

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**APRIL 19, 2018**

The Board of Park Commissioners met on this date, Thursday, April 19, 2018, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 18-04-050:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of March 15, 2018, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2018 vs. 2017 Year-To-Date, for the Month Ended March 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **86008** to **86013** and they were filed for audit.

**ACTION ITEMS.**

- (a) ***Swearing in of Rangers***  
(Originating Source: *Richard Svoboda, Interim Chief Ranger*)

**Devin A. Gerber**

Devin currently is employed by the City of Brecksville Service Department as a Service Department Employee. He holds an Associate of Applied Science in Law Enforcement through Cuyahoga Community College, graduating in December 2013. Devin completed the Ohio Peace Officer Basic Training Academy through Cuyahoga Community College on June 13, 2017.

**David V. Lauge**

David is currently a full-time employee with Cleveland Metroparks as a Project Assistant in the Natural Resources Department. He obtained a Bachelor of Science in Environment and Natural Resources from The Ohio State University in 2012. David completed the Polaris Natural Resources Ranger Academy on May 24, 2017.

- No. 18-04-051:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to appoint Devin A. Gerber and David V. Lauge as full-time rangers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Chief Executive Officer's Retiring Guest(s):***  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

**Robert A. Andrassy, HVAC Engineer**

Robert (Bob) A. Andrassy has served Cleveland Metroparks for more than 26 years utilizing his knowledge, skills and abilities as a Maintenance Engineer and HVAC Engineer at Cleveland Metroparks Zoo. Bob has used his extensive knowledge and experience to ensure that the zoo's heating, ventilating, and air conditioning systems were maintained and operated in a safe and efficient manner, performing complex mechanical and electrical repairs of machines and equipment. He has provided innovative ways to maintain and repair boilers, furnaces, water heaters, chillers, refrigeration systems, and air conditioning components throughout various buildings and exhibits at the zoo. Bob demonstrated a spirit of cooperation when he shared his expertise as he worked with others to develop their skills and knowledge of their daily work responsibilities with the safety and welfare of animals and guests in mind. Bob has been a valued asset to the Zoo Facility Trades division, and the products of his labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors.

**ACTION ITEMS (cont.)****Millie A. Harnocz, Volunteer Services Assistant**

Millie A. Harnocz has served Cleveland Metroparks for more than 13 years utilizing her knowledge, skills and abilities as a Human Resources Records Coordinator and Volunteer Services Assistant. Millie first used her experience and attention to detail to maintain human resource information system (HRIS) data and employee personnel files by ensuring accurate and timely bi-weekly processing of such records in conjunction with payroll, prepared reports, researched and responded to public record requests, assisted with seasonal orientation, and provided work direction to human resources volunteers. She transitioned to volunteer services where she was responsible for volunteer records, processing screenings and background checks, responded to general volunteer inquiries, fulfilled recognition awards, coordinated the Volunteer division's administrative volunteers, interviewed prospective volunteers, and became proficient in utilizing the Constant Contact and Volgistics software. Millie was an integral team member and excellent communicator when a new registration process was implemented for a volunteer activity whereby she accepted the challenge of troubleshooting various issues and responded to the many volunteer inquiries. She demonstrated a spirit of cooperation when she offered to assist with work responsibilities during a co-worker's leave of absence which included processing medical, dental, vision, and life insurance benefits to ensure timely enrollment for employees and their families, volunteered and participated with Take Your Child to Work Day events, and prepared an email newsletter shared with employees which included entertaining and interesting facts. Millie has been a valued asset to Cleveland Metroparks and the products of her labor have been appreciated and will not be forgotten.

**No. 18-04-052:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to recognize Robert A. Andrassy and Millie A. Harnocz for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **86014** to **86015**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

**(c) 2018 Budget Adjustment No. 1**

*(Originating Sources: Bill Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
Appropriation Summary - 2018**

Object Code	Object Description	Original Budget			Proposed Amendment #1 4/19/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total		
<b>OPERATING</b>						
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ -	\$ 49,001,929
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(38,000) <b>A</b>	18,179,739
53	Contractual Services	14,597,705	1,217,528	15,815,233	(13,090) <b>B</b>	15,802,143
54	Office Operations	25,120,411	1,162,729	26,283,140	34,423 <b>C</b>	26,317,563
	Operating Subtotal	106,919,513	2,398,528	109,318,041	(16,667)	109,301,374
<b>CAPITAL</b>						
572	Capital Labor	1,075,000	-	1,075,000	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	10,212 <b>D</b>	5,690,223
573	Capital Contracts	24,848,552	5,933,878	30,782,430	13,902 <b>E</b>	30,796,332
574	Capital Equipment	2,419,599	368,707	2,788,306	11,413 <b>F</b>	2,799,719
575	Zoo Animals	75,000	2,100	77,100	-	77,100
576	Land	4,196,000	2,181	4,198,181	-	4,198,181
	Capital Subtotal	37,771,942	6,829,086	44,601,028	35,527	44,636,555
<b>TOTALS</b>						
	Grandtotals	\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 18,860	\$ 153,937,929

An explanation of the adjustments, by category, can be found on pages **86016** to **86017**.  
The net effect of all adjustments is an increase of \$18,860.

**No. 18-04-053:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the 2018 Budget Adjustment No. 1 for a total increase of \$18,860 as delineated on pages **86016** to **86017**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.



**ACTION ITEMS (cont.)**

- (d) ***2018 Lake Erie Nature & Science Center Educational Grant***  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

**Recommended 2018 Educational Grant - \$70,000**

Since 1969, Cleveland Metroparks has provided an educational operating grant to the Lake Erie Nature & Science Center. From 1993 to 1999, a grant for \$50,000 per year was authorized; the 2000 grant was \$55,000 due to the increased number of programs and increased wildlife rehabilitation efforts; from 2001 through 2004 the educational grant was \$60,000 per year; and from 2005 through 2008, the grant was \$65,000. **In 2009, the educational grant was increased to \$70,000. A \$70,000 grant is recommended for 2018.**

The Center's operating budget for 2018 is approximately \$1.6 million. The largest sources of income for the Center are private donations, school classes and public programs which generate approximately 36 percent of the total budget. Other sources of income include special events, fundraisers, memberships, foundation grants, gift shop revenue and endowment income. Cleveland Metroparks contribution represents five percent of the operating budget. Lake Erie Nature & Science Center serves over 166,000 people annually.

- No. 18-04-054:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize an educational grant of \$70,000 in 2018 to Lake Erie Nature & Science Center.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) ***Authorization of Land Donation from Ferguson Enterprises, Inc.: Ohio & Erie Canal Reservation (±0.2 Acres)***  
(Originating Sources: *Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager*)

Ferguson Enterprises, Inc. ("Ferguson") recently reached out to Cleveland Metroparks regarding a potential donation of land that borders Ohio and Erie Canal Reservation and the Towpath Trail. This triangular piece of property is separated from a larger property by West Canal Road. Ferguson plans to purchase and develop the larger property and foresees no use for the smaller property for future development. Ferguson intends to split this ±0.2-acre property ("Ferguson Property") from the remaining property and donate it to Cleveland Metroparks to expand upon this narrow stretch of Ohio and Erie Canal Reservation.

**ACTION ITEMS (cont.)**

The Ferguson Property is located east of West Canal Road and north of Interstate 480, adjacent to the Ohio and Erie Canal Reservation in the Village of Valley View (reference map, page **86018**). The Ferguson Property will buffer the Towpath Trail and Ohio and Erie Canal from the adjacent roadway and the proposed development by maintaining the existing natural vegetation along the trail. Annually, more than 2.5 million Americans find their way to the iconic 85-mile Towpath Trail running through the heart of the Ohio and Erie Canal Reservation, and any opportunity to provide a buffer to the Towpath Trail is desirable in this largely industrial valley.

Judge Anthony J. Russo approved the acceptance of the donated fee parcel of land pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board's consideration.

**No. 18-04-055:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the acceptance of a donation of fee simple title of  $\pm 0.2$  acres as hereinabove described, from Ferguson Enterprises, Inc., subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(f) *Authorization of Land Acquisition: Mayer Property, Rocky River Reservation***  
**( $\pm 1.3$  acres)**

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager)*

Cleveland Metroparks has the opportunity to acquire a  $\pm 1.3$ -acre property located west of Rocky River Drive in the City of Cleveland, and adjacent to Rocky River Reservation. Rocky River Reservation is a long and narrow reservation that follows the course of the Rocky River, which offers a refuge to native vegetation and wildlife. The Mayer Property is situated along a wooded hillside near Tyler Barn (reference map, page **86019**). The acquisition of the Mayer Property has presented an opportunity to buffer Rocky River Reservation by protecting a portion of the wooded slopes of the Rocky River Valley. *The Emerald Necklace Centennial Plan: Cleveland Metroparks 2020* identified the steep slopes of the Rocky River Valley as a priority for protection, and in the *Metroparks 2000: Conserving Our Natural Heritage* Master Plan the Mayer Property was specifically identified as a property to be protected.

