

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**OCTOBER 19, 2017**

The Board of Park Commissioners met on this date, Thursday, October 19, 2017, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 17-10-147:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of September 27, 2017, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2017 vs. 2016 Year-To-Date, for the Month Ended September 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **84825** to **84831** and they were filed for audit.

**ACTION ITEMS.**

- (a) ***Chief Executive Officer's Retiring Guests:***  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

**Diane M. Goodrich, Grounds Maintenance – Rocky River Management Center**

Diane M. Goodrich has served Cleveland Metroparks for 34 years. Prior to that, Diane worked for 2 years as a seasonal employee. Over the years Diane utilized her knowledge, skills and abilities as a Hostler/Receptionist, Handyperson, Senior Handyperson, Senior Service Worker, and Grounds Maintenance employee. She maintained and enhanced parkways, all-purpose trails, picnic areas, restrooms, ball fields, bridle trails, facilities, marinas, and stables. Diane assisted with numerous facility improvements and initiatives such as renovation at the Rocky River Nature Center, painting and staining countless interior and exterior buildings, signs, picnic shelters, tables, and grills, and was also responsible for leaf removal and snow-plowing roadways and parking lots. She was instrumental in maintaining the Park Operations Administration/Ranger Headquarters and Rocky River Management Center buildings, and earlier in her career the Brecksville and Rocky River Stables. Diane exhibited a positive approach when she provided training, established teamwork, and communicated safe equipment operation to her peers and seasonal staff. She demonstrated a spirit of cooperation when she participated in various training opportunities, assisted with pancake breakfasts for Maple Sugaring events, provided additional support at the Lakefront on high volume days, and volunteered to assist at Edgewater Live events. Diane has served Cleveland Metroparks through her dedication and commitment to Rocky River Reservation and its park visitors and the products of her labor have been appreciated and will not be forgotten.

- No. 17-10-148:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to recognize Diane M. Goodrich for her years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolution found on page **84832**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

**(b) 2017 Budget Adjustment No. 6**

*(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2017							
Object Code	Object Description	Original Budget			Total Prior Amendments	Proposed Amendment #6 10/19/17	Total Appropriations Including Amendments
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 48,822,530	\$ -	\$ 48,822,530	\$ 3,755	\$ (7,693)	\$ 48,818,592
52	Employee Fringe Benefits	16,659,400	17,466	16,676,866	6,012	-	16,682,878
53	Contractual Services	13,128,629	667,064	13,795,693	159,892	(12,473)	13,943,112
54	Office Operations	22,707,607	1,676,108	24,383,715	1,187,938	237,485	25,809,138
	Operating Subtotal	101,318,166	2,360,638	103,678,804	1,357,597	217,319	105,253,720
<b>CAPITAL</b>							
572	Capital Materials	5,294,781	1,230,808	6,525,589	164,145	59,865	6,749,599
573	Capital Contracts	19,203,065	7,641,228	26,844,293	9,678,843	576,393	37,099,529
574	Capital Equipment	2,173,723	497,762	2,671,485	162,419	(15,126)	2,818,778
575	Zoo Animals	75,000	13,467	88,467	-	-	88,467
576	Land	1,200,000	24,043	1,224,043	246,500	-	1,470,543
	Capital Subtotal	27,946,569	9,407,308	37,353,877	10,251,907	621,132	48,226,916
<b>TOTALS</b>							
Grand totals		\$ 129,264,735	\$ 11,767,946	\$ 141,032,681	\$ 11,609,504	\$ 838,451	\$ 153,480,636

An explanation of the adjustments, by category, can be found on pages **84833** to **84837**. The net effect of all adjustments is an increase of \$838,451.00.

**No. 17-10-149:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2017 Budget Adjustment No. 6 for a total increase of \$838,451.00 as delineated on pages **84833** to **84837**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)**

- (c) ***Authorization to Submit Grant Applications and Commitment to Install and Maintain Navigational Buoys for Huntington Beach and Wildwood Marina***  
*(Originating Source: Joseph Roszak, Chief Operating Officer/Christy Moore, Aquatics Manager/Keith Carney, Park Manager/Kristen Trolio, Grants Manager)*

**Background**

The Ohio Department of Natural Resources Division of Parks and Watercraft offers Navigational Aids grants to mark controlled navigational areas on Ohio's waterways with a goal to improve safety for recreational boaters. The program provides buoys and full reimbursements for navigational signs. Cleveland Metroparks will commit to install and maintain the buoys and signs for the life of the items.

Cleveland Metroparks proposes to submit two grant applications to the Division of Parks and Watercraft for the following:

- Twelve (12) replacement buoys to designate "No Boats" area at Huntington Beach (total estimated value \$1,500.00)
- Five (5) replacement dayboards and two (2) "No Wake" signs to assist with marina navigation at Wildwood Marina (total estimated value \$1,200.00)

The required resolutions are on pages **84838** to **84839**.

**No. 17-10-150:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the adoption of the resolutions to authorize the submittal of two grant applications to the Ohio Department of Natural Resources to receive twelve (12) buoys for Huntington Beach and seven (7) navigational signs for Wildwood Marina through the Navigational Aids grant program as described above, and to obligate the staff labor to install and maintain the buoys and signs; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (d) ***Bedford Reservation: Authorization to Submit Grant Application and Commit Funds***  
*(Originating Sources: Natalie Ronayne, Chief Development Officer/Kristen Trolio, Grants Manager/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Assistant Legal Counsel & Director of Real Estate/Stephanie Kutsko, Land Protection Manager/Isaac Smith, Conservation Program Manager)*

On May 26, 2017, pursuant to Board Resolution No. 17-05-073, the Board authorized the purchase of the Astorhurst Land Company Property (Astorhurst Property) located on Dunham Road just south of Tinkers Creek Road in the Village of Walton Hills near the Valley View border and adjacent to Cleveland Metroparks Bedford Reservation. The Board authorized the purchase of the ±127 acre property for \$3,175,000.00. Since the Board authorized the purchase, staff has been working on identifying grant sources to help fund the acquisition and add the Astorhurst Property to Cleveland Metroparks 2,314-acre Bedford Reservation.

The Clean Ohio Conservation Fund, administered by the Ohio Public Works Commission, provides funds for acquisition of greenspace in order to conserve natural areas and protect the state’s natural resources. Cleveland Metroparks proposes to apply to this program for funding to acquire ±75 acres (Project Area) of the ±127 acre property. The Project Area contains high quality natural resources and will preserve a portion of Tinker’s Creek and its associated headwater streams and floodplains. The Astorhurst Property is immediately south of a ±16-acre parcel that was acquired through this program in 2013.

The acquisition of the Astorhurst Property will permanently protect primary headwater streams to Tinker’s Creek, as well as 1.14 acres of wetlands and forested ravine slopes that host a diverse assemblage of plant species. It will also add to the protected greenspace of Bedford Reservation and will further enhance the protection of Tinker’s Creek. As part of the project, Cleveland Metroparks proposes to restore landscaped areas to managed meadows, restore the existing ponds to wetland areas, and perform both invasive species and deer management on the property. A map of the Astorhurst Property which shows the Project Area is on page **84840**.

Cleveland Metroparks will request funds from the program for acquisition expenses and associated fees, as well as restoration as described above. The proposed project costs are as follows:

Clean Ohio Conservation Fund (75%):	\$1,534,969.00
Local Match (25%):	\$ 511,656.00
Land Donation	\$ 112,500.00
Cleveland Metroparks	\$ 399,156.00
<hr/>	
Total Project:	\$2,046,625.00

The required resolution is on page **84841**.

**ACTION ITEMS (cont.)**

**No. 17-10-151:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the Ohio Public Works Commission for funding assistance of ±\$1,534,969.00 through the Clean Ohio Conservation Fund program as described above; to authorize and agree to obligate the funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of agreement(s) and document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) ***2018 Cleveland Metroparks Employee Group Health Care Benefits***  
(*Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold Harrison, Chief Human Resources Officer*)

**A. 2018 MEDICAL BENEFITS**

**1) Self-Insured Preferred Provider Organization (“PPO”) Plans**

Since January 1, 2007, the Park District has offered a self-insured medical plan which includes an administrative services only (“ASO”) provider network and claims adjudication services and stop-loss insurance coverage. The Park District currently offers three plan design options (High Premium-Plan A, Mid Premium-Plan B, and High Deductible/Health Savings Account - Plan C).

**Administrative Service Only Agreement – Cigna**

In 2016 the Park District entered into a three-year agreement with Cigna to provide access to their provider network (including discounts) and claims adjudication service for the self-insured medical plans. This contract requires an administrative fee of \$36.32 per employee per month (“PEPM”) in 2018.

**Stop-Loss Insurance**

Stop-loss insurance provides the Park District with individual claim caps (currently \$150,000.00 per individual) and aggregate claim caps (125% of expected claims for the Park District). Human Resources (HR) and Oswald solicited proposals (RFP #6298) for one-year of stop-loss insurance coverage and received timely responses from two providers, Cigna and Sun Life Financial. Cigna has proposed a 14.3% premium increase (approximately \$828,510.00 total premium in 2018) for 2018. Sun Life Financial has proposed a 118.4% premium increase.

**ACTION ITEMS (cont.)**

Based on this review, HR and Oswald recommend acceptance of Cigna's proposal at the current deductible level (\$113.10 PEPM for specific coverage and \$4.72 PEPM for aggregate coverage).

Cigna has set the annual maximum claims amount for 2018 at \$17,356.00 per employee per year (approximately \$10,171,084.00 in maximum liability).

**Self-Insured Plan Designs and 2018 Premiums**

Cleveland Metroparks implemented plan design changes, including increased deductibles and annual maximums for the A-Plan and B-Plan, to enhance cost containment in 2017. Based on the performance of the medical insurance plan in 2017, HR and Oswald are recommending retaining 2017 plan designs in 2018.

The following is a summary of the monthly premium rates for 2018 with current the current plan designs:

<i>Cigna Open Access Plus Plan</i>	<b>A-Plan</b>	<b>B-Plan</b>	<b>C-Plan</b>
<b>Single</b>	\$731.74	\$655.14	\$568.35
<b>Family</b>	\$1,738.05	\$1,539.34	\$1,349.94

Unless otherwise modified by a collective bargaining agreement, employee contribution rates for each plan will be determined by the Chief Executive Officer.

**2) Wellness Incentive Program**

Since 2013, Cleveland Metroparks has offered a wellness incentive program to encourage and reward health behaviors/actions of employees, spouses or same-sex domestic partners, and dependents. Pursuant to the program, monthly employee premium contributions were reduced by credits for obtaining certain requirements, including preventive care certifications, non-tobacco affidavits, health risk assessments and registration for telehealth programs. Based on the success of the program, HR will continue to offer wellness incentive premium credits in 2018.

**3) Medical Buyout**

The "buyout" option is a cash payment to employees who would otherwise be eligible for family medical coverage, but who decline to elect medical benefits from the Park District and utilize their spouse's employer's health plan. Annual verification documentation is required. HR and Oswald are recommending continuing the buyout rate at \$150.00 per month in 2018.

**ACTION ITEMS (cont.)**

**B. 2018 DENTAL AND VISION BENEFITS**

**1) Dental Benefits**

In August, HR and Oswald released Request for Proposal #6299, requesting proposals for a new fully-insured dental agreement. Six providers, Aetna (incumbent), Anthem, Cigna, Delta, Guardian, and Humana, provided timely responses to RFP #6299.

