

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

NOVEMBER 14, 2018

The Board of Park Commissioners met on this date, Thursday, November 14, 2018, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 18-11-152: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of October 18, 2018, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2018 vs. 2017 Year-To-Date, for the Month Ended October 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **87664** to **87673** and they were filed for audit.

ACTION ITEMS.

- (a) ***Swearing-in of Rangers***
(Originating Source: *Katherine M. Dolan, Chief Ranger*)

Ashley D. Jaycox

Ashley comes to the Ranger Department from the Cuyahoga Metropolitan Housing Authority, where she had been employed since 2015. She began her career there as a police officer and most recently, as a detective.

Lawrence R. Rieck

Lawrence is an 18-year veteran police officer, most recently from the City of Cleveland Heights and has current ALICE certification. He is a former Marine and was a State Watercraft Officer. Lawrence has a Bachelor of Science in Criminal Justice from Indiana Wesleyan University.

Brandon C. Reichard

Brandon is an eight-year veteran police officer from the City of Cleveland Heights, was a member of their Bomb Squad, and has current ALICE certification. Brandon is also a certified instructor for the Cleveland Heights Police Academy. He has a Bachelor of Science in Criminal Justice from Chancellor University.

- No. 18-11-153:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to appoint Ashley Jaycox, Brandon C. Reichard and Lawrence R. Rieck as full-time rangers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Chief Executive Officer's Retiring Guests:***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Ronald D. Ciancutti, Director of Procurement

Ronald D. Ciancutti has served Cleveland Metroparks for more than 33 years, including four appointing judges, 12 members of the board, and three executive directors. He utilized his knowledge, skills and abilities as a Seasonal Research Project Coordinator, Instrument Person, Assistant Park Manager II, Senior Purchasing Specialist, Purchasing Manager, and Director of Procurement. Ron has used his knowledge and skills to manage purchases of professional services, goods and materials through competitive bidding, negotiations, and sealed bids, and developed policies, procedures, and process improvements such as enhanced bid processes, utilization of purchasing consortiums, simplified forms, and implementation of staff Procurement Cards to reduce the use of

ACTION ITEMS (cont.)

small dollar purchase orders with uninterrupted purchase of goods and services. He made valuable contributions when working in Park Operations where he managed parks, buildings, vehicles, budgets, and facility rehabilitation, and was responsible for the successful renovations of the Polo Field, Look-About-Lodge, and the sledding hill in South Chagrin Reservation. While working as an intern in the Engineering Department, Ron located and mapped natural gas wells throughout the Park District, which led to grant funding for the Ohio Orphan Well Plugging Program. He participated with planning The RainForest, Shawnee Hills Golf Course, and Garfield Park and Brookside reservation's property and facility improvements. Ron exhibited leadership when he prioritized work direction to others and assisted them in developing their own careers, skills and knowledge of processes and techniques. He acted as project manager for the underground storage tank removal and above ground storage tank installation, and also coordinated the construction of the Nature-Tracks display vehicle. Ron demonstrated a spirit of cooperation as evidenced by his recognitions and awards such as the National Purchasing Association's Excellence in Procurement Award, Governor's Recognition Award for Minority Business Innovations, special recognition awards from Ohio Park & Recreation Association (OPRA) and the Purchasing Manager's Association of Cleveland (PMAC) for the Governmental Purchasing Manual, and the Government Finance Officer Association for Public Finance Innovations. He also served on the Benefit Study Team, Position Evaluation Committee, and the Fuel Conservation Committee. Ron's dedication has been a valued asset to Cleveland Metroparks, and the products of his labor are appreciated and will not be forgotten.

Sharon B. Hosko, Brecksville Nature Center Manager

Sharon Hosko has served Cleveland Metroparks for more than 30 years, utilizing her knowledge, skills and abilities as a Laborer, Naturalist, Senior Naturalist, and Nature Center Manager. Her vision, direction and valuable advice and support has enabled guests to have fun and innovative educational experiences while increasing participant environmental awareness, conservation concerns and appreciation of native plants and wildlife. Sharon showed initiative by proposing and adopting the Hinckley Lake Kayak program, reinvigorating FallFest, and implemented many interpretive programs such as Your Parks, Your Stories, Breakfast in the Park, Salamander Crossing, the floating water lab at Hinckley Lake, and primitive skills education. She provided leadership in efforts to build the floating water lab at Hinckley Lake, the educational classroom at Hinckley Lake Boathouse and the Trailside Program Center and restrooms at Brecksville Nature Center. Sharon served as Audio Visual Committee Co-Chair for the 2007 Ohio Parks and Recreation Association (OPRA) Conference and Trade Show, Publicity Co-Chair for the 2008 National Association for Interpretation (NAI) Regional Workshop, Official Buzzard Spotter for Buzzard Day, Chair of the Amphibian Task Force, Outdoor Experiences representative for the Commission of Accreditation of Park and Recreation Agencies (CAPRA) committee, and as leader of many Institute of the Great Outdoors trips to Algonquin, Cape May and beyond. Sharon has been a valued asset to Cleveland Metroparks and the products of her labor have been appreciated and will not be forgotten.

ACTION ITEMS (cont.)

No. 18-11-154: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to recognize Ronald D. Ciancutti and Sharon B. Hosko for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **87674** to **87675**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(c) **2018 Budget Adjustment No. 8**
(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

CLEVELAND METROPARKS
Appropriation Summary - 2018

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #8 11/14/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ (119,739)	\$ (5,300) A	\$ 48,876,890
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(32,473)	-	18,185,266
53	Contractual Services	14,597,705	1,217,528	15,815,233	(58,941)	(20,513) B	15,735,779
54	Office Operations	25,120,411	1,162,729	26,283,140	703,064	15,930 C	27,002,134
	Operating Subtotal	106,919,513	2,398,528	109,318,041	491,911	(9,883)	109,800,069
CAPITAL							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	(67,536)	95,051 D	5,707,526
573	Capital Contracts	24,848,552	5,933,878	30,782,430	5,154,920	(28,699) E	35,908,651
574	Capital Equipment	2,419,599	368,707	2,788,306	402,779	17,486 F	3,208,571
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	399,282	-	4,597,463
	Capital Subtotal	37,771,942	6,829,086	44,601,028	5,889,445	83,838	50,574,311
TOTALS							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 6,381,356	\$ 73,955	\$ 160,374,380

ACTION ITEMS (cont.)

An explanation of the adjustments, by category, can be found on pages **87676** to **87679**. The net effect of all adjustments is an increase of \$73,955, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

No. 18-11-155: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the 2018 Budget Adjustment No. 8 for a total increase of \$73,955 as delineated on pages **87676** to **87679**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(d) ***Request for 2019 Tax Advances***
(Originating Source: William Chorba, Chief Financial Officer)

By statute, the County Fiscal Officer is only required to deliver all taxes collected ninety days after the close of elections, unless the Board of Park Commissioners adopts a resolution requesting tax advances on a timelier basis. To meet Cleveland Metroparks 2019 cash requirements, staff is requesting that the Board adopt the resolution listed below.

RESOLUTION REQUESTING TAX ADVANCES

BE IT RESOLVED, To meet the fiscal obligations of the Board, the Cuyahoga County Fiscal Officer is requested to make advances from time to time on all tax money collected for the payment of all taxes from funds available for distribution and allocated to the Board of Park Commissioners of Cleveland Metroparks; and

BE IT FURTHER RESOLVED, That the Secretary of the Board be and is hereby directed to certify a copy of this Resolution to the Cuyahoga County Fiscal Officer.

No. 18-11-156: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the resolution requesting tax advances as noted above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(e) *Operating Agreement between Cleveland Metroparks and the Cleveland Zoological Society***

(Originating Source: Christopher W. Kuhar, Zoo Executive Director)

Background

The Cleveland Zoological Society generates philanthropic and community support for Cleveland Metroparks Zoo and shares the same mission: *We create compelling experiences that connect people with wildlife and inspire personal responsibility for conserving the natural world.* Between 1998 and 2012, the Zoological Society and Cleveland Metroparks worked together under an operating agreement which provided the Zoo with operating support equal to 70% of the revenue received from the general membership program.

Since 2013, the annual commitment from the Zoo Society was increased to an amount equivalent to 72% of the revenue from the general membership program. The commitment has been divided such that 65% has been credited to the Cleveland Metroparks general fund and 7% has been credited to a restricted fund for education programs and animal feed. This change has made it possible for the Zoo Society to simplify its fundraising messaging and increase overall support for the Zoo.

As its contribution to this thriving public/private partnership, Cleveland Metroparks has and will continue to provide office space and operational support of the Zoo Society membership and fundraising activities.

Proposal for a One-Year Operating Agreement

Both Cleveland Zoological Society and Cleveland Metroparks have agreed upon operating terms whereby 72% of membership revenue is returned to Cleveland Metroparks as commission, with 65% of that revenue being credited to the Cleveland Metroparks general fund and 7% of that revenue being credited to a restricted fund for education programs and animal feed.

Additionally, in an effort to align funding of conservation with the Zoo's Quarters for Conservation (Make a Difference) program for ticketed admissions, we propose the addition of a \$5.00 per membership allocation that will be held by Cleveland Zoological Society and disbursed at the discretion of Cleveland Metroparks Zoo. This surcharge will be allocated prior to the normal percentage allocation of gross revenue from memberships.

It is proposed that an operating agreement be approved whereby a \$5.00 conservation surcharge be applied to all memberships sold in 2019 and 65% of the total membership revenue from the general membership program be directed to the Cleveland Metroparks general fund and 7% of the total membership revenue goes to a restricted fund for education programs and animal feed after the \$5.00/membership is removed from the gross revenue total.

ACTION ITEMS (cont.)

No. 18-11-157: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to enter into an Operating Agreement between Cleveland Metroparks and the Cleveland Zoological Society for 2019, in a form approved by the Chief Legal and Ethics Officer, whereby the Cleveland Zoo Society will, during that year, guarantee general operating support of an amount equal to a conservation surcharge of \$5.00 per membership and 65% of their revenue from the general membership program be directed to Cleveland Metroparks general fund, and 7% of the revenue from the general membership program going to a restricted fund for education programs and animal feed after the conservation surcharge is removed from the gross membership revenue total.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Disbursement of Zoo Conservation Funds 2018***
(Originating Sources: Christopher W. Kuhar, Zoo Executive Director/Kristen Lukas, Director of Conservation and Science)

Background

Cleveland Metroparks Zoo's commitment to securing a future for wildlife includes enabling our guests to take action to positively impact wildlife conservation. To this end, the Zoo maintains a number of donation opportunities for our guests and partners. Funds generated at the Zoo for wildlife conservation support are held in restricted Cleveland Metroparks accounts to be disbursed in support of targeted wildlife conservation efforts in the field around the world.

These funds are as follows:

- **Zoo R.A.I.N. Fund (#2017710)**
- **Zoo Sea Turtles Fund (#2017711)**
- **Future for Wildlife (FFW) Make a Difference Fund (#2017712)**
- **Conservation Donations Aramark (#2017718)**
- **Event Networks / Zoo Gift Concession Conservation Fund (#2017740)**

In addition to how funds have been generated in the past, Cleveland Metroparks Zoo expanded opportunities for guest awareness, engagement and donations this year through the new Jack, Joseph & Morton Mandel Welcome Pavilion which provides guests an opportunity to both learn about and donate to any of the Zoo's six key Future for Wildlife (FFW) conservation programs. We also generated additional conservation funds as part of naming contests for a rhino calf and snow leopard cubs.

ACTION ITEMS (cont.)

If approved, the funds will be distributed in November 2018. Restricted fund totals to be disbursed as of October 31, 2018 are as follows:

<u>Restricted Fund</u>	<u>Amount</u>
Zoo R.A.I.N. Fund - #2017710	\$2,994
Zoo Sea Turtles Fund - #2017711	\$420
FFW Make a Difference Fund - #2017712	\$132,410
Conservation Donations Aramark - #2017718	\$1,836
Event Networks Conservation Fund - #2017740	\$46,000
TOTAL	\$183,660

Zoo R.A.I.N. Fund (#2017710) and Zoo Sea Turtles Fund (#2017711)

In November 1992, the Cleveland Metroparks Board of Park Commissioners approved the conservation visitor donation program at the RainForest and Primate, Cat and Aquatics buildings to provide an opportunity for individuals to contribute to rainforest and aquatic education and preservation. On June 29, 2000, by way of Resolution No. 00-06-181 the Board approved the distribution of the RainForest and Primate, Cat and Aquatics donations for 2000 and beyond for education/conservation organizations deemed appropriate by the Zoo Director, provided that such distributions shall be reported to the board as informational items in regular board meetings prior to said distributions.

2018 SUPPORT**In-situ Conservation Education**

Cleveland Metroparks Zoo proposes to contribute **\$1,000** from restricted fund **#2017710** to the Amazon Center for Environmental Education and Research (ACEER Foundation). The mission of the ACEER Foundation is to promote conservation of the Amazon by fostering awareness, understanding, action, and transformation. For more than 20 years the ACEER has been initiating environmental education programs, supporting basic and applied research, and protecting unique tracts of land. Educational activities include environmental education programs in the Peruvian Amazon targeted at developing environmental awareness and sustainable use of natural resources while enhancing cross-cultural understanding and learning through a series of interactive experiences.

Cleveland Metroparks Zoo proposes to contribute **\$1,000** from restricted fund **#2017710** to the Civil Association for Conservation of the Peruvian Amazon Environment (CONAPAC). CONAPAC is a non-government organization formed in 1990 whose goal is the conservation of the Peruvian Amazon primary rainforest through local education and tools for sustainable living. Education efforts focus on sustainability, environmental health, social and economic

ACTION ITEMS (cont.)

stability, and cultural heritage. Programs include educating children about the importance of their rainforest ecosystems, educating adults about the natural resources of the rainforest, long-term sustainable methods and models for utilizing these resources and their role in the ecosystem and rainforest preservation.

Cleveland Metroparks Zoo proposes to contribute **\$994** from restricted fund **#2017710** to the Wildlife Conservation Society's Mbeli Bai Project. Since 1995 the Mbeli Bai Project has been monitoring the wildlife visiting Mbeli Bai to help ensure the long-term protection of gorillas and other forest mammals in the Nouabalé-Ndoki National Park through applied research, capacity building, local community outreach, and sustainable livelihoods. The Mbeli Bai Project includes an environmental education project called "Club Ebobo" which uses interactive strategies to teach local children about the region's flora and fauna and ecosystems and promotes appreciation and pride in their local biodiversity.

