

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**JUNE 11, 2019**

The Board of Park Commissioners met on this date, Tuesday, June 11, 2019, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Debra K. Berry, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 19-06-070:** It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of May 16, 2019, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2019 vs. 2018 Year-To-Date, for the Month Ended May 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **89160** to **89167** and they were filed for audit.

**ACTION ITEMS.**

- (a) ***Swearing in of Patrol Officers***  
(Originating Source: Katherine M. Dolan, Chief of Police)

**Alex P. Meyers**

Alex is a December 2018 OPOTA graduate and is a May 2018 University of Toledo alum with a Bachelor of Arts in Environmental Studies. He interned with the Ohio Department of Natural Resources as a Technician in the summer of 2018.

**Brandon M. Novotny**

Brandon was a park ranger with the Columbus and Franklin County Metroparks, a position he held for over 4 years. He has a Bachelor of Science in Environment and Natural Resources from The Ohio State University, graduating in May 2014.

- No. 19-06-071:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to appoint Alex P. Meyers and Brandon M. Novotny as full-time patrol officers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) ***Chief Executive Officer's Retiring Guest(s):***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Norbert J. Hannibal**

Norbert J. Hannibal has served Cleveland Metroparks for more than 13 years, utilizing his knowledge, skills and abilities as a Custodian. He used his knowledge and skills to ensure the nature center was presented to staff, volunteers and visitors in a clean, safe and welcoming manner. Norbert provided friendly and courteous customer service in his interactions with staff, volunteers and visitors and was instrumental in assuring building supplies were maintained and ordered when appropriate. He exhibited a positive approach when he assisted staff and volunteers with set-up for various programs and events. Norbert demonstrated a spirit of cooperation when he consistently put others needs above his own. Norbert's dedication has been a valued asset to the Brecksville Nature Center and the products of his labor have been appreciated and will not be forgotten.

**ACTION ITEMS (cont.)****Paul R. Ware**

Paul R. Ware has served Cleveland Metroparks for 35 years, utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Senior Service Worker, and Grounds Maintenance employee. Paul has used his knowledge and skills to maintain and enhance parkways, all-purpose trails, picnic areas, restrooms, ball fields, bridle trails, facilities, marinas, and stables. He assisted with numerous facility improvements and initiatives such as installation of water lines, painting and staining countless interior and exterior buildings, signs, picnic shelters, tables, and grills, installation and removal of docks, repair and installation of fences, and was also responsible for leaf removal and snow-plowing roadways and parking lots. Paul was instrumental when he assisted co-workers with designing and building the launch mechanism for the toboggan chute when the contractor was unsuccessful in achieving this request. He attended several continuous education opportunities and used the acquired skills to make valuable contributions in his position such as assisting with carpentry, landscape and design, plumbing projects, and repair of small engine equipment. Paul exhibited a positive approach when he provided work direction to seasonal staff and shared his expertise, established teamwork, and communicated safe equipment operation to his peers and seasonal staff. He demonstrated a spirit of cooperation when he participated in various training opportunities, served on the Post-It, CrossRoads, Club Metro, Bridging the Gap, and Safety committees, and volunteered to assist with Take Your Child to Work Days. Paul's dedication has been a valued asset to the Park District and the products of his labor have been appreciated and will not be forgotten.

**No. 19-06-072:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to recognize Norbert J. Hannibal and Paul R. Ware for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **89168** to **89169**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

**(c) 2019 Budget Adjustment No. 5**

*(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
Appropriation Summary - 2019**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 6/11/2019	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 53,558,482	\$ -	\$ 53,558,482	\$ (93,730)	\$ (38,190) <b>A</b>	\$ 53,426,562
52	Employee Fringe Benefits	18,477,174	20,446	18,497,620	33,009	38,190 <b>B</b>	18,568,819
53	Contractual Services	14,727,221	900,758	15,627,979	201,385	36,200 <b>C</b>	15,865,564
54	Office Operations	25,262,956	1,623,806	26,886,762	555,808	225 <b>D</b>	27,442,795
	Operating Subtotal	112,025,833	2,545,010	114,570,843	696,472	36,425	115,303,740
<b>CAPITAL</b>							
571	Capital Labor	1,110,000	-	1,110,000	14,000	-	1,124,000
572	Capital Materials	1,893,884	536,076	2,429,960	797,780	63,780 <b>E</b>	3,291,520
573	Capital Contracts	14,432,303	3,682,444	18,114,747	2,978,188	-	21,092,935
574	Capital Equipment	2,670,302	280,328	2,950,630	378,828	6,485 <b>F</b>	3,335,943
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	9,191,274	16,956	9,208,230	-	-	9,208,230
	Capital Subtotal	29,372,763	4,515,804	33,888,567	4,168,796	70,265	38,127,628
<b>TOTALS</b>							
	Grand totals	\$ 141,398,596	\$ 7,060,814	\$ 148,459,410	\$ 4,865,268	\$ 106,690	\$ 153,431,368

An explanation of the adjustments, by category, can be found on pages **89170** to **89172**. The net effect of all adjustments is an increase of \$106,690, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

**No. 19-06-073:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the 2019 Budget Adjustment No. 5 for a total increase of \$106,690 as delineated on pages **89170** to **89172**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)**

- (d) ***Proposed 2020 Alternative Tax Budget***  
*(Originating Source: William Chorba, Chief Financial Officer)*

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 15 of the current year. The proposed tax budget for 2020 is recommended for approval, a public hearing of the same having been conducted by Chief Financial Officer, Bill Chorba, on June 7, 2019.

**CLEVELAND METROPARKS  
 PROPOSED 2020 TAX BUDGET**

**SUMMARY SCHEDULE**

	<u>Projected 2019 Appropriations</u>	<u>Proposed 2020 Appropriations</u>
<b>BEGINNING CASH BALANCE</b>	\$ 21,513,336 (A)	\$ 1,959,384
<b><u>Receipts:</u></b>		
Property Tax/Payments in Lieu of Taxes	76,788,660	77,748,518
Local Government, Donations, Gifts & Grants	12,580,413	13,090,025
Investment Income	323,469	350,000
Charges for Services	28,617,774	30,619,396
Damages & Fines	78,715	82,651
Self-funded Health Insurance/Workers' Comp	<u>10,516,427</u>	<u>11,094,830</u>
Total Receipts	<u>128,905,458</u>	<u>132,985,420</u>
<b><u>Expenditures:</u></b>		
<b><u>Operating:</u></b>		
Salaries & Fringes	72,056,102	72,476,369
Contractual Services	5,035,269	4,200,547
Operations	26,886,762	22,736,660
Self-funded Health Insurance/Workers' Comp	10,592,710	11,118,189
<b><u>Capital:</u></b>		
Equipment	2,950,630	2,300,000
Land	9,208,230	1,200,000
Construction Labor	1,110,000	1,110,000
Construction Materials	2,429,960	2,300,000
Construction Contracts	18,114,747	14,476,558
Zoo Animal Acquisition Freight	75,000	75,000
Total Expenditures	<u>148,459,410 (A)</u>	<u>131,993,323</u>
<b>ENDING CASH BALANCE</b>	<b><u>\$ 1,959,384</u></b>	<b><u>\$ 2,951,481</u></b>

(A) Includes \$7,060,814 of encumbrances carried over from 2018 into 2019.

**No. 19-06-074:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the proposed 2020 Tax Budget and instruct the Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (e) ***Authorization of Land Acquisition: The Cleveland Electric Illuminating Company Property (±88 acres) – Bedford Reservation***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Real Estate Manager/Isaac D. Smith, Conservation Program Manager)*

The Cleveland Electric Illuminating Company Property (CEI Property) is located north of Alexander Road in the Village of Walton Hills and adjacent to the southern boundary of the recently acquired Astorhurst Park in Bedford Reservation (reference map, page **89173**). This ±88-acre property would be a significant acquisition for Bedford Reservation as it is comprised of wooded ravines along with forests of varying age classes, open meadows and a pine plantation. The ravines include a mature intact mixed mesic forest and the steep slopes host a diverse assemblage of plant species. The remainder of the CEI Property is composed predominately of secondary successional forest communities and several mixed evergreen plantations. The protection of these headwater streams and riparian areas would serve as additional water quality protection for Tinkers Creek. While evaluating the CEI Property 47 recorded bird species were identified which suggests a good quality habitat. Acquisition of this property would contribute to Cleveland Metroparks goal of protecting stream corridors and preserving core forest habitat.

In 2013 and 2018 Cleveland Metroparks utilized Clean Ohio Conservation Program funds to acquire a total of 143 acres adjacent to the CEI Property to protect the headwater streams and floodplains of Tinker's Creek. Cleveland Metroparks continues to make the protection of Tinker's Creek a priority, and with the addition of the CEI Property this would create a 231-acre core preserve which otherwise would have faced development pressure. After negotiations, the Cleveland Electric Illuminating Company has agreed to sell the ±88-acre property via fee simple title for \$1,181,250. Cleveland Metroparks will work to secure grant funding from the Clean Ohio Conservation Program to help fund the acquisition of the CEI Property and add it to Cleveland Metroparks 2,514-acre Bedford Reservation. Acquisition of the CEI Property will preserve the slopes, stream valleys and upland woods of the Tinker's Creek watershed.

**ACTION ITEMS (cont.)**

**No. 19-06-075:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the acquisition of fee simple title of ±88 acres as hereinabove described, from The Cleveland Electric Illuminating Company, for a purchase price of \$1,181,250 contingent on sufficient funding (as described above) and subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (f) ***Resolution Authorizing Application to the 2019 Statewide Congestion Mitigation and Air Quality Program to the Northeast Ohio Areawide Coordinating Agency for the West Creek Greenway: Watershed Stewardship Center to Grantwood Drive***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)

On May 31, 2019, Cleveland Metroparks submitted a grant application to the Northeast Ohio Areawide Coordinating Agency (NOACA) for the 2019 Statewide Congestion Mitigation and Air Quality (CMAQ) Program. Cleveland Metroparks submitted this application in partnership with West Creek Conservancy (WCC) for the portion of the West Creek Greenway extending from the Watershed Stewardship Center/W. Ridgewood Drive to Grantwood Drive. NOACA was soliciting for projects for SFY 2025. The CMAQ program provides federal transportation funding for projects that improve air quality and congestion, including trail projects. Due to timing of the application solicitations (advertised April 12, 2019), Board of Park Commissioners approval was not able to be obtained prior to the grant deadline; however, NOACA allows authorizing resolutions to be submitted under separate cover at a slightly later date.