HR and Oswald are recommending awarding the contract to Cigna. Cigna has proposed a net 0% rate increase for 2018 and 2019. The incumbent provider, Aetna, has proposed a net 5.9% rate increase for 2018 and 7.8% rate increase cap for 2019. The other vendor proposals were deemed non-competitive due to network or price concerns.

The following are the proposed 2018 rates with Cigna:

	<b>Dental PPO</b>	<b>Dental DMO</b>
<b>Single</b>	\$23.22	\$22.40
<b>Family</b>	\$76.99	\$56.92

Unless otherwise modified by a collective bargaining agreement, employee contribution rates for the dental plan will be determined by the Chief Executive Officer.

**2) Vision Benefits**

In August, HR and Oswald released Request for Proposal #6300, requesting proposals for a new fully-insured vision agreement. Eight providers, Aetna (incumbent), Cigna, Dearborn National, EyeMed, Guardian, Humana, National Vision Administrators, and VSP, provided timely responses to RFP #6300.

HR and Oswald are recommending awarding the contract to Cigna. Cigna has proposed a net 0% rate increase for 2018 and 2019. The incumbent provider, Aetna, has proposed a net 15.9% rate increase for 2018 with no further increase for 2019. The other vendor proposals were deemed non-competitive due to network or price concerns.

The following are the proposed 2018 rates with Cigna:

	<b>Vision</b>
<b>Single</b>	\$3.89
<b>Family</b>	\$11.81

Unless otherwise modified by a collective bargaining agreement, employer contribution rates for the vision plan will be determined by the Chief Executive Officer.



**ACTION ITEMS (cont.)**

**No. 17-10-152:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, as follows:

**A. Self-Insurance Plan**

- a. That the Board approve the continuation by the Chief Executive Officer of the self-insured employee health benefits program, maintained pursuant to Section 9.833 of the Ohio Revised Code, to pay for authorized health care benefits, including health care and prescription drugs, under the Cigna PPO plan options and rates described above (the “Self-Insured Program”) for the 2018 plan year;
- b. That the Board direct the Chief Executive Officer to take all necessary actions to reserve funds, as are necessary, in the exercise of sound and prudent actuarial judgment, to cover potential costs of health care benefits for the Self-Insured Program. The funds shall be reserved in a special fund (the “Self-Insurance Fund”) established pursuant to this resolution, which shall comply with the requirements of Ohio Revised Code Section 9.833. The costs of the Self-Insured Program, including, but not limited to, claims paid, administrative fees, consultant fees, wellness programs, telehealth services, and legal fees, may be allocated to the Self-Insurance Fund on the basis of relative exposure and loss experience;
- c. That the Board direct the Chief Executive Officer to have a report prepared and published of amounts reserved and disbursements made from the Self-Insurance Fund, which comports with and conforms to the requirements of Ohio Revised Code Section 9.833, and is maintained and made available for inspection at all reasonable times during regular business hours at the Cleveland Metroparks Administrative Office; and
- d. That the Board authorize the Chief Executive Officer to offer the health care “buyout” option at the rate of \$150 per month.

**B. Stop-Loss / Reinsurance Coverage (RFP #6298)**

That the Board approve an award on RFP #6298 and authorize the Chief Executive Officer to enter into a one-year agreement, in a form approved by Counsel, with Cigna at the rates cited above to purchase stop-loss reinsurance for \$150,000 deductible specific stop-loss insurance and aggregate stop-loss insurance at 125% of expected claims as projected by Cigna. The agreement shall commence on January 1, 2018 and cover claims incurred in the twelve (12) month period covering the Self-Insured Program’s year beginning January 1, 2018, but paid on or before December 31, 2019.

**ACTION ITEMS (cont.)****C. Dental Benefits**

That the Board approve an award on RFP #6299 and authorize the Chief Executive Officer to enter into a one-year agreement, in a form approved by Counsel, with Cigna at the rates cited above to purchase fully-insured dental coverage from January 1, 2018 through December 31, 2018. This agreement shall contain the option to renew said agreement for one-year at a flat rate.

**D. Vision Benefits**

That the Board approve an award on RFP #6300 and authorize the Chief Executive Officer to enter into a one-year agreement, in a form approved by Counsel, with Cigna at the rates cited above to purchase fully-insured vision coverage from January 1, 2018 through December 31, 2018. This agreement shall contain the option to renew said agreement for one-year at a flat rate.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(f) *2018 Property and Liability Insurance Coverages***  
*(Originating Source: Gregory L. Headley, Director of Risk Management)*

**Background**

The current insurance coverages and pricing by Jackson Dieken & Associates Insurance, Inc. with U.S. Specialty Insurance Company (USSIC), a subsidiary of Tokio Marine HCC (TMHCC) will expire on November 1, 2017. The aforementioned date will conclude a three-year program, i.e., 2015, 2016, 2017, approved by Board Resolution No. 14-10-181 on October 30, 2014 **where the rates were guaranteed not to increase from year to year**, subject to an account loss ratio that did not exceed 22 percent at 9 months and 32 percent at 21 months. The loss ratio for the aforementioned three-year period (November 1, 2014 to November 1, 2017) is 29% as of September 30, 2017.

A multi-year program with a rate guarantee will continue to be the preferred approach verses a single year program, the cost effectiveness of which has benefited the Park District since the mid- 1990's. This approach continues to be supported by the Park District's Risk Management Consultant, Daniel C. Buser, Esq. of Crain, Langner & Co. Consequently, Request for Proposal (RFP) #6280 indicated Cleveland Metroparks preference for a multiple-year program.

**ACTION ITEMS (cont.)****Request for Proposal Process**

Five insurance brokers submitted requests for markets in response to the notice posted in the Plain Dealer and Cleveland.com in June 2017. The following three brokers responded by the date and time designated in the RFP with proposals for the property and liability insurance coverages and pricing for 2018:

1. Hylant Group, Inc.
2. Jackson Dieken and Associates
3. Burnham and Flower of Ohio, Inc./Kenneth R. Sloan Agency

**Comparison of Proposals**

Hylant Group, Inc. and Jackson Dieken & Associates presented proposals addressing all coverage(s) requested in the RFP. Burnham and Flower of Ohio, Inc. /Kenneth R. Sloan Agency did not provide pricing for all lines of coverage.

The proposals were reviewed in detail by the Park District's Director of Risk Management, along with the Park District's Risk Management Consultant, Crain Langner & Co. Inc. Based on that review, Hylant Group, Inc./The Travelers Indemnity Company (Hylant/Travelers) provided the best combination of coverage and premium of **\$592,937.00** vs. the Jackson Dieken/TMHCC program premium of **\$731,816.00**. The Hylant premium of **\$592,937.00** compares to an expiring premium of **\$767,627.00** (**22.8% decrease**). The decrease in premium is mostly the result of a Hylant's creativity in placing coverage in lines with lower rates.

Although the Jackson Dieken proposal was the only one that included a three-year rate guarantee, subject to a loss ratio that does not exceed 18% at nine months and 24% at 21 months, the Hylant proposal includes a **two-year rate guarantee** subject to a loss ratio that does not exceed 35%. The significant reduction in premium makes the two-year rate guarantee more acceptable to the Park District.

Proposals were also scored on set criteria outlined in the RFP. Hylant/Traveler's scored particularly well in regard to program design, skills and depth of professional qualifications, staff back-up and qualifications, and diversity and inclusion efforts.

**2018 Premium**

The Hylant insurance proposal totaling **\$617,444.00** for the policy period November 1, 2017 to November 1, 2018 has been reviewed by the Park District Director of Risk Management, and the Park District's risk management consultant, Daniel C. Buser of Crain, Langner & Co.

Gary Kincaid and David Folk of Crain, Langner & Co. were present in the audience, as well as Jennifer Dukuslow of Hylant Group, Inc.

**ACTION ITEMS (cont.)**

**No. 17-10-153:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to Board accept the lowest and best proposal of Hylant Group, Inc. as hereinabove described, for insurance coverages for a three year period at the proposed 2018 pricing as the first year of the three year commitment (2018, 2019, 2020) where the rates are guaranteed as described above, subject to Cleveland Metroparks election, in its sole discretion, to terminate the coverages as of the expiration of the first year or second year and to issue a request for proposal for coverages thereafter, commencing November 1, 2017 to November 1, 2018, relating to the first year of the hereinabove described three-year program, as follows:

**Commercial General Liability Insurance** for \$26,524.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Commercial Auto Liability Insurance** for \$67,774.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Public Officials Liability Insurance** for \$9,074.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Law Enforcement Liability Insurance** for \$9,557.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Employment Practices Liability Insurance** (included in public official's coverage) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Excess Liability Insurance** for \$62,849.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Terrorism Coverage (TRIA)** (liability and property) included in General Liability and property coverage with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Liquor Liability Insurance** for \$10,762.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Marine Operator's Legal Liability** for \$10,138.00 with Traveler's Property Casualty Company through Hylant Group, Inc.;

**Property Insurance** for \$225,339.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**ACTION ITEMS (cont.)**

**Inland Marine Insurance** for \$138,476.00 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Fidelity and Performance** for \$4,003.00 with Traveler's Casualty and Surety Company through Hylant Group, Inc.;

**Employee Dishonesty and Crime Insurance** (included in Fidelity and Performance) with Traveler's Casualty and Surety Company through Hylant Group, Inc.;

**Boiler and Machinery Insurance** (included in Property Insurance) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Builder's Risk** (included in Property) The Traveler's Indemnity Company through Hylant Group, Inc.;

**Earthquake and Flood Insurance** (included in Property) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**EDP Insurance** (included in Property) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Treasurer's Bond** for estimated \$5,000.00 with Traveler's Casualty and Surety Company through Hylant Group, Inc.;

**Auto Physical Damage /Auto Catastrophic Physical Damage** (included in auto coverage) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Claims Administration** included, no additional fee; and

**Broker Fee** for \$47,500.00 with Hylant Group, Inc.

**Grand Total: \$617,444.00**

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS:**

**No. 17-10-154:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the following bid awards:

(a) **Commodities Usage Report:**

- **Bid #6142:** Various Fresh Food Items (see page **84815**);
- **Sole Source #6256:** Marina Fuel for Resale at E. 55<sup>th</sup> Marina and Emerald Necklace Marina (see page **84816**); and

(b) **Bid #6238:** Renewal/Extension: Printing & Mailing of Emerald Necklace Newsletter (see page **84817**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.



**AWARD OF BIDS (cont.):**

**COMMODITIES USAGE REPORT** - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

**SINGLE SOURCE #6256 SUMMARY:** **Marine Fuel for resale at East 55<sup>th</sup> Marina and Emerald Necklace Marina**

ORIGINAL ESTIMATE \$195,000 (90% = \$175,500)

The estimated encumbrance was based upon an estimated one (1) year spend of marine fuel at East 55<sup>th</sup> and Emerald Necklace Marinas. The requested commodity adjustment pays current invoices and anticipates remaining orders through the boating season.