The total proposed distribution from restricted fund #2017710 (Zoo R.A.I.N. Fund) is \$2,994

Cleveland Metroparks Zoo proposes to contribute **\$420** from restricted fund **#2017711** to the Wider Caribbean Sea Turtle Conservation Network (WIDECAST). WIDECAST programs in Venezuela (managed under CICTMAR since 1999) focus research and conservation efforts at the two most important nesting areas for endangered sea turtles in Venezuela. The project monitors and protects more than 500 nests each year, creates awareness, and links sea turtle conservation to better livelihoods for coastal people. The field work on the beaches significantly reduces egg poaching and promotes local environmental awareness in the communities who participate in the project. Conservation activities and materials are also provided to local communities, reaching thousands of people, including children, fishermen and local authorities.

The total proposed distribution from restricted fund #2017711 (Zoo Sea Turtles Fund) is \$420.

FFW Make a Difference Fund (#2017712)

The Quarters for Conservation program was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. At that time twenty-five cents from each ticketed admission was earmarked for support of wildlife conservation and each ticketed visitor participated in the program by depositing a token they received at the ticket counter at a kiosk inside the Zoo entrance to support one of three wildlife conservation projects.

ACTION ITEMS (cont.)

This year the program was significantly improved and expanded, with fifty cents of each ticketed admission now directed to wildlife conservation, and the implementation of the Zoo's "Make a Difference" conservation engagement tools. The most significant of these is the new Jack, Joseph & Morton Mandel Welcome Pavilion. This important addition to the Zoo entrance experience provides guest with the opportunity to both learn about Zoo wildlife conservation efforts, through a new video and graphics, and use their token to choose to support any of the Zoo's six key wildlife conservation programs. There is also an opportunity to make an additional donation to any of the six programs.

Funds are divided appropriately based on the proportion of tokens deposited and additional donations made. Additionally, funds donated at conservation-related onsite public activities or events, such as animal naming contests and wildlife holidays celebrated at the Zoo, are included and funds are distributed as appropriate based on the focal species highlighted.

2018 SUPPORT**Gorilla Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$24,924** to the Dian Fossey Gorilla Fund International (DFGFI) to protect endangered Eastern lowland gorillas, only found in in Democratic Republic of Congo (DRC). Fewer than 2,500 of these gorillas remain in wild. DFGFI is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world. DFGFI is protecting 150 gorillas in the Nkuba-Biruwe Conservation Area in DRC using monitoring and protection programs modeled after proven programs that protect Mountain Gorillas in Rwanda. The goal is work with local communities to double the number of Grauer's gorillas protected in this region by 2020.

Giraffe Conservation

Cleveland Metroparks Zoo proposes to contribute **\$26,655** to the Giraffe Conservation Foundation. These funds will be used to promote giraffe conservation in Kenya and Tanzania and study and help protect endangered Rothschild's giraffe in Uganda. GCF is the only organization in the world focused solely on giraffe conservation and works closely with African and international government and non-government organizations to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation and management.

ACTION ITEMS (cont.)**Lion and Cheetah Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$28,131** to the Oxford University to support the Ruaha Carnivore Project in Tanzania. The Ruaha Carnivore Project studies and monitors populations of lions and other large carnivores in and around Ruaha National Park in Tanzania - a critical area for the conservation of large carnivores. The project works to develop effective conservation strategies for large carnivores by working with local pastoral communities to address human-lion conflicts as well as help reduce the negative impacts of carnivore presence by providing important conservation-related benefits to local communities.

Asian Turtle Conservation

Cleveland Metroparks Zoo proposes to contribute **\$12,000** to the Asian Turtle Program in Vietnam. The Asian Turtle Program (ATP) implements strategic interventions that safeguard priority globally threatened tortoise and freshwater turtle species in Indochina. Programs address the major threats to turtles and include a wide range of conservation, education and related activities that strengthen conservation efforts and foster local and regional conservation leadership. Activities target more than a dozen endangered species, including the legendary Swinhoe's soft-shell turtle, recognized as the most endangered turtle species in the world.

Cleveland Metroparks Zoo proposes to contribute **\$2,866** to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable "assurance colonies" for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

Andean Bear Conservation

Cleveland Metroparks Zoo proposes to contribute **\$12,700** to the Andean Bear Conservation Alliance (ABCA). The Zoo has been involved in Andean bear conservation for more than 15 years and created the Andean Bear Conservation Alliance (ABCA) in partnership with the Wildlife Conservation Society in 2010. ABCA was created to provide a cohesive, coordinated, efficient and effective approach to Andean bear conservation throughout its range, and consolidate efforts through a targeted action plan. Updated and accurate information on Andean bear distribution, abundance and conservation status is needed to design effective national and regional conservation plans for Andean bears.

ACTION ITEMS (cont.)**Combating Illegal Wildlife Trade**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to TRAFFIC International. TRAFFIC, the wildlife trade monitoring network, is the leading non-governmental organization working globally on wildlife trade. TRAFFIC's mission is to ensure that trade in wild plants and animals is not a threat to the conservation of nature. The globally distributed TRAFFIC bulletin is the only journal devoted exclusively to wildlife trade issue and includes valuable news on the trade in wildlife resources, the latest in related legislation, investigations and seizures, and original global and regional reports.

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Tiger Conservation Campaign. The Tiger Conservation Campaign (TCC) focuses efforts on the three most threatened tigers, including the endangered Amur tiger in the Russian Far East. The Russian Far East is home to 95% of the world's remaining Amur tigers. Fewer than 500 animals remain in the wild. The TCC supports efforts to mitigate human-tiger conflicts and curb tiger poaching by holding anti-poaching teams accountable, providing incentives for good work, and generating information to improve patrolling efforts.

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the WildAid tiger program. WildAid works to address illegal tiger trade and reduce demand for tiger parts in targeted markets in Asia, particularly in China. WildAid works with government, business, media partners, and celebrities to encourage attitudinal and behavioral change to target demand reduction. WildAid also leads an International Tiger Coalition of 42 environmental, zoological, and animal protection groups, calling for a permanent ban on the trade in tiger parts and products.

Cleveland Metroparks Zoo proposes to contribute **\$3,000** to African Wildlife Foundation for support of the K9 Detection Unit. Poaching is at an all-time high in Africa with elephants and rhinos targeted by well-funded and well-equipped poachers motivated by a lucrative illegal trade. African Wildlife Foundation's K9 program trains and deploys detection dogs to critical trafficking hubs like airports and seaports to help law enforcement detect illegal wildlife products and head off traffickers before they can export illegal products. These highly trained dogs can detect even the smallest amounts of wildlife contraband and boast a 90 percent accuracy rate.

ACTION ITEMS (cont.)**Snow Leopard Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,520** to Snow Leopard Trust. The Snow Leopard Trust (SLT) is the oldest and largest snow leopard conservation organization in the world. The Zoo participates in the “Natural Partnerships Program” which brings the global Zoo community and the SLT together in a united effort to ensure the survival of the endangered snow leopard. Through this program we support high priority conservation projects identified and implemented by SLT staff in snow leopard range countries, including China, India, Kyrgyzstan, Mongolia and Pakistan. These funds for snow leopard conservation were generated through the snow leopard cub naming contest this summer.

Rhino Conservation

Cleveland Metroparks Zoo proposes to contribute **\$1,614** to the International Rhino Foundation (IRF). For 25 years, the International Rhino Foundation has championed the survival of the world’s rhinos through conservation and research. IRF operates on-the-ground programs in all areas of the world where rhinos live in the wild, helping to secure viable populations of the five remaining rhino species and the communities that coexist with them. IRF protects particularly threatened rhino populations and their habitats in the wild. Conservation efforts for African rhinos include the Lowveld Rhino Conservation Program in Zimbabwe, and “Operation Stop Poaching Now” in Southern Africa. These funds for rhino conservation were generated through the rhino calf naming contest this summer.

The total proposed distribution from restricted fund #2017712 (FFW Make a Difference Fund) is \$132,410

Conservation Donations Aramark (#2017718)

In 2015, Aramark, Inc. offered to place donation boxes at select Zoo concession locations to facilitate public donations to Zoo wildlife conservation efforts. Funds generated from these donation boxes are deposited in this restricted account during the calendar year for support of targeted wildlife conservation projects.

2018 SUPPORT**Asian Turtle Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$1,836** to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

ACTION ITEMS (cont.)**The total proposed distribution from restricted fund #2017718 (Conservation Donations Aramark) is \$1,836****Event Networks Conservation Fund (#2017740)**

The Event Networks Conservation Fund was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. Conservation revenue is generated at the gift shop in three ways.

1. An amount equivalent to 1% of annual sales in the gift shop is allocated to the Event Networks Conservation Fund. A number of conservation focus areas/projects are selected late in the year for the coming year based on current conservation priorities.
2. Buyers are invited to “round up” their purchase to the next dollar and donate that amount to the Zoos conservation efforts. A number of conservation focus areas/projects are selected late in the year for the coming year based on current conservation priorities.
3. A predetermined percentage of proceeds generated from the sale of FFW items and/or FFW program-specific items in the shop is allocated to the Event Networks Conservation Fund. These sales are tracked to ensure that support will be disbursed to the appropriate field conservation partner/projects associated with each item. Examples include slow loris plush toys supporting the Little Fireface Project and Andean Bear Conservation Alliance coffee, mug and plush.

2018 SUPPORT**Rhino Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$3,000** to the International Rhino Foundation (IRF). For 25 years, the International Rhino Foundation has championed the survival of the world’s rhinos through conservation and research. IRF operates on-the-ground programs in all areas of the world where rhinos live in the wild, helping to secure viable populations of the five remaining rhino species and the communities that coexist with them. IRF protects particularly threatened rhino populations and their habitats in the wild. Conservation efforts for African rhinos include the Lowveld Rhino Conservation Program in Zimbabwe, and “Operation Stop Poaching Now” in Southern Africa.

Combating Illegal Wildlife Trade

Cleveland Metroparks Zoo proposes to contribute **\$3,000** to African Wildlife Foundation for support of the K9 Detection Unit. Poaching is at an all-time high in Africa with elephants and rhinos targeted by well-funded and well-equipped poachers motivated by a lucrative illegal trade. African Wildlife Foundation’s K9 program trains and deploys detection dogs to critical trafficking hubs like airports and seaports to help law enforcement detect illegal wildlife products and head off traffickers before they can export illegal products. These highly trained dogs can detect even the smallest amounts of wildlife contraband and boast a 90 percent accuracy rate.

ACTION ITEMS (cont.)**Elephant Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Wildlife Conservation Society's 96 Elephants campaign. The 96 Elephants campaign brings together NGOs, citizens, and governments to stop the illegal trade of ivory. The initiative allocates funding for the three-pronged goal of preventing the killing of elephants, halting the smuggling of ivory, and reeducating global consumers. Most critically, the campaign is supporting the hiring and training over 3,000 new park rangers at a number of targeted sites across Africa. Public advocacy is a key component of the campaign as well and was extremely active in advocating for the US moratorium on ivory sale in the United States. The U.S. is one of the largest markets for ivory in the world, second only to China.

Gorilla Conservation

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to Wildlife Conservation Society for gorilla conservation efforts in Nigeria in support of AZA Gorilla SAFE. The AZA SAFE (Saving Animals from Extinction) program focuses the conservation potential within AZA accredited zoos and aquariums to increase our collective impact through work in the field and public engagement – leveraging our unique expertise, partnerships and massive audiences to save species. Harnessing the power of AZA zoos and aquarium and our visitors, partners and donors, we are creating a movement for conservation that will increase conservation impact and public participation in conservation actions. This support targets work being done in Nigeria to protect the critically endangered Cross River Gorilla.

Human Wildlife Conflict Mitigation

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Center for Conservation Peacebuilding (CPeace). CPeace is addressing the practical, urgent needs in human-wildlife conflict, on both the local and global scale, through a global partnership that supports greater collaboration on human-wildlife conflict across disciplines, sites, institutions and policy areas. CPeace aims to prevent and mitigate human-wildlife conflicts by facilitating collaborative learning, innovation, scientific analysis and development of best practices and an active and engaged community of practice.

Snow Leopard Conservation

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to Snow Leopard Trust. The Snow Leopard Trust (SLT) is the oldest and largest snow leopard conservation organization in the world. The Zoo participates in the “Natural Partnerships Program” which brings the global Zoo community and the SLT together in a united effort to ensure the survival of the endangered snow leopard. Through this program we support high priority conservation projects identified and implemented by SLT staff in snow leopard range countries, including China, India, Kyrgyzstan, Mongolia and Pakistan.

ACTION ITEMS (cont.)**Red Panda Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Red Panda Conservation Network (RPN). RPN develops community-based initiatives that protect red panda and their habitats and benefit the livelihoods of local people. RPN works with local communities to protect and restore red panda habitat, monitor red pandas and their bamboo forest habitat and increase red panda awareness among local communities. The Forest Guardian program, along with ecotourism, anti-poaching network, alternative energy production, organic farming and medicinal plant cultivation programs enhance local livelihoods and foster red panda stewardship.

Tree Kangaroo Conservation

Cleveland Metroparks Zoo proposes to contribute **\$4,000** to the Tree Kangaroo Conservation Project (TKCP). For over a decade the TKCP has been working with local landowners in Papua New Guinea to create and manage the country's first Conservation Area, encompassing pristine cloud forest and endangered tree kangaroo habitat. TKCP has grown and evolved over the years from a conservation research project into a holistic program, addressing the goals of species and habitat protection through a community-based approach, involving local landowners in decision-making and providing communities with real and tangible conservation benefits.

Strategic Wildlife Conservation Support

Cleveland Metroparks Zoo proposes to contribute **\$2,000** to the Conservation Planning Specialist Group (CPSG). The CPSG is a specialist group of the International Union for the Conservation of Nature (IUCN) whose mission is to save threatened species by increasing the effectiveness of conservation efforts worldwide. CPSG efforts include developing and disseminating innovative and interdisciplinary science-based tools and methodologies, providing culturally sensitive and respectful facilitation that results in conservation action plans, and promoting global partnerships and collaborations that support species conservation.

Amphibian Conservation

Cleveland Metroparks Zoo proposes to contribute **\$2,000** to the Amphibian Ark (AArk). The AArk is a joint effort of the World Association of Zoos and Aquariums (WAZA), the IUCN SSC Conservation Breeding Specialist Group (CBSG), and the Amphibian Specialist Group (ASG). AArk works to ensure the survival and diversity of amphibian species focusing on those that cannot currently be safe-guarded in their natural environments. AArk partners evaluate the conservation needs for amphibian species and regions; develop and implement amphibian conservation training programs for individuals and institutions; and promote awareness and action on behalf of amphibian conservation.

ACTION ITEMS (cont.)**Madagascar Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Madagascar Fauna and Flora Group (MFG). The MFG is an international non-government organization that brings together zoos, aquariums, botanical gardens and related institutions for the united purpose of conserving Madagascar's biodiversity. In operation since 1988, the MFG includes zoo professionals, field biologists, Malagasy government officials and regional and local people to promote the conservation of Madagascar. The MFG is a holistic and integrated program that works to conserve Madagascar's unique biodiversity through research, environmental education, capacity-building and conservation action.