**ACTION ITEMS (cont.)**

The Mayer Property is part of the former historic Tyler Estate that enveloped several hundred acres in the Rocky River Valley. The Mayer Property contains the start of a cattle ramp that leads down to the Tyler Barn where the cattle grazed. The remnants of this historic path could potentially serve as future access to Rocky River Reservation from the eastern side of the valley. The acquisition of the Mayer Property will enhance the reservation by conserving the valley walls and associated natural resources while preserving the scenic views from Tyler Field and Valley Parkway.

**No. 18-04-056:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the acquisition of fee simple title of ±1.3 acres as hereinabove described, from Sally A. Mayer, Trustee of the Sally A. Mayer 2001 Trust dated January 31, 2001, for a purchase price of \$85,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (g) ***Manakiki Banquet/Conference Facility Catering Operation & Golf Clubhouse Food Service/Snack Bar Management Services Agreement***  
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer)

**Background**

On February 14, 2014, Cleveland Metroparks issued Request for Proposal #5970 for proposals to manage the Manakiki banquet/conference facility catering operation and the golf clubhouse food service/snack bar. On March 27, 2014, based upon staff's recommendation, the Board voted to award the Management Services Agreement to Dino's Catering Inc. ("Dino's") pursuant to Board Resolution No. 14-03-052.

Cleveland Metroparks entered into the Management Services Agreement with Dino's on March 27, 2014 which granted Dino's the right to manage the Manakiki banquet/conference facility catering operation and the golf clubhouse food service/snack bar located in the Clubhouse at the Manakiki Golf Course in the North Chagrin Reservation. The term of the Agreement was for five (5) years commencing on April 29, 2014 and ending on April 30, 2019, both dates being inclusive. At the discretion of

**ACTION ITEMS (cont.)**

Cleveland Metroparks, the term of the Agreement could be extended for up to five (5) additional years, *i.e.*, through April 30, 2024. The total annual remittance to Cleveland Metroparks over the term of the Agreement was \$380,000. The total capital investment to Cleveland Metroparks over the term of the Agreement was \$75,000.

Dino’s proposed to extend the term of the Agreement until April 30, 2024 with the following annual remittance and capital investment amounts:

	<b><u>Dino’s Proposal</u></b>
<i>2019-2020 Annual Remittance</i>	\$110,000
<i>2020-2021 Annual Remittance</i>	\$110,000
<i>2021-2022 Annual Remittance</i>	\$110,000
<i>2022-2023 Annual Remittance</i>	\$110,000
<i>2023-2024 Annual Remittance</i>	\$110,000
<i>Capital Investment</i>	\$ 75,000
<i>Total Value to Cleveland Metroparks</i>	\$625,000

In review of the proposed terms, Cleveland Metroparks staff is recommending that the Management Services Agreement with Dino’s Catering Inc. d/b/a Dino’s at Manakiki, LLC be extended for an additional five (5) years for the following reasons:

Connie Powell and Mark Tibaldi were both present on behalf of Dino’s at Manakiki, LLC to express their gratitude for this opportunity.

- The rate and amount of financial return over the requested five (5) year extension is appropriate.
- Amount and timetable for proposed capital investment is appropriate.
- Success of Dino’s of managing the operations since April 29, 2014.
- Dino’s demonstrates a strong commitment to Cleveland Metroparks, its mission, and effective management of this facility.

**No. 18-04-057:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize a five (5) year extension of the term of the existing Management Services Agreement with Dino’s Catering Inc. d/b/a Dino’s at Manakiki, LLC that would end on April 30, 2024, with a total five-year annual remittance of \$550,000, and a total of \$75,000 for capital investments.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (h) ***Change Order No. 1: Bid No. 6332 – 2018 Asphalt Parking Lot Improvements***  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

**Background**

On March 15, 2018 the Board awarded Chagrin Valley Paving, Inc. a contract in the amount of \$247,300 for asphalt parking lot improvements in Rocky River, Mill Stream Run, Lakefront Reservations, and Cleveland Metroparks Zoo. Utilizing funding allocated within the budget, additional areas have been identified in Bradley Woods, South Chagrin, Lakefront, and Mill Stream Run Reservations for asphalt pavement improvements.

**Contract and Change Order Summary**

Original Bid Awarded March 15, 2018	Contract Amount: \$247,300
<b>Request for Change Order No. 1</b>	
<b><u>White Oak Lane – Bradley Woods Reservation:</u></b> Grind and overlay of 2,222 square yards of existing asphalt pavement	\$32,219
<b><u>Hawthorn Parkway – South Chagrin Reservation:</u></b> Grind and overlay of 2,917 square yards of existing asphalt pavement	\$40,838
<b><u>E. 55<sup>th</sup> Marina – Lakefront Reservation:</u></b> Grind and overlay of an additional 3,850 square yards of existing asphalt pavement	\$30,030
<b><u>Wallace Lake – Mill Stream Run Reservation:</u></b> Install two additional catch basins in parking lot	\$4,000
<b>Total, Change Order #1</b>	<b>\$107,087</b>
<b>Total Revised Contract Including Change Order No. 1</b>	<b>\$354,387</b>

The unit cost for this change order work computes to \$11.47 per square yard of pavement repaired and paved which is comparable to the unit costs in the original awarded contract and comparable to the historic unit costs for similar paving work seen over the past few years.

2018 Budget Code: 4015001-573002-PA15001

- No. 18-04-058:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve Change Order No. 1 with Chagrin Valley Paving, Inc. in the amount of \$107,087 as described above resulting in a revised, total contract amount of \$354,387; further, that the Board authorize the Chief Executive Officer to execute Change Order No. 1.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS:****No. 18-04-059:**

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the following bid awards:

- (a) **Bid #6050:**                   **Renewal of Pre-Employment Physicals and Various Employment Screening** (see page **86994**);
- (b) **Bid #6333:**                   **Audio/Visual Services and Rental of Equipment for Edgewater and Euclid Beach Live Events** (see page **86995**);
- (c) **Bid #6334:**                   **Tinkers Creek Gorge Parkway Slide Repair – Bedford Reservation** (see page **86996**);
- (d) **Ohio Co-Op #6339:** **One New Caterpillar 311F RR Excavator without Blade** (see page **86998**); and
- (e) **Sole Source #6341:** **Two Used Shuttle Buses for Cleveland Metroparks Zoo** (see page **86999**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS (cont.)**

**BID #6050 RENEWAL SUMMARY:** **PRE-EMPLOYMENT PHYSICALS AND VARIOUS EMPLOYMENT SCREENINGS** to be supplied “as needed” for three (3) year period beginning February 1, 2015 and extending through January 31, 2018 with an option to renew for an additional three (3) year period from February 1, 2018 - January 31, 2021

<i>---- HIGHLIGHTS AT A GLANCE ----</i>
2015–2018 Expenditures = \$90,000
2018-2021 Estimate = \$90,000

**History**

Cleveland Metroparks currently obtains

- pre-employment physicals for full- and part-time employees
- pre-employment drug testing for position specific seasonal and volunteer duties
- random drug and alcohol testing for specific non-union and bargaining unit employees
- random and mandatory drug and alcohol testing for Rangers
- diving and stress tests for Rangers
- Ohio Department of Transportation (ODOT) random drug and alcohol testing for employees who operate buses and trucks
- random drug testing for seasonal employees

Cleveland Metroparks utilizes the services of Occupational Health Centers, DBA: Concentra Medical Centers for the above captioned services, occupational injury services and return to duty testing. To date, Concentra Medical Centers has provided satisfactory services; occupational injury patients are seen promptly, communication between Cleveland Metroparks and Concentra Medical Centers is timely, treating physicians are accessible for inquiries, and response time is prompt.

Concentra Medical Centers are able to hold pricing for services for an additional three-year period, without any percentage increases, beginning February 1, 2018 through January 31, 2021.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various pre-employment screening services, as outlined in Bid #6050 Renewal, from the lowest and best bidder, **Occupational Health Centers, DBA: Concentra Medical Centers**, for a total annual cost not to exceed **\$30,000/year, for a three year renewal cost not to exceed \$90,000, beginning February 1, 2018 through January 31, 2021, (at the unit prices outlined in the bid), reflecting a total six-year cost not to exceed \$180,000.** In the event the log of consumption approaches 90% of the total estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**(See Approval of this Item by Resolution No. 18-04-059 on Page 85993)**

**AWARD OF BIDS (cont.)****BID #6333 SUMMARY: AUDIO/VISUAL SERVICES AND RENTAL OF EQUIPMENT FOR 2018 EDGEWATER AND EUCLID BEACH LIVE EVENTS for Cleveland Metroparks****Background**

The following represents Audio/Visual Services and rental of equipment for both Edgewater and Euclid Beach Live events for the summer of 2018.

Edgewater Live events will be every Thursday from May 31-August 2, 2018. There will be 9 weeks of Edgewater Live in 2018. No event scheduled on July 5, 2018.

Euclid Beach Live events will be every Friday from June 1-August 3, 2018. There will be 10 weeks of events scheduled at Euclid Beach Live.

The bid was sourced to ±20 vendors and Cleveland Metroparks received two bids from Rock the House and Northeast Projections Inc. (DBA: NPI Audio Visual Services).

**Bid Results**

<b>Vendor</b>	<b>Edgewater Live (9 events)</b>	<b>Euclid Beach Live (10 events)</b>	<b>Total (20 events)</b>
NPI Audio Visual Services	\$39,027.42	\$38,363.80	\$77,391.22
Rock the House	\$39,840.30	\$33,882.80	\$73,723.10

**Recommendation**

Cleveland Metroparks Marketing Staff recommends the award of audio/visual services and rental of equipment for Edgewater Live and Euclid Beach Live for 2018 to Rock the House.

Although a slight savings can be found with a split award, Rock the House provides the lowest and best overall value for both Edgewater Live & Euclid Beach Live combined. Cleveland Metroparks submits that there is an advantage in uniformity of product delivery found by dealing with one source.

**RECOMMENDED ACTION:**

That the Board authorize an award of Bid #6333 for the purchase of Audio/Visual Services & Rental of Equipment for Edgewater and Euclid Beach Live for 2018 to **Rock the House** in the sum of **\$73,723.10** as specified in the summary and maintained in the Office of Procurement files. In the event these vendors cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. Form of agreement to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 18-04-059 on Page 85993)**



**AWARD OF BIDS (cont.)****BID #6334 SUMMARY: TINKERS CREEK GORGE PARKWAY SLIDE REPAIR,  
BEDFORD RESERVATION**

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/John C. Kilgore, P.E., Manager of Facilities Engineering)*

**Background:**

At the January 18, 2018 Board meeting, staff provided the background relative to a slope failure occurring along Tinkers Creek threatening Gorge Parkway (Parkway) in the Bedford Reservation to the west of Hermit's Hollow. Staff has been monitoring the slope failure since summer of 2017. A subsequent geotechnical engineering investigation revealed the need to reinforce the slope below the Parkway to preclude a complete slope failure which would result in a loss of the Parkway. Due to its position on the valley wall, the Parkway cannot be moved back from the slide, so the repair design includes a concrete retaining wall mounted on concrete piers drilled into the underlying bedrock. This design will permanently prevent future earth movement at that location.

Identified in the bid as Add Alternate 1, the project also includes guardrail along the Parkway in the vicinity of the slope failure and retaining wall construction.

**Bid Results:**

On March 29, 2018, the following sealed bids were received for Bid #6334 – Tinkers Creek Gorge Parkway Slide Repair, Bedford Reservation:

<b>BID #6334</b>			
<b>Tinkers Creek Gorge Parkway Slide Repair, Bedford Reservation</b>			
<b>Bidder:</b>	<b>Base Bid:</b>	<b>Add Alternate 1:</b>	<b>Total Bid:</b>
<b>Suburban Maintenance and Construction, Inc.</b>	<b>\$301,656.55</b>	<b>\$30,000.00</b>	<b>\$331,656.55</b>
Schirmer Construction	\$307,000.00	\$27,700.00	\$334,700.00
Nerone & Sons	\$320,000.00	\$37,000.00	\$357,000.00
Great Lakes Construction	\$370,000.00	\$44,000.00	\$414,000.00
S.E.T. Inc.	\$386,950.00	\$31,900.00	\$418,850.00
Burton Scott	\$402,094.00	\$25,500.00	\$427,594.00
F. H. Paschen, S.N. Neilson & Associates	\$398,000.00	\$29,784.00	\$427,784.00
Beaver Excavating	\$465,000.00	\$21,000.00	\$486,000.00

***Engineer's Estimate = \$400,000.00***

**AWARD OF BIDS (cont.)****Bid Analysis:**

Following the receipt of the bids, staff performed a review, including an interview with the apparent low bidder, and recommends the acceptance and award of the Tinkers Creek Gorge Parkway Slide Repair, Bedford Reservation to Suburban Maintenance and Construction, Inc. (Suburban), 16330 York Road, North Royalton, Ohio 44133. Suburban stated they had a thorough understanding of the project requirements and conditions of work during a review of their bid and the project scope. Suburban is a well-established general construction contractor in Northeast Ohio and has previously performed positively for Cleveland Metroparks on the Cleveland Foundation Centennial Trail Lake Link North project as a subcontractor installing a retaining wall on drilled shafts. Construction is expected to commence as soon as possible, with completion prior to August 3, 2018.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Suburban Maintenance and Construction, Inc.** as the lowest and best bidder for **Bid #6334 – Tinkers Creek Gorge Parkway Slide Repair, Bedford Reservation**, Total Bid, in the lump sum amount of **\$331,656.55**, inclusive of Add Alternate 1. Form of the contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 18-04-059 on Page 85993)**

**AWARD OF BIDS (cont.)**

**OHIO CO-OP #6339 SUMMARY: ONE (1) NEW CATERPILLAR 311F RR EXCAVATOR** without blade for Park Operations/Site Construction (Replacement)

<b>ITEM</b>	<b>One (1) New Caterpillar 311F RR Excavator</b>
<b>DESIGNATION</b>	Park Operations/Site Construction (4015001 - 574005)
<b>UNIT REPLACED</b>	2002 John Deere 120C (8,600 engine hrs.) (EM0158)
New Unit Base Cost	\$130,421.90
Warranty (84 months, 5,000 hrs.)	\$4,025.00
<b>Unit Total</b>	<b>\$134,446.90</b>
Description	Unit will be equipped with all standard equipment as per Quote Number 183840-03, in full cooperation with State of Ohio Contract Number RS800525

The replaced unit will go to on-line auction or replace a unit of lesser value that will go to on-line auction.

**RECOMMENDED ACTION:**

That the Board approve the purchase of **One (1) New Caterpillar 311F RR Excavator (without blade)** as per Ohio Co-Op #6338, equipped as specified in the above summary, from **Ohio CAT for a total cost of \$134,446.90**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RS800525.

**(See Approval of this Item by Resolution No. 18-04-059 on Page 85993)**

**AWARD OF BIDS** (cont.)

**SOLE SOURCE #6341 SUMMARY:**      **TWO (2) USED SHUTTLE BUS UNITS**  
for Zoo Guest Services (Replacements)

<b>ITEM</b>	<b>One (1) 2014 Ford 27' Star-craft Allstar, V-10, Gas Engine</b> <b>One (1) 2012 Ford 25' Star-craft, V-10, Gas Engine</b>
<b>DESIGNATION</b>	Zoo Guest Services (4017501-574003)
<b>UNITS REPLACED</b>	2004 30-Passenger Bus (119,000 miles) (EO0204)  1997 21-Passenger Bus (115,000 miles) (EO4897)
Used Unit Base Cost for 2014 27' Star-craft Allstar, white w/blue & silver trim as per stock #14264	\$59,900
Used Unit Base Cost for 2012 21' Star-craft, white w/blue & silver trim as per stock # 174612	\$44,900
<b>TOTAL</b>	\$104,800
Description	Each bus has under 75,000+ miles with various features including but not limited to: High-Back Berkshire Recliner Seats w/Retractable Seat Belts, A/C and Rear Heater, Track Seating, Double Foldaway Seats, T-Slider Windows, Tilt Wheel, 80" Interior Height, Fully Automotive Wheelchair Lift (Braun), and 225 AMP Alternator.

*The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.*

**RECOMMENDED ACTION:**

That the Board approve the purchase of **Two (2) Used Shuttle Buses**, as per Sole Source #6341, equipped as specified in the above summary, from **Carpenter Bus, LLC** for a total cost of **\$104,800**.