ORIGINAL AWARD (3/16/17)	\$195,000.00
Additional Consumption/Final “Close-out” Estimate	<u>30,000.00</u>
<b>REVISED TOTAL AWARD:</b>	<b>\$225,000.00</b>

**RECOMMENDED ACTION:**

That the CEO amend Resolution No. 17-03-045 to accommodate usage in excess of the original estimate as follows:

**No. 17-03-045:** That the Board award **Single Source #6256** for the purchase of up to **\$195,000- \$225,000.00** of 89 Octane fuel treated with ValvTect marine-additive product for dispensation/resale at the East 55<sup>th</sup> and Emerald Necklace Marina from certified distributor **Great Lakes Petroleum**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(See Approval of this Item by Resolution No. 17-10-154 on Page 84814)**



**ACTION ITEMS (cont.)**

**BID #6238 RENEWAL SUMMARY:**      **PRINTING, DESIGN and MAILING SERVICES** of Cleveland Metroparks monthly *Emerald Necklace* Newsletter for a one (1) year period, beginning with January 2018 issue and ending December 2018 issue.

**History**

The Emerald Necklace is a monthly newsletter that provides the general public with information on Cleveland Metroparks educational and recreational opportunities. The newsletter has been published for over 65 years and has undergone many changes. Currently, 27,000 households receive the Emerald Necklace; an additional 13,000 are distributed to Nature Centers and Community Centers on a monthly basis.

Since 2010, Internet media consumption has increased over 100%, while magazines have declined 23%. Therefore, a research study was conducted with Emerald Necklace readers in summer of 2016. Respondents indicated they most frequently read the event/program/activity information (71%), nearly two times more than any other section (feature articles, Naturalist's Almanac). Based on this feedback, Cleveland Metroparks produced a full color, 12-page monthly event/program/activity calendar. Quarterly, the publication also includes feature articles and content specific to each season – 12 additional pages for a total of 24 pages, four times a year.

Printing and mailing services are performed by a third-party vendor, while design services are done by the Visual Communications team within Cleveland Metroparks Marketing Department.

**Cleveland Metroparks would like to exercise the option to renew for a period of twelve (12) months which includes the January 2018 through December 2018 issues.**

**RECOMMENDED ACTION:**

That the Board authorize the renewal of Bid #6238 for the Emerald Necklace printing and mailing services, to the lowest and best bidder, EP Graphics, for a 12-month period, beginning with the January 2018, issue and ending with the December 2018 issue, per Resolution 17-03-030, dated February 16, 2017;

Furthermore, said renewal will produce four 24-page issue four times a year and a 12-page issue eight times a year at a cost \$63,856.00, plus \$18,180.00 in mailing services, and database management cost of \$2,760.00. Total combined bid in 2018 cost not to exceed \$84,796.00;

In the event the log of consumption approaches 90% of the total estimate, an action item will be presented to the Board requesting an increase to the expenditure. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder whom the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder that can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**(See Approval of this Item by Resolution No. 17-10-154 on Page 84814)**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 10/19/17)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Up-fitting of 2017 Ford SUV.	<b>Parr Public Safety</b>	<b>\$53,960.68</b> <b><u>1,215.78</u></b> <b>\$55,176.46</b>	<b>(7)</b>
Inflatable balloons for Boo at the Zoo.	<b>Spectacular Party Entertainment</b>	<b>\$22,500.00</b>	<b>(7)</b>
Installation of guardrail in South Chagrin Reservation.	<b>Lake Erie Construction Co.</b>	<b>\$13,792.25</b>	<b>(7)</b>
Cuyahoga Wetland Mitigation.	<b>Ohio Water Development Authority</b>	<b>\$26,400.00</b> <b><u>17,400.00</u></b> <b>\$43,800.00</b>	<b>(3)</b>
Flat roof installation in the zoo.	<b>Absolute Roofing</b>	<b>\$39,210.00</b>	<b>(7)</b>
Cisco renewal for infrastructure.	<b>Logicalis, Inc.</b>	<b>\$20,742.37</b>	<b>(5)</b>
Gorilla Yard Enclosure.	<b>WDM Architects</b>	<b>\$26,594.00</b>	<b>(5)</b>
Boo at the Zoo candy.	<b>BA Sweetie</b>	<b>\$10,895.81</b>	<b>(7)</b>
Cleveland Metroparks share of the zoo gift shop renovation.	<b>Event Network</b>	<b>\$15,000.00</b> <b><u>28,000.00</u></b> <b>\$43,000.00</b>	<b>(3)</b>
Structural/mechanical engineering – Zoo Welcome Pavillion.	<b>Osborne Engineering</b>	<b>\$16,300.00</b>	<b>(5)</b>

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Furniture for the Marketing Wing of the Administration Office.	<b>Ohio Desk</b>	<b>\$27,425.44</b>	<b>(2)</b>
UPS battery back-up equipment.	<b>CDW Government, Inc.</b>	<b>\$16,455.26</b>	<b>(2)</b>

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (10/19/17)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><b><u>Boo at the Zoo</u></b>  <b>\$269,520.00</b></p> <p>Revised Contract Amount:                      Change order #1                      Added \$2,805.00</p> <p>Total revised to \$272,325.00</p>	<p>Audio and Visual services for                      Boo at the Zoo</p>	<p>Rock the House</p>	<p>Amendment #1</p>
<p><b><u>Edgewater Beach House</u></b></p> <p><b><u>Original Amount:</u> = \$4,358,999.00</b>                      C/O's #1-18 = \$372,881.00                      Change Order #19 = \$22,764.00                      Revised total = \$4,754,644.00</p>	<ul style="list-style-type: none"> <li>- Final project closeout</li> <li>- Fireplace venting modifications</li> <li>- Final swing adjustments</li> <li>- Installation of stainless acorn nuts at railing</li> <li>- Re-grade and spread imported beach sand</li> <li>- Flush valve modifications</li> <li>- Wireless access point installation</li> <li>- Fire Department valve cover request</li> <li>- Extension of CAT-6 cabling</li> </ul>	<p>The Albert Higley Co.</p>	<p>Change order #19</p>

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 17-10-146:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **84842** to **84975**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Lesher of Olmsted Township read from a prepared statement. Ms. Lesher's comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**R. Christopher Widdowson, Architect**

Christopher Widdowson is an Architect in the Division of Planning & Design who began his career at Cleveland Metroparks in January of 2017. Christopher most recently was a Job Captain for CUPKOVIC architecture, llc. where he led the design and documentation of complex, multi-phased, mixed-use commercial and multi-family residential projects located in several district regional locations. He was the daily point of contact between ownership, design team, and construction team through all aspects of project delivery in order to meet budgets and construction projects, and was the LEED Project Administrator for three projected LEED Silver certified projects requiring detail-oriented documentation and quality control review of consultant work for successful submissions to GBCI. In addition, Christopher worked as a Project Manager for K2M Design, Inc. where he was responsible for exceeding client expectations from project kick-off through construction documentation, permitting, construction, and tenant occupancy of numerous simultaneous projects. Christopher holds a Bachelor of Architecture from the University of Tennessee.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- b. *Cleveland Metroparks Zoo Welcome Pavilion and Gorilla Exhibit Modifications***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Christopher Kuhar, PhD, Zoo Executive Director)

Staff is working towards delivering two notable projects that will improve the visitor experience at Cleveland Metroparks Zoo and enhance exhibit space for the growing gorilla collection. Due to the complimentary schedules of the projects, they have been combined into one request for qualifications for interested construction managers.

The first project consists of a new Welcome Pavilion which will serve as the singular stopping point to welcome guests and prepare them for their Cleveland Metroparks Zoo visit. The centrally located pavilion will act as a new landmark within the Zoo and incorporate the following key features to reinforce the Zoo's campaign, "Securing a Future for Wildlife":

- A multimedia guest welcome including video and graphics demonstrating the connection between visitor's favorite animals and the Zoo's worldwide conservation efforts;
- A "Quarters for Conservation" kiosk allowing Zoo guests to determine where in the world their funds should be committed to wildlife conservation;
- Exterior material palette consistent with existing CMZ exhibits and attractions.
- Open on three sides to promote traffic flow in multiple directions; and
- Exterior and interior immersive interpretive messaging and Zoo wayfinding.

The second project is located at the Primate, Cat and Aquatics building. The exterior gorilla yard is proposed to receive enhancements that consist of new containment mesh, including support columns, and masonry restoration. These exterior enhancements will complement current interior holding improvements to be completed during the winter of 2017 and allow the housing of more complex social groups of gorillas. Cleveland Metroparks staff will be acting as the architect of record relative to the Welcome Pavilion. The gorilla exhibit yard improvements will be designed by WDM Architects.

- c. *Cleveland Metroparks Historic and Cultural Resource Management Plan***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Senior Strategic Park Planner)

Since September of 2016, Cleveland Metroparks staff has been working with consultants from Lawhon and Associates (Consultants) to prepare a Historic and Cultural Resource Management Plan (Plan) for the Park District. Work included the inventory, evaluation, and classification of historic (defined as constructed prior to 1970) and cultural resources within the Park District's 18 reservations and Cleveland Metroparks Zoo. The Consultants searched Ohio's State Historic Preservation Office (SHPO) database, met with park staff, and conducted field visits to identify 355 features. Each feature was grouped into a resource category: archaeological sites, buildings, structures, objects, landscape features, cultural landscapes, and cemeteries. The resources were documented with photographs and added to Cleveland Metroparks Geographic Information System (GIS).

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

The Plan describes the rich heritage of Cleveland Metroparks. It documents the history of each reservation, including areas of prehistoric activity, early settlement patterns, and the development of park features. The Plan and associated GIS database are useful tools for park management and any future habitat or capital improvements. The identification of historic and cultural resources and the evaluation of key contributing elements will help guide Cleveland Metroparks as we enter our second century of stewardship.

The Plan has been uploaded to the employee portal and the inventory is now a layer on Cleveland Metroparks GIS mapping system. A short video will provide all staff with an overview of the plan and reference materials. The plan will also be submitted to CAPRA to demonstrate support of Standard 2.8, Historic and Cultural Resource Management Plans.

- d. ***Centennial Moment: Building Bridges and the Roads to Success***  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer / Wendy Weirich, Director of Outdoor Experiences)*

Historical Interpreter Doug Kusak looked at how a Cuyahoga County engineer utilized infrastructure as a means of granting access while preserving green space.

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **84814** through **84817**; \$10,000 to \$50,000 purchased items/services report, pages **84818** through **84819**; and construction change orders, page **84820**.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, November 9, 2017, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT TO EXECUTIVE SESSION.**

**No. 17-10-155:** At 9:15 a.m., upon motion by Vice President Moore, seconded by Vice President Berry and carried, the meeting adjourned to an Executive Session for the purpose of discussing a Personnel Matter (Employment) and the Acquisition/Purchase of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Rinker  
Aye: Mr. Moore  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 17-10-156:** There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Berry, and carried, President Rinker adjourned the meeting at 10:07 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

Attest:

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Secretary.



