer Chipper (5,700 engine hours) (EM2702)
New Unit Base Cost	\$65,689.25
Description	Unit will be equipped with all standard equipment with a Ford 6.2, 165 hp gasoline engine without clutch, 15” drum style feed opening, winch, hydraulic lift cylinder, hitch, standard warranty, as per Quote dated 3/21/18 and in full cooperation with Sourcewell Contract Number 062117-BAN

The replaced unit will go to on-line auction or replace units of lesser value that will go to on-line auction.

RECOMMENDED ACTION:

That the Board approve the purchase of One (1) 2021 Intimidator 15XP Hand Feed Brush Bandit Chipper as per Sourcewell Co-Op #6624, equipped as specified in the above summary, from **KTS Equipment, for a total cost of \$65,689.25**, in full utilization of the Sourcewell Cooperative Purchasing Program, Contract Number 062117-BAN.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6625 SUMMARY: **NATIVE PLANT MATERIAL** for a two (2) year period beginning January 1, 2022 through December 31, 2023

HIGHLIGHTS AT A GLANCE
2020-2021 YTD Expenditures = \$159,641.50
2022-2023 Estimate = \$200,000.00

This item provides availability for native plant material to be purchased on an “as-needed” basis for a two (2) year period beginning January 1, 2022 through December 31, 2023 for various locations throughout the Park District. The award will provide flexibility to purchase from various suppliers based on need and quality of products.

The introduction of non-native or plant material from undesirable geographic origins can influence the integrity of a restoration project as well as the surrounding area by passing along foreign genetic material or introducing invasive non-native material.

Using native plants to restore the landscape can help enhance habitat resiliency and minimize impact of species loss. Due to local environmental filters, natives in most cases, establish self-sustaining plant communities that require less maintenance. This is because they are adapted to a local region and tend to tolerate damage from freezing, drought, common diseases, and herbivores.

Native plant species are key to successful ecosystem restoration. Native plants help increase local habitat capacity for providing numerous ecological benefits and services. Specific relationships exist including associations of mycorrhizae with plants, invertebrates with woody debris, pollinators with flowers, and birds with structural habitat that can only be rebuilt by planting native plants.

All native plant material will include species with an existing naturally occurring range found in northern Ohio. Material must be from known genetic stock originating from a reasonable geographical proximity to Cleveland, Ohio and documentation of provenance or location of seed source must be provided upon request.

The anticipated vendors have demonstrated the integrity of maintaining regional genetic material in their native plant material. Their stock has proven to be of high quality and meets all of Cleveland Metroparks Natural Resources expectations.

This award will provide flexibility to purchase from various native plant suppliers. Furthermore, this will allow Park District staff to purchase various native plant material based on discretion, quality, and factors beyond price for all our locations. Individual requirements for native plant material are typically vendor specific.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**Anticipated Vendors and Possible Product** (include but are not limited to):

- **Bareroot Materials:** Clements State Tree Nursery, Vallonia Nursery, Musser Forests
- **Shrubs:** Native Roots, Inc., Woody Warehouse Nursery Inc., and Riverside Native Tree Nursery
- **Containerized Trees:** Woody Warehouse Nursery Inc., Riverside Native Trees
- **Large Trees:** Woody Warehouse Nursery Inc. and QRST Nursery
- **Herbaceous Plugs/Pots:** Native Roots, Inc., Ohio Prairie Nursery Ltd., Spence Restoration Nursery, Nodding Onion Gardens Native Plant Nursery, Natural Communities LLC, Archewild, and Cardno
- **Native Seed Plant Mix:** Ohio Prairie Nursey Ltd., Natural Communities LLC, Ernst Conservation Seed and Cardno
- **Native Seed Plant Mix:** Ohio Prairie Nursey Ltd. and Cardno

RECOMMENDED ACTION:

That the Board approve the purchase of Native Plant Material as per Single Source #6625 for a two (2) year period beginning January 1, 2022 through December 31, 2023, from **various vendors**, for a **total cost not to exceed \$200,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**EMERGENCY PURCHASE #6627 SUMMARY:****TWENTY-TWO (22) 2022 CHEVROLET SILVERADO 2500HD 4WD REGULAR CAB PICKUP TRUCKS****Background**

On April 15, 2021 and August 19, 2021, 21-04-048 and 21-08-115 respectively, the Board approved the purchase of fourteen (14) 4x4 regular cab pickup trucks via the Ohio State Contract RS900621 (Ohio Co-Op #6568 and 6599) for a price of between \$30,754.60 and \$31,486.41 per truck. The trucks were intended for delivery by late 2021 or early 2022. On October 11, 2021, Cleveland Metroparks staff was informed that its 2021 orders of the fourteen trucks could not be fulfilled, and the trucks would not be built pursuant to the Ohio Co-Op. In fact, Cleveland Metroparks staff was told that all similar Ohio Co-Op orders were canceled but for those trucks that went directly to the State.

Staff immediately began looking at alternatives, at which point it became clear that there was a shortage of vehicles available for purchase. If staff released a bid for the pickup trucks, it is likely that no vehicles would be available, prices would be even higher than current prices, or bids would come in, but suppliers would be unable to meet their bid obligations, as was the case with the Ohio Co-Op.

Pursuant to Article V, Section 5(d) of the By-laws, the Chief Executive Officer has determined that delaying and bidding the trucks would result in a significant impact on Park District resources by requiring a significantly higher expenditure for vehicles at a later date or preventing the Park District from purchasing needed replacement vehicles. Through aggressive vehicle planning and management over the past several years, Cleveland Metroparks has been able to reduce the average age of the on-road fleet to an industry standard of approximately 9.5 years old, and as a result has been able to reduce repair and maintenance costs in excess of \$400,000. As seen through expense tracking over the past five years, the long-term financial impact of delaying the purchases or not purchasing at all would quickly exceed the cost increase seen this year.

Although not required in an emergency, staff obtained quotes from two (2) companies for substantially similar 4WD pickup trucks from Serpentine Chevrolet and Valley Ford. Serpentine Chevrolet provided a lower price of \$38,855 per truck.

Staff recommends purchasing fourteen (14) 2022 Chevrolet Silverado 2500HD 4WD Regular Cab pickup trucks as detailed below to replace the trucks that were approved by Resolution Nos. 21-04-048 and 21-08-115 and eight (8) additional trucks which will complete the planned 2022 truck purchase as well.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

Item	Twenty-Two (22) 2022 Chevrolet Silverado 2500HD 4WD Regular Cab Pickup Trucks
New unit base cost-plus accessories, includes delivery and tags.	\$38,855 each
Total x22	\$854,810
Units Replaced	2005 GMC Truck (104,000 miles) (EO1305) 2006 Ford Explorer (117,000 miles) (EO3606) 2006 GMC Truck (95,000 miles) (EO3106) 2006 Ford Crew Cab Truck (113,000 miles) (EO2606) 2006 GMC Truck (147,000 miles) (EO3506) 2006 Ford Truck (41,300 miles) (EO2306) 2007 Ford Compact Truck (99,1000 miles) (EO2707) 2003 Ford Truck (109,000 miles) (EO3002) 2006 GMC Truck (113,000 miles) (EO3406) 2006 Ford Ranger Truck (101,000 miles) (EO4306) 2005 GMC Truck (72,000 miles) (EO1705) 2005 GMC Truck (97,000 miles) (EO1805) 2005 GMC Truck (103,000 miles) (EO1505) 2003 Ford F250 Truck (91,000 miles) (EO3703) 2003 Chevrolet Truck (137,000 miles) (EO2203) 2003 Ford Truck (98,000 miles) (EO3303) 2006 Ford Truck (140,000 miles) (EO1906) 2006 Ford Truck (81,000 miles) (EO3206) 2005 GMC Truck (89,000 miles) (EO0805) 2005 GMC Truck (131,000 miles) (EO1205) 2003 Ford Truck (104,000 miles) (EO2103) 2003 Ford Truck (127,000 miles) (EO3103)

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

RECOMMENDED ACTION:

That the Board approve the purchase of Twenty-Two (22) 2022 Chevrolet Silverado 2500HD 4WD Regular Cab Pickup Trucks as per Emergency Purchase #6627, equipped as specified in the above summary, from **Serpentini Chevrolet, for a total cost of \$854,810.**

(See Approval of this Item by Resolution No. 21-11-168 on Page 94869)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 11/18/21)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Nine (9) year lease agreement at Milepost RD-115.67 from November 7, 2019 through November 6, 2028.	Norfolk Southern Railway Company	\$41,400.00	(3)
Installation and material for new concrete walls at Brecksville Nature Play at Brecksville Reservation.	Platform Cement, Inc.	\$18,500.00	(7)
Black locust wood for various trail projects.	Midwest Black Locust	\$6,120.00 <u>9,180.00</u> \$15,300.00	(6)
Painting services for various areas in Cleveland Metroparks Administration Building.	The Dependable Painting Company	\$9,500.00 5,136.00 <u>2,560.00</u> \$17,196.00	(6)
Bridgestone golf balls and headwear for resale.	Bridgestone Sports USA	\$15,922.32	(3)
Parts to rebuild Lakefront Beach Cleaner.	Kassbohrer All Terrain Vehicles	\$18,697.87	(3)
Two (2) Gator utility vehicles.	John Deere Company	\$17,974.49	(2)
Two (2) Curtis cabs for new John Deere Gator utility vehicles.	Polen Implement	\$13,372.90	(2)
Generator rental for 2021 Wild Winter Lights at Zoo.	Ohio Cat Power Systems	\$12,450.00	(7)
Hiring services for Chief of Police.	Sager Company, Inc.	\$40,000.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Premium alfalfa hay for giraffes.	Anderson Hay and Grain, Inc.	\$27,000.00	(7)
Old River Farm picnic area concrete replacement in North Chagrin Reservation.	Cemex Construction Corporation	\$13,950.00	(7)
2021 Roofing Replacements for maintenance shed at OEC, Windy Ridge Shelter at Garfield Park, Squire's Castle and Police Satellite Office at North Chagrin, and Valley Event Site Shelter at Brookside Reservations.	Franciscus, Inc.	\$48,658.00	(7)
Services to replace fuel site controller and modem at Shawnee Hills Golf Course.	Collins Equipment	\$10,088.00	(2)
Mailing solicitation services to non-donors.	HKM Direct Market Communications	\$30,036.00	(7)
Clothing for resale at various golf courses.	Greg Norman Collection	\$18,331.76	(3)
Candy for 2021 Trick or Treat Fest at Zoo.	B.A. Sweetie Candy Co.	\$1,155.00 6,925.00 <u>5,705.75</u> \$13,785.75	(7)
Five (5) 8' steel snowplows and installation.	Best Truck Equipment, Inc.	\$27,900.00	(7)
Fuel system repairs and upgrades at Cleveland Metroparks Zoo.	Collins Equipment Corp.	\$17,705.00	(2)
Animatronic reindeer for 2021 Wild Winter Lights at Zoo.	Christmas Animatronic Magic, Inc.	\$13,495.50	(3)
Exterior painting and staining services for various Cleveland Metroparks locations.	JLDCP, LLC	\$22,570.84	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Various décor for 2021 Winter Riverfest at Merwin’s Wharf.	Artistic Holiday Design, LLC	\$10,271.69	(3)