All necessary real estate for the project is either controlled by WCC or Cleveland Metroparks. The West Creek Greenway will ultimately connect West Creek Reservation to the Towpath Trail through both a northern and southern alignment. The subject request is for the first phase of the northern route. The entire greenway system will have portions of all purpose trail and portions of on-road bicycle facilities, based on roadway constraints.

**ACTION ITEMS (cont.)**

The segment of the West Creek Greenway included in this request is for ±0.5-mile of 10-foot wide all purpose trail and a new pedestrian bridge over W. Ridgewood Drive. The trail will extend from the terminus of the existing trail at the parking lot to the west of the Watershed Stewardship Center, across the new bridge, and along the West Creek valley alongside Parma’s Shiloh Middle School before terminating at Grantwood Drive (see map on page **89174**).

The estimated construction cost for this segment of the West Creek Greenway (in 2025 dollars using ODOT’s construction cost inflator) plus contingency is \$1,422,000. Engineering and design is estimated to be an additional \$170,000, for a total project cost of \$1,800,000. Cleveland Metroparks will commit the necessary matching funds for the project using a combination of general and/or local funds; however, the Park District and WCC will also source grant and other funding possibilities for the matching funds.

- CMAQ Funding (79%) \$1,422,000
  - Cleveland Metroparks (or Other Local Funding Source) (21%) \$378,000
- Total Estimated Cost: \$1,800,000

**No. 19-06-076:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the adoption of the resolution on pages **89175** to **89176**, authorizing the formal submittal of the grant application to NOACA for funding assistance from the statewide CMAQ program in the amount of \$1,422,000 for a phase of the West Creek Greenway; upon grant award notification, to authorize and agree to obligate the matching funds, in the approved program year, required to complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further that the Board authorizes the Chief Executive Officer to enter into agreements and execute any documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.



**ACTION ITEMS (cont.)**

**(g) *North Chagrin, Hinckley, and Bedford Reservations: Authorization to Submit Grant Applications and Commit Funds***

*(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Grants Manager/Ken Stray, Park Manager Hinckley/Rob Angiocchi, Park Manager Bedford/Brad Shawhan, Park Manager North Chagrin)*

Cleveland Metroparks proposes to submit three applications to the Ohio Department of Natural Resources for the NatureWorks program which supports park and trail development and rehabilitation projects throughout the State of Ohio. Each county in the State of Ohio is allocated funds for the program and Cleveland Metroparks will submit applications for the following three projects in Lake, Medina, and Cuyahoga Counties, as outlined below:

1. North Chagrin Reservation: Old River Farm (Lake County)

This project will add ADA grills, picnic tables, and water fountain to the existing picnic area and will construct ADA-compliant walkways to connect the existing site amenities. This project will also replace the pole lights and the hand rope on the adjacent sledding hill. A proposed site plan for this project is on page **89177**.

The project costs are as follows:

NatureWorks:	\$38,313
<u>Cleveland Metroparks:</u>	<u>12,771</u>
Total Project:	\$51,084

2. Hinckley Reservation: North and South Ballfields Renovations (Medina County)

This project will construct roof structure over the two existing dugouts at the South Ballfield and add a play structure in the adjacent grassy field. This project will also add an infield mix and conditioner to rehabilitate the existing infields at both the North and South Ballfields to improve drainage and reduce long-term maintenance costs. These ballfields are heavily used by local recreation leagues and the proposed enhancements will improve these community amenities.

The project costs are as follows:

NatureWorks:	\$41,745
<u>Cleveland Metroparks:</u>	<u>19,331</u>
Total Project:	\$61,076

3. Bedford Reservation: Dunham Park Improvements (Cuyahoga County)

This project will add to the soon-to-be completed work in Dunham Park - in 2019, Cleveland Metroparks will renovate the existing picnic pavilion in the park. This proposed grant project will then construct walkways to the pavilion and restroom from the parking lot and will add a new play structure and benches throughout the park. As the Park District's first managed parkland in the City of Maple Heights, Cleveland Metroparks is committed to improving the amenities in this park. A proposed site plan for this project is on page **89178**.

**ACTION ITEMS (cont.)**

The project costs are as follows:

NatureWorks:	\$100,349
<u>Cleveland Metroparks:</u>	33,450
Total Project:	\$133,799

The required resolutions are on pages **89179** to **89181**.

**No. 19-06-077:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the adoption of the resolutions to authorize the submittal of three grant applications to the Ohio Department of Natural Resources for funding assistance of ±\$38,313, ±41,745 and ±\$100,349 through the NatureWorks program as described above; to authorize and agree to obligate the required matching funds and all funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(h) *Board Appointment***  
(*Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer*)

**Background**

The Foundry Sailing Association (The Foundry) is an Ohio non-profit corporation which was formally established on September 30, 2016. The Foundry serves as a community sailing and rowing center located on 1831 Columbus Road, Cleveland, Ohio 44113 in the vicinity of Cleveland Metroparks Rivergate Park. The Foundry is a Cleveland Metroparks affiliate which has been an integral partner in establishing Cleveland Metroparks sailing programming, including both youth and adult sailing programs. The Foundry executes a growing operation of six (6) high schools and two collegiate sailing teams, as well as many regattas, out of the Historic Former U.S. Coast Guard Station.

Board of Park Commissioner Debra K. Berry has been asked to serve as a member on The Foundry board.

**No. 19-06-078:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to appoint Park Commissioner Debra K. Berry to serve as a board member for The Foundry in her official capacity for as many three-year terms as deemed appropriate by Commissioner Berry.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.

**Recused: Ms. Berry.**

Nays: None.

- (i) ***Professional Services Agreement Amendment No. 4 – Design of the Bridge to Wendy Park – Bridge Design Modifications Due to Norfolk Southern Railroad***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer; Tammy Oliver, Director of Project Development)*

**Background:**

Cleveland Metroparks is party to a Project Development Agreement with L.A.N.D. studio, Inc. (LAND Studio) and the Trust for Public Land (TPL) to design and construct the Lake Link Trail (aka Cleveland Foundation Centennial Lake Link Trail) which includes the bridge to Wendy Park. In September of 2014, Cleveland Metroparks issued Request for Qualifications #6019 seeking an engineering design team to prepare preliminary and final designs for the bridge. This design was originally based on concepts developed from a Cuyahoga County Planning Commission study. Four teams responded to the RFQ and following a review of the submitted qualifications and subsequent interviews with the teams, staff recommended to the Board that the KS Associates (KS) team be authorized to perform the design. On March 26, 2015 the Board authorized a professional services agreement with KS to complete the preliminary and final designs for the Wendy Park Bridge in accordance with their proposal dated February 15, 2015 for a not-to-exceed amount of \$931,848.

On January 18, 2018 the Board approved the first amendment to the contract in the amount of \$444,955.59. The amendment included design adjustments resulting from bridge height revisions required by Norfolk Southern Railroad (NS), a revised pedestrian vibration analysis and wind vibration analysis, revised final design of the modified Fink Truss structure, and bidding support. The contract was then further amended on August 23, 2018 in the amount of \$3,900 (Amendment No. 2) for Phase I Environmental Site Assessment services and on March 27, 2019 in the amount of \$37,357.91 (Amendment No. 3) for bridge design modifications to transition to a pre-engineered truss bridge as a result of NS comments and a due care plan. A typographical error occurred in the April 18, 2019 Board Meeting Minutes, which inadvertently listed the value of Amendment #3 as \$33,857.91.

**ACTION ITEMS (cont.)****Next Steps:**

NS has not accepted several options related to delivery of the project which has required rounds of revisions and approaches. Progress has been made on the recent design of the structure with the transition of design to a pre-engineered Pratt truss with a tied arch. However, NS is requiring an atypical step of a full design of the structure prior to entering into a construction agreement. Therefore, staff is recommending to the Board that authorization be granted to complete the design at this stage, in advance of the typical timeframe where such final design of this structure would take place following bidding of the project. The details of this arrangement and method of project delivery are concurrently being evaluated and finalized with District 12 of the Ohio Department of Transportation, which is involved because of the use of some federal funds to complete the project.

**Amendment No. 4:**

The current proposal dated June 7, 2019 for the above-mentioned tasks results in a not-to-exceed additional amount of \$92,500. The cost of Amendment No. 4 shall be covered by the funds available in the aforementioned Project Development Agreement with TPL and LAND Studio. Furthermore, had NS permitted the project to proceed via the normal progression of design-build project development, such costs would have been borne at a later stage following bidding of the project. The authorization of funds recommended herein for the final design at this stage do not result in additional funds having to be expended, just the timing of when the funds are expended.

A subsequent contract amendment is expected to follow for the cost of construction administration at which time the bridge construction commences.

**No. 19-06-079:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to execute Amendment No. 4 to the professional services agreement with **KS Associates, Inc.**, for the development of construction documents and other tasks as summarized above, for an additional not to exceed amount of \$92,500, resulting in a total revised contract amount not-to-exceed \$1,510,561.50 in a form acceptable to the Chief Legal and Ethics Officer, pursuant to a proposal dated June 7, 2019. In addition, that the Board amend page 88737 of the April 18, 2019 Board Meeting Minutes to the correct amount of Amendment #3 for KS Associates, Inc. of \$37,357.91.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS:**

**No. 19-06-080:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following bid awards:

- (a) **RFP #6340: Phase I Wayfinding Design Services: Research, Analysis and Conceptual Design** (see page **89147**);
- (b) **ODOT Co-Op #6432: 2019/2020 Rock Salt** (see page **89149**);  
and
- (c) **Bid #6433: 2019 Parkwide Roofing** (see page **89151**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS (cont.)**

**RFP #6340: PHASE I WAYFINDING DESIGN SERVICES: RESEARCH, ANALYSIS AND CONCEPTUAL DESIGN**

*(Originating Sources: Christopher W. Kuhar, Zoo Executive Director/Timothy A. Savona, Zoo Director of Revenue and Guest Services)*

**Background**

Fundamental to the Zoo-going experience is the ability to successfully navigate the Zoo and find the animal exhibits one is interested in. Over the past several years, research has shown that challenges with navigating the Zoo can lead to frustration and a decreased overall guest experience. On June 8, 2018, Cleveland Metroparks released RFP #6340 Wayfinding Design Services seeking a consultant that would develop a wayfinding approach for Cleveland Metroparks Zoo. Each vendor was requested to respond to the base design/consulting phase, and was given the option of providing a response for construction and installation of a wayfinding design.

Eight (8) companies submitted proposals in response to the proposal: Gecko Group, Hunt Design, Karen Skunta & Company, Kerestes-Martin Associates, PGAV Destinations, Roto Group LLC, SHARES Collaborative, Valancourt International. Several companies submitted incomplete responses and were disqualified. The responses of the companies that met the requirements of the proposal were reviewed and three were selected as finalists (Gecko Group, Roto Group LLC, and Hunt Design) and were asked to give formal presentations to the Zoo Leadership Team, Legal and Purchasing representatives.

The proposal principally sought a consultant to develop a wayfinding approach. It became clear through the interview process, however, that the majority of respondents were focused on the appearance of the graphics, rather than a strategy for enabling guests to successfully navigate Cleveland Metroparks Zoo. Thus, the RFP Review Team requested a follow-up proposal from the three finalists that focused on the research, analysis and strategy of a wayfinding program.

The RFP Review Team rated each finalist as follows:

Weight	Criteria	Gecko Group	Roto Group	Hunt Design
35%	Overall cost to Cleveland Metroparks, taking into account likely costs for production and installation whether performed by Proposer, Cleveland Metroparks, or a third party.	35%	31.5%	28%
35%	Proposer's ability to deliver the wayfinding features and capabilities in accordance with the specifications set out in the RFP.	24.5%	28%	35%
15%	Strength and appropriateness of the proposed staff and their availability for this project.	13.5%	13.5%	13.5%
10%	Demonstration of team collaboration and team member value in meeting requirements of the Proposal.	7%	8%	9%
5%	Strength and adequacy of Consultant's qualifications as described in Statement of Experience and Qualifications and Summary of Proposal.	3.5%	4%	5%
<b>100%</b>	<b>Total</b>	<b>83.5%</b>	<b>85%</b>	<b>90.5%</b>
	Design Cost	\$40,850	\$42,700	\$50,500
	Travel Cost	None	\$2,300	\$7,500
	<b>Total Cost</b>	<b>\$40,850</b>	<b>\$45,000</b>	<b>\$58,000</b>

**AWARD OF BIDS (cont.)****Recommendation**

After reviewing information from submitted proposals, in-person presentations and follow-up conversations, Cleveland Metroparks staff recommends Hunt Design for Phase 1 of the Wayfinding Design Services. A key factor in the decision-making process was the level of detail and experience each submitting organization had with research and analysis of wayfinding programs and developing effective solutions and strategies to overcome issues. Hunt's robust experience and techniques in this critical front-end work at San Diego Zoo, LA Zoo and the Columbus Zoo showcased their ability to lead the Zoo through this process to a successful outcome.

The RFP Review Team proposes a twelve (12) month contract with Hunt Design, during which time Hunt will review the Zoo's masterplan and other relevant documents, meet with Zoo staff, and evaluate the Zoo's existing wayfinding. It will then create a written, illustrated evaluation report with broad recommendations for improvements. Following discussions with Zoo staff regarding the improvements and approval by Zoo staff, Hunt will develop a conceptual design to address the wayfinding needs of the Cleveland Metroparks Zoo, including cost estimates and mock-ups for on-site review. The total cost (including travel) of this work will be \$58,000.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into an agreement and accept the proposal for RFP #6340 for Wayfinding Design Services to **Hunt Design** in the sum of **\$58,000**, as specified in the defined above and maintained in the office of Procurement files. This contract will be entered into a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 19-06-080 on Page 89146)**

**AWARD OF BIDS (cont.)**

**ODOT CO-OP #6432 SUMMARY:** **2019/2020 ROCK SALT** to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for the time period of September 1, 2019 through April 30, 2020

----- <i>HIGHLIGHTS AT A GLANCE</i> -----
2018/2019 Expenditures = \$174,941.38
2019/2020 Estimate = \$141,064.00 <i>(estimate includes 10% overage or 1,925 tons; piling charge billed separately by delivery service)</i>

*Estimated purchase for 2019/2020 is 1,750 ton.  
The estimate takes into consideration the current inventory of 3,389 tons plus the forecast of usage for 2019/2020.*

The Ohio Department of Transportation (ODOT) has approved Cleveland Metroparks participation in the ODOT (Contract 018-20) Cooperative Purchasing Program for Rock Salt. On May 7, 2019, ODOT notified Cleveland Metroparks that they awarded Cargill, Inc., the rock salt bid for participants in Cuyahoga County, **at a cost of \$73.28 per ton** with a required minimum order of 25 tons dumped. The previous award’s cost was \$64.76 per ton reflecting an **increase in cost of \$8.52 per ton** as compared to the 2018/2019 winter season cost. The Procurement Manager recommends utilization of the award to the ODOT secured vendor, Cargill, Inc.

Research confirms that other municipalities in surrounding counties cost per ton will vary as follows: \$63.13 (Lake County), \$64.39 (Geauga County), \$76.32 (Medina County), \$74.54 (Summit County), \$69.66 (Portage County), and \$71.54 (Lorain County).

Salt piling (mechanically blowing the salt into the sheds) is currently NOT part of ODOT’s award. Delivery service may be paid via credit card to the third-party delivery service at ±\$10.00/ton for such services.

Cleveland Metroparks salt sheds can hold 3,575 tons at capacity, of which the Park District currently has 3,389 in stock. This action requests authorization for the purchase of up to 1,750 tons (includes 10% overage or 1,925 tons) of rock salt on an "as needed" basis for the 2019/2020 winter season at the cooperative bid price shown above.

**Maximum inventory for 2019/2020 season is 5,314 (3,389 in storage plus 1,925 to purchase).**

**Park District Historical Utilization:**

Historical costs per ton/per season, reflect the following for Cleveland Metroparks:

2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
\$45.59	\$34.02	\$29.40	\$51.22	\$52.89	\$29.32	\$29.12	\$64.76



**AWARD OF BIDS (cont.)**

Total previous utilization per season follows:

<u>Winter of</u>	<u>TONS OF SALT</u>
2007 – 2008	4,300 tons
2008 – 2009	3,800 tons
2009 – 2010	4,321 tons
2010 – 2011	3,892 tons
2011 – 2012	2,400 tons
2012 – 2013	1,863 tons
2013 – 2014	3,122 tons (included extra purchase of 530 tons due to needs beyond contract season).
2014 – 2015	3,960 tons
2015 – 2016	±3,315 (285 tons in storage with Cargill for 2016/2017 season)
2016 – 2017	2,812
2017-2018	3,313
2018-2019	1,837

Capacity in the salt sheds follows:

**LOCATIONS**

**STOCKPILE CAPACITY/TONS (Max)**

<b>Euclid Reservation</b> - 850 Metroparks Blvd., South Euclid 44121 .....	300 tons
<b>North Chagrin Reservation</b> - 3037 SOM Center Road, Willoughby Hills 44094 .....	300 tons
<b>South Chagrin Reservation</b> - 35059 Cannon Road, Bentleyville 44022 .....	200 tons
<b>Bedford Reservation</b> - 14505 Button Road, Walton Hills 44146 .....	100 tons
<b>Garfield Reservation</b> - 11410 Broadway Avenue, Garfield Heights 44125 .....	100 tons
<b>Brecksville Reservation</b> - 9305 Brecksville Road, Brecksville 44141 .....	300 tons
<b>Hinckley Reservation</b> - 2191 Parker Road, Hinckley 44233 .....	225 tons
<b>Mill Stream Run Reservation</b> - 9484 Eastland Road, Strongsville 44149 .....	800 tons
<b>Rocky River Reservation</b> - 4500 Valley Parkway, Fairview Park 44126 .....	550 tons
<b>Ohio Erie Canal Reservation</b> - 4704 E. 49 <sup>th</sup> St, Cuyahoga Heights 44105 .....	550 tons
<b>Lakefront Reservation</b> – 4851 N. Marginal Rd., Cleveland 44144 .....	50 tons
<b>Cleveland Metroparks Zoo</b> - 4001 Fulton Parkway, Cleveland 44144 .....	100 tons
	<b><i>TOTAL..... 3,575 tons</i></b>

**RECOMMENDED ACTION:**

That the Board authorize an award for participation in the ODOT Co-Op #6432 for the purchase of rock salt from the ODOT awarded supplier **Cargill, Inc.**, at the price of \$73.28 per ton, for a total amount not to exceed **\$141,064** (includes 10% over 1,750 tons, or 1,925 tons), as bid by the ODOT awarded vendor under the terms and conditions of Contract 018-20 of the Ohio Department of Transportation bid for Rock Salt for the 2019/2020 winter season, for a period beginning September 1, 2019 through April 30, 2020, in full utilization of the Ohio Department of Transportation Cooperative Purchasing Program. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 19-06-080 on Page 89146)**

**AWARD OF BIDS (cont.)**

**BID #6433 SUMMARY:     **2019 PARKWIDE ROOFING**  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)***

Cleveland Metroparks Park Operations Department has taken inventory and condition assessments of problematic asphalt shingle and low slope thermoplastic polyolefin (TPO) roofs on various buildings throughout the Park District, including buildings at the Zoo and on golf courses. Based on those assessments, three roofs were identified which warrant full removal and replacement of the asphalt shingle roof systems and two roofs were identified which warrant full removal and replacement of the TPO roofing system. Each building or section of building is proposed to have the existing roof completely removed down to the decking with new roof membrane/shingles, flashing, counter flashing, ice guard, and all other required components included. In addition, select buildings have an allowance for decking replacement included for unforeseen issues that may arise after the existing roofs are removed.

The scope of work includes roof replacement on the following buildings:

Base Bid:

1. Codrington Shelter – Bradley Woods Reservation
2. Bedford Maintenance Garage – Bedford Reservation
3. Rocky River Stables – Rocky River Reservation
4. Zoo Administration Building – Cleveland Metroparks Zoo
5. Chalet Roof – Mill Stream Run Reservation

Bids were received on June 4, 2019 and are tabulated below:

<b>Bidder Name</b>	<b>Lump Sum Base Bid</b>
<b>Absolute Roofing &amp; Construction, Inc.</b>	<b>\$202,500</b>
Hytek General Contracting, Inc.	\$373,500
<b>Engineer’s Estimate</b>	<b>\$210,000</b>

Staff recommends awarding the **Base Bid** to **Absolute Roofing & Construction, Inc.** Absolute has completed numerous roofing projects for Cleveland Metroparks in recent years, including roofing replacements at the Administration Building, the Chalet, Camp Cheerful, several management centers, golf course structures, and picnic shelters, as well as multiple Zoo facilities. They have been in business for 32 years and specialize in residential, commercial, and industrial roofing.

2019 Budget Codes: 4015001-573001-PA15003, 4017501-573001-ZO14005, and 4017501-573000-ZO19099

**AWARD OF BIDS** (cont.)**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Absolute Roofing & Construction, Inc.** as the lowest and best bidder for Bid #6433, 2019 Parkwide Roofing for the Base Bid amount of **\$202,500**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 19-06-080 on Page 89146)**

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 6/11/19)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Fabrication and installation of shade sail structure at E. 55 <sup>th</sup> Street Marina Patio.	<b>Turf World Company</b>	<b>\$21,760.00</b>	<b>(7)</b>
Cremation services for Zoo animals for a three (3) year period beginning April 22, 2019 through April 21, 2022.	<b>22394536 Delaware LLC</b>	<b>\$12,000.00</b>	<b>(7)</b>
Maintenance for the tobogganing chiller system at The Chalet for a five (5) year period beginning October 1, 2018 through September 30, 2023.	<b>Johnson Controls</b>	<b>\$ 3,750.00</b> <b><u>16,900.00</u></b> <b>\$20,650.00</b>	<b>(3)</b>
Club Car 710LSV utility vehicle.	<b>Century Equipment</b>	<b>\$17,639.95</b>	<b>(2)</b>
Material to build two (2) bike corral structures at Euclid Beach and E. 55 <sup>th</sup> Marina.	<b>Lodi Lumber, Inc.</b>	<b>\$14,610.54</b>	<b>(7)</b>
Box culvert for Whipps Ledges; Hinckley Reservation.	<b>Lindsay Precast Products</b>	<b>\$15,917.00</b>	<b>(7)</b>
Employee engagement survey database fee for a three (3) year period beginning April 30, 2019 through April 29, 2022.	<b>Gallup</b>	<b>\$49,878.00</b>	<b>(3)</b>
Various bands for 2019 Euclid Beach Live.	<b>Productions Plus Productions, LLC</b>	<b>\$15,850.00</b>	<b>(3)</b>

**GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Exterior painting of concession/ restroom building at Brookside Reservation.	<b>Southwest Companies Inc.</b>	<b>\$13,636.00</b>	<b>(7)</b>
2019 asphalt pavement crack sealing.	<b>Specialized Construction Inc.</b>	<b>\$42,984.00</b>	<b>(7)</b>
Sawmill with 26.5hp fuel injection gas engine and trailer kit, plus cover.	<b>Woodmizer LLC</b>	<b>\$30,332.50</b> <u>35.00</u> <b>\$30,367.50</b>	<b>(7)</b>
Various perennials, trees and shrubs for Zoo.	<b>Klyn Nurseries, Inc., Willoway Wholesale Distr. Ctr., Herman Losely &amp; Son Inc., and Art Form Nurseries</b>	<b>\$10,000.00</b> <b>4,000.00</b> <b>385.00</b> <b>2,500.00</b> <u>2,400.00</u> <b>\$19,285.00</b>	<b>(7)</b>

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (6/11/19)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><b><u>Rhino Yard Preparations at Zoo</u></b></p> <p><u>Revised Contract Amount:</u> Charge Order No. 2 adds \$3,797.34 and revised total to \$164,143.00.</p>	<p>Credit (\$2,077.66) for non-performance of wind screen and additional services in the sum of \$5,875.00 to relocate and spread logs, seed and straw at Brookside Asian Highlands Hill, spread seed and haul 100 cubic yards of construction debris offsite.</p>	<p>B &amp; B Wrecking and Excavating</p>	<p>Change Order No. 2</p>

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **89146** through **89152**; \$10,000 to \$50,000 purchased items/services report, pages **89153** through **89154**; and construction change orders, page **89155**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 19-06-069:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **89182** to **89339**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Leshar of Olmsted Township, Mr. Samuel Gill of Richfield, Ms. Anne Gill of Richfield, and Mr. Phillip Rundo of Akron all read from prepared statements as they addressed the Board. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. *Chief Executive Officer's Employee Guest(s)*  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Alexis R. Hannah, Grounds Maintenance – Brookside Reservation**

Alexis Hannah is currently a Grounds Maintenance employee at Brookside Reservation, a position she has held since December 2018. Her career at Cleveland Metroparks began in 2015 when she worked for three seasons as a seasonal employee. During that period of time, Alexis acquired training skills in various phases of park maintenance as she excelled in learning how to use multiple types of equipment necessary to perform her job successfully. Alexis is skilled in sanitation, landscaping, trash removal, and customer

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

service. She has proven to be a very hard-working and dependable employee who comes to work each and every day with a great attitude. Alexis consistently receives positive comments from co-workers and guests. She graduated from Washington Park ESA in Newburgh Heights, Ohio. In February 2019, Alexis successfully completed the requirements for Adult and Pediatric First Aid/CPR/AED through the American Red Cross, and completed the requirements for Bloodborne Pathogens Training provided through Cleveland Metroparks.

**b. *Ohio & Erie Canal Consolidated Operations Center***

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Sean E. McDermott, Chief Planning and Design Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Real Estate Manager/Isaac D. Smith, Conservation Program Manager)*

In 1997 Cleveland Metroparks entered into a lease with the Northeast Ohio Regional Sewer District (Sewer District) to lease a portion of the Sewer District's property for incorporation into the Ohio and Erie Canal Reservation. This lease was later amended in 2002 to add additional property to the leased premises including facilities which currently accommodate the Ohio and Erie Canal Management Center. The term of the lease amendment commenced on October 21, 2002 and provided the Sewer District the right to terminate the lease with 180 days' notice to Cleveland Metroparks. This management center has served as the base of operations for the Ohio and Erie Canal Reservation for 17 years, but Cleveland Metroparks has recently been in discussions with the Sewer District and received notice that they will be electing to terminate the lease as they will be expanding their facilities in this location.

Upon receipt of this notice, Cleveland Metroparks leadership and staff began exploring alternatives for a new management center and improved efficiencies. Staff met to determine the needs associated with a new facility and determined that the new facility would ideally host not only the Ohio and Erie Canal management operations but additional divisions as well. The Visual Communications, Trails, and Mobile Outreach divisions are all housed within facilities that have either exceeded their useful life or are facing space constraints. Comparable properties with existing facilities were evaluated along with potential sites for new construction within Cleveland Metroparks landholdings. Current Cleveland Metroparks estimates for the new construction of such a facility are upwards of \$6,000,000.



**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

In December of 2018, Cuyahoga County released a Request for Proposals for the disposition of several of their maintenance facilities. Of the four properties that were included, the former Sanitary Engineers Building located at 6100 West Canal Road in Valley View and adjacent to Ohio and Erie Canal Reservation became of interest (County Building). The County Building is centrally located within Cleveland Metroparks service area and contains a 44,922 square foot structure that is comprised of 29,382 square feet of office space and 15,540 square feet of garage space with 14 cross drive-in doors. Cleveland Metroparks began to evaluate the potential of acquiring the County Building through site tours, reviewing the due diligence materials, and appraising the property.

Following this assessment, it became clear that the County Building and associated 6 acres of land would be an ideal addition to the Ohio and Erie Canal Reservation and Cleveland Metroparks. On March 18, 2019 Cleveland Metroparks submitted a proposal to Cuyahoga County for the acquisition of the property. This was a competitive process and the Cleveland Metroparks application was scored the highest amongst the other applicant's proposals. Cleveland Metroparks is currently working with Cuyahoga County to finalize the terms of this acquisition.

**c. *Trails Matrix Update***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)*

The Cleveland Metroparks 2015 Strategic Planning Update to the 2012 *Cleveland Metroparks 2020: The Emerald Necklace Centennial Plan* identifies "Connections" as one of five key goals of the agency. To help implement this goal, the Park District conducts internal analysis and participates in numerous regional and local trail planning efforts, including the recent *Cuyahoga Greenways* Transportation for Livable Communities (TLCI) study, led by the Cuyahoga County Planning Commission. Using Cleveland Metroparks Trail Matrix decision-making tool, staff has quantitatively ranked the existing slate of projects from the prior four rounds of analysis and has reviewed additional trails that have come about through these planning efforts. This tool is used to evaluate potential opportunities for Cleveland Metroparks support and/or role based on scores across attributes such as public benefit, user populations, and trail experiences. Staff will present this fifth round of the Trail Matrix.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, July 18, 2019, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT.**

**No. 19-06-081:** There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Rinker, and carried, President Berry adjourned the meeting at 9:22 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

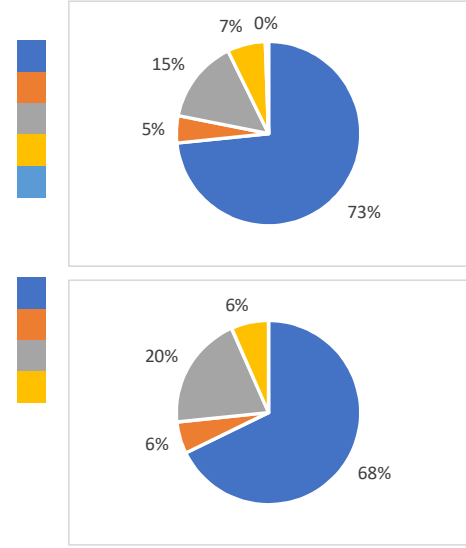
Attest:

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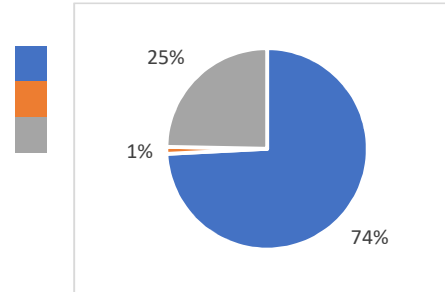
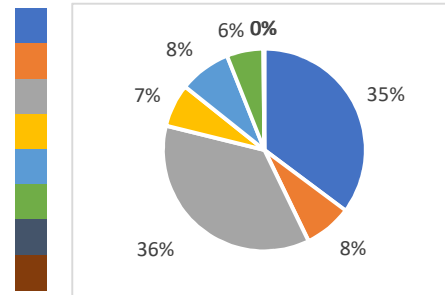
Secretary.

**Cleveland Metroparks  
Financial Performance  
5/31/2019  
CM Park District**

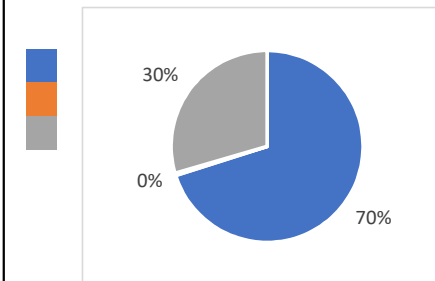
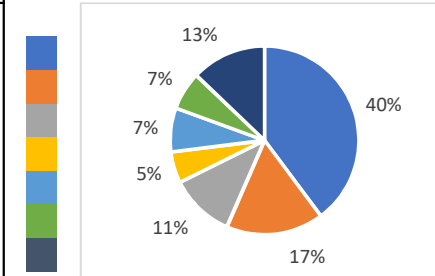
	<b>Actual May '18</b>	<b>Actual May '19</b>	<b>Fav (Unfav)</b>	<b>Actual YTD May'18</b>	<b>Actual YTD May '19</b>	<b>Fav (Unfav)</b>
<b>Revenue:</b>						
Property Tax	1,694,216	2,010,811	316,595	43,699,771	42,459,465	(1,240,306)
Local Gov/Grants/Gifts	546,211	516,349	(29,862)	2,827,297	2,749,947	(77,350)
Charges for Services	2,668,452	3,043,748	375,296	7,193,795	8,463,210	1,269,415
Self-Funded	719,956	779,193	59,237	3,659,628	3,869,531	209,903
Interest, Fines, Other	<u>49,515</u>	<u>83,295</u>	<u>33,780</u>	<u>162,699</u>	<u>336,922</u>	<u>174,223</u>
<b>Total Revenue</b>	<b>5,678,350</b>	<b>6,433,396</b>	<b>755,046</b>	<b>57,543,190</b>	<b>57,879,075</b>	<b>335,885</b>
<b>OpEx:</b>						
Salaries and Benefits	4,943,797	7,554,078	(2,610,281)	23,890,396	27,450,335	(3,559,939)
Contractual Services	161,359	326,187	(164,828)	1,967,577	2,267,668	(300,091)
Operations	1,827,592	2,014,576	(186,984)	7,390,742	8,122,992	(732,250)
Self-Funded Exp	<u>694,729</u>	<u>477,914</u>	<u>216,815</u>	<u>2,922,596</u>	<u>2,667,127</u>	<u>255,469</u>
<b>Total OpEx</b>	<b>7,627,477</b>	<b>10,372,755</b>	<b>(2,745,278)</b>	<b>36,171,311</b>	<b>40,508,122</b>	<b>(4,336,811)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(1,949,127)</b>	<b>(3,939,359)</b>	<b>(1,990,232)</b>	<b>21,371,879</b>	<b>17,370,953</b>	<b>(4,000,926)</b>
<b>CapEx:</b>						
Capital Labor	46,487	75,974	(29,487)	390,278	368,845	21,433
Construction Expenses	641,377	1,063,522	(422,145)	7,234,219	3,331,050	3,903,169
Capital Equipment	312,402	431,385	(118,983)	1,222,812	2,025,604	(802,792)
Land Acquisition	1,629,154	29,688	1,599,466	2,177,408	666,283	1,511,125
Capital Animal Costs	<u>10,385</u>	<u>1,128</u>	<u>9,257</u>	<u>12,676</u>	<u>3,324</u>	<u>9,352</u>
<b>Total CapEx</b>	<b>2,639,805</b>	<b>1,601,697</b>	<b>1,038,108</b>	<b>11,037,393</b>	<b>6,395,106</b>	<b>4,642,287</b>
<b>Net Surplus/(Subsidy)</b>	<b>(4,588,932)</b>	<b>(5,541,056)</b>	<b>(952,124)</b>	<b>10,334,486</b>	<b>10,975,847</b>	<b>641,361</b>



	Actual May '18	Actual May '19	Fav (Unfav)	Actual YTD May '18	Actual YTD May '19	Fav (Unfav)
<b>Revenue:</b>						
General/SE Admissions	478,096	653,071	174,975	854,061	1,159,464	305,403
Guest Experience	185,233	142,548	(42,685)	235,289	251,014	15,725
Zoo Society	0	342,795	342,795	742,594	1,187,636	445,042
Souvenirs/Refreshments	63,045	96,733	33,688	173,157	226,541	53,384
Education	53,290	29,310	(23,980)	252,306	272,262	19,956
Rentals & Events	18,574	37,411	18,837	137,743	192,421	54,678
Consignment	5,504	3,804	(1,700)	10,804	4,951	(5,853)
Other	<u>(617)</u>	<u>392</u>	<u>1,009</u>	<u>3,528</u>	<u>(134)</u>	<u>(3,662)</u>
<b>Total Revenue</b>	<b>803,125</b>	<b>1,306,064</b>	<b>502,939</b>	<b>2,409,482</b>	<b>3,294,155</b>	<b>884,673</b>
<b>OpEx:</b>						
Salaries and Benefits	1,110,986	1,685,920	(574,934)	5,457,616	6,245,557	(787,941)
Contractual Services	8,157	50,677	(42,520)	57,613	91,881	(34,268)
Operations	<u>378,996</u>	<u>383,763</u>	<u>(4,767)</u>	<u>1,790,632</u>	<u>2,076,867</u>	<u>(286,235)</u>
<b>Total OpEx</b>	<b>1,498,139</b>	<b>2,120,360</b>	<b>(622,221)</b>	<b>7,305,861</b>	<b>8,414,305</b>	<b>(1,108,444)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(695,014)</b>	<b>(814,296)</b>	<b>(119,282)</b>	<b>(4,896,379)</b>	<b>(5,120,150)</b>	<b>(223,771)</b>
<b>CapEx:</b>						
Capital Labor	5,278	970	4,308	26,344	23,056	3,288
Construction Expenses	145,056	414,318	(269,262)	922,177	1,108,639	(186,462)
Capital Equipment	12,152	0	12,152	258,772	120,374	138,398
Capital Animal Costs	<u>10,385</u>	<u>1,128</u>	<u>9,257</u>	<u>12,676</u>	<u>3,324</u>	<u>9,352</u>
<b>Total CapEx</b>	<b>172,871</b>	<b>416,416</b>	<b>(243,545)</b>	<b>1,219,969</b>	<b>1,255,393</b>	<b>(35,424)</b>
<b>Net Surplus/(Subsidy)</b>	<b>(867,885)</b>	<b>(1,230,712)</b>	<b>(362,827)</b>	<b>(6,116,348)</b>	<b>(6,375,543)</b>	<b>(259,195)</b>
Restricted Revenue	39,130	105,075	65,945	365,374	393,537	28,163
Restricted Expenses	<u>83,011</u>	<u>91,752</u>	<u>(8,741)</u>	<u>3,057,718</u>	<u>434,028</u>	<u>2,623,690</u>
<b>Restricted Surplus/(Subsidy)</b>	<b>(43,881)</b>	<b>13,323</b>	<b>57,204</b>	<b>(2,692,344)</b>	<b>(40,491)</b>	<b>2,651,853</b>



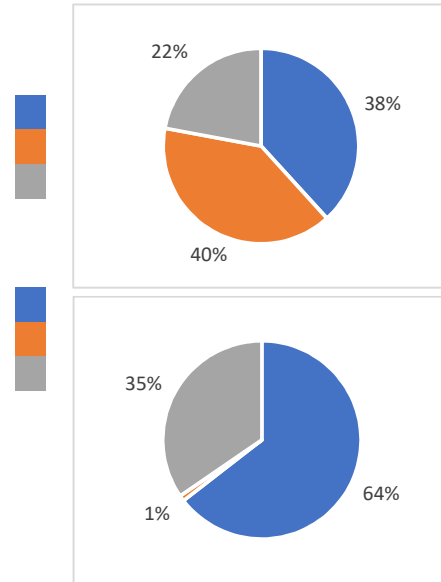
	Actual May '18	Actual May '19	Fav (Unfav)	Actual YTD May'18	Actual YTD May '19	Fav (Unfav)
<b>Revenue:</b>						
Greens Fees	450,553	426,110	(24,443)	588,589	649,990	61,401
Equipment Rentals	189,501	173,345	(16,156)	257,983	272,911	14,928
Food Service	110,725	89,787	(20,938)	205,729	181,066	(24,663)
Merchandise Sales	56,329	52,295	(4,034)	81,021	87,977	6,956
Pro Services	24,210	33,095	8,885	97,586	122,737	25,151
Driving Range	53,830	52,902	(928)	93,164	107,005	13,841
Other	<u>71,891</u>	<u>74,492</u>	<u>2,601</u>	<u>188,191</u>	<u>210,155</u>	<u>21,964</u>
<b>Total Revenue</b>	<b>957,039</b>	<b>902,026</b>	<b>(55,013)</b>	<b>1,512,263</b>	<b>1,631,841</b>	<b>119,578</b>
<b>OpEx:</b>						
Salaries and Benefits	321,532	513,407	(191,875)	1,204,442	1,532,849	(328,407)
Contractual Services	2,200	3,009	(809)	7,305	8,050	(745)
Operations	<u>179,310</u>	<u>241,192</u>	<u>(61,882)</u>	<u>676,417</u>	<u>645,342</u>	<u>31,075</u>
<b>Total OpEx</b>	<b>503,042</b>	<b>757,608</b>	<b>(254,566)</b>	<b>1,888,164</b>	<b>2,186,241</b>	<b>(298,077)</b>
<b>Op Surplus/(Subsidy)</b>	<b>453,997</b>	<b>144,418</b>	<b>(309,579)</b>	<b>(375,901)</b>	<b>(554,400)</b>	<b>(178,499)</b>
<b>CapEx:</b>						
Capital Labor	9,205	11,699	(2,494)	83,112	97,432	(14,320)
Construction Expenses	3,906	43,462	(39,556)	136,198	253,966	(117,768)
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>425,597</u>	<u>818,140</u>	<u>(392,543)</u>
<b>Total CapEx</b>	<b>13,111</b>	<b>55,161</b>	<b>(42,050)</b>	<b>644,907</b>	<b>1,169,538</b>	<b>(524,631)</b>
<b>Net Surplus/(Subsidy)</b>	<b>440,886</b>	<b>89,257</b>	<b>(351,629)</b>	<b>(1,020,808)</b>	<b>(1,723,938)</b>	<b>(703,130)</b>



Cleveland Metroparks  
 Financial Performance  
 5/31/2019  
 Golf Detail

	<b>Big Met (18)</b>		<b>Little Met (9)</b>		<b>Mastick Woods (9)</b>		<b>Manakiki (18)</b>		<b>Sleepy Hollow (18)</b>	
	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19
Operating Revenue	260,016	293,334	55,934	64,487	39,211	47,947	221,513	231,422	315,941	307,575
Operating Expenses	<u>296,145</u>	<u>322,156</u>	<u>82,914</u>	<u>87,980</u>	<u>57,006</u>	<u>72,362</u>	<u>271,481</u>	<u>324,430</u>	<u>349,738</u>	<u>438,325</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(36,129)</b>	<b>(28,822)</b>	<b>(26,980)</b>	<b>(23,493)</b>	<b>(17,795)</b>	<b>(24,415)</b>	<b>(49,968)</b>	<b>(93,008)</b>	<b>(33,797)</b>	<b>(130,750)</b>
Capital Labor	0	0	0	0	0	0	0	0	2,125	33,588
Construction Expenses	32,034	0	0	0	0	0	21,908	0	313	253,966
Capital Equipment	<u>0</u>	<u>476,890</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>316,875</u>	<u>316,875</u>	<u>0</u>
<b>Total Capital Expenditures</b>	<b>32,034</b>	<b>476,890</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,908</b>	<b>316,875</b>	<b>319,313</b>	<b>287,554</b>
<b>Net Surplus/(Subsidy)</b>	<b>(68,163)</b>	<b>(505,712)</b>	<b>(26,980)</b>	<b>(23,493)</b>	<b>(17,795)</b>	<b>(24,415)</b>	<b>(71,876)</b>	<b>(409,883)</b>	<b>(353,110)</b>	<b>(418,304)</b>
	<b>Shawnee Hills (27)</b>		<b>Washington Park (9)</b>		<b>Seneca (27)</b>		<b>Golf Admin</b>		<b>Total</b>	
	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19
Operating Revenue	233,494	233,554	171,782	182,037	205,604	258,686	8,768	12,799	1,512,263	1,631,841
Operating Expenses	<u>241,726</u>	<u>287,867</u>	<u>121,700</u>	<u>161,627</u>	<u>249,005</u>	<u>299,681</u>	<u>218,449</u>	<u>191,813</u>	<u>1,888,164</u>	<u>2,186,241</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(8,232)</b>	<b>(54,313)</b>	<b>50,082</b>	<b>20,410</b>	<b>(43,401)</b>	<b>(40,995)</b>	<b>(209,681)</b>	<b>(179,014)</b>	<b>(375,901)</b>	<b>(554,400)</b>
Capital Labor	0	0	0	0	80,987	63,844	0	0	83,112	97,432
Construction Expenses	0	0	0	0	81,943	0	0	0	136,198	253,966
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>24,375</u>	<u>108,722</u>	<u>0</u>	<u>425,597</u>	<u>818,140</u>
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162,930</b>	<b>88,219</b>	<b>108,722</b>	<b>0</b>	<b>644,907</b>	<b>1,169,538</b>
<b>Net Surplus/(Subsidy)</b>	<b>(8,232)</b>	<b>(54,313)</b>	<b>50,082</b>	<b>20,410</b>	<b>(206,331)</b>	<b>(129,214)</b>	<b>(318,403)</b>	<b>(179,014)</b>	<b>(1,020,808)</b>	<b>(1,723,938)</b>

	Actual May '18	Actual May '19	Fav (Unfav)	Actual YTD May'18	Actual YTD May '19	Fav (Unfav)
<b>Revenue:</b>						
Concessions	407,496	389,568	(17,928)	693,753	696,765	3,012
Dock Rentals	13,832	7,813	(6,019)	716,949	723,234	6,285
Other	<u>132,497</u>	<u>128,338</u>	<u>(4,159)</u>	<u>374,652</u>	<u>402,058</u>	<u>27,406</u>
<b>Total Revenue</b>	<b>553,825</b>	<b>525,719</b>	<b>(28,106)</b>	<b>1,785,354</b>	<b>1,822,057</b>	<b>36,703</b>
<b>OpEx:</b>						
Salaries and Benefits	216,227	367,176	(150,949)	880,063	1,069,386	(189,323)
Contractual Services	4,548	4,935	(387)	14,590	15,696	(1,106)
Operations	<u>210,404</u>	<u>228,527</u>	<u>(18,123)</u>	<u>493,756</u>	<u>572,958</u>	<u>(79,202)</u>
<b>Total OpEx</b>	<b>431,179</b>	<b>600,638</b>	<b>(169,459)</b>	<b>1,388,409</b>	<b>1,658,040</b>	<b>(269,631)</b>
<b>Op Surplus/(Subsidy)</b>	<b>122,646</b>	<b>(74,919)</b>	<b>(197,565)</b>	<b>396,945</b>	<b>164,017</b>	<b>(232,928)</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	1,063	0	1,063
Construction Expenses	0	61,780	(61,780)	6,368	114,983	(108,615)
Capital Equipment	<u>1,915</u>	<u>0</u>	<u>1,915</u>	<u>18,030</u>	<u>2,964</u>	<u>15,066</u>
<b>Total CapEx</b>	<b>1,915</b>	<b>61,780</b>	<b>(59,865)</b>	<b>25,461</b>	<b>117,947</b>	<b>(92,486)</b>
<b>Net Surplus/(Subsidy)</b>	<b>120,731</b>	<b>(136,699)</b>	<b>(257,430)</b>	<b>371,484</b>	<b>46,070</b>	<b>(325,414)</b>



\*Other includes Chalet, Hayrides, Aquatics and Misc.

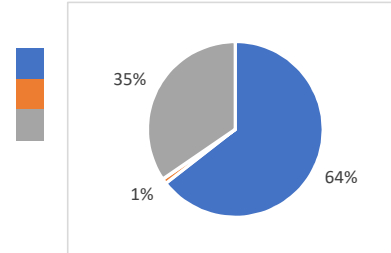
Cleveland Metroparks  
 Financial Performance  
 5/31/2019  
 Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19		
Operating Revenue	507,259	502,026	80,275	53,266	602,109	573,429	53,389	62,386		
Operating Expenses	<u>563,842</u>	<u>608,522</u>	<u>61,814</u>	<u>57,542</u>	<u>40,870</u>	<u>70,391</u>	<u>43,194</u>	<u>73,152</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>(56,583)</b>	<b>(106,496)</b>	<b>18,461</b>	<b>(4,276)</b>	<b>561,239</b>	<b>503,038</b>	<b>10,195</b>	<b>(10,766)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	2,002	0	0	0	53,185	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>7,149</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>2,002</b>	<b>7,149</b>	<b>0</b>	<b>0</b>	<b>53,185</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>(56,583)</b>	<b>(108,498)</b>	<b>11,312</b>	<b>(4,276)</b>	<b>561,239</b>	<b>449,853</b>	<b>10,195</b>	<b>(10,766)</b>		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19		
Operating Revenue	0	23,813	0	1,524	169,734	173,379	32,548	86,256		
Operating Expenses	<u>0</u>	<u>39,906</u>	<u>0</u>	<u>3,302</u>	<u>22,364</u>	<u>39,697</u>	<u>50,696</u>	<u>99,479</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>0</b>	<b>(16,093)</b>	<b>0</b>	<b>(1,778)</b>	<b>147,370</b>	<b>133,682</b>	<b>(18,148)</b>	<b>(13,223)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	37,601	0	0	276	3,101	0	7,359		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,375</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>37,601</b>	<b>0</b>	<b>0</b>	<b>276</b>	<b>3,101</b>	<b>0</b>	<b>8,734</b>		
<b>Net Surplus/(Subsidy)</b>	<b>0</b>	<b>(53,694)</b>	<b>0</b>	<b>(1,778)</b>	<b>147,094</b>	<b>130,581</b>	<b>(18,148)</b>	<b>(21,957)</b>		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19		
Operating Revenue	13,285	9,953	4,258	2,484	419	1,900	20,514	13,428		
Operating Expenses	<u>10,332</u>	<u>10,989</u>	<u>5,017</u>	<u>8,318</u>	<u>2,686</u>	<u>4,090</u>	<u>12,046</u>	<u>18,525</u>		
<b>Operating Surplus/(Subsidy)</b>	<b>2,953</b>	<b>(1,036)</b>	<b>(759)</b>	<b>(5,834)</b>	<b>(2,267)</b>	<b>(2,190)</b>	<b>8,468</b>	<b>(5,097)</b>		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>1,915</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>1,915</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Surplus/(Subsidy)</b>	<b>2,953</b>	<b>(1,036)</b>	<b>(2,674)</b>	<b>(5,834)</b>	<b>(2,267)</b>	<b>(2,190)</b>	<b>8,468</b>	<b>(5,097)</b>		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19	YTD May'18	YTD May '19
Operating Revenue	173,613	201,262	65,483	57,815	62,468	59,136	0	0	1,785,354	1,822,057
Operating Expenses	<u>177,706</u>	<u>174,281</u>	<u>12,829</u>	<u>18,112</u>	<u>6,517</u>	<u>9,336</u>	<u>378,496</u>	<u>422,398</u>	<u>1,388,409</u>	<u>1,658,040</u>
<b>Operating Surplus/(Subsidy)</b>	<b>(4,093)</b>	<b>26,981</b>	<b>52,654</b>	<b>39,703</b>	<b>55,951</b>	<b>49,800</b>	<b>(378,496)</b>	<b>(422,398)</b>	<b>396,945</b>	<b>164,017</b>
Capital Labor	1,063	0	0	0	0	0	0	0	1,063	0
Construction Expenses	6,092	7,373	0	4,362	0	0	0	0	6,368	114,983
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,966</u>	<u>1,589</u>	<u>18,030</u>	<u>2,964</u>
<b>Total Capital Expenditures</b>	<b>7,155</b>	<b>7,373</b>	<b>0</b>	<b>4,362</b>	<b>0</b>	<b>0</b>	<b>8,966</b>	<b>1,589</b>	<b>25,461</b>	<b>117,947</b>
<b>Net Surplus/(Subsidy)</b>	<b>(11,248)</b>	<b>19,608</b>	<b>52,654</b>	<b>35,341</b>	<b>55,951</b>	<b>49,800</b>	<b>(387,462)</b>	<b>(423,987)</b>	<b>371,484</b>	<b>46,070</b>



**Cleveland Metroparks  
Financial Performance  
5/31/2019  
Nature Shops and Kiosks**

	Actual May '18	Actual May '19	Fav (Unfav)	Actual YTD May'18	Actual YTD May '19	Fav (Unfav)
<b>Retail Revenue</b>	<b>42,670</b>	<b>40,546</b>	<b>(2,124)</b>	<b>102,896</b>	<b>113,424</b>	<b>10,528</b>
<b>OpEx:</b>						
Salaries and Benefits	16,682	32,897	(16,215)	78,653	98,813	(20,160)
Contractual Services	1,014	1,492	(478)	5,071	1,492	3,579
Operations	<u>32,324</u>	<u>26,952</u>	<u>5,372</u>	<u>58,111</u>	<u>88,898</u>	<u>(30,787)</u>
<b>Total OpEx</b>	<b>50,020</b>	<b>61,341</b>	<b>(11,321)</b>	<b>141,835</b>	<b>189,203</b>	<b>(47,368)</b>
<b>Op Surplus/(Subsidy)</b>	<b>(7,350)</b>	<b>(20,795)</b>	<b>(13,445)</b>	<b>(38,939)</b>	<b>(75,779)</b>	<b>(36,840)</b>
<b>CapEx:</b>						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total CapEx</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Surplus/(Subsidy)</b>	<b>(7,350)</b>	<b>(20,795)</b>	<b>(13,445)</b>	<b>(38,939)</b>	<b>(75,779)</b>	<b>(36,840)</b>



**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED MAY 31, 2019**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$362,256	\$470,586	\$126,026	\$29,404	\$988,272

RANGER/COURT FINES RECEIVABLE

<b>Total</b>
\$44,566

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
05/01/19	PNC Bank	Money Market (A)	30	1.21%	05/31/19	\$59	\$58,075
05/01/19	PNC Bank	Sweep Account (B)	30	2.86%	05/31/19	\$46,430	\$19,506,942
05/01/19	Fifth Third Securities	Money Market (C)	30	2.14%	05/31/19	\$2,183	\$1,224,281
Various	Fifth Third Securities	Certificates of Deposit (D)	30	Various	Various	\$0	\$500,000
05/01/19	STAR Ohio	State pool (E)	30	2.55%	05/31/19	\$25,602	\$12,027,857
05/01/19	STAR Plus	State pool (F)	30	2.59%	05/31/19	\$1,474	\$682,234

(A) Government Performance Money Market Account.

\$33,999,389

Investment balance ranged from \$58,016 to \$58,075 in May.

(B) Government Money Market Sweep Account.

Investment average monthly balance (AMB) for April was \$26,874,743. (Sweep interest is based on prior month's AMB).

(C) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged from \$1,222,098 to \$1,224,281 in May.

(D) Brokered Certificates of Deposit.

Maturities 10/07/19 at a rate of 1.30%.

(E) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$12,002,255 to \$12,027,857 in May.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$680,760 to \$682,234 in May.

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
NORBERT J. HANNIBAL**

**WHEREAS,** *Norbert J. Hannibal has served Cleveland Metroparks for more than 13 years; and,*

**WHEREAS,** *Norbert J. Hannibal has devoted these years of service utilizing his knowledge, skills and abilities as a Custodian; and,*

**WHEREAS,** *Norbert J. Hannibal has used his knowledge and skills to ensure the nature center was presented to staff, volunteers and visitors in a clean, safe and welcoming manner; and,*

**WHEREAS,** *Norbert J. Hannibal has provided friendly and courteous customer service in his interactions with staff, volunteers and visitors; and,*

**WHEREAS,** *Norbert J. Hannibal was instrumental in assuring building supplies were maintained and ordered when appropriate; and,*

**WHEREAS,** *Norbert J. Hannibal has exhibited a positive approach when he assisted staff and volunteers with set-up for various programs and events; and,*

**WHEREAS,** *Norbert J. Hannibal has demonstrated a spirit of cooperation when he consistently put others needs above his own; and,*

**WHEREAS,** *Norbert J. Hannibal's dedication has been a valued asset to the Brecksville Nature Center. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Norbert J. Hannibal for his years of service and dedication in serving the citizens of Greater Cleveland.*

*Debra K. Berry*

Debra K. Berry  
President, Board of Park Commissioners

*Brian M. Zimmerman*

Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
PAUL R. WARE**

**WHEREAS,** *Paul R. Ware has served Cleveland Metroparks for 35 years; and,*

**WHEREAS,** *Paul R. Ware has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Senior Service Worker, and Grounds Maintenance employee; and,*

**WHEREAS,** *Paul R. Ware has used his knowledge and skills to maintain and enhance parkways, all-purpose trails, picnic areas, restrooms, ball fields, bridle trails, facilities, marinas, and stables; and,*

**WHEREAS,** *Paul R. Ware has assisted with numerous facility improvements and initiatives such as installation of water lines, painting and staining countless interior and exterior buildings, signs, picnic shelters, tables, and grills, installation and removal of docks, repair and installation of fences, and was also responsible for leaf removal and snow-plowing roadways and parking lots; and,*

**WHEREAS,** *Paul R. Ware was instrumental when he assisted co-workers with designing and building the launch mechanism for the toboggan chute when the contractor was unsuccessful in achieving this request; and,*

**WHEREAS,** *Paul R. Ware has attended several continuous education opportunities and used the acquired skills to make valuable contributions in his position such as assisting with carpentry, landscape and design, and plumbing projects, and repair of small engine equipment; and,*

**WHEREAS,** *Paul R. Ware has exhibited a positive approach when he provided work direction to seasonal staff and shared his expertise, established teamwork, and communicated safe equipment operation to his peers and seasonal staff; and,*

**WHEREAS,** *Paul R. Ware has demonstrated a spirit of cooperation when he participated in various training opportunities, served on the Post-It, CrossRoads, Club Metro, Bridging the Gap, and Safety committees, and volunteered to assist with Take Your Child to Work Days; and,*

**WHEREAS,** *Paul R. Ware's dedication has been a valued asset to the Park District. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Paul R. Ware for his years of service and dedication in serving the citizens of Greater Cleveland.*

*Debra K. Berry*

Debra K. Berry  
*President, Board of Park Commissioners*

*Brian M. Zimmerman*

Brian M. Zimmerman  
*Chief Executive Officer*



**CLEVELAND METROPARKS**  
**Appropriation Summary - 2019**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 6/11/2019	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 53,558,482	\$ -	\$ 53,558,482	\$ (93,730)	\$ (38,190) <b>A</b>	\$ 53,426,562
52	Employee Fringe Benefits	18,477,174	20,446	18,497,620	33,009	38,190 <b>B</b>	18,568,819
53	Contractual Services	14,727,221	900,758	15,627,979	201,385	36,200 <b>C</b>	15,865,564
54	Office Operations	25,262,956	1,623,806	26,886,762	555,808	225 <b>D</b>	27,442,795
	Operating Subtotal	112,025,833	2,545,010	114,570,843	696,472	36,425	115,303,740
<b>CAPITAL</b>							
571	Capital Labor	1,110,000	-	1,110,000	14,000	-	1,124,000
572	Capital Materials	1,893,884	536,076	2,429,960	797,780	63,780 <b>E</b>	3,291,520
573	Capital Contracts	14,432,303	3,682,444	18,114,747	2,978,188	-	21,092,935
574	Capital Equipment	2,670,302	280,328	2,950,630	378,828	6,485 <b>F</b>	3,335,943
575	Zoo Animals	75,000	-	75,000	-	-	75,000
576	Land	9,191,274	16,956	9,208,230	-	-	9,208,230
	Capital Subtotal	29,372,763	4,515,804	33,888,567	4,168,796	70,265	38,127,628
<b>TOTALS</b>							
Grand totals		\$ 141,398,596	\$ 7,060,814	\$ 148,459,410	\$ 4,865,268	\$ 106,690	\$ 153,431,368

**CLEVELAND METROPARKS**  
**Appropriations 2019 - Legend - Amendment #5**

**OPERATING**

**51 SALARIES**

\$ (38,190) Transfer of appropriations from part time wage to medical benefits due to shift in position to full time  
 Net budget effect is zero

**A** \$ (38,190) Total increase (decrease) to Salaries

**52 FRINGE BENEFITS**

\$ 38,190 Transfer of appropriations from part time wage to medical benefits due to shift in position to full time  
 Net budget effect is zero

**B** \$ 38,190 Total increase (decrease) to Fringe Benefits

**53 CONTRACTUAL SERVICES**

\$ 30,000 Increase in appropriations for Misc. Contractual Services for new grant for Riparian Forest Health Adaptation  
 Appropriation will be reimbursed by grant revenue

\$ 1,500 Transfer of appropriations from Enterprise Expenses to Misc. Contractual Services  
 Net budget effect is zero

\$ 1,700 Transfer of appropriations from Property Maintenance Supplies to Maintenance Service Contracts  
 Net budget effect is zero

\$ 3,000 Transfer of appropriations from Animal Care to Veterinary Services for injury to Myron the horse.  
 Net budget effect is zero

**C** \$ 36,200 Total increase (decrease) to Contractual Services

**54 OFFICE OPERATIONS**

\$ (2,525) Transfer of appropriations from Office Supplies to Interior Furnishings and Office Furniture (Capital) for Legal Dept replacements  
 Net budget effect is zero

\$ 13,950 Increase in appropriations for Tools & Minor Equip. for new grant for Riparian Forest Health Adaptation  
 Appropriation will be reimbursed by grant revenue

\$ (5,000) Transfer of appropriations from Credit Card Expense to Capital Materials for installation of boat ramp kiosks  
 Net budget effect is zero

\$ (1,500) Transfer of appropriations from Enterprise Expenses to Misc. Contractual Services  
 Net budget effect is zero

\$ (1,700) Transfer of appropriations from Property Maintenance Supplies to Maintenance Service Contracts  
 Net budget effect is zero

\$ (3,000) Transfer of appropriations from Animal Care to Veterinary Services for injury to Myron the horse.  
 Net budget effect is zero

**D** \$ 225 Total increase (decrease) to Office Operations

**\$ 36,425 TOTAL INCREASE (DECREASE) TO OPERATIONS**

**CLEVELAND METROPARKS**

**Appropriations 2019 - Legend - Amendment #5**

<b>CAPITAL</b>
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**572 CAPITAL MATERIALS**

\$	58,780	Establish appropriation for Lakefront Bike Facility Appropriation will be reimbursed by new restricted funds during 2019
\$	5,000	Transfer of appropriations from Credit Card Expense to Capital Materials for installation of boat ramp kiosks Net budget effect is zero

<b>E</b>	\$	63,780	Total increase (decrease) to Capital Materials
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**574 CAPITAL EQUIPMENT**

\$	2,525	Transfer of appropriations from Office Supplies to Interior Furnishings and Office Furniture (Capital) for Legal Dept replacements Net budget effect is zero
\$	3,960	Increase in appropriations for Technology Equipment for equipment purchase in support of OpenDroneMap Appropriation will be covered by existing restricted funds

<b>F</b>	\$	6,485	Total increase (decrease) to Capital Equipment
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\$	<b>70,265</b>	<b>TOTAL INCREASE (DECREASE) TO CAPITAL</b>
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\$	<b>106,690</b>	<b>GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT</b>
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Bedford Reservation

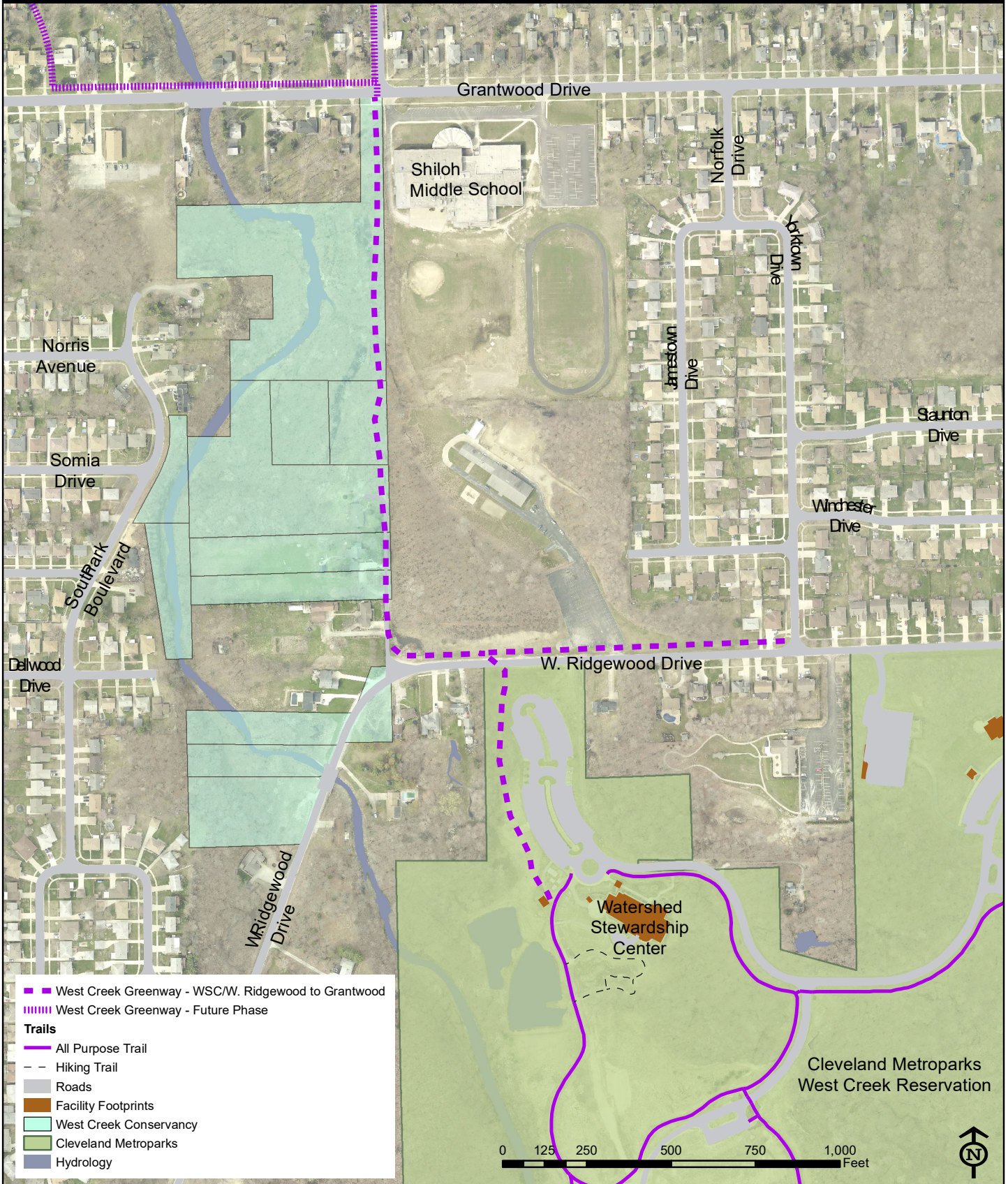
# CEI Company Properties - Walton Hills





# West Creek Reservation

## West Creek Greenway - WSC/W. Ridgewood to Grantwood



**Resolution Authorizing Application to the 2019 Statewide Congestion Mitigation  
and Air Quality Program for the West Creek Greenway**

Resolution# \_\_\_\_\_

The following is a Resolution enacted by Board of Park Commissioners of the Cleveland Metropolitan Park District (“Cleveland Metroparks”), of Cuyahoga County and Hinckley Township in Medina County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United States Congress has set aside monies for Congestion Mitigation and Air Quality (CMAQ) projects through the State of Ohio, Department of Transportation (ODOT) and administered by the Northeast Ohio Areawide Coordinating Agency (NOACA); and

WHEREAS, LPAs can apply for these monies and be selected for funding by the Ohio Association of Regional Councils (OARC), who has been charged with management of a statewide CMAQ program by ODOT; and

WHEREAS; the West Creek Greenway, is a transportation activity eligible to receive federal CMAQ funding; and

WHEREAS, if requested funds are granted, Cleveland Metroparks shall be responsible for at least twenty (20%) percent of the eligible costs, which will be committed in the approved program year.

NOW, THEREFORE be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

**SECTION ONE:** That the Chief Executive Officer, Brian M. Zimmerman, of said LPA is hereby empowered on behalf of Cleveland Metroparks to prepare and execute an application for CMAQ funds for the stated described project and to submit same to the NOACA for consideration of funding by OARC.

**SECTION TWO:** The total cost of the project is estimated to be \$1,800,000, of which the LPA, if awarded the funds, will commit to pay in the approved programmed year at least twenty (20%) percent (hereinafter known as the local portion) of the actual cost, estimated to be \$360,000; however, the LPA intends to overmatch for a total contribution of \$378,000 (21%). The local portion shall be funded by the LPA using a combination of grant, philanthropic, other local funds, or Cleveland Metroparks general funds, as described in the Board action item above. The LPA further agrees to pay One Hundred Percent (100%) of the cost over and above the maximum amount provided by the OARC and for all non-participating costs associated project development activities.

**SECTION THREE:** Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

**SECTION FOUR:** If the application is approved for funding the Chief Executive Officer, Brian M. Zimmerman, of the LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project.

Passed: \_\_\_\_\_, 2019.

Attested: \_\_\_\_\_  
Deborah R. Hairston, Sr. Executive Assistant

Attested: \_\_\_\_\_  
Karen L. Freedman, Executive Assistant

\_\_\_\_\_  
Brian M. Zimmerman, Chief Executive Officer  
Cleveland Metroparks

\_\_\_\_\_  
Debra K. Berry, President  
Board of Park Commissioners of the  
Cleveland Metropolitan Park District



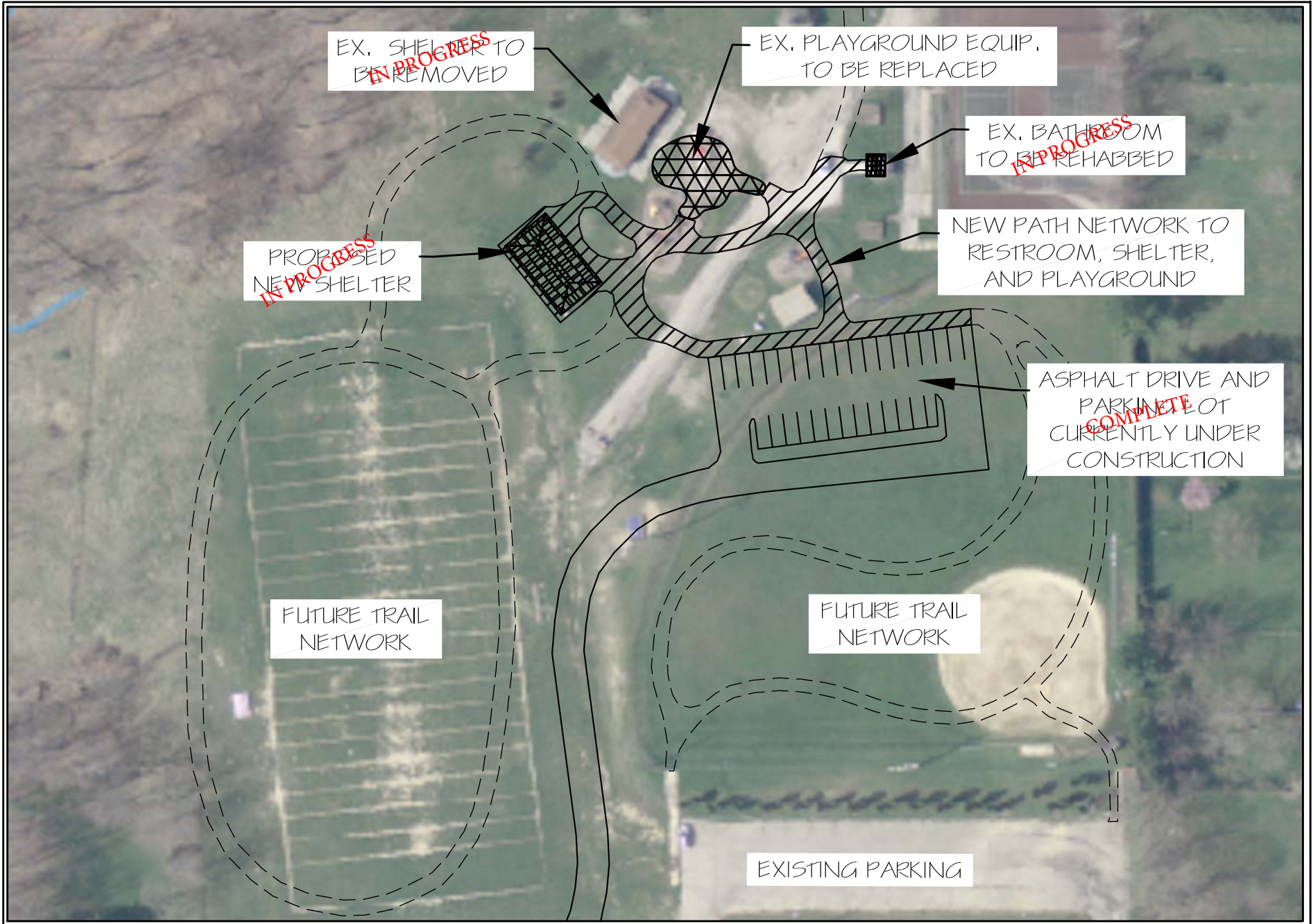
CLEVELAND METROPARKS

OLD RIVER FARM PICNIC AREA  
ACCESSIBILITY UPGRADES

DESIGNED  
JGR  
DATE  
MARCH 2017

0 25 50  
SCALE IN FEET  
1"=50'

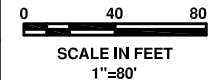




CLEVELAND METROPARKS

DