

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

MAY 16, 2019

The Board of Park Commissioners met on this date, Thursday, May 16, 2019, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Debra K. Berry and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Vice President Dan T. Moore was absent from the meeting. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 19-05-056: It was moved by Vice President Rinker, seconded by President Berry and carried, to approve the minutes from the Regular Meeting of April 18, 2019, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2019 vs. 2018 Year-To-Date, for the Month Ended April 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **88963** to **88970** and they were filed for audit.

ACTION ITEMS.

- (a) ***Swearing-in of Rangers***
(Originating Source: *Katherine M. Dolan, Chief Ranger*)

Race D. Gordon

Race is a former University Hospitals Police Officer, where he had been employed for almost two years. He possesses an Associate Degree through Kent State University with a major in Justice Studies.

William A. Jackson

William completed the Cleveland Heights Police Academy in December 2018 and started immediately as an auxiliary ranger with the Geauga Park District. He is a Doctor of Veterinary Medicine, board certified in surgery, is an Emergency Medical Technician, and has a Master of Business Administration.

John R. Myers

John comes to the Ranger Department from Southwest General Hospital where he had been employed since 2013. Previously he was a patrol officer with the Marlboro Township Police Department. John is certified through the Ohio Peace Officers Training Academy as a Master Criminal Investigator and is a certified Evidence Technician.

- No. 19-05-057:** It was moved by Vice President Rinker, seconded by President Berry and carried, to appoint Race D. Gordon, William A. Jackson and John R. Myers as full-time rangers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

- (b) ***Chief Executive Officer's Retiring Guest(s):***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Joseph T. Bondra, Jr., Senior Technician

Joseph (Joe) T. Bondra, Jr. has served Cleveland Metroparks for more than 32 years, utilizing his knowledge, skills and abilities as a Senior Technician. Joe has used his knowledge and experience to design and repair heating, cooling and refrigeration systems, install and maintain electrical power supplies, and procure cost-effective bids when necessary. He exhibited excellent problem-solving skills and ability to explain complicated

ACTION ITEMS (cont.)

processes to others on a daily basis, and was involved with many improvements throughout the Park District during his career in the Building Trades division such as renovations of many management centers, nature buildings, golf course facilities, the Zoo, and the Administrative Office building, was instrumental with countless HVAC installations, and deserves special mention for his efforts on the toboggan chute refrigeration system. Joe has provided leadership, mentored his peers and assisted them in developing their own careers, skills and knowledge of processes and techniques. He has attended continuous learning opportunities which allowed him to remain current with ever changing industry standards and methods. Joe demonstrated a spirit of cooperation when he participated as an original member of the Personnel Committee and Position Evaluation Committee during their formative periods, served as Secretary and later President of Cleveland Metroparks Employees Association (CMEA), was a member of the Step Increase Committee, and was a recipient of Safety for the Long Run, an acknowledgement of work days without interruption by injury. Joe has been a valued asset to Cleveland Metroparks and the products of his labor are appreciated and will not be forgotten.

George W. Buehner, Lead Keeper

George W. Buehner has served Cleveland Metroparks for more than 33 years, utilizing his knowledge, skills and abilities as an Animal Keeper and Lead Keeper. George has made valuable contributions and demonstrated diverse knowledge throughout his career during which time he inspected, documented water quality, performed pest control, and observed animal behavior as it related to compatibility, breeding and general health, prepared countless daily reports related to animal health and welfare, shared his wealth of fish and aquatic life support systems, and assisted other Animal Keepers with exhibit improvements. He used his skills to educate the public during Meet the Keeper events, behind-the-scenes tours, and media activities which put the zoo in a positive light and served as a resource of knowledge and experience to his colleagues. George was involved with preparation and opening of numerous aquatics exhibits in the zoo. He has served Cleveland Metroparks through his dedication and commitment by providing animals with excellent care, exhibits, enrichment, and training for health and husbandry purposes. George demonstrated a spirit of cooperation and teamwork when he hosted the bi-monthly Cleveland Salt Water Enthusiast Association meetings, taught after hours aquatic life classes for a local scuba diving club, served on the Big Creek Clean-Up Committee, and when he mentored his peers and assisted them in developing their own careers, skills and knowledge. George has been a valued asset to Cleveland Metroparks Zoo and the products of his labor are appreciated and will forever serve generations of future zoo visitors.

Barry E. Schraner, Technician

Barry E. Schraner has served Cleveland Metroparks for more than 28 years, utilizing his knowledge, skills and abilities as a Seasonal Naturalist, Seasonal Laborer, Handyperson, Senior Handyperson, Senior Service Worker, Grounds Maintenance, and Technician. Barry E. Schraner began his career in Natural Resources where he performed tree

ACTION ITEMS (cont.)

planting, care and removal, habitat management, dike maintenance, fish stocking, and deer telemetry projects, he transferred to parks where he used his knowledge and skills to maintain and enhance parkways, all-purpose trails, buildings, picnic areas, restrooms, ball fields, and vehicle maintenance. He displayed a strong attention to detail when he operated heavy equipment, performed forest road edge improvements, snow plowing, pesticide and herbicide applications, river depth measurements and dredging, plumbing and electrical installations and repairs, beach maintenance and improvements, and most recently repairing boats, trailers, tractors, and vehicles. Barry demonstrated a spirit of cooperation when he led work crews and shared his expertise to assist them in developing their skills and knowledge, and when he volunteered to assist with several Children's Fishing Derbies. Barry's dedication has been a valued asset to Cleveland Metroparks and the products of his labor have been appreciated and will not be forgotten.

Terry L. Robison, Director of Natural Resources

Terry Robison has served Cleveland Metroparks for more than 11 years, utilizing his knowledge, skills, and abilities as Manager of Field Research and Director of Natural Resources. He has developed and collaborated on programs of ecological and social research and monitored the impacts affected by global and local influences including stormwater, wildlife, invasive species, pests, public use, and management actions. Terry has provided leadership and directed the development of innovative and comprehensive natural resource programs and ensured the integration into other Park District functions and long-term strategic planning and land acquisition initiatives. He has collaborated on research, monitoring, and assessment projects which provided reliable and scientific information for the conservation and management of natural resources throughout the organization in support of Cleveland Metroparks mission. Terry has managed and contributed to contract research, permits, surveys, studies, and grant projects with the National Park Service, US Fish & Wildlife Service, US Forest Service, US EPA, USDA Wildlife Services, USDA APHIS, the Great Lakes Restoration Initiative, Gund Foundation, Ohio EPA, Kent State University, University of Georgia, Ohio State University, Case Western Reserve University, Cleveland State University, John Carroll University, Baldwin Wallace University, Hiram College, University of Akron, Cleveland Museum of Natural History, and Holden Arboretum. Through his leadership, efforts to manage plant, amphibian, insect, birds, deer and coyote population studies, through the creation and use of advanced Geographic Information System and database tools were accomplished. Terry has used his expertise to impart staff with vision, direction, and valuable advice and support, and assisted them in developing their careers, skills and knowledge of processes and techniques. Terry has demonstrated a spirit of cooperation when he served on the Diversity Advisory Committee, and when he worked with local, regional, state and federal partners for management of the Park District as well as the surrounding region. Terry L. Robison has been a valued asset to Cleveland Metroparks, and the products of his labor have been appreciated and will not be forgotten.

ACTION ITEMS (cont.)

No. 19-05-058: It was moved by Vice President Rinker, seconded by President Berry and carried, to recognize Joseph T. Bondra, Jr., George W. Buehner, Barry E. Schraner and Terry L. Robison for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **88971** to **88974**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

(c) **2019 Budget Adjustment No. 4**
(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2019							
Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 5/16/2019	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 53,558,482	\$ -	\$ 53,558,482	\$ 163,251	\$ (256,981) A	\$ 53,464,752
52	Employee Fringe Benefits	18,477,174	20,446	18,497,620	31,219	1,790 B	18,530,629
53	Contractual Services	14,727,221	900,758	15,627,979	117,564	83,821 C	15,829,364
54	Office Operations	25,262,956	1,623,806	26,886,762	558,589	(2,781) D	27,442,570
	Operating Subtotal	112,025,833	2,545,010	114,570,843	870,623	(174,151)	115,267,315
CAPITAL							
571	Capital Labor	1,110,000	-	1,110,000	14,000	-	1,124,000
572	Capital Materials	1,893,884	536,076	2,429,960	720,297	77,483 E	3,227,740
573	Capital Contracts	14,432,303	3,682,444	18,114,747	2,957,138	21,050 F	21,092,935
574	Capital Equipment	2,670,302	280,328	2,950,630	30,669	348,159 G	3,329,458
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	9,191,274	16,956	9,208,230	-	-	9,208,230
	Capital Subtotal	29,372,763	4,515,804	33,888,567	3,722,104	446,692	38,057,363
TOTALS							
Grand totals		\$ 141,398,596	\$ 7,060,814	\$ 148,459,410	\$ 4,592,727	\$ 272,541	\$ 153,324,678

An explanation of the adjustments, by category, can be found on pages **88975** to **88977**. The net effect of all adjustments is an increase of \$272,541, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

ACTION ITEMS (cont.)

No. 19-05-059: It was moved by Vice President Rinker, seconded by President Berry and carried, to approve the 2019 Budget Adjustment No. 4 for a total increase of \$272,541 as delineated on pages **88975** to **88977**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

(d) ***Adoption of One Change to Cleveland Metroparks Codified Rules and Regulations***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katherine Dolan, Chief Ranger/Anne Eisenhower, Chief Prosecuting Attorney/Joseph V. Roszak, Chief Operating Officer/Richard Svoboda, Captain)

There is a need to amend the Cleveland Metroparks Codified Rules and Regulations prior to the comprehensive update. The proposed new language is underlined below.

Part 3 Traffic Code: Modify Section 381.01 and Add New Section: 381.27 Boat Ramp Launch Facility Fees

381.01 DEFINITIONS.

(b)(28) “Paddleboard: a long narrow buoyant board used for riding the surf or in rescuing swimmers propelled by human muscular effort.”

(29) “Row boat: a small boat propelled by use of oars.”

381.27 BOAT RAMP LAUNCH FACILITY FEES; RULES OF OPERATION.

(a) "Launch" means the placement or removal of a watercraft in the water. (However, a launch fee shall still be charged in the event that a vessel is only removed from the water at the facility or only placed in the water at the facility.)

(b) No person may launch a watercraft, excluding a canoe, kayak, row boat, paddleboard or any other non-motorized watercraft, at the public boat ramps located at the Scenic Park located in the Rocky River Reservation, Edgewater Park located at the Lakefront Reservation, Gordon Park located at the Lakefront Reservation and Wildwood Park located at the Euclid Creek Reservation. without first paying the appropriate boat launch facility fee, as set by the Board.

(c) This Section shall not apply to governmental entities which need to operate watercraft for governmental purposes.

(d) Whoever violates this section is guilty of a minor misdemeanor.

ACTION ITEMS (cont.)