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “SINGLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (up to \$10,000)” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$10,000 to \$50,000)” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (11/18/21)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Construction Manager at Risk for Cleveland Metroparks Zoo – Zoo Zip Line</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$1,092,989.75 Change Order No. 1 Amount: \$49,583.90 Change Order No. 2 Amount: \$36,617.52 Change Order No. 3 Amount: \$16,074.46 Change Order No. 4 Amount: \$23,874.15 Change Order No. 5 Amount: \$11,160.96 Change Order No. 6 Amount: \$10,378.45 Revised Contract Amount: \$1,240,679.19</p>	<p>Additional work and services to administration gate work, post bases, electrical coordination, visual display monitors, control panels, extra lighting hardware, Vincent lighting controls, CAT homeruns, and zipline return towers.</p>	<p>Regency Construction Services, Inc.</p>	<p>#5 & #6</p>
<p><u>Purchase of Soaring Eagle Zipline for Cleveland Metroparks Zoo</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$550,000.00 Change Order No. 1 Amount: \$43,130.00 Change Order No. 2 Amount: \$15,942.22 Revised Contract Amount: \$609,072.22</p>	<p>Additional services for labor for final installation and misc. parts for future maintenance.</p>	<p>Altitude Ride and Attractions</p>	<p>#2</p>
<p><u>Manakiki Clubhouse Shake Roof Replacement</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$221,735.00 Change Order No. 1 Amount: \$17,358.89 Revised Contract Amount: \$239,093.89</p>	<p>Additional services to replace slate roof at lower roof at main building above canopy, upgrade sub roof material, and replace starter shack roof.</p>	<p>Architectural Siding, Trim and Roofing, Inc.</p>	<p>#1</p>

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages 94869 through 94891; \$10,000 to \$50,000 purchased items/services report, pages 94892 through 94894; and construction change orders, page 94895.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 21-11-151: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages 94931 to 95098.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

No. 21-11-152: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve JP Morgan Mastercard (Arborwear) dated October 3, 2021 to November 6, 2021 in the amount of \$613.56, as identified on pages 95099 to 95100.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Norm Plonski of Hooples Restaurant and Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) **2022 Budget Preview**
(Originating Source: William Chorba, Chief Financial Officer)

Cleveland Metroparks is making substantial progress towards preparing its 2022 annual appropriations budget. While a work-in-progress, this preview represents a general overview of the draft budget to give directional guidance as we work towards seeking budget approval at the December 16, 2021 board meeting.

- (b) **Summary of Zoo Conservation Funds 2021**
(Originating Sources: Christopher Kuhar, Zoo Executive Director/Kristen Lukas, Director of Conservation and Science)

Background

Cleveland Metroparks Zoo's commitment to securing a future for wildlife includes both supporting and conducting target conservation efforts and enabling our guests to take action to positively impact wildlife conservation. To this end, the Zoo maintains a number of donation opportunities for our guests and partners. Wildlife conservation funds generated at the Zoo and through donations are held in a number of restricted Cleveland Metroparks accounts to be disbursed in support of targeted wildlife conservation efforts in the field around the world.

These funds include:

- **Andean Bear Conservation Fund (#2017006)**
- **Future for Wildlife (FFW) Make a Difference Fund (#2017712)**
- **Future for Wildlife Fund (#2017717)**
- **Event Networks/Zoo Gift Concession Conservation Fund (#2017740)**

In addition to these funds, Cleveland Zoological Society provides funds to support the Zoo's wildlife conservation program through funds raised through Zoo memberships, general fundraising, and targeted conservation donations.

The Zoo conservation funds summarized below and detailed here include all funds that have been/will be disbursed in 2021 by Cleveland Zoological Society (CZS) and Cleveland Metroparks Zoo (CMZ) to support Zoo conservation efforts. Funds from the FFW Make a Difference Fund, Future for Wildlife (FFW) Fund, and Event Networks/Zoo Gift Concession Conservation Fund will be distributed in November 2021*.

Cleveland Metroparks Restricted Funds	<u>Amount</u>
Andean Bear Conservation Fund - #2017006	\$44,994
FFW Make a Difference Fund - #2017712*	\$178,292
FFW Fund - #2017717*	\$5,458
Event Networks Conservation Fund - #2017740*	\$5,000
TOTAL	\$233,744

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Cleveland Zoological Society FFW Funds	
CZS FFW Fund	\$436,678
Additional/One-time FFW funds	\$53,375
TOTAL	\$490,053
GRAND TOTAL	\$723,797

Lion & Cheetah Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$107,439 in support of the Zoo's Lion & Cheetah Conservation Program through the following partnerships and activities.

Ruaha Carnivore Project Core Program & Project Support

The Ruaha Carnivore Project (RCP) studies and monitors populations of lions and other large carnivores in and around Ruaha National Park in Tanzania – a critical area for the conservation of large carnivores. The project works to develop effective conservation strategies for large carnivores by working with local pastoral communities to address human-lion conflicts as well as help reduce the negative impacts of carnivore presence by providing important conservation-related benefits to local communities.

This year, RCP joined forces with Lion Landscapes, which targets large carnivore conservation in Kenya and Zambia. This collaboration is expanding the impact and increasing the efficiency of the work being done to “stop the loss, reduce the cost, and unlock the value of living with large carnivores.” New, innovative strategies piloted this year include a conservation contract model that incentivizes “conservation-friendly” behavior and disincentivizes “conservation-unfriendly behavior” in local communities. The Lion Lights program helps livestock owners install free-standing, blinking solar lights around livestock enclosures to help deter predators. Mobile canvas bomas (livestock enclosures) are now being utilized to help reduce livestock attacks and increase plant yields through grazing land rotation. Two new lions were also collared this year, providing GPS information that aids pastoralists in keeping cattle away from known lion locations and reduces the potential for human-lion-livestock interaction.

- **Cleveland Zoological Society FFW Conservation Fund = \$60,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$44,939***

Action for Cheetahs Kenya

Action for Cheetahs Kenya (ACK) promotes the conservation of cheetahs through research, awareness, and community participation in Kenya. ACK works closely with local wildlife authorities and landholders to develop policies and programs that support wildlife conservation and human livelihoods for the long-term development of sustainable human and wildlife zones. ACK also works to evaluate cheetah habitats, to assess human interactions and tolerance in areas that support cheetah populations on ranchlands and wildlife dispersal areas.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,500**

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Gorilla Conservation Program**

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$107,910 in support of the Zoo's Gorilla Conservation Program through the following partnerships and activities.

Zoo staff travel to Rwanda - Dian Fossey Gorilla Fund

Zoo staff travel to Rwanda to support and conduct training at Karisoke Research Center for students from the University of Rwanda as part of DFGF's Memoirs Program to help develop the next generation of conservation scientists in Rwanda. Zoo staff have helped train more than 30 Rwandan biology students in conservation science through this program since 2014. Staff also traveled to assist in onsite design and development of programming for the new Ellen DeGeneres Campus. The multi-acre, eco-friendly facility will include laboratories, office and meeting space, classrooms, an interactive educational exhibit, and residences for visiting students and scientists.

- **Cleveland Zoological Society FFW Conservation Fund = \$12,000**

Dian Fossey Gorilla Fund Core & Project Support

DFGF is dedicated to the conservation and protection of gorillas and their habitats in Africa through research, education, health, training, and development initiatives. Dr. Dian Fossey established Karisoke™ Research Center in 1967, launching one of the longest ongoing research and monitoring programs for any species in the world. DFGF's staff of Rwandan and Congolese trackers, educators and scientists is on the ground every day in Rwanda and Democratic Republic of Congo protecting gorillas against threats from poaching, loss of habitat and disease.

This year, DFGF was engaged in the construction of its new Ellen DeGeneres Campus. This will be the permanent headquarters of the Fossey Fund's activities in Rwanda and continue to support the mission to inspire and educate the next generation of conservationists. In addition to the long-lasting contribution this campus and its activities will have on gorilla conservation, the sustainable design and construction with locally sourced materials, generated a significant positive economic impact for the local community. Green strategies include rainwater harvesting, green roofs, planting thousands of native plants, and a constructed wetland to treat wastewater and support biodiversity.

Cleveland Zoological Society FFW Conservation Fund = \$35,000

Dian Fossey Gorilla Fund Scientific Capacity Building

DFGF supports capacity building for Rwandan scientists who will take part in the very first scientific training session to be held at the new DFGF Ellen DeGeneres Campus. Twenty participants will receive training during a 4-day course in basic geospatial analytics delivered by an international team of subject matter experts.

Cleveland Zoological Society FFW Conservation Fund = \$11,000

Dian Fossey Gorilla Fund Grauer's Gorilla Program Support

DFGF strives to protect endangered Eastern lowland gorillas, only found in Democratic Republic of Congo (DRC). Fewer than 2,500 of these gorillas remain in the wild. DFGF

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world. DFGF is protecting 150 gorillas in the Nkuba-Biruwe Conservation Area in DRC using monitoring and protection programs modeled after proven programs that protect Mountain Gorillas in Rwanda.

- **Cleveland Metroparks Zoo Conservation Funds = \$35,910***

Gorilla SAFE (Saving Animals From Extinction) – Cross River Gorilla

The AZA (Association of Zoos & Aquariums) SAFE program focuses the conservation potential within AZA accredited zoos and aquariums to increase our collective impact through work in the field and public engagement – leveraging our unique expertise, partnerships, and massive audiences to save species. Harnessing the power of AZA zoos and aquarium and our visitors, partners, and donors, we are creating a movement for conservation that will increase conservation impact and public participation in conservation actions. This support targets work being done in Nigeria by the Wildlife Conservation Society to protect critically endangered Cross River Gorilla.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

Akagera National Park, Rwanda – Community Conservation

Akagera National Park is Central Africa's largest protected wetland and the last remaining refuge for savannah-adapted species in Rwanda. The Park had become a depleted landscape overrun by cattle only 20 years ago and was on the verge of being lost. In the past 10 years, strong partnerships, strategic support, and a clear vision have begun to transform the park for the benefit of people and wildlife. Wildlife numbers have grown from less than 5,000 in 2010 to over 13,000, and the park supports important income-generating enterprises for local communities. This project will support community fisheries outside Akagera National Park by building a fishing bridge that will help support sustainable income for a local community cooperative.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

Rwanda Wildlife Conservation Association

The Rwanda Wildlife Conservation Association aims to provide sustainable solutions to critical wildlife conservation issues in Rwanda and the East African region using a holistic and multi-disciplinary, One Health Approach. It's "Capacity Building for Women in Science" project is linked by proximity and aim to the protection of mountain gorillas.

- **Cleveland Zoological Society FFW Conservation Fund = \$4,000**

Giraffe Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$78,590 in support of the Zoo's Giraffe Conservation Program through the following partnerships and activities.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Giraffe Conservation Foundation Core & Project Support**

The Giraffe Conservation Foundation (GCF) is the only organization in the world focused solely on giraffe conservation. GCF is dedicated to the conservation of giraffe and works closely with African and international government and non-government organizations, universities, and other partners to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation, and management. Two of the nine subspecies of giraffe are endangered and the need for accurate information about giraffe populations and conservation threats across the continent has never been more important.

This year, a GCF survey added 154 calves and sub-adults to the population record of the critically endangered Nubian Giraffe in Uganda. The Ugandan National Giraffe Conservation Strategy & Action Plan (2020-2030) was also launched, which will help coordinate and guide giraffe conservation efforts across the country. GCF also announced a formal partnership with the Peace Parks Foundation (PPF) to protect and re-establish giraffe populations within target conservation areas. The Foundation manages 10 large cross-boundary peace parks with plans to expand and protect nearly 400,000 square miles of wildlife areas in Africa in the next decade.

- **Cleveland Zoological Society FFW Conservation Fund = \$40,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$38,590***

Asian Turtle Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$101,637 in support of the Zoo's Asian Turtle Program and the following partnerships and activities.

Asian Turtle Program Core & Project Support

The Asian Turtle Program (ATP) was created by the Zoo in 2003 to address the major threats to turtles through a wide range of conservation, education, and related activities that strengthen conservation efforts and foster local and regional conservation leadership. The program works with Asian government and non-governmental organizations, and other conservation institutions to confront the Asian turtle crisis in a direct and comprehensive way by implementing strategic interventions that safeguard priority globally threatened tortoise and freshwater turtle species in Indochina. The ATP carries out collaborative and targeted turtle conservation interventions, education and public awareness efforts, training of students and wildlife protection officers, and provides support for rescue and management of turtles confiscated from the wildlife trade through the Turtle Conservation Center in Cuc Phuong National Park.

More than 200 tortoises and freshwater turtles were confiscated and rescued by the ATP and Turtle Conservation Centre (TCC) in 2021. Four release trips were also conducted, returning 255 turtles and tortoises from the TCC to the wild despite a strong resurgence of COVID-19 throughout Vietnam in early 2021. While Cuc Phuong National Park was closed to visitors, TCC activities focused on animal rescue, care, and release as well as construction of new enclosures for priority species including endangered and endemic Cuora box turtles and Big-headed Turtles.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- **Cleveland Zoological Society FFW Conservation Fund = \$62,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$34,637***

Turtle Survival Alliance

The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world – recognized as a global force for turtle conservation.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000**

Andean Bear Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$117,404 in support of the Zoo’s Andean Bear Conservation Program as part of its Andean Bear Conservation Alliance and the following partnerships and activities.

Andean Bear Conservation Alliance Core Program/Staff Support

The Andean Bear Conservation Alliance (ABCA) was created by the Zoo in partnership with the Wildlife Conservation Society in 2010 to provide a cohesive, coordinated, efficient, and effective approach to Andean bear conservation throughout its range. ABCA develops and implements new tools and protocols to evaluate and understand the distribution and status of Andean bear populations, and strengthens Andean bear conservation and monitoring through national, regional, and local training efforts so that national parks and other conservation professionals can use developed monitoring tools and establish monitoring programs. ABCA also facilitates the development of local, regional, and national Andean bear monitoring programs and national strategies for Andean bear conservation. The ABCA Program, including the ABCA Senior Advisor and ABCA Program Coordinator are managed by Cleveland Metroparks Zoo.

- **Cleveland Metroparks Zoo Conservation Funds = \$44,994**
- **Cleveland Zoological Society FFW Conservation Fund = \$32,678**

Andean Bear Conservation Alliance Core Program/Projects

ABCA monitoring tools and methodologies to study and monitor Andean bear populations are continually being refined and improved in collaboration with Cornell University and other partners. These tools are currently being used in 15 protected areas in Colombia, Ecuador, Peru, and Bolivia and are the national standard for the National Park Systems of Colombia and Peru. Two large-scale training workshops on the development and implementation of Andean bear monitoring programs and managing human-bear coexistence were conducted for National Parks staff and numerous other conservation stakeholders in Colombia and Peru.

Field work to support implementation of monitoring programs were held in three protected areas in Colombia and virtual training workshops on method for Andean bear

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

occupancy and monitoring were held and reached hundreds of conservation practitioners throughout the Andes region. Two independent student projects were supported in Colombia and Venezuela investigating Andean bear and livestock interaction and human bear coexistence, and significant progress was made on the advancement of the large-scale Range Wide Priority Setting project for conservation of the Andean bear, which is the primary project being supported through the AZA Andean bear SAFE Program.

- **Cleveland Zoological Society Funds - Additional (Scott Neotropical Fund) = \$34,732**

Andean Bear SAFE (Saving Animals From Extinction)

The AZA (Association of Zoos & Aquariums) SAFE program focuses the conservation potential within AZA accredited zoos and aquariums to increase our collective impact through work in the field and public engagement – leveraging our unique expertise, partnerships and massive audiences to save species. Harnessing the power of AZA zoos and aquarium and our visitors, partners, and donors, we are creating a movement for conservation that will increase conservation impact and public participation in conservation actions. This support targets work in Venezuela, Colombia, Ecuador, Peru, and Bolivia coordinated by ABCA and other partners to protect vulnerable Andean Bear populations through strategic range-wide planning.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

Illegal Wildlife Trade Mitigation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$143,432 in support of the Zoo's Illegal Wildlife Trade Mitigation Program through the following partnerships and activities.

Education for Nature-Vietnam

Education for Nature-Vietnam (ENV) works with law enforcement agencies to gather intelligence and investigate illegal wildlife trade cases and networks. ENV's National Wildlife Crime Hotline, outreach activities, and awareness campaigns actively engage the public in combating wildlife crime and reduce demand for wildlife products. Advocacy efforts promote stronger legislation and legal protection for wildlife. ENV's National Wildlife Protection Network - more than 4,000 volunteers in 32 provinces - monitor and survey consumer wildlife trade hotspots and conduct valuable investigations that have led to documentation and resolution of more than 10,000 cases of wildlife crime since 2005. In March of this year, ENV released a Public Service Announcement, *Safer with Science*, promoting a future for Vietnam that chooses modern medicine over the use of traditional wildlife products. With ENV's support, Environment Police confiscated 24 tigers in Nghe An, Vietnam representing a significant turning point in authorities' efforts to eliminate the ongoing trafficking of tigers in this province. Related investigations enabled police in Southern China to conduct a wildlife trafficking sting that seized 8 tons of pangolin scales worth 400 million yuan (\$62 million US).

- **Cleveland Zoological Society FFW Conservation Fund = \$20,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$9,674***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Little Fireface Project**

The Little Fireface Project (LFP) protects slow lorises by studying their ecology and by conducting education, awareness, and conservation projects aimed at addressing slow loris trade – empowering people locally and globally to help save this unique and threatened primate. In addition to pioneering field research and community-based conservation and awareness efforts, LFP has produced hundreds of valuable scientific, professional, and general publications, media, and online resources on slow loris ecology and behavior, illegal wildlife trade, the even the effects of online video viewing behavior on public perceptions of slow lorises and their conservation.

- **Cleveland Zoological Society FFW Conservation Fund = \$15,000**

Oxford Wildlife Trade Research Group/Little Fireface - Monitoring Trade in Wildlife

Indonesia's live animal trade is vast in scale and volume involved and poses an immense threat to the conservation of an ever-growing list of species. This collaborative project is conducting online studies based on systematic data collection, analysis, and distribution of results. These efforts document trade activity and trends over time, help target law enforcement efforts, and generate data-supported evidence of illegal trade routes and networks. This project is collecting and systematically analyzing data on the trade in the wildlife online, sharing data with key stakeholder and the public, and assessing and proposing possible solutions to help curb and better regulate trade.

- **Cleveland Zoological Society FFW Conservation Fund = \$15,000**

Danau Girang Field Center – Combating Illegal Wildlife Trade

Danau Girang Field Center has become increasingly involved in combating illegal wildlife trade in Malaysian Borneo. This latest project aims to reduce wildlife trafficking by improving the quality of prosecution and increasing the conviction of wildlife crimes in Sabah by having specialized teams within the Sabah Wildlife Department. These teams will work in close relationship with relevant agencies and stakeholders, generating key intelligence information, disseminating it through the most efficient channels, and also securing and processing evidence locally for more expedient and effective processing of cases.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**

African Wildlife Foundation – Conservation K9 Unit

Poaching is at an all-time high in Africa with elephants and rhinos targeted by well-funded and well-equipped poachers motivated by a lucrative illegal trade. African Wildlife Foundation's K9 program trains and deploys detection dogs to critical trafficking hubs like airports and seaports to help law enforcement detect illegal wildlife products and head off traffickers before they can export illegal products. These highly trained dogs can detect even the smallest amounts of wildlife contraband and boast a 90 percent accuracy rate.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**African Wildlife Foundation – Wildlife Judicial and Prosecutorial Assistance Trainings**

Wildlife Judicial and Prosecutorial Assistance Training helps strengthen cases against wildlife offenders. In addition to covering the application of national wildlife laws to individual cases of wildlife crime and various aspects of prosecution, these trainings outline how to handle, preserve, and present material evidence, and how to manage wildlife crime scene investigations. AWF has carried out 45 such trainings since 2015 targeting judicial officers, prosecutors, investigators, law enforcement and customs agents, and rangers benefitting more than 1,550 participants from 16 African countries.

- **Cleveland Metroparks Zoo Conservation Funds = \$10,000***

Wildlife Trafficking Alliance

The Wildlife Trafficking Alliance (WTA) is a coalition of leading non-profit organizations, companies, foundations, and media interests working together to reduce the purchase and sale of illegal wildlife products. Goals include raising public awareness on the wildlife trafficking crisis, reducing demand for wildlife products, and mobilizing companies to adopt best practices and educate consumers. The WTA and American Zoo and Aquarium Association (AZA) formally joined forces in 2018 in a united effort to fight the global epidemic in wildlife trafficking by expanding WTA efforts and better integrating important activities to combat wildlife trafficking into the broader mission of AZA and harness the reach of AZA member institutions.