**(See Approval of this Item by Resolution No. 18-04-059 on Page 85993)**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 04/19/18)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Fabricate and install Mandel Pavilion facility signs.	<b>NorthCoast Signworks</b>	<b>\$27,100.00</b>	<b>(7)</b>
Annual audit services for a 5 year period.	<b>Clark, Schaefer, Hackett &amp; Company</b>	<b>\$28,503.00</b>	<b>(7)</b>
Waterline materials package for Brecksville Nature Center.	<b>Ferguson Water Works</b>	<b>\$34,641.94</b>	<b>(7)</b>
Golf clubs, balls, headwear and bags for resale at Cleveland Metroparks golf pro shops.	<b>Taylormade Golf Company</b>	<b>\$23,982.43</b>	<b>(4)</b>
Golf shoes, gloves, socks.	<b>Acushnet/Footjoy Division</b>	<b>\$11,852.50</b>	<b>(4)</b>
Golf shoes and shirts.	<b>ADIDAS Golf, USA</b>	<b>\$18,396.10</b>	<b>(4)</b>
Annual printing of Zoo Maps.	<b>Duke Graphics</b>	<b>\$11,290.00</b>	<b>(7)</b>
Replacement doors (4) including doors, frames, hinges, deadbolts and all materials needed for restrooms at the Brecksville Nature Center Auxiliary Building.	<b>Cleveland Vicon</b>	<b>\$14,538.00</b>	<b>(7)</b>

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Additional architectural and engineering services regarding the PCA Building Gorilla Exhibit.	<b>WMD Architects, P.A.</b>	<b>\$38,094.00</b> <b><u>5,789.84</u></b> <b>\$43,883.84</b>	<b>(7)</b>
Trash and recycle cans and lids for placement throughout the Park District.	<b>The M. Conley Company</b>	<b>\$13,950.16</b>	<b>(7)</b>
Hydrilla invasive plant control.	<b>Aqua Doc</b>	<b>\$33,475.00</b>	<b>(7)</b>
Bird exclusion netting at Cleveland Metroparks Zoo.	<b>Cleveland Chemical Pest Control</b>	<b>\$19,643.00</b>	<b>(7)</b>
Golf balls, equipment, headwear for resale at Cleveland Metroparks Golf Pro Shops.	<b>Callaway Golf</b>	<b>\$16,312.36</b>	<b>(4)</b>
2018 TV/Internet Service.	<b>Time / Warner</b>	<b>\$24,231.51</b>	<b>(3)</b>
Cisco e-mail security.	<b>Logicalis, Inc.</b>	<b>\$47,847.00</b>	<b>(2)</b>
2018 – 2019 Auto fluids and various lubricants.	<b>Reladyne</b>	<b>\$50,000.00</b>	<b>(2)</b>
Red Cross Certification Fees.	<b>American Red Cross Health</b>	<b>\$25,852.00</b>	<b>(3)</b>
Equipment trailer for the zoo.	<b>Murphy Tractor</b>	<b>\$12,151.76</b>	<b>(7)</b>
Native plant material for installation throughout the Park District.	<b>Woody Warehouse and Nursery</b>	<b>\$24,115.75</b>	<b>(3)</b>
Employee and background investigations for a 2-year period.	<b>Background Investigation Bureau, LLC</b>	<b>\$25,002.00</b>	<b>(7)</b>

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Engagement survey for employees; includes a subscription fee, access to the tools-database comparison, action planning, learning, team monitoring, advanced reporting.	<b>GALLUP</b>	<b>\$14,850.00</b>	<b>(7)</b>

===== **KEY TO TERMS** =====

- (1) “**BID**” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “**COOPERATIVE**” – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) “**SOLE SOURCE**” – Purchased from one source as competitive alternatives are not available.
- (4) “**PROPRIETARY**” – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) “**PROFESSIONAL SERVICE**” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) “**COMPETITIVE QUOTE (up to \$10,000)**” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (04/19/18)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<p><b><u>Marina Fire Suppression</u></b> <b>\$477,000.00</b></p> <p>Revised Contract Amount: Change order #1, deducted (\$51,000.00)</p> <p>Revised Contract Amount: Change order #2 Added \$15,226.77</p> <p><b>Total revised to \$441,226.77</b></p>	<p>Deduct the additional gate with keypad and wiring at Dock D, then add additional vinyl coated fencing and gate.</p>	<p>Nerone and Sons, Inc.</p>	<p>Change Order Nos. 1 &amp; 2</p>
<p><b><u>Asian Highlands Exhibit</u></b> <b>\$4,854,553.00</b></p> <p>Revised Contract Amount: Change orders # 1- 7 Added \$98,000.00</p> <p>Revised Contract Amount: Change order #8 Added \$48,437.17</p> <p><b>Total revised to \$5,000,990.17</b></p>	<p>Install signage, tie downspouts to underground storm, powder coat pedestrian barrier posts and handrails, furnish cedar gates and screen panels, stone hard epoxy at restrooms, add auto operator at restroom entrance door, reduce stonework (deduct) plus AMH GC and fees.</p>	<p>Albert Higley Co., LLC</p>	<p>Change Order No. 8</p>



**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **85993** through **85999**; \$10,000 to \$50,000 purchased items/services report, pages **86000** through **86002**; and construction change orders, page **86003**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 18-04-049:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **86020** to **86169**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Leshner of Olmsted Township and Dr. Tonya Yanoli of Cleveland addressed the Board. The comments of both citizens can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Melissa L. Pinto, Hinckley Lake Boathouse Manager**

In May 2016, Melissa Pinto joined the staff of Cleveland Metroparks as the Manager of Hinckley Lake Boathouse. Melissa was previously a Property Manager for K.R.I. Properties, Inc. where she coordinated the management of maintenance and janitorial work, performed all marketing and leasing of residential units, was responsible for all contracts, documents, purchasing and payables, and handled all resident issues and concerns. She was also responsible for ACA compliance, monitoring and creating correspondence internally and externally, creating data tracking systems, balancing accounts, and coordination of large scale capital improvement projects. Melissa also gained experience working as the Manager of Valley Café where she hired, scheduled and managed front of house staff and was responsible for daily reports and cash. Melissa holds a Master of Science in Outdoor Education and a Bachelor of Arts in Interdisciplinary Studies from The University of Akron.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- b. ***2018 Cleveland Metroparks Volunteer Appreciation Week***  
(Originating Sources: *Harold G. Harrison, Chief Human Resources Officer & Lynne Lisner, Director of Volunteer Services*)

Cleveland Metroparks and Cleveland Metroparks Zoo rely on volunteers to help carry out our mission. The role of Volunteer Services Department is to promote community involvement through rewarding volunteer opportunities. Cleveland Metroparks recognizes volunteers during National Volunteer Appreciation Week (April 15-21) for the 24th consecutive year. In appreciation of their dedication and support, Cleveland Metroparks offers special opportunities and discounts to volunteers. These opportunities include Zoo admission, rounds of golf, tobogganing, fall hayrides, and discounts at Nature Shops, Golf Pro Shops, Merwin's Wharf, and the Zoo Gift Shop.

Volunteers contribute to almost every aspect of our organization. In 2017, 4,587 volunteers donated 124,632 hours to community service projects, and to various divisions and departments: Administrative Offices, Development, Finance, Golf, Human Resources, Legal, Marketing, Natural Resources, Outdoor Experiences, Park Operations, Planning & Design, Trail Ambassador Program, Volunteer Services, and Cleveland Metroparks Zoo. The estimated value of Cleveland Metroparks 2017 volunteer hours is \$2,865,290 (based on the estimated state values of volunteer time indexed by *Independent Sector*.)

Two volunteers were selected for introduction at the Board Meeting as representatives of the 4,587 valued Cleveland Metroparks volunteers.

- **Joann Romick's** love for animals and learning led her to become a volunteer for Cleveland Metroparks Zoo in 1982. Over the past 36 years, she has taken on many different assignments from working week-long reptile fairs, assisting with the creation of the library, working special events, leading walking tours, to sharing her knowledge as a docent. One of her favorite assignments was helping with the waterfowl inventory; she knew every bird throughout the Zoo! Joann has never shied away from a challenge, For Docent Day she was tasked with finding a sheep shearer and a wool spinner for a Children's Farm demonstration. She was able to find a spinner, but couldn't find a shearer, so decided to do it herself! Learning new skills is part of the joy she gains as a volunteer. In addition to learning to shear sheep, Joann has learned photography, how to observe regurgitation in great apes (as part of a study), and how to desensitize sea lions. Her work as a volunteer allowed her to visit other zoos and meet other zoo community members. Joann has gained many friends while volunteering at the Zoo, including her lifelong friend of 36 years. Volunteering for Cleveland Metroparks Zoo has been the "greatest hobby of her life."

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- **Jim Olander** has been instrumental in engaging the mountain bike community as a Cleveland Metroparks volunteer for many years. Jim started mountain biking in the mid-90s and since then, has been advocating for trail access his whole adult life. In 2001 he joined the Cleveland Area Mountain Bike Association shortly after it was established, taking on the role of Trail Building Director. His collaboration with Cleveland Metroparks was a perfect pairing. Jim lent his knowledge and expertise to the planning, designing and building of Ohio & Erie Canal, Royalview, and Bedford mountain bike trails. In 2012 Jim earned the Trails Champion award for his contributions to sustainable mountain bike trail design and construction in Cleveland Metroparks. As a Cleveland Metroparks volunteer, Jim encourages other community members to become volunteers. He has a knack of making new trail volunteers feel welcome. He works directly with the trails staff to organize volunteer work days and continues to initiate and participate in designing trail improvements. In addition to volunteering his time with Cleveland Metroparks, he engages with regional stakeholders at CVNP & West Branch State Park, advocating for mountain bike trails throughout NE Ohio.

**c. *Cleveland Metroparks Hackathon***

*(Originating Sources: Anthony M. Joy, Chief Information Officer/Adam Harvey, Application and Web Services Administrator)*

The inaugural Cleveland Metroparks Hackathon facilitates the collaboration and development of unique ideas from high schools, colleges, and local organizations to enhance Cleveland Metroparks ability to meet its core goals. No limits are placed on the solutions that can be provided. They range from mobile applications to engineering products/devices. The Hackathon kicked off on Friday April 6, 2018 and completes on Sunday April 29, 2018 where the teams will be able to showcase their solutions.

**e. *Cleveland Metroparks Time to Explore Campaign***

*(Originating Source: Kelly Manderfield, Chief Marketing Officer)*

Cleveland Metroparks Marketing department developed and delivered a system-wide campaign to spark curiosity, exploration and discovery, inspiring guests to experience the Park District in different ways. Additionally, together with Cleveland Clinic and Cleveland Clinic Children's, Cleveland Metroparks kicked-off an initiative designed to help improve the health of the community by connecting residents with the vast array of free, local programs, activities and experiences offered by Cleveland Metroparks. 'Explore Your Park' is a new, holistic approach to wellness. Customized, location-specific information will be available at 12 Cleveland Metroparks locations, connecting the community with free activities and programming to drive a healthy lifestyle. The initiative also includes the launch of a new webpage including wellness tips and videos featuring Cleveland Clinic experts. Cleveland Metroparks looks forward to further engaging the community in their exploration of the Park District through an 'Explore Your Park' Facebook LIVE series.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, May 17, 2018, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 18-04-060:** At 9:26 a.m., upon motion by Vice President Berry, seconded by Vice President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Acquisition/Purchase of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Rinker  
Aye: Mr. Moore  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 18-04-061:** There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Berry, and carried, President Moore adjourned the meeting at 10:24 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

Attest:

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Secretary.

**Cleveland Metroparks  
Financial Performance  
3/31/2018**

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
<b>Revenues:</b>							
Property Tax	36,153,439	74,233,000	48.7%	38,562,985	75,283,000	36,720,015	51.2%
Local Gov't, Donations, Gifts, Grants	2,087,252	12,285,843	17.0%	1,654,564	20,468,982	18,975,184	8.1%
Interest Income	61,688	225,000	27.4%	33,467	225,000	191,533	14.9%
Charges for Services	3,671,018	26,595,372	13.8%	3,287,962	27,345,062	24,057,100	12.0%
Damages and Fines	24,829	132,415	18.8%	23,163	93,768	70,605	24.7%
Self-Funded	2,187,266	9,761,000	22.4%	2,334,044	9,838,879	7,504,835	23.7%
<b>Total Revenues</b>	<b>44,185,492</b>	<b>123,232,630</b>	<b>35.9%</b>	<b>45,896,185</b>	<b>133,254,691</b>	<b>87,519,272</b>	<b>34.4%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	13,591,033	65,499,396	20.7%	14,244,849	67,219,669	52,974,820	21.2%
Contractual Services	1,300,004	6,125,693	21.2%	1,607,161	7,693,890	6,086,729	20.9%
Operations	3,277,209	24,402,578	13.4%	3,663,885	26,294,827	22,630,942	13.9%
Self-Funded	1,496,787	7,670,000	19.5%	1,378,954	8,122,252	6,743,298	17.0%
<b>Operating Expenditures</b>	<b>19,665,033</b>	<b>103,697,667</b>	<b>19.0%</b>	<b>20,894,849</b>	<b>109,330,638</b>	<b>88,435,789</b>	<b>19.1%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>24,520,459</b>	<b>19,534,963</b>	<b>125.5%</b>	<b>25,001,336</b>	<b>23,924,053</b>	<b>(916,517)</b>	<b>104.5%</b>
<b>Capital Expenditures:</b>							
Capital Project Labor	-	201,945	0.0%	260,762	1,075,000	814,238	24.3%
Capital Material	263,386	6,540,586	4.0%	405,654	5,678,224	5,272,570	7.1%
Capital Contracts	2,746,283	26,631,372	10.3%	4,757,429	30,808,331	26,050,902	15.4%
Capital Equipment	755,394	2,695,771	28.0%	159,973	2,796,482	2,636,509	5.7%
Animal Acquisition	13,930	88,467	15.7%	2,246	77,100	74,854	2.9%
Land Acquisition	199,636	1,224,043	16.3%	543,136	4,198,181	3,655,045	12.9%
<b>Capital Expenditures</b>	<b>3,978,628</b>	<b>37,382,184</b>	<b>10.6%</b>	<b>6,129,199</b>	<b>44,633,318</b>	<b>38,504,118</b>	<b>13.7%</b>

**Cleveland Metroparks  
Golf Operations by Location  
3/31/2018**

	Big Met (18)		Little Met (9)		Mastik Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
<b>Operating Revenues:</b>										
Driving Range/Practice Tee	-	-	-	-	-	-	128	-	6,341	2,869
Equipment Rentals	10,235	4,513	734	271	418	-	5,235	719	7,444	1,324
Food Service	19,282	22,397	120	74	-	-	22,741	19,481	12,667	20,768
Greens Fees	27,229	17,065	1,295	819	-	336	9,872	1,631	12,162	3,186
Merchandise Sales	4,257	1,999	132	161	-	-	908	150	1,989	2,987
Professional Services	20	210	-	-	-	3,335	140	2,585	3,460	6,918
Other Golf Revenue	2,427	5,099	184	131	1,305	-	3,784	1,440	3,053	6,005
<b>Operating Revenues</b>	<b>63,449</b>	<b>51,282</b>	<b>2,464</b>	<b>1,456</b>	<b>1,723</b>	<b>3,671</b>	<b>42,807</b>	<b>26,006</b>	<b>47,115</b>	<b>44,056</b>
<b>Operating Expenditures:</b>										
Salaries and Benefits	107,237	97,959	18,681	23,885	17,885	15,822	80,287	82,609	91,719	109,454
Contractual Services	391	948	-	-	-	-	115	386	972	1,355
Operations	27,226	58,065	11,218	14,784	15,963	9,891	32,639	43,003	65,508	50,605
<i>Utilities</i>	8,176	8,515	5,415	6,602	13,091	3,022	22,133	17,509	17,057	11,296
<i>Operating Expenses</i>	19,050	49,550	5,803	8,182	2,872	6,869	10,506	25,494	48,451	39,310
<b>Operating Expenditures</b>	<b>134,854</b>	<b>156,972</b>	<b>29,900</b>	<b>38,669</b>	<b>33,848</b>	<b>25,713</b>	<b>113,041</b>	<b>125,997</b>	<b>158,199</b>	<b>161,415</b>
<b>Operating Surplus/(Subsidy)</b>	<b>(71,404)</b>	<b>(105,691)</b>	<b>(27,435)</b>	<b>(37,213)</b>	<b>(32,125)</b>	<b>(22,042)</b>	<b>(70,234)</b>	<b>(99,991)</b>	<b>(111,084)</b>	<b>(117,359)</b>
<b>Capital Expenditures:</b>										
In-House Capital Labor	-	-	-	-	-	-	-	-	-	2,125
Capital Material	-	13,961	-	-	-	-	3,099	999	-	313
Capital Contracts	-	18,073	-	-	-	-	45,975	6,218	6,608	-
Capital Equipment	-	-	-	-	-	-	389,026	-	-	-
<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>438,100</b>	<b>7,217</b>	<b>6,608</b>	<b>2,437</b>
<b>Net Surplus/(Subsidy)</b>	<b>(71,404)</b>	<b>(137,724)</b>	<b>(27,435)</b>	<b>(37,213)</b>	<b>(32,125)</b>	<b>(22,042)</b>	<b>(508,334)</b>	<b>(107,208)</b>	<b>(117,691)</b>	<b>(119,796)</b>