No. 19-05-060: It was moved by Vice President Rinker, seconded by President Berry and carried, to adopt revised Cleveland Metroparks Rules and Regulations in their entirety effective June 15, 2019 at 12:01 A.M.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

(e) ***Authorization to Accept Grant Application and Commit Funds (Beech Leaf Disease)***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Constance Hausman, PhD, Plant and Restoration Ecologist)

The United States Forest Service Northeastern Area State and Private Forestry program unit offers funds through Emerging Pests and Pathogens Funding. In 2018, Cleveland Metroparks submitted and received an award through this program for expanding the survey of Beech Leaf Disease through the additional development of an Android version on the Tree Health Survey App previously developed for iOS devices with a collaboration with Kent State University.

Additional funding is being designated for continued diagnostic research (Holden Arboretum) and for surveys in other states. Collaborators include Cleveland Metroparks, Holden Arboretum, USDA Forest Health and Protection, and the states of Ohio, Pennsylvania, Michigan, New York, and Indiana.

Cleveland Metroparks efforts include:

- expand surveys for presence/absence of beech leaf disease (BLD) in OH, IN, PA and NY (other states as BLD progresses)
- Develop

This effort is part of Cleveland Metroparks commitment to expand survey and research collaboration beyond park boundaries. Initial survey work lead by Cleveland Metroparks was previously supported through this funding mechanism in 2018 from the USFS for \$86,000.

The project costs for this grant award are as follows:

U.S. Forest Service	\$46,000
Cleveland Metroparks	<u>46,000</u> (Cash and Salary)
TOTAL	\$92,000

ACTION ITEMS (cont.)

No. 19-05-061: It was moved by Vice President Rinker, seconded by President Berry and carried, to authorize the Chief Executive Officer to enter into a grant agreement with the United States Forest Service for ±\$46,000; to commit ±\$46,000 from Cleveland Metroparks in the form of cash and in-kind contributions as match dollars for the project; that the Board authorize the Chief Executive Officer to enter into agreement and execute any other documents as may be required to complete the projects; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

(f) ***Authorization to Accept Grant Application and Commit Funds (Emerald Ash Borer)***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Constance Hausman, PhD, Plant and Restoration Ecologist/Kristen Trolio, Grants Manager/Natalie Ronayne, Chief Development Officer)

The United States Forest Service Northeastern Area State and Private Forestry program unit offers funds through the Great Lakes Restoration Initiative to support Emerald Ash Borer (EAB) Mitigation Activities. In 2018, Cleveland Metroparks submitted and received an award through this program for EAB mitigation activities in Bedford Reservation.

As a result of tree mortality caused by EAB, Cleveland Metroparks has removed 150+ mature ash trees throughout the Tinker's Creek watershed in the Park District's Bedford Reservation. Tinker's Creek is a tributary to the Cuyahoga River and is located within the Cuyahoga River Area of Concern (AOC). The loss of these trees and others that have not been removed has decreased the living tree canopy throughout critical floodplain areas of the watershed contributing to increased erosion, sedimentation, and urban pollutant loads into the Cuyahoga River and Lake Erie. Grant funds will be used to plant 150 large (1½" – 2" caliper) trees and 400 smaller (3-gallon) trees in Bedford Reservation. The locations include Upper Dunham Field project area adjacent to Hemlock Creek, a tributary to Tinker's Creek, which has experienced significant loss of ash trees since 2012 and Astorhurst Park which represents a large canopy establishment opportunity. The funds will also cover a part-time employee's salary and fringe to manage the project.

This effort is part of Cleveland Metroparks long-term EAB mitigation strategy, which also includes chemical treatments to protect healthy ash trees and citizen science efforts to map ash losses. Cleveland Metroparks received grants of \$100,000 in 2014 and \$99,937.50 in 2016, and \$100,000 in 2017 through this same program for EAB mitigation activities.

ACTION ITEMS (cont.)

The project costs for this grant award are as follows:

U.S. Forest Service	\$100,000
Cleveland Metroparks	<u>20,531</u> (Cash and Volunteer Labor)
TOTAL	\$120,531

No. 19-05-062: It was moved by Vice President Rinker, seconded by President Berry and carried, to authorize the Chief Executive officer to enter into a grant agreement with the United States Forest Service for ±\$100,000; to commit ±\$20,531 from Cleveland Metroparks in the form of cash and in-kind contributions as match dollars for the project; that the Board authorize the Chief Executive Officer to enter into agreement and execute any other documents as may be required to complete the projects; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

(g) ***Change Order No. 1: Bid No. 6410 – 2019 Asphalt Parking Lot Improvements***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Background

On March 14, 2019 the Board awarded Barbicas Construction Company a contract in the amount of \$223,990.60 for asphalt parking lot improvements in Lakefront and Rocky River Reservations. Utilizing funding available within the allocated budget, an additional paving priority has been identified at Rocky River Nature Center in Rocky River Reservation.

Contract and Change Order Summary

Original Bid Awarded March 14, 2019	Contract Amount \$223,990.60
Request for Change Order No. 1	
<u>Rocky River Nature Center – Rocky River Reservation:</u> Grind and overlay of 5,610 square yards of existing parking lot asphalt pavement with parking block installation and pavement striping restored in-kind	\$68,903.50
Total, Change Order No. 1	\$68,903.50
Total Revised Contract Including Change Order No. 1	\$292,894.10

ACTION ITEMS (cont.)

The unit cost for this surface course grind and overlay change order work computes to \$12.28 per square yard which is comparable to the unit costs in the original awarded contract and comparable to the historic unit costs for similar lot configuration paving work seen over the past few years.

2019 Budget Code: 4015001-573001-PA15001

No. 19-05-063: It was moved by Vice President Rinker, seconded by President Berry and carried, to approve Change Order No. 1 with Barbicas Construction Company in the amount of \$68,903.50 as described above resulting in a revised, total contract amount of \$292,894.10; and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 1.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

(h) ***Contract Amendment – RFP #6344-B: Bonnie Park Ecological Restoration and Site Improvement Project – Mill Stream Run Reservation – Guaranteed Maximum Price 2 (Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Tammy Oliver, Director of Project Development)***

Background

On August 16, 2018 the Board awarded a Guaranteed Maximum Price (GMP) contract to Mark Haynes Construction Inc. (Haynes) for design-build services for the design and construction of the Bonnie Park Ecological Restoration and Site Improvement Project (Project). Following the award the project plans were solidified and, in order to comply with federal tree removal regulations, an early GMP package (GMP 1) was approved on March 14, 2019. It was also established that staff would return to the Board to amend the GMP to include the full construction costs (GMP 2).

The approved amount of GMP 1 is \$25,101.88. GMP 2, proposed below, includes the balance of restoration and site improvement work.

GMP 2 Establishment

Haynes, based upon 90% complete construction documents, has established GMP 2 as follows:

ACTION ITEMS (cont.)

Item		Cost
Stream Modeling and Evaluations		\$ 9,052.00
Mobilization		\$ 31,909.40
Tree Cleanup		\$ 11,630.00
Erosion Control		\$ 24,012.35
Dam Removal and Stream Restoration*		\$ 748,414.54
East Floodplain Connection Restoration		\$ 178,119.80
Ball Fields Wetland Restoration		\$ 18,605.76
West Floodplain Connection to South Pond		\$ 45,751.68
Northern Wetland Expansion		\$ 24,134.04
Gabion Wall Removal and Slope Stabilization*		\$ 43,394.64
Impervious Pavement Removal		\$ 13,830.08
Spoil Material		\$ 46,778.56
Site Restoration*		\$ 182,858.65
Trails and Boardwalks**		\$ 82,350.00
<i>Cost of Work Subtotal</i>		\$ 1,451,789.50
Staff Costs/General Conditions Amount	4.59%	\$ 66,637.14
Construction Contingency	5.00%	\$ 72,589.48
Construction Stage Design Services Fee	4.79%	\$ 69,540.72
Design-Builder's Fee	7.00%	\$ 101,625.27
<i>Total Guaranteed Maximum Price</i>		\$ 1,771,234.11

*Indicates a grant funded Allowance

**Indicates a Metroparks funded Allowance

Funding for the project is comprised of a combination of Ohio Environmental Protection Agency (Ohio EPA) Water Resource Restoration Sponsor Program (WRRSP) funding, in the amount of \$1,880,239.65, as well as Cleveland Metroparks capital funds.

Construction Schedule

Construction cannot commence until such time that a WRRSP management agreement is finalized with Ohio EPA. The construction schedule associated with GMP 2 anticipates a spring 2020 project delivery. Cleveland Metroparks staff will monitor progress on finalization of the WRRSP management agreement and subsequent construction, and provide updates to the Board.

ACTION ITEMS (cont.)

No. 19-05-064: It was moved by Vice President Rinker, seconded by President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **Mark Haynes Construction Inc.**, for construction of **RFP# 6344-b, Design-Builder for Bonnie Park Ecological Restoration and Site Improvement Project – Mill Stream Run Reservation**, to reflect GMP 2 in the amount of **\$1,771,234.11**, which will be an amount in addition to both the \$162,060.00 already awarded for preconstruction services and GMP 1 for tree removal in the amount of \$25,101.88, for a total value of \$1,958,395.99 in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

- (i) ***Professional Services Agreement Amendment No. 3 – Preliminary Engineering Services – Norfolk Southern Railway Company – Whiskey Island Connector and Wendy Park Bridge – Lakefront Reservation***

(Originating Source: Sean E. McDermott, P.E., Chief Planning and Design Officer)

3

Background

Since 2014, Cleveland Metroparks has been in discussions with Norfolk Southern Railroad Company (Norfolk Southern) regarding the engineering, construction, and operation of the Whiskey Island Connector Trail and the Wendy Park Bridge. During that time, funding through multiple sources has been secured for construction of both proposed improvements. Review of the plans associated with both respective improvements is performed by an engineering firm, STV, Inc. (STV) hired by Norfolk Southern. STV bills Norfolk Southern for their review time, who in turn bills Cleveland Metroparks.

The complexity of the respective projects has required numerous and continuous engineering reviews. Progress, albeit slow, is being made on both projects with the Whiskey Island Connector project nearing a Project Agreement with Norfolk Southern, and the Wendy Park Bridge continuing to progress through multiple review iterations.

To date, costs of the Norfolk Southern engineering review have been less than \$50,000. Several amendments have occurred from the original amount of \$18,820. Amendment No. 1 was executed in March of 2018 for \$12,598 and Amendment No. 2 was executed in November of 2018 for \$8,787 for a current total of \$40,205.

ACTION ITEMS (cont.)**Amendment No. 3**

Norfolk Southern has requested an amendment to add an additional \$11,795 to the contract, resulting in a total amount of \$52,000. Since it is expected that additional expenses may occur beyond the \$52,000 to complete the review procedures, it is being requested of the Board to approve the amendment of the contract to a sum of \$52,000 but provide authorization up to a maximum of \$60,205 for future possible additional requests.