- **Cleveland Zoological Society FFW Conservation Fund = \$25,000**

TRAFFIC International - TRAFFIC Bulletin

TRAFFIC, the wildlife trade monitoring network, is the leading non-governmental organization working globally on wildlife trade. TRAFFIC's mission is to ensure that trade in wild plants and animals is not a threat to the conservation of nature. The globally distributed TRAFFIC bulletin is the only journal devoted exclusively to wildlife trade issues and includes valuable news on the trade in wildlife resources, the latest in related legislation, investigations and seizures, and original global and regional reports.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

Tiger Conservation Campaign

The Tiger Conservation Campaign (TCC) focuses efforts on the three most threatened tigers, including the endangered Amur tiger in the Russian Far East. The Russian Far East is home to 95% of the world's remaining Amur tigers. Fewer than 500 animals remain in the wild. The TCC supports efforts to mitigate human-tiger conflicts and curb tiger poaching by holding anti-poaching teams accountable, providing incentives for good work, and generating information to improve patrolling efforts.

In December 2020, two new Amur tiger cubs were born at the Zoo. Funds generated through the tiger cub naming contest will support conservation efforts for this species in the wild through support of the Tiger Conservation Campaign's Amur Tiger Program.

- **Cleveland Zoological Society additional/one-time Funds = \$13,758**

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**International Rhino Foundation**

For 25 years, the International Rhino Foundation (IRF) has championed the survival of the world's rhinos through conservation and research. IRF operates on-the-ground programs in all areas of the world where rhinos live in the wild, helping to secure viable populations of the five remaining rhino species and the communities that coexist with them. IRF protects particularly threatened rhino populations and their habitats in the wild. Conservation efforts for African rhinos include the Lowveld Rhino Conservation Program in Zimbabwe, and "Operation Stop Poaching Now" in Southern Africa.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

Collaborative Conservation Partnerships

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$67,385 in support of collaborative conservation efforts supporting key conservation issues, activities, and wildlife species targeted by the Zoo's Future for Wildlife Program through the following partnerships and activities.

Kinabatangan Orangutan Conservation Program

The Kinabatangan Orangutan Conservation Program (KOCOP) in Malaysian Borneo studies orangutans and their habitat in the Kinabatangan River forest, creates forest corridors, and employs local people to address human-wildlife conflict and create opportunities for sustainable livelihoods. The goal of the KOCOP is to achieve long-term viability of orangutan populations by fostering harmonious relationships between people and the orangutan and promoting local socio-economic development compatible with conservation. The project studies and protects important secondary forest habitat and investigates the effects of habitat degradation and fragmentation. This sheds light on how orangutans cope with changes in their natural habitat and helps to develop important tools for conservation and realistic solutions for the long-term survival of wildlife in the area. In April a new male orangutan was born at the Zoo. Proceeds from the orangutan naming contest will support efforts to protect this critically endangered species and habitat in the Kinabatangan forests of Borneo.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**
- **Cleveland Zoological Society additional/one-time Funds = \$4,885**

UNITE for the Environment Uganda

UNITE for the Environment is a conservation education and teacher training program conducted by the North Carolina Zoo. UNITE currently focuses on conservation education in Kibale National Park. UNITE's mission is to conserve wild areas in and around Kibale National Park by inspiring the next generation of Ugandan conservationists and fostering an appreciation of nature and wildlife in rural communities. UNITE has four full-time staff in Bigodi, Uganda who work on a daily basis with teachers and students in rural communities in the Kibale National Park area. By having staff on the ground 365 days a year they are able to measure and work to increase the impact and scope of conservation education activities.

- **Cleveland Zoological Society FFW Conservation Fund = \$15,000**

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**AZA Conservation Grants Fund**

The AZA Conservation Grants Fund (CGF) supports the cooperative conservation-related scientific and educational initiatives of AZA-accredited zoos and aquariums. CGF grants are awarded in the categories of animal health, animal welfare, conservation education, field conservation, management/captive breeding, and research. AZA-accredited zoos and aquariums of all sizes, including Cleveland Metroparks Zoo have received CGF grants. Many grants have been awarded to collaborations among AZA-accredited institutions, state, federal and international wildlife agencies, academia, and major conservation NGOs. The program has provided more than \$7 million to over 400 projects worldwide since 1991.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,000**

Center for Conservation Peacebuilding

The Center for Conservation Peacebuilding (CPeace) is addressing the practical, urgent needs in human-wildlife conflict, on both the local and global scale, through a global partnership that supports greater collaboration on human-wildlife conflict and coexistence across disciplines, sites, institutions, and policy areas. CPeace aims to prevent and mitigate human-wildlife conflicts by facilitating collaborative learning, innovation, scientific analysis, and development of best practices and an active and engaged community of practice. CPeace's resources, tools, trainings and active community of practice are widely recognized as critically important resources for conservation practitioners dealing with human-wildlife coexistence issues around the world.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**

Snow Leopard Trust

The Snow Leopard Trust (SLT) is the oldest and largest snow leopard conservation organization in the world. The Zoo participates in the "Natural Partnerships Program" which brings the global Zoo community and the SLT together in a united effort to ensure the survival of the endangered snow leopard. Through this program we support high priority conservation projects identified and implemented by SLT staff in snow leopard range countries, including China, India, Kyrgyzstan, Mongolia, and Pakistan. SLT projects in remote monitoring of snow leopards using camera traps has recently been highlighted in a high-profile tech TV commercial explaining how artificial intelligence software is helping to quickly analyze and classify thousands of these camera trap images.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

Red Panda Conservation Network

Red Panda Conservation Network (RPN) develops community-based initiatives that protect red panda and their habitats and benefit the livelihoods of local people. RPN works with local communities to protect and restore red panda habitat, monitor red pandas and their bamboo forest habitat, and increase red panda awareness among local communities. The Forest Guardian program, along with ecotourism, anti-poaching

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

network, alternative energy production, organic farming, and medicinal plant cultivation programs enhance local livelihoods and foster red panda stewardship.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

Tree Kangaroo Conservation Program

For over a decade the Tree Kangaroo Conservation Project (TKCP) has been working with local landowners in Papua New Guinea to create and manage the country's first Conservation Area, encompassing pristine cloud forest and endangered tree kangaroo habitat. TKCP has grown and evolved over the years from a conservation research project into a holistic program, addressing the goals of species and habitat protection through a community-based approach, involving local landowners in decision-making, and providing communities with real and tangible conservation benefits.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

IUCN CPSG

The Conservation Planning Specialist Group (CPSG) is a specialist group of the International Union for the Conservation of Nature (IUCN) whose mission is to save threatened species by increasing the effectiveness of conservation efforts worldwide. CPSG efforts include developing and disseminating innovative and interdisciplinary science-based tools and methodologies, providing culturally sensitive and respectful facilitation that results in conservation action plans, and promoting global partnerships and collaborations that support species conservation.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,000**

Amphibian Ark

The Amphibian Ark (AArk) is a joint effort of the World Association of Zoos and Aquariums (WAZA), the IUCN SSC Conservation Breeding Specialist Group (CBSG), and the Amphibian Specialist Group (ASG). AArk works to ensure the survival and diversity of amphibian species focusing on those that cannot currently be safe guarded in their natural environments. AArk partners evaluate the conservation needs for amphibian species and regions, develop and implement amphibian conservation training programs for individuals and institutions, and promote awareness and action on behalf of amphibian conservation.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,000**

Madagascar Fauna and Flora Group

The MFG is an international non-government organization that brings together zoos, aquariums, botanical gardens, and related institutions for the united purpose of conserving Madagascar's biodiversity. In operation since 1988, the MFG includes AZA zoo professionals, field biologists, Malagasy government officials, and regional and local communities working together to promote the conservation of Madagascar. MFG is a holistic and integrated program that works to conserve Madagascar's unique biodiversity through research, environmental education, capacity-building, and conservation action.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Cold-Stunned Sea Turtle Rescue - AZA**

When cold temperatures swept through Texas earlier this year, Cleveland Metroparks Zoo, along with other AZA member facilities, jumped into action to help the Texas State Aquarium rescue and care for more than 1,000 cold-stunned green sea turtles. Thanks to the outpouring of support, and the skill and dedication of the Aquarium team, the vast majority of the cold-stunned sea turtles made a full recovery and were released back into their ocean home. This monumental undertaking involved hundreds of partners and supporters and was successfully completed in less than a month.

- **Cleveland Zoological Society FFW Conservation Fund = \$1,500**

2021 Zoo Conservation Funds	CZS FFW Fund	Additional CZS Funds	CMZ FFW Funds
Lion & Cheetah Conservation			
Ruaha Carnivore Project	\$60,000		\$44,939
Action for Cheetahs Kenya	\$2,500		
Gorilla Conservation			
Dian Fossey Gorilla Fund (DFGF)	\$35,000		
Zoo staff travel to Rwanda	\$12,000		
Dian Fossey Gorilla Fund Scientific Capacity Building	\$11,000		
DFGF Grauer's Gorilla Protection			\$35,910
Gorilla SAFE - Cross River Gorilla	\$5,000		
Akagera National Park – Community Conservation	\$5,000		
Rwanda Wildlife Conservation Association	\$4,000		
Giraffe Conservation			
Giraffe Conservation Foundation	\$40,000		\$38,590
Asian Turtle Conservation			
Asian Turtle Program Core/Project Support & Turtle Centre	\$62,000		\$34,637
Turtle Survival Alliance	\$5,000		
Andean Bear Conservation			
ABCA Core Program/Staff	\$32,678		\$44,994

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

2021 Zoo Conservation Funds	CZS FFW Fund	Additional CZS Funds	CMZ FFW Funds
ABCA Core Program/Projects		\$34,732	
Andean Bear SAFE – Range Wide Conservation, ABCA	\$5,000		
Illegal Wildlife Trade (IWT) Mitigation Program			
Education for Nature Vietnam	\$20,000		\$9,674
Little Fireface Project (LFP)	\$15,000		
Oxford Wildlife Trade Research Group/LFP IWT Project	\$15,000		
Danau Girand Field Centre IWT Project	\$10,000		
African Wildlife Foundation (AWF) K9 Unit	\$10,000		\$5,000
AWF Wildlife Judicial & Prosecutorial Assistance Trainings			\$10,000
AZA-Wildlife Trafficking Alliance	\$25,000		
TRAFFIC - Bulletin	\$5,000		
Tiger Conservation Campaign		\$13,758	
International Rhino Foundation			\$5,000
Collaborative Conservation Partnerships			
Kinabatangan Orangutan Conservation Program	\$10,000	\$4,885	
UNITE for the Environment Uganda	\$15,000		
AZA Conservation Grants Fund	\$2,000		
Center for Conservation Peacebuilding	\$10,000		
Snow Leopard Trust	\$5,000		
Red Panda Conservation Network	\$5,000		
Tree Kangaroo Conservation Project	\$5,000		
IUCN CPSG	\$2,000		
Amphibian Ark	\$2,000		
Madagascar Fauna Group			\$5,000
Cold Stunned Sea Turtle Rescue - AZA	\$1,500		
2021 TOTALS	\$436,678	\$53,375	\$233,744
TOTAL FUNDS		\$723,797	

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- (c) ***Solon to Chagrin Falls Trail – Project Update – South Chagrin Reservation***
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Sara Byrnes Maier, Senior Strategic Park Planner)*

Planning continues in partnership with the City of Solon for the implementation of the Solon to Chagrin Falls Trail along the former rail right-of-way of the Wheeling & Lake Erie Chagrin Falls Branch. The trail will commence at SOM Center Road near Downtown Solon and continue northeast to connect with the existing portions of trail that continues through Bentleyville and into Bainbridge Township. Staff will provide an update on the development of the planning for the trail and the highlights of a proposed Project Development Agreement with the City of Solon.

- (d) ***Manakiki Management Center – Project Update – North Chagrin Reservation***
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Michele Crawford, Project Coordinator/Ryan Denker, Architect)*

Planning is underway for development of a modern management center to support the operations of Manakiki Golf Course. The existing facilities supporting golf course operations have reached their useful life and the need for efficient and current facilities is evident. A design-build approach is being utilized to deliver an economical improvement in an accelerated timeframe. Staff will provide background on the delivery model chosen and project planning complete to date.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, December 16, 2021, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

WORK SESSION.

At 10:00 a.m., a Work Session commenced for the purpose of discussing "Strategic Plan Development for the Next Century of Stewardship – Work Session Four." A presentation was made by Sean E. McDermott, Chief Planning and Design Officer, and Sara Byrnes Maier, Senior Strategic Park Planner.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 21-11-170: At 10:12 a.m., upon motion by Vice President Rinker, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing a Pending Litigation Matter, as stated by Chief Legal and Ethics Officer, Rose Fini.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.
Aye: Mr. Moore.
Aye: Mr. Rinker.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 21-11-171: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by President Moore, and carried, President Moore adjourned the meeting at 10:25 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

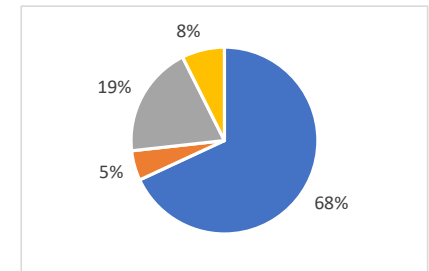
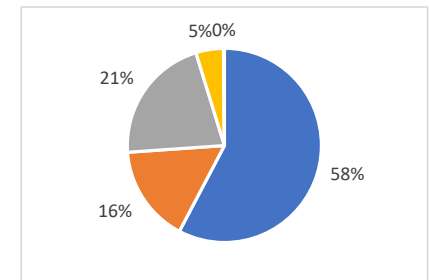
President.

Attest:

Secretary.

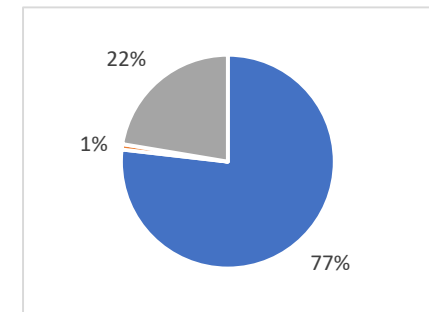
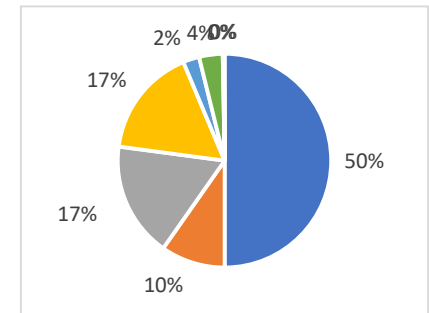
**Cleveland Metroparks
Financial Performance
10/31/2021
CM Park District**

	Actual Oct '20	Actual Oct '21	Fav (Unfav)	Actual YTD Oct '20	Actual YTD Oct '21	Fav (Unfav)
Revenue:						
Property Tax	2,891,376	0	(2,891,376)	76,929,623	77,665,275	735,652
Local Gov/Grants/Gifts	1,960,756	336,597	(1,624,159)	13,628,515	21,755,902	8,127,387
Charges for Services	1,670,708	2,423,814	753,106	19,811,053	28,755,813	8,944,760
Self-Funded	758,284	101,222	(657,062)	7,713,754	6,187,025	(1,526,729)
Interest, Fines, Other	<u>15,318</u>	<u>9,784</u>	<u>(5,534)</u>	<u>533,485</u>	<u>184,442</u>	<u>(349,043)</u>
Total Revenue	7,296,442	2,871,417	(4,425,025)	118,616,430	134,548,457	15,932,027
OpEx:						
Salaries and Benefits	6,351,934	7,219,023	(867,089)	51,009,483	53,722,482	(2,712,999)
Contractual Services	227,458	509,944	(282,486)	3,264,258	4,078,423	(814,165)
Operations	1,366,250	1,685,808	(319,558)	12,888,774	15,289,291	(2,400,517)
Self-Funded Exp	<u>685,884</u>	<u>405,696</u>	<u>280,188</u>	<u>5,638,576</u>	<u>5,850,495</u>	<u>(211,919)</u>
Total OpEx	8,631,526	9,820,471	(1,188,945)	72,801,091	78,940,691	(6,139,600)
Op Surplus/(Subsidy)	(1,335,084)	(6,949,054)	(5,613,970)	45,815,339	55,607,766	9,792,427
CapEx:						
Capital Labor	37,342	128,785	(91,443)	798,112	661,686	136,426
Construction Expenses	1,237,465	287,273	950,192	15,176,020	16,069,995	(893,975)
Capital Equipment	268,593	27,551	241,042	2,019,906	1,861,690	158,216
Land Acquisition	37,058	250,954	(213,896)	3,441,355	2,923,431	517,924
Capital Animal Costs	<u>343</u>	<u>5,845</u>	<u>(5,502)</u>	<u>9,344</u>	<u>19,670</u>	<u>(10,326)</u>
Total CapEx	1,580,801	700,408	880,393	21,444,737	21,536,472	(91,735)
Net Surplus/(Subsidy)	(2,915,885)	(7,649,462)	(4,733,577)	24,370,602	34,071,294	9,700,692



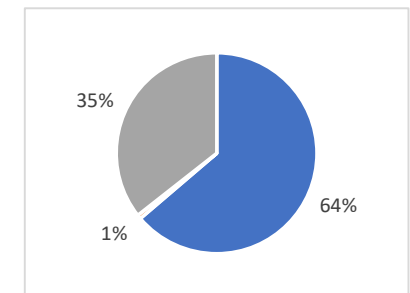
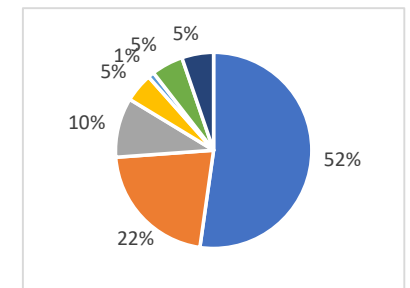
**Cleveland Metroparks
Financial Performance
10/31/2021
Zoo**

	Actual Oct '20	Actual Oct '21	Fav (Unfav)	Actual YTD Oct '20	Actual YTD Oct '21	Fav (Unfav)
Revenue:						
General/SE Admissions	426,253	127,652	(298,601)	3,883,187	6,467,582	2,584,395
Guest Experience	55,226	60,400	5,174	453,399	1,264,372	810,973
Zoo Society	94,945	493,499	398,554	1,261,868	2,249,399	987,531
Souvenirs/Refreshments	74,587	511,153	436,566	821,995	2,145,626	1,323,631
Education	(902)	1,777	2,679	93,200	322,034	228,834
Rentals & Events	29,066	17,145	(11,921)	184,447	456,236	271,789
Consignment	0	425	425	0	25,825	25,825
Other	<u>1,668</u>	<u>(426)</u>	<u>(2,094)</u>	<u>200,289</u>	<u>10,615</u>	<u>(189,674)</u>
Total Revenue	680,843	1,211,625	530,782	6,898,385	12,941,689	6,043,304
OpEx:						
Salaries and Benefits	1,410,910	1,628,220	(217,310)	11,411,444	12,089,682	(678,238)
Contractual Services	7,033	7,434	(401)	83,042	130,872	(47,830)
Operations	<u>321,430</u>	<u>497,281</u>	<u>(175,851)</u>	<u>2,990,013</u>	<u>3,519,360</u>	<u>(529,347)</u>
Total OpEx	1,739,373	2,132,935	(393,562)	14,484,499	15,739,914	(1,255,415)
Op Surplus/(Subsidy)	(1,058,530)	(921,310)	137,220	(7,586,114)	(2,798,225)	4,787,889
CapEx:						
Capital Labor	0	13,767	(13,767)	0	17,551	(17,551)
Construction Expenses	510,575	2,733	507,842	3,815,131	462,837	3,352,294
Capital Equipment	1,136	4,826	(3,690)	116,365	18,447	97,918
Capital Animal Costs	<u>343</u>	<u>5,845</u>	<u>(5,502)</u>	<u>9,344</u>	<u>19,670</u>	<u>(10,326)</u>
Total CapEx	512,054	27,171	484,883	3,940,840	518,505	3,422,335
Net Surplus/(Subsidy)	(1,570,584)	(948,481)	622,103	(11,526,954)	(3,316,730)	8,210,224
Restricted Revenue-Other	182,169	159,835	(22,334)	2,767,726	7,987,311	5,219,585
Restricted Revenue-Zipline	0	38,387	38,387	0	223,537	223,537
Restricted Expenses	<u>162,394</u>	<u>117,076</u>	<u>45,318</u>	<u>2,735,415</u>	<u>1,485,658</u>	<u>1,249,757</u>
Restricted Surplus/(Subsidy)	19,775	81,146	61,371	32,311	6,725,190	6,692,879



**Cleveland Metroparks
Financial Performance
10/31/2021
Golf Summary**

	Actual Oct '20	Actual Oct '21	Fav (Unfav)	Actual YTD Oct '20	Actual YTD Oct '21	Fav (Unfav)
Revenue:						
Greens Fees	387,869	380,247	(7,622)	4,510,209	4,574,789	64,580
Equipment Rentals	174,051	180,306	6,255	1,774,253	1,892,765	118,512
Food Service	41,776	81,824	40,048	647,851	857,719	209,868
Merchandise Sales	38,327	37,971	(356)	335,171	419,471	84,300
Pro Services	(372)	(22,214)	(21,842)	15,577	90,726	75,149
Driving Range	29,319	36,539	7,220	380,359	457,946	77,587
Other	<u>34,054</u>	<u>31,930</u>	<u>(2,124)</u>	<u>341,424</u>	<u>460,586</u>	<u>119,162</u>
Total Revenue	705,024	726,603	21,579	8,004,844	8,754,002	749,158
OpEx:						
Salaries and Benefits	484,653	529,048	(44,395)	3,418,310	3,789,090	(370,780)
Contractual Services	4,881	14,809	(9,928)	18,377	38,298	(19,921)
Operations	<u>267,363</u>	<u>280,831</u>	<u>(13,468)</u>	<u>1,813,920</u>	<u>2,116,255</u>	<u>(302,335)</u>
Total OpEx	756,897	824,688	(67,791)	5,250,607	5,943,643	(693,036)
Op Surplus/(Subsidy)	(51,873)	(98,085)	(46,212)	2,754,237	2,810,359	56,122
CapEx:						
Capital Labor	0	0	0	93,161	11,142	82,019
Construction Expenses	0	64,425	(64,425)	81,786	194,797	(113,011)
Capital Equipment	<u>24,705</u>	<u>10,073</u>	<u>14,632</u>	<u>148,445</u>	<u>432,262</u>	<u>(283,817)</u>
Total CapEx	24,705	74,498	(49,793)	323,392	638,201	(314,809)
Net Surplus/(Subsidy)	(76,578)	(172,583)	(96,005)	2,430,845	2,172,158	(258,687)