Andean Bear Conservation

Cleveland Metroparks Zoo proposes to contribute **\$1,000** to the Andean Bear Conservation Alliance (ABCA). The Zoo has been involved in Andean bear conservation for more than 15 years and created the Andean Bear Conservation Alliance (ABCA) in partnership with the Wildlife Conservation Society in 2010. ABCA was created to provide a cohesive, coordinated, efficient and effective approach to Andean bear conservation throughout its range, and consolidate efforts through a targeted action plan. Updated and accurate information on Andean bear distribution, abundance and conservation status is needed to design effective national and regional conservation plans for Andean bears.

Slow Loris Conservation

Cleveland Metroparks Zoo proposes to contribute **\$1,000** to the Little Fireface Project. The Little Fireface Project (LFP) protects slow lorises by studying their ecology and by conducting education, awareness and conservation projects aimed at addressing slow loris trade-empowering people locally and globally to help save this unique and threatened primate. In addition to pioneering field research and community-based conservation and awareness efforts, LFP has produced hundreds of valuable scientific, professional, and general publications, media and online resources on slow loris ecology and behavior, illegal wildlife trade, the even the effects of online video viewing behavior on public perceptions of slow loris and their conservation.

The total proposed distribution from restricted fund #2017740 (Event Network Conservation Fund) is \$46,000.

ACTION ITEMS (cont.)

No. 18-11-158: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the disbursement of \$183,660 contributed funds for conservation programming to the following organizations:

ACEER	\$1,000
CONAPAC	\$1,000
Mbeli Bai Project	\$994
WIDECAST	\$420
Oxford University - Ruaha Carnivore Project	\$28,131
Dian Fossey Gorilla Fund International	\$24,924
Giraffe Conservation Foundation	\$26,655
Asian Turtle Program	\$12,000
Turtle Survival Alliance	\$4,702
Andean Bear Conservation Alliance	\$13,700
TRAFFIC	\$5,000
Tiger Conservation Campaign	\$5,000
WildAid – Tiger	\$5,000
African Wildlife Foundation (K9 Unit)	\$6,000
Snow Leopard Trust	\$10,520
International Rhino Foundation	\$4,614
Wildlife Conservation Society (96 elephants)	\$5,000
Wildlife Conservation Society (Cross River Gorilla)	\$5,000
CPeace	\$5,000
Red Panda Conservation Network	\$5,000
Tree Kangaroo Conservation Project	\$4,000
Conservation Planning Specialist Group	\$2,000
Amphibian Ark	\$2,000
Madagascar Flora & Fauna Group	\$5,000
Little Fireface Project	\$1,000

(g) *Authorization of Land Acquisition: Eibel Property, Brecksville Reservation*

(±7.6 acres)

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Isaac D. Smith, Conservation Program Manager/Stephanie Kutsko, Land Protection Manager)

The Eibel Property is located on Parkview Road in the city of Brecksville and adjacent to Brecksville Reservation and the Cuyahoga Valley National Park (reference map, page **87680**). Cleveland Metroparks has the opportunity to acquire the Eibel Property in fee simple title as the real estate agent representing Thomas E. and Loretta S. Eibel

ACTION ITEMS (cont.)

contacted Cleveland Metroparks with an interest in selling the property. The Eibel Property contains mature forest and nearly 600 feet of headwater stream, as well as very steep slopes with ± 100 feet of elevation change occurring within the ± 7.6 -acre property. Protection of this mature forested habitat will contribute to the sustainability and health of the headwater stream that flows through the Eibel Property and onward to the Cuyahoga River. *The Emerald Necklace Centennial Plan, Cleveland Metroparks 2020, Brecksville Reservation Concept Plan* calls for the continued protection of the mature forests south of Brecksville Reservation. In recent years Cleveland Metroparks has acquired forested properties along Parkview Road adjacent to Brecksville Reservation and the preservation of the Eibel Property will allow for the continuation of these mature forest protection efforts. The acquisition of this ± 7.6 -acre property will enhance the reservation by eliminating an in-holding that has existed since the surrounding properties were acquired by Cleveland Metroparks and the Cuyahoga Valley National Park.

No. 18-11-159: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the acquisition of fee simple title of a ± 7.6 -acre property as hereinabove described, from Thomas E. and Loretta S. Eibel for a purchase price of \$60,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(h) *Concession Agreement Re: Kayak Rental – Scenic Park (RFP #6376)*
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel)

Background

In 2006 and 2007, 41° North Coastal Kayak Adventures, Ltd. (41° North) operated a kayak rental concession at Scenic Park in Rocky River Reservation under a pilot agreement. Subsequently, 41° North was awarded the concession agreement to operate a kayak rental concession at Scenic Park from May 1, 2008 through April 30, 2011, which contract was amended through April 30, 2013. Following issuance of a request for proposal, 41° North was awarded the concession agreement to operate the kayak rentals concession from May 1, 2013 through April 30, 2016, which agreement was amended through March 31, 2019. 41° North remitted \$4,000 for 2016 operations, \$4,400 for 2017 operations, and \$4,800 for 2018 operations.

ACTION ITEMS (cont.)**Proposals Received Re: RFP #6376**

On September 10, 2018, Cleveland Metroparks advertised Request for Proposal #6376 for Scenic Park Kayak Rental Concession with an operation term of three (3) years with an option to renew for up to three (3) additional years. One proposal was received in response to RFP #6376 from the current operator, 41° North. The proposal is summarized as follows:

	2019	2020	2021	Three-Year Total
Annual Remittance	\$7,000	\$7,750	\$8,500	\$23,250
Investment in Equipment	\$22,000	\$18,500	\$18,500	\$59,000

41° North has provided popular, quality concession services to our park patrons since 2006. In addition to the increased concession fees, its submitted proposal includes investment in equipment, including kayaks and life jackets, which investments will enhance the guest experience. Park District staff supports awarding 41° North the concession agreement to operate the kayak rentals concession for a term of three years with the option to renew for up to three additional years.

No. 18-11-160:

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, with 41° North Coastal Kayak Adventures, Ltd., as summarized above and maintained in the bid/proposal file for RFP #6376, for the Scenic Park Kayak Rental Concession at Emerald Necklace Marina, for a three (3) year period from April 1, 2019 through March 31, 2022, with the option to extend the Agreement for up to three (3) additional years at the discretion of Cleveland Metroparks through March 31, 2025, with a total three-year remittance to Cleveland Metroparks of Twenty-Three Thousand Two Hundred Fifty Dollars (\$23,250).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (i) ***Amendment: Lease Agreement with Forest City Yacht Club***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Joseph V. Roszak, Chief Operating Officer/Katie M. McVoy, Assistant Legal Counsel)

On June 6, 2013, the Board of Park Commissioners of the Cleveland Metropolitan Park District (Board) accepted the assignment of the leases by and between the State of Ohio, Department of Natural Resources, and multiple yacht clubs, namely InterCity Yacht Club, Lakeside Yacht Club, Wildwood Yacht Club, Forest City Yacht Club and Edgewater Yacht Club.

On November 13, 2014 and March 24, 2016, the Board approved amendments to the Lakeside Yacht Club and Edgewater Yacht Club leases, respectively, to allow the clubs to move forward with substantial capital improvements to their facilities by obtaining necessary financing, extending the lease terms to meet the required amortization time periods and increasing public access through collaboration on a multi-use trail and contributions to Cleveland Metroparks community sailing program.

Forest City Yacht Club ("FCYC") has come forward and expressed an interest in amending its lease to undertake substantial capital improvements. Cleveland Metroparks staff met with FCYC to discuss the proposed improvements, potential for collaboration on a multi-use trail, contributions to the community sailing program, and a term extension. Specifically, based on the productive discussions with FCYC, Cleveland Metroparks staff is recommending that the Board extend FCYC's lease term to March 31, 2043 based upon the following terms:

1. Rent

- a. ***Date of execution through March 31, 2043:*** FCYC's rent will not be changed from its current amount of 1.5% of the True Property Value of the dry land and harbor basin minus buildings and other improvements as established in the reappraisal cycle by the Cuyahoga County Auditor.

2. Capital Improvements

- a. ***Initial Capital Improvements:*** From the date of execution of the amendment through December 31, 2029, FCYC shall complete capital improvements in an amount not less than Nine Hundred Fifty Thousand Dollars (\$950,000). If FCYC does not complete its \$950,000 in capital improvements by December 31, 2029, the annual rent payment shall be increased to 2% of the True Property Value of the dry land and harbor basin minus buildings and other improvements until the termination or expiration of the Lease.

ACTION ITEMS (cont.)

- b. ***Additional Periodic Capital Improvements:*** From January 1, 2030 through December 31, 2042, FCYC shall make capital improvements in an amount of not less than Fifty Thousand Dollars (\$50,000) for each 24-month period. In the event FCYC does not satisfy its capital improvement requirement for any 24-month period, additional rent shall be assessed at 0.5% of the True Property Value for such 24-month period.

3. Public Access and Programming

- a. ***Multi-use Trail:*** FCYC acknowledges Cleveland Metroparks mission to provide open public access along the lakeshore. It will pledge to cooperate with Cleveland Metroparks decisions regarding public access, including cooperating with the construction of a contemplated multi-use path or trail that may require a right to use a portion of FCYC's premises as delineated as Area A (see page **87681**). FCYC will further agree to execute any documentation reasonably necessary to effectuate such construction or public access.
- b. ***Community Sailing Contributions:*** To support Cleveland Metroparks mission to improve and increase access to Lake Erie, FCYC shall contribute to Cleveland Metroparks' community sailing program a minimum of \$3,500 per year from January 1, 2019 through December 31, 2029 and \$7,000 per year from January 1, 2030 through December 31, 2042.

No. 18-11-161:

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the extension of the Forest City Yacht Club (FCYC) lease term to March 31, 2043 and authorize the Chief Executive Officer to execute said amendment, together with supplemental instruments related thereto, if any, as deemed necessary or appropriate and in a form acceptable to the Chief Legal & Ethics Officer, based upon the following terms:

1. Rent

- a. ***Date of execution through March 31, 2043:*** FCYC's rent will not be changed from its current amount of 1.5% of the True Property Value of the dry land and harbor basin minus buildings and other improvements as established in the reappraisal cycle by the Cuyahoga County Auditor.

2. Capital Improvements

- a. ***Initial Capital Improvements:*** From the date of execution of the amendment through December 31, 2029, FCYC shall complete capital improvements in an amount not less than Nine Hundred Fifty Thousand Dollars (\$950,000). If FCYC does

ACTION ITEMS (cont.)

not complete its \$950,000 in capital improvements by December 31, 2029, the annual rent payment shall be increased to 2% of the True Property Value of the dry land and harbor basin minus buildings and other improvements until the termination or expiration of the Lease.

- b. *Additional Periodic Capital Improvements:*** From January 1, 2030 through December 31, 2042, FCYC shall make capital improvements in an amount of not less than Fifty Thousand Dollars (\$50,000) for each 24-month period. In the event FCYC does not satisfy its capital improvement requirement for any 24-month period, additional rent shall be assessed at 0.5% of the True Property Value for such 24-month period.

3. Public Access and Programming

- a. *Multi-use Trail:*** FCYC acknowledges Cleveland Metroparks mission to provide open public access along the lakeshore. It will pledge to cooperate with Cleveland Metroparks decisions regarding public access, including cooperating with the construction of a contemplated multi-use path or trail that may require a right to use a portion of FCYC's premises as delineated as Area A on Exhibit 3 to the amendment. FCYC will further agree to execute any documentation reasonably necessary to effectuate such construction or public access.
- b. *Community Sailing Contributions:*** To support Cleveland Metroparks mission to improve and increase access to Lake Erie, FCYC shall contribute to Cleveland Metroparks community sailing program a minimum of \$3,500 per year from January 1, 2019 through December 31, 2029 and \$7,000 per year from January 1, 2030 through December 31, 2042.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(j) *Authorization to Initiate Litigation to Collect Unpaid Assessments at Whiskey Island Marina***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel/Brittany Taylor, Senior Legal Assistant)

Background

On December 17, 2014 Cleveland Metroparks acquired the title to Whiskey Island which is approximately ±64.5 acres located along the Lake Erie shoreline and includes Wendy Park, Whiskey Island Marina, and a food service operation. Within Whiskey Island Marina, thirty-eight (38) wet slips are occupied by dockominium owners who hold long-term leases and pay annual maintenance fees and other related costs pursuant to the agreements assigned to and assumed by Cleveland Metroparks.

As a result of Hurricane Sandy in the Fall of 2012, significant property damage occurred at Whiskey Island Marina for which all of the dockominium owners bare partial financial responsibility pursuant to the terms of their long-term leases. All but five (5) of the thirty-eight (38) dockominium owners have paid their respective assessments. Despite numerous attempts to collect the outstanding assessments, the following five (5) dockominium owners have outstanding balances:

DOCKOMINIUM OWNER	AMOUNT OWED
Disanto, Anthony	\$740.41 (plus interest and attorneys' fees, if awarded)
Gibaldi, James	\$987.21 (plus interest and attorneys' fees, if awarded)
Medas, John	\$987.21 (plus interest and attorneys' fees, if awarded)
Nawrocki, Gary	\$987.21 (plus interest and attorneys' fees, if awarded)
Shuster, Dale	\$845.18 (plus interest and attorneys' fees, if awarded)

Federal Emergency Management Agency (FEMA) funds assisted with the repair of the Whiskey Island Marina damages in 2012, and that FEMA claim was recently re-opened to pay for the necessary Americans With Disabilities Act (ADA) compliance work and the fire suppression system. When FEMA allocated the additional funds on the re-opened claim, FEMA specifically discounted the dockominium assessments from the awarded funds since the dockominium owners have a legal obligation to pay those delineated assessments.

At this time, Cleveland Metroparks staff requests authority from the Board of Park Commissioners of the Cleveland Metropolitan Park District to initiate litigation to collect the outstanding balances from those identified individuals.

Due to a conflict of interest as a current dockominium owner, President Moore recused himself from the vote in this matter.

ACTION ITEMS (cont.)

No. 18-11-162: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the initiation and prosecution of litigation in the court of proper jurisdiction against all appropriate and/or necessary parties including, Anthony Disanto, James Gibaldi, John Medas, Gary Nawrocki and Dale Shuster to collect the outstanding fees, plus interest and appropriate attorneys' fees, pursuant to the lease agreements.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Recused: Mr. Moore

Nays: None.

- (k) ***Euclid Creek Reservation Eastern Connector Trail: Authorization to Submit Grant Application and Commit Funds***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Grants Manager)

On March 15, 2018, pursuant to Board Resolution No. 18-03-040, the Board authorized the purchase of the ±63.3-acre K. Hovnanian Highland Ridge, LLC Property ("K. Hovnanian Property") located in the city of Richmond Heights and adjacent to Cleveland Metroparks Euclid Creek Reservation. The Board authorized the purchase of the K. Hovnanian Property for \$542,274. Cleveland Metroparks has submitted an application to the Clean Ohio Conservation Fund, administered by the Ohio Public Works Commission, for funds to acquire the K. Hovnanian Property.