No. 19-05-065:

It was moved by Vice President Rinker, seconded by President Berry and carried, to authorize the Chief Executive Officer to execute Amendment No. 3 to the supplemental agreement with **Norfolk Southern Railway Company**, for the review of construction documents, for an additional not to exceed amount of \$20,000, resulting in a total revised authorized amount not-to-exceed \$60,205, in a form acceptable to the Chief Legal and Ethics Officer, pursuant to a draft supplemental agreement dated May 6, 2019.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

AWARD OF BIDS:**No. 19-05-066:**

It was moved by Vice President Rinker, seconded by President Berry and carried, to authorize the following bid awards:

- (a) **Commodities Usage Report:**
 - **Bid #6356:** **Various Paper Products and Trash Can Liners** (see page **88944**);
- (b) **Bid #6419:** **2019 Asphalt Pavement Improvements – Brecksville, Bradley Woods, and Mill Stream Run Reservations** (see page **88945**);
- (c) **Bid #6421:** **Various Zoo Grains** (see page **88947**);
- (d) **Bid #6423:** **Various Aggregate Stone** (see page **88948**);
- (e) **Bid #6424:** **Topsoil, Mulch, Golf Course Construction Mix and Diamond Clay** (see page **88949**);
- (f) **Ohio Co-Op #6427:** **Fuel and Heat Oil** (see page **88950**);
- (g) **Ohio Co-Op #6428:** **One (1) New John Deere XUV835M Utility Vehicle with Plow and Two (2) New John Deere XUV835M HVAC Utility Vehicles without Plow** (see page **88951**);
- (h) **Ohio and OSC Co-Op #6429:** **Various Food Purchases** (see page **88952**); and
- (i) **Ohio/GSA/NASPO Co-Op #6430:** **Wireless Voice and Data Services** (see page **88953**).

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

AWARD OF BIDS (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

Bid #6356: **VARIOUS PAPER PRODUCTS AND TRASH CAN LINERS** to be supplied on an “as needed” basis to Cleveland Metroparks for a 14-month period, beginning August 1, 2018 through October 31, 2019, with an option to renew for one (1) additional year.

ORIGINAL ESTIMATE \$90,000 (90% = \$81,000)

The estimated encumbrance was based upon a one (1) year spend of various paper products and trash can liners to be supplied on an “as needed” basis to various locations throughout the Park District. Due to the addition of purchasing product to keep the shelves stocked with products and self-operating two locations in 2019 (Wildwood Marina and Euclid Beach Concessions), the requested commodity adjustment and additional funds are requested.

ORIGINAL AWARD (7/19/18)	\$90,000
Additional Consumption Estimate	<u>60,000</u>
REVISED TOTAL AWARD:	\$150,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 18-07-101 to accommodate usage in excess of the original estimate as follows:

No. 18-07-101: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to purchase of various paper products and trash can liners, as specified in the above summary for Bid #6356 to the lowest and best bidder; Joshen Paper & Packaging to be supplied on an “as needed” basis for a 14-month period beginning August 1, 2018 through October 31, 2019, for a total cost not to exceed ~~\$90,000~~ \$150,000, with a one-year renewal option. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)**BID #6419 SUMMARY: 2019 ASPHALT PAVEMENT IMPROVEMENTS - BRECKSVILLE, BRADLEY WOODS AND MILL STREAM RUN RESERVATIONS**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavements with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements which lack structural integrity. The 2019 Asphalt Pavement Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years.

The 2019 asphalt resurfacing bid reflects the following scope of work:

Location	Description
Brecksville Reservation	1-1/2" asphalt overlay of approximately 2.65 miles of roadway with a typical pavement width of 22 feet on Valley Parkway between Ridge Road and Broadview Road within Brecksville Reservation. 1-1/2" surface grind and overlay of 1,220 square yards, 2" asphalt grind and overlay repair of approximately 22,625 total square yards prior to the asphalt overlay, 680 square yards of transition grinding, and 6 manholes adjusted to grade with pavement marking restoration, setting of parking blocks, and berming restored in kind.
Bradley Woods Reservation	1-1/2" asphalt overlay of approximately 0.85 miles of roadway with a typical pavement width of 20 feet on White Oak Lane and overlay of approximately 5,377 square yards of parking lot/all-purpose trail in Bradley Woods Reservation. 2" asphalt grind and overlay repair of approximately 5,122 total square yards prior to the asphalt overlay and 116 square yards of transition grinding with pavement marking restoration, setting of parking blocks, and berming restored in kind.
Mill Stream Run Reservation	1-1/2" surface course grind and overlay of 0.65 miles of roadway with a typical pavement width of 22 feet on Valley Parkway between Royalton Road and West 130th Street in Mill Stream Run Reservation. 1-1/2" asphalt overlay of approximately 2,482 square yards of parking lot/all-purpose trail and 77 square yards of transition grinding. Pavement marking restoration, setting of parking blocks, and berming restored in kind.

AWARD OF BIDS (cont.)

Bids were received on May 8, 2019 and are tabulated below:

BID #6419 - 2019 ASPHALT PAVEMENT IMPROVEMENTS BRECKSVILLE, BRADLEY WOODS, AND MILL STREAM RUN RESERVATIONS		
Bidder Name	Base Bid	Total, Lump Sum Bid
Karvo Companies, Inc.	\$694,575.00	\$694,575.00
Chagrin Valley Paving, Inc.	\$734,000.00	\$734,000.00
Barbicas Construction Co. Inc.	\$752,421.04	\$752,421.04
The Shelly Company	\$768,957.30	\$768,957.30
Ronyak Paving, Inc.	\$797,000.00	\$797,000.00
Crossroads Asphalt Recycling, Inc.	\$803,050.00	\$803,050.00
Perrin Asphalt Company	\$824,300.00	\$824,300.00
Burton Scot Contractors, LLC	\$856,000.00	\$856,000.00
<i>Engineer's Estimate</i>		\$885,000.00

Staff recommends awarding the **Base Bid** to Karvo Companies, Inc. Karvo has performed as the prime contractor on the Park District's annual asphalt improvement program each year from 2008 through 2015. They have completed approximately \$10,000,000 in paving contracts for Cleveland Metroparks over the past several years and specialize in county, municipal, and commercial paving as well as ODOT projects.

2019 Budget Code: 4015001-573001-PA11002

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Karvo Companies, Inc.** as the lowest and best bidder for Bid #6419, 2019 Asphalt Pavement Improvements, Brecksville, Bradley Woods, and Mill Stream Run Reservations for the **total, lump sum amount of \$694,575**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)

BID #6421 SUMMARY: **VARIOUS ZOO GRAINS** to be supplied on an “as needed” basis to Cleveland Metroparks Zoo, for a one (1) year period, beginning June 1, 2019 through May 31, 2020

---- HIGHLIGHTS AT A GLANCE ----
2018/2019 Expenditures = \$84,000
2019/2020 Estimate = \$100,000

Bid invitations were provided to ±20 bidders. Responses were received from one vendor, Centerra Co-Op. Item(s) not bid by the vendor will be purchased on the open market using competitive pricing. Some of the most commonly used products are compared with the previous contract below.

COMPARATIVE PRICES				
DESCRIPTION	<u>NEW UNIT</u>	<u>PRIOR BID</u>	<u>UNIT PRICE</u>	<u>PERCENTAGE</u>
	<u>PRICES</u>	<u>UNIT</u>	<u>DIFFERENCE</u>	<u>DIFFERENCE</u>
	<u>Bid #6337</u>	<u>PRICES</u>		
		<u>Bid #6421</u>		
Scratch Corn	\$10.11	\$11.00	\$0.89	9%
Mazuri Exotic Canine Diet	\$35.99	\$36.70	\$0.71	2%
Ratite Diet	\$27.76	\$28.30	\$0.54	2%
Water Fowl Maintenance Diet	\$38.55	\$39.30	\$0.75	2%
Mazuri Wild Herbivore Hi-F Cube	\$28.19	\$28.75	\$0.56	2%
Mazuri Kangaroo/Wallaby Diet	\$33.38	\$34.04	\$0.66	2%

RECOMMENDED ACTION:

That the Board authorize the purchase of various zoo grains, from the lowest and best bidder for Bid #6421, as noted in the bid summary, to be supplied on an as needed basis, for a one (1) year period beginning June 1, 2019 through May 31, 2020, from **Centerra Co-Op, for a total cost not to exceed \$100,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, Cleveland Metroparks Zoo Staff will purchase the item(s) on the open market using competitive pricing and the difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)

BID #6423 SUMMARY: **VARIOUS AGGREGATE STONE** to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning June 16, 2019 through June 30, 2021

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
2017/2019 Expenditure = \$400,000
2019/2021 Estimate = \$450,000

This bid requires the awarded supplier(s) to supply various aggregate material to Cleveland Metroparks on an “as needed” basis from June 16, 2019 through June 30, 2021 and it was reviewed by ±20 suppliers of which the Park District received three (3) bids.

The entire spreadsheet, recording all bids and alternatives submitted, is on file in the Procurement Office.

Overall the Park District will see a ±10% increase in cost.

A split award will be recommended and cost estimates are listed in the table below.

Suppliers	Erie Materials Inc.	The Arms Trucking Co.	Allied Corp.
Estimated Encumbrance per Supplier	\$200,000	\$50,000	\$200,000
TOTAL AWARD	\$450,000		

*allocations subject to change

RECOMMENDED ACTION:

That the Board authorize a split award for various aggregates, as noted in the bid summary and at the unit prices set forth in the Bid #6423, to the following lowest and best bidders: **Allied Corp., Erie Materials Inc., and The Arms Trucking Co.**, to be supplied "as needed" for a two (2) year period beginning June 16, 2019 through June 30, 2021 for a **total cost not to exceed \$450,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)

BID #6424 SUMMARY: **TOPSOIL, MULCH, GOLF COURSE CONSTRUCTION MIX, AND DIAMOND CLAY** to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning June 16, 2019 through June 30, 2021

- - - <i>HIGHLIGHTS AT A GLANCE</i> - - -
2017/2019 Expenditure = \$192,000
2019/2021 Estimate = \$300,000

*2017/2019 expenditure lower as noted below

This bid requires the awarded supplier(s) to supply various topsoil, mulch, golf course construction mix, and diamond clay material to Cleveland Metroparks on an “as needed” basis from June 16, 2019 through June 30, 2021 and it was reviewed by ±25 suppliers of which the Park District received three (3) bids.

The entire spreadsheet, recording all bids and alternatives submitted, is on file in the Procurement Office. Overall the Park District will see a ±7% increase overall in cost. A split award will be recommended and cost estimates are listed in the table below.

*It should be noted in the previous bid that Cleveland Metroparks received no bids for the following items: Topsoil, Planting Mix, Ball Diamond Material, and Clean Yellow Clay. Purchasing staff followed standard Cleveland Metroparks purchasing procedures and gathered competitive quotes for the non-bid material from Kurtz Brothers, which can be found on the 10-50 list for each subsequent years (estimated at \$50,000 per year commitment and/or a two (2) year total of \$100,000) and in the procurement file.

This bid will include all materials, hence the increase in the estimated usage.

Suppliers	Kurtz Bros, Inc.	The Arms Trucking Co.	Three Z Inc.
Estimated Encumbrance per Supplier	\$75,000	\$175,000	\$50,000
TOTAL AWARD	\$300,000		

*allocations subject to change

RECOMMENDED ACTION:

That the Board authorize a split award for topsoil, mulch, golf course construction mix, and diamond clay, as noted in the bid summary and at the unit prices set forth in the Bid #6424, to the following lowest and best bidders **Kurtz Bros, Inc., The Arm Trucking Co. and Three Z, Inc.** to be supplied "as needed" for a two (2) year period beginning June 16, 2019 through June 30, 2021 for a **total cost not to exceed \$300,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)

OHIO CO-OP #6427 SUMMARY: **FUEL AND HEAT OIL** to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a two (2) year period beginning July 1, 2019 through June 30, 2021

--- HIGHLIGHTS AT A GLANCE ---
07/01/2018 - 06/30/2019 Expenditure = \$775,000
07/01/2019 - 06/30/2021 Estimate = \$1,600,000

Cleveland Metroparks purchased fuel and heat oil for various vehicles and equipment throughout the Park District from July 1, 2018 through June 30, 2019 from Great Lakes Petroleum, Co., through the State of Ohio Cooperative Purchasing Program, contract renewal number RS900619. Cleveland Metroparks staff recommends leveraging the State of Ohio cooperative once again for a two (2) year period beginning July 1, 2019 through June 30, 2021. Usage of the State Cooperative pricing last year proved to be a valid choice as the static differential that is added to the index-driven per gallon price kept costs at or below market in most cases. The table below indicates the fuel types the Park District intends to utilize.

- FUEL TYPE -
87 Unleaded Transport
87 Unleaded Tank wagon
Premium Diesel Clear and Dyed Tank wagon
#2 Heat Oil Tank wagon

RECOMMENDED ACTION:

That the Board authorize the award for Ohio Co-Op #6427 to **Great Lakes Petroleum, Co.**, for the purchase of fuels and heat oil on an "as needed" basis for a two (2) year period to various locations throughout Cleveland Metroparks beginning July 1, 2019 through June 30, 2021, at the unit prices noted in the Daily OPIS Summary for a total cost **not to exceed \$1,600,000**, in full cooperation with State of Ohio Contract Number RS900619. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)

OHIO CO-OP #6428 SUMMARY: **ONE (1) NEW JOHN DEERE XUV835M UTILITY VEHICLE WITH PLOW AND TWO (2) NEW JOHN DEERE XUV835M HVAC UTILITY VEHICLES WITHOUT PLOW** for Park Operations

ITEM	One (1) New John Deere XUV835M HVAC Utility Vehicles with Plow
DESIGNATION	West Creek Mgmt. Center
Description	Unit will be equipped with all standard equipment, additional accessories, hydraulic v-blade, and standard warranty as per Quote ID 19318832, in full cooperation with State of Ohio Contract Number 800750.
Unit Base Cost	\$23,262.64
Hydraulic V-Blade	\$3,903.75
Total (x1)	\$27,166.39
ITEM	Two (2) New John Deere XUV835M HVAC Utility Vehicles without Plow
DESIGNATION	Hinckley and Brecksville Mgmt. Centers
Description	Units will be equipped with all standard equipment, additional accessories and standard warranty as per Quote ID 19318693, in full cooperation with State of Ohio Contract Number 800750.
Unit Base Cost	\$23,262.64
Total (x2)	\$46,525.28
Total Order	\$73,691.67

RECOMMENDED ACTION:

That the Board approve the purchase of **One (1) New John Deere XUV835M Utility Vehicle with Plow and Two (2) New John Deere XUV835M HVAC Utility Vehicles without Plow** as per Ohio Co-Op #6428, equipped as specified in the above summary, from **Deere & Company for a total cost of \$73,691.67**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number 800750.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)**OHIO AND OSC CO-OP #6429 SUMMARY:**

VARIOUS FOOD PURCHASES with Sysco and Gordon Food Marketplace (GFS) to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period from July 1, 2019 through June 30, 2020

---- HIGHLIGHTS AT A GLANCE ----
2018/2019 Expenditure = \$250,000
2019/2020 Estimate = \$300,000

Cleveland Metroparks purchased various food items (frozen, snack, pre-packaged/pre-cooked items, canned goods, grocery, etc.) for restaurants and concessions throughout the Park District including but not limited to: Merwin's Wharf, E. 55th Restaurant, Emerald Necklace Marina, various golf courses, The Chalet, Zoo, Edgewater Beach House, Edgewater Pier, etc. from Ohio Schools Council (OSC) cooperative agreement.

Since 2017 Sysco is no longer offered via the OSC cooperative however, Sysco is part of the State of Ohio cooperative agreement. Cleveland Metroparks staff recommends leveraging the OSC Series 500 cooperative and State of Ohio cooperative contract number RS901119 for the time period of July 1, 2019 through June 30, 2020.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio and OSC Co-Op #6429 to **Sysco and Gordon Food Marketplace (GFS)** for the purchase of various snack and food on an "as needed" basis for a one-year period for various locations throughout Cleveland Metroparks beginning July 1, 2019 through June 30, 2020, **for a total cost not to exceed \$300,000**, in full cooperation with State of Ohio Contract number RS901119 and Ohio Schools Council Series 500. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

AWARD OF BIDS (cont.)**OHIO/GSA/NASPO CO-OP #6430 SUMMARY:**

WIRELESS VOICE AND DATA SERVICES for a two (2) year period beginning July 1, 2019 through June 30, 2021

<i>--- HIGHLIGHTS AT A GLANCE ---</i>
Recommends wireless communications service effective July 1, 2019 through June 30, 2021.
Covers data transmission for smart devices, cell equipment, air cards, iPads, etc.

Background (Current Cell Phone Data Service)

Since 2001, Verizon Select Services has been the primary provider of cellular services to Cleveland Metroparks. The Park District cellular device total is ±360 devices, of which there are 250 smart devices including phones, tablets, and laptops; non-smart devices, and various Internet of Things (IoT) devices. The Park District utilizes three different contracts, 1.) GSA Pricing; 2.) State of Ohio DAS Office of Information Technology (OIT) pricing (OIT negotiates pricing with Verizon); and 3.) NASPO pricing. The selection of those particular plans depends on the particular usage of the device for lowest cost.

Plans range in price from \$4.99 to \$64.80 on the State of Ohio DAS (OIT) pricing and \$5.00 to \$60.00 for services on the GSA contract number GS-35F-0119P, and other specialty devices at varying prices depending on particular type and usage (i.e., parking meters, cameras, and other miscellaneous devices). Many of the plans offer unlimited voice and data service. Verizon allows both staff and other Verizon customers to communicate with each other at no “minute” costs.

Most Cleveland Metroparks data phone plans are unlimited minute and data use. The standard cellular service user receives an average of 350 minutes per month and additionally mobile-to-mobile (MTM) and night and weekend minutes at no cost. These devices allow users to use their cellular phones for e-mail and when necessary, internet access. Some of these devices, including the specialty devices, include cellular service for parking/ticketing kiosks, water sensors, trail counters, and other potential internet (IoT) devices. In total, the Park District's current monthly bills run approximately ±\$13,000 per month for all cell phone, voice, and data services. Verizon offers new/replacement cellular phones at varying costs depending on specific model and overall date. These replacement costs can range from \$0 cost, to \$99 and as high as \$599 for devices with more storage or memory. In lieu of a comprehensive upgrade, free individual upgrades are and will be issued upon request with supervisor approval.

RECOMMENDED ACTION:

That the Board authorize the award for wireless voice and data service to **Verizon Select Services, Inc.**, at the terms and rates as per Ohio/GSA Co-Op #6429, beginning July 1, 2019 and extending through June 30, 2021, estimated at \$312,000 over a two (2) year period, in full utilization of the State of Ohio DAS Office of Information Technology (OIT) Contract Number MSA0033 and GSA Contract Number GS-35F-0119P. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-05-066 on Page 88943)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 5/16/19)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
2019 Jeep Cherokee Latitude.	Paul Sherry Chrysler	\$23,704.50	(2)
Kitchen hood duct replacement at Zoo RainForest.	T H Martin, Inc.	\$28,650.00	(7)
Diversity training for leadership for Cleveland Metroparks staff through June 30, 2020.	Diversity Center of Northeast Ohio	\$24,000.00	(6)
Weekly cleaning service for lower Edgewater Parking Lot and monthly service at Perkins Parking Lot throughout 2019.	Southwest Sweeping	\$44,112.00 <u>1,361.00</u> \$45,473.00	(7)
Professional services to integrate processing interface for split-merge pipeline, improve DTM extraction including integration of MVE library, enhance document and tutorial changes, and provide testing and feedback on documentation and tutorials.	Humanitarian Openstreet Map Team	\$12,200.00	(3)
MARCS service for mobile voice radio tower usage with the State of Ohio for 2019.	Ohio DAS	\$22,320.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Employee assessments for 2019.	Pradco	\$ 8,285.00 35,000.00 500.00 <u>426.00</u> \$44,211.00	(5)
Woods Batwing 12.5' tow behind mower.	Wellington Implement	\$11,744.52	(2)
Replacement docks at Whiskey Island Marina.	Merco Marine	\$14,472.13	(3)
Removal of existing split rail fence and installation of new 42" tall pedestrian barrier fence around Wade Lake at the Zoo.	Great Lakes Fence	\$37,652.00	(7)
Installation of new pole banners and the removal of old banners; includes repair and replacement of damaged banners for 2019.	Apex Pinnacle Services, LLC.	\$12,676.00 <u>1,000.00</u> \$13,676.00	(7)
Two (2) Land Pride 25 Series 84" Flail Mowers.	Krystowski Tractor Sales, Inc.	\$11,995.00	(2)
Paving inspection and certification for the 2019 Zoo ADA Road and Path Paving Project.	DLZ Ohio, Inc.	\$12,980.00	(5)
Painting of Sleepy Hollow Golf Course Banquet Room, Kitchen Utility, Storage Room, Main Corridor, and Main Entrance/Foyer.	CertaPro Painters	\$13,061.39	(7)
Shipping charges for Amur Tiger from Odense Zoo in Denmark.	N.A. Nissen Spedition & Transport APS	\$11,000.00	(7)
Recreation management system.	CivicPlus, Inc.	\$11,875.00 <u>2,250.00</u> \$14,125.00	(2)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Audio TD beam forming speakers for Zoo wide sound system.	Althar LLC	\$12,300.00	(3)
Structural, mechanical, electrical, and plumbing engineering services for E. 72 nd Comfort Station; Lakefront Reservation.	Osborn Engineering Co.	\$11,600.00	(5)
Professional services for extension and modifications to OpenDroneMap’s split merge code (Phase 1) and node ODM API/proxy extensions (Phase 2).	Masseranolob LLC	\$49,900.00	(3)
Four (4) Bay Master single cantilever 10’ square umbrella (forest green) including bottom plate and concrete anchors with bolts for Savannah Theater at the Zoo.	Tuuci, LLC.	\$10,870.00	(7)

===== **KEY TO TERMS** =====

- (1) “**BID**” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “**COOPERATIVE**” – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) “**SOLE SOURCE**” – Purchased from one source as competitive alternatives are not available.
- (4) “**PROPRIETARY**” – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) “**PROFESSIONAL SERVICE**” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) “**COMPETITIVE QUOTE (up to \$10,000)**” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (5/16/19)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<u>Rhino Yard Preparations at Zoo</u> <u>Revised Contract Amount:</u> Charge Order No. 1 adds \$13,045.66 and revised total to \$160,345.66.	Relocation of fill material and install wind screens on project fencing.	B&B Wrecking and Excavating	Change Order No. 1

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **88943** through **88953**; \$10,000 to \$50,000 purchased items/services report, pages **88954** through **88956**; and construction change orders, page **88957**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 19-05-054: It was moved by Vice President Rinker, seconded by President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **88978** to **89131**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

No. 19-05-055: It was moved by Vice President Rinker, seconded by President Berry and carried, to approve Visa Card (Arborwear) dated March 31, 2019 to May 4, 2019 in the amount of \$80.00, as identified on pages **89132** to **89133**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Nays: None.