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
<b>Operating Revenues:</b>										
Driving Range/Practice Tee	4,226	1,782	5,079	7,129	150	-	-	-	15,924	11,780
Equipment Rentals	6,070	1,442	1,093	170	4,147	414	-	-	35,374	8,851
Food Service	1,760	944	865	323	664	119	-	-	58,099	64,105
Greens Fees	11,275	5,649	7,223	1,534	10,074	4,859	-	-	79,130	35,076
Merchandise Sales	1,525	787	1,154	659	491	596	4,746	-	15,201	7,339
Professional Services	325	2,280	970	8,945	365	8,943	-	-	5,280	33,216
Other Golf Revenue	3,243	1,689	30,079	21,189	5,571	3,619	-	4,226	49,647	43,399
<b>Operating Revenues</b>	<b>28,425</b>	<b>14,572</b>	<b>46,463</b>	<b>39,948</b>	<b>21,461</b>	<b>18,550</b>	<b>4,746</b>	<b>4,226</b>	<b>258,655</b>	<b>203,766</b>
<b>Operating Expenditures:</b>										
Salaries and Benefits	74,575	76,008	41,576	43,065	94,068	91,399	157,372	100,627	683,401	640,829
Contractual Services	332	329	68	100	335	446	608	-	2,820	3,564
Operations	23,458	45,435	7,661	27,502	18,587	41,187	21,125	10,959	223,384	301,431
<i>Utilities</i>	10,360	10,376	3,893	10,715	8,748	9,455	823	798	89,698	78,287
<i>Operating Expenses</i>	13,097	35,059	3,768	16,787	9,839	31,732	20,301	10,161	133,687	223,144
<b>Operating Expenditures</b>	<b>98,364</b>	<b>121,772</b>	<b>49,305</b>	<b>70,667</b>	<b>112,990</b>	<b>133,031</b>	<b>179,104</b>	<b>111,586</b>	<b>909,605</b>	<b>945,824</b>
<b>Operating Surplus/(Subsidy)</b>	<b>(69,939)</b>	<b>(107,200)</b>	<b>(2,842)</b>	<b>(30,720)</b>	<b>(91,528)</b>	<b>(114,481)</b>	<b>(174,358)</b>	<b>(107,360)</b>	<b>(650,950)</b>	<b>(742,058)</b>
<b>Capital Expenditures:</b>										
In-House Capital Labor	-	-	-	-	-	61,163	-	-	-	63,287
Capital Material	-	-	-	-	-	33,868	-	-	3,099	49,141
Capital Contracts	-	-	-	-	131,483	10,319	-	-	184,065	34,610
Capital Equipment	-	-	-	-	-	-	-	46,472	389,026	46,472
<b>Capital Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131,483</b>	<b>105,350</b>	<b>-</b>	<b>46,472</b>	<b>576,190</b>	<b>193,509</b>
<b>Net Surplus/(Subsidy)</b>	<b>(69,939)</b>	<b>(107,200)</b>	<b>(2,842)</b>	<b>(30,720)</b>	<b>(223,011)</b>	<b>(219,831)</b>	<b>(174,358)</b>	<b>(153,832)</b>	<b>(1,227,140)</b>	<b>(935,567)</b>

Cleveland Metroparks Zoo  
Zoo Operations  
3/31/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Available Budget	2018 YTD % of Budget Used
<b>Operating Revenues:</b>							
General & Special Event Admissions	209,649	4,114,800	5.1%	190,381	4,253,147	4,062,766	4.5%
Zoo Guest Experience	22,967	973,363	2.4%	11,328	1,073,941	1,062,613	1.1%
Zoo Society Attendance	815,808	1,982,500	41.2%	737,000	2,005,250	1,268,250	36.8%
Zoo Souvenirs/Refreshments	98,930	1,587,620	6.2%	79,107	1,687,600	1,608,493	4.7%
Education	247,162	870,548	28.4%	144,719	396,831	252,112	36.5%
Zoo Rental and Events	-	-	0.0%	77,035	450,000	372,965	17.1%
Consignment Admissions	1,332	400,000	0.3%	5,116	400,000	394,884	1.3%
Miscellaneous	621	10,729	5.8%	4,078	10,688	6,610	38.2%
<b>Total Revenues</b>	<b>1,396,468</b>	<b>9,939,560</b>	<b>14.0%</b>	<b>1,248,764</b>	<b>10,277,457</b>	<b>9,028,693</b>	<b>12.2%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	3,114,006	15,053,495	20.7%	3,244,925	16,228,527	12,983,602	20.0%
Contractual Services	41,349	298,316	13.9%	25,714	462,268	436,555	5.6%
Operations	696,981	5,549,216	12.6%	856,908	5,570,370	4,713,462	15.4%
<i>Utilities</i>	427,137	2,485,305	17.2%	481,426	2,482,986	2,001,560	19.4%
<i>Other</i>	269,843	3,063,911	8.8%	375,482	3,087,384	2,711,902	12.2%
<b>Total Operating Expenditures</b>	<b>3,852,336</b>	<b>20,901,027</b>	<b>18.4%</b>	<b>4,127,547</b>	<b>22,261,166</b>	<b>18,133,619</b>	<b>18.5%</b>
<b>Operating Surplus/(Subsidy)</b>	<b>(2,455,868)</b>	<b>(10,961,467)</b>	<b>22.4%</b>	<b>(2,878,783)</b>	<b>(11,983,709)</b>	<b>(9,104,926)</b>	<b>24.0%</b>
<b>Capital Revenues:</b>							
Zoo Animal Sales	(288)	-	288	-	-	-	
<b>Total Revenues</b>	<b>(288)</b>	<b>-</b>	<b>288</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Capital Expenditures:</b>							
Capital Labor	-	-		15,200	-	(15,200)	
Capital Material	21,774	812,628	2.7%	120,058	1,279,745	1,159,687	9.4%
Capital Contracts	38,415	3,805,138	1.0%	417,193	6,626,068	6,208,875	6.3%
Capital Equipment	75,901	418,491	18.1%	62,236	641,701	579,466	9.7%
Animal Acquisition	13,930	88,467	15.7%	2,246	77,100	74,854	2.9%
<b>Total Capital Expenditures</b>	<b>150,019</b>	<b>5,124,724</b>	<b>2.9%</b>	<b>616,933</b>	<b>8,624,614</b>	<b>8,022,882</b>	<b>7.2%</b>
<b>Capital Surplus/(Subsidy)</b>	<b>(150,307)</b>	<b>(5,124,724)</b>	<b>2.9%</b>	<b>(616,933)</b>	<b>(8,624,614)</b>	<b>(8,022,882)</b>	<b>7.2%</b>
<b>Restricted Fund Revenue:</b>							
Operating	53,260	758,962	7.0%	123,887	1,772,039	1,648,152	7.0%
Capital	79,890	1,138,443	7.0%	185,830	2,658,058	2,472,228	7.0%
<b>Total Restricted Fund Revenues</b>	<b>133,150</b>	<b>1,897,404</b>	<b>7.0%</b>	<b>309,717</b>	<b>4,430,097</b>	<b>4,120,380</b>	<b>7.0%</b>
<b>Restricted Fund Expenditures:</b>							
Operating	208,205	1,254,148	16.6%	121,172	1,171,999	1,050,827	10.3%
Capital	36,336	3,056,268	1.2%	2,034,369	4,052,516	2,018,148	50.2%
<b>Total Restricted Fund Expenditures</b>	<b>244,540</b>	<b>4,310,416</b>	<b>5.7%</b>	<b>2,155,540</b>	<b>#####</b>	<b>#####</b>	<b>41.3%</b>
<b>Restricted Fund Surplus/(Subsidy)</b>	<b>(111,390)</b>	<b>(2,413,012)</b>	<b>4.6%</b>	<b>(1,845,823)</b>	<b>(794,418)</b>	<b>1,051,405</b>	<b>232.3%</b>

APRIL 19, 2018  
 Cleveland Metroparks  
 Enterprise Operations by Location  
 3/31/2018

	Merwin's Wharf		Wallace Lake		Huntington Concessions		Edgewater Beach House	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	164,608	188,228	-	-	-	59	-	175
Operating Expenditures	249,535	272,061	746	408	718	830	346	11,368
Operating Surplus/(Subsidy)	(84,927)	(83,833)	(746)	(408)	(718)	(771)	(346)	(11,193)
Capital Expenditures	21,757	-	-	-	2,999	-	4,080	-
Net Surplus/(Subsidy)	(106,684)	(83,833)	(746)	(408)	(3,717)	(771)	(4,426)	(11,193)

	Mobile Concessions		Hinckley Lake Concessions		Edgewater Pier		East 55th Restaurant	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	-	-	-	-	-	-	16,170	-
Operating Expenditures	131	-	433	32	251	176	4,116	4,603
Operating Surplus/(Subsidy)	(131)	-	(433)	(32)	(251)	(176)	12,054	(4,603)
Capital Expenditures	-	5,697	-	-	-	-	-	-
Net Surplus/(Subsidy)	(131)	(5,697)	(433)	(32)	(251)	(176)	12,054	(4,603)

