

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

DECEMBER 22, 2016

The Board of Park Commissioners met on this date, Thursday, December 22, 2016, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Debra K. Berry, Vice President Dan T. Moore, and Vice President Bruce G. Rinker, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Karen Fegan, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 16-12-204: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of December 8, 2016, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, Karen Fegan, presented a Comparative Summary of Revenues & Expenditures 2016 vs. 2015 Year-To-Date, for the Month Ended November 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **82841** to **82843** and they were filed for audit.

ACTION ITEMS.

- (a) ***Commissioning of K-9 Creed***
(Originating Sources: Daniel J. Veloski, Chief Ranger/Captain Sean T. Flanigan/
Captain John Betori)

The Ranger Department selected its first handler and trained its first police K-9 in 2002 when Captain Sean Flanigan and his partner, Radar, became the agency's first K-9 team. Since that time, the K-9 Rangers have proved to be valuable additions to the team, helping to keep the Cleveland Metroparks community safe.

Creed, an eleven-week old German Shephard, is the newest addition to the Cleveland Metroparks Ranger Department's K-9 Unit. He was donated to Cleveland Metroparks by Tom and Kathy Schmidt of Schmidts of Macedonia. Creed will serve as a dual-purpose patrol and narcotics detection dog.

Today the Ranger Department's state and nationally-certified police canines - Logan, Rico, Chase, Tyson, and the newest addition, Creed - are used to locate missing persons, apprehend fleeing suspects, detect illegal drugs, and detect explosives in northeast Ohio. K-9 Unit rangers continuously update their skills by participating in weekly regional training exercises, statewide instruction, and national training conferences. The K-9 Unit is versatile, dependable, and is often called upon to assist other local and state law enforcement agencies. K-9 Unit rangers also promote safety and crime prevention by providing demonstrations and participating in community outreach events across the Park District and throughout local communities.

- No. 16-12-205:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to appoint Creed as K-9 Ranger for Cleveland Metroparks, as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Declaration of Surplus Equipment/Vehicles for On-Line Auction***
(Originating Source: Joseph V. Roszak, Chief Operating Officer/Karen Fegan, Chief Financial Officer)

Background

GovDeals is an on-line clearinghouse for government surplus property. It provides a means for government agencies to post items for sale and for potential buyers to bid upon these items via an internet-based auction system. Surplus items would be available for bidding for up to fourteen (14) days.

ACTION ITEMS (cont.)

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Items Sold	87	118	128	101 (12/1)	144 (12/3)
On-Line Sale Value	\$73,469.46	\$72,928.78	\$38,401.79	\$42,534.99	\$76,066.10
Gov-Deals Cost (7.5%)	\$ 4,390.04	\$ 6,828.94	\$ 2,143.09	\$ 2,514.97	\$ 5,558.56

Staff researched alternative auction websites. GovDeals proved to be lowest and best even though the only other viable auction house, LightGov, LLC, had a lower commission, it has far fewer bidders and sells significantly fewer items. GovDeals has a contract with the National Joint Powers Alliance (NJPA).

Fleet Management in 2017 would like to test alternative auction methods verifying Cleveland Metroparks is leveraging the highest resale method. Alternative methods would include other auction suppliers or on-site auctions.

In the past, Cleveland Metroparks has paid GovDeals a monthly fee of 7.5% based on an item's selling price of up to \$100,000.00. For 2017, Fleet Management would like to pass the entire fee on to the winning bidder. GovDeals will then invoice Cleveland Metroparks for those fees leaving our fees paid at 0%.

2017 Internet Auction Services

In 2017, it is recommended that the Park District continue the public sale of surplus equipment to the highest bidder in an on-line auction versus a "live" public auction, utilizing the internet auction services of GovDeals, Inc. to dispose of surplus items.

No. 16-12-206:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize utilization of the internet auction services of GovDeals, Inc. for 2017, or another competitive auction entity, as described above, to dispose of 2017 Park District surplus equipment and vehicles, whereby equipment and vehicles for disposal would be authorized in writing as surplus by the respective Department Chief and the Chief Executive Officer prior to internet auction, and would subsequently require prior Board approval for items with anticipated value over \$10,000.00 would be secured.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (c) ***Change Order No. 9 – Contract No. 1245 – Cleveland Metroparks Administrative Office Addition***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Tammy Oliver, Director of Project Development)

Background:

On March 13, 2015 the Board awarded a Guaranteed Maximum Price (GMP) Contract to Regency Construction Services Inc. (“Regency”) for construction manager (at risk) services for construction of the Cleveland Metroparks Administration Office Addition at the Cleveland Metroparks Zoo. At the time of the Board’s initial award, only the preconstruction stage compensation was established at \$15,115.00. On March 10, 2016, the Board approved the construction GMP in the amount of \$3,557,718.00 which was followed by construction of the new addition.

The project has recently reached a major milestone, with staff moving to the newly completed addition which consists of approximately 11,450 s.f. of offices, conference rooms, restrooms, a mechanical room, an employee break room and a central computer data room. The Guaranteed Maximum Price contract also includes the remodeling of 5,265 s.f. of existing space to begin in January 2017, which will include marketing offices, meeting space and a nurturing room.

Through positive budget management, Regency’s scope will now include the remodeling of the restrooms in the public lobby. The remodeled restrooms will result in two public ADA single stall restrooms, one which will include a shower for employees who wish to ride a bike to work, exercise during lunch, or clean-up for an evening meeting.

Change Order No. 9:

Regency, upon staff’s request for the additional scope and based on complete construction documents, has provided a cost for Change Order No. 9, which is the first change order to increase the Guaranteed Maximum Price as follows:

<u>Item</u>	<u>Cost</u>
Masonry	\$ 4,500.00
Carpentry	\$ 21,225.92
Plumbing	\$ 19,480.00
HVAC	\$ 2,389.74
Subtotal	\$ 47,595.66
General Conditions 7.6%	\$ 3,617.27
CM Fee 3%	\$ 1,427.87
Total Cost	\$ 52,640.80

Additional funds necessary for the restroom remodel (approximately \$24,000.00) will be provided from the unspent GMP contingency established in GMP Amendment No. 1.

ACTION ITEMS (cont.)

Change Order No. 9, is preceded by Change Order Nos. 1-8 which have been billed against the established contingencies and allowances in the Guaranteed Maximum Price. Following adoption of Change Order No. 9, the GMP will be revised to \$3,610,358.80.

Construction Schedule:

Regency's construction schedule associated with the additional owner requested work added to the scope via Change Order No. 9 anticipates an April 17, 2017 completion. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

No. 16-12-207: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve Change Order No.9 with Regency Construction Services, Inc. in the amount of \$52,640.80 as described above resulting in a revised, total Guaranteed Maximum Price of \$3,610,358.80 and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 9.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(d) *Disbursement of Zoo Conservation Funds 2016*
(Originating Sources: Christopher W. Kuhar, Zoo Director/Kristen Lukas, Director of Conservation and Science)

Background

Cleveland Metroparks Zoo's commitment to securing a future for wildlife includes enabling our guests to take action to positively impact wildlife conservation. To this end, the Zoo maintains a number of donation opportunities for our guests and partners. Funds generated at the Zoo for wildlife conservation support are held in restricted Cleveland Metroparks accounts to be disbursed in support of targeted wildlife conservation efforts in the field around the world.

These funds are as follows:

- Quarters for Conservation Fund #5712
- Event Networks Conservation Fund #5740
- Zoo R.A.I.N. Fund #5710
- Zoo Sea Turtles Fund #5711

ACTION ITEMS (cont.)

The Zoo proposes to disburse the following conservation funds in 2016. If approved, the funds will be distributed in December 2016.

<u>Restricted Fund</u>	<u>Amount</u>
Quarters for Conservation Fund #5712	\$73,183.00
Event Networks Conservation Fund #5740	\$39,500.00
Zoo R.A.I.N. Fund #5710	\$1,765.00
Zoo Sea Turtles Fund #5711	\$638.00
TOTAL	\$115,086.00

Quarters for Conservation Fund (#5712)

The Quarters for Conservation (Q4C) program at Cleveland Metroparks Zoo was established in 2012 to help the Zoo increase both support for and communication about the Zoo's wildlife conservation efforts. Twenty-five cents from each ticketed admission is earmarked for support of wildlife conservation. Each ticketed visitor participates in the program by depositing a token they receive at the ticket counter at a kiosk inside the Zoo entrance to support one of three wildlife conservation projects. There is also an opportunity to make an additional donation.

At Cleveland Metroparks Zoo, three conservation focus areas are selected at the beginning of each year based on current conservation priorities. The priority areas selected for 2016 were gorillas, lions and giraffe. Based on the proportion of tokens deposited and additional donations made, these funds are divided appropriately between the three projects.

Aramark donation boxes: In 2015, Aramark, Inc. offered to place donation boxes at select concession locations. Funds generated from these donation boxes are deposited in the Zoo's Quarters for Conservation (#5712) restricted account during the calendar year for support of those conservation projects.

2016 Support**Gorilla Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$23,268.00** to the Dian Fossey Gorilla Fund International (DFGFI) to protect endangered Eastern lowland gorillas, only found in in Democratic Republic of Congo (DRC). Fewer than 2500 of these gorillas remain in wild. DFGFI is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world. DFGFI is protecting 150 gorillas in the Nkuba-Biruwe Conservation Area in DRC using monitoring and protection programs modeled after proven programs that protect Mountain Gorillas in Rwanda. The goal is to work with local communities to double the number of Grauer's gorillas protected in this region by 2020.

ACTION ITEMS (cont.)**Lion Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$24,961.00** to the Oxford University Ruaha Carnivore Project in Tanzania. These funds will be used to study and monitor populations of lions and other large carnivores and support work with local pastoral communities to help address human-lion conflict in the Ruaha region of Tanzania – a critical area for the conservation of large carnivores. This successful program is a prestigious National Geographic “Big Cats Initiative” partner and was recognized for its excellence when founder and Director, Dr. Amy Dickman was a finalist for the prestigious Tusk Award awards presented by the Duke of Cambridge.

Giraffe Conservation

Cleveland Metroparks Zoo proposes to contribute **\$24,954.00** to the Giraffe Conservation Foundation (GCF). These funds will be used to promote giraffe conservation in Kenya and Tanzania and study and help protect endangered Rothschild’s giraffe in Uganda. GCF is the only organization in the world focused solely on giraffe conservation and works closely with African and international government and non-government organizations to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation and management.

The total proposed distribution from restricted fund #5712 (Quarters for Conservation Fund) is \$73,183.00.

Event Networks Conservation Fund (#5740)

The Event Networks Conservation Fund was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. Conservation revenue is generated at the gift shop in three ways.

1. An amount equivalent to 1% of annual sales in the gift shop is allocated to the fund, as per the concessionaire contract.
2. At checkout, buyers are invited to “round up” their purchase to the next dollar and donate that amount to the Zoos conservation efforts. These proceeds are added to the fund.
3. A predetermined % of proceeds generated from the sale of specific items in the shop is allocated to the fund. These sales are tracked to ensure that support will be disbursed to the appropriate field conservation partner/projects associated with each item. Examples include Giraffe Conservation Booklets (GCF), Slow loris plush toys (Little Fireface Project) and Wildlife Conservation Kits (partner/project receiving funds is determined by animal highlighted in the kit – orangutan, tiger, etc.).

ACTION ITEMS (cont.)**2016 Support****Turtle Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$2,000.00** to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

Addressing Illegal Wildlife Trade

Cleveland Metroparks Zoo proposes to contribute **\$5,000.00** to TRAFFIC International. TRAFFIC, the wildlife trade monitoring network, is the leading non-governmental organization working globally on wildlife trade. TRAFFIC’s mission is to ensure that trade in wild plants and animals is not a threat to the conservation of nature. The globally distributed TRAFFIC bulletin is the only journal devoted exclusively to wildlife trade issue and includes valuable news on the trade in wildlife resources, the latest in related legislation, investigations and seizures, and original global and regional reports.

Rhino Conservation

Cleveland Metroparks Zoo proposes to contribute **\$3,000.00** to the African Wildlife Foundation (AWF). Launched more than 50 years ago to target Africa’s unique conservation needs, the AWF is the oldest international conservation organization focused solely on Africa. AWF works with Africans at the local, regional and national levels to conserve the continent’s tremendous natural resources and collaborates with partners and stakeholders at all level (including conservation organizations, local and national governments, and international organizations) to plan, implement and achieve conservation goals. The Zoo supports AWF’s “Operation Stop Poaching Now,” a major public awareness campaign aimed at stopping the demand for illegal ivory and rhino horn in Asia.

Tiger Conservation

Cleveland Metroparks Zoo proposes to contribute **\$3,000.00** to the WildAid tiger program. WildAid works to address illegal tiger trade and reduce demand for tiger parts in targeted markets in Asia, particularly in China. WildAid works with government, business, media partners, and celebrities to encourage attitudinal and behavioral change to target demand reduction. WildAid also leads an International Tiger Coalition of 42 environmental, zoological, and animal protection groups, calling for a permanent ban on the trade in tiger parts and products.

ACTION ITEMS (cont.)**Elephant Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$3,000.00** to the WildAid elephant program. A key component of this program is the “Say No” campaign. In collaboration with African Wildlife Foundation, Save the Elephants and CHANGE, this public awareness campaign is aimed at stopping the demand for illegal wildlife products – specifically ivory and rhino horn – in Asia, one of the biggest markets for illegal wildlife products. The “Say No” Campaign targets major ivory and rhino horn consuming nations, including China, Hong Kong, Vietnam and Thailand.

Ape Conservation

Cleveland Metroparks Zoo proposes to contribute **\$5,000.00** to the AZA Ape TAG Conservation Initiative (ATCI). The ATCI represents a collective effort by zoos to help conserve wild populations of apes. Launched in early 2010 by the Great Ape Taxon Advisory Group (TAG) of AZA, the primary goals are to increase the amount and duration of zoo support for ape conservation, as well as the number of zoos contributing to the in situ conservation of apes, and provide multi-year support for high priority ape populations and sites. The Zoo is a founding member of the ATCI.

Human Wildlife Conflict Mitigation

Cleveland Metroparks Zoo proposes to contribute **\$5,000.00** to the Human Wildlife Conflict Collaboration (HWCC). The HWCC is addressing the practical, urgent needs in human-wildlife conflict, on both the local and global scale, through a global partnership that supports greater collaboration on human-wildlife conflict across disciplines, sites, institutions and policy areas. The HWCC aims to prevent and mitigate human-wildlife conflicts by facilitating collaborative learning, innovation, scientific analysis and development of best practices and an active and engaged community of practice.

Snow Leopard Conservation

Cleveland Metroparks Zoo proposes to contribute **\$2,000.00** to the Snow Leopard Trust (SLT). The SLT is the oldest and largest snow leopard conservation organization in the world. The Zoo participates in the “Natural Partnerships Program” which brings the global Zoo community and the Snow Leopard Trust together in a united effort to ensure the survival of the endangered snow leopard. Through this program we support high priority conservation projects identified and implemented by SLT staff in snow leopard range countries, including China, India, Kyrgyzstan, Mongolia and Pakistan.

Tree Kangaroo Conservation

Cleveland Metroparks Zoo proposes to contribute **\$3,000.00** to the Tree Kangaroo Conservation Project (TKCP). For over a decade the TKCP has been working with local landowners in Papua New Guinea to create and manage the country’s first Conservation Area, encompassing pristine cloud forest and endangered tree kangaroo habitat. TKCP has grown and evolved over the years from a conservation research project into a holistic program, addressing the goals of species and habitat protection through a community-based approach, involving local landowners in decision-making and providing communities with real and tangible conservation benefits. TKCP was the 2014 winner of AZA’s International Conservation Award.

ACTION ITEMS (cont.)**Strategic Wildlife Conservation Support**

Cleveland Metroparks Zoo proposes to contribute **\$2,000.00** to the Conservation Breeding Specialist Group (CBSG). The CBSG is a specialist group of the International Union for the Conservation of Nature (IUCN) whose mission is to save threatened species by increasing the effectiveness of conservation efforts worldwide. CBSG efforts include developing and disseminating innovative and interdisciplinary science-based tools and methodologies, providing culturally sensitive and respectful facilitation that results in conservation action plans, and promoting global partnerships and collaborations that support species conservation.

Amphibian Conservation

Cleveland Metroparks Zoo proposes to contribute **\$1,500.00** to the Amphibian Ark (AArk). The AArk is a joint effort of the World Association of Zoos and Aquariums (WAZA), the IUCN SSC Conservation Breeding Specialist Group (CBSG), and the Amphibian Specialist Group (ASG). AArk works to ensure the survival and diversity of amphibian species focusing on those that cannot currently be safe-guarded in their natural environments. AArk partners evaluate the conservation needs for amphibian species and regions; develop and implement amphibian conservation training programs for individuals and institutions; and promote awareness and action on behalf of amphibian conservation.

Madagascar Conservation

Cleveland Metroparks Zoo proposes to contribute **\$5,000.00** to the Madagascar Fauna and Flora Group (MFG). The MFG is an international non-government organization that brings together zoos, aquariums, botanical gardens and related institutions for the united purpose of conserving Madagascar's biodiversity. In operation since 1988, the MFG includes zoo professionals, field biologists, Malagasy government officials and regional and local people to promote the conservation of Madagascar. The MFG is a holistic and integrated program that works to conserve Madagascar's unique biodiversity through research, environmental education, capacity-building and conservation action.

The total proposed distribution from restricted fund #5740 (Event Network Conservation Fund) is \$39,500.00.

Zoo R.A.I.N. Fund (#5710) and Zoo Sea Turtles Fund (#5711)

In November 1992, the Cleveland Metroparks Board approved the conservation visitor donation program at the RainForest and Primate, Cat and Aquatics buildings to provide an opportunity for individuals to contribute to rainforest and aquatic education and preservation. On June 29, 2000, by way of Resolution No. 00-06-181 the Board approved the distribution of the RainForest and Primate, Cat and Aquatics donations for 2000 and beyond for education/conservation organizations deemed appropriate by the Zoo Director.

ACTION ITEMS (cont.)**2016 Support****In-situ Conservation Education**

Cleveland Metroparks Zoo proposes to contribute **\$1,024.00** from restricted fund #5710 to the Amazon Center for Environmental Education and Research (ACEER Foundation). The mission of the ACEER Foundation is to promote conservation of the Amazon by fostering awareness, understanding, action, and transformation. For more than 20 years the ACEER has been initiating environmental education programs, supporting basic and applied research, and protecting unique tracts of land. Educational activities include environmental education programs in the Peruvian Amazon targeted at developing environmental awareness and sustainable use of natural resources while enhancing cross-cultural understanding and learning through a series of interactive experiences.

Cleveland Metroparks Zoo proposes to contribute **\$229.00** from restricted fund #5710 to the Civil Association for Conservation of the Peruvian Amazon Environment (CONAPAC). CONAPAC is a non-government organization formed in 1990 whose goal is the conservation of the Peruvian Amazon primary rainforest through local education and tools for sustainable living. Education efforts focus on sustainability, environmental health, social and economic stability, and cultural heritage. Programs include educating children about the importance of their rainforest ecosystems, educating adults about the natural resources of the rainforest, long-term sustainable methods and models for utilizing these resources and their role in the ecosystem and rainforest preservation.

Cleveland Metroparks Zoo proposes to contribute **\$512.00** from restricted fund #5710 to the Wildlife Conservation Society's Mbeli Bai Project. Since 1995 the Mbeli Bai Project has been monitoring the wildlife visiting Mbeli Bai to help ensure the long-term protection of gorillas and other forest mammals in the Nouabalé-Ndoki National Park through applied research, capacity building, local community outreach, and sustainable livelihoods. The Mbeli Bai Project includes an environmental education project called "Club Ebobo" which uses interactive strategies to teach local children about the region's flora and fauna and ecosystems and promotes appreciation and pride in their local biodiversity.

The total proposed distribution from restricted fund #5710 (Zoo R.A.I.N. Fund) is \$1,765.00.

Cleveland Metroparks Zoo proposes to contribute **\$638.00** from restricted fund #5711 to the Wider Caribbean Sea Turtle Conservation Network (WIDECAST). WIDECAST programs in Venezuela focus research and conservation efforts at the two most important nesting areas for endangered sea turtles in Venezuela. The project monitors and protects more than 500 nests each year, creates awareness, and links sea turtle conservation to better livelihoods for coastal

ACTION ITEMS (cont.)

people. The field work on the beaches significantly reduces egg poaching and promotes local environmental awareness in the communities who participate in the project. Conservation activities and materials are also provided to local communities, reaching thousands of people, including children, fishermen and local authorities.

The total proposed distribution from restricted fund #5711 (Zoo Sea Turtles Fund) is \$638.00.

No. 16-12-208: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the disbursement of \$115,086.00 contributed funds for conservation programming to the following organizations:

Dian Fossey Gorilla Fund International	\$23,268.00
Oxford University Ruaha Carnivore Project	\$24,961.00
Giraffe Conservation Foundation	\$24,954.00
Turtle Survival Alliance	\$ 2,000.00
TRAFFIC	\$ 5,000.00
African Wildlife Foundation	\$ 3,000.00
WildAid - Elephant	\$ 3,000.00
WildAid – Tiger	\$ 3,000.00
Ape TAG Conservation Initiative	\$ 5,000.00
Human Wildlife Conflict Collaboration	\$ 5,000.00
Snow Leopard Trust	\$ 2,000.00
Tree Kangaroo Conservation Project	\$ 3,000.00
Amphibian Ark	\$ 1,500.00
Conservation Biology Specialist Group	\$ 2,000.00
Madagascar Fauna Group	\$ 5,000.00
ACEER	\$ 1,024.00
CONAPAC	\$ 229.00
Mbeli Bai Project	\$ 512.00
WideCast	\$ 638.00

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) **2016 Budget Adjustment No. 4**
(Originating Sources: Karen Fegan, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

Two types of 2016 budget adjustments are requested for Board approval:

Type I: Transfers, listed on pages **82844** to **82859**. Represents transfers with **NO NET INCREASE/DECREASE** to the 2016 operating and/or restricted fund budgets.

Type II: Appropriations, listed on pages **82860** to **82861**. The effect of these adjustments in the Operating/Capital Fund is \$216,278.00; in the Restricted Funds, an increase of \$1,016,909.00 (derived from grants and/or donations).

A summary of the adjustments, by category, can be found on page **82862**. The effect of both types of adjustments is a combined net increase of \$1,233,187.00.

- No. 16-12-209:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the 2016 Budget Adjustment No. 3 for "Type I: Transfers," for **NO OPERATING OR RESTRICTED FUND NET INCREASE/ DECREASE** and "Type II: Appropriations," for an increase of **\$1,283,187.00** as noted on page **82862**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

- (f) **Ohio Co-Op ORC 125.04 #6211 Audio/Visual – Administration Building Addition/Renovation**
(Originating Source: Ronald D. Ciancutti, Director of Procurement)

At the Board meeting of July 7, 2016 the Board approved the purchase of \$97,914.18 from Audio Visual Innovations for audio/visual upgrades for the Administration Building addition and renovation.

Additional services and equipment (listed below) are requested for Board approval.

1. Change Order 1 is a deduction of \$294.14 for elimination of unneeded brackets.
2. Change Order 2 is the addition of expanded audio throughout portions of the building and some of the open spaces on the external side of the building.
3. Change Order 3 is the addition of two monitors and affiliated mounting equipment and appropriate connections/ hook-ups for a presentation system and associated labor. The total for this addition is \$7,829.54

ACTION ITEMS (cont.)

In light of the above, the Board is hereby requested to approve an increase of \$17,009.86 to the award amount to accommodate the additional services and equipment.

ORIGINAL AWARD:	\$ 97,914.18
Additional consumption estimate:	<u>17,009.86</u>
REVISED TOTAL AWARD	\$114,924.04

Consequently, an increase in the total amount, as shown above, is recommended for approval by the Board at this time.

No. 16-12-210: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize an increase of Ohio Co-Op ORC 125.04 #6211 for the purchase of various Audio/Visual Additions & Upgrades, from **Audio Visual Innovations**, for all phases in the Administration Building Addition/Renovation for an amount not to exceed ~~\$97,914.18~~ **\$114,924.04** as specified in the summary and maintained in the Procurement Office files in full cooperation of State of Ohio Purchasing Program, ORC #125.04 and Cleveland Metroparks purchasing policies.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS:

No. 16-12-211: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following bid awards:

Bid #6233: **Concrete** to be supplied on an “as needed” basis from January 1, 2017 through December 31, 2017 to various locations throughout Cleveland Metroparks (see page **82823**);

Bid #6234: **Asphaltic Concrete** to be supplied on an “as needed” basis from January 1, 2017 through December 31, 2017 to various locations throughout Cleveland Metroparks (see page **82824**);

Sole Source #6236: **Shawnee Hills Golf Course Range Netting** (see page **82825**); and

US Communities Co-Op #6237: **Operational Purchases (Small Wares, Disposables) and Capital Equipment** for various locations throughout Cleveland Metroparks (see page **82826**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

AWARD OF BIDS (cont.):

BID #6233 SUMMARY: **CONCRETE** to be supplied on an “as needed” basis from January 1, 2017 through December 31, 2017 to various locations throughout Cleveland Metroparks

--- HIGHLIGHTS AT A GLANCE ---
2016 Expenditures = \$50,000
2017 Estimate = \$100,000 (1)

(1) *The 2017 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, estimated at ±\$100,000.*

The awarded supplier will provide and pour up to \$100,000 of 3000 psi, 3500 psi, 4000 psi, 4500 psi, Class C, LSM 50, and LSM 100 concrete (all based on per yard pricing) as well as additives, additional services and colors at specified locations throughout Cleveland Metroparks on an "as needed" basis. The concrete will be used by Park District personnel for various projects such as footers, pads and other concrete items.

CONCRETE TYPE	3000 psi	3500 psi	4000 psi	4500 psi	Class C	LSM 50	LSM 100
2016	\$95.00	\$98.00	\$101.00	\$104.00	\$102.00	\$74.00	\$76.00
2017	\$98.00	\$101.00	\$104.00	\$107.00	\$107.00	\$77.00	\$79.00

**Prices for additives, additional services and colors are on file with Director of Procurement*

The bid was sourced to ±5 suppliers and Cleveland Metroparks only received one bid from Medina Supply Company.

The overall increase in cost per ton reflects an average ±3% compared to 2016 price structure.

RECOMMENDED ACTION:

That the Board authorize an award of Bid #6233 to the lowest and best bidder, **Medina Supply Company**, for the supply of concrete for the period beginning January 1, 2017 extending through December 31, 2017, at the unit costs specified in the summary and bid file, **for a total cost not to exceed \$100,000**. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 16-12-211 on Page 82822)

AWARD OF BIDS (cont.):

BID #6234 SUMMARY: ASPHALTIC CONCRETE to be supplied on an “as needed” basis from January 1, 2017 through December 31, 2017 to various locations throughout Cleveland Metroparks

--- HIGHLIGHTS AT A GLANCE ---
2016 Expenditures = \$113,000
2017 Estimate = \$200,000 (1)

(1) The 2017 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, estimated at ±\$200,000.

Bid results as follows:	Allied Bedford Hts.	Allied W. 3 rd Street	Allied W. 150 th	Allied Copley	Kokosing Columbia Station	Kokosing Garfield Hts.	Kokosing Cleveland
301 Virgin Materials (per ton)	\$65.20	\$64.60	\$65.20	\$61.00	\$59.75	\$59.50	\$59.75
301 w/Recycled Materials (per ton)	\$50.50	\$51.25	\$51.25	\$48.00	\$54.75	\$54.50	\$54.75
448-2 Virgin Materials (per ton)	\$65.75	\$65.75	\$65.75	\$63.70	\$60.75	\$60.50	\$60.75
448-2 w/Recycled Materials (per ton)	\$51.50	\$62.25	\$52.25	\$50.00	\$55.75	\$55.50	\$55.75
448-1 Virgin Materials (per ton)	\$72.50	\$71.25	\$72.50	\$70.25	\$70.00	\$69.50	\$69.50
448-1 w/Recycled Materials (per ton)	\$60.25	\$61.25	\$61.25	\$59.75	\$65.00	\$64.50	\$64.50
Tack (per gallon)	\$6.25	\$6.25	\$6.25	\$6.25	No Bid	No Bid	No Bid
5 gallon buckets	Included	Included	Included	Included	No Bid	No Bid	No Bid

Prices displayed above represent a comprehensive split award since frequently during the paving season the awarded low vendor cannot supply product demands in a timely manner (due to other customers picking up loads at the same time) and the second low bidder must be utilized (at the bid secured price) to complete jobs already in process. Proximity to the job also will have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction.

The overall increase in cost per ton reflects on average ±1% compared to 2016 price structure.

RECOMMENDED ACTION:

That the Board authorize a split award for asphaltic concrete, as noted in the Bid #6234 Summary, to be supplied as needed beginning January 1, 2017 and extending through December 31, 2017 to the lowest and best bidders **Allied Corporation, Inc. and Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed \$200,000**. In the event these vendors cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. In the event the log of consumption approaches 90 percent of the estimate, an action item will presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 16-12-211 on Page 82822)

AWARD OF BIDS (cont.):**SOLE SOURCE #6236 SUMMARY:****SHAWNEE HILLS GOLF COURSE RANGE
NETTING (replacement of existing)**

DESIGNATION	Shawnee Hills Golf Course
PURCHASE PRICE and INSTALLATION	\$72,728.30
ALLOWANCE	\$20,000.00 (for possible "as needed" replacement of poles)
Installation Services (but not limited to)	Removal of existing 1830' x 40' netting and installation of new 16,840' pf new ¼ and 5/16x7x19 strand of airplane type cable (black), 73,200 sq. ft. new poly 1" UV treated golf barrier, new cable clamps, replace damaged bolts and attachments, includes Patent System with Cross Brace Cables (to be placed in between poles for stability) and Horizontal Wind Cables, removing existing netting, cables and hardware offsite.
Standard Warranty	One (1) year material and workmanship warranty

Charge Codes: 3306-73470-616001

The netting at Shawnee Hills Golf Course is ±5 years old. The sun causes the netting material to become brittle over the years. Staff spends a considerable amount of time utilizing a bucket truck to make necessary repairs to the netting during the golf season. To that end, staff recommends a full replacement of the netting.

RECOMMENDED ACTION:

That the Board approve the purchase of range netting, equipped as specified in the above Sole Source #6236 summary, from **Cross Country Cowboy, Inc. for a cost to purchase and install at \$72,728.30; plus \$20,000.00 allowance (for poles) for a potential total cost of \$92,728.30.** Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 16-12-211 on Page 82822)

AWARD OF BIDS (cont.):

US Communities CO-OP #6237 SUMMARY: **OPERATIONAL PURCHASES (Small Wares, Disposables) and CAPITAL EQUIPMENT for various concession locations throughout Cleveland Metroparks**

Background:

The following represents the **Operational Purchases** (small wares, disposables, and dish machine chemicals) for day-to-day business operations and **Capital Equipment** for capital projects at Emerald Necklace Marina (refrigeration, cooking, and dish washing equipment), Edgewater Beach House (cooking, refrigeration, freezers, and storage equipment), and Sleepy Hollow Concession Renovation (cooking, refrigeration, freezers, and dish washing equipment).

Recommended Operational Purchases and Capital Equipment:

Operational purchases and capital equipment will be purchased through the US Communities Government Purchasing Alliance **cooperative purchasing program**, kept on file in the Procurement Office and purchased based upon Cleveland Metroparks purchasing policies.

The following items are recommended for purchase from US Communities supplier, specifically Trimark SS Kemp (US Communities Premier contract number 682732).

Breakdown of Operational and Capital Equipment by Location

Location – Small Ware and Disposables	Estimated Cost
The Chalet	\$ 2,500.00
Wallace Lake Concessions	\$ 1,000.00
Huntington Beach Concessions	\$ 3,000.00
Edgewater Pier Concessions	\$ 2,500.00
Edgewater Beach House Concessions	\$ 15,000.00
Hinckley Spillway Concessions	\$ 1,000.00
Ledge Pool Concessions	\$ 1,000.00
E. 55 th Marina Concessions	\$ 12,000.00
Merwin’s Wharf	\$ 45,000.00
Emerald Necklace Marina Concessions	\$ 15,000.00
Operational Total	\$ 98,000.00
Location – Capital equipment	Estimated Cost
Emerald Necklace Marina Concessions	\$100,000.00
Edgewater Beach House	\$175,000.00
Sleepy Hollow Concessions	\$100,000.00
Capital Equipment Total	\$375,000.00
Total	\$473,000.00

RECOMMENDED ACTION:

That the Board authorize an award of US Communities Co-Op #6237 for the purchase of Operational Purchases and Capital Equipment in the sum of **\$473,000.00** as specified in the summary and maintained in the Procurement Office files in full cooperation of US Communities Premier Contract and Cleveland Metroparks purchasing policies.

(See Approval of this Item by Resolution No. 16-12-211 on Page 82822)

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 12/22/16)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Greenhouse frame with reverse gable entry and aviary wire installed at Australian Adventure.	Arcadia Glasshouse, LLC	\$14,295.00	(7)
Cameras for new administrative office wing including cables, mounts and installation.	Integrated Precision Systems	\$12,660.96	(2)
Yearly renewal of VMware licenses through OARNET.	OARNET	\$19,986.05	(2)
2017 Ford Fusion sedan for Natural Resources Division.	Middletown Ford, Inc.	\$18,670.68	(2)
Additional charges for proofs and dust pockets added to the original order for printing of the Centennial book.	Great Lakes Integrated	\$44,625.00 <u>4,892.00</u> \$49,517.00	(7)
Two 6-passenger 2017 club car Villager 6 with canopy top, fold down windshield for zoo.	Southeast Golf Car Company	\$20,312.00	(2)
Printing and mailing of 40,000 Emerald Necklace magazines.	Duke Graphics, Inc.	\$12,780.00	(7)
Additional state inspections required for obtaining the certificate of occupancy at Fort Hill Steps.	Soil and Material Engineers	\$ 6,000.00 <u>15,000.00</u> \$21,000.00	(5)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Work done above and beyond annual elevator agreement (estimated at \$5,424.50) for basic service and maintenance. Both RainForest and Acacia units required “repacking” and contracts will run through July of 2017.	KONE Incorporated	\$ 5,424.00 5,762.50 <u>3,815.00</u> \$15,001.50	(2) <i>allowance</i>
Installation of hardware and additional pole banners beyond original estimate.	Sign-Lite Services	\$ 7,504.16 <u>4,500.00</u> \$12,004.16	(7)
Forty aluminum folding tables for events at Canal Way Center.	Southern Aluminum, Inc.	\$13,752.00	(3)
2017 Ford F250 crew cab 4x4 pick-up truck with snow plow prep and heavy duty alternator for Natural Resources Division.	Bob Gillingham Ford, Inc.	\$29,694.50	(7)
2017 Dodge Grand Caravan SE for Zoo Facilities Division.	North Olmsted Chrysler	\$21,457.50	(7)
Lighting upgrades at zoo auditorium.	Gatto Electric Supply	\$24,718.39	(7)
Rewrite online resource zoo library as a Microsoft.net application for system repairs to meet obligations of Key Bank Stem Grant.	Avantia, Inc.	\$16,000.00	(3)
WiFi licenses for 3 years (100 enhanced, 20 locations) beginning January 1, 2017.	Logicalis, Inc.	\$27,878.70	(7)
Additional timbers for the owl aviary beyond original estimate.	Building Products Plus	\$14,526.50 <u>2,429.00</u> \$16,955.50	(3)
MEP engineering services for Emerald Necklace Marina kitchen in Rocky River Reservation.	TEC Inc. Consulting Service	\$10,600.00	(5)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Design of irrigation system for 27 holes at Seneca Golf Course for additional expenses beyond the original fee schedule.	AS Altum and Associates	\$22,000.00 <u>2,000.00</u> \$24,000.00	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand's manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS (12/22/16)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order No.</u>
<i>There are currently no change orders to present.</i>			

CHIEF EXECUTIVE OFFICER'S REPORT.**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Matthew Jenks, Sr. Technician – Building Trades

Matthew Jenks joined the Building Trades division as a Sr. Technician in May of 2016. Prior to coming to Cleveland Metroparks, Matt worked for Strano Construction as a carpenter/foreman performing all aspects of new and remodeled construction. During his 25 years of experience Matt has worked for companies such as OCP Contractors, John G. Johnson Construction, Great Lakes Construction, and American Preservations Builders. Among his many assets are his proficiency in reading blueprints, experience working as a general foreman on many projects, his responsibility for dealing with vendors and inspectors, and his ability to run crews with as many as 20 carpenters. Matt is OSHA 30 certified and is currently working on a degree in Construction Management.

Richard Smerglia, Sr. Technician – Building Trades

Richard Smerglia became a Sr. Technician in the Building Trades division in January of 2016. Richard has 28 years of experience as an electrician who is also skilled in reading blueprints and schematics, and is experienced in industrial, commercial and residential wiring. From 2013 to 2016, Richard worked as the Owner/President of Advanced One Electric where he successfully operated an electrical contracting company meeting the needs of residential to commercial customers. Prior to operating Advanced One Electric, Richard worked for Mr. Electric Contracting and RJ Martin Electrical Contracting. Richard has an Associate Degree in Electronics and holds a State of Ohio Electrical License.

- b. ***Highway Wayfinding Improvements***
(Originating Sources, Sean E. McDermott, P.E., Chief Planning and Design Officer, Kelly Coffman, Sr. Strategic Park Planner)

Cleveland Metroparks provides wayfinding signage along area roadways to help the public navigate to its parks. Signage along interstates is an important level in this wayfinding system, yet until recently, signs were only provided for the Zoo and for three reservations. The Ohio Department of Transportation (ODOT) oversees the interstate signage system. ODOT approved Cleveland Metroparks request to provide signage at five additional reservations. Signs for four parks were recently installed, with the fifth location pending. The signs will assist visitors in navigating to the parks, increase visibility of the Park District, and will promote Cleveland Metroparks to area tourists.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- c. ***Cleveland Metroparks GIS Impact Around the World: AB Williams Woods to Zanzibar***
(Originating Sources, Sean E. McDermott, P.E., Chief Planning and Design Officer, Stephen Mather, GIS Manager)

Stephen Mather, GIS Manager, recently received an invite and travel funding from the World Bank to observe two of the largest civilian drone mapping projects in the world, both in Tanzania in East Africa.

The first project, Dar Ramani Huria (meaning “Dar Open Map”), is a project to map in 3-dimensions 10 of the most flood prone communities across Dar es Salaam, Africa’s fastest growing city. The objective of Ramani Huria and its sister project Zuia Mafuriko (meaning “prevent flooding”) is to create comprehensive maps of these flood prone areas for use in planning and emergency situations and identify mitigation strategies to flooding over the long term.

The second project is the largest drone mapping project in the world: a project to map all of the Zanzibar Archipelago (2300 square kilometers / 888 square miles or approximately Cuyahoga County twice over) at 7cm (less than 3” resolution). The map will be used to update environmental assessment and inventory maps, aid the lands commission in updating land records, and a range of other uses.

Steve will present to the Board highlights of the impact of his work in Africa and demonstrate how the global connections are impactful for education and conservation both half a world away and here within the Metroparks and the Zoo.

- d. ***Shelter Assessment***
(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Jackie McLaughlin, Manager of Research and Analytics)

An assessment is underway to better understand Cleveland Metroparks reservable and shared use shelter facilities. Initial data was collected to evaluate the number of shelters available at each reservation based on park acreage and total population within a 10 – 15 minute drive time. An estimated average cost of adding a new shelter was also evaluated to determine the projected payback period, and alternative user fee structures were explored to accommodate additional demand. This information will help guide future, strategic reservation planning efforts. An update will be shared along with proposed next steps and timing for completing the assessment.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

e. *Proposed 2017 User Rates and Fees*

(Originating Sources: Christopher M. Kuhar, Zoo Executive Director/Joseph V. Rozak, Chief Operating Officer/Sean P. McHugh, CGCS – Executive Director of Golf/Kelly M. Manderfield, Chief Marketing Officer)

PROPOSED 2017 ZOO RATES AND USER FEES

A. Zoo Admission Fees

Background

Current Zoo admission fees are \$14.25 per adult (age 12 and older) and \$10.25 for children (ages 2 - 11). Fees were increased by \$1.00 for adults and children in 2016. Cleveland Metroparks Zoo is the only Ohio zoo to provide free internal zoo tram service and one of the few zoos or cultural institutions in the area to provide free parking. Current 2016 admission fees for comparable zoos and area museums are as follows:

<u>Zoo/Museum</u>	<u>Adult</u>	<u>Child</u>	<u>Parking</u>
Cleveland Metroparks Zoo	\$14.25	\$10.25	Free
Columbus Zoo	\$19.99	\$14.99	\$10.00
Indianapolis Zoo	\$18.95*	\$14.45	*\$6.00
Cincinnati Zoo	\$18.00	\$13.00	\$10.00
Toledo Zoo	\$17.00	\$14.00	\$7.00
Detroit Zoo	\$14.00	\$10.00	\$6.00
Louisville Zoo	\$16.25	\$11.75	\$5.00 (Free for Members)
Akron Zoo	\$12.00	\$9.00	\$3.00
Great Lakes Science Center (base)	\$15.00	\$12.00	\$8.00 (\$7.00 for Members)
Cleveland Museum of Natural History	\$15.00	\$10.00	\$10.00
Greater Cleveland Aquarium	\$19.95	\$13.95	\$5.00 (\$3.00 weekdays)

* implemented dynamic pricing in 2014. Price represents the lowest available price, but actual price is based on projected and actual attendance.

2017 Proposal

Zoo staff proposes no changes to admission fees for Adult, Senior and Child categories in 2017.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**B. Giraffe Feeding****Background**

For several years, the Zoo has offered a giraffe feeding experience. Guests are able to purchase a piece of lettuce for \$2.00/piece and feed it to the giraffe at a deck overlooking the giraffe experience. After opening Ben Gogolick Giraffe Encounter in 2015, the Zoo added a bulk purchasing option of 3 leaves of lettuce for \$5.00 (individual lettuce leaves are \$2.00/each). This was highly successful in 2016 as guests were motivated stay at the deck and continue to feed giraffe for longer periods of time.

2017 Proposal

Zoo staff proposes to increase the purchase price of a single leaf of lettuce to \$2.50. The cost of purchasing three leaves of lettuce will remain unchanged (\$5.00).

C. Other Attraction Fees**Background**

For the past several years, the Zoo has increased the number and variety of in-park attractions. These opportunities have been extremely popular. In 2015 the Zoo began bundling these attractions at a single, discounted price in order to meet guest convenience requests. As attractions have been added, the composition of this Total Experience Pass package has been altered, but the value of the package has been extremely popular with guests.

2017 Proposal

In order to adjust prices, we propose increasing the price of individual experiences at Lorikeet Feeding and Boomerang Train ride from \$2.00 to \$2.50. Additionally, individual Camel rides would increase to \$6.00 from \$5.00. The Zoo will also bring back the Zoo Keys in 2017 for \$3.00 per key.

In order to meet guests demands at all times of the day, we propose a Total Experience Pass package, including a Zoo Key, 4D theater experience, Boomerang Train ride and Circle of Wildlife Carousel ride. Additionally, purchase of the Total Experience Pass would provide a \$1.00 discount on Camel Rides, Lorikeet Feeding and Giraffe Feeding.

The cost of the Total Experience Pass package would be \$8.75 and \$8.25 for Cleveland Zoological Society members. Additionally, a Family Total Experience Pass package for a family of four will be offered in 2017. The cost of the Family Total Experience Pass package would be \$55.00 or \$50.00 for Cleveland Zoological Society members.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**PROPOSED 2017 ENTERPRISE USER RATES AND FEES****A. E. 55th Street Marina****Background**

A full comparison of comparable charges for dock fees from other marinas was completed, and we were found to be on the low end.

2017 Proposal

Modest increases in dock fees at E. 55th Marina to stay competitive in the market.

B. Aquatic Programs**Background**

A review of our aquatic programs was completed. It was determined that a modest increase in charges for the programs in correlation to rising material costs and to stay consistent with other options in the market was needed.

2017 Proposal

A modest increase in charges for aquatic programs is proposed.

C. Water Taxi**Background**

A review of the fee structure was performed. The determination was made that there was a need for flexibility of boarding pass fees.

2017 Proposal

Water taxi boarding passes changed to a range to allow flexibility for nontraditional hours and/or nontraditional tours.

PROPOSED 2017 GOLF USER RATES AND FEES**A. Ski and Snow Shoe Rentals****Background**

In 2016, staff proposed a weekend and holiday rate for rentals due increased demand. Cross country ski rentals for the weekend and holidays were increased to \$12 for the first hour and \$5 for each additional hour for adults (ages 12 and older), and \$8 for the first hour, \$3 each additional hour for children (ages 2 – 11).

Snow shoe rentals were increased to \$10 for the first hour, and \$3 for each additional hour for adults (ages 12 and older), and \$6 for the first hour, \$2 for additional hour for children (ages 2 – 11).

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**2017 Proposal**

No changes to the rates for cross country skis and snow shoe rentals.

B. Green Fees**Background**

In 2016 staff proposed rate increases for the championship golf courses (Sleepy Hollow & Manakiki), along with a new tier fee set for Friday's only. This new fee set would be a price between weekdays and weekend pricing (\$36). Also, proposed was an increase to the "Low Use Rate." In the past there was one constant fee for the low use period; this new proposal includes a special rate for junior and senior golfers. In addition, at two of the 9-hole courses (Little Met and Mastick Woods) an increase of \$.50 per 9-holes was proposed.

2017 Proposal

There is one green fees increase proposal at Mastick Woods, and that is to increase \$1 which would bring Mastick Woods into the same fee structure as Little Met.

C. Footgolf**Background**

Mastick Woods was the first golf course in Ohio to introduce FootGolf. Several golf courses in Northeast Ohio have added FootGolf for their audiences which has increased local competition.

2017 Proposal

Proposed is an "all day FootGolf fee" on weekdays, weekends and holidays after 2:00 p.m. of \$15 and weekends and holidays before 2:00 pm of \$17. All day junior and senior FootGolf weekday and after 2:00 p.m. weekend and holiday \$13. This fee is being proposed to keep in line with our competition.

D. Outings**2017 Proposal**

Proposed increase to partial or modified "Shotgun" outings 36 to 72 players on a sliding schedule ranging from \$45.00 to \$70.00 per player.

E. Golf Lessons**2017 Proposal**

Individual, Golf Professional lesson \$40/40 minutes.

F. Concessions**2017 Proposal**

Big Met Grille Terrace rental \$75 an hour, or \$450 for 6 hours or more.
Sleepy Hollow Valley View I & II \$100 an hour, or \$600 for 6 hours or more.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**PROPOSED 2017 SPECIAL EVENTS MARKETING USER RATES AND FEES****A. Shelters****Background**

A pilot program to be tested at select reservable shelters with the goal of increasing availability and usage. The program will create day part rentals on weekends and holidays, so users will be able to rent the shelter for one of two time blocks, or all day.

2017 Proposal

Establishment of rates for part day rental of shelters on weekends and holidays.

B. Commercial Photography**Background**

A partial day (five hours or less) permit will be available in addition to the full day permit.

2017 Proposal

Establishment of partial day commercial photography permits.

C. Races and A-thons**Background**

A review of the fee structure was completed. A new structure will be implemented which will eliminate the per person fee. Price to be quoted based on number of attendees and/or square footage utilized, as well as additional needs such as fencing, portable restrooms, refuse, operations, marketing and ranger staff support, food and beverage.

2017 Proposal

Establishment of new fee structure for Races and A-thons.

D. Adventure Club**Background**

After review of the Adventure Club program, it was determined that it will be transitioned to a free program (which is planned to be funded through Corporate Partnerships).

2017 Proposal

Elimination of fees for Adventure Club program.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**E. Boathouse Rentals****Background**

The rental fee for pontoon boats, both 9 and 12 person, was reviewed. It was determined that a modest increase to pontoon boat rentals to stay consistent with other options in the market was warranted.

2017 Proposal

To increase rental fee of 9 and 12 person pontoon boats.

f. *Reservation Plan Updates: Bedford, Brecksville, Hinckley and West Creek Reservations*

(Originating Sources, Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Sr. Strategic Park Planner)

Draft updates to the 2012 Reservation Concept Plans for Bedford, Brecksville, Hinckley, and West Creek Reservations were presented for Board review in August. In September, public Open Houses were held at each reservation. Plans and comment forms were also featured on the website. The input gathered during this process was considered by internal stakeholder team as they developed final plan recommendations and identified priorities at each park. The 2016 Reservation Plan updates will be used as the roadmap for ongoing management, modifications, and capital initiatives. Pending Board review, the plans will be posted on Cleveland Metroparks website.

g. *Year End Review*

(Originating Sources: Brian Zimmerman, Chief Executive Officer/Debra K. Berry, President of the Board of Park Commissioners)

As 2016 comes to a close, Cleveland Metroparks leadership team reflects on significant projects and achievements over the past year as measured on both a local and national scale. From bringing home the 2016 National Gold Medal Award for Excellence in Parks and Recreation Management – “Best park in the nation” honors, to securing the largest federal grant yet – nearly \$8 million from the Transportation Investment Generating Economic Recovery Grant. Cleveland Metroparks also received \$850,000.00 from the 2016 Clean Ohio Trails Fund, allocated by the Ohio Department of Natural Resources, to build the Whiskey Island Connector, and \$829,500 through Clean Ohio Conservation Fund for acquisition of 16.3 acres adjacent to South Chagrin Reservation. In 2016, Cleveland Metroparks acquired a total of 74 acres of land across seven reservations. Over this past year more than 535,000 guests have experienced an education program. Cleveland Metroparks garnered local recognition for impact on the community at the Vibrant City Awards and the receipt of a Downtown Development Award for the eLCee2 Water Taxi. And, most recently securing several Ohio Parks and

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Recreation Association Awards of Excellence. As we embark on Cleveland Metroparks centennial year and prepare for the next 100 years of stewardship, it's important that we retain top talent and continue to deliver high quality results to the residents of Cuyahoga County and Hinckley Township.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **82822** through **82826**; \$10,000 to \$50,000 purchased items/services report, pages **82827** through **82829**; and construction change orders, page **82830**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 16-12-203: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **82863** to **82923**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

COMMISSIONER COMMENTS.

On behalf of the Board, President Berry read a statement highlighting the numerous accomplishments achieved by Cleveland Metroparks staff in 2016. The Board thanked CEO Brian Zimmerman and the entire staff of Cleveland Metroparks for having an extremely successful year. Such statement can be heard by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

PUBLIC COMMENTS.

Ms. Marty Leshar of Olmsted Township read from a prepared statement. Ms. Leshar's comments can be heard in their entirety by accessing the "About Us" section of Cleveland Metroparks website under "Board Meetings/Board Meeting Archives."

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Friday, January 6, 2017, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

CENTENNIAL SONG: "100 YEAR STRONG"

Naturalist Foster Brown entertained the audience as he performed the song he composed for the Park District in celebration of Cleveland Metroparks upcoming 100th Anniversary in 2017.

ADJOURNMENT.

No. 16-12-212: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Berry adjourned the meeting at 9:48 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

President.

Attest:

Secretary.

**Cleveland Metroparks
Encumbrance Summary - 11/30/16**

	<u>General</u>	Capital <u>Equipment, Animals & Land</u>	Capital <u>Construction Projects</u>	Total <u>Encumbrances</u>
General Fund	\$ 4,059,294	\$ -	\$ -	\$ 4,059,294
Health Insurance Reserve	160,502	-	-	160,502
Property Insurance Reserve	291,286	-	-	291,286
Workers' Comp. Reserve	-	-	-	-
<i>Subtotal</i>	<u>\$ 4,511,082</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,511,082</u>
Capital Fund:				
Equipment		\$ 640,489	\$ -	\$ 640,489
Animals		13,467	-	13,467
Land		24,670	-	24,670
Construction Materials		-	581,782	581,782
Construction Contracts		-	<u>6,636,071</u>	<u>6,636,071</u>
<i>Subtotal Capital Fund</i>		<u>\$ 678,626</u>	<u>\$ 7,217,853</u>	<u>\$ 7,896,479</u>
Restricted Funds:				
General	\$ 278,895	\$ -	\$ -	\$ 278,895
Equipment	-	23,451	-	23,451
Animals	-	-	-	-
Land	-	-	-	-
Construction Materials	-	-	23,286	23,286
Construction Contracts	-	-	<u>3,894,304</u>	<u>3,894,304</u>
<i>Subtotal Restricted Funds</i>	<u>\$ 278,895</u>	<u>\$ 23,451</u>	<u>\$ 3,917,590</u>	<u>\$ 4,219,936</u>
Subtotal Construction Projects Encumbrances			<u><u>\$11,135,443</u></u> *	
Total Encumbrances				<u><u>\$ 16,627,497</u></u>

Capital Construction Project Encumbrances over \$50,000

<u>Div.</u>	<u>Location</u>	<u>Capital Constr. Project #/Description</u>	<u>Encumbrance</u>
1110	Executive Administration	A10007 Administrative Office Improvements	\$ 1,000,809
1210	Accounting Division	A15010 Financial ERP System	175,917
1510	Park Operations Administration	A11001 Emeral Ash Borer	62,488
1510	Park Operations Administration	A11002 Parkway Paving	922,538
1519	Natural Resources Management	N14007 Strawberry Pond Dredging	53,956
1536	Brecksville Park Management	K15005 Valley Parkway APT Trail	547,464
1540	Rocky River Park Management	R15001 Cedar Point Road Culvert Replacement	103,160
1546	Lakefront Park Management	Q14006 Edgewater Post-Season Construction	1,628,169
1546	Lakefront Park Management	Q15004 Fuel Dock Replacement	255,376
1547	Euclid Creek/East Shores	Q14024 Euclid Beach Pier Construction	253,788
1547	Euclid Creek/East Shores	Q14032 Euclid Creek - General Design	71,974
1555	Rocky River Outdoor Experiences	R16101 Fort Hill Stairs	239,019
1572	The Chalet	S16102 Chute Valve & Hose Replacement	61,663
1750	Zoo Facility Operations	V07008 Pump Replacement	158,099
1750	Zoo Facility Operations	V12025 Sea lion Improvements	78,821
1750	Zoo Facility Operations	V16004 PCA Infrastructure	52,021
1810	Information Technology	A11006 Web Site Development	60,902
1810	Information Technology	A14011 Network Upgrades	133,293
1810	Information Technology	A15009 Data Center	375,743
1930	Human Resources	A14005 HRIS/Payroll System	56,779
3104	Manakiki Clubhouse	303001 Clubhoiuse Improvements	58,864
3308	Seneca Turf	812001 Seneca Course Redesign	238,970
5130	Wendy Park Coast Guard Station	Q16130 Coast Guard Station Renovation	355,356
5134	Wendy Park Bridge - TPL	Q15134 Wendy Park Bridge Design	177,667
5142	Centennial Trail North - TPL	Q15142 Centennial Trail North	243,739
5151	Valley Parkway Trail	K16151 Valley Pkwy Trail - Phase 1 - ODOT	138,706
5152	Valley Parkway Trail	K16152 Valley Pkwy Trail - Phase 2 - ODOT	72,701
5307	Acacia Restoration - OEPA	U15307 Acacia Stream Restoration	116,000
5308	Acacia Restoration - WRRSP	U15308 Acacia Reservation Restoration	1,546,122
5433	Sulphur Springs Improvement - OEPA	C14433 Sulphur Springs Improvement	106,135
5483	Strawberry Pond - ODNR	N16483 Stawberry Pond Fishing Access	111,750
5623	Port Security - US Homeland Security	Q16623 Lakefront Outside Cameras	52,977
5786	Hay Barn	V14786 Hay Storage	847,965
5788	PCA Building	V15788 PCA Building Assessment	56,687
	All other capital project encumbrances		719,825
Total Capital Construction Project Encumbrances			<u><u>\$ 11,135,443</u></u> *

Source: Karen Fegan, Chief Financial Officer
12/15/16

**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED NOVEMBER 30, 2016**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$605,355	\$12,674	\$244	\$3,449	\$621,722

Total
\$35,814

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
10/31/16	PNC Bank	Money Market (A)	30	0.05%	11/30/16	\$323	\$3,908,339
10/31/16	Fifth Third Securities	Money Market (B)	30	0.26%	11/30/16	\$231	\$75,312
Various	Fifth Third Securities	Certificates of Deposit (C)	30	Various	Various	\$955	\$4,500,000
10/31/16	Key Bank Capital Markets	Federal Agencies (D)	30	0.78%	11/30/16	\$0	\$4,041,247
10/31/16	STAR Ohio	State pool (E)	30	0.68%	11/30/16	\$7,237	\$13,055,955
10/31/16	STAR Plus	State pool (F)	30	0.40%	11/30/16	\$1,693	\$5,150,375

(A) Government Performance Money Market Account.

Investment balance ranged from \$12,908,016 to \$3,908,339 in November.

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance varied between \$74,126 to \$75,312 in November.

(C) Brokered Certificates of Deposit.

Maturities range from 09/05/17 through 10/07/19 at rates from 0.65% to 1.40%.

(D) United States Government Bonds

Federal Home Loan Bank investment. Interest is paid at maturity.

(E) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$13,048,718 to \$13,055,955 in November.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$5,148,682 to \$5,150,375 in November.

**Cleveland Metroparks
2016 Budget Adjustment #4
December 22, 2016**

Type I: Transfers

Division	Account Code	Project	Transfer Amount
Operating/Capital Fund			
T01 <i>Transfer of appropriations to match actual expenditures.</i>			
To: 1120 - LEGAL DIVISION	58422 - TRAINING/CONFERENCE EXP.	-	\$1,000
1120 - LEGAL DIVISION	57502 - OFFICE SUPPLIES	-	\$250
From: 1120 - LEGAL DIVISION	56408 - PROSECUTING SERVICES	-	(\$1,250)
T02 <i>Transfer of appropriations to match actual expenditures.</i>			
To: 1320 - SPONSORSHIPS DIVISION	57416 - PRINTING EXPENSE	-	\$1,800
From: 1320 - SPONSORSHIPS DIVISION	67816 - SPONSORSHIP EXPENSE	-	(\$1,800)
T03 <i>Transfer of appropriations for 2017 Centennial Brand campaign.</i>			
To: 1310 - MKTG./STRATEGY/ADVERT.	57420 - ADVERTISING EXPENSE	-	\$127,144
From: 1370 - SPEC. EVENTS/EXPERIENCES	57406 - CONSULTING/PROF. SERVICES	-	(\$55,825)
1370 - SPEC. EVENTS/EXPERIENCES	73470 - BLDG. CONSTR. CONTRACTS	A15011 - ONLINE RESERVATION SYSTEM	(\$71,319)
T04 <i>Transfer of appropriations to match actual expenditures.</i>			
To: 1330 - RETAIL DIVISION	66902 - MERCHANDISE FOR RESALE	-	\$4,000
From: 1380 - COMMUNICATIONS DIVISION	57406 - CONSULTING/PROF. SERVICES	-	(\$4,000)
T05 <i>Transfer of appropriations for additional purchase of merchandise for resale.</i>			
To: 1330 - RETAIL DIVISION	66902 - MERCHANDISE FOR RESALE	-	\$6,900
From: 1330 - RETAIL DIVISION	58803 - MILEAGE REIMB./PARKING	-	(\$50)
1330 - RETAIL DIVISION	58474 - MEMBERSHIPS/LICENSES	-	(\$200)
1330 - RETAIL DIVISION	58224 - UNIFORMS/CLOTHING	-	(\$250)
1330 - RETAIL DIVISION	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$371)
1330 - RETAIL DIVISION	57420 - ADVERTISING EXPENSE	-	(\$670)
1330 - RETAIL DIVISION	57416 - PRINTING EXPENSE	-	(\$959)
1330 - RETAIL DIVISION	67580 - SPECIAL EVENT SUP/EXP	-	(\$1,500)
1330 - RETAIL DIVISION	57414 - OFFICE EQUIP.MTCE.SERVICE	-	(\$2,900)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T06	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1335 - HINCKLEY LAKE BOATHOUSE	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$1,276
	1331 - NATURESHOP -NORTH CHAGRIN	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$907
	1333 - NATURESHOP -ROCKY RIVER	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$907
	1334 - NATURESHOP -WEST CREEK	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$907
From:	1305 - MARKETING ADMINISTRATION	57502 - OFFICE SUPPLIES	-	(\$3,997)
T07	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1360 - VISUAL COMMUNICATIONS	57416 - PRINTING EXPENSE	-	\$900
From:	1360 - VISUAL COMMUNICATIONS	59507 - MINOR EQUIPMENT	-	(\$900)
T08	<i>Transfer of appropriations to allow for equipment purchases.</i>			
To:	1380 - COMMUNICATIONS DIVISION	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$6,000
From:	1380 - COMMUNICATIONS DIVISION	58474 - MEMBERSHIPS/LICENSES	-	(\$6,000)
T09	<i>Transfer of appropriations to reallocate budget between divisions.</i>			
To:	1510 - OPERATIONS ADMIN.DIVISION	63441 - RENTAL EQUIPMENT	-	\$19,283
	1548 - ACACIA PARK MANAGMENT	68444 - WATER-SEWER	-	\$6,017
	1532 - NORTH CHAGRIN PARK MGMT.	68444 - WATER-SEWER	-	\$5,000
	1535 - GARFIELD PARK MANAGEMENT	68444 - WATER-SEWER	-	\$3,000
From:	1519 - NATURAL RESOURCE MGT.DIV.	60426 - WATER/SOIL - TEST/ANALYZE	-	(\$250)
	1519 - NATURAL RESOURCE MGT.DIV.	57418 - POSTAGE & MAILING EXP.	-	(\$300)
	1519 - NATURAL RESOURCE MGT.DIV.	58424 - EMPLOYEE PHYSICAL EXAMS	-	(\$450)
	1519 - NATURAL RESOURCE MGT.DIV.	58474 - MEMBERSHIPS/LICENSES	-	(\$500)
	1510 - OPERATIONS ADMIN.DIVISION	64548 - GASOLINE/DIESEL FUEL	-	(\$8,000)
	1519 - NATURAL RESOURCE MGT.DIV.	67580 - SPECIAL EVENT SUP/EXP	-	(\$23,800)
T10	<i>Transfer of appropriations to match actual expenditures for projects.</i>			
To:	1538 - MILL STREAM RUN PARK MGMT	73470 - BLDG. CONSTR. CONTRACTS	S15001 - LIFT STN PUMPS	\$9,668
	1536 - BRECKSVILLE PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	K16002 - YORK RD ARCHERY RANGE	\$6,996
	1535 - GARFIELD PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	J98002 - GENERAL PARK IMPROVEMENTS	\$1,650
	1538 - MILL STREAM RUN PARK MGMT	73470 - BLDG. CONSTR. CONTRACTS	S14002 - WINTERGREEN - ELEC HVAC	\$494
	1510 - OPERATIONS ADMIN.DIVISION	73470 - BLDG. CONSTR. CONTRACTS	A15001 - PK'ING LOT ASPHALT PAVING	\$22
From:	1538 - MILL STREAM RUN PARK MGMT	72601 - BLDG. CONSTRUCTION MATLS.	S14002 - WINTERGREEN - ELEC HVAC	(\$2,293)
	1535 - GARFIELD PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	J98002 - GENERAL PARK IMPROVEMENTS	(\$2,568)
	1536 - BRECKSVILLE PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	K16002 - YORK RD ARCHERY RANGE	(\$6,805)
	1538 - MILL STREAM RUN PARK MGMT	72601 - BLDG. CONSTRUCTION MATLS.	S15001 - LIFT STN PUMPS	(\$7,164)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T11	<i>Transfer of appropriations to match actual expenditures for projects.</i>			
To:	1538 - MILL STREAM RUN PARK MGMT	72601 - BLDG. CONSTRUCTION MATLS.	S15004 - WALLACE LAKE RTRM	\$2,371
	1536 - BRECKSVILLE PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	K14006 - FUEL SYSTEM UPGRADE	\$1,490
	1536 - BRECKSVILLE PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	K98001 - GENERAL PARK IMPROVEMENT	\$1,460
	1538 - MILL STREAM RUN PARK MGMT	72601 - BLDG. CONSTRUCTION MATLS.	S09002 - CAMP CHEERFUL IMPR.	\$1,273
	1519 - NATURAL RESOURCE MGT.DIV.	72601 - BLDG. CONSTRUCTION MATLS.	A09003 - WEST CRK WATER MONITORING	\$184
	1536 - BRECKSVILLE PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	K16003 - REPL. BRIDLE TR CULVERT	\$33
From:	1519 - NATURAL RESOURCE MGT.DIV.	73470 - BLDG. CONSTR. CONTRACTS	A09003 - WEST CRK WATER MONITORING	(\$184)
	1538 - MILL STREAM RUN PARK MGMT	73470 - BLDG. CONSTR. CONTRACTS	S09002 - CAMP CHEERFUL IMPR.	(\$2,096)
	1536 - BRECKSVILLE PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	K14006 - FUEL SYSTEM UPGRADE	(\$2,160)
	1538 - MILL STREAM RUN PARK MGMT	73470 - BLDG. CONSTR. CONTRACTS	S15004 - WALLACE LAKE RTRM	(\$2,371)
T12	<i>Transfer of appropriations for purchase of vehicles.</i>			
To:	1519 - NATURAL RESOURCE MGT.DIV.	74708 - PICKUP TRUCKS/VANS	EQUIPC - CAPITAL FUND EQUIPMENT	\$28,000
	1519 - NATURAL RESOURCE MGT.DIV.	74704 - CARS	EQUIPC - CAPITAL FUND EQUIPMENT	\$22,000
From:	1519 - NATURAL RESOURCE MGT.DIV.	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,000)
	1519 - NATURAL RESOURCE MGT.DIV.	58474 - MEMBERSHIPS/LICENSES	-	(\$1,000)
	1519 - NATURAL RESOURCE MGT.DIV.	61524 - TOPSOIL	-	(\$1,000)
	1519 - NATURAL RESOURCE MGT.DIV.	63442 - OUTSIDE SERVICES	-	(\$2,000)
	1519 - NATURAL RESOURCE MGT.DIV.	64547 - TIRES & TUBES	-	(\$2,000)
	1519 - NATURAL RESOURCE MGT.DIV.	64548 - GASOLINE/DIESEL FUEL	-	(\$2,000)
	1519 - NATURAL RESOURCE MGT.DIV.	67818 - SCHOLARSHIPS	-	(\$2,000)
	1519 - NATURAL RESOURCE MGT.DIV.	58422 - TRAINING/CONFERENCE EXP.	-	(\$5,000)
	1519 - NATURAL RESOURCE MGT.DIV.	60426 - WATER/SOIL - TEST/ANALYZE	-	(\$5,000)
	1519 - NATURAL RESOURCE MGT.DIV.	60513 - CHLORINE/WATER TREATMENT	-	(\$6,500)
	1519 - NATURAL RESOURCE MGT.DIV.	65435 - LAB FEES	-	(\$8,500)
	1519 - NATURAL RESOURCE MGT.DIV.	67580 - SPECIAL EVENT SUP/EXP	-	(\$14,000)
T13	<i>Transfer of appropriations for upgrade of computers.</i>			
To:	1521 - SITE CONSTRUCTION DIV.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$2,200
From:	1521 - SITE CONSTRUCTION DIV.	58506 - FIRST AID/SAFETY SUPPLIES	-	(\$200)
	1521 - SITE CONSTRUCTION DIV.	67580 - SPECIAL EVENT SUP/EXP	-	(\$1,000)
	1521 - SITE CONSTRUCTION DIV.	68447 - CELL PHONES	-	(\$1,000)
T14	<i>Transfer of appropriations for upgrade of computers.</i>			
To:	1524 - FORESTRY DIVISION	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$1,000
From:	1523 - TRAILS DIVISION	64548 - GASOLINE/DIESEL FUEL	-	(\$1,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T15	<i>Transfer of appropriations for purchase of safety equipment.</i>			
To:	1524 - FORESTRY DIVISION	59507 - MINOR EQUIPMENT	-	\$5,000
From:	1524 - FORESTRY DIVISION	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,000)
	1524 - FORESTRY DIVISION	64549 - OIL, PETROLEUM PRODUCTS	-	(\$1,200)
	1524 - FORESTRY DIVISION	64431 - REPAIR SVC-VEHICLES/EQUIP	-	(\$2,800)
T16	<i>Transfer of appropriations for upgrade of computers.</i>			
To:	1525 - FLEET MANAGEMENT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$3,835
From:	1571 - LEDGE LAKE DIVISION	63440 - MTCE. SERVICE CONTRACTS	-	(\$100)
	1571 - LEDGE LAKE DIVISION	67580 - SPECIAL EVENT SUP/EXP	-	(\$285)
	1571 - LEDGE LAKE DIVISION	63546 - HVAC SUPPLIES/EQUIP.	-	(\$400)
	1571 - LEDGE LAKE DIVISION	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	(\$450)
	1525 - FLEET MANAGEMENT	59507 - MINOR EQUIPMENT	-	(\$600)
	1571 - LEDGE LAKE DIVISION	66902 - MERCHANDISE FOR RESALE	-	(\$600)
	1571 - LEDGE LAKE DIVISION	66571 - MISC. SUPPLIES & EXPENSE	-	(\$1,400)
T17	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1531 - EUCLID CREEK PARK MGMT.	60514 - CLEANING SUPPLIES/EXP.	-	\$7,000
From:	1531 - EUCLID CREEK PARK MGMT.	67423 - BUSINESS MEETING EXPENSE	-	(\$200)
	1531 - EUCLID CREEK PARK MGMT.	58224 - UNIFORMS/CLOTHING	-	(\$500)
	1531 - EUCLID CREEK PARK MGMT.	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$6,300)
T18	<i>Transfer of appropriations for upgrade of computers.</i>			
To:	1532 - NORTH CHAGRIN PARK MGMT.	57502 - OFFICE SUPPLIES	-	\$1,900
From:	1532 - NORTH CHAGRIN PARK MGMT.	62527 - AGGREGATE MATERIALS	-	(\$1,900)
T19	<i>Transfer of appropriations for fuel pump repairs.</i>			
To:	1533 - SOUTH CHAGRIN PARK MGMT.	64431 - REPAIR SVC-VEHICLES/EQUIP	-	\$4,350
From:	1577 - AQUATIC MGMT. DIVISION	57406 - CONSULTING/PROF. SERVICES	-	(\$1,300)
	1571 - LEDGE LAKE DIVISION	58224 - UNIFORMS/CLOTHING	-	(\$1,500)
	1571 - LEDGE LAKE DIVISION	67571 - MISC. SUPPLIES & EXPENSE	-	(\$1,550)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T20	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1534 - BEDFORD PARK MANAGEMENT	60430 - TRASH COLLECTION SERVICE	-	\$2,200
From:	1534 - BEDFORD PARK MANAGEMENT	67423 - BUSINESS MEETING EXPENSE	-	(\$100)
	1545 - WEST CREEK PARK MGMT.	67423 - BUSINESS MEETING EXPENSE	-	(\$100)
	1545 - WEST CREEK PARK MGMT.	58224 - UNIFORMS/CLOTHING	-	(\$200)
	1534 - BEDFORD PARK MANAGEMENT	58506 - FIRST AID/SAFETY SUPPLIES	-	(\$300)
	1545 - WEST CREEK PARK MGMT.	61522 - HERBICIDES	-	(\$300)
	1545 - WEST CREEK PARK MGMT.	68436 - ELECTRICITY	-	(\$300)
	1545 - WEST CREEK PARK MGMT.	62526 - CULVERT PIPE/DRAINAGE	-	(\$300)
	1534 - BEDFORD PARK MANAGEMENT	58224 - UNIFORMS/CLOTHING	-	(\$600)
T21	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1534 - BEDFORD PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$11,000
	1545 - WEST CREEK PARK MGMT.	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$2,000
	1534 - BEDFORD PARK MANAGEMENT	61519 - GRASS SEED	-	\$1,250
	1545 - WEST CREEK PARK MGMT.	59510 - HAND & SHOP TOOLS	-	\$700
From:	1545 - WEST CREEK PARK MGMT.	62529 - ROCK SALT/CINDERS	-	(\$100)
	1545 - WEST CREEK PARK MGMT.	62531 - ROAD/TRAIL SIGNS,BARRIERS	-	(\$700)
	1534 - BEDFORD PARK MANAGEMENT	62527 - AGGREGATE MATERIALS	-	(\$1,800)
	1545 - WEST CREEK PARK MGMT.	64548 - GASOLINE/DIESEL FUEL	-	(\$2,900)
	1534 - BEDFORD PARK MANAGEMENT	64548 - GASOLINE/DIESEL FUEL	-	(\$4,000)
	1545 - WEST CREEK PARK MGMT.	68436 - ELECTRICITY	-	(\$5,450)
T22	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1531 - EUCLID CREEK PARK MGMT.	68444 - WATER-SEWER	-	\$10,000
	1534 - BEDFORD PARK MANAGEMENT	68444 - WATER-SEWER	-	\$10,000
	1534 - BEDFORD PARK MANAGEMENT	68444 - WATER-SEWER	-	\$5,000
From:	1519 - NATURAL RESOURCE MGT.DIV.	63442 - OUTSIDE SERVICES	-	(\$400)
	1551 - OUTDOOR EXPERIENCES ADMIN	51113 - TUITION REIMBURSEMENT	-	(\$4,500)
	1510 - OPERATIONS ADMIN.DIVISION	51113 - TUITION REIMBURSEMENT	-	(\$20,100)
T23	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1535 - GARFIELD PARK MANAGEMENT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$800
From:	1548 - ACACIA PARK MANAGMENT	63536 - ELECTRICAL SUPPLIES/EQUIP	-	(\$100)
	1548 - ACACIA PARK MANAGMENT	63535 - LUMBER	-	(\$700)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T24	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1535 - GARFIELD PARK MANAGEMENT	60514 - CLEANING SUPPLIES/EXP.	-	\$3,500
From:	1535 - GARFIELD PARK MANAGEMENT	51105 - SALARIES SEASONAL	-	(\$3,500)
T25	<i>Transfer of appropriations for repair of lift station.</i>			
To:	1535 - GARFIELD PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$1,800
From:	1558 - OUTDOOR RECREATION	68449 - INTERNET SERVICES	-	(\$1,800)
T26	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1536 - BRECKSVILLE PARK MGMT.	60430 - TRASH COLLECTION SERVICE	-	\$1,000
From:	1536 - BRECKSVILLE PARK MGMT.	68437 - GAS (NATURAL)	-	(\$1,000)
T27	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1536 - BRECKSVILLE PARK MGMT.	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$2,000
	1536 - BRECKSVILLE PARK MGMT.	60430 - TRASH COLLECTION SERVICE	-	\$500
From:	1536 - BRECKSVILLE PARK MGMT.	51110 - SALARIES OVERTIME (FULL)	-	(\$2,500)
T28	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1536 - BRECKSVILLE PARK MGMT.	63540 - CONCRETE	-	\$1,500
	1536 - BRECKSVILLE PARK MGMT.	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$1,500
	1536 - BRECKSVILLE PARK MGMT.	62527 - AGGREGATE MATERIALS	-	\$1,050
	1536 - BRECKSVILLE PARK MGMT.	61518 - MISC. TURF SUPPLIES	-	\$100
From:	1536 - BRECKSVILLE PARK MGMT.	68437 - GAS (NATURAL)	-	(\$100)
	1536 - BRECKSVILLE PARK MGMT.	60516 - TRASH BAGS/CAN LINERS	-	(\$300)
	1536 - BRECKSVILLE PARK MGMT.	60450 - TOILET TANK CLEANING SVC.	-	(\$750)
	1536 - BRECKSVILLE PARK MGMT.	68575 - PROPANE/KEROSENE ETC.	-	(\$3,000)
T29	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1537 - HINCKLEY PARK MANAGEMENT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$900
From:	1537 - HINCKLEY PARK MANAGEMENT	64548 - GASOLINE/DIESEL FUEL	-	(\$900)
T30	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1531 - EUCLID CREEK PARK MGMT.	60450 - TOILET TANK CLEANING SVC.	-	\$2,000
	1538 - MILL STREAM RUN PARK MGMT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$850
From:	1538 - MILL STREAM RUN PARK MGMT	59507 - MINOR EQUIPMENT	-	(\$850)
	1531 - EUCLID CREEK PARK MGMT.	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$2,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T31	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1537 - HINCKLEY PARK MANAGEMENT	58224 - UNIFORMS/CLOTHING	-	\$480
From:	1537 - HINCKLEY PARK MANAGEMENT	57406 - CONSULTING/PROF. SERVICES	-	(\$480)
T32	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1537 - HINCKLEY PARK MANAGEMENT	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$2,000
	1537 - HINCKLEY PARK MANAGEMENT	60512 - TRASH CONTAINERS	-	\$1,200
	1537 - HINCKLEY PARK MANAGEMENT	60428 - PORTABLE TOILET RENTAL	-	\$530
From:	1537 - HINCKLEY PARK MANAGEMENT	57406 - CONSULTING/PROF. SERVICES	-	(\$250)
	1537 - HINCKLEY PARK MANAGEMENT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$280)
	1537 - HINCKLEY PARK MANAGEMENT	64548 - GASOLINE/DIESEL FUEL	-	(\$3,200)
T33	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1538 - MILL STREAM RUN PARK MGMT	60428 - PORTABLE TOILET RENTAL	-	\$2,100
	1538 - MILL STREAM RUN PARK MGMT	60430 - TRASH COLLECTION SERVICE	-	\$1,000
From:	1538 - MILL STREAM RUN PARK MGMT	63546 - HVAC SUPPLIES/EQUIP.	-	(\$700)
	1538 - MILL STREAM RUN PARK MGMT	59507 - MINOR EQUIPMENT	-	(\$1,000)
	1538 - MILL STREAM RUN PARK MGMT	61522 - HERBICIDES	-	(\$1,400)
T34	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1538 - MILL STREAM RUN PARK MGMT	68444 - WATER-SEWER	-	\$11,300
	1538 - MILL STREAM RUN PARK MGMT	68449 - INTERNET SERVICES	-	\$3,000
	1538 - MILL STREAM RUN PARK MGMT	60514 - CLEANING SUPPLIES/EXP.	-	\$1,000
From:	1538 - MILL STREAM RUN PARK MGMT	61518 - MISC. TURF SUPPLIES	-	(\$250)
	1538 - MILL STREAM RUN PARK MGMT	67423 - BUSINESS MEETING EXPENSE	-	(\$350)
	1538 - MILL STREAM RUN PARK MGMT	61519 - GRASS SEED	-	(\$350)
	1538 - MILL STREAM RUN PARK MGMT	59511 - PAINTING EQUIP./LADDERS	-	(\$600)
	1538 - MILL STREAM RUN PARK MGMT	59507 - MINOR EQUIPMENT	-	(\$800)
	1538 - MILL STREAM RUN PARK MGMT	61524 - TOPSOIL	-	(\$968)
	1538 - MILL STREAM RUN PARK MGMT	59508 - LAWN & GARDEN TOOLS	-	(\$1,000)
	1538 - MILL STREAM RUN PARK MGMT	62530 - TRAFFIC PAINT	-	(\$1,000)
	1538 - MILL STREAM RUN PARK MGMT	63534 - PLAYGROUND EQUIP/REPAIRS	-	(\$1,682)
	1538 - MILL STREAM RUN PARK MGMT	63550 - TABLES/BENCHES/GRILLS	-	(\$2,000)
	1538 - MILL STREAM RUN PARK MGMT	63441 - RENTAL EQUIPMENT	-	(\$2,000)
	1538 - MILL STREAM RUN PARK MGMT	64548 - GASOLINE/DIESEL FUEL	-	(\$4,300)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T35	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1539 - BIG CREEK PARK MANAGEMENT	60516 - TRASH BAGS/CAN LINERS	-	\$300
From:	1539 - BIG CREEK PARK MANAGEMENT	64431 - REPAIR SVC-VEHICLES/EQUIP	-	(\$300)
T36	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1540 - ROCKY RIVER PARK MGMT.	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$2,100
	1520 - RR ADMINISTRATION BLDG.	58224 - UNIFORMS/CLOTHING	-	\$114
	1520 - RR ADMINISTRATION BLDG.	57414 - OFFICE EQUIP.MTCE.SERVICE	-	\$26
From:	1520 - RR ADMINISTRATION BLDG.	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$140)
	1520 - RR ADMINISTRATION BLDG.	61520 - FERTILIZER	-	(\$500)
	1520 - RR ADMINISTRATION BLDG.	60514 - CLEANING SUPPLIES/EXP.	-	(\$600)
	1520 - RR ADMINISTRATION BLDG.	61524 - TOPSOIL	-	(\$1,000)
T37	<i>Transfer of appropriations for HVAC project at Emerald necklace Marina.</i>			
To:	1540 - ROCKY RIVER PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	R16002 - EN MARINA HVAC	\$103,524
From:	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H15006 - SPILLWAY CONCESS UPGRADES	(\$1,774)
	1543 - CANAL PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	L15002 - MORGAN HOLLOW ELECTRIC	(\$2,000)
	1540 - ROCKY RIVER PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	R16001 - REFURB.COMP.BOX	(\$2,380)
	1542 - BROOKSIDE PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	F14002 - WATERLINE TOWER BLDG	(\$2,948)
	1510 - OPERATIONS ADMIN.DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	A15004 - TRENCHING FOR FIBEROPTICS	(\$5,000)
	1510 - OPERATIONS ADMIN.DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	A16002 - EROSION/STREAM BANK REP.	(\$5,000)
	1532 - NORTH CHAGRIN PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	N14002 - BUTTERMILK PKWY CULVERT	(\$5,000)
	1531 - EUCLID CREEK PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	E15003 - MGMT BLDG ROOF	(\$7,078)
	1534 - BEDFORD PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	B14001 - APT CONNECTOR	(\$7,344)
	1537 - HINCKLEY PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	H16001 - STABLE RELOCATION	(\$10,000)
	1510 - OPERATIONS ADMIN.DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	A93999 - GENERAL PARK IMPROVEMENT	(\$55,000)
T38	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1542 - BROOKSIDE PARK MANAGEMENT	63550 - TABLES/BENCHES/GRILLS	-	\$1,000
From:	1542 - BROOKSIDE PARK MANAGEMENT	64547 - TIRES & TUBES	-	(\$1,000)
T39	<i>Transfer of appropriations within project to match actual expenditures.</i>			
To:	1542 - BROOKSIDE PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	F94001 - BROOKSIDE PARK IMPROVEMNT	\$5,000
From:	1542 - BROOKSIDE PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	F94001 - BROOKSIDE PARK IMPROVEMNT	(\$5,000)
T40	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1543 - CANAL PARK MANAGEMENT	60428 - PORTABLE TOILET RENTAL	-	\$1,500
From:	1543 - CANAL PARK MANAGEMENT	63440 - MTCE. SERVICE CONTRACTS	-	(\$1,500)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T41	<i>Transfer of appropriations for repairs.</i>			
To:	1543 - CANAL PARK MANAGEMENT	64431 - REPAIR SVC-VEHICLES/EQUIP	-	\$3,500
From:	1543 - CANAL PARK MANAGEMENT	68444 - WATER-SEWER	-	(\$3,500)
T42	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	60428 - PORTABLE TOILET RENTAL	-	\$17,000
From:	1546 - LAKEFRONT PARK MANAGEMENT	64548 - GASOLINE/DIESEL FUEL	-	(\$2,000)
	1546 - LAKEFRONT PARK MANAGEMENT	68437 - GAS (NATURAL)	-	(\$6,000)
	1546 - LAKEFRONT PARK MANAGEMENT	67580 - SPECIAL EVENT SUP/EXP	-	(\$9,000)
T43	<i>Transfer of appropriations for upgrade of computers.</i>			
To:	1551 - OUTDOOR EXPERIENCES ADMIN	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$950
From:	1551 - OUTDOOR EXPERIENCES ADMIN	67573 - EXHIBIT MATERIAL & EXP.	-	(\$950)
T44	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1551 - OUTDOOR EXPERIENCES ADMIN	67566 - OUTDOOR ED.PROG. EXPENSES	-	\$519
From:	1551 - OUTDOOR EXPERIENCES ADMIN	57581 - A/V SUPPLIES & EXPENSE	-	(\$100)
	1551 - OUTDOOR EXPERIENCES ADMIN	57572 - OFFICE FURNISHINGS	-	(\$419)
T45	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1539 - BIG CREEK PARK MANAGEMENT	68444 - WATER-SEWER	-	\$6,100
	1525 - FLEET MANAGEMENT	58224 - UNIFORMS/CLOTHING	-	\$2,000
	1533 - SOUTH CHAGRIN PARK MGMT.	68444 - WATER-SEWER	-	\$1,586
	1551 - OUTDOOR EXPERIENCES ADMIN	67566 - OUTDOOR ED.PROG. EXPENSES	-	\$500
From:	1520 - RR ADMINISTRATION BLDG.	67423 - BUSINESS MEETING EXPENSE	-	(\$186)
	1551 - OUTDOOR EXPERIENCES ADMIN	57416 - PRINTING EXPENSE	-	(\$500)
	1519 - NATURAL RESOURCE MGT.DIV.	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$2,000)
	1537 - HINCKLEY PARK MANAGEMENT	64548 - GASOLINE/DIESEL FUEL	-	(\$2,500)
	1541 - HUNTINGTON/BRADLEY WOODS	64548 - GASOLINE/DIESEL FUEL	-	(\$5,000)
T46	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1551 - OUTDOOR EXPERIENCES ADMIN	72601 - BLDG. CONSTRUCTION MATLS.	A14101 - NC IMPROVEMENTS	\$2,050
From:	1555 - ROCKY RIVER OUTDOOR EXPE.	73470 - BLDG. CONSTR. CONTRACTS	R14002 - STAIRS TO CEDAR POINT	(\$1,000)
	1552 - NORTH CHAGRIN OUTDOOR EX.	73470 - BLDG. CONSTR. CONTRACTS	C15002 - LAL FLOOR	(\$1,050)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T47	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1510 - OPERATIONS ADMIN.DIVISION	60430 - TRASH COLLECTION SERVICE	-	\$4,289
	1510 - OPERATIONS ADMIN.DIVISION	59510 - HAND & SHOP TOOLS	-	\$1,085
	1519 - NATURAL RESOURCE MGT.DIV.	68447 - CELL PHONES	-	\$626
	1555 - ROCKY RIVER OUTDOOR EXPE.	65553 - MISC. ANIMAL FEED	-	\$350
From:	1555 - ROCKY RIVER OUTDOOR EXPE.	63545 - INTERIOR FURNISHINGS	-	(\$350)
	1510 - OPERATIONS ADMIN.DIVISION	57406 - CONSULTING/PROF. SERVICES	-	(\$6,000)
T48	<i>Transfer of appropriations for upgrade of computers.</i>			
To:	1555 - ROCKY RIVER OUTDOOR EXPE.	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$3,000
From:	1555 - ROCKY RIVER OUTDOOR EXPE.	67580 - SPECIAL EVENT SUP/EXP	-	(\$3,000)
T49	<i>Transfer of appropriations for upgrade of computers.</i>			
To:	1558 - OUTDOOR RECREATION	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$3,000
From:	1558 - OUTDOOR RECREATION	63440 - MTCE. SERVICE CONTRACTS	-	(\$3,000)
T50	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1578 - E.55TH RESTAURANT	66905 - FOOD & BEVERAGE PURCHASE	-	\$20,307
	1574 - MERWINS WHARF RESTAURANT	63440 - MTCE. SERVICE CONTRACTS	-	\$4,500
	1578 - E.55TH RESTAURANT	63442 - OUTSIDE SERVICES	-	\$3,337
	8574 - PARK OP MOBILE CONCESSION	63501 - PURCHASING CARD SUP./EXP.	-	\$524
	1574 - MERWINS WHARF RESTAURANT	62529 - ROCK SALT/CINDERS	-	\$132
From:	1574 - MERWINS WHARF RESTAURANT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$100)
	8574 - PARK OP MOBILE CONCESSION	58224 - UNIFORMS/CLOTHING	-	(\$350)
	1578 - E.55TH RESTAURANT	59507 - MINOR EQUIPMENT	-	(\$650)
	8574 - PARK OP MOBILE CONCESSION	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,000)
	1574 - MERWINS WHARF RESTAURANT	67580 - SPECIAL EVENT SUP/EXP	-	(\$1,600)
	1574 - MERWINS WHARF RESTAURANT	58224 - UNIFORMS/CLOTHING	-	(\$2,000)
	1578 - E.55TH RESTAURANT	67580 - SPECIAL EVENT SUP/EXP	-	(\$2,400)
	8581 - EN RESTAURANT	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$3,000)
	1574 - MERWINS WHARF RESTAURANT	58422 - TRAINING/CONFERENCE EXP.	-	(\$5,000)
	1574 - MERWINS WHARF RESTAURANT	59507 - MINOR EQUIPMENT	-	(\$5,200)
	8581 - EN RESTAURANT	57416 - PRINTING EXPENSE	-	(\$7,500)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T51	<i>Transfer of appropriations within project to match actual expenditures.</i>			
To:	1538 - MILL STREAM RUN PARK MGMT	72601 - BLDG. CONSTRUCTION MATLS.	S15011 - TIMBERLANE FARM STABLES	\$18,282
	1547 - EUCLID CREEK/EAST SHORES	72601 - BLDG. CONSTRUCTION MATLS.	Q14030 - ECLF-GENERAL UPGRADES	\$1,747
	1572 - THE CHALET DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	S98101 - GENERAL CHALET IMPROVE.	\$654
	1577 - AQUATIC MGMT. DIVISION	72601 - BLDG. CONSTRUCTION MATLS.	S15008 - PUBLIC ANNOUNCE SYSTEM	\$485
	1555 - ROCKY RIVER OUTDOOR EXPE.	72601 - BLDG. CONSTRUCTION MATLS.	R16101 - FORT HILL STAIRS	\$377
	1543 - CANAL PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	L16002 - CANAL BASIN PARK	\$200
From:	1577 - AQUATIC MGMT. DIVISION	73470 - BLDG. CONSTR. CONTRACTS	S15008 - PUBLIC ANNOUNCE SYSTEM	(\$485)
	1572 - THE CHALET DIVISION	73470 - BLDG. CONSTR. CONTRACTS	S98101 - GENERAL CHALET IMPROVE.	(\$700)
	1543 - CANAL PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	L16002 - CANAL BASIN PARK	(\$1,700)
	1547 - EUCLID CREEK/EAST SHORES	73470 - BLDG. CONSTR. CONTRACTS	Q14030 - ECLF-GENERAL UPGRADES	(\$2,000)
	1555 - ROCKY RIVER OUTDOOR EXPE.	73470 - BLDG. CONSTR. CONTRACTS	R16101 - FORT HILL STAIRS	(\$2,440)
	1538 - MILL STREAM RUN PARK MGMT	73470 - BLDG. CONSTR. CONTRACTS	S15011 - TIMBERLANE FARM STABLES	(\$14,420)
T52	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1579 - EDGEWATER FOOD CONC.	66905 - FOOD & BEVERAGE PURCHASE	-	\$3,972
From:	1579 - EDGEWATER FOOD CONC.	59507 - MINOR EQUIPMENT	-	(\$25)
	1579 - EDGEWATER FOOD CONC.	60515 - PAPER TOWELS/TISSUE/ETC	-	(\$30)
	8579 - EDGEWATER PIER	63442 - OUTSIDE SERVICES	-	(\$65)
	1579 - EDGEWATER FOOD CONC.	60514 - CLEANING SUPPLIES/EXP.	-	(\$70)
	8579 - EDGEWATER PIER	63555 - FACILITY SIGNS	-	(\$100)
	8579 - EDGEWATER PIER	57502 - OFFICE SUPPLIES	-	(\$150)
	8579 - EDGEWATER PIER	57414 - OFFICE EQUIP.MTCE.SERVICE	-	(\$150)
	8579 - EDGEWATER PIER	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$200)
	8579 - EDGEWATER PIER	59507 - MINOR EQUIPMENT	-	(\$240)
	8579 - EDGEWATER PIER	60515 - PAPER TOWELS/TISSUE/ETC	-	(\$240)
	8537 - HINCKLEY LAKE CONCESSIONS	63442 - OUTSIDE SERVICES	-	(\$280)
	8537 - HINCKLEY LAKE CONCESSIONS	60516 - TRASH BAGS/CAN LINERS	-	(\$300)
	8537 - HINCKLEY LAKE CONCESSIONS	60515 - PAPER TOWELS/TISSUE/ETC	-	(\$300)
	8579 - EDGEWATER PIER	58224 - UNIFORMS/CLOTHING	-	(\$325)
	8579 - EDGEWATER PIER	67571 - MISC. SUPPLIES & EXPENSE	-	(\$467)
	8537 - HINCKLEY LAKE CONCESSIONS	60514 - CLEANING SUPPLIES/EXP.	-	(\$480)
	1579 - EDGEWATER FOOD CONC.	63440 - MTCE. SERVICE CONTRACTS	-	(\$550)
T53	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1591 - CANALWAY VISITOR CENTER	72601 - BLDG. CONSTRUCTION MATLS.	L12002 - CANALWAY GEN IMPROVEMENT	\$2,100
From:	1591 - CANALWAY VISITOR CENTER	67580 - SPECIAL EVENT SUP/EXP	-	(\$2,100)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T54	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1592 - WATERSHED STEWARDSHIP CTR	57501 - COMPUTER EQUIPMENT/SUPPLY	-	\$250
	1592 - WATERSHED STEWARDSHIP CTR	58224 - UNIFORMS/CLOTHING	-	\$155
From:	1592 - WATERSHED STEWARDSHIP CTR	67580 - SPECIAL EVENT SUP/EXP	-	(\$405)
T55	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1630 - RANGER OPERATIONS	51110 - SALARIES OVERTIME (FULL)	-	\$23,040
From:	1630 - RANGER OPERATIONS	59505 - BASE RADIO EQUIP./REPAIR	-	(\$23,040)
T56	<i>Transfer of appropriations for large format printer.</i>			
To:	1730 - ZOO EDUCATION DIVISION	74724 - TECHNOLOGY EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	\$3,425
From:	1730 - ZOO EDUCATION DIVISION	57501 - COMPUTER EQUIPMENT/SUPPLY	-	(\$3,425)
T57	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1740 - ZOO GUEST SERVICES	66822 - SALES TAX	-	\$15,000
	1740 - ZOO GUEST SERVICES	66825 - CREDIT CARD EXPENSES	-	\$7,000
From:	1740 - ZOO GUEST SERVICES	59507 - MINOR EQUIPMENT	-	(\$2,000)
	1740 - ZOO GUEST SERVICES	59507 - MINOR EQUIPMENT	-	(\$3,000)
	1740 - ZOO GUEST SERVICES	58422 - TRAINING/CONFERENCE EXP.	-	(\$5,000)
	1740 - ZOO GUEST SERVICES	57416 - PRINTING EXPENSE	-	(\$12,000)
T58	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1750 - ZOO FACILITY OPERATIONS	72601 - BLDG. CONSTRUCTION MATLS.	V16004 - PCA INFRASTRUCTURE	\$50,000
	1750 - ZOO FACILITY OPERATIONS	63532 - MISC.MTCE.MATERIAL/SUPPLY	-	\$15,000
	1750 - ZOO FACILITY OPERATIONS	60514 - CLEANING SUPPLIES/EXP.	-	\$6,000
From:	1750 - ZOO FACILITY OPERATIONS	58422 - TRAINING/CONFERENCE EXP.	-	(\$6,000)
	1750 - ZOO FACILITY OPERATIONS	64548 - GASOLINE/DIESEL FUEL	-	(\$15,000)
	1750 - ZOO FACILITY OPERATIONS	73470 - BLDG. CONSTR. CONTRACTS	V16004 - PCA INFRASTRUCTURE	(\$50,000)
T59	<i>Transfer of appropriations for purchase of equipment.</i>			
To:	3011 - GOLF CONSTRUCTION	59507 - MINOR EQUIPMENT	-	\$1,800
From:	3304 - MANAKIKI TURF	74714 - MOWERS	-	(\$1,800)
T60	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3105 - SLEEPY HOLLOW CLUBHOUSE	63442 - OUTSIDE SERVICES	-	\$1,250
From:	3010 - GOLF ADMINISTRATION DIV.	58224 - UNIFORMS/CLOTHING	-	(\$1,250)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T61	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3107 - WASHINGTON CLUBHOUSE	63440 - MTCE. SERVICE CONTRACTS	-	\$1,750
From:	3107 - WASHINGTON CLUBHOUSE	66574 - DRIVING RANGE SUPPLIES	-	(\$1,750)
T62	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3108 - SENECA CLUBHOUSE	63567 - GOLF COURSE SUPPLIES	-	\$560
From:	3108 - SENECA CLUBHOUSE	58803 - MILEAGE REIMB./PARKING	-	(\$100)
	3108 - SENECA CLUBHOUSE	60516 - TRASH BAGS/CAN LINERS	-	(\$460)
T63	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3205 - SLEEPY HOLLOW CONCESSIONS	59507 - MINOR EQUIPMENT	-	\$16,382
From:	3306 - SHAWNEE HILLS TURF	73470 - BLDG. CONSTR. CONTRACTS	616001 - DRIVING RANGE NET REPL.	(\$16,382)
T64	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3301 - BIG MET TURF	68436 - ELECTRICITY	-	\$1,650
	3302 - LITTLE MET TURF	68444 - WATER-SEWER	-	\$1,300
From:	3302 - LITTLE MET TURF	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,300)
	3301 - BIG MET TURF	64551 - VEHICLE/EQUIP.REPAIR PART	-	(\$1,650)
T65	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3304 - MANAKIKI TURF	68444 - WATER-SEWER	-	\$4,000
	3304 - MANAKIKI TURF	63442 - OUTSIDE SERVICES	-	\$200
From:	3304 - MANAKIKI TURF	64548 - GASOLINE/DIESEL FUEL	-	(\$200)
	3304 - MANAKIKI TURF	61521 - FUNGICIDES	-	(\$4,000)
T66	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3306 - SHAWNEE HILLS TURF	68436 - ELECTRICITY	-	\$2,500
From:	3306 - SHAWNEE HILLS TURF	64548 - GASOLINE/DIESEL FUEL	-	(\$2,500)
T67	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3307 - WASHINGTON TURF	68444 - WATER-SEWER	-	\$3,000
From:	3307 - WASHINGTON TURF	64548 - GASOLINE/DIESEL FUEL	-	(\$3,000)
T68	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	3308 - SENECA TURF	63441 - RENTAL EQUIPMENT	-	\$400
From:	3308 - SENECA TURF	64548 - GASOLINE/DIESEL FUEL	-	(\$400)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T73	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	8579 - EDGEWATER PIER	66905 - FOOD & BEVERAGE PURCHASE	-	\$5,546
	1573 - WALLACE LAKE CONCESSION	66905 - FOOD & BEVERAGE PURCHASE	-	\$201
From:	1575 - HUNTINGTON BEACH CONC.	60514 - CLEANING SUPPLIES/EXP.	-	(\$25)
	1575 - HUNTINGTON BEACH CONC.	59507 - MINOR EQUIPMENT	-	(\$25)
	1575 - HUNTINGTON BEACH CONC.	58224 - UNIFORMS/CLOTHING	-	(\$50)
	8579 - EDGEWATER PIER	63440 - MTCE. SERVICE CONTRACTS	-	(\$50)
	1573 - WALLACE LAKE CONCESSION	60514 - CLEANING SUPPLIES/EXP.	-	(\$60)
	1575 - HUNTINGTON BEACH CONC.	63555 - FACILITY SIGNS	-	(\$100)
	1575 - HUNTINGTON BEACH CONC.	60515 - PAPER TOWELS/TISSUE/ETC	-	(\$175)
	1575 - HUNTINGTON BEACH CONC.	67571 - MISC. SUPPLIES & EXPENSE	-	(\$264)
	1575 - HUNTINGTON BEACH CONC.	63546 - HVAC SUPPLIES/EQUIP.	-	(\$273)
	1572 - THE CHALET DIVISION	65555 - HAY/ALFALFA	-	(\$4,725)
T74	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	160 -	68436 - ELECTRICITY	-	\$5,513
	1360 - VISUAL COMMUNICATIONS	63440 - MTCE. SERVICE CONTRACTS	-	\$1,900
	1360 - VISUAL COMMUNICATIONS	66571 - MISC. SUPPLIES & EXPENSE	-	\$151
From:	1360 - VISUAL COMMUNICATIONS	58224 - UNIFORMS/CLOTHING	-	(\$700)
	1360 - VISUAL COMMUNICATIONS	59510 - HAND & SHOP TOOLS	-	(\$813)
	1360 - VISUAL COMMUNICATIONS	67573 - EXHIBIT MATERIAL & EXP.	-	(\$2,051)
	1360 - VISUAL COMMUNICATIONS	58422 - TRAINING/CONFERENCE EXP.	-	(\$4,000)
T75	<i>Transfer of appropriations within project to match actual expenditures.</i>			
To:	1536 - BRECKSVILLE PARK MGMT.	72601 - BLDG. CONSTRUCTION MATLS.	K15005 - VALLEY PKWY APT TRAIL	\$24,084
	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14021 - LF-PUMP STATION UPGRADES	\$3,838
	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14008 - EDGEWATER MARINA BATH	\$1,935
	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14010 - E55 MARINA BATH/SHELTER	\$1,327
	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14004 - EDGEWATER BATH/PIER CONC.	\$950
From:	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14004 - EDGEWATER BATH/PIER CONC.	(\$950)
	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14010 - E55 MARINA BATH/SHELTER	(\$1,327)
	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14008 - EDGEWATER MARINA BATH	(\$1,935)
	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14021 - LF-PUMP STATION UPGRADES	(\$3,838)
	1536 - BRECKSVILLE PARK MGMT.	73470 - BLDG. CONSTR. CONTRACTS	K15005 - VALLEY PKWY APT TRAIL	(\$24,084)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T76	<i>Transfer of appropriations within project to match actual expenditures.</i>			
To:	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q15004 - FUEL DOCK REPLACE	\$10,837
	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14041 - WATER TAXI DOCKS	\$6,525
	1547 - EUCLID CREEK/EAST SHORES	72601 - BLDG. CONSTRUCTION MATLS.	Q14030 - ECLF-GENERAL UPGRADES	\$1,746
	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q14142 - PERKINS STABLES	\$1,060
	1547 - EUCLID CREEK/EAST SHORES	72601 - BLDG. CONSTRUCTION MATLS.	Q14028 - WILDWOOD BATH RENOVATE	\$650
From:	1547 - EUCLID CREEK/EAST SHORES	73470 - BLDG. CONSTR. CONTRACTS	Q14028 - WILDWOOD BATH RENOVATE	(\$650)
	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14142 - PERKINS STABLES	(\$1,060)
	1547 - EUCLID CREEK/EAST SHORES	73470 - BLDG. CONSTR. CONTRACTS	Q14030 - ECLF-GENERAL UPGRADES	(\$1,746)
	1546 - LAKEFRONT PARK MANAGEMENT	73470 - BLDG. CONSTR. CONTRACTS	Q14041 - WATER TAXI DOCKS	(\$6,525)
	1546 - LAKEFRONT PARK MANAGEMENT	72601 - BLDG. CONSTRUCTION MATLS.	Q15004 - FUEL DOCK REPLACE	(\$10,837)
T77	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	1241 - PURCHASING STORES DIV.	60430 - TRASH COLLECTION SERVICE	-	\$50,000
	1241 - PURCHASING STORES DIV.	62527 - AGGREGATE MATERIALS	-	\$45,000
From:	1241 - PURCHASING STORES DIV.	57406 - CONSULTING/PROF. SERVICES	-	(\$45,000)
	1241 - PURCHASING STORES DIV.	57406 - CONSULTING/PROF. SERVICES	-	(\$50,000)
T78	<i>Transfer of appropriations for purchase of additional vehicles.</i>			
To:	1510 - OPERATIONS ADMIN.DIVISION	74708 - PICKUP TRUCKS/VANS	EQUIPC - CAPITAL FUND EQUIPMENT	\$35,025
	1521 - SITE CONSTRUCTION DIV.	74708 - PICKUP TRUCKS/VANS	EQUIPC - CAPITAL FUND EQUIPMENT	\$15,500
From:	1630 - RANGER OPERATIONS	74722 - RADIOS/COMMUNICATION EQ.	EQUIPC - CAPITAL FUND EQUIPMENT	(\$11,000)
	1721 - ZOOLOGICAL PROGRAMS	74703 - MISC. CAPITAL EQUIPMENT	EQUIPC - CAPITAL FUND EQUIPMENT	(\$39,525)
Subtotal, Operating/Capital Funds Transfers				\$0

Restricted Funds

T69	<i>Transfer of appropriations to correct original budget account projections.</i>			
To:	5472 - HYDRILLA - USEPA	63441 - RENTAL EQUIPMENT	-	\$2,500
From:	5472 - HYDRILLA - USEPA	72706 - MISC CAPITAL EQUIPMENT	-	(\$2,500)
T70	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	5486 - DRONE MAP-HUMAN INNO FUND	74724 - TECHNOLOGY EQUIPMENT	-	\$5,900
From:	5486 - DRONE MAP-HUMAN INNO FUND	57406 - CONSULTING/PROF. SERVICES	-	(\$5,900)
T71	<i>Transfer of appropriation for reimbursed work on shed construction.</i>			
To:	5489 - WC STD CTR AGREE.-NEORS	72601 - BLDG. CONSTRUCTION MATLS.	P20489 - WCWSC - SHED CONSTRUCTION	\$20,000
From:	5489 - WC STD CTR AGREE.-NEORS	73470 - BLDG. CONSTR. CONTRACTS	P20489 - WCWSC - SHED CONSTRUCTION	(\$20,000)

Type I: Transfers

	Division	Account Code	Project	Transfer Amount
T72	<i>Transfer of appropriations to match actual expenditures.</i>			
To:	5769 - ZOO SOC. - OPERATING AGR.	64548 - GASOLINE/DIESEL FUEL	-	\$2,000
From:	5769 - ZOO SOC. - OPERATING AGR.	51103 - SALARIES PERM. PART-TIME	-	(\$2,000)
Subtotal, Restricted Funds Transfers				\$0
Net Increase to Budget				\$0

Cleveland Metroparks
2016 Appropriation Adjustment #4
December 22, 2016

Type II: Appropriations

Division	Account Code	Project	Transfer Amount
Operating/Capital			
A01 <i>Increase in appropriations to be offset by additional revenues received.</i>			
To: 1543 - CANAL PARK MANAGEMENT	73462 - PAVING/SITE IMP.CONTRACTS	L13001 - MILL CREEK CONNECTOR	\$125,000
A11 <i>Increase of appropriations, funds coming from auction proceeds.</i>			
To: 1521 - SITE CONSTRUCTION DIV.	74708 - PICKUP TRUCKS/VANS	EQUIPC - CAPITAL FUND EQUIPMENT	\$17,500
1532 - NORTH CHAGRIN PARK MGMT.	74708 - PICKUP TRUCKS/VANS	EQUIPC - CAPITAL FUND EQUIPMENT	\$5,375
1546 - LAKEFRONT PARK MANAGEMENT	74708 - PICKUP TRUCKS/VANS	EQUIPC - CAPITAL FUND EQUIPMENT	\$25,325
A02 <i>Increase in appropriations for additional power cart rental.</i>			
To: 3101 - BIG MET CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$10,582
3102 - LITTLE MET CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$2,821
3103 - MASTICK WOODS CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$1,858
3104 - MANAKIKI CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$10,113
3106 - SHAWNEE HILLS CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$9,719
3107 - WASHINGTON CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$885
3108 - SENECA CLUBHOUSE	66438 - POWER GOLF CAR LEASE	-	\$7,100
Subtotal, Operating/Capital Appropriations			\$216,278
Restricted Funds (appropriated from grants/donations)			
A10 <i>Increase in appropriations for higher than anticipated claims and proper classification of stop loss reimbursements.</i>			
To: 1217 - MEDICAL MUTUAL	55814 - HOSPITAL CLAIM	-	\$600,000
A03 <i>Increase in appropriations due to new grant funds received.</i>			
To: 5311 - ABODE - RR TREE PLANTING	61525 - PLANT MATERIAL	-	\$6,000
A04 <i>Increase in appropriations to come from funding already received.</i>			
To: 5370 - YOUTH SAILING PROGRAM	58422 - TRAINING/CONFERENCE EXP.	-	\$3,990
A05 <i>Increase in appropriations to be reimbursed.</i>			
To: 5417 - DEER PROGRAM-CVNP	67580 - SPECIAL EVENT SUP/EXP	-	\$9,300
A06 <i>Increase in appropriations to allow for remainder of grant to be spent.</i>			
To: 5481 - EAB MITIGATION-US FOREST	51105 - SALARIES SEASONAL	-	\$59
A07 <i>Increase in appropriations due to new grant received.</i>			
To: 5523 - E55 MARINA DOCKS-ODNR	73470 - BLDG. CONSTR. CONTRACTS	Q16523 - E 55 MARINA DOCKS	\$100,000
A08 <i>Increase in appropriations for additional K9 shirts, offset by revenue.</i>			
To: 5615 - RANGER K9 UNIT	65589 - K-9 EXPENSES	-	\$1,450
5615 - RANGER K9 UNIT	66822 - SALES TAX	-	\$77
5615 - RANGER K9 UNIT	66902 - MERCHANDISE FOR RESALE	-	\$958
A09 <i>Increase in appropriations for reimbursable grant purchase.</i>			
To: 5623 - PORT SECURITY-US HOME SEC	74705 - MINOR CAPITAL EQUIPMENT	-	\$295,075
Subtotal, Restricted Funds Appropriations			\$1,016,909

Type II: Appropriations

Division	Account Code	Project	Transfer Amount
Net Increase to Budget			\$1,233,187

Cleveland Metroparks - Appropriations Summary - 2016								
	Baseline Budget 2016	Carry-over Encumbrances 2015	Total Original Budget 2016	Amendment #1 June 17, 2016	Amendment #2 August 18, 2016	Amendment #3 October 27, 2016	Proposed Amendment #4 December 22, 2016	Total Appropriations Including Amendment(s)
Operations								
Salaries	\$ 47,571,738	\$ -	\$ 47,571,738	\$ 44,221	\$ 1,445	\$ 7,279	\$ (9,501)	\$ 47,615,182
Fringe Benefits	15,285,272	10,078	15,295,350	11,536	-	-	-	15,306,886
Salary/Fringes Credit	(1,500,000)	-	(1,500,000)	-	-	-	-	(1,500,000)
Property Taxes	29,583	27,000	56,583	-	-	-	-	56,583
Risk Management	8,983,976	7,939	8,991,915	-	500,000	-	600,000	10,091,915
Legal Fees	300,880	132,478	433,358	-	-	-	(1,250)	432,108
Office Operations	5,614,971	566,653	6,181,624	131,628	97,150	(179)	33,029	6,443,252
Employee Services	1,270,379	168,403	1,438,782	3,065	19,350	5,856	(33,786)	1,433,267
Tools & Equipment	418,747	14,367	433,114	1,900	(6,000)	11,023	(15,776)	424,261
Janitorial Supply/Expense	760,879	70,092	830,971	2,000	10,054	(579)	35,579	878,025
Turf Mgmt Supply/Expense	703,423	136,637	840,060	6,980	20,712	7,165	(2,418)	872,499
Road/Trail Mtce/Repairs	350,227	89,148	439,375	1,120	(500)	255	(4,618)	435,632
Property Mtce/Repairs	1,528,179	116,624	1,644,803	(1,310)	15,499	43,082	59,304	1,761,378
Fleet Mtce Supply/Expense	2,550,921	60,138	2,611,059	1,375	(1,000)	(36,831)	(68,740)	2,505,863
Animal Care Supply/Expense	1,036,196	151,409	1,187,605	-	(4,650)	3,858	(11,425)	1,175,388
Enterprise Expense	3,540,106	257,445	3,797,551	(2,638)	(19,600)	(8,692)	103,440	3,870,061
Special Project Supply/Expense	2,180,810	266,051	2,446,861	9,483	17,914	(6,041)	(58,789)	2,409,428
Utilities	4,552,162	830,790	5,382,952	2,315	-	8,362	57,442	5,451,071
Product Supply/Expense/Cont	-	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-	-
Operating Subtotal	\$ 95,178,449	\$ 2,905,252	\$ 98,083,701	\$ 211,675	\$ 650,374	\$ 34,558	\$ 682,491	\$ 99,662,799
Capital								
Capital Project Labor	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000.00
Construction Materials/Expense	6,363,401	343,043	6,706,444	234,704	(157,960)	(35,440)	12,230	6,759,978
Contract Capital Improvements	34,050,178	3,822,069	37,872,247	3,292,524	679,333	196,753	124,669	42,165,526
Major Capital Equipment	2,593,217	841,792	3,435,009	22,562	1,200	-	365,597	3,824,368
Zoo Animal Acquisition	94,730	6,700	101,430	-	-	-	-	101,430
Land Acquisition	2,054,513	13,799	2,068,312	-	400,000	-	-	2,468,312
Capital Subtotal	\$ 46,656,039	\$ 5,027,403	\$ 51,683,442	\$ 3,549,790	\$ 922,573	\$ 161,313	\$ 502,496	\$ 56,819,614
Total Fund	\$ 141,834,488	\$ 7,932,655	\$ 149,767,143	\$ 3,761,465	\$ 1,572,947	\$ 195,871	\$ 1,184,987	\$ 156,482,413

RESOLUTION NO. 16-12-203

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____
 Chief Financial Officer

BE IT RESOLVED, that the following **Checks** dated December 7, 2016 in the amount of \$24,056.10; and **Checks** dated December 16, 2016 in the amount of \$500,163.99; and **Checks** dated December 22, 2016 in the amount of \$2,681,023.47; and **Net Payroll** dated October 16, 2016 to October 29, 2016 in the amount of \$1,181,694.05; and **Withholding Taxes** in the amount of \$302,684.59; and **Net Payroll** dated October 30, 2016 to November 12, 2016 in the amount of \$1,159,896.35; and **Withholding Taxes** in the amount of \$300,989.95; and **Bank Fees/ADP Fees** in the amount of \$34,218.67; and **ACH Debits (FirstEnergy; Sales Tax)** this the amount of \$128,580.98; and **“Then and Now Certificates”** including **Visa Purchasing Card** purchases dated November 27, 2016 to December 10, 2016 in the amount of \$148,902.79; and **Visa Travel Card** purchases dated November 27, 2016 to December 10, 2016 in the amount of \$6,832.27; and **Purchases**, including but not limited to purchases of \$1,000.00 or more, as listed on the voucher summary for which certification of funds was not obtained before the purchase, be approved.

PASSED: December 22, 2016

Attest: _____
 President of the Board of Park Commissioners

 Chief Executive Officer

VOUCHER SUMMARY

	No. of Vendors	No. of Purchases	Average Vendor Amount	Average Vendor Amount	Average Purchase Amount	Code
Bid Items	34	190	\$ 1,557,307.32	\$ 45,803.16	\$ 8,196.35	C Bid Items
Board Authorized Payments	27	86	\$ 301,372.21	\$ 11,161.93	\$ 3,504.33	A Board Authorized Payments
Director Approved Payments	49	131	\$ 317,168.95	\$ 6,472.84	\$ 2,421.14	D Director Approved Payments
Telephone-Written Quote Items	23	33	\$ 77,493.54	\$ 3,369.28	\$ 2,348.29	P Telephone-Written Quote Items
Telephone Quote Items	43	50	\$ 95,014.65	\$ 2,209.64	\$ 1,900.29	T Telephone Quote Items
Utilities	28	279	\$ 231,713.26	\$ 8,275.47	\$ 830.51	U Utilities
Health Insurance	1	2	\$ 77,180.04	\$ 77,180.04	\$ 38,590.02	H Health Insurance
Other Exempt Items	64	68	\$ 515,765.98	\$ 8,058.84	\$ 7,584.79	E Other Exempt Items
Non-Bid Items less than \$1,000	57	89	\$ 25,262.71	\$ 443.21	\$ 283.85	N Non-Bid Items less than \$1,000
Purchases Obtained w/o Cert.	3	3	\$ 6,964.90	\$ 2,321.63	\$ 2,321.63	S Purchases Obtained w/o Cert.
	329	931	\$ 3,205,243.56	\$ 9,742.38	\$ 3,442.80	

- N - Purchases less than \$1,000 for vendors who do not accept a credit card; purchase order is printed
- T - Telephone quoted items from \$1,000 to \$5,000 (Various vendors of our choice are contacted to provide a verbal quotation on a specific item. A minimum of three phone quotes are observed.)
- P - Telephone quoted items from \$5,001 to \$10,000 (The lowest of three phone quotes must submit a written quote.)
- D - Items from \$10,001 to \$50,000 approved by Chief Executive Officer including Article XII purchases.
- E - Exempt items - (Taxes, assessments, credit card payments and permit fees which require timely payments, employee reimbursements, prisoner housing, court costs, refunds, petty cash, special purchase account, land acquisition expense up to \$5,000 to secure closing transactions and legal obligations of the board.)
- C - A complete descriptive bid specification is developed, advertised for public notice and awarded to the lowest and/or best bidder including Article XII purchases.
- A - Board authorized payments.
- U - Utilities
- H - Health insurance purchase in accordance with our negotiated bargaining agreements and other employee/group insurance premiums.
- S - Purchases obtained without certifications of funds.

RECOMMENDED ACTION:

That The Board of Park Commissioners approves **Resolution No. 16-12-203** listed above.