The K. Hovnanian Property is situated atop the eastern side of the Euclid Creek gorge and offers picturesque views of the river valley. The property contains forested areas, meadows, and wetlands and offers a prime opportunity for new trails that traverse this landscape. As evidenced by the existing bootleg trails on the property, the K. Hovnanian Property has the potential to create new access to Euclid Creek Reservation for the surrounding communities.

The federal Land and Water Conservation Fund, which is administered by the Ohio Department of Natural Resources, offers grant funds for public recreation projects and Cleveland Metroparks plans to apply to this program for funds to construct a 3,300 lineal foot all-purpose, ADA-accessible loop trail, which will lead to an overlook deck situated atop the ridgeline. This loop trail will then connect to a proposed 2,000 lineal foot aggregate hiking trail and follow the ridgeline down over a series of small timber bridges and boardwalk complex, ultimately leading to a proposed pedestrian cable suspension bridge that will span Euclid Creek and connect to the existing Welsh Woods Picnic Area and Euclid Creek Reservation all-purpose trail network (project map on page **87682**). This project will be transformative for Euclid Creek Reservation.

ACTION ITEMS (cont.)

The proposed project budget is shown below. Cleveland Metroparks proposes to use the acquisition costs for the K. Hovnanian Property as match for the construction dollars requested through Land and Water Conservation Fund.

Cleveland Metroparks Match via Clean Ohio Conservation Fund	\$604,224
<u>Land and Water Conservation Fund</u>	<u>261,099</u>
Total Project:	\$865,323

The required resolution is on page **87683**.

No. 18-11-163: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the adoption of the resolution to authorize the submittal of a grant application to the Ohio Department of Natural Resources for funding assistance of ±\$260,000.00 through the Land and Water Conservation Fund program as described above; to authorize and agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of agreement(s) and document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(1) ***Authorization of Funding Match Commitment to the City of Cleveland in Support of their Grant for the Vision for the Valley Planning Project as a Portion of the Local Match for the Transportation for Livable Communities Initiative (TLCI) Planning Grant Program from the Northeast Ohio Areawide Coordinating Agency (NOACA) (Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/ Sara Maier, Sr. Strategic Park Planner)***

Background:

The Cuyahoga River helps define our community and is at the core of Cleveland’s industrial heritage. Cleveland Metroparks works to protect, interpret, and connect people with the Cuyahoga River near downtown at Rivergate Park, Wendy Park, through the operation of the Water Taxi, and along area trails, including the Towpath Trail. The downtown riverfront and surrounding properties are currently the focus of vigorous redevelopment efforts. Conflicts between vehicular, recreational, and industrial users and transportation modes occur in the area. Increased use of the river by recreational boaters and paddlers also presents safety concerns within the river’s Shipping Channel.

ACTION ITEMS (cont.)

The Vision for the Valley initiative is an opportunity to work together with other local agencies to create a comprehensive vision for the Cuyahoga River Valley from the confluence with Lake Erie upstream to Harvard Road. The City of Cleveland, Cleveland Metroparks, the Cleveland-Cuyahoga Port Authority, the Northeast Ohio Areawide Coordinating Agency (NOACA), Flats Forward, and potentially L.A.N.D. studio, Inc. are partnering to lead a cross section of community and agency stakeholders to realize a unifying vision addressing transportation, including maritime transportation (freight traffic and recreational boating), land use, and the coordination of key investments.

Working with partners to develop this framework plan for the Cuyahoga River Valley helps fulfill Cleveland Metroparks Strategic Goals of Protection, Relevancy, and Connections. The Park District is supporting the plan through a \$50,000 funding commitment and staff time. Consultant selection will occur by the end of 2018, and the planning study will conclude at the end of 2019.

No. 18-11-164:

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize and agree to provide local match in support of the City of Cleveland's grant from NOACA's Transportation for Livable Communities Initiative Planning Grant Program for the above-described project. NOACA awarded \$125,000 in funding for the project. Cleveland Metroparks to authorize and agree to obligate matching funds of \$50,000, in the approved program year, to satisfactorily complete said project and execute any associated agreement(s), upon confirmation of a \$50,000 commitment from the City of Cleveland, and a commitment of a \$25,000 from the Cleveland-Cuyahoga Port Authority; and further, that the Board authorize the Chief Executive Officer to provide a funding commitment for the project; and finally, that the Board authorize a resolution as referenced on page **87684**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (m) ***Change Order No. 4 – Contract No. 1312 – Euclid Beach and Villa Angela Beach Shoreline Improvements – Component 2 – Part 2***
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/
Tammy Oliver, Director of Project Development)*

Background

On December 17, 2015 the Board awarded a Guaranteed Maximum Price (GMP) Contract to Nerone & Sons, Inc. (Nerone) for construction manager (at risk) services for construction of Component 1 and Component 2 of the Euclid Beach and Villa Angela Beach Shoreline Improvements within the Euclid Creek Reservation. Per the contract, a Guaranteed Maximum Price for construction was then developed and brought back to the Board for approval for each of the two (2) project components. At the March 10, 2016 meeting, the Board approved a GMP for Component 1, and two submerged “sills” were installed and the beach re-graded to create a sustainable swimming area which opened in June of 2016.

At the September 26, 2016 meeting, Part 1 of the GMP for Component 2 was approved by the Board for removal of the existing pier and adjacent failing retaining walls. The Board subsequently approved Part 2 of the GMP for Component 2 on February 15, 2018, which included construction of a new pier and associated site improvements in the amount of \$2,026,119.15. Since February, construction has progressed significantly, and the new pier is nearly complete.

Change Order No. 4

During construction, portions of the park drive and associated curbs have undergone additional wear. Due to positive budget management, staff has requested Nerone to complete additional improvements including repair to portions of the park drive and repaving of the circular drop off area. Nerone has provided a guaranteed maximum cost for these improvements and the scope of Change Order No. 4 includes:

- Grind and resurface approximately 10,830 square feet of asphalt;
- Full depth replacement of approximately 4,000 square feet of asphalt; and
- Additional pavement work in a not-to-exceed allowance as requested by Cleveland Metroparks (\$5,000).

Change Order No. 4, in the amount of \$68,435.13, is preceded by Change Orders Nos. 1 through 3. Change Order No. 1 was the first change order to modify the total GMP, and it was followed by Change Order Nos. 2 & 3 which utilized established GMP contingencies and allowances. Following adoption of Change Order No. 4, the new total Guaranteed Maximum Price for Component 2 Part 2 will be revised to \$2,112,896.56.

ACTION ITEMS (cont.)

No. 18-11-165: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve Change Order No.4 with Nerone & Sons, Inc. in an amount of **\$68,435.13** as described above resulting in a revised, total Guaranteed Maximum Price of **\$2,112,896.56** and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 4.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (n) ***Utility Relocation Agreement, Work Request No. 59504995 – The Illuminating Company, Wendy Park Bridge – Lakefront Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Tammy Oliver, Director of Project Development)

Background:

On April 21, 2016, the Board authorized submission of the Re-Connecting Cleveland: Pathways to Opportunity application to the U.S. Department of Transportation's highly competitive Transportation Investment Generating Economic Recovery (TIGER) discretionary grant program. The application, submitted in partnership with The Trust for Public Land and L.A.N.D. studio, Inc. was awarded \$7,950,000 in July of 2016, leveraging nearly another \$8,500,000 in matching funds. The TIGER project entails five components: the Wendy Park Bridge, Whiskey Island Connector, Red Line Greenway, Cleveland Lakefront Bikeway Connector, and Canal Basin Park Connector. Details of the federal grant agreement were finalized and executed on May 30, 2017.

Since executing the federal grant agreement, staff has been working with the respective engineering teams on the development of plans for each of the project components. The Wendy Park Bridge, whose design is led by KS Associates, Inc., is nearing completion of Stage 3 plans and is expected to be publicly bid for construction in spring of 2019. As detailed in the design of the project, several utility relocations are required to construct the bridge, including one with The Illuminating Company to relocate existing power lines.

The Illuminating Company submitted a proposal on October 10, 2018 to relocate one span of two 5KV feeders from overhead to underground, in the vicinity of what will be the northern section of the bridge, in the amount of \$107,161.25. The relocation must be performed through The Illuminating Company prior to construction of the bridge and be compensated separately from the future general construction contract by Cleveland Metroparks.

ACTION ITEMS (cont.)

Staff plans to return to the Board with a construction contract recommendation for the Wendy Park Bridge following bidding in spring.

No. 18-11-166: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to execute a utility relocation agreement with **The Illuminating Company** for an amount not to exceed \$107,161.25. The contract and the form of any additional necessary agreements to be approved by the Chief Legal and Ethics Officer, pursuant to the proposal dated October 10, 2018.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(o) *Increase to Contracted Services for Centaman*
(Originating Source: Charlie Rosol, Procurement Manager)

At the Board meeting of October 18, 2018, the Board was informed of the \$50,000 estimate with Protiviti Government Services, Inc. in full cooperation with GSA Contract Number GS-35F-0280X, on the "Items Between \$10,000 - \$50,000" list for contracted services, for the implementation and business practices for Centaman. Since that time, an increase for additional integration services for Zoo Ticketing, Zoo Conservation Education Programs, and Facility Reservations is needed. These integrations will enable more effective online guest services for zoo members, camp & program registrants, and enable online facility reservations through the existing Cleveland Metroparks website.

In light of this, the Board is hereby asked to approve an increase of \$10,000 to the award amount. Since the original purchase order was for an amount less than \$50,000, the Board viewed the information item (on the \$10,000 - \$50,000 list) but did not approve the recommended action. The cross-over to the \$50,000 and above level now requires Board approval for a revised amount as follows:

ORIGINAL AWARD:	\$50,000
Additional consumption estimate:	<u>10,000</u>
REVISED TOTAL AWARD:	\$60,000

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

ACTION ITEMS (cont.)

No. 18-11-167: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the increase of contracted services for Centaman, as presented above from Protiviti Government Services, pursuant to the agenda originally approved on October 18, 2018, for a revised total of \$60,000. This closes out final invoices from the original agreement and enables funding through December 31, 2018.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS:

No. 18-11-168: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the following bid awards:

- (a) **ODOT Co-Op #6377:** **2018/2019 Rock Salt**
(see page **87651**);

- (b) **Bid #6381:** **Testing and Repair of Backflow Preventers and Emergency Water System Repairs** (see page **87653**);
and

- (c) **Sourcewell Contract #030117-CXT Bid #6389:** **Supply and Install of Three Precast Concrete Restrooms**
(see page **87654**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS (cont.)

ODOT CO-OP #6377 SUMMARY: **2018/2019 ROCK SALT** to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for the time period of September 1, 2018 through April 30, 2019

- - - - - <i>HIGHLIGHTS AT A GLANCE</i> - - - - -
2017/2018 Expenditures = \$61,752.18
2018/2019 Estimate = \$213,708.00 <i>(estimate includes 10% overage or 3,300 tons; piling charge billed separately by delivery service)</i>

*Estimated purchase for 2018/2019 is 3,000 tons.
The estimate takes into consideration the current inventory of 2,575 tons plus the forecast of usage for 2018/2019.*

The Ohio Department of Transportation (ODOT) has approved Cleveland Metroparks participation in the ODOT (Contract 018-19) Cooperative Purchasing Program for Rock Salt. On August 20, 2018, ODOT notified Cleveland Metroparks that they awarded Cargill, Inc. the rock salt bid for participants in Cuyahoga County **at a cost of \$64.76 per ton** with a required minimum order of 25 tons dumped. The previous award’s cost was \$29.12 per ton reflecting an **increase in cost of \$35.64 per ton** as compared to the 2017/2018 winter season cost. Park District staff recommends utilization of the award to the ODOT secured vendor, Cargill, Inc.

Research confirms that other municipalities in surrounding counties cost per ton will vary as follows: \$44.39 (Lake County), \$44.63 (Geauga County), \$55.43 (Medina County), \$55.83 (Summit County), \$52.85 (Portage County), and \$71.64 (Lorain County).

Salt piling (mechanically blowing the salt into the sheds) is NOT part of ODOT’s award. Delivery service may be paid via credit card to the third-party delivery service at ±\$5.00/ton for such services.

Cleveland Metroparks salt sheds can hold 3,575 tons at capacity, of which the Park District currently has 2,575 in stock. This action requests authorization for the purchase of up to 3,000 tons (includes 10% overage) of rock salt on an "as needed" basis for the 2018/2019 winter season at the cooperative bid price shown above.

Maximum inventory for 2018/2019 season is 5,875 (2,575 in storage plus 3,300 to purchase).

Park District Historical Utilization:

Historical costs per ton/per season, reflect the following for Cleveland Metroparks:

2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
\$44.84	\$45.59	\$34.02	\$29.40	\$51.22	\$52.89	\$29.32	\$29.12

AWARD OF BIDS (cont.)

Total previous utilization per season follows:

<u>Winter of</u>	<u>TONS OF SALT</u>
2007 – 2008	4,300 tons
2008 – 2009	3,800 tons
2009 – 2010	4,321 tons
2010 – 2011	3,892 tons
2011 – 2012	2,400 tons
2012 – 2013	1,863 tons
2013 – 2014	3,122 tons (included extra purchase of 530 tons due to needs beyond contract season)
2014 – 2015	3,960 tons
2015 – 2016	±3,315 (285 tons in storage with Cargill for 2016/2017 season)
2016 – 2017	2,812
2017-2018	3,313

Capacity in the salt sheds follows:

LOCATIONS

STOCKPILE CAPACITY/TONS (Max)

Euclid Reservation - 850 Metroparks Blvd., South Euclid 44121	300 tons
North Chagrin Reservation - 3037 SOM Center Road, Willoughby Hills 44094.....	300 tons
South Chagrin Reservation - 35059 Cannon Road, Bentleyville 44022	200 tons
Bedford Reservation - 14505 Button Road, Walton Hills 44146.....	100 tons
Garfield Reservation - 11410 Broadway Avenue, Garfield Heights 44125.....	100 tons
Brecksville Reservation - 9305 Brecksville Road, Brecksville 44141	300 tons
Hinckley Reservation - 2191 Parker Road, Hinckley 44233	225 tons
Mill Stream Run Reservation - 9484 Eastland Road, Strongsville 44149	800 tons
Rocky River Reservation - 4500 Valley Parkway, Fairview Park 44126	550 tons
Ohio Erie Canal Reservation - 4704 E. 49 th St, Cuyahoga Heights 44105	550 tons
Lakefront Reservation – 4851 N. Marginal Rd., Cleveland 44144	50 tons
Cleveland Metroparks Zoo - 4001 Fulton Parkway, Cleveland 44144	100 tons
	<i>TOTAL.....3,575 tons</i>

RECOMMENDED ACTION:

That the Board authorize an award for participation in the ODOT Co-Op #6377 for the purchase of rock salt from the ODOT awarded supplier **Cargill, Inc.**, at the price of \$64.76 per ton, **for a total amount not to exceed \$213,708** (includes 10% over 3,000 tons [or 3,300 tons]), as bid by the ODOT awarded vendor under the terms and conditions of Contract 018-18 of the Ohio Department of Transportation bid for Rock Salt for the 2018/2019 winter season, for a period beginning September 1, 2018 through April 30, 2019, in full utilization of the Ohio Department of Transportation Cooperative Purchasing Program. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 18-11-168 on Page 87650)

AWARD OF BIDS (cont.)

BID #6381 SUMMARY: **TESTING AND REPAIR OF BACKFLOW PREVENTERS, AND EMERGENCY WATER SYSTEM REPAIRS** to be supplied on an “as needed” basis throughout Cleveland Metroparks, for a two (2) year period, beginning January 1, 2019 through December 31, 2020, with an option to renew for an additional two (2) year period from January 1, 2021 through December 31, 2022

---- HIGHLIGHTS AT A GLANCE ----
2017/2018 Expenditure = \$51,000 (plus \$16,000 in parts allowance)
2019/2020 Estimate = \$68,774 (plus \$16,000 in parts allowance)

Background

Cleveland Metroparks requested bidders to provide testing and repair of backflow preventers, and emergency water system repairs by location, size, manufacturer and serial number throughout Cleveland Metroparks with a parts allowance of \$8,000 per year (allowance may fluctuate).

Cleveland Metroparks sourced the bid to 39 vendors and received three (3) responsive bids from: Underground Construction Inc., DBA: Gillespie Company, ABC Fire, Inc., and ARS Plumbing and Rescue Inc.

After analyzing the annual service cost by unit and hourly rates, Underground Construction Inc., DBA: Gillespie Company, provided the overall lowest and best bid.

RECOMMENDED ACTION:

That the Board authorize an award for the purchase of Testing and Repair of Backflow Preventers, and Emergency Water System Repairs as specified in Bid #6381 throughout Cleveland Metroparks, to be provided for a two-year period beginning January 1, 2019 through December 31, 2020, from the lowest and best bidder, **Underground Construction Inc., DBA: Gillespie Company, for annual cost not to exceed \$34,387/year (plus \$8,000/year in parts allowances), or a two year cost not to exceed \$68,774 (plus \$16,000 for two year parts allowance)**, at the unit prices indicated above, with an **option to renew for an additional two years based on bidder’s performance and the availability of funds, for a total four (4) year cost not to exceed \$137,548 (plus \$32,000 for four year parts allowance)**. In the event the log of consumption exceeds 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 18-11-168 on Page 87650)

AWARD OF BIDS (cont.)**SOURCEWELL CONTRACT #030117-CXT SUMMARY #6389: SUPPLY AND INSTALL THREE PRECAST CONCRETE RESTROOMS**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Background

Ongoing efforts to replace existing antiquated pit restrooms have resulted in the placement of thirty-six precast concrete units in various locations throughout the Park District over the past several years. These newer units have proven to be beneficial due to their vandal resistance, ease of maintaining and cleaning, and superior resistance to weathering. Of the three units proposed, it is anticipated that one will replace an existing antiquated unit which will then be removed after the new unit is installed and two will replace seasonal portable restrooms in high use areas. The excavation, concrete walks, and final grading will be completed by Cleveland Metroparks Site Construction and Building Trades staff.

The scope of work is to fabricate, deliver, assemble, and place two double precast restroom units and one single precast restrooms unit and associated underground holding tanks at priority locations throughout the Park District. Permit-to-Install applications will be submitted to the Ohio EPA for approval, with the final location of each to be finalized once the permitting process is complete.

Recommendation

All services for this project will be contracted utilizing the Sourcewell (formerly NJPA) cooperative purchasing contract. CXT, Inc. was contacted to facilitate the process in conjunction with the Sourcewell cooperative purchasing contract number 030117-CXT.

Staff recommends awarding the bid to **CXT, Inc.** Specifications for the proposed units have been reviewed and deemed acceptable to meet the construction standards and aesthetic requirements for high-use areas throughout the Park District. CXT, Inc. has provided similar structures for Cleveland Metroparks in the past, as well as throughout the entire United States for other regional, state and municipal park districts.

2018 Budget Code: 4015001-572001-PA09007, 4015303-572001-BR17009

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with CXT, Inc. for Sourcewell cooperative purchasing contract # 030117-CXT for bid #6389-Supply and Install Three Precast Concrete Restrooms in the amount of \$45,040 each for the double units and \$23,840 for the single unit for the **total, lump sum amount of \$113,920** in full utilization of the Sourcewell cooperative purchasing contract. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 18-11-168 on Page 87650)

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 11/14/18)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Third Party Administrative Workers' Compensation Services for 2017-2018.	KKSG & Associates, Inc.	\$39,200.00	(7)
Additional internet bandwidth access charge.	OARNET	\$12,480.00 +2,638.40 \$15,118.40	(2)
Fryer service fee to maintain and clean fryers and provide fresh oil for Merwin's Wharf, E. 55 th on the Lake Restaurant, Emerald Necklace Marina, and Edgewater Beach House.	Advanced Fryer Solutions, LLC.	\$23,000.00 +3,900.00 \$26,900.00	(3)
Service to Boiler 1 at the RainForest; includes time and material, and labor to disassemble and reassemble unit. Due to severe pitting in six of the 13 sections, it was determined the best solution is to replace the entire boiler.	Eagle Mechanical LLC.	\$ 8,551.83 +23,894.00 \$32,445.83	(6)
Three (3) new multi-car/bus counters; with direction (4 loops).	Eco Counter	\$10,210.00	(3)
Costume characters for 2019 Boo at the Zoo includes five (5) shows during the nine (9) nights.	Spectacular Party Entertainment LLC	\$23,620.00	(3)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Development work to tie in field data collection into GIS database.	Geo Solutions S.A.S. DI Simone	\$18,700.00	(3)
Additional structural and electrical engineering services due to unforeseen underground conditions at Mandel Welcome Pavilion at Zoo.	The Osborn Engineering Company	\$12,700.00 +4,400.00 <u>+3,679.78</u> \$20,779.78	(7)
Facility and infrastructure assessment for Forest Hill Park.	OHM Advisors	\$43,120.00	(7)
Professional tree installation for E. 55 th Marina from October to November 2018.	Rusty Oak Nursery	\$12,974.00	(7)
Custom build VTOL Fixed Wing Drone with 59-minute flight time, vertical takeoff, landing ability, and 3.2 kg payload capacity; includes customization, accessories, services and support.	Rigi Technologies GMBH	\$21,840.00	(7)
Additional assessments for Ranger staff.	Pradco	\$18,335.00 +8,000.00 <u>+14,750.00</u> \$41,085.00	(5)
Prisoner Housing	City of Strongsville	\$ 9,200.00 <u>+1,500.00</u> \$10,700.00	(6)
Replacement Dell server and software for Rangers Coban System	Dell	\$14,188.43	(2)
Annual license agreement to provide online surveys to staff and guests with the ability to analyze the data collected from the surveys.	Qualtrics	\$50,000.00	(4)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Crucial conversations participant, accountability add-on, and influencer participant books and materials.	VitalSmarts	\$17,485.00	(3)
2018 American Association of Zoos and Aquariums Institutional Membership.	American Association of Zoos and Aquariums	\$21,110.00	(3)
2018 TLCI Planning Grant Program for City of Broadview Heights grant application for the Broadview Road and Valley Parkway Signalization Project, local match fund.	City of Broadview Heights	\$15,000.00	(3)
2018 TLCI Planning Grant Program for City of Brecksville grant application to NOACA for the Brecksville Road Intersection Improvement Project, local match fund.	City of Brecksville	\$15,000.00	(3)
Framing and roofing materials for Lower Fern Hill Cookhouse Shelter in Big Creek Reservation.	Lodi Lumber, Inc.	\$11,922.18	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (11/14/18)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<u>Annual Bridge Inspection and Bridge Rehabilitation/Replacement Program 2013-2018</u> Revised Contract Amount: Amendment #7 adds \$9,880.00 and revises total to \$343,151.00	Task 1 includes assistance during bidding and construction, and tasks 2 & 3 includes Forest Hill Park pedestrian bridge condition evaluation.	Pennoni Associates, Inc. d/b/a Jones Stuckey	Amendment #7
<u>2018 Park Wide Painting</u> Revised Contract Amount: Change Order #1 adds \$1,800.00 and revises total to \$75,600.00	Additional labor and material cost for upgrade in primer and finish coat to extensive rust damage.	Kastra, LLC	Change Order #1
<u>Administration Parking Lot Improvements</u> Revised Contract Amount: Change Order #1 adds \$9,984.74 and revises total to \$293,984.74	Undercut 52 cubic yards. and install 304 limestone, add area 2,722 SF 1.5" mill/pave/add service area 2" resurfacing.	Ohio Paving and Construction Co.	Change Order #1
<u>Design and Construction for a bridge to Wendy Park</u> Revised Contract Amount: Second Amendment #2 adds \$3,900.00 and revises total to \$1,037,928.31	Task 7 – Environmental Site Assessment.	KS Associates, Inc.	Amendment #2

APPROVAL OF VOUCHERS AND PAYROLL.

No. 18-11-151: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **87685** to **87835**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **87650** through **87654**; \$10,000 to \$50,000 purchased items/services report, pages **87655** through **87657**; and construction change orders, page **87658**.

PUBLIC COMMENTS.

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Ms. Leshner's comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

INFORMATION/BRIEFING ITEMS/POLICY.

- a. *Chief Executive Officer's Employee Guests*
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Grant A. Hodge, Grounds Maintenance – North Chagrin Reservation

Grant Hodge has been an employee of Cleveland Metroparks since 2013 when he was hired as a seasonal employee at Brookside Reservation, a position he held for five seasons. While working in this position, Grant was given the opportunity of experiencing many different functions in the maintenance field such as equipment/facility maintenance, trash removal, weeding/mowing, tractor and skid-steer operation, and irrigation system maintenance. He also became proficient with carpentry tools and power tools while replacing damaged and rotted wood on decks and facility siding. During his time as a seasonal, Grant attended Kent State University in pursuit of a degree in Park Management which he successfully received in May of 2017. While attending Kent State University, Grant worked for the Cuyahoga Valley National Park as a Visitor Services and Interpretation Intern. Grant has also worked for Alpha Deck & Patio where he maintained and stained outdoor decks, patios, and other wood surfaces.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

In addition, present in the audience was Holy Trinity High School student, Isaiah Johnson. Isaiah was shadowing Dr. Terry Robison as part of a high school project.

b. *Notice of Bidding - Sleepy Hollow Clubhouse Renovation – Brecksville Reservation*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Tammy Oliver, Director of Project Development/Ryan Denker, Architect)

Since its construction in 1990, the Sleepy Hollow Clubhouse has been a popular destination for golf outings, showers, weddings and other events. Simultaneous service of clubhouse concessions and special events has been limited by the layout and operation of the kitchen, dishwashing and preparatory spaces. Confined areas limit the types of equipment that can be utilized and restrict staff circulation. The event room is currently divided into two spaces, limiting the size of events that can be hosted.

In response to the need to improve the operational efficiency and guest experience within the kitchen and event space, renovations are proposed for the early 2019. The project scope includes an expanded kitchen area with new and repurposed equipment, along with commensurate electrical, plumbing and mechanical improvements. The dividing wall of the event room will be removed, allowing for larger events and better circulation. The 7,995 square foot facility will see approximately 1,800 square feet of interior improvements and minor exterior work. Cleveland Metroparks staff will act as architect for design of this project and construction will be performed by a combination of third-party general contractor and internal construction staff. The work is planned to occur during the offseason to prevent any disturbances to clubhouse guests.

Construction is expected to commence in January of 2019 and take approximately five months to complete. In anticipation of returning to the Board to recommend award of a contract to perform the improvements, staff will provide a project summary to the Board.

c. *GIS Facility Database Upgrades – Data Collection Request for Qualification*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Stephen Mather, GIS Manager/Ryan Denker, Architect)

Cleveland Metroparks currently maintains several digital databases as a means to track information related to the nearly 1,500 existing and razed structures and features throughout the eighteen reservations. Valuable data is tracked and maintained to assist with various facets of operations. For example, the databases are currently utilized to track ongoing maintenance and renovations, to track insurance replacement values, to maintain record drawings for future reference, and much more. While the existing databases are very useful, the current formats have proven to be a cumbersome and are lacking useful data.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Planning is underway to consolidate the current data into a singular database, while also expanding upon the structure and feature statistics currently being tracked. Integration of the new database with current GIS maps will also expand the accessibility of valuable data to others within Cleveland Metroparks. Prior to designing the new database, a request for qualifications for professional design services has been issued to facilitate the collection, verification, and organization of information pertaining to existing park structures and features. This work is currently planned to occur in four phases throughout the 2019 calendar year. The data collected by the selected consultant will set the framework for the consolidated database that will serve the needs of Cleveland Metroparks for years.

- d. ***GIS World Bank Drone Software Disaster Recovery Project***
(*Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Steve Mather, GIS Manager*)

Cleveland Metroparks has received a Terms of Reference and a request to propose a scope of work on *Processing of Digital Terrain Models from Unmanned Aerial Vehicles* from the World Bank's Global Facility for Disaster Reduction and Recovery (GFDRR) Innovation Lab. The objective of the project is to improve the state of the art with respect to well-documented and reusable open source processes for processing small unmanned aerial vehicle (drone) data into digital elevations models useful for flood risk analyses.

The opportunity for Cleveland Metroparks is to extend and improve the OpenDroneMap suite of tools and documentation to better serve the needs of Cleveland Metroparks drone image processing. As Cleveland Metroparks staff begin to collect large drone image datasets and use drone data to produce elevation models, the focus for the project with GFDRR is well aligned with Cleveland Metroparks needs for the OpenDroneMap project and provides an external source of funding for completing that work.

- e. ***2019 Budget Preview***
(*Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer*)

Statutorily, Commissioners must adopt a 2019 budget no later than March 31, 2019. Historically, Cleveland Metroparks would ask the Commissioners to adopt a temporary budget covering operations for the first three months of a given year, under which it would operate until the passage of the full annual budget.

For 2019 and subsequent years, the Park District has decided to prepare an annual budget for the Commissioners to consider and approve before the calendar year-end (December 31st), eliminating the need for a temporary budget, thereby also eliminating many of the inefficiencies that accompanied the two-stage approach of preparing both temporary and final budgets.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Highlights of the 2019 budget include:

- Estimated property tax revenues of approximately \$76.79 million and charges for services revenue of approximately \$27.97 million.
- Operational expenditure budgets projected to stay on level with 2018 budget numbers, with appropriate consideration provided for increases in costs of living, health care, utilities, and other necessary operating expenditures not fully controlled by the Park District.
- Capital expenditures budgeted at \$13.73 million in new capital monies, including approximately \$2.6 million in capital equipment, \$1.98 million in land, and \$9.15 million in capital projects.

The annual budget is in the process of being finalized at this time. Once final, the budget will be provided to the Commissioners before its recommended passage December 20, 2018.

f. *Government Finance Officers Association Distinguished Budget Presentation Award for 2018*

(Originating Source: William Chorba, Chief Financial Officer)

Cleveland Metroparks has been awarded the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for its 2018 budget. This award reflects the commitment of Cleveland Metroparks and its staff to meeting the highest principles of governmental budgeting. In order to receive this award, Cleveland Metroparks had to satisfy nationally recognized guidelines for effective budget presentation. This is the 26th consecutive year Cleveland Metroparks has won this award.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, December 20, 2018, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT.

No. 18-11-169: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Rinker, and carried, President Moore adjourned the meeting at 10:05 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

President.

Attest:

Secretary.

**Cleveland Metroparks
Financial Performance
10/31/2018**

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Revenues:							
Property Tax	71,085,645	74,233,000	95.8%	75,684,166	75,283,000	(401,166)	100.5%
Local Gov't, Donations, Gifts, Grants	8,119,280	24,589,603	33.0%	10,560,824	24,765,910	14,205,085	42.6%
Interest Income	200,147	225,000	89.0%	336,566	225,000	(111,566)	149.6%
Charges for Services	25,191,271	26,250,411	96.0%	26,192,982	27,759,732	1,566,750	94.4%
Damages and Fines	66,185	140,192	47.2%	77,287	93,768	16,481	82.4%
Self-Funded	7,048,204	9,761,000	72.2%	7,666,367	9,739,879	2,073,512	78.7%
Total Revenues	111,710,732	135,199,206	82.6%	120,518,193	137,867,289	17,349,096	87.4%
Operating Expenditures:							
Salaries and Benefits	53,275,185	65,559,713	81.3%	54,077,128	66,534,941	12,457,813	81.3%
Contractual Services	2,805,007	4,701,946	59.7%	2,917,421	5,754,644	2,837,223	50.7%
Operations	17,961,797	25,899,670	69.4%	19,481,450	27,011,049	7,529,598	72.1%
Self-Funded	6,399,137	9,409,043	68.0%	6,867,539	10,508,435	3,640,895	65.4%
Operating Expenditures	80,441,126	105,570,372	76.2%	83,343,539	109,809,069	26,465,530	75.9%
Operating Results - Surplus/(Subsidy)	31,269,607	29,628,835	105.5%	37,174,654	28,058,220	(9,116,434)	132.5%
Capital Expenditures:							
Capital Project Labor	-	876,945	0.0%	796,217	1,075,000	278,783	74.1%
Construction Material	2,854,275	6,823,381	41.8%	2,353,467	5,707,526	3,354,058	41.2%
Construction Contracts	14,012,913	36,795,011	38.1%	15,819,392	35,908,650	20,089,258	44.1%
Construction Equipment	1,763,777	2,767,725	63.7%	2,641,130	3,199,572	558,442	82.5%
Animal Acquisition	42,050	88,467	47.5%	37,044	77,100	40,056	48.0%
Land Acquisition	777,412	1,982,543	39.2%	4,472,872	4,597,463	124,591	97.3%
Capital Expenditures	19,450,427	49,334,071	39.4%	26,120,123	50,565,311	24,445,188	51.7%

**Cleveland Metroparks
Golf Operations
10/31/2018**

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Operating Revenues:							
Driving Range/Practice Tee	328,963	304,786	107.9%	297,211	334,800	37,589	88.8%
Equipment Rentals	965,169	1,476,430	65.4%	1,263,666	1,533,158	269,492	82.4%
Food Service	757,553	751,000	100.9%	858,298	932,550	74,252	92.0%
Greens Fees	3,331,269	3,330,279	100.0%	3,005,806	3,285,241	279,435	91.5%
Merchandise Sales	357,067	382,285	93.4%	356,553	370,500	13,947	96.2%
Professional Services	153,110	128,102	119.5%	132,600	118,423	(14,177)	112.0%
Other Golf Revenue	134,834	421,554	32.0%	313,172	306,430	(6,742)	102.2%
Total Revenues	6,027,963	6,794,436	88.7%	6,227,304	6,881,102	653,798	90.5%
Operating Expenditures:							
Salaries and Benefits	3,459,999	3,936,501	87.9%	3,253,410	4,106,122	852,712	79.2%
Contractual Services	27,881	61,709	45.2%	21,770	58,851	37,080	37.0%
Operations	1,808,141	2,715,799	66.6%	2,004,853	2,785,343	780,490	72.0%
<i>Utilities</i>	<i>387,314</i>	<i>517,542</i>	<i>74.8%</i>	<i>381,538</i>	<i>538,652</i>	<i>157,114</i>	<i>70.8%</i>
<i>Operating Expenses</i>	<i>1,420,827</i>	<i>2,198,257</i>	<i>64.6%</i>	<i>1,623,315</i>	<i>2,246,691</i>	<i>623,376</i>	<i>72.3%</i>
Total Operating Expenditures	5,296,020	6,714,009	78.9%	5,280,033	6,950,316	1,670,282	76.0%
Operating Results - Surplus/(Subsidy)	731,943	80,427	810.1%	947,271	(69,214)	(1,016,484)	1368.6%
Capital Expenditures:							
Capital Labor	-	-	0.0%	247,293	400,000	152,707	61.8%
Construction Material	218,007	952,400	22.9%	272,131	544,249	272,118	50.0%
Construction Contracts	287,241	1,486,677	19.3%	951,397	1,265,750	314,353	75.2%
Construction Equipment	435,777	697,663	62.5%	665,571	697,900	32,329	95.4%
Total Capital Expenditures	941,024	3,136,740	30.0%	2,136,392	2,907,899	771,507	73.5%
Net Surplus/(Subsidy)	(209,081)	(3,056,313)	6.8%	(1,189,121)	(2,977,113)	(1,787,992)	39.9%

**Cleveland Metroparks
Golf Operations by Location
10/31/2018**

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues:										
Driving Range/Practice Tee	-	-	-	-	-	-	2,331	1,797	111,214	93,038
Equipment Rentals	162,432	208,798	58,453	70,032	37,589	40,392	191,055	246,376	238,030	255,535
Food Service	167,523	190,284	28,227	29,973	16,722	16,883	95,400	88,345	249,372	291,211
Greens Fees	617,284	562,071	186,177	154,229	154,251	133,421	612,012	559,552	733,340	619,635
Merchandise Sales	63,892	69,709	19,139	16,538	12,561	11,806	51,817	58,982	102,814	90,143
Professional Services	510	(145)	-	-	6,400	6,235	4,890	8,885	31,146	14,449
Other Golf Revenue	25,191	44,835	14,363	10,539	9,322	10,218	7,963	25,950	8,878	56,423
Operating Revenues	1,036,831	1,075,552	306,358	281,311	236,845	218,954	965,468	989,887	1,474,793	1,420,433
Operating Expenditures:										
Salaries and Benefits	512,105	486,439	131,761	146,564	129,809	118,116	464,290	466,072	556,560	631,951
Contractual Services	5,557	4,685	1,895	853	587	452	3,688	1,436	9,414	9,219
Operations	291,584	329,736	87,881	88,778	77,324	98,287	234,997	249,407	488,906	501,435
<i>Utilities</i>	<i>41,463</i>	<i>39,819</i>	<i>27,947</i>	<i>19,318</i>	<i>32,894</i>	<i>41,935</i>	<i>69,177</i>	<i>61,954</i>	<i>102,409</i>	<i>101,128</i>
<i>Operating Expenses</i>	<i>250,121</i>	<i>289,917</i>	<i>59,934</i>	<i>69,460</i>	<i>44,430</i>	<i>56,352</i>	<i>165,820</i>	<i>187,453</i>	<i>386,497</i>	<i>400,307</i>
Operating Expenditures	809,247	820,860	221,537	236,195	207,721	216,854	702,975	716,914	1,054,880	1,142,605
Operating Surplus/(Subsidy)	227,584	254,692	84,821	45,116	29,124	2,100	262,493	272,973	419,914	277,828
Capital Expenditures:										
In-House Capital Labor	-	-	-	-	-	-	-	2,930	-	2,125
Capital Material	-	13,961	-	-	-	-	14,078	38,316	3,180	41,403
Capital Contracts	-	18,073	-	-	-	-	59,616	14,582	6,608	-
Capital Equipment	-	-	-	-	-	-	389,026	31,331	44,250	316,875
Capital Expenditures	-	32,034	-	-	-	-	462,720	87,160	54,037	360,402
Net Surplus/(Subsidy)	227,584	222,658	84,821	45,116	29,124	2,100	(200,227)	185,813	365,877	(82,574)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues:										
Driving Range/Practice Tee	72,306	67,428	135,649	128,088	7,463	6,860	-	-	328,963	297,211
Equipment Rentals	132,421	231,952	19,007	21,893	126,182	188,689	-	-	965,169	1,263,666
Food Service	103,692	106,226	17,201	17,732	79,416	117,643	-	-	757,553	858,298
Greens Fees	540,642	465,224	84,588	71,347	397,594	440,326	5,381	-	3,331,269	3,005,806
Merchandise Sales	45,240	52,422	16,667	18,211	29,145	38,742	15,792	-	357,067	356,553
Professional Services	20,241	15,544	35,245	42,045	54,678	45,588	-	-	153,110	132,600
Other Golf Revenue	(339)	34,948.53	72,836	81,442	(8,444)	31,433.26	5,063	17,384	134,834	313,172
Operating Revenues	914,203	973,744	381,193	380,758	686,035	869,281	26,237	17,384	6,027,963	6,227,304
Operating Expenditures:										
Salaries and Benefits	416,909	414,353	205,705	218,079	466,029	443,457	576,830	328,378	3,459,999	3,253,410
Contractual Services	1,661	2,187	1,157	669	3,313	2,270	608	-	27,881	21,770
Operations	249,206	288,068	93,903	108,846	218,120	264,789	66,219	75,508	1,808,141	2,004,853
<i>Utilities</i>	41,228	42,452	39,023	37,766	31,298	34,838	1,874	2,329	387,314	381,538
<i>Operating Expenses</i>	207,978	245,616	54,879	71,080	186,822	229,951	64,345	73,179	1,420,827	1,623,315
Operating Expenditures	667,777	704,608	300,765	327,594	687,463	710,517	643,657	403,886	5,296,020	5,280,034
Operating Surplus/(Subsidy)	246,427	269,136	80,429	53,163	(1,428)	158,764	(617,420)	(386,502)	731,943	947,270
Capital Expenditures:										
In-House Capital Labor	-	-	-	-	-	242,238	-	-	-	247,293
Capital Material	10,255	-	-	-	190,495	178,452	-	-	218,007	272,131
Capital Contracts	-	-	-	-	221,017	918,742	-	-	287,241	951,397
Capital Equipment	-	43,706	-	-	-	111,208	2,501	162,451	435,777	665,571
Capital Expenditures	10,255	43,706	-	-	411,512	1,450,640	2,501	162,451	941,024	2,136,392
Net Surplus/(Subsidy)	236,172	225,430	80,429	53,163	(412,940)	(1,291,876)	(619,921)	(548,953)	(209,081)	(1,189,122)

Cleveland Metroparks Zoo
Zoo Operations
10/31/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Available Budget	2018 YTD % of Budget Used
Operating Revenues:							
General & Special Event Admissions	3,963,481	4,114,800	96.3%	4,406,367	4,253,147	(153,220)	103.6%
Zoo Guest Experience	967,063	973,363	99.4%	929,466	1,073,941	144,475	86.5%
Zoo Society Attendance	2,024,774	1,982,500	102.1%	1,925,438	2,005,250	79,812	96.0%
Zoo Souvenirs/Refreshments	1,305,124	1,587,620	82.2%	1,565,137	1,687,600	122,463	92.7%
Education	388,400	870,548	44.6%	456,596	396,831	(59,765)	115.1%
Zoo Rental and Events	376,931	-	0.0%	345,876	450,000	104,124	76.9%
Consignment Admissions	356,543	400,000	89.1%	293,684	400,000	106,316	73.4%
Gifts & Donations	231	200	115.5%	7,911	200	(7,711)	3955.5%
Miscellaneous	970	10,729	9.0%	(558)	10,488	11,046	-5.3%
Total Revenues	9,383,517	9,939,760	94.4%	9,929,917	10,277,457	347,540	96.6%
Operating Expenditures:							
Salaries and Benefits	11,892,979	15,053,495	79.0%	12,198,524	16,265,009	4,066,485	75.0%
Contractual Services	185,873	298,316	62.3%	153,803	326,055	172,252	47.2%
Operations	3,747,503	5,549,216	67.5%	4,141,781	5,688,583	1,546,802	72.8%
<i>Utilities</i>	<i>1,877,981</i>	<i>2,485,305</i>	<i>75.6%</i>	<i>2,019,757</i>	<i>2,465,464</i>	<i>445,708</i>	<i>81.9%</i>
<i>Operating Expenses</i>	<i>1,869,522</i>	<i>3,063,911</i>	<i>61.0%</i>	<i>2,122,024</i>	<i>3,223,119</i>	<i>1,101,095</i>	<i>65.8%</i>
Total Operating Expenditures	15,826,354	20,901,027	75.7%	16,494,109	22,279,648	5,785,539	74.0%
Operating Surplus/(Subsidy)	(6,442,837)	(10,961,267)	58.8%	(6,564,191)	(12,002,191)	(5,437,999)	54.7%
Capital Revenues:							
Zoo Animal Revenue	1,940	-	0%	-	-	-	0%
Total Revenues	1,940	-	-	-	-	-	0%
Capital Expenditures:							
Capital Labor	-	-	0.0%	32,322	-	(32,322)	0.0%
Construction Material	197,890	812,268	24.4%	246,170	1,224,745	978,575	20.1%
Construction Contracts	1,078,015	3,805,138	28.3%	1,763,458	6,681,068	4,917,610	26.4%
Construction Equipment	120,114	418,491	28.7%	312,560	641,701	329,142	48.7%
Animal Acquisition	42,050	88,467	47.5%	37,044	77,100	40,056	48.0%
Total Capital Expenditures	1,438,069	5,124,364	28.1%	2,391,553	8,624,614	6,265,383	27.7%
Capital Surplus/(Subsidy)	(1,436,129)	(5,124,364)	28.0%	(2,391,553)	(8,624,614)	(6,265,383)	27.7%
Restricted Fund Revenue:							
Operating	474,405	278,200	170.5%	632,310	415,388	(216,922)	152.2%
Capital	1,619,170	3,744,784	43.2%	3,615,777	4,078,909	463,132	88.6%
Total Restricted Fund Revenues	2,093,575	4,022,984	52.0%	4,248,086	4,494,297	246,211	94.5%
Restricted Fund Expenditures:							
Operating	590,118	1,254,148	47.1%	536,776	1,185,761	648,984	45.3%
Capital	897,766	3,056,268	29.4%	4,406,048	4,621,316	215,269	95.3%
Total Restricted Fund Expenditures	1,487,884	4,310,416	34.5%	4,942,824	5,807,077	864,253	85.1%
Restricted Fund Surplus/(Subsidy)	605,691	(287,432)	-210.7%	(694,738)	(1,312,780)	(618,042)	52.9%

**Cleveland Metroparks
Enterprise Operations
10/31/2018**

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Operating Revenues:							
Concession Sales	4,582,237	4,551,010	100.7%	4,823,802	5,413,970	590,168	89.1%
Dock Rentals	697,514	665,000	104.9%	727,492	695,000	(32,492)	104.7%
Chalet Operations	221,088	454,068	48.7%	202,275	425,868	223,593	47.5%
Hayrides	36,219	23,625	153.3%	16,790	25,000	8,211	67.2%
Aquatics	171,688	206,375	83.2%	182,871	210,450	27,579	86.9%
Gifts and Donations	-	-	0.0%	2,481	-	(2,481)	0.0%
Damages and Fines	1,470	2,240	65.6%	1,700	2,240	540	75.9%
Total Revenues	5,710,216	5,902,318	96.7%	5,957,411	6,772,528	815,117	88.0%
Operating Expenditures:							
Salaries and Benefits	2,792,384	3,107,096	89.9%	2,953,321	3,701,054	747,733	79.8%
Contractual Services	77,084	98,267	78.4%	38,630	90,627	51,998	42.6%
Operations	2,377,593	2,899,247	82.0%	2,681,572	3,289,058	607,486	81.5%
Total Operating Expenditures	5,247,061	6,104,610	86.0%	5,673,522	7,080,739	1,407,217	80.1%
Operating Results - Surplus/(Subsidy)	463,155	(202,292)	329.0%	283,889	(308,211)	(592,101)	192.1%

**Cleveland Metroparks
Enterprise Operations by Location
10/31/2018**

	Merwin's Wharf		Wallace Lake		Huntington Concessions		Edgewater Beach House	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	1,989,188	2,000,451	68,907	62,048	190,896	178,035	917,255	852,989
Operating Expenditures	1,870,316	1,953,713	60,093	44,613	170,144	155,329	722,356	652,052
Operating Surplus/(Subsidy)	118,871	46,738	8,814	17,435	20,753	22,706	194,899	200,937

	Mobile Concessions		Hinckley Lake Concessions		Edgewater Pier		East 55th Restaurant	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	-	-	53,005	33,373	99,716	82,096	387,717	493,198
Operating Expenditures	1,664	-	47,335	35,427	124,645	83,377	406,175	469,616
Operating Surplus/(Subsidy)	(1,664)	-	5,670	(2,054)	(24,928)	(1,281)	(18,458)	23,582

	East 55th Marina		Emerald Necklace Restaurant		Emerald Necklace Marina		Parking	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	797,838	882,744	210,500	367,790	351,860	452,274	214,338	150,477
Operating Expenditures	332,718	350,778	236,898	361,795	256,789	332,638	12,920	20,422
Operating Surplus/(Subsidy)	465,121	531,966	(26,399)	5,995	95,071	119,637	201,418	130,055

	Chalet		Ledge Lake		Enterprise Administration		Total	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	257,307	219,065	171,688	182,871	-	-	5,710,216	5,957,411
Operating Expenditures	238,367	277,567	128,918	131,618	637,724	804,578	5,247,061	5,673,522
Operating Surplus/(Subsidy)	18,940	(58,502)	42,770	51,253	(637,724)	(804,578)	463,155	283,889

Cleveland Metroparks
 Nature Shops and Kiosk Operations
 10/31/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Operating Revenues:							
Charges for Services	529,467	556,500	95.1%	499,404	655,000	155,596	76.2%
Total Revenues	529,467	556,500	95.1%	499,404	655,000	155,596	76.2%
Operating Expenditures:							
Salaries and Benefits	208,869	268,205	77.9%	243,762	336,097	92,335	72.5%
Contractual Services	7,099	15,112	47.0%	11,114	17,389	6,275	63.9%
Operations	214,761	250,360	85.8%	226,763	289,603	62,839	78.3%
Total Operating Expenditures	430,730	533,677	80.7%	481,639	643,089	161,450	74.9%
Operating Results - Surplus/(Subsidy)	98,737	22,823	332.6%	17,765	11,911	(5,854)	49.1%

**Cleveland Metroparks
Kiosk/Nature Shop Operations by Location
10/31/2018**

	North Chagrin		Rocky River		West Creek		Hinckley Lake Boat Shop	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	57,228	48,119	108,078	78,492	27,685	24,580	310,844	294,066
Operating Expenditures	27,687	26,685	61,838	62,962	16,794	15,064	162,332	185,174
Operating Surplus/(Subsidy)	29,540	21,434	46,240	15,531	10,890	9,516	148,512	108,892

	Nature Shop Mobile		Great Northern Kiosk		Southpark Kiosk		Retail Division/Admin	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	25,633	12,419	-	-	-	-	-	-
Operating Expenditures	2,130	2,234	19,548	9,289	1,724	-	138,677	139,950
Operating Surplus/(Subsidy)	23,503	10,185	(19,548)	(9,289)	(1,724)	-	(138,677)	(139,950)

	Nature Shop Edgewater		Total	
	2017	2018	2017	2018
Operating Revenues	-	41,727	529,467	499,404
Operating Expenditures	-	40,281	430,730	481,639
Operating Surplus/(Subsidy)	-	1,446	98,737	17,765

**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED OCTOBER 31, 2018**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$28,335	\$24,554	\$102,406	\$340,366	\$495,661

RANGER/COURT FINES RECEIVABLE

Total
\$40,279

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
10/01/18	PNC Bank	Money Market (A)	30	1.46%	10/31/18	\$17,875	\$14,641,070
10/01/18	Fifth Third Securities	Money Market (B)	30	1.48%	10/31/18	\$4,861	\$3,939,947
Various	Fifth Third Securities	Certificates of Deposit (C)	30	Various	Various	\$5,981	\$750,000
10/01/18	STAR Ohio	State pool (D)	30	2.29%	10/31/18	\$22,675	\$11,856,113
10/01/18	STAR Plus	State pool (E)	30	2.28%	10/31/18	\$1,273	\$672,508

(A) Government Performance Money Market Account.

\$31,859,638

Investment balance ranged from \$22,123,196 to \$14,641,070 in October.

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged from \$3,179,104 to \$3,939,947 in October.

(C) Brokered Certificates of Deposit.

Maturities range from 4/8/19 through 10/07/19 at rates from 1.25% to 1.30%.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$11,833,438 to \$11,856,113 in October.

(E) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$671,235 to \$672,508 in October.

**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
RONALD D. CIANCUTTI**

WHEREAS, *Ronald D. Ciancutti has served Cleveland Metroparks for more than 33 years, and prior to that was a seasonal employee for one summer; and,*

WHEREAS, *Ronald D. Ciancutti has devoted these years of service utilizing his knowledge, skills and abilities as a Seasonal Research Project Coordinator, Instrument Person, Assistant Park Manager II, Senior Purchasing Specialist, Purchasing Manager, and Director of Procurement; and,*

WHEREAS, *Ronald D. Ciancutti has used his knowledge and skills to manage purchases of professional services, goods and materials through competitive bidding, negotiations, and sealed bids, and developed policies, procedures, and process improvements such as enhanced bid processes, utilization of purchasing consortiums, simplified forms, and implementation of staff Procurement Cards to reduce the use of small dollar purchase orders with uninterrupted purchase of goods and services; and,*

WHEREAS, *Ronald D. Ciancutti has made valuable contributions when working in Park Operations where he managed parks, buildings, vehicles, budgets, and facility rehabilitation, and was responsible for successful renovations of the Polo Field, Look-About-Lodge, and the sledding hill in South Chagrin Reservation, when working in Engineering he located and mapped natural gas wells throughout the Park District, which led to grant funding for the Ohio Orphan Well Plugging Program, and when he participated with planning The RainForest, Shawnee Hills Golf Course, and Garfield Park and Brookside reservation's property and facility improvements; and,*

WHEREAS, *Ronald D. Ciancutti exhibited leadership when he prioritized, planned and provided leadership and work direction to others and assisted them in developing their own careers, skills and knowledge of processes and techniques, when he acted as project manager for the underground storage tank removal and above ground storage tank installation, and when he coordinated the construction of the Nature-Tracks display vehicle; and,*

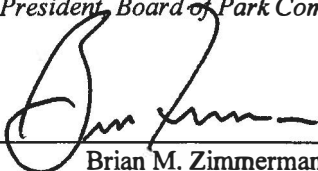
WHEREAS, *Ronald D. Ciancutti demonstrated a spirit of cooperation as evidenced by his recognitions and awards such as the National Purchasing Association's Excellence in Procurement Award, Governor's Recognition Award for Minority Business Innovations, special recognition awards from Ohio Park & Recreation Association (OPRA) and Purchasing Manager's Association of Cleveland (PMAC) for the Governmental Purchasing Manual, and the Government Finance Officer Association for Public Finance Innovations, and when he served on the Benefit Study Team, Position Evaluation Committee, and the Fuel Conservation Committee; and,*

WHEREAS, *Ronald D. Ciancutti's dedication has been a valued asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

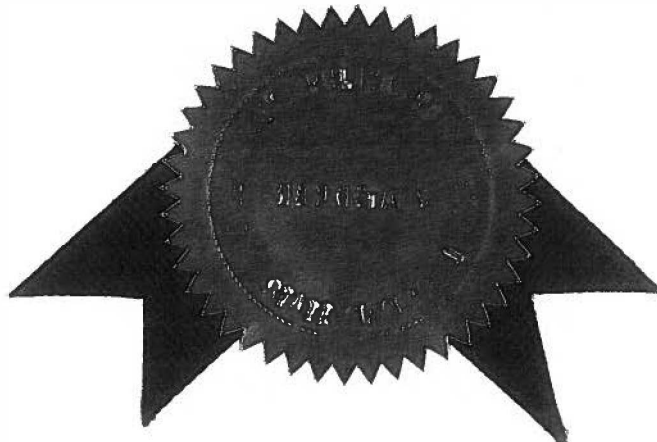
NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Ronald D. Ciancutti for his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



RESOLUTION RECOGNIZING THE RETIREMENT OF SHARON B. HOSKO

WHEREAS, *Sharon B. Hosko has served Cleveland Metroparks for more than 30 years; and,*

WHEREAS, *Sharon B. Hosko has devoted these years of service utilizing her knowledge, skills, and abilities as Laborer, Naturalist, Senior Naturalist, and Nature Center Manager; and,*

WHEREAS, *Sharon B. Hosko has provided staff with vision, direction, and valuable advice and support, and has used her expertise to arrange for guests to have fun and innovative educational experiences while increasing participant environmental awareness, conservation concerns and appreciation of native plants and wildlife; and,*

WHEREAS, *Sharon B. Hosko has shown initiative by proposing and adopting the Hinckley Lake Kayak program, reinvigorating FallFest, and implementing many interpretive programs such as Your Parks, Your Stories, Breakfast in the Park, Salamander Crossing, the floating water lab at Hinckley Lake, and primitive skills education; and,*

WHEREAS, *Sharon B. Hosko has provided leadership in efforts to build the floating water lab at Hinckley Lake, the educational classroom at Hinckley Lake Boathouse and the Trailside Program Center and restrooms at Brecksville Nature Center; and,*

WHEREAS, *Sharon B. Hosko has demonstrated a spirit of cooperation when serving as Audio Visual Committee Co-Chair for the 2007 Ohio Parks and Recreation Association (OPRA) Conference and Trade Show, Publicity Co-Chair for the 2008 National Association for Interpretation (NAI) Regional Workshop, Official Buzzard Spotter for Buzzard Day, Chair of the Amphibian Task Force, Outdoor Experiences representative for the Commission for Accreditation of Park and Recreation Agencies (CAPRA) committee, and as leader of many Institute of the Great Outdoors trips to Algonquin, Cape May and beyond; and,*

WHEREAS, *Sharon B. Hosko has been a valued asset to Cleveland Metroparks. The products of her labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Sharon B. Hosko for her years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



CLEVELAND METROPARKS
Appropriation Summary - 2018

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #8 11/14/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ (119,739)	\$ (5,300) A	\$ 48,876,890
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(32,473)	-	18,185,266
53	Contractual Services	14,597,705	1,217,528	15,815,233	(58,941)	(20,513) B	15,735,779
54	Office Operations	25,120,411	1,162,729	26,283,140	703,064	15,930 C	27,002,134
	Operating Subtotal	106,919,513	2,398,528	109,318,041	491,911	(9,883)	109,800,069
CAPITAL							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	(67,536)	95,051 D	5,707,526
573	Capital Contracts	24,848,552	5,933,878	30,782,430	5,154,920	(28,699) E	35,908,651
574	Capital Equipment	2,419,599	368,707	2,788,306	402,779	17,486 F	3,208,571
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	399,282	-	4,597,463
	Capital Subtotal	37,771,942	6,829,086	44,601,028	5,889,445	83,838	50,574,311
TOTALS							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 6,381,356	\$ 73,955	\$ 160,374,380

CLEVELAND METROPARKS**Appropriations 2018 - Legend - Amendment #8****OPERATING****51 SALARIES**

\$ (5,000) Transfer of appropriations from from Full-Time Salaries to Technology Equipment - Restricted Fund
Net budget effect is zero.

\$ (300) Transfer of appropriations from Park Admin Seasonal Wages to cover Hinckley tree purchases.
Net budget effect is zero.

A \$ (5,300) Total increase (decrease) to Salaries

53 CONTRACTUAL SERVICES

\$ (8,513) Transfer of appropriations from Lab Fees to Employee Physicals for rabies vaccinations & serology (Zoo)
Net budget effect is zero.

\$ (1,000) Transfer of appropriations from Misc. Contractual Services to Enterprise Expenses to cover increased activity
Net budget effect is zero.

\$ (12,000) Transfer of appropriations from Misc. Contractual Services to Property Maintenance to cover expenses.
Net budget effect is zero.

\$ 5,000 Transfer of appropriations from Food & Beverage to Maintenance Service Contracts
Net budget effect is zero.

\$ (5,000) Transfer of appropriations from Misc. Contractual Svcs. To Minor Computer Equip to cover actual costs.
Net budget effect is zero.

\$ 1,000 Transfer of appropriations from Office Supplies to Misc. Contractual Services to cover actual costs.
Net budget effect is zero.

B \$ (20,513) Total increase (decrease) to Contractual Services

CLEVELAND METROPARKS**Appropriations 2018 - Legend - Amendment #8****54 OFFICE OPERATIONS**

- \$ 2,000 Increase in appropriations for Ranger Mounted Unit training expenses
Appropriation increase will come from existing restricted fund balance
- \$ 8,513 Transfer of appropriations from Lab Fees to Employee Physicals for rabies vaccinations & serology (Zoo)
Net budget effect is zero.
- \$ 1,000 Transfer of appropriations from Misc. Contractual Services to Enterprise Expenses to cover increased activity
Net budget effect is zero.
- \$ 12,000 Transfer of appropriations from Misc. Contractual Services to Property Maintenance to cover expenses.
Net budget effect is zero.
- \$ (5,000) Transfer of appropriations from Food & Beverage to Maintenance Service Contracts
Net budget effect is zero.
- \$ 300 Transfer of appropriations from Park Admin Seasonal Wages to cover Hinckley tree purchases.
Net budget effect is zero.
- \$ (1,486) Transfer of appropriations from Program Materials to Misc. Capital Equip. for AED devices for Zoo Camps
Net budget effect is zero.
- \$ 5,000 Transfer of appropriations from Misc. Contractual Svcs. To Minor Computer Equip to cover actual costs.
Net budget effect is zero.
- \$ (1,000) Transfer of appropriations from Office Supplies to Misc. Contractual Services to cover actual costs.
Net budget effect is zero.
- \$ 3,603 Increase in appropriations for Misc. Computer Equip. to replace 3 dispatch terminals over 5 years old.
Appropriation increase will be covered by Federal Drug Offense restricted funds
- \$ (9,000) Transfer of appropriations from Misc. Computer Equip. to Capital Equipment for items over \$1,000 threshold
Net budget effect is zero.

C	\$ 15,930	Total increase (decrease) to Office Operations
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\$ (4,583) TOTAL INCREASE (DECREASE) TO OPERATIONS

CLEVELAND METROPARKS**Appropriations 2018 - Legend - Amendment #8****CAPITAL****572 CAPITAL MATERIALS**

- \$ 35,000 Transfer of appropriations from Capital Contracts to Capital Material for Marreck Pond Dam
Net budget effect is zero.
- \$ 60,051 Transfer of appropriations from Capital Contracts to Capital Materials from reallocation between projects
Net budget effect is zero.

D \$ 95,051 Total increase (decrease) to Capital Materials

573 CAPITAL CONTRACTS

- \$ (35,000) Transfer of appropriations from Capital Contracts to Capital Material for Marreck Pond Dam
Net budget effect is zero.
- \$ 66,352 Increase in appropriations for Capital Contracts for Biennium Resurfacing
Appropriation increase will be funded by ODOT
- \$ (60,051) Transfer of appropriations from Capital Contracts to Capital Materials from reallocation between projects
Net budget effect is zero.

E \$ (28,699) Total increase (decrease) to Capital Contracts

574 CAPITAL EQUIPMENT

- \$ 5,000 Transfer of appropriations from from Full-Time Salaries to Technology Equipment - Restricted Fund
Net budget effect is zero.
- \$ 2,000 Increase in appropriations for Capital Equipment for technology equipment for CZS Africa Great Ape/Arcus Grant
Appropriation increase offset by CZS funding available through March 2019.
- \$ 1,486 Transfer of appropriations from Program Materials to Misc. Capital Equip. for AED devices for Zoo Camps
Net budget effect is zero.
- \$ 9,000 Transfer of appropriations from Misc. Computer Equip. to Capital Equipment for items over \$1,000 threshold
Net budget effect is zero.

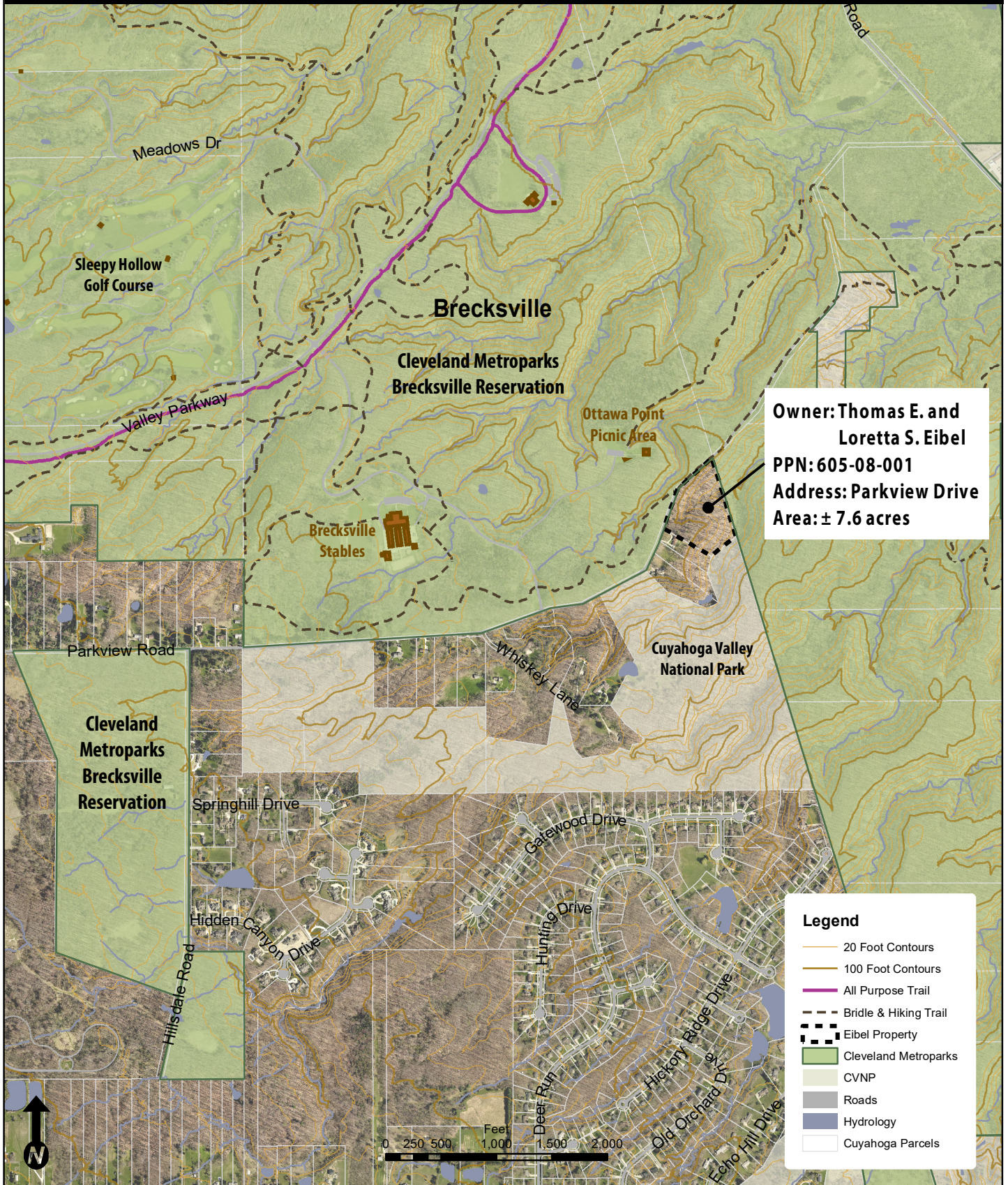
F \$ 17,486 Total increase (decrease) to Capital Equipment

\$ 83,838 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 73,955 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

Brecksville Reservation

Eibel Property



Owner: Thomas E. and Loretta S. Eibel
PPN: 605-08-001
Address: Parkview Drive
Area: ± 7.6 acres

Legend

- 20 Foot Contours
- 100 Foot Contours
- All Purpose Trail
- Bridle & Hiking Trail
- Eibel Property
- Cleveland Metroparks
- CVNP
- Roads
- Hydrology
- Cuyahoga Parcels

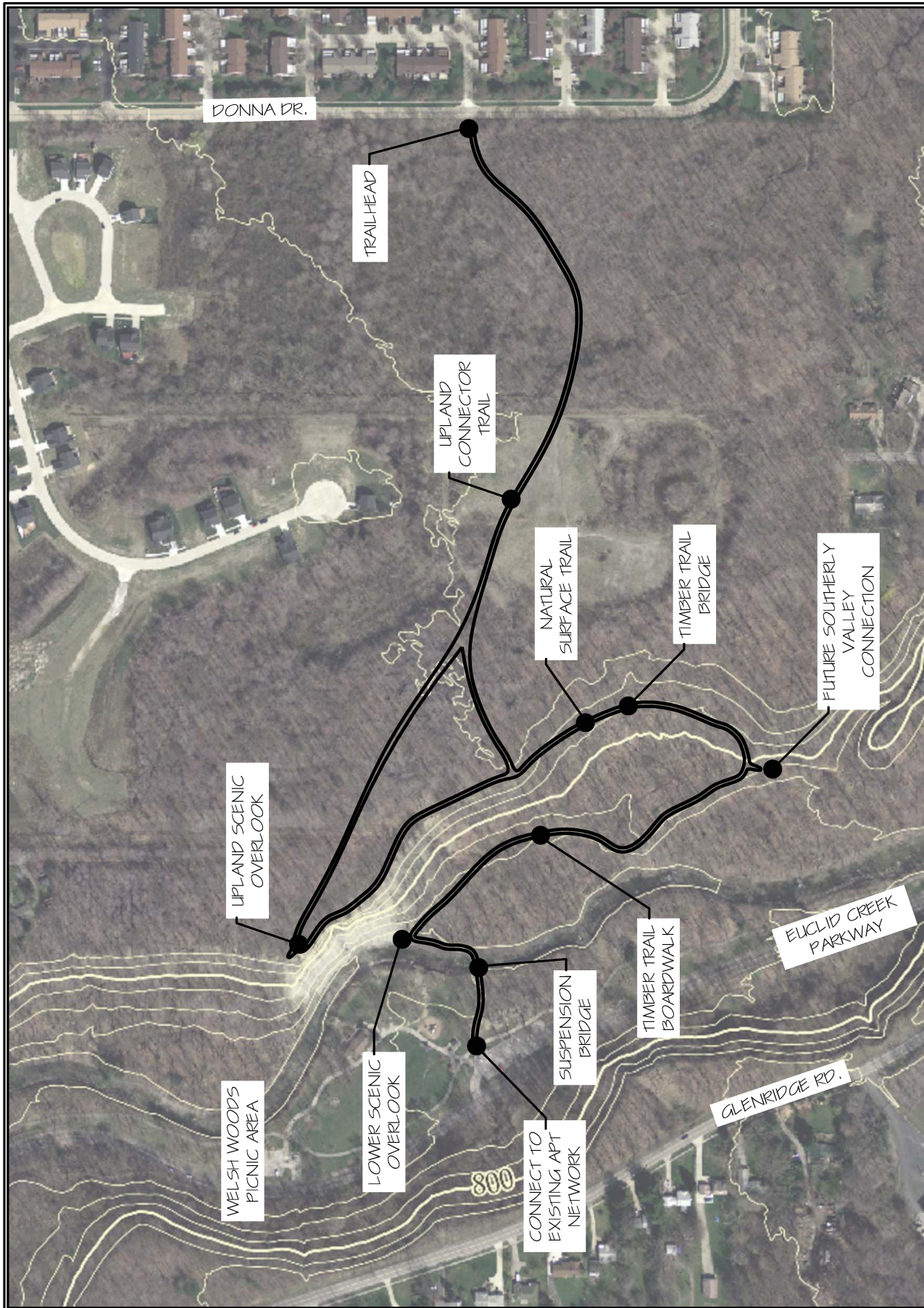


OCT 2018

Lease Amendment

Forest City Yacht Club





**EUCLID CREEK EASTERN CONNECTOR TRAIL
EUCLID CREEK RESERVATION**



**Resolution of Authorization
Land and Water Conservation Fund
November 14, 2018**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal Land and Water Conservation Fund grant program, and

WHEREAS, Cleveland Metroparks desires financial assistance under the Land and Water Conservation Fund grant program,

WHEREAS, Cleveland Metroparks desires to construct the Euclid Creek Reservation Eastern Connector Trail in the City of Richmond Heights, Cuyahoga County, Ohio, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Land and Water Conservation Fund grant program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 14th day of November 2018, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

Transportation for Livable Communities Initiative
Funding Match Commitment to the City of Cleveland in Support of their Grant Award for the Vision for the Valley Planning Project

Resolution # _____

WHEREAS, the City of Cleveland applied to the Northeast Ohio Areawide Coordinating Agency (NOACA) and was awarded a planning grant of \$125,000 funded through the Transportation for Livable Communities Initiative (TLCI) Planning Grant Program for the Vision for the Valley Planning Project; and

WHEREAS, the TLCI Program provides federal funds for projects that integrate transportation and land use planning, increase transportation options, promote livability, and advance the goals of NOACA’s Strategic Plan for Northeast Ohio; and

WHEREAS, local participation is an important evaluation criteria for successful funding under the TLCI program; and

WHEREAS, Cleveland Metroparks agrees to contribute a portion of the local match in the amount of \$50,000; and

WHEREAS, Cleveland Metroparks seeks to provide a funding commitment to the City of Cleveland for the TLCI Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to provide \$50,000 funding commitment to the City of Cleveland to support the above described project.

Passed: _____, 2018

Signature of Attested

Title of Attested

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Date

Dan T. Moore
President
Board of Park Commissioners
Cleveland Metropolitan Park District

Date

NOVEMBER 14, 2018

87685-87835

RESOLUTION NO. 18-11-151

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Checks dated October 12, 2018 in the amount of \$300,952.64

Checks dated October 19, 2018 in the amount of \$1,896,017.98

Checks dated October 26, 2018 in the amount of \$821,019.36

Checks dated November 2, 2018 in the amount of \$1,331,825.77

Net Payroll dated September 16, 2018 to September 29, 2018 in the amount of \$1,303,975.36

Withholding Taxes in the amount of \$298,979.48

Net Payroll dated September 30, 2018 to October 13, 2018 in the amount of \$1,306,582.03

Withholding Taxes in the amount of \$298,459.18

Bank Fees/ADP Fees in the amount of \$59,874.95

ACH Debits (First Energy; Sales Tax) in the amount of \$549,241.16

Visa/Travel Purchasing Card dated October 7, 2018 to November 3, 2018 in the amount of \$334,750.77

Total amount: \$8,501,678.68

PASSED: November 14, 2018

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 18-11-151** listed above.