	East 55th Marina		Emerald Necklace Restaurant		Emerald Necklace Marina		Parking	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	523,609	543,331	1,315	1,251	122,505	106,511	36,519	32,461
Operating Expenditures	36,239	12,351	1,867	3,489	7,385	7,888	1,862	3,190
Operating Surplus/(Subsidy)	487,370	530,980	(552)	(2,238)	115,120	98,623	34,657	29,271
Capital Expenditures	21,757	-	61	-	680	276	-	-
Net Surplus/(Subsidy)	465,613	530,980	(613)	(2,238)	114,440	98,347	34,657	29,271

	Chalet		Ledge Lake		Enterprise Administration		Total	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	170,461	158,431	(659)	4,535	-	-	1,034,528	1,034,982
Operating Expenditures	132,180	146,885	3,494	1,378	177,853	230,368	617,155	695,026
Operating Surplus/(Subsidy)	38,281	11,546	(4,153)	3,157	(177,853)	(230,368)	417,373	339,956
Capital Expenditures	27,219	7,114	-	-	1,039	3,269	79,592	16,356
Net Surplus/(Subsidy)	11,062	4,432	(4,153)	3,157	(178,892)	(233,637)	337,781	323,600



**Cleveland Metroparks  
Kiosk/Nature Shop Operations by Location  
3/31/2018**

	North Chagrin		Rocky River		West Creek		Hinckley Lake Boat Shop	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	11,879	9,724	22,666	19,954	6,241	4,970	8,607	4,889
Operating Expenditures	7,017	7,177	15,579	18,752	4,931	4,333	22,052	25,663
Operating Surplus/(Subsidy)	4,861	2,547	7,086	1,202	1,310	637	(13,446)	(20,774)
Capital Expenditures	453	-	453	-	453	-	668	-
Net Surplus/(Subsidy)	4,408	2,547	6,633	1,202	857	637	(14,114)	(20,774)

	Nature Shop Mobile		Great Northern Kiosk		Retail Division/Admin		Total	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	7,177	1,567	-	-	-	-	56,569	41,104
Operating Expenditures	292	662	1,916	1,852	11,325	8,474	63,113	66,913
Operating Surplus/(Subsidy)	6,885	905	(1,916)	(1,852)	(11,325)	(8,474)	(6,544)	(25,809)
Capital Expenditures	-	-	-	-	-	-	2,028	-
Net Surplus/(Subsidy)	6,885	905	(1,916)	(1,852)	(11,325)	(8,474)	(8,572)	(25,809)

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED MARCH 31, 2018**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$98,248	\$738,033	\$21,148	\$191,825	\$1,049,254

<b>Total</b>
\$44,468

Ohio EPA, Sterling GEO  
Group Plan Comm.

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
03/01/18	PNC Bank	Money Market (A)	30	0.50%	03/31/18	\$5,472	\$20,954,440
03/01/18	Fifth Third Securities	Money Market (B)	30	1.18%	03/31/18	\$453	\$2,643,874
Various	Fifth Third Securities	Certificates of Deposit (C)	30	Various	Various	\$12,712	\$2,000,000
03/01/18	STAR Ohio	State pool (D)	30	1.44%	03/31/18	\$8,510	\$11,716,352
03/01/18	STAR Plus	State pool (F)	30	1.46%	03/31/18	\$488	\$664,532

(A) Government Performance Money Market Account.

Investment balance ranged between \$21,945,149 and \$20,954,440 in March.

\$37,979,198

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged between \$2,640,790 and \$2,643,874 in March.

(C) Brokered Certificates of Deposit.

Maturities range from 4/19/18 through 10/07/19 at rates from 0.90% to 1.30%.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged between \$11,700,343 and \$11,716,352 in March.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged between \$663,648 and \$664,532 in March.

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
ROBERT A. ANDRASSY**

**WHEREAS,** *Robert A. Andrassy has served Cleveland Metroparks for more than 26 years; and,*

**WHEREAS,** *Robert A. Andrassy has devoted these years of service utilizing his knowledge, skills and abilities as a Maintenance Engineer and HVAC Engineer at Cleveland Metroparks Zoo; and,*

**WHEREAS,** *Robert A. Andrassy has used his extensive knowledge and experience to ensure the zoo's heating, ventilating, and air conditioning systems were maintained and operated in a safe and efficient manner; and,*

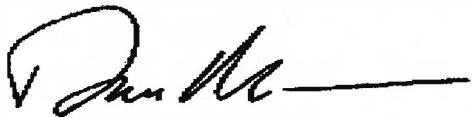
**WHEREAS,** *Robert A. Andrassy has performed complex mechanical and electrical repairs of machines and equipment; and,*

**WHEREAS,** *Robert A. Andrassy has provided innovative ways to maintain and repair boilers, furnaces, water heaters, chillers, refrigeration systems, and air conditioning components throughout various buildings and exhibits throughout the zoo; and,*

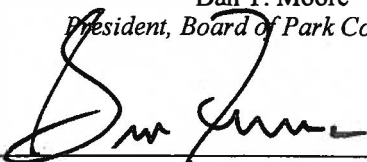
**WHEREAS,** *Robert A. Andrassy has demonstrated a spirit of cooperation when he shared his expertise as he worked with others to develop their skills and knowledge of their daily work responsibilities with the safety and welfare of animals and guests in mind; and,*

**WHEREAS,** *Robert A. Andrassy has been a valued asset to the Zoo Facility Trades division. The products of his labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Robert A. Andrassy for his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore  
*President, Board of Park Commissioners*



Brian M. Zimmerman  
*Chief Executive Officer*



**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
MILLIE A. HARNOCZ**

**WHEREAS,** *Millie A. Harnocz has served Cleveland Metroparks for more than 13 years; and,*

**WHEREAS,** *Millie A. Harnocz has devoted these years of service utilizing her knowledge, skills and abilities as a Human Resources Records Coordinator and Volunteer Services Assistant; and,*

**WHEREAS,** *Millie A. Harnocz first used her experience and attention to detail to maintain human resource information system (HRIS) data and employee personnel files by ensuring accurate and timely bi-weekly processing of such records in conjunction with payroll, she also prepared reports, researched and responded to public record requests, assisted with seasonal orientation, and provided work direction to human resources volunteers; and,*

**WHEREAS,** *Millie A. Harnocz transitioned to volunteer services where she was responsible for volunteer records, processing screenings and background checks, responding to general volunteer inquiries, fulfilled recognition awards, coordinated the Volunteer division's administrative volunteers, interviewed prospective volunteers, and became proficient in utilizing the Constant Contact and Volgistics software; and,*

**WHEREAS,** *Millie A. Harnocz was an integral team member and excellent communicator when a new registration process was implemented for a volunteer activity whereby she accepted the challenge of troubleshooting various issues and responding to the many volunteer inquiries; and,*

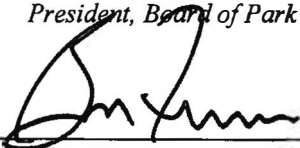
**WHEREAS,** *Millie A. Harnocz has demonstrated a spirit of cooperation when she offered to assist with work responsibilities during a co-worker's leave of absence which included processing medical, dental, vision, and life insurance benefits to ensure timely enrollment for employees and their families, volunteered and participated with Take Your Child to Work Day events, and when she prepared an email newsletter shared with employees which included entertaining and interesting facts; and,*

**WHEREAS,** *Millie A. Harnocz has been a valued asset to Cleveland Metroparks. The products of her labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that Cleveland Metroparks expresses its sincere appreciation to Millie A. Harnocz for her contribution and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore  
*President, Board of Park Commissioners*



Brian M. Zimmerman  
*Chief Executive Officer*



**CLEVELAND METROPARKS  
Appropriation Summary - 2018**

Object Code	Object Description	Original Budget			Proposed Amendment #1 4/19/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total		
<b>OPERATING</b>						
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ -	\$ 49,001,929
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(38,000) A	18,179,739
53	Contractual Services	14,597,705	1,217,528	15,815,233	(13,090) B	15,802,143
54	Office Operations	25,120,411	1,162,729	26,283,140	34,423 C	26,317,563
	Operating Subtotal	106,919,513	2,398,528	109,318,041	(16,667)	109,301,374
<b>CAPITAL</b>						
572	Capital Labor	1,075,000	-	1,075,000	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	10,212 D	5,690,223
573	Capital Contracts	24,848,552	5,933,878	30,782,430	13,902 E	30,796,332
574	Capital Equipment	2,419,599	368,707	2,788,306	11,413 F	2,799,719
575	Zoo Animals	75,000	2,100	77,100	-	77,100
576	Land	4,196,000	2,181	4,198,181	-	4,198,181
	Capital Subtotal	37,771,942	6,829,086	44,601,028	35,527	44,636,555
<b>TOTALS</b>						
Grandtotals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 18,860	\$ 153,937,929

**CLEVELAND METROPARKS**  
**Appropriations 2018 - Legend - Amendment #1**

**OPERATING**

**52 FRINGE BENEFITS**

\$ (38,000) Reduction of appropriations due to change in where Life Insurance and EASE are being paid from.  
 Appropriation reduction.