PUBLIC COMMENTS.

Ms. Marty Leshner of Olmsted Township, Mr. Norm Plonski of Hooples Restaurant, Mr. John Gill of Richfield, Ohio, and Mr. Giuliano Maddamma of North Royalton, Ohio all addressed the Board. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- a. ***Chief Executive Officer's Employee Guest(s)***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Rita J. Skrovan, Payroll Manager

In April of 2018, Rita Skrovan joined the Finance staff in the position of Payroll Manager. Rita was previously employed at American Greetings in the positions of Payroll Specialist and Payroll Tax Analyst. As the Payroll Specialist, Rita was responsible for importing, and loading and processing Cleveland and out of town weekly and bi-weekly payroll. As the Payroll Tax Analyst, she was responsible for setting up the new tax code, monitoring tax notices, and initiating tracers when necessary with the assistance of a third-party vendor. Rita reviewed bi-weekly payroll to ensure correct state and local tax withholdings and ran quarterly payroll tax audits to verify that the correct tax was being withheld. She has also worked for Morgan's Foods Inc. as the Payroll/Benefits Supervisor where she processed payroll for approximately 1,000 employees in multiple states. Rita is a Certified Payroll Professional (CPP), was a member of the 2016 American Payroll Association Study Group, and has studied Business Math Applications and Advanced Payroll Skills through Cuyahoga Community College.

- b. ***Water Trails Partnership Efforts***
(Originating Sources: *Sean E. McDermott, P.E., Chief Planning and Design Officer/Joseph V. Roszak, Chief Operating Officer/Nancy Desmond, Special Projects Administrator/Kelly Coffman, Senior Strategic Park Planner/Ashley Rossetti, Outdoor Recreation Specialist*)

Water trails are marked routes on navigable waterways designed for recreational use. In Ohio, the Department of Natural Resources (ODNR) began the Ohio Water Trails program to promote the benefits of water trails including recreation, health and wellness, economic development and increased stewardship. The program seeks to improve public paddling access by partnering with local communities to develop designated water trails. Groups recommend existing sites for a proposed trail, then ODNR evaluates the trail and provides designation if it meets standards ensuring suitable access.

Two water trails are under development in the Cleveland area: the Cuyahoga River Water Trail and the Lake Erie Water Trail – Cuyahoga County. Cleveland Metroparks staff is participating in both efforts.

The Cuyahoga River Water Trail effort involves 11 managing partners (including Cleveland Metroparks) along with 15 stakeholder organizations. The proposed 85-mile route travels through four counties and showcases the river's diverse character. Fifty years after the infamous river fire that gave rise to the "Burning River" moniker, Northeast Ohio will celebrate a much-improved river. Public meetings over the past year were well supported, and the group hopes to achieve designation from ODNR this fall.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

The Lake Erie Water Trail – Cuyahoga County includes coordination with six lakefront communities along 28 miles of shore. The trail leverages existing access points in Cleveland Metroparks and identifies new spots in several municipal parks. Cleveland Metroparks will host a stakeholder workshop on June 5th. Public outreach will occur during the summer, with a goal of submitting for designation by the end of 2019. Eventually this trail could link to similar efforts to the east and to the west along Lake Erie.

Staff are pleased to work with our partners to help increase awareness and safety for paddlesports along area waterways. ODNR designation adds valuable support for local efforts and provides standards for paddler guides, signage, and safety information. Trails that achieve designation are also eligible to receive ODNR grant funds.

c. *Zoo RainForest Assessment*

(Originating Sources: Christopher Kuhar, Zoo Executive Director/Sean McDermott, Chief Planning and Design Officer)

In the 137-year history of Cleveland Metroparks Zoo, perhaps the most significant single exhibit has been the RainForest. Opened in 1992, the RainForest was the first exhibit to focus on a specific conservation issue, was the most biologically diverse of any exhibit at the Zoo before or since, and provided significant indoor space for guests in the shoulder or winter months. It is now 27 years since the exhibit opened and the Zoo's Facility Operations staff has been working on maintaining and updating a number of the infrastructure components within the RainForest. However, given the size and complexity of the building, following Board approval in July of 2018, Cleveland Metroparks Planning and Design department managed a facility assessment of the entire building to identify maintenance and upgrade opportunities as the Zoo plans for upgrading the visitor experience.

d. *parkrun in Cleveland Metroparks*

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Nancy Desmond, Special Projects Administrator)

“parkrun” is a free weekly 5K run/jog/walk conducted every Saturday morning all over the world. The “p” in parkrun is never capitalized to emphasize its modest and local nature. There over 1,300 parkrun events in 17 countries conducted by volunteers every Saturday morning. The events are always free and welcome participants of all ages, abilities and speeds. Participants register once online and receive a barcode which allows them to participate in any parkrun worldwide. parkrun “tourists” try to find events wherever they travel.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

parkrun was founded in the United Kingdom in 2004 and the first U.S. event was held in Livonia, MI in 2012. Today there are 30 parkruns in the U.S. with 10 more in development, including one in Cleveland Metroparks planned for summer 2019.

- e. ***Fascinated Naturalist's Field Guides: Inspiring Exploration***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Barb Burko, Interim Director of Outdoor Experiences/Stefanie Verish, Naturalist – North Chagrin Nature Center)

Outdoor Experiences invites visitors to explore our parks through active programming, displays, and social media, but one gem best not forgotten is the *Fascinated Naturalist's* series of field guides. We place in the hands of burgeoning nature-lovers a user-friendly guide that highlights the local flora and fauna of Cleveland Metroparks. These popular guides are inexpensive, pocket-sized, and brimming with information contributed by our expert staff. Our recent addition, *Snails and Slugs*, is unique in its topic, and it has stirred curiosity about creatures seldom noticed. Through future *Fascinated Naturalist's* guides, we hope to make our local wildlife more accessible and inspire a desire to "get out and explore!"

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Tuesday, June 11, 2019, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

EXECUTIVE SESSION.

No. 19-05-067: At 9:28 a.m., upon motion by Vice President Rinker, seconded by President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Acquisition/Purchase of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry
Aye: Mr. Rinker
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 19-05-068: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by President Berry, and carried, President Berry adjourned the meeting at 9:56 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.
Nays: None.

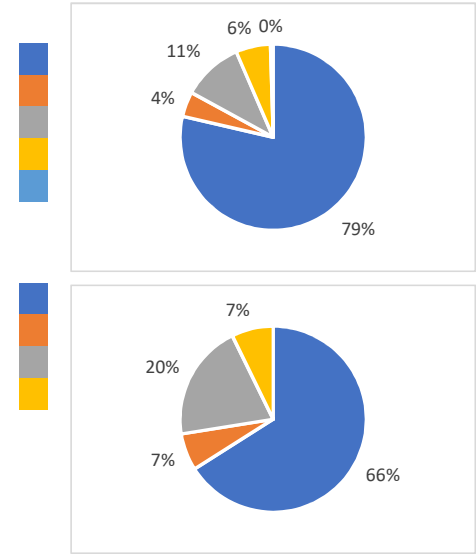
President.

Attest:

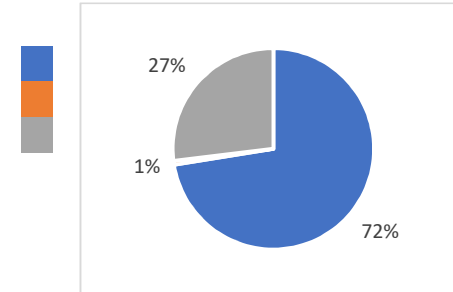
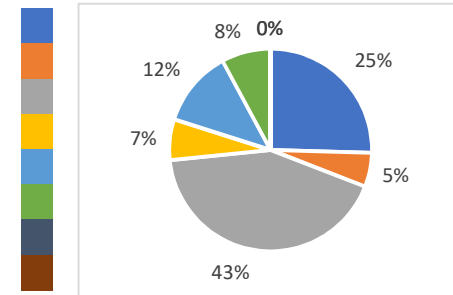
Secretary.

**Cleveland Metroparks
Financial Performance
4/30/2019
CM Park District**

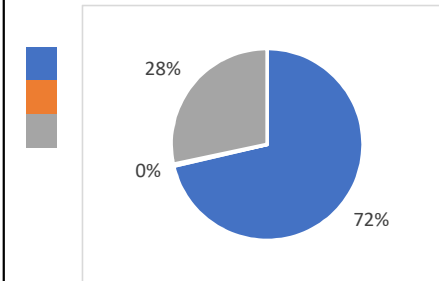
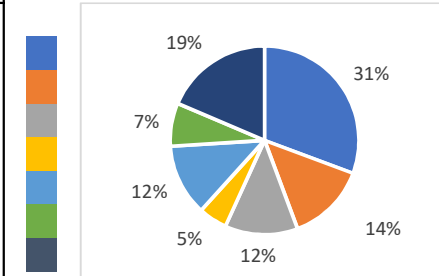
	Actual Apr '18	Actual Apr '19	Fav (Unfav)	Actual YTD Apr '18	Actual YTD Apr '19	Fav (Unfav)
Revenue:						
Property Tax	3,442,571	3,966,819	524,248	42,005,556	40,448,653	(1,556,903)
Local Gov/Grants/Gifts	626,522	658,708	32,186	2,281,086	2,233,599	(47,487)
Charges for Services	1,128,283	1,548,977	420,694	4,525,343	5,419,463	894,120
Self-Funded	714,726	767,162	52,436	2,939,672	3,090,338	150,666
Interest, Fines, Other	<u>56,555</u>	<u>91,280</u>	<u>34,725</u>	<u>113,184</u>	<u>253,626</u>	<u>140,442</u>
Total Revenue	5,968,657	7,032,946	1,064,289	51,864,841	51,445,679	(419,162)
OpEx:						
Salaries and Benefits	4,701,750	4,835,959	(134,209)	18,946,599	19,896,257	(949,658)
Contractual Services	426,247	204,377	221,870	1,806,217	1,941,480	(135,263)
Operations	1,899,265	1,994,392	(95,127)	5,563,150	6,108,416	(545,266)
Self-Funded Exp	<u>621,722</u>	<u>612,907</u>	<u>8,815</u>	<u>2,227,867</u>	<u>2,189,214</u>	<u>38,653</u>
Total OpEx	7,648,984	7,647,635	1,349	28,543,833	30,135,367	(1,591,534)
Op Surplus/(Subsidy)	(1,680,327)	(614,689)	1,065,638	23,321,008	21,310,312	(2,010,696)
CapEx:						
Capital Labor	83,029	114,309	(31,280)	343,791	292,871	50,920
Construction Expenses	1,429,759	495,664	934,095	6,592,842	2,267,528	4,325,314
Capital Equipment	750,437	570,228	180,209	910,410	1,594,220	(683,810)
Land Acquisition	5,117	155,782	(150,665)	548,253	636,595	(88,342)
Capital Animal Costs	<u>45</u>	<u>605</u>	<u>(560)</u>	<u>2,291</u>	<u>2,196</u>	<u>95</u>
Total CapEx	2,268,387	1,336,588	931,799	8,397,587	4,793,410	3,604,177
Net Surplus/(Subsidy)	(3,948,714)	(1,951,277)	1,997,437	14,923,421	16,516,902	1,593,481



	Actual Apr '18	Actual Apr '19	Fav (Unfav)	Actual YTD Apr '18	Actual YTD Apr '19	Fav (Unfav)
Revenue:						
General/SE Admissions	185,581	294,194	108,613	375,964	506,391	130,427
Guest Experience	38,729	87,102	48,373	50,056	108,466	58,410
Zoo Society	5,594	0	(5,594)	742,594	844,842	102,248
Souvenirs/Refreshments	31,005	39,386	8,381	110,112	129,809	19,697
Education	54,298	56,464	2,166	199,017	242,952	43,935
Rentals & Events	42,134	33,883	(8,251)	119,169	155,010	35,841
Consignment	184	663	479	5,300	1,147	(4,153)
Other	67	(917)	(984)	4,144	(526)	(4,670)
Total Revenue	357,592	510,775	153,183	1,606,356	1,988,091	381,735
OpEx:						
Salaries and Benefits	1,101,706	1,141,963	(40,257)	4,346,631	4,559,636	(213,005)
Contractual Services	23,742	19,792	3,950	49,456	41,204	8,252
Operations	554,727	386,820	167,907	1,411,635	1,693,104	(281,469)
Total OpEx	1,680,175	1,548,575	131,600	5,807,722	6,293,944	(486,222)
Op Surplus/(Subsidy)	(1,322,583)	(1,037,800)	284,783	(4,201,366)	(4,305,853)	(104,487)
CapEx:						
Capital Labor	5,866	14,631	(8,765)	21,066	22,086	(1,020)
Construction Expenses	239,870	33,146	206,724	777,121	694,321	82,800
Capital Equipment	184,385	0	184,385	246,621	120,374	126,247
Capital Animal Costs	45	605	(560)	2,291	2,196	95
Total CapEx	430,166	48,382	381,784	1,047,099	838,977	208,122
Net Surplus/(Subsidy)	(1,752,749)	(1,086,182)	666,567	(5,248,465)	(5,144,830)	103,635
Restricted Revenue	16,527	93,654	77,127	326,245	288,462	(37,783)
Restricted Expenses	819,166	29,628	789,538	2,974,707	342,277	2,632,430
Restricted Surplus/(Subsidy)	(802,639)	64,026	866,665	(2,648,462)	(53,815)	2,594,647



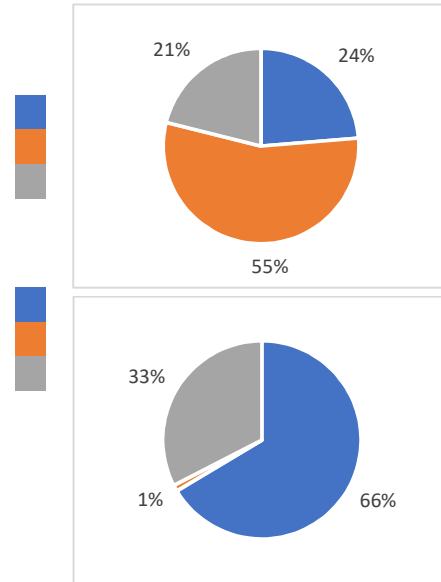
	Actual Apr '18	Actual Apr '19	Fav (Unfav)	Actual YTD Apr '18	Actual YTD Apr '19	Fav (Unfav)
Revenue:						
Greens Fees	102,960	169,535	66,575	138,035	223,881	85,846
Equipment Rentals	59,213	76,629	17,416	68,483	99,566	31,083
Food Service	32,686	47,647	14,961	95,004	91,279	(3,725)
Merchandise Sales	17,352	26,699	9,347	24,692	35,682	10,990
Pro Services	40,161	44,632	4,471	73,376	89,642	16,266
Driving Range	27,554	42,547	14,993	39,334	54,103	14,769
Other	<u>71,532</u>	<u>87,143</u>	<u>15,611</u>	<u>116,300</u>	<u>135,662</u>	<u>19,362</u>
Total Revenue	351,458	494,832	143,374	555,224	729,815	174,591
OpEx:						
Salaries and Benefits	242,082	266,598	(24,516)	882,911	1,019,442	(136,531)
Contractual Services	1,541	1,441	100	5,105	5,041	64
Operations	<u>195,676</u>	<u>157,227</u>	<u>38,449</u>	<u>497,107</u>	<u>404,150</u>	<u>92,957</u>
Total OpEx	439,299	425,266	14,033	1,385,123	1,428,633	(43,510)
Op Surplus/(Subsidy)	(87,841)	69,566	157,407	(829,899)	(698,818)	131,081
CapEx:						
Capital Labor	10,620	35,755	(25,135)	73,907	85,733	(11,826)
Construction Expenses	48,542	38,935	9,607	132,292	210,504	(78,212)
Capital Equipment	<u>379,124</u>	<u>341,250</u>	<u>37,874</u>	<u>425,597</u>	<u>818,141</u>	<u>(392,544)</u>
Total CapEx	438,286	415,940	22,346	631,796	1,114,378	(482,582)
Net Surplus/(Subsidy)	(526,127)	(346,374)	179,753	(1,461,695)	(1,813,196)	(351,501)



**Cleveland Metroparks
Financial Performance
4/30/2019
Golf Detail**

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19
Operating Revenue	101,886	134,835	14,192	22,982	14,260	19,620	68,377	103,809	112,040	122,476
Operating Expenses	<u>214,649</u>	<u>204,884</u>	<u>56,193</u>	<u>52,983</u>	<u>37,931</u>	<u>43,651</u>	<u>202,771</u>	<u>218,682</u>	<u>253,730</u>	<u>279,998</u>
Operating Surplus/(Subsidy)	(112,763)	(70,049)	(42,001)	(30,001)	(23,671)	(24,031)	(134,394)	(114,873)	(141,690)	(157,522)
Capital Labor	0	0	0	0	0	0	0	0	2,124	31,381
Construction Expenses	32,034	0	0	0	0	0	18,512	0	313	210,504
Capital Equipment	<u>0</u>	<u>476,891</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>316,875</u>	<u>316,875</u>	<u>0</u>
Total Capital Expenditures	32,034	476,891	0	0	0	0	18,512	316,875	319,312	241,885
Net Surplus/(Subsidy)	(144,797)	(546,940)	(42,001)	(30,001)	(23,671)	(24,031)	(152,906)	(431,748)	(461,002)	(399,407)
	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19
Operating Revenue	75,585	104,943	99,434	101,487	63,367	109,935	6,083	9,728	555,224	729,815
Operating Expenses	<u>171,639</u>	<u>180,517</u>	<u>96,564</u>	<u>113,695</u>	<u>182,882</u>	<u>194,094</u>	<u>168,764</u>	<u>140,129</u>	<u>1,385,123</u>	<u>1,428,633</u>
Operating Surplus/(Subsidy)	(96,054)	(75,574)	2,870	(12,208)	(119,515)	(84,159)	(162,681)	(130,401)	(829,899)	(698,818)
Capital Labor	0	0	0	0	71,783	54,352	0	0	73,907	85,733
Construction Expenses	0	0	0	0	81,433	0	0	0	132,292	210,504
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>24,375</u>	<u>108,722</u>	<u>0</u>	<u>425,597</u>	<u>818,141</u>
Total Capital Expenditures	0	0	0	0	153,216	78,727	108,722	0	631,796	1,114,378
Net Surplus/(Subsidy)	(96,054)	(75,574)	2,870	(12,208)	(272,731)	(162,886)	(271,403)	(130,401)	(1,461,695)	(1,813,196)

	Actual Apr '18	Actual Apr '19	Fav (Unfav)	Actual YTD Apr '18	Actual YTD Apr '19	Fav (Unfav)
Revenue:						
Concessions	90,340	111,182	20,842	286,258	307,196	20,938
Dock Rentals	67,627	150,841	83,214	703,115	715,421	12,306
Other	<u>38,349</u>	<u>53,493</u>	<u>15,144</u>	<u>242,155</u>	<u>273,720</u>	<u>31,565</u>
Total Revenue	196,316	315,516	119,200	1,231,528	1,296,337	64,809
OpEx:						
Salaries and Benefits	158,941	163,688	(4,747)	663,836	702,212	(38,376)
Contractual Services	4,324	2,062	2,262	10,042	10,760	(718)
Operations	<u>98,939</u>	<u>111,213</u>	<u>(12,274)</u>	<u>283,352</u>	<u>344,431</u>	<u>(61,079)</u>
Total OpEx	262,204	276,963	(14,759)	957,230	1,057,403	(100,173)
Op Surplus/(Subsidy)	(65,888)	38,553	104,441	274,298	238,934	(35,364)
CapEx:						
Capital Labor	0	0	0	1,063	0	1,063
Construction Expenses	41	20,433	(20,392)	6,368	53,204	(46,836)
Capital Equipment	<u>7,149</u>	<u>1,375</u>	<u>5,774</u>	<u>16,115</u>	<u>2,964</u>	<u>13,151</u>
Total CapEx	7,190	21,808	(14,618)	23,546	56,168	(32,622)
Net Surplus/(Subsidy)	(73,078)	16,745	89,823	250,752	182,766	(67,986)



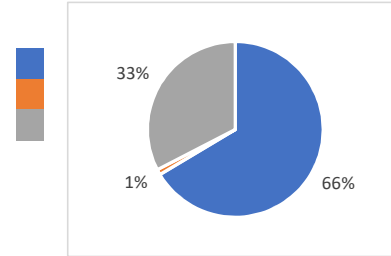
*Other includes Chalet, Hayrides, Aquatics and Misc.