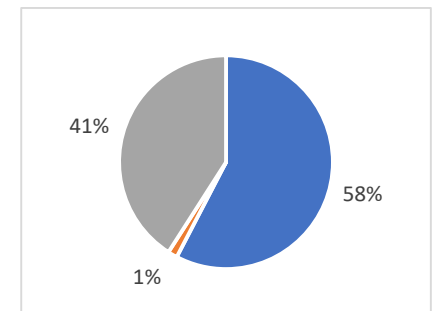
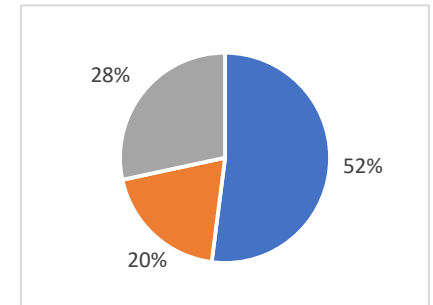


Cleveland Metroparks
Financial Performance
10/31/2021
Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21
Operating Revenue	1,276,198	1,356,420	426,741	385,632	294,254	288,990	1,282,492	1,420,457	1,509,587	1,758,365
Operating Expenses	<u>882,976</u>	<u>1,009,701</u>	<u>186,076</u>	<u>265,834</u>	<u>165,637</u>	<u>197,938</u>	<u>783,479</u>	<u>864,944</u>	<u>1,124,155</u>	<u>1,258,163</u>
Operating Surplus/(Subsidy)	393,222	346,719	240,665	119,798	128,617	91,052	499,013	555,513	385,432	500,202
Capital Labor	0	0	0	0	0	0	0	0	0	0
Construction Expenses	0	92,802	0	0	0	0	0	35,797	0	37,921
Capital Equipment	<u>13,584</u>	<u>66,202</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>13,584</u>	<u>0</u>	<u>13,606</u>	<u>321,835</u>
Total Capital Expenditures	13,584	159,004	0	0	0	0	13,584	35,797	13,606	359,756
Net Surplus/(Subsidy)	379,638	187,715	240,665	119,798	128,617	91,052	485,429	519,716	371,826	140,446
	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21
Operating Revenue	1,183,365	1,248,225	462,791	525,627	1,538,334	1,733,328	31,083	36,957	8,004,845	8,754,001
Operating Expenses	<u>686,891</u>	<u>713,431</u>	<u>294,818</u>	<u>376,794</u>	<u>760,950</u>	<u>944,480</u>	<u>365,626</u>	<u>312,357</u>	<u>5,250,608</u>	<u>5,943,642</u>
Operating Surplus/(Subsidy)	496,474	534,794	167,973	148,833	777,384	788,848	(334,543)	(275,400)	2,754,237	2,810,359
Capital Labor	0	0	0	0	93,161	0	0	11,142	93,161	11,142
Construction Expenses	0	8,816	79,386	0	2,400	0	0	19,460	81,786	194,796
Capital Equipment	<u>54,713</u>	<u>19,875</u>	<u>0</u>	<u>3,486</u>	<u>48,800</u>	<u>16,389</u>	<u>4,158</u>	<u>4,476</u>	<u>148,445</u>	<u>432,263</u>
Total Capital Expenditures	54,713	28,691	79,386	3,486	144,361	16,389	4,158	35,078	323,392	638,201
Net Surplus/(Subsidy)	441,761	506,103	88,587	145,347	633,023	772,459	(338,701)	(310,478)	2,430,845	2,172,158

**Cleveland Metroparks
Financial Performance
10/31/2021
Enterprise Summary**

	Actual Oct '20	Actual Oct '21	Fav (Unfav)	Actual YTD Oct '20	Actual YTD Oct '21	Fav (Unfav)
Revenue:						
Concessions	106,777	168,276	61,499	1,088,017	2,001,225	913,208
Dock Rentals	13,395	11,085	(2,310)	687,091	753,676	66,585
Other	<u>45,822</u>	<u>92,582</u>	<u>46,760</u>	<u>765,387</u>	<u>1,091,144</u>	<u>325,757</u>
Total Revenue	165,994	271,943	105,949	2,540,495	3,846,045	1,305,550
OpEx:						
Salaries and Benefits	249,058	312,797	(63,739)	1,959,899	2,275,274	(315,375)
Contractual Services	4,032	6,141	(2,109)	26,785	56,612	(29,827)
Operations	<u>127,991</u>	<u>139,268</u>	<u>(11,277)</u>	<u>1,097,563</u>	<u>1,617,166</u>	<u>(519,603)</u>
Total OpEx	381,081	458,206	(77,125)	3,084,247	3,949,052	(864,805)
Op Surplus/(Subsidy)	(215,087)	(186,263)	28,824	(543,752)	(103,007)	440,745
CapEx:						
Capital Labor	1,605	4,616	(3,011)	8,253	4,616	3,637
Construction Expenses	8,294	15,975	(7,681)	107,078	29,041	78,037
Capital Equipment	<u>0</u>	<u>4,738</u>	<u>(4,738)</u>	<u>10,042</u>	<u>12,720</u>	<u>(2,678)</u>
Total CapEx	9,899	25,329	(15,430)	125,373	46,377	78,996
Net Surplus/(Subsidy)	(224,986)	(211,592)	13,394	(669,125)	(149,384)	519,741



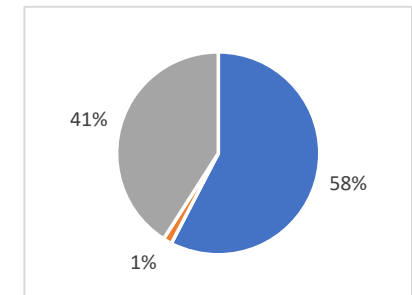
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

**Cleveland Metroparks
Financial Performance
10/31/2021
Enterprise Detail**

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21		
Operating Revenue	324,620	827,340	224,015	313,851	780,325	881,823	317,378	528,957		
Operating Expenses	<u>642,935</u>	<u>1,062,473</u>	<u>203,221</u>	<u>212,882</u>	<u>276,725</u>	<u>405,850</u>	<u>362,173</u>	<u>456,175</u>		
Operating Surplus/(Subsidy)	(318,315)	(235,133)	20,794	100,969	503,600	475,973	(44,795)	72,782		
Capital Labor	8,253	4,616	0	0	0	0	0	0		
Construction Expenses	39,230	14,253	0	0	40,011	1,935	0	0		
Capital Equipment	<u>10,042</u>	<u>8,323</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(1,656)</u>		
Total Capital Expenditures	57,525	27,192	0	0	40,011	1,935	0	(1,656)		
Net Surplus/(Subsidy)	(375,840)	(262,325)	20,794	100,969	463,589	474,038	(44,795)	74,438		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21		
Operating Revenue	39,433	33,941	0	0	370,276	376,320	50,571	101,808		
Operating Expenses	<u>46,998</u>	<u>40,879</u>	<u>2,273</u>	<u>1,612</u>	<u>241,307</u>	<u>304,955</u>	<u>124,545</u>	<u>69,003</u>		
Operating Surplus/(Subsidy)	(7,565)	(6,938)	(2,273)	(1,612)	128,969	71,365	(73,974)	32,805		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	2,787	3,935	0	0	0	0	49	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,882</u>		
Total Capital Expenditures	2,787	3,935	0	0	0	0	49	3,882		
Net Surplus/(Subsidy)	(10,352)	(10,873)	(2,273)	(1,612)	128,969	71,365	(74,023)	28,923		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21		
Operating Revenue	40,907	47,844	31,640	29,886	0	0	85,630	296,892		
Operating Expenses	<u>38,475</u>	<u>42,161</u>	<u>30,704</u>	<u>32,441</u>	<u>1,425</u>	<u>651</u>	<u>67,385</u>	<u>236,950</u>		
Operating Surplus/(Subsidy)	2,432	5,683	936	(2,555)	(1,425)	(651)	18,245	59,942		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,171</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	2,171	0	0	0	0		
Net Surplus/(Subsidy)	2,432	5,683	936	(4,726)	(1,425)	(651)	18,245	59,942		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21	YTD Oct '20	YTD Oct '21
Operating Revenue	204,612	153,536	535	130,494	70,551	123,354	0	0	2,540,493	3,846,046
Operating Expenses	<u>187,539</u>	<u>171,529</u>	<u>5,823</u>	<u>96,985</u>	<u>14,115</u>	<u>15,089</u>	<u>838,603</u>	<u>799,418</u>	<u>3,084,246</u>	<u>3,949,053</u>
Operating Surplus/(Subsidy)	17,073	(17,993)	(5,288)	33,509	56,436	108,265	(838,603)	(799,418)	(543,753)	(103,007)
Capital Labor	0	0	0	0	0	0	0	0	8,253	4,616
Construction Expenses	0	0	0	0	0	0	25,000	8,918	107,077	29,041
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,042</u>	<u>12,720</u>
Total Capital Expenditures	0	0	0	0	0	0	25,000	8,918	125,372	46,377
Net Surplus/(Subsidy)	17,073	(17,993)	(5,288)	33,509	56,436	108,265	(863,603)	(808,336)	(669,125)	(149,384)

**Cleveland Metroparks
Financial Performance
10/31/2021
Nature Shops and Kiosks**

	Actual Oct '20	Actual Oct '21	Fav (Unfav)	Actual YTD Oct '20	Actual YTD Oct '21	Fav (Unfav)
Retail Revenue	6,680	16,903	10,223	330,412	321,407	(9,005)
OpEx:						
Salaries and Benefits	20,385	23,672	(3,287)	156,685	198,020	(41,335)
Contractual Services	1,119	388	731	4,703	4,252	451
Operations	<u>10,944</u>	<u>16,402</u>	<u>(5,458)</u>	<u>130,069</u>	<u>128,088</u>	<u>1,981</u>
Total OpEx	32,448	40,462	(8,014)	291,457	330,360	(38,903)
Op Surplus/(Subsidy)	(25,768)	(23,559)	2,209	38,955	(8,953)	(47,908)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(25,768)	(23,559)	2,209	38,955	(8,953)	(47,908)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED OCTOBER, 2021**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	
\$172,697	\$249,391	\$96,228	\$0	\$7,580	\$525,896

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
10/01/21	PNC Bank	Money Market (A)	30	0.00%	10/31/21		\$0
10/01/21	Fifth Third Securities	Money Market (B)	30	0.00%	10/31/21	\$0	\$3,295
10/01/21	STAR Ohio	State pool (C)	30	0.07%	10/31/21	\$4,610	\$71,071,431

(A) Government Performance Money Market Account.

Investment balance ranged from \$47.11 to \$0 in October 2021.

(B) Federated Government Money Market Account.

Investment balance ranged from \$3,295 to \$3,295 in October 2021.

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$71,066,822 to \$71,071,431.31 in October 2021.

**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
ANNE EISENHOWER**

WHEREAS, *Anne Eisenhower has served Cleveland Metroparks as the Chief Prosecuting Attorney for more than 10 years; and,*

WHEREAS, *Prosecutor Eisenhower has devoted these years of service utilizing her knowledge, skills and abilities handling pretrials, trials, sentencings and court appearances for criminal cases that fall within the Cleveland Metroparks jurisdiction; and,*

WHEREAS, *Prosecutor Eisenhower acted as the victims' assistant for crimes within the park by explaining the legal process, providing resource guides and contacts for services, and obtained restitution for crime victims as well as for the Park District; and,*

WHEREAS, *Prosecutor Eisenhower collaboratively worked with Cleveland Metroparks Police Officers by providing guidance upon request at anytime to make sure Park District guests were safe, and that those individuals who did not comply with Ohio law were held accountable; and,*

WHEREAS, *Prosecutor Eisenhower utilized her knowledge and skills to assist as an on-scene prosecutor for the July 4th Freedom Festival hosted by the City of Cleveland, worked directly with Cuyahoga County Sherriff's deputies and ODNR Division of Wildlife Officers, and volunteered at multiple Halloween celebrations to hand out treats to children with law enforcement; and,*

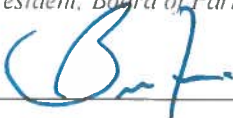
WHEREAS, *Prosecutor Eisenhower attended continued learning opportunities to enhance her knowledge by participating in trainings in areas such as mental health through the ADAMHS Board of Cuyahoga County; and,*

WHEREAS, *Prosecutor Eisenhower's dedication has been a valued asset to Cleveland Metroparks. The products of her labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Anne Eisenhower for her years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
Lou Robert Mori**

WHEREAS, *Lou Robert Mori has served Cleveland Metroparks for more than 29 years; and,*

WHEREAS, *Lou Robert Mori has devoted these years of service utilizing his knowledge, skills and abilities as a Dispatcher, Ranger, Senior Ranger, and Police Officer; and,*

WHEREAS, *Lou Robert Mori began his seasonal career as a part-time dispatcher and advanced to full-time employment as a Ranger, he later was promoted to Senior Ranger, and ended his career as a Police Officer; and,*

WHEREAS, *Lou Robert Mori was committed to enhancing his knowledge by participating in continuous learning opportunities in the Law Enforcement field attending over 75 trainings over the span of his career ;and,*

WHEREAS, *Lou Robert Mori was a dedicated member of the defensive tactic team, physical fitness program, and a consistent participant in the community outreach programs; and,*

WHEREAS, *Lou Robert Mori continued to be a pillar in the community by conducting off site 3rd grade seatbelt presentations at elementary schools throughout Cuyahoga County; and,*

WHEREAS, *Lou Robert Mori love of laughter and the arts complemented and enhanced the working environment; and,*

WHEREAS, *Lou Robert Mori has demonstrated a spirit of cooperation when he assisted the detective bureau with a crime scene sketch that helped identify an unknown victim; and,*

WHEREAS, *Lou Robert Mori dedication has been a valued asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Lou Robert Mori for his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**CLEVELAND METROPARKS
Appropriation Summary - 2021**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #11 11/18/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 73,128	\$ (58,702) A	\$ 52,798,806
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	143,276	(1,363) B	18,758,488
53	Contractual Services	14,829,987	3,414,251	18,244,238	246,964	41,853 C	18,533,055
54	Office Operations	23,481,866	3,850,870	27,332,736	938,408	145,756 D	28,416,900
	Operating Subtotal	109,457,960	7,519,969	116,977,929	1,401,776	127,544	118,507,249
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	9,013,474	899,681 E	40,292,234
574	Capital Equipment	2,749,394	671,636	3,421,030	219,473	98,849 F	3,739,352
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	2,066,500	3,569,000 G	7,524,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	11,299,447	4,567,530	52,442,514
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 12,701,223	\$ 4,695,074	\$ 170,949,763

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #11

OPERATING

51 SALARIES

- \$ (13,200) Transfer of appropriations from Full Time Salaries to Other Contractual Services for database management
Net budget effect is zero

- \$ (16,700) Transfer of appropriations from Full Time Salaries to Other Contractual Services for Interpretive Technology hire
Net budget effect is zero

- \$ (20,000) Transfer of appropriations from Seasonal Salaries to Uniforms for CMEA boot allowance costs
Net budget effect is zero

- \$ (8,802) Transfer of restricted appropriations from Seasonal Salaries to Contractual services for grant funded expenses
Net budget effect is zero

A	\$	(58,702)	Total increase (decrease) to Salaries
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52 FRINGE BENEFITS

- \$ (1,363) Transfer of restricted appropriations from PERS & Medicare to Contractual services for grant funded expenses
Net budget effect is zero

B	\$	(1,363)	Total increase (decrease) to Fringe Benefits
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53 CONTRACTUAL SERVICES

- \$ 13,200 Transfer of appropriations from Full Time Salaries to Other Contractual Services for database management
Net budget effect is zero

- \$ 16,700 Transfer of appropriations from Full Time Salaries to Other Contractual Services for Interpretive Technology hire
Net budget effect is zero

- \$ 1,740 Transfer of appropriations from Printing Expense to Maintenance Service Contracts for alarm monitoring
Net budget effect is zero

- \$ 10,213 Transfer of restricted appropriations from Seasonal Salaries, PERS, Medicare & Plant Material to Contractual services for grant funded expenses
Net budget effect is zero

C	\$	41,853	Total increase (decrease) to Contractual Services
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54 OFFICE OPERATIONS

- \$ 140,000 Increase in restricted fund appropriations for Sponsorship for conservation programs
Appropriation increase will be covered by new restricted funds

- \$ 3,000 Increase in restricted fund appropriations for Sponsorship for conservation programs
Appropriation increase will be covered by new restricted funds

- \$ 2,000 Increase in restricted fund appropriations for Property Maintenance for legacy benches
Appropriation increase will be covered by existing restricted funds

- \$ (7,235) Transfer of appropriations from Program Supplies & Minor Computer Equip. to Technology Equipment for PC replacements
Net budget effect is zero

- \$ (2,133) Transfer of appropriations from Office Supplies & Minor Computer Equip. to Technology Equipment for PC replacements
Net budget effect is zero

- \$ 20,000 Transfer of appropriations from Seasonal Salaries to Uniforms for CMEA boot allowance costs
Net budget effect is zero

- \$ (1,900) Transfer of appropriations from Program Supplies to Technology Equipment for PC replacement
Net budget effect is zero

- \$ (1,740) Transfer of appropriations from Printing Expense to Maintenance Service Contracts for alarm monitoring
Net budget effect is zero

- \$ 18,508 Increase in appropriations for Credit Card Expenses from increased revenue in OE and Golf
Appropriation increase is covered by increased revenue

- \$ 33,742 Increase in appropriations for Credit Card Expenses from increased revenue at the Zoo
Appropriation increase is covered by increased revenue

- \$ 27,843 Increase in appropriations for Sales Tax from increased revenue at Golf
Appropriation increase is covered by increased revenue

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #11

\$	(83,200)	Transfer of appropriations from Fleet Repair Supplies to Mowers and Utility Vehicles to combat supply chain issues Net budget effect is zero
\$	(48)	Transfer of restricted appropriations from Plant Material to Contractual services for grant funded expenses Net budget effect is zero
\$	(3,081)	Transfer of appropriations from Minor Computer Equipment to Technology Equipment for PC replacements Net budget effect is zero

D \$ 145,756 Total increase (decrease) to Office Operations

\$ 127,544 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

\$	21,000	Increase in restricted appropriations for Capital Project Expenses for Wendy Park erosion planning Appropriation increase will be covered by new restricted funds
\$	11,181	Increase in restricted appropriations for Capital Project Expenses for EV charging stations at the Zoo Appropriation increase will be covered by new restricted funds
\$	100,000	Increase in restricted appropriations for Capital Project Expenses for Ambassador Animal Holding Improvements Appropriation increase will be covered by new restricted funds
\$	267,500	Increase in restricted fund appropriations for Capital Project Expenses for Euclid Creek Greenway Phase 1 Appropriation increase will be covered by new restricted funds
\$	500,000	Increase in restricted fund appropriations for Capital Project Expenses for Mastick Road Connector Trail Appropriation increase will be covered by new restricted funds

E \$ 899,681 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

\$	1,300	Increase in restricted fund appropriations for Technology Equipment for conservation programs Appropriation increase will be covered by new restricted funds
\$	7,235	Transfer of appropriations from Program Supplies & Minor Computer Equip. to Technology Equipment for PC replacements Net budget effect is zero
\$	2,133	Transfer of appropriations from Office Supplies & Minor Computer Equip. to Technology Equipment for PC replacements Net budget effect is zero
\$	1,900	Transfer of appropriations from Program Supplies to Technology Equipment for PC replacement Net budget effect is zero
\$	83,200	Transfer of appropriations from Fleet Repair Supplies to Mowers and Utility Vehicles to combat supply chain issues Net budget effect is zero
\$	3,081	Transfer of appropriations from Minor Computer Equipment to Technology Equipment for PC replacements Net budget effect is zero