	2016 YTD Actual	2016 Annual Budget	2016 YTD % of Budget Used	2017 YTD Actual	2017 Annual Budget	2017 Remaining Budget	2017 YTD % of Budget Used
<b>Revenues:</b>							
Property Tax	73,837,127	73,127,868	101.0%	71,040,994	74,233,000	3,192,006	95.7%
Local Governmental, Donations, Gifts, Grants	7,030,590	19,048,484	36.9%	7,039,254	23,610,183	16,570,929	29.8%
Interest Income	139,124	100,000	139.1%	171,234	225,000	53,766	76.1%
Charges for Services	20,038,134	26,100,283	76.8%	24,132,209	26,250,411	2,118,202	91.9%
Damages and Fines	<i>included in charges for services</i>			62,972	140,192	77,220	44.9%
Self-Funded	6,264,302	7,074,864	88.5%	5,738,128	9,761,000	4,022,872	58.8%
<b>Total Revenues</b>	<b>107,309,277</b>	<b>125,451,499</b>	<b>85.5%</b>	<b>108,184,791</b>	<b>134,219,786</b>	<b>26,034,995</b>	<b>80.6%</b>
<b>Expenditures:</b>							
<b>Operating Expenditures:</b>							
Salaries and Benefits	45,652,309	62,003,228	73.6%	48,230,146	65,483,998	17,253,852	73.7%
Contractual Services	<i>included in operation expenditures</i>			2,246,611	3,748,210	1,501,599	59.9%
Self-Funded	7,254,547	9,761,000	74.3%	6,022,564	10,213,327	4,190,763	59.0%
Operations	17,557,069	27,660,125	63.5%	16,486,059	25,808,953	9,322,894	63.9%
<b>Total Operating Expenditures</b>	<b>70,463,925</b>	<b>99,424,353</b>	<b>70.9%</b>	<b>72,985,380</b>	<b>105,254,488</b>	<b>32,269,108</b>	<b>69.3%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>36,845,352</b>	<b>26,027,146</b>	<b>141.6%</b>	<b>35,199,411</b>	<b>28,965,298</b>	<b>(6,234,113)</b>	<b>121.5%</b>
<b>Capital Expenditures:</b>							
Capital Material	2,084,491	5,597,914	37.2%	2,496,921	6,907,510	4,410,589	36.1%
Capital Contracts	15,310,575	25,930,884	59.0%	12,047,453	36,836,419	24,788,966	32.7%
Capital Equipment	2,456,201	2,403,759	102.2%	1,469,046	2,796,354	1,327,308	52.5%
Animal Acquisition	26,804	94,730	28.3%	29,934	88,467	58,533	33.8%
Land Acquisition	2,195,759	1,023,948	214.4%	775,444	1,470,543	695,099	52.7%
<b>Total Capital Expenditures</b>	<b>22,073,830</b>	<b>35,051,235</b>	<b>63.0%</b>	<b>16,818,798</b>	<b>48,099,293</b>	<b>31,280,495</b>	<b>35.0%</b>

**CLEVELAND METROPARKS  
YEAR-TO-DATE GOLF REVENUES/EXPENSES:  
September 2017/September 2016**

Description	Big Met		Little Met		Mastick Woods		Manakiki		Sleepy Hollow		Shawnee Hills		Washington Park		Seneca		Total		
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016	
	<i>(18-hole)</i>		<i>(9-hole)</i>		<i>(9-hole)</i>		<i>(18-hole)</i>		<i>(18-hole)</i>		<i>(27-hole)</i>		<i>(9-hole)</i>		<i>(36-hole)</i>				
<b>Operating revenues:</b>																			
Greens fees	573,018	548,037	173,089	171,148	137,290	138,227	564,240	539,021	681,657	548,192	505,258	423,576	77,909	64,592	364,867	327,165	3,077,328	2,759,958	
Equipment Rentals	153,302	247,516	57,432	77,293	34,152	54,149	172,244	229,349	218,176	233,569	127,629	209,534	17,668	21,586	118,614	167,975	899,218	1,240,971	
Driving range-practice tee	-	-	-	(341)	-	-	-	-	2,247	1,724	104,252	87,302	69,029	52,210	123,399	96,957	7,072	4,668	
Professional services	410	14	-	895	890	725	1,780	5,236	28,660	14,502	9,796	11,020	12,235	35,704	28,958	31,465	82,729	99,561	
Other sales/coupons ( <i>Bonus Rounds, etc.</i> )	12,069	12,283	3,329	4,695	3,283	3,610	16,898	14,185	10,191	13,295	10,448	15,031	9,328	4,280	13,339	10,765	78,885	78,144	
Gift cards sold/(redeemed)	(11,816)	(12,855)	(7,517)	(7,631)	(2,520)	(930)	(9,714)	(930)	(18,004)	(8,231)	(23,846)	(17,730)	59,527	58,331	(32,979)	(17,748)	(46,869)	(16,090)	
Merchandise Sales	58,834	56,457	17,796	17,888	11,307	13,339	47,042	51,441	94,496	90,061	41,987	40,766	15,127	13,513	25,947	26,894	312,536	310,359	
Tournament Entries	6,013	5,372	14,224	1,165	11,385	14,591	(610)	8,668	6,965	(8,737)	9,477	1,177	22,890	1,795	27,916	2,449	98,259	26,480	
Golf outing/league deposits	(776)	220	-	-	-	-	250	400	600	4,788	-	9,106	340	120	520	(100)	934	14,651	
Miscellaneous (over/short)	5,230	418	(1,116)	16	(221)	81	(743)	571	(6,468)	179	(251)	790	72	576	(841)	356	(4,339)	2,987	
Sales tax	13,583	5,215	2,863	3,400	2,160	3,139	3,319	3,375	22,860	7,582	10,925	5,364	2,608	2,246	7,922	3,052	66,240	33,373	
Food service	159,844	178,280	26,562	25,748	15,508	18,369	79,413	76,073	222,399	218,525	97,388	101,457	16,051	14,196	76,119	72,252	693,286	704,900	
Golf administration revenue	3,212	3,246	1,606	1,623	1,606	1,623	3,212	3,246	3,212	3,246	4,818	4,868	1,606	1,623	6,424	6,491	25,696	25,964	
<b>Total operating revenues</b>	<b>972,922</b>	<b>1,044,203</b>	<b>288,268</b>	<b>296,016</b>	<b>214,841</b>	<b>246,923</b>	<b>879,578</b>	<b>923,993</b>	<b>1,368,995</b>	<b>1,204,273</b>	<b>862,659</b>	<b>857,169</b>	<b>358,760</b>	<b>315,519</b>	<b>643,879</b>	<b>635,684</b>	<b>5,589,901</b>	<b>5,523,778</b>	
<b>Operating expenses:</b>																			
Salaries	342,644	328,963	89,452	102,406	95,626	93,128	324,512	350,427	391,770	371,221	308,592	284,604	137,025	135,206	321,123	326,199	2,010,745	1,992,154	
Employee fringe benefits	118,748	96,574	27,690	28,011	21,840	20,478	94,123	93,372	109,809	106,807	68,865	72,803	50,562	45,704	90,814	594,565	554,563	554,563	
Credit-cap. proj. labor	3,041	(1,657)	1,204	-	550	-	728	-	8,582	(22,572)	1,493	-	1,016	-	1,368	(23,000)	17,982	(47,229)	
Office operations	120,799	1,772	21,775	407	16,556	687	23,673	1,296	161,652	4,664	83,530	1,572	19,814	404	63,780	2,345	511,580	13,147	
Employee services	95	99	18	50	18	50	18	90	85	213	13	105	25	5	167	52	438	664	
Misc. Supplies & exp.	71,883	264,503	22,646	70,374	18,577	54,793	95,468	204,404	127,750	309,756	80,830	229,875	21,544	58,867	86,458	203,033	525,156	1,395,605	
Utilities	35,802	36,512	12,478	24,265	25,420	52,725	58,656	61,056	98,423	55,829	36,570	33,668	31,877	51,055	27,848	27,813	327,074	342,923	
Golf Dist.-wide chargebacks/mdse. Purchases	101,342	81,474	46,136	38,025	35,418	39,294	126,007	110,447	134,908	99,841	132,468	84,997	37,634	37,530	166,787	102,242	780,700	593,850	
<b>Total operating expenses</b>	<b>794,353</b>	<b>808,240</b>	<b>221,399</b>	<b>263,538</b>	<b>214,005</b>	<b>261,155</b>	<b>723,186</b>	<b>821,092</b>	<b>1,032,978</b>	<b>925,759</b>	<b>712,361</b>	<b>707,624</b>	<b>299,497</b>	<b>328,771</b>	<b>770,461</b>	<b>729,498</b>	<b>4,768,240</b>	<b>4,845,677</b>	
<b>OPERATING SURPLUS (SUBSIDY)</b>	<b>\$ 178,569</b>	<b>\$ 235,963</b>	<b>\$ 66,869</b>	<b>\$ 32,478</b>	<b>\$ 835</b>	<b>\$ (14,232)</b>	<b>\$ 156,392</b>	<b>\$ 102,901</b>	<b>\$ 336,017</b>	<b>\$ 278,514</b>	<b>\$ 150,298</b>	<b>\$ 149,545</b>	<b>\$ 59,263</b>	<b>\$ (13,252)</b>	<b>\$ (126,582)</b>	<b>\$ (93,814)</b>	<b>\$ 821,661</b>	<b>\$ 678,101</b>	
<b>Capital expenses:</b>																			
In-house capital labor	-	886	-	-	-	-	14,996	7,490	-	239,316	-	-	-	-	-	118,776	14,996	366,468	
Capital material	-	-	-	-	-	-	-	64,954	3,180	263,287	10,255	580	-	-	40,185	311,640	53,619	640,461	
Capital contracts	-	11,354	-	-	-	-	59,616	42,879	6,608	27,672	-	-	-	-	221,017	317,970	287,241	399,875	
Capital equipment purchased	-	-	-	37,982	-	37,982	389,026	1,585	44,250	307,682	-	5,432	-	5,432	-	29,332	433,276	425,427	
Golf administration charge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
<b>Total capital expenses</b>	<b>-</b>	<b>12,240</b>	<b>-</b>	<b>37,982</b>	<b>-</b>	<b>37,982</b>	<b>463,638</b>	<b>116,908</b>	<b>54,037</b>	<b>837,957</b>	<b>10,255</b>	<b>6,012</b>	<b>-</b>	<b>5,432</b>	<b>261,202</b>	<b>777,718</b>	<b>789,132</b>	<b>1,832,231</b>	
<b>NET SURPLUS (SUBSIDY)</b>	<b>\$ 178,569</b>	<b>\$ 223,723</b>	<b>\$ 66,869</b>	<b>\$ (5,504)</b>	<b>\$ 835</b>	<b>\$ (52,214)</b>	<b>\$ (307,246)</b>	<b>\$ (14,007)</b>	<b>\$ 281,980</b>	<b>\$ (559,443)</b>	<b>\$ 140,043</b>	<b>\$ 143,533</b>	<b>\$ 59,263</b>	<b>\$ (18,684)</b>	<b>\$ (387,784)</b>	<b>\$ (871,532)</b>	<b>\$ 32,529</b>	<b>\$ (1,154,130)</b>	

2017 Apportionment of Rocky River at 13 percent.

	Big Met	Little Met	Mastick Woods	2017 Total
Apportionment of Rocky River Operations	8,301	4,151	4,151	16,602
Apportionment of Rocky River Capital	563	281	281	1,126

Source: S. Brehm, Accountant M. Hannola, Accountant

- |  |                            |
|--|----------------------------|
| CC: B. Zimmerman, Chief Executive Officer        | R. Short, Shawnee Hills    |
| W. Chorba III, Chief Financial Officer           | G. Koller, Seneca          |
| K. Fegan, Controller                             | M. Pucky, Rocky River      |
| S. McHugh, Executive Director of Golf Operations | B. Roeder, Manakiki        |
| C. Hunter, Accounting Manager                    | C. Lewanski, Sleepy Hollow |
| P. Sampler, Manakiki                             | M. Douglas, Shawnee Hills  |
| J. Dorsey, Big Met                               | B. Vecchio, WGLC           |
| B. McLaughlin, Little Met                        | D. Donner, Seneca          |

Cleveland Metroparks Zoo  
Zoo Operations  
September 30, 2017

	2016 YTD Actual	2016 Annual Budget	2016 YTD % of Budget Used	2017 YTD Actual	2017 Annual Budget	2017 Available Budget	2017 YTD % of Budget Used
<b>Operating Revenues:</b>							
Gifts and Donations	-			231	200	(31)	115.4%
Charges for Services	8,058,186	9,567,935	84.2%	8,514,409	9,939,560	1,425,151	85.7%
<i>General Admissions</i>	3,376,373	4,685,000		3,435,204	3,736,800	301,596	91.9%
<i>Special Event Admissions</i>	284,575	<i>in Gen Admin</i>		2,660	378,000	375,340	0.7%
<i>Zoo Guest Experience</i>	800,639	826,105		844,647	971,863	127,216	86.9%
<i>Zoo Society Attendance</i>	1,350,870	1,852,500		2,024,774	1,982,500	(42,274)	102.1%
<i>Zoo Souvenirs/Refreshments</i>	959,416	962,000		1,145,011	1,587,620	442,609	72.1%
<i>Education</i>	407,501	442,631		373,342	864,479	491,137	43.2%
<i>Storybook</i>	-	-		81,030	-	(81,030)	NA
<i>Zoo Rental and Events</i>	866,175	799,699		275,610	2,000	(273,610)	13780.5%
<i>Miscellaneous</i>	12,637			332,131	416,298	84,167	79.8%
<b>Total Revenues</b>	<b>8,058,186</b>	<b>9,567,935</b>	<b>84.2%</b>	<b>8,514,640</b>	<b>9,939,760</b>	<b>1,425,120</b>	<b>85.7%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	10,369,484	14,756,761	70.3%	10,760,954	15,062,295	4,301,340	71.4%
Contractual Services	<i>included in operations expenditures</i>			176,007	320,316	144,309	54.9%
Operations	3,216,931	5,409,249	59.5%	3,307,459	5,513,456	2,205,998	60.0%
<i>Utilities</i>	1,527,741	2,465,091		1,644,874	2,487,505	842,632	66.1%
<i>Other</i>	1,689,190	2,944,158		1,662,585	3,025,951	1,363,366	54.9%
<b>Total Operating Expenditures</b>	<b>13,586,415</b>	<b>20,166,010</b>	<b>67.4%</b>	<b>14,244,420</b>	<b>20,896,067</b>	<b>6,651,647</b>	<b>68.2%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>(5,528,229)</b>	<b>(10,598,075)</b>	<b>52.2%</b>	<b>(5,729,780)</b>	<b>(10,956,307)</b>	<b>(5,226,527)</b>	<b>52.3%</b>
<b>Capital Revenues:</b>							
Zoo Animal Sales	3,912	-	(3,912)	1,940	-	(1,940)	NA
<b>Total Revenues</b>	<b>3,912</b>	<b>-</b>	<b>(3,912)</b>	<b>1,940</b>	<b>-</b>	<b>(1,940)</b>	<b>NA</b>
<b>Capital Expenditures:</b>							
Capital Material	168,480	825,108	20.4%	178,009	814,888	636,879	21.8%
Capital Contracts	2,884,940	4,101,098	70.3%	970,022	3,802,518	2,832,497	25.5%
Capital Equipment	253,352	450,517	56.2%	150,048	511,918	361,870	29.3%
Animal Acquisition	26,804	94,730	28.3%	29,934	88,467	58,533	33.8%
<b>Total Capital Expenditures</b>	<b>3,333,576</b>	<b>5,471,453</b>	<b>60.9%</b>	<b>1,328,012</b>	<b>5,217,791</b>	<b>3,889,779</b>	<b>25.5%</b>
<b>Net Capital Fund Surplus/(Subsidy)</b>	<b>(3,329,664)</b>	<b>(5,471,453)</b>	<b>60.9%</b>	<b>(1,326,072)</b>	<b>(5,217,791)</b>	<b>(3,891,719)</b>	<b>25.4%</b>
<b>Restricted Fund Revenue:</b>							
Operating	462,683			826,480	1,579,766	753,285	52.3%
Capital	1,717,702			1,239,721	2,369,649	1,129,928	52.3%
<b>Total Restricted Fund Revenues</b>	<b>2,180,385</b>			<b>2,066,201</b>	<b>3,949,414</b>	<b>1,883,213</b>	<b>52.3%</b>
<b>Restricted Fund Expenditures:</b>							
Operating	657,939			569,842	1,180,518	610,675	48.3%
Capital	2,442,586			871,354	3,054,628	2,183,275	28.5%
<b>Total Restricted Fund Expenditures</b>	<b>3,100,525</b>			<b>1,441,196</b>	<b>4,235,146</b>	<b>2,793,950</b>	<b>34.0%</b>
<b>Net Restricted Fund Surplus/(Subsidy)</b>	<b>(920,140)</b>			<b>625,005</b>	<b>(285,732)</b>	<b>(910,737)</b>	<b>-218.7%</b>
<b>Revenues:</b>							
Operating	8,058,186			8,514,640	9,939,760	1,425,120	85.7%
Capital	3,912			1,940	-	(1,940)	NA
Restricted	2,180,385			2,066,201	3,949,414	1,883,213	52.3%
<b>Total Revenues</b>	<b>10,242,483</b>			<b>10,582,781</b>	<b>13,889,174</b>	<b>3,306,394</b>	<b>76.2%</b>
<b>Expenditures:</b>							
Operating	13,586,415			14,244,420	20,896,067	6,651,647	68.2%
Capital	3,333,576			1,328,012	5,217,791	3,889,779	25.5%
Restricted	3,100,525			1,441,196	4,235,146	2,793,950	34.0%
<b>Total Expenditures</b>	<b>20,020,516</b>			<b>17,013,628</b>	<b>30,349,004</b>	<b>13,335,376</b>	<b>56.1%</b>
<b>Zoo Levy Support:</b>							
Operating	5,528,229			5,729,780	10,956,307	5,226,527	52.3%
Capital	3,329,664			1,326,072	5,217,791	3,891,719	25.4%
<b>Total Zoo Levy Support</b>	<b>8,857,893</b>			<b>7,055,852</b>	<b>16,174,098</b>	<b>9,118,246</b>	<b>43.6%</b>

**Cleveland Metroparks  
Enterprise/Concessions Operational Analysis  
3rd Quarter 2017**

	2017	% Change	2016	% Change	2015
<b>Merwin's Wharf</b>					
Gross Sales	1,818,812	15.3%	1,577,724	-14.5%	1,845,384
Less: Operating Expenses	(1,637,982)	9.9%	(1,489,758)	-6.3%	(1,590,630)
<b>Total Operating Surplus (Subsidy)</b>	<b>180,830</b>	<b>105.6%</b>	<b>87,966</b>	<b>-65.5%</b>	<b>254,754</b>
Less: Capital Expenses	(46,099)	-2.5%	(47,304)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ 134,731</b>	<b>231.3%</b>	<b>\$ 40,662</b>	<b>-84.0%</b>	<b>\$ 254,754</b>
<b>Wallace Lake</b>					
Gross Sales	68,907	8.0%	63,831	7.7%	59,251
Less: Operating Expenses	(59,551)	-0.9%	(60,107)	24.1%	(48,451)
<b>Total Operating Surplus (Subsidy)</b>	<b>9,356</b>	<b>151.3%</b>	<b>3,723</b>	<b>-65.5%</b>	<b>10,800</b>
Less: Capital Expenses	-	-100.0%	(2,409)	-81.0%	(12,656)
<b>Net Surplus (Subsidy)</b>	<b>\$ 9,356</b>	<b>611.8%</b>	<b>\$ 1,314</b>	<b>-170.8%</b>	<b>\$ (1,856)</b>
<b>Huntington Concessions</b>					
Gross Sales	190,896	-7.8%	207,025	5.3%	196,526
Less: Operating Expenses	(165,573)	-7.6%	(179,182)	-3.7%	(186,122)
<b>Total Operating Surplus (Subsidy)</b>	<b>25,323</b>	<b>-9.0%</b>	<b>27,843</b>	<b>167.6%</b>	<b>10,404</b>
Less: Capital Expenses	(2,999)	4.0%	(2,884)	-68.9%	(9,281)
<b>Net Surplus (Subsidy)</b>	<b>\$ 22,325</b>	<b>-10.6%</b>	<b>\$ 24,959</b>	<b>2121.7%</b>	<b>\$ 1,123</b>
<b>Edgewater Beach House</b>					
Gross Sales	913,396	694.0%	115,038	-20.3%	144,307
Less: Operating Expenses	(698,355)	452.1%	(126,497)	2.1%	(123,913)
<b>Total Operating Surplus (Subsidy)</b>	<b>215,041</b>	<b>1976.6%</b>	<b>(11,459)</b>	<b>-156.2%</b>	<b>20,394</b>
Less: Capital Expenses	(144,892)	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ 70,149</b>	<b>712.2%</b>	<b>\$ (11,459)</b>	<b>-156.2%</b>	<b>\$ 20,394</b>
<b>Mobile Concessions</b>					
Gross Sales	-	-100.0%	153,806	-10.9%	172,669
Less: Operating Expenses	(1,664)	-97.3%	(62,453)	-0.7%	(62,896)
<b>Total Operating Surplus (Subsidy)</b>	<b>(1,664)</b>	<b>-101.8%</b>	<b>91,353</b>	<b>-16.8%</b>	<b>109,773</b>
Capital Expenses	-	-100.0%	(24,500)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (1,664)</b>	<b>-102.5%</b>	<b>\$ 66,853</b>	<b>-39.1%</b>	<b>\$ 109,773</b>
<b>Hinckley Lake Concessions</b>					
Gross Sales	53,005	27.9%	41,437	17.8%	35,181
Less: Operating Expenses	(47,296)	-0.6%	(47,595)	-15.4%	(56,280)
<b>Total Operating Surplus (Subsidy)</b>	<b>5,709</b>	<b>192.7%</b>	<b>(6,158)</b>	<b>-70.8%</b>	<b>(21,100)</b>
Less: Capital Expenses	-	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ 5,709</b>	<b>192.7%</b>	<b>\$ (6,158)</b>	<b>-70.8%</b>	<b>\$ (21,100)</b>
<b>Edgewater Pier</b>					
Gross Sales	99,716	0.4%	99,299	-11.7%	112,401
Less: Operating Expenses	(114,427)	10.2%	(103,870)	2.8%	(101,000)
<b>Total Operating Surplus (Subsidy)</b>	<b>(14,711)</b>	<b>-221.8%</b>	<b>(4,571)</b>	<b>-140.1%</b>	<b>11,401</b>
Less: Capital Expenses	-	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (14,711)</b>	<b>-221.8%</b>	<b>\$ (4,571)</b>	<b>-140.1%</b>	<b>\$ 11,401</b>
<b>East 55th Restaurant</b>					
Gross Sales	365,061	4.6%	348,914	65.1%	211,311
Less: Operating Expenses	(371,475)	16.8%	(318,075)	62.0%	(196,379)
<b>Total Operating Surplus (Subsidy)</b>	<b>(6,414)</b>	<b>-120.8%</b>	<b>30,839</b>	<b>106.5%</b>	<b>14,932</b>
Less: Capital Expenses	-	-100.0%	(32,542)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (6,414)</b>	<b>-276.5%</b>	<b>\$ (1,703)</b>	<b>-111.4%</b>	<b>\$ 14,932</b>
<b>Emerald Necklace Restaurant</b>					
Gross Sales	210,500	-7.0%	226,445	N/A	-
Less: Operating Expenses	(234,197)	15.0%	(275,368)	N/A	-
<b>Total Operating Surplus (Subsidy)</b>	<b>(23,698)</b>	<b>51.6%</b>	<b>(48,923)</b>	<b>N/A</b>	<b>-</b>
Less: Capital Expenses	(61)	-99.7%	(21,576)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (23,759)</b>	<b>66.3%</b>	<b>\$ (70,499)</b>	<b>N/A</b>	<b>\$ -</b>
<b>East 55th Marina</b>					
Gross Sales	766,530	8.4%	707,108	4.7%	675,543
Less: Operating Expenses	(277,466)	-6.9%	(297,892)	12.0%	(265,918)
<b>Total Operating Surplus (Subsidy)</b>	<b>489,064</b>	<b>19.5%</b>	<b>409,216</b>	<b>-0.1%</b>	<b>409,624</b>
Less: Capital Expenses	(21,757)	168.5%	(8,104)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ 467,308</b>	<b>16.5%</b>	<b>\$ 401,112</b>	<b>-2.1%</b>	<b>\$ 409,624</b>
<b>Emerald Necklace Marina</b>					
Gross Sales	334,069	-1.6%	339,447	N/A	-
Less: Operating Expenses	(223,167)	-19.8%	(278,366)	N/A	-
<b>Total Operating Surplus (Subsidy)</b>	<b>110,902</b>	<b>81.6%</b>	<b>61,081</b>	<b>N/A</b>	<b>-</b>
Less: Capital Expenses	(1,017)	-94.9%	(19,843)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ 109,884</b>	<b>166.5%</b>	<b>\$ 41,238</b>	<b>N/A</b>	<b>\$ -</b>

(C)

(A)

(A)

(A),(D)

(B)

(B)

**Cleveland Metroparks  
Enterprise/Concessions Operational Analysis  
2nd Quarter 2017**

	2017	% Change	2016	% Change	2015
<b>Water Taxi</b>					
Gross Sales	58,419	61.4%	36,185	N/A	-
Less: Operating Expenses	(76,671)	0.1%	(76,558)	297.3%	(19,268)
<b>Total Operating Surplus (Subsidy)</b>	<b>(18,252)</b>	<b>-54.8%</b>	<b>(40,373)</b>	<b>109.5%</b>	<b>(19,268)</b>
Less: Capital Expenses	-	-100.0%	(9,675)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (18,252)</b>	<b>-63.5%</b>	<b>\$ (50,048)</b>	<b>159.8%</b>	<b>\$ (19,268)</b>
<b>Parking</b>					
Gross Sales	197,025	78.8%	110,190	548.7%	16,987
Less: Operating Expenses	(11,411)	19.6%	(9,545)	180.5%	(3,402)
<b>Total Operating Surplus (Subsidy)</b>	<b>185,614</b>	<b>84.4%</b>	<b>100,646</b>	<b>640.9%</b>	<b>13,585</b>
Less: Capital Expenses	-	-100.0%	(11,248)	2071.4%	(518)
<b>Net Surplus (Subsidy)</b>	<b>\$ 185,614</b>	<b>107.6%</b>	<b>\$ 89,398</b>	<b>584.2%</b>	<b>\$ 13,067</b>
<b>Chalet</b>					
Gross Sales	221,942	-14.7%	260,063	-8.3%	283,574
Operations	187,732	-11.3%	211,629	-10.9%	237,418
Concessions	22,485	-46.5%	42,056	-8.6%	45,994
Hay Rides	11,725	78.3%	6,578	318.9%	1,570
Other	-	-100.0%	(199)	-85.9%	(1,409)
Less: Operating Expenses	(215,234)	5.4%	(204,127)	-37.7%	(327,657)
<b>Total Operating Surplus (Subsidy)</b>	<b>6,707</b>	<b>-88.0%</b>	<b>55,936</b>	<b>-226.9%</b>	<b>(44,083)</b>
Less: Capital Expenses	(36,819)	-47.3%	(69,848)	112.0%	(32,949)
<b>Net Surplus (Subsidy)</b>	<b>\$ (30,111)</b>	<b>116.4%</b>	<b>\$ (13,912)</b>	<b>-81.9%</b>	<b>\$ (77,032)</b>
<b>Ledge Lake</b>					
Gross Sales	172,187	-12.2%	196,039	4.3%	187,938
Aquatics	121,272	-23.9%	159,370	2.5%	155,516
Concessions	50,915	59.8%	31,867	20.5%	26,439
Other	-	-100.0%	4,803	-19.7%	5,984
Less: Operating Expenses	(128,592)	-11.9%	(145,909)	0.0%	(145,901)
<b>Total Operating Surplus (Subsidy)</b>	<b>43,595</b>	<b>-13.0%</b>	<b>50,131</b>	<b>19.3%</b>	<b>42,037</b>
Less: Capital Expenses	-	-100.0%	(16,667)	108.9%	(7,980)
<b>Net Surplus (Subsidy)</b>	<b>\$ 43,595</b>	<b>30.3%</b>	<b>\$ 33,464</b>	<b>-1.7%</b>	<b>\$ 34,057</b>
<b>Aquatic Management</b>					
Operating Expense	(535,365)	3.7%	(516,304)	24.8%	(413,702)
Capital Expenses	-	-100.0%	(25,351)	-53.8%	(54,854)
<b>Net Surplus (Subsidy)</b>	<b>\$ (535,365)</b>	<b>N/A</b>	<b>\$ (541,655)</b>	<b>15.6%</b>	<b>\$ (468,557)</b>
<b>Enterprise Administration</b>					
Operating Expense	(568,263)	54.9%	(366,763)	N/A	-
Capital Expenses	(1,039)	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (569,302)</b>	<b>55.2%</b>	<b>\$ (366,763)</b>	<b>N/A</b>	<b>\$ -</b>
<b>Total Enterprise/Concessions</b>					
Gross Sales	\$ 5,470,465	22.0%	\$ 4,482,551	13.7%	\$ 3,941,071
Concession Sales	3,881,539	34.2%	2,891,328	10.6%	2,613,083
Dock Rentals	732,831	6.7%	686,981	33.9%	513,126
Chalet Operations	187,732	-11.3%	211,629	-10.9%	237,418
Hayrides	11,725	78.3%	6,578	318.9%	1,570
Aquatics	121,272	-23.9%	159,370	2.5%	155,516
Enterprise Non Concession Sales	374,854	3517.5%	10,362	55.7%	6,656
Less: Operating Expenses	(5,366,690)	17.7%	(4,558,369)	28.7%	(3,541,518)
<b>Total Operating Surplus (Subsidy)</b>	<b>103,774</b>	<b>-236.9%</b>	<b>(75,817)</b>	<b>-119.0%</b>	<b>399,553</b>
Less: Capital Expenses	(254,683)	-12.8%	(291,951)	146.9%	(118,238)
<b>Net Surplus (Subsidy)</b>	<b>\$ (150,909)</b>	<b>-59.0%</b>	<b>\$ (367,768)</b>	<b>-230.7%</b>	<b>\$ 281,314</b>

(A) First year of operation was 2015

(B) First year of operation was 2016

(C) First year of operation was 2017

(D) Edgewater Pier and Concessions combined in 2017

Prepared By: Sarah Brehm, Matthew Hannola

**Cleveland Metroparks  
Nature Shops and Kiosks  
3rd Quarter 2017**

	2017	% Change	2016	% Change	2015
<b>North Chagrin</b>					
Gross Sales	51,382	32.8%	38,696	28.7%	30,063
Less: Operating Expenses	(24,837)	-31.1%	(36,033)	-18.9%	(44,447)
<b>Total Operating Surplus (Subsidy)</b>	<b>26,544</b>	<b>897.1%</b>	<b>2,662</b>	<b>118.5%</b>	<b>(14,384)</b>
Less: Capital Expenses	(680)	-79.3%	(3,286)	-40.0%	(5,479)
<b>Net Surplus (Subsidy)</b>	<b>\$ 25,864</b>	<b>4248.7%</b>	<b>\$ (623)</b>	<b>96.9%</b>	<b>\$ (19,863)</b>
<b>Rocky River</b>					
Gross Sales	95,972	17.2%	81,879	23.2%	66,460
Less: Operating Expenses	(55,716)	28.2%	(43,476)	34.6%	(32,311)
<b>Total Operating Surplus (Subsidy)</b>	<b>40,256</b>	<b>4.8%</b>	<b>38,403</b>	<b>12.5%</b>	<b>34,149</b>
Less: Capital Expenses	(680)	-79.3%	(3,286)	-40.0%	(5,479)
<b>Net Surplus (Subsidy)</b>	<b>\$ 39,576</b>	<b>12.7%</b>	<b>\$ 35,118</b>	<b>22.5%</b>	<b>\$ 28,670</b>
<b>West Creek</b>					
Gross Sales	24,821	1.7%	24,402	44.3%	16,910
Less: Operating Expenses	(15,103)	24.9%	(12,094)	6.6%	(11,350)
<b>Total Operating Surplus (Subsidy)</b>	<b>9,718</b>	<b>-21.0%</b>	<b>12,308</b>	<b>121.4%</b>	<b>5,560</b>
Less: Capital Expenses	(680)	-79.3%	(3,286)	-39.4%	(5,423)
<b>Net Surplus (Subsidy)</b>	<b>\$ 9,038</b>	<b>0.2%</b>	<b>\$ 9,022</b>	<b>6485.7%</b>	<b>\$ 137</b>
<b>Hinckley Lake Boat Shop</b>					
Gross Sales	298,016	4.0%	286,597	7.9%	265,571
Less: Operating Expenses	(148,806)	3.1%	(144,283)	22.6%	(117,702)
<b>Total Operating Surplus (Subsidy)</b>	<b>149,209</b>	<b>4.8%</b>	<b>142,314</b>	<b>-3.8%</b>	<b>147,869</b>
Less: Capital Expenses	(1,002)	-92.7%	(13,721)	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ 148,207</b>	<b>15.3%</b>	<b>\$ 128,593</b>	<b>-13.0%</b>	<b>\$ 147,869</b>
<b>Nature Shop Mobile</b>					
Gross Sales	24,959	332.8%	5,767	-22.5%	7,438
Less: Operating Expenses	(1,975)	47.1%	(1,343)	167.6%	(502)
<b>Total Operating Surplus (Subsidy)</b>	<b>22,984</b>	<b>419.6%</b>	<b>4,424</b>	<b>-36.2%</b>	<b>6,936</b>
Less: Capital Expenses	-	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ 22,984</b>	<b>419.6%</b>	<b>\$ 4,424</b>	<b>-36.2%</b>	<b>\$ 6,936</b>
<b>Southpark Mall Kiosk</b>					
Gross Sales	-	N/A	-	-100.0%	414
Less: Operating Expenses	(3,224)	-68.1%	(10,117)	-1004.9%	1,118
<b>Total Operating Surplus (Subsidy)</b>	<b>(3,224)</b>	<b>68.1%</b>	<b>(10,117)</b>	<b>-760.4%</b>	<b>1,532</b>
Less: Capital Expenses	-	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (3,224)</b>	<b>68.1%</b>	<b>\$ (10,117)</b>	<b>-760.4%</b>	<b>\$ 1,532</b>
<b>Great Northern Mall Kiosk</b>					
Gross Sales	-	-100.0%	45	40.6%	32
Less: Operating Expenses	(15,531)	-335.1%	6,605	-343.2%	(2,716)
<b>Total Operating Surplus (Subsidy)</b>	<b>(15,531)</b>	<b>-333.5%</b>	<b>6,650</b>	<b>347.8%</b>	<b>(2,684)</b>
Less: Capital Expenses	-	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (15,531)</b>	<b>-333.5%</b>	<b>\$ 6,650</b>	<b>347.8%</b>	<b>\$ (2,684)</b>
<b>Retail Division/Admin.</b>					
Operating Expense	(117,345)	-7.0%	(126,189)	29.5%	(97,421)
Capital Expenses	-	N/A	-	N/A	-
<b>Net Surplus (Subsidy)</b>	<b>\$ (117,345)</b>	<b>-7.0%</b>	<b>\$ (126,189)</b>	<b>29.5%</b>	<b>\$ (97,421)</b>
<b>Total Nature Shops and Kiosks</b>					
Gross Sales	495,150	13.2%	437,384	13.1%	386,888
Less: Operating Expenses	(382,538)	4.3%	(366,928)	20.2%	(305,331)
<b>Total Operating Surplus (Subsidy)</b>	<b>112,612</b>	<b>59.8%</b>	<b>70,455</b>	<b>-13.6%</b>	<b>81,557</b>
Less: Capital Expenses	(3,043)	-87.1%	(23,578)	43.9%	(16,381)
<b>Net Surplus (Subsidy)</b>	<b>\$ 109,570</b>	<b>133.7%</b>	<b>\$ 46,877</b>	<b>-28.1%</b>	<b>\$ 65,176</b>

(A) Kiosk located in Beachwood during 2015. Included for comparative purposes.