Cleveland Metroparks
 Financial Performance
 4/30/2019
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19		
Operating Revenue	280,053	285,126	175	0	583,345	544,506	0	303		
Operating Expenses	<u>393,406</u>	<u>414,194</u>	<u>12,715</u>	<u>11,477</u>	<u>30,215</u>	<u>45,558</u>	<u>7,687</u>	<u>15,236</u>		
Operating Surplus/(Subsidy)	(113,353)	(129,068)	(12,540)	(11,477)	553,130	498,948	(7,687)	(14,933)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	1,754	0	0	0	11,518	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>7,149</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	0	1,754	7,149	0	0	11,518	0	0		
Net Surplus/(Subsidy)	(113,353)	(130,822)	(19,689)	(11,477)	553,130	487,430	(7,687)	(14,933)		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19		
Operating Revenue	0	20,160	0	0	134,533	152,011	5,051	32,886		
Operating Expenses	<u>0</u>	<u>9,257</u>	<u>0</u>	<u>781</u>	<u>11,307</u>	<u>14,461</u>	<u>14,367</u>	<u>52,463</u>		
Operating Surplus/(Subsidy)	0	10,903	0	(781)	123,226	137,550	(9,316)	(19,577)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	20,467	0	0	276	371	0	7,359		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,375</u>		
Total Capital Expenditures	0	20,467	0	0	276	371	0	8,734		
Net Surplus/(Subsidy)	0	(9,564)	0	(781)	122,950	137,179	(9,316)	(28,311)		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19		
Operating Revenue	0	0	0	0	0	0	59	0		
Operating Expenses	<u>2,134</u>	<u>2,246</u>	<u>818</u>	<u>3,320</u>	<u>441</u>	<u>505</u>	<u>2,165</u>	<u>1,626</u>		
Operating Surplus/(Subsidy)	(2,134)	(2,246)	(818)	(3,320)	(441)	(505)	(2,106)	(1,626)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(2,134)	(2,246)	(818)	(3,320)	(441)	(505)	(2,106)	(1,626)		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19	YTD Apr '18	YTD Apr '19
Operating Revenue	169,343	196,232	13,555	23,185	45,414	41,928	0	0	1,231,528	1,296,337
Operating Expenses	<u>167,676</u>	<u>161,410</u>	<u>5,077</u>	<u>5,747</u>	<u>5,011</u>	<u>6,747</u>	<u>304,211</u>	<u>312,375</u>	<u>957,230</u>	<u>1,057,403</u>
Operating Surplus/(Subsidy)	1,667	34,822	8,478	17,438	40,403	35,181	(304,211)	(312,375)	274,298	238,934
Capital Labor	1,063	0	0	0	0	0	0	0	1,063	0
Construction Expenses	6,092	7,373	0	4,362	0	0	0	0	6,368	53,204
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,966</u>	<u>1,589</u>	<u>16,115</u>	<u>2,964</u>
Total Capital Expenditures	7,155	7,373	0	4,362	0	0	8,966	1,589	23,546	56,168
Net Surplus/(Subsidy)	(5,488)	27,449	8,478	13,076	40,403	35,181	(313,177)	(313,964)	250,752	182,766

**Cleveland Metroparks
Financial Performance
4/30/2019
Nature Shops and Kiosks**

	Actual Apr '18	Actual Apr '19	Fav (Unfav)	Actual YTD Apr '18	Actual YTD Apr '19	Fav (Unfav)
Retail Revenue	19,122	26,329	7,207	60,226	72,879	12,653
OpEx:						
Salaries and Benefits	15,446	16,427	(981)	61,971	65,916	(3,945)
Contractual Services	1,014	0	1,014	4,057	0	4,057
Operations	<u>8,442</u>	<u>16,703</u>	<u>(8,261)</u>	<u>25,787</u>	<u>61,946</u>	<u>(36,159)</u>
Total OpEx	24,902	33,130	(8,228)	91,815	127,862	(36,047)
Op Surplus/(Subsidy)	(5,780)	(6,801)	(1,021)	(31,589)	(54,983)	(23,394)
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(5,780)	(6,801)	(1,021)	(31,589)	(54,983)	(23,394)



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED APRIL 30, 2019**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$597,542	\$133,693	\$2,920	\$79,989	\$814,144

RANGER/COURT FINES RECEIVABLE

Total
\$44,566

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
04/01/19	PNC Bank	Money Market (A)	29	1.32%	04/30/19	\$61	\$58,016
04/01/19	PNC Bank	Sweep Account (B)	29	2.47%	04/30/19	\$49,700	\$24,998,615
04/01/19	Fifth Third Securities	Money Market (C)	29	1.91%	04/30/19	\$1,875	\$1,222,098
Various	Fifth Third Securities	Certificates of Deposit (D)	29	Various	Various	\$3,515	\$500,000
04/01/19	STAR Ohio	State pool (E)	29	2.59%	04/30/19	\$25,061	\$12,002,255
04/01/19	STAR Plus	State pool (F)	29	2.59%	04/30/19	\$1,424	\$680,760

(A) Government Performance Money Market Account.

\$39,461,744

Investment balance ranged from \$57,955 to \$58,016 in April.

(B) Government Money Market Sweep Account.

Investment average monthly balance (AMB) for March was \$28,013,875. (Sweep interest is based on prior month's AMB).

(C) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged from \$966,708 to \$1,222,098 in April.

(D) Brokered Certificates of Deposit.

Maturities 10/07/19 at a rate of 1.30%.

(E) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$11,977,194 to \$12,002,255 in April.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$679,336 to \$680,760 in April.

**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
JOSEPH T. BONDRA, JR.**

WHEREAS, *Joseph T. Bondra, Jr. has served Cleveland Metroparks for more than 32 years; and,*

WHEREAS, *Joseph T. Bondra, Jr. has devoted these years of service utilizing his knowledge, skills and abilities as a Senior Technician; and,*

WHEREAS, *Joseph T. Bondra, Jr. has used his knowledge and experience to design and repair heating, cooling and refrigeration systems, install and maintain electrical power supplies, and procure cost-effective bids when necessary; and,*

WHEREAS, *Joseph T. Bondra, Jr. exhibited excellent problem solving skills and ability to explain complicated processes to others on a daily basis; and,*

WHEREAS, *Joseph T. Bondra, Jr. was involved with many improvements throughout the Park District during his career in the Building Trades division such as renovations of many management centers, nature buildings, golf course facilities, the Zoo, and the Administrative Office building, was instrumental with countless HVAC installations, and deserves special mention for his efforts on the toboggan chute refrigeration system; and,*

WHEREAS, *Joseph T. Bondra, Jr. has provided leadership, mentored his peers and assisted them in developing their own careers, skills and knowledge of processes and techniques; and,*

WHEREAS, *Joseph T. Bondra, Jr. has attended continuous learning opportunities which allowed him to remain current with ever changing industry standards and methods; and,*

WHEREAS, *Joseph T. Bondra, Jr. has demonstrated a spirit of cooperation when he participated as an original member of the Personnel Committee and Position Evaluation Committee during their formative periods, served as Secretary and later President of Cleveland Metroparks Employees Association (CMEA), a member of the Step Increase Committee, and was a recipient of Safety For the Long Run, an acknowledgement of work days without interruption by injury; and,*

WHEREAS, *Joseph T. Bondra, Jr. 's dedication has been a valued asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Joseph T. Bondra, Jr. for his years of service and dedication in serving the citizens of Greater Cleveland.*

Debra K. Berry

Debra K. Berry
President, Board of Park Commissioners

Brian M. Zimmerman

Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
GEORGE W. BUEHNER**

WHEREAS, *George W. Buehner has served Cleveland Metroparks for more than 33 years; and,*

WHEREAS, *George W. Buehner has devoted these years of service utilizing his knowledge, skills and abilities as an Animal Keeper and Lead Keeper; and,*

WHEREAS, *George W. Buehner has made valuable contributions and demonstrated diverse knowledge throughout his career during which time he inspected, documented water quality, performed pest control, and observed animal behavior as it related to compatibility, breeding and general health, prepared countless daily reports related to animal health and welfare, shared his wealth of fish and aquatic life support systems, and assisted other Animal Keepers with exhibit improvements; and,*

WHEREAS, *George W. Buehner has used his skills to educate the public during Meet the Keeper events, behind-the-scenes tours, and media activities which put the zoo in a positive light, and served as a resource of knowledge and experience to his colleagues; and,*

WHEREAS, *George W. Buehner was involved with preparation and opening of numerous aquatics exhibits in the zoo; and,*

WHEREAS, *George W. Buehner has served Cleveland Metroparks through his dedication and commitment by providing animals with excellent care, exhibits, enrichment, and training for health and husbandry purposes; and,*

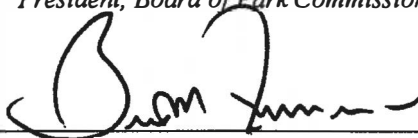
WHEREAS, *George W. Buehner demonstrated a spirit of cooperation and teamwork when he hosted the bi-monthly Cleveland Salt Water Enthusiast Association meetings, taught after hours aquatic life classes for a local scuba diving club, served on the Big Creek Clean-Up Committee, and when he mentored his peers and assisted them in developing their own careers, skills and knowledge; and,*

WHEREAS, *George W. Buehner has been a valued asset to Cleveland Metroparks Zoo. The products of his labor are appreciated and will forever serve generations of future zoo visitors.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to George W. Buehner for his years of service and dedication in serving the citizens of Greater Cleveland.*



Debra K. Berry
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
BARRY E. SCHRANER**

WHEREAS, *Barry E. Schraner has served Cleveland Metroparks for more than 28 years, and prior to that as a seasonal employee for nearly 3 years; and,*

WHEREAS, *Barry E. Schraner has devoted these years of service utilizing his knowledge, skills and abilities as a Seasonal Naturalist, Seasonal Laborer, Handyperson, Senior Handyperson, Senior Service Worker, Grounds Maintenance, and Technician; and,*

WHEREAS, *Barry E. Schraner began his career in Natural Resources where he performed tree planting, care and removal, habitat management, dike maintenance, fish stocking, and deer telemetry projects, he transferred to parks where he used his knowledge and skills to maintain and enhance parkways, all-purpose trails, buildings, picnic areas, restrooms, ball fields, and vehicle maintenance; and,*

WHEREAS, *Barry E. Schraner has displayed a strong attention to detail when he operated heavy equipment, performed forest road edge improvements, snow plowing, pesticide and herbicide applications, river depth measurements and dredging, plumbing and electrical installations and repairs, beach maintenance and improvements, and most recently repairing boats, trailers, tractors, and vehicles; and,*