F \$ 98,849 Total increase (decrease) to Capital Equipment

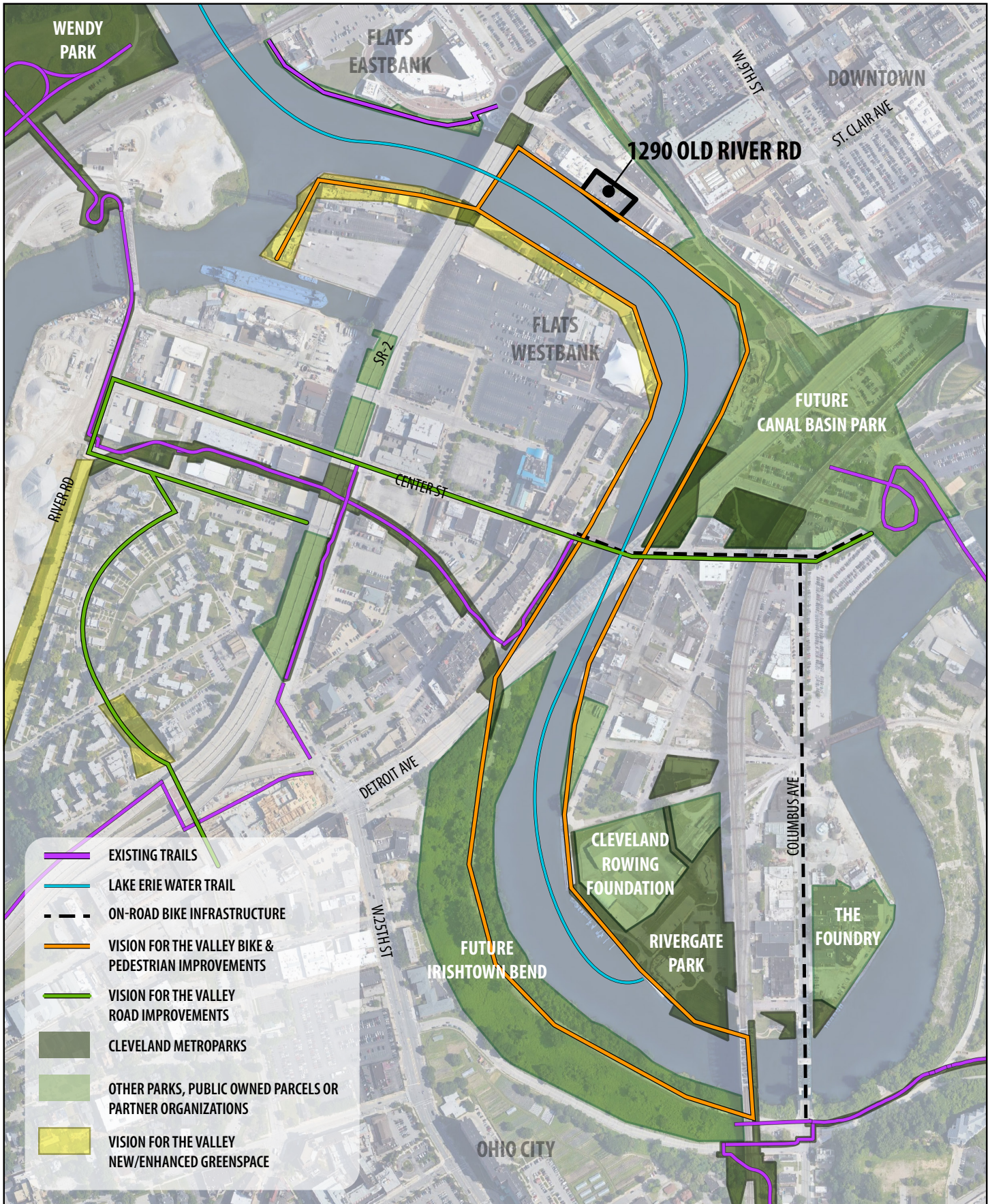
576 LAND

\$	3,569,000	Increase in appropriations for Land Purchase to close final land acquisitions of 2021 Appropriation increase will be covered by existing General Funds
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G \$ 3,569,000 Total increase (decrease) to Land

\$ 4,567,530 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 4,695,074 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT



1290 OLD RIVER RD

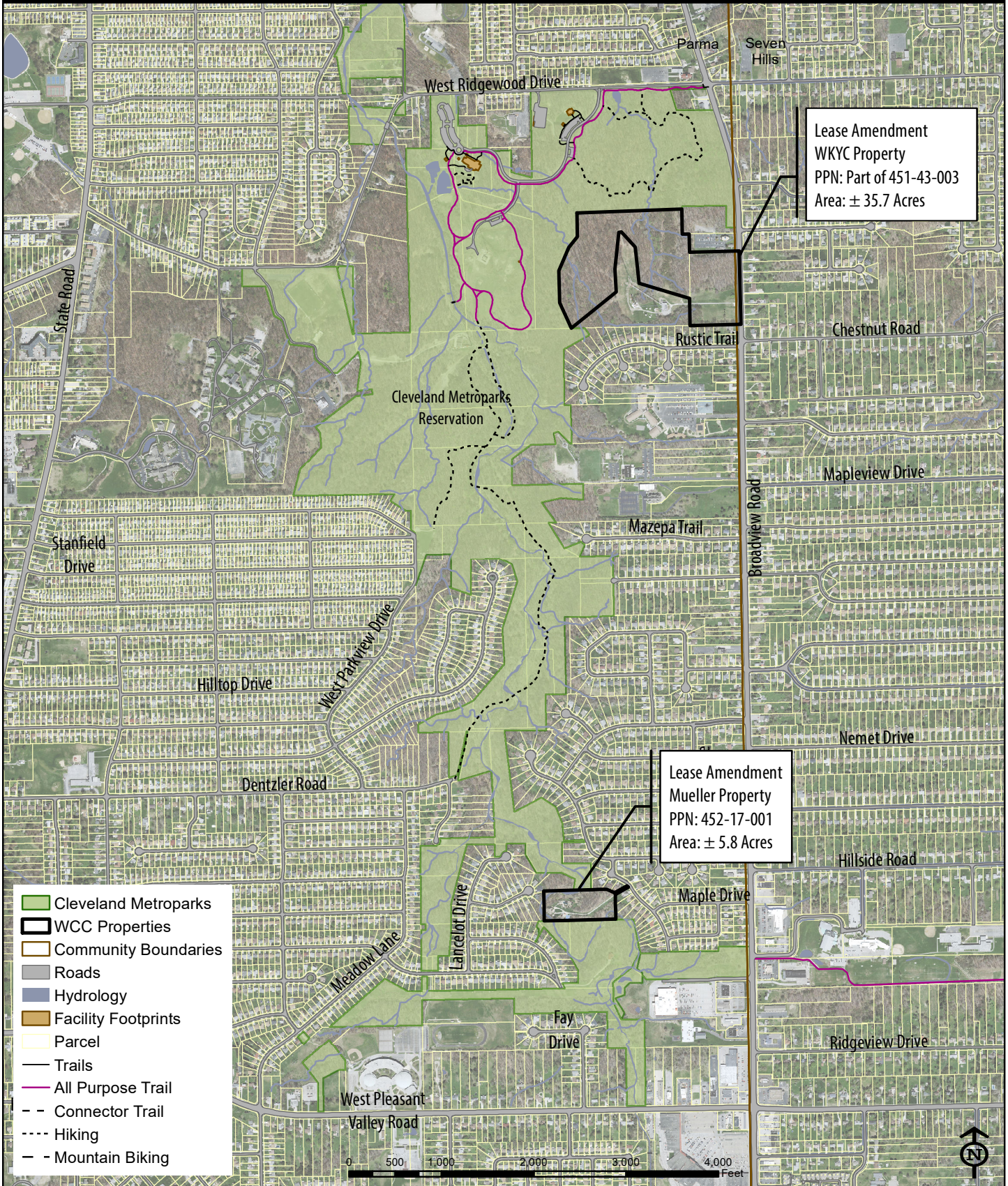
CLEVELAND METROPARKS

NOVEMBER 2021



West Creek Reservation

WKYC & Mueller Properties - Parma



Cleveland Metroparks Zoo

3700 Wildlife Way, Cleveland



**Resolution of Authorization
Land and Water Conservation Fund
Garfield Park Program Center
November 18, 2021**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal Land and Water Conservation Fund grant program, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Land and Water Conservation Fund grant program,

WHEREAS, Cleveland Metroparks desires to design and construct a new Program Center to serve as a recreational hub adjacent to Garfield Pond in Garfield Park Reservation, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Land and Water Conservation Fund grant program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 18th day of November 2021, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution Authorizing Application to the Ohio Department of Natural Resources
Division of Parks and Watercraft for Navigational Aids**

November 18, 2021

WHEREAS, The State of Ohio, through the Ohio Department of Natural Resources Division of Parks and Watercraft, provides navigational aids to mark Ohio's waterways through the Navigational Aids Grant program, and

WHEREAS, Cleveland Metroparks desires navigational aids for Edgewater Beach and Euclid/Villa Angela Beach to designate "No Wake Zones" and "No Boats" areas.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

1. That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing an application for navigational aids for Edgewater Beach and Euclid/Villa Angela Beach through the Navigational Aids grant program.
2. That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible assistance through the Navigational Aids grant program.
3. That Brian M. Zimmerman, Chief Executive Officer, is authorized to enter into any agreements necessary and appropriate for obtaining the navigational aids.
4. That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to install and maintain the navigational aids under the terms and conditions of the Navigational Aids Grant program.

Dan T. Moore
President, Board of Park Commissioners
Cleveland Metropolitan Park District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 18th day of November 2021, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

RESOLUTION NO. 21-11-151

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Direct Disbursement dated October 8, 2021 in the amount of \$1,836.44

Printed Checks dated October 8, 2021 in the amount of \$708,387.71

Direct Disbursement dated October 15, 2021 in the amount of \$6,275.30

Wire Transfer dated October 15, 2021 in the amount of \$538,514.18

Printed Checks dated October 15, 2021 in the amount of \$477,180.36

Printed Checks dated October 22, 2021 in the amount of \$713,541.47

Wire Transfer dated October 29, 2021 in the amount of \$546,988.09

Printed Checks dated October 29, 2021 in the amount of \$519,551.00

Printed Checks dated November 5, 2021 in the amount of \$735,213.39

Printed Checks dated November 8, 2021 in the amount of \$13,495.50

Net Payroll dated September 12, 2021 to September 25, 2021 in the amount of \$1,924,403.72

Withholding Taxes in the amount of \$405,446.39

Net Payroll dated September 26, 2021 to October 9, 2021 in the amount of \$1,297,420.71

Withholding Taxes in the amount of \$290,973.91

Net Payroll dated September 30, 2021 in the amount of \$1,400.00

Net Payroll dated October 10, 2021 to October 23, 2021 in the amount of \$1,331,547.76

Withholding Taxes in the amount of \$306,881.38

Bank Fees/ADP Fees in the amount of \$62,856.31

Cigna Payments in the amount of -\$280,360.92

ACH Debits (First Energy; Sales Tax) in the amount of \$96,436.10

JP Morgan Mastercard/Mastercard Travel Card dated October 3, 2021 to November 6, 2021 in the amount of \$450,436.51

Total amount: \$10,148,425.31

PASSED: November 18, 2021

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 21-11-151** listed above.

RESOLUTION NO. 21-11-152

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

JP Morgan Mastercard-Arborwear dated October 3, 2021 to November 6, 2021 in the amount \$613.56

Total amount: \$613.56

PASSED: November 18, 2021

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 21-11-152** listed above.