Prepared By: Sarah Brehm, Matthew Hannola

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED SEPTEMBER 30, 2017**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$54,700	\$70,850	\$54,379	\$896,969	\$1,076,898

<b>Total</b>
\$39,014

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
09/01/17	PNC Bank	Money Market (A)	29	0.25%	09/30/17	\$5,472	\$26,931,474
09/01/17	Fifth Third Securities	Money Market (B)	29	0.89%	09/30/17	\$453	\$2,619,565
Various	Fifth Third Securities	Certificates of Deposit (C)	29	Various	Various	\$12,712	\$2,000,000
09/01/17	STAR Ohio	State pool (D)	29	1.21%	09/30/17	\$8,510	\$8,620,723
09/01/17	STAR Plus	State pool (F)	29	0.90%	09/30/17	\$488	\$660,537

(A) Government Performance Money Market Account.

Investment balance ranged from \$29,926,002 to 26,931,474 in September.

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance varied between \$606,400 to \$2,619,565 in September due to maturity CD's.

(C) Brokered Certificates of Deposit.

Maturities range from 09/05/17 through 10/07/19 at rates from 0.65% to 1.40%.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$8,612,213 to \$8,620,723 in September.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$660,049 to \$660,537 in September.

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
DIANE M. GOODRICH**

**WHEREAS,** *Diane M Goodrich has served Cleveland Metroparks for 34 years, and prior to that for 2 years as a seasonal employee; and,*

**WHEREAS,** *Diane M Goodrich has devoted these years of service utilizing her knowledge, skills and abilities as a Hostler/Receptionist, Handy person, Senior Handy person, Senior Service Worker, and Grounds Maintenance employee; and,*

**WHEREAS,** *Diane M Goodrich has used her knowledge, skills and abilities to maintain and enhance parkways, all-purpose trails, picnic areas, restrooms, ballfields, bridle trails, facilities, marinas, and stables; and,*

**WHEREAS,** *Diane M Goodrich has assisted with numerous facility improvements and initiatives such as renovation at the Rocky River Nature Center, painting and staining countless interior and exterior buildings, signs, picnic shelters, tables, and grills, and was also responsible for leaf removal and snow-plowing roadways and parking lots; and,*

**WHEREAS,** *Diane M Goodrich was instrumental in maintaining the Park Operations Administration/ Ranger Headquarters and Rocky River Management Center buildings, and earlier in her career the Brecksville and Rocky River Stables; and,*

**WHEREAS,** *Diane M Goodrich has exhibited a positive approach when she provided training, established teamwork, and communicated safe equipment operation to her peers and seasonal staff; and,*

**WHEREAS,** *Diane M Goodrich has demonstrated a spirit of cooperation when she participated in various training opportunities, assisted with pancake breakfasts for Maple Sugaring events, provided additional support at the Lakefront on high volume days, and volunteered to assist at Edgewater Live events; and,*

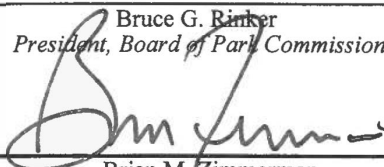
**WHEREAS,** *Diane M Goodrich has served Cleveland Metroparks through her dedication and commitment to Rocky River Reservation and its park visitors; and,*

**WHEREAS,** *Diane M Goodrich's dedication has been a valued asset to the Park District. The products of her labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Diane M Goodrich for her years of service and dedication in-serving the citizens of Greater Cleveland*



Bruce G. Rinker  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer





CLEVELAND METROPARKS								
Appropriation Summary - 2017								
Object Code	Object Description	Original Budget			Total Prior Amendments	Proposed Amendment #6 10/19/17		Total Appropriations Including Amendments
		Baseline Budget	Carry Over Encumbrances	Total				
<b>OPERATING</b>								
51	Salaries	\$ 48,822,530	\$ -	\$ 48,822,530	\$ 3,755	\$ (7,693)	<b>A</b>	\$ 48,818,592
52	Employee Fringe Benefits	16,659,400	17,466	16,676,866	6,012	-		16,682,878
53	Contractual Services	13,128,629	667,064	13,795,693	159,892	(12,473)	<b>B</b>	13,943,112
54	Office Operations	22,707,607	1,676,108	24,383,715	1,187,938	237,485	<b>C</b>	25,809,138
	Operating Subtotal	101,318,166	2,360,638	103,678,804	1,357,597	217,319		105,253,720
<b>CAPITAL</b>								
572	Capital Materials	5,294,781	1,230,808	6,525,589	164,145	59,865	<b>D</b>	6,749,599
573	Capital Contracts	19,203,065	7,641,228	26,844,293	9,678,843	576,393	<b>E</b>	37,099,529
574	Capital Equipment	2,173,723	497,762	2,671,485	162,419	(15,126)	<b>F</b>	2,818,778
575	Zoo Animals	75,000	13,467	88,467	-	-		88,467
576	Land	1,200,000	24,043	1,224,043	246,500	-		1,470,543
	Capital Subtotal	27,946,569	9,407,308	37,353,877	10,251,907	621,132		48,226,916
<b>TOTALS</b>								
Grand totals		\$ 129,264,735	\$ 11,767,946	\$ 141,032,681	\$ 11,609,504	\$ 838,451		\$ 153,480,636

**CLEVELAND METROPARKS****Appropriations 2017 - Legend - Amendment #6****OPERATING****51 SALARIES**

- \$ (8,800) Transfer of appropriations to Operations to cover the replacement of XP computers.  
Net budget effect of zero.
- 26,272 Transfer of appropriations from Operations to match actual expenditures.  
Net budget effect of zero.
- 21,000 Transfer of appropriations from Operations for Beach Patrol.  
Net budget effect of zero.
- (50,000) Transfer of appropriations to Operations for Boo at the Zoo expenses.  
Net budget effect of zero.
- (2,000) Transfer of appropriations to Contractual Services to cover assessment costs.  
Net budget effect of zero.
- 11,258 Increase in appropriations for new grant received.  
New grant will cover increase.
- (5,423) Transfer of appropriations to Contractual Services to cover Cleveland PD assistance at 100 Anniversary Celebration at Edgewater.  
New grant will cover increase.

**A** \$ (7,693) Total increase (decrease) to Salaries

**53 CONTRACTUAL SERVICES**

- \$ 1,600 Transfer of appropriations from Operations for additional linens for special events at Sleepy Hollow.  
Net budget effect of zero.
- 600 Transfer of appropriations from Operations to match actual expenditures.  
Net budget effect of zero.
- 3,375 Transfer of appropriations from Operations for payment of warehouse lease through 9/18.  
Net budget effect of zero.
- (29,400) Transfer of appropriations to Operations for credit card fees.  
Net budget effect of zero.
- (2,000) Transfer of appropriations to Operations to match actual expenditures.  
Net budget effect of zero.
- (4,850) Transfer of appropriations to Operations for computer replacement and attendance at conferences presenting at.  
Net budget effect of zero.
- 4,635 Transfer of appropriations from Operations for payment of warehouse lease.  
Net budget effect of zero.
- 21,750 Transfer of appropriations from Capital Equipment for payment of hay field services.  
Net budget effect of zero.
- (2,100) Transfer of appropriations to Operations for utilities.  
Net budget effect of zero.
- (200) Transfer of appropriations to Operations to match actual expenditures.  
Net budget effect of zero.
- 2,000 Transfer of appropriations from Salaries for assessment costs.  
Net budget effect of zero.
- (2,000) Transfer of appropriations to Operations to match actual expenditures.  
Net budget effect of zero.
- (1,006) Transfer of appropriations to Operations for zoo logo change.  
Net budget effect of zero.
- (5,000) Transfer of appropriations to Operations for utilities.  
Net budget effect of zero.
- (300) Transfer of appropriations to Operations to match actual expenditures.  
Net budget effect of zero.
- (5,000) Transfer of appropriations to Operations to match actual expenditures.  
Net budget effect of zero.
- 5,423 Transfer of appropriations from Salaries to cover Cleveland PD assistance at 100 Anniversary Celebration at Edgewater.  
Net budget effect of zero.

**B** \$ (12,473) Total increase (decrease) to Contractual Services

**CLEVELAND METROPARKS****Appropriations 2017 - Legend - Amendment #6****54 OFFICE OPERATIONS**

\$ (1,600) Transfer of appropriations to Contractual Services for additional linens for special events at Sleepy Hollow.  
Net budget effect of zero.

(600) Transfer of appropriations to Contractual Services to match actual expenditures.  
Net budget effect of zero.

(3,375) Transfer of appropriations to Contractual Services for payment of warehouse lease through 9/18.  
Net budget effect of zero.

29,400 Transfer of appropriations from Contractual Services for credit card fees.  
Net budget effect of zero.

8,800 Transfer of appropriations from Salaries to cover the replacement of XP computers.  
Net budget effect of zero.

(8,175) Transfer of appropriations to Capital Equipment to purchase three sailboats.  
Net budget effect of zero.

1,651 Transfer of appropriations from Capital Equipment to purchase computers.  
Net budget effect of zero.

5,757 Increase in appropriations for repair on sailboat.  
Increase covered by fund balance.

2,000 Transfer of appropriations from Contractual Services to match expenses.  
Net budget effect of zero.

(26,272) Transfer of appropriations to Salaries to match actual expenditures.  
Net budget effect of zero.

(21,000) Transfer of appropriations to Salaries for Beach Patrol.  
Net budget effect of zero.

4,850 Transfer of appropriations from Contractual Services for computer replacement and attendance at conferences presenting at.  
Net budget effect of zero.

(4,635) Transfer of appropriations to Contractual Services for payment of warehouse lease.  
Net budget effect of zero.

72,750 Increase in appropriations for increased demand in Zoo Keys.  
Increase will be offset by Zoo Key sales.

50,000 Transfer of appropriations from Salaries for Boo at the Zoo expenses.  
Net budget effect of zero.