WHEREAS, *Barry E. Schraner has demonstrated a spirit of cooperation when he led work crews and shared his expertise to assist them in developing their skills and knowledge, and when he volunteered to assist with several Children's Fishing Derby's; and,*

WHEREAS, *Barry E. Schraner's dedication has been a valued asset to Cleveland Metroparks. The products of his labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Barry E. Schraner for his years of service and dedication in serving the citizens of Greater Cleveland.*

Debra K. Berry

Debra K. Berry
President, Board of Park Commissioners

Brian M. Zimmerman

Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
TERRY L. ROBISON**

WHEREAS, *Terry L. Robison has served Cleveland Metroparks for more than 11 years; and,*

WHEREAS, *Terry L. Robison has devoted these years of service utilizing his knowledge, skills, and abilities as Manager of Field Research and Director of Natural Resources; and,*

WHEREAS, *Terry L. Robison has developed and collaborated on programs of ecological and social research and monitored the impacts affected by global and local influences including stormwater, wildlife, invasive species, pests, public use, and management actions; and,*

WHEREAS, *Terry L. Robison has provided leadership and directed the development of innovative and comprehensive natural resource programs and ensured the integration into other Park District functions and long-term strategic planning and land acquisition initiatives; and,*

WHEREAS, *Terry L. Robison has collaborated on research, monitoring, and assessment projects which provided reliable and scientific information for the conservation and management of natural resources throughout the organization in support of Cleveland Metroparks mission; and,*

WHEREAS, *Terry L. Robison has managed and contributed to contract research, permits, surveys, studies, and grant projects with the National Park Service, US Fish & Wildlife Service, US Forest Service, US EPA, USDA Wildlife Services, USDA APHIS, the Great Lakes Restoration Initiative, Gund Foundation, Ohio EPA, Kent State University, University of Georgia, Ohio State University, Case Western Reserve University, Cleveland State University, John Carroll University, Baldwin Wallace University, Hiram College, University of Akron, Cleveland Museum of Natural History, and Holden Arboretum; and,*

WHEREAS, *Terry L. Robison has provided leadership in efforts to manage plant, amphibian, insect, birds, deer and coyote population studies, through the creation and use of advanced Geographic Information System and database tools; and,*

WHEREAS, *Terry L. Robison has used his expertise to impart staff with vision, direction, and valuable advice and support, and assisted them in developing their careers, skills and knowledge of processes and techniques; and,*

WHEREAS, *Terry L. Robison has demonstrated a spirit of cooperation when he served on the Diversity Advisory Committee, and when he worked with local, regional, state and federal partners for management of the Park District as well as the surrounding region; and,*

WHEREAS, *Terry L. Robison has been a valued asset to Cleveland Metroparks. The products of his labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Terry L. Robison for his years of service and dedication in serving the citizens of Greater Cleveland.*

Debra K. Berry

Debra K. Berry
President, Board of Park Commissioners

Brian M. Zimmerman

Brian M. Zimmerman
Chief Executive Officer



CLEVELAND METROPARKS
Appropriation Summary - 2019

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #4 5/16/2019	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 53,558,482	\$ -	\$ 53,558,482	\$ 163,251	\$ (256,981) A	\$ 53,464,752
52	Employee Fringe Benefits	18,477,174	20,446	18,497,620	31,219	1,790 B	18,530,629
53	Contractual Services	14,727,221	900,758	15,627,979	117,564	83,821 C	15,829,364
54	Office Operations	25,262,956	1,623,806	26,886,762	558,589	(2,781) D	27,442,570
	Operating Subtotal	112,025,833	2,545,010	114,570,843	870,623	(174,151)	115,267,315
CAPITAL							
571	Capital Labor	1,110,000	-	1,110,000	14,000	-	1,124,000
572	Capital Materials	1,893,884	536,076	2,429,960	720,297	77,483 E	3,227,740
573	Capital Contracts	14,432,303	3,682,444	18,114,747	2,957,138	21,050 F	21,092,935
574	Capital Equipment	2,670,302	280,328	2,950,630	30,669	348,159 G	3,329,458
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	9,191,274	16,956	9,208,230	-	-	9,208,230
	Capital Subtotal	29,372,763	4,515,804	33,888,567	3,722,104	446,692	38,057,363
TOTALS							
Grand totals		\$ 141,398,596	\$ 7,060,814	\$ 148,459,410	\$ 4,592,727	\$ 272,541	\$ 153,324,678

CLEVELAND METROPARKS**Appropriations 2019 - Legend - Amendment #4****OPERATING****51 SALARIES**

\$ (268,171) Transfer of appropriations from Vacation Buyout to Capital Equipment for 70 carbureted golf cars
Net budget effect is zero

\$ 11,190 Increase in appropriations for Salaries-FT for OpenDroneMap project for American Red Cross
Appropriation will be reimbursed by Professional Fees revenue

A \$ (256,981) Total increase (decrease) to Salaries

52 FRINGE BENEFITS

\$ 1,790 Increase in appropriations for PERS & Medicare for OpenDroneMap project for American Red Cross
Appropriation will be reimbursed by Professional Fees revenue

B \$ 1,790 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

\$ (73,079) Transfer of appropriations from Workers Comp Premium to Capital Equipment for 70 carbureted golf cars
Net budget effect is zero

\$ 56,900 Increase in appropriations for Misc. Contractual Services for OpenDroneMap project for American Red Cross
Appropriation will be reimbursed by Professional Fees revenue

\$ 100,000 Increase in appropriations for Asset Loss for Whiskey Island Marina storm repairs to be reimbursed by insurance
Appropriation will be reimbursed by insurance claim revenue

C \$ 83,821 Total increase (decrease) to Contractual Services

54 OFFICE OPERATIONS

\$ (2,615) Transfer of appropriations from Program Supplies to A/V Equipment for new NatureTracks TV monitor
Net budget effect is zero

\$ (1,050) Transfer of appropriations from Minor Computer Equip to Technology Equipment for new laptop
Net budget effect is zero

\$ (1,100) Transfer of appropriations from Internet Svc to Technology Equipment for Manager laptop
Net budget effect is zero

\$ (2,144) Transfer of appropriations from Fuel and Program Supplies to Technology Equipment for ITS bulk purchase items
Net budget effect is zero

\$ 3,824 Transfer of appropriations from Capital Materials to Enterprise Expense for wireless terminals for golf beverage carts
Net budget effect is zero

\$ 304 Transfer of appropriations from Capital Materials to Credit Card Fees for wireless terminals for golf beverage carts
Net budget effect is zero

D \$ (2,781) Total increase (decrease) to Office Operations

\$ (174,151) TOTAL INCREASE (DECREASE) TO OPERATIONS

CLEVELAND METROPARKS**Appropriations 2019 - Legend - Amendment #4****CAPITAL****572 CAPITAL MATERIALS**

\$	2,661	Establish appropriation for Euclid Beach cleanup supplies Appropriation will be reimbursed by new restricted funds during 2019
\$	6,600	Transfer of appropriations from Capital Contracts to Capital Materials for Euclid Beach Pier cleanup Net budget effect is zero
\$	(2,650)	Transfer of appropriations from Capital Materials to Capital Contracts for Scenic Park dredging Net budget effect is zero
\$	75,000	Establish appropriation for E. 72nd Comfort Station Appropriation will be reimbursed by new restricted fund donation from Holden Park Trust
\$	(3,824)	Transfer of appropriations from Capital Materials to Enterprise Expense for wireless terminals for golf beverage carts Net budget effect is zero
\$	(304)	Transfer of appropriations from Capital Materials to Credit Card Fees for wireless terminals for golf beverage carts Net budget effect is zero

E	\$	<u>77,483</u>	Total increase (decrease) to Capital Materials
----------	----	---------------	--

573 CAPITAL CONTRACTS

\$	(6,600)	Transfer of appropriations from Capital Contracts to Capital Materials for Euclid Beach Pier cleanup Net budget effect is zero
\$	2,650	Transfer of appropriations from Capital Materials to Capital Contracts for Scenic Park dredging Net budget effect is zero
\$	25,000	Establish appropriation for E. 72nd Comfort Station Appropriation will be reimbursed by new restricted fund donation from Holden Park Trust

F	\$	<u>21,050</u>	Total increase (decrease) to Capital Contracts
----------	----	---------------	--

574 CAPITAL EQUIPMENT

\$	2,615	Transfer of appropriations from Program Supplies to A/V Equipment for new NatureTracks TV monitor Net budget effect is zero
\$	1,050	Transfer of appropriations from Minor Computer Equip to Technology Equipment for new laptop Net budget effect is zero
\$	341,250	Transfer of appropriations from Vacation Buyout & Workers Comp Premium to Capital Equipment for 70 carbureted golf cars Net budget effect is zero
\$	1,100	Transfer of appropriations from Internet Svc to Technology Equipment for Manager laptop Net budget effect is zero
\$	2,144	Transfer of appropriations from Fuel and Program Supplies to Technology Equipment for ITS bulk purchase items Net budget effect is zero

G	\$	<u>348,159</u>	Total increase (decrease) to Capital Equipment
----------	----	----------------	--

\$	<u>446,692</u>	TOTAL INCREASE (DECREASE) TO CAPITAL
----	----------------	---

\$	<u>272,541</u>	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT
----	----------------	--

RESOLUTION NO. 19-05-054

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks dated April 12, 2019 in the amount of \$292,968.23

Printed Checks dated April 18, 2019 in the amount of \$1,297,654.02

Printed Checks dated April 26, 2019 in the amount of \$1,001,124.60

Printed Checks dated May 3, 2019 in the amount of \$1,150,924.19

Net Payroll dated March 17, 2019 to March 30, 2019 in the amount of \$1,183,049.67

Withholding Taxes in the amount of \$285,159.50

Net Payroll dated March 31, 2019 to April 13, 2019 in the amount of \$1,261,760.79

Withholding Taxes in the amount of \$295,636.96

Bank Fees/ADP Fees in the amount of \$23,205.59

Cigna Payments in the amount of \$649,512.03

ACH Debits (First Energy; Sales Tax) in the amount of \$67,577.42

Visa/Travel Purchasing Card dated March 31, 2019 to May 4, 2019 in the amount of \$565,142.14

Total amount: \$8,073,715.14

PASSED: May 16, 2019

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 19-05-054** listed above.

MAY 16, 2019

89132-89133

RESOLUTION NO. 19-05-055

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Visa Card-Arborwear dated March 31, 2019 to May 4, 2019 in the amount \$80.00

Total amount: \$80.00

PASSED: May 16, 2019

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 19-05-055** listed above.

Visa-Arborwear

03/31/2019 to 05/04/2019

Supplier	Merchant Category	Amount USD
Arborwear Llc	Durable Goods - Default (5099)	\$80.00
Grand total		\$80.00