**A** \$ (38,000) Total increase (decrease) to Fringe Benefits

**53 CONTRACTUAL SERVICES**

\$ (14,000) Reduction of appropriations due to change in where FSA Administration fees are being paid from.  
 Appropriation reduction.

910 Increase in prior year encumbrances carried over.  
 Appropriation increase.

**B** \$ (13,090) Total increase (decrease) to Contractual Services

**54 OFFICE OPERATIONS**

\$ 3,500 Transfer of appropriations from Capital Materials and Capital Contracts for fire panel and upgrade of ansul system.  
 Net budget effect is zero.

5,000 Increase in appropriations for Hackathon awards.  
 Appropriation increase covered by sponsorships and CM Endowment funds.

423 Increase in appropriations for additional tree and increase in costs.  
 Appropriation increase covered by increase in donation.

(1,400) Transfer of appropriations to Capital Equipment for Surface Pro for part time legal counsel.  
 Net budget effect is zero.

10,000 Increase in appropriations for medical health study.  
 Appropriation increase covered by increase in donation.

550 Increase in appropriations for conference and training costs.  
 Appropriation increase is covered by increase in sponsorship revenues.

(1,837) Transfer of appropriations to Capital Equipment for surveyor robotics equipment.  
 Net budget effect is zero.

10,000 Increase in appropriations for wellness purchases.  
 Appropriation increase is covered by reimbursements from Cigna.

8,187 Increase in appropriations for wellness purchases.  
 Appropriation increase is covered by reimbursements from Cigna.

**C** \$ 34,423 Total increase (decrease) to Office Operations

**\$ (16,667) TOTAL INCREASE (DECREASE) TO OPERATIONS**

**CAPITAL**

**572 CAPITAL MATERIALS**

\$ (1,786) Transfer of appropriations to Office Operations for fire panel and upgrade of ansul system.  
 Net budget effect is zero.

12,000 Transfer of appropriations from Capital Contracts for in-house striping crews.  
 Net budget effect is zero.

**D** \$ 10,212 Total increase (decrease) to Capital Materials

**573 CAPITAL CONTRACTS**

\$ (1,712) Transfer of appropriations to Office Operations for fire panel and upgrade of ansul system.  
 Net budget effect is zero.

(12,000) Transfer of appropriations to Capital Materials for in-house striping crews.  
 Net budget effect is zero.

27,614 Increase in prior year encumbrances carried over.  
 Appropriation increase.

**E** \$ 13,902 Total increase (decrease) to Capital Contracts

**574 CAPITAL EQUIPMENT**

\$ 1,400 Transfer of appropriations from Office Operations for Surface Pro for part time legal counsel.  
 Net budget effect is zero.

1,837 Transfer of appropriations from Office Operations for surveyor robotics equipment.  
 Net budget effect is zero.

8,176 Increase in prior year encumbrances carried over.  
 Appropriation increase.

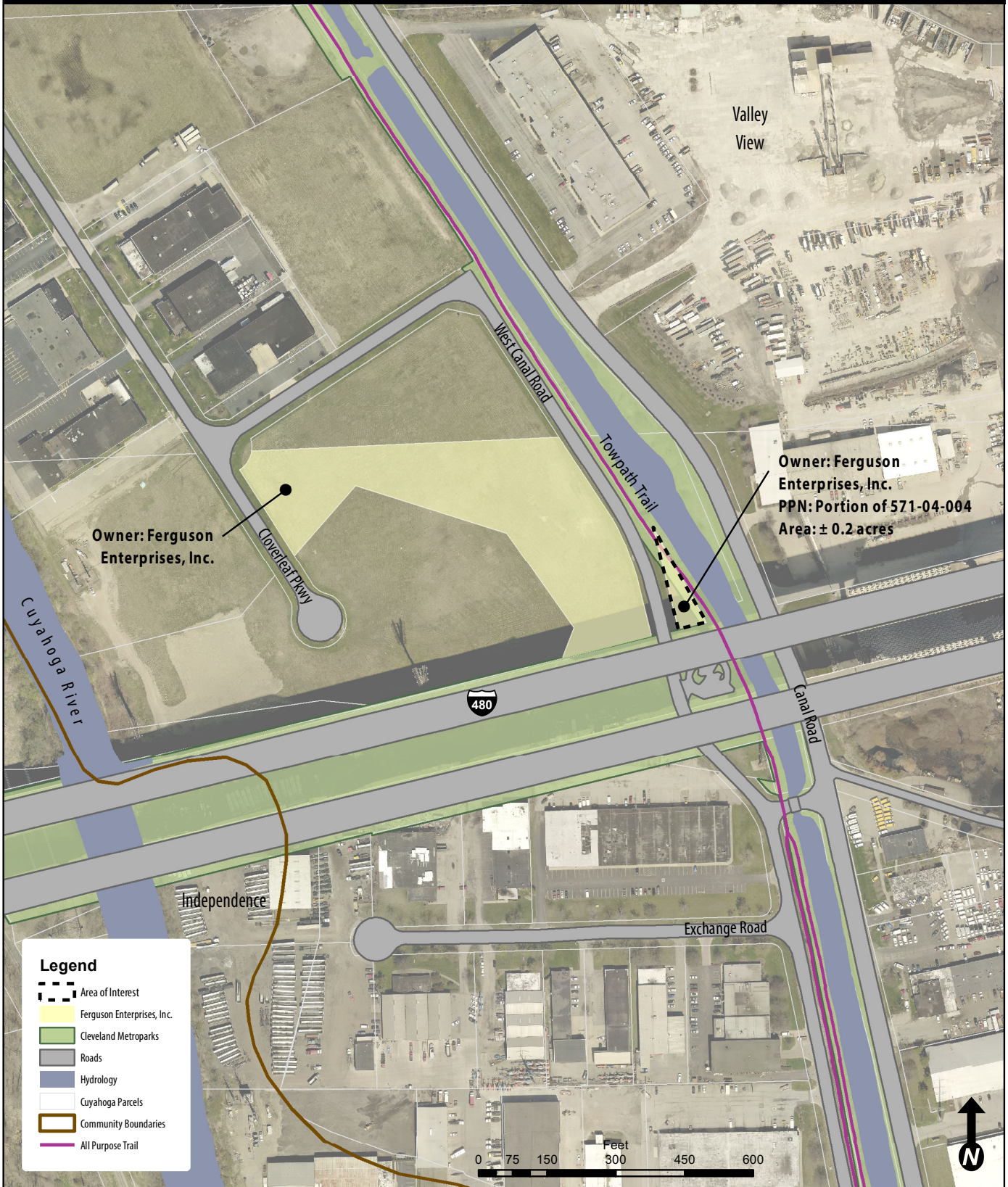
**F** \$ 11,413 Total increase (decrease) to Capital Equipment

**\$ 35,527 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 18,860 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**



Ohio & Erie Canal Reservation  
**Ferguson Enterprises, Inc.**





# Rocky River Reservation Mayer Property - Cleveland





APRIL 19, 2018

86020-86169

**RESOLUTION NO. 18-04-049**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Checks** dated March 9, 2018 in the amount of \$849,235.05

**Checks** dated March 16, 2018 in the amount of \$620,139.68

**Checks** dated March 23, 2018 in the amount of \$861,213.96

**Checks** dated March 28, 2018 in the amount of \$1,035,823.57

**Checks** dated April 2, 2018 in the amount of \$140,230.82

**Check** dated April 6, 2018 in the amount of \$1,545,476.19

**Net Payroll** dated February 18, 2018 to March 3, 2018 in the amount of \$1,248,457.09

**Withholding Taxes** in the amount of \$305,695.71

**Net Payroll** dated March 4, 2018 to March 17, 2018 in the amount of \$1,157,411.88

**Withholding Taxes** in the amount of \$271,163.57

**Bank Fees/ADP Fees** in the amount of \$41,816.76

**ACH Debits (First Energy; Sales Tax)** in the amount of \$71,370.34

**Visa/Travel Purchasing Card** dated March 4, 2018 to April 7, 2018 in the amount of \$430,155.83

**Total amount:** \$8,578,190.45

PASSED: April 19, 2018

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 18-04-049** listed above.