2,100 Transfer of appropriations from Contractual Services for utilities.  
Net budget effect of zero.

200 Transfer of appropriations from Contractual Services to match actual expenditures.  
Net budget effect of zero.

2,000 Transfer of appropriations from Contractual Services to match actual expenditures.  
Net budget effect of zero.

1,006 Transfer of appropriations from Contractual Services for zoo logo change.  
Net budget effect of zero.

115,086 Increase in appropriations for 2017 conservation distributions.  
Increase covered by fund balance.

5,000 Transfer of appropriations from Contractual Services for utilities.  
Net budget effect of zero.

300 Transfer of appropriations from Contractual Services to match actual expenditures.  
Net budget effect of zero.

(2,758) Transfer of appropriations to Capital Contracts for work on rhino habitat.  
Net budget effect of zero.

5,000 Transfer of appropriations from Contractual Services to match actual expenditures.  
Net budget effect of zero.

**C** \$ 237,485 Total increase (decrease) to Office Operations

**\$ 217,319 TOTAL INCREASE (DECREASE) TO OPERATING**

**CLEVELAND METROPARKS****Appropriations 2017 - Legend - Amendment #6****CAPITAL****572 CAPITAL MATERIALS**

\$	32,200	Transfer of appropriations from Capital Contracts to match actual project expenditures. Net budget effect of zero.
	43,800	Transfer of appropriations from Capital Contracts to match actual project expenditures. Net budget effect of zero.
	(17,300)	Transfer of appropriations to Capital Contracts to match actual project expenditures. Net budget effect of zero.
	2,000	Transfer of appropriations from Capital Contracts to match actual project expenditures. Net budget effect of zero.
	(335)	Transfer of appropriations to Capital Contracts to match actual project expenditures. Net budget effect of zero.
	3,500	Increase in appropriations for Albion Woods Shelter. Donation from Strongsville Rotary.
	(4,000)	Transfer of appropriations to Capital Contracts to match actual project expenditures. Net budget effect of zero.

**D** \$ 59,865 Total increase (decrease) to Capital Materials

**573 CAPITAL CONTRACTS**

\$	108,100	Increase in appropriations for Euclid Beach debris removal. Increase covered by NOAA Marine Debris federal grant.
	(2,900)	Transfer of appropriations to Capital Equipment to purchase a goose laser. Net budget effect of zero.
	(32,200)	Transfer of appropriation to Capital Materials to match actual project expenditures. Net budget effect of zero.
	(43,800)	Transfer of appropriation to Capital Materials to match actual project expenditures. Net budget effect of zero.
	9,000	Increase in appropriations for payment of CMZ portion of main gift store remodel to Event Network. Increase covered by fund balance.
	17,300	Transfer of appropriations from Capital Materials to match actual project expenditures. Net budget effect of zero.
	(2,000)	Transfer of appropriation to Capital Materials to match actual project expenditures. Net budget effect of zero.
	335	Transfer of appropriation from Capital Materials to match actual project expenditures. Net budget effect of zero.
	500,000	Increase in appropriations for Zoo Welcome Pavillion. Funds received via a donation through CZS.
	18,558	Transfer of appropriations from Operations and Capital Equipment for work on rhino habitat. Net budget effect of zero.
	4,000	Transfer of appropriation from Capital Materials to match actual project expenditures. Net budget effect of zero.

**E** \$ 576,393 Total increase (decrease) to Capital Contracts

**574 CAPITAL EQUIPMENT**

\$	2,900	Transfer of appropriations from Capital Materials for purchase a goose laser. Net budget effect of zero.
	8,175	Transfer of appropriations from Operations to purchase three sailboats. Net budget effect of zero.
	(1,651)	Transfer of appropriations to Operations to purchase computers. Net budget effect of zero.
	13,000	Increase in appropriations to purchase three sailboats. Increase covered by fund balance.
	(21,750)	Transfer of appropriations to Contractual Services for payment of hay field services. Net budget effect of zero.
	(15,800)	Transfer of appropriations to Capital Contracts for work on rhino habitat. Net budget effect of zero.

**F** \$ (15,126) Total increase (decrease) to Capital Equipment

**\$ 621,132 TOTAL INCREASE (DECREASE) TO CAPITAL**

**CLEVELAND METROPARKS**

Appropriations 2017 - Legend - Amendment #6

\$ 838,451 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

**Resolution Authorizing Application to the Ohio Department of Natural Resources Division  
of Parks and Watercraft for Navigational Aids for Huntington Beach**

October 19, 2017

WHEREAS, The State of Ohio, through the Ohio Department of Natural Resources Division of Parks and Watercraft, administers navigational aids to mark Ohio's waterways through the Navigational Aids Grant program, and

WHEREAS, Cleveland Metroparks desires replacement navigational aids for Huntington Beach to designate restricted areas for recreational boaters.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to install and maintain the navigational aids under the terms and conditions of the grant program as necessary to satisfactorily complete the proposed project.

---

Bruce G. Rinker, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 19<sup>th</sup> day of October 2017, and that I am duly authorized to execute this certificate.

---

Brian M. Zimmerman  
Chief Executive Officer

**Resolution Authorizing Application to the Ohio Department of Natural Resources Division  
of Parks and Watercraft for Navigational Aids for Wildwood Marina**

October 19, 2017

WHEREAS, The State of Ohio, through the Ohio Department of Natural Resources Division of Parks and Watercraft, administers navigational aids to mark Ohio's waterways through the Navigational Aids Grant program, and

WHEREAS, Cleveland Metroparks desires replacement navigational aids for Wildwood Marina to assist with marina navigation for recreational boaters.

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to install and maintain the navigational aids under the terms and conditions of the grant program as necessary to satisfactorily complete the proposed project.

---

Bruce G. Rinker, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 19<sup>th</sup> day of October 2017, and that I am duly authorized to execute this certificate.

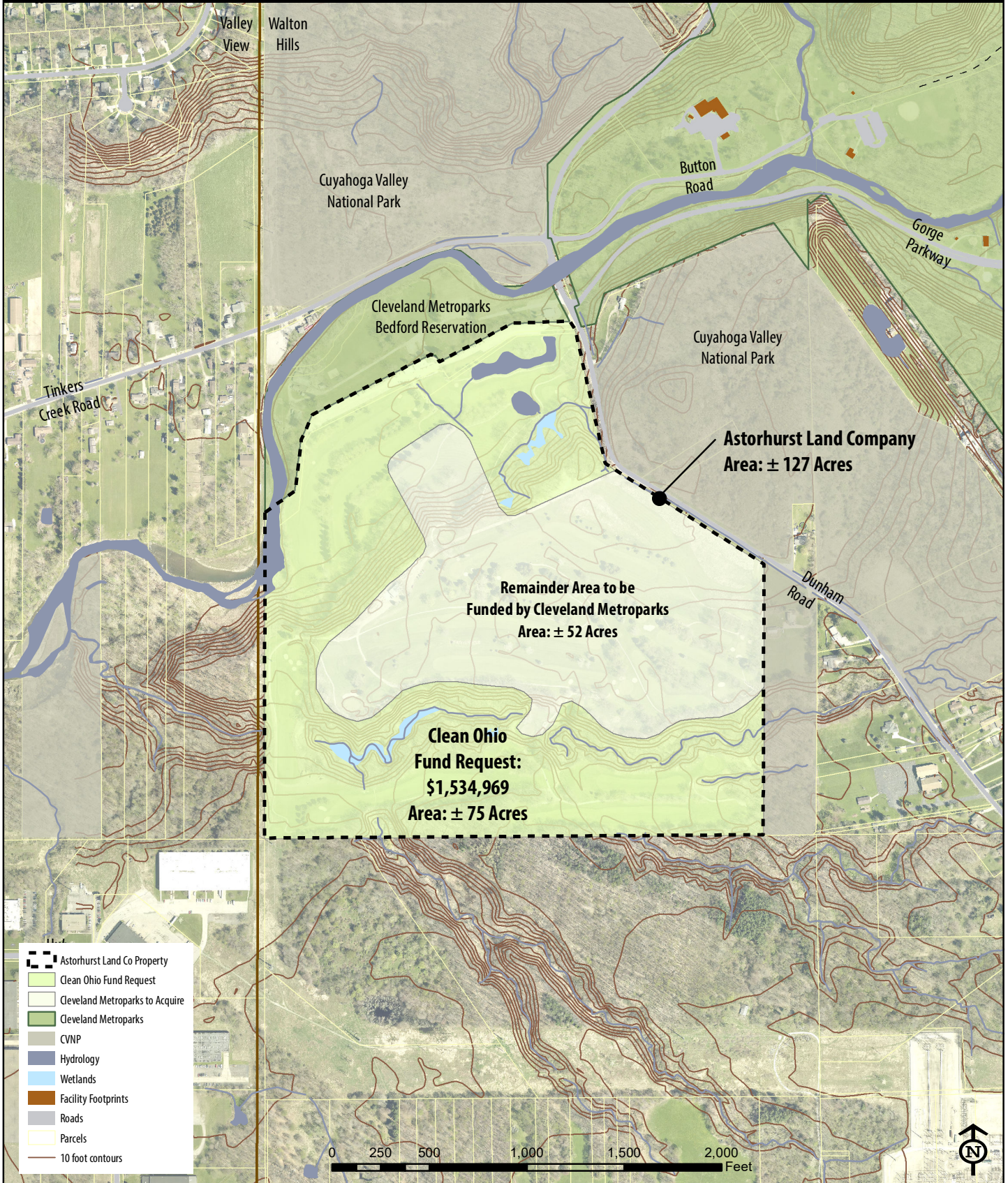
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Brian M. Zimmerman  
Chief Executive Officer



Bedford Reservation

# Astorhurst Land Company Property - Walton Hills





**Resolution of Authorization  
Clean Ohio Conservation Fund  
Expanded Protection of Tinker's Creek  
October 19, 2017**

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for greenspace conservation, through the Clean Ohio Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires financial assistance provided under the Clean Ohio Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires to acquire and permanently protect  $\pm 75$  acres as part of Bedford Reservation, referred to as part of the Astorhurst Land Company property,

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance and further, that Brian M. Zimmerman is authorized to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Clean Ohio Conservation Fund program.

---

Bruce G. Rinker, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 19<sup>th</sup> day of October 2017, and that I am duly authorized to execute this certificate.

---

Brian M. Zimmerman  
Chief Executive Officer

**RESOLUTION NO. 17-10-146**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Checks** dated September 22, 2017 in the amount of \$1,173,395.65

**Checks** dated September 26, 2017 in the amount of \$3,373.17

**Checks** dated September 29, 2017 in the amount of \$946,089.55

**Checks** dated October 3, 2017 in the amount of \$210,670.00

**Checks** dated October 6, 2017 in the amount of \$1,391,899.46

**Net Payroll** dated August 20, 2017 to September 2, 2017 in the amount of \$1,335,085.17

**Withholding Taxes** in the amount of \$335,876.38

**Net Payroll** dated September 3, 2017 to September 16, 2017 in the amount of \$1,325,081.32

**Withholding Taxes** in the amount of \$335,102.93

**Bank Fees/ADP Fees** in the amount of \$87,756.67

**ACH Debits (First Energy; Sales Tax)** in the amount of \$135,267.42

**Visa/Travel Purchasing Card** dated September 17, 2017 to October 7, 2017 in the amount of \$289,285.58

**Total amount:** \$7,568,883.30

PASSED: October 19, 2017

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 17-10-146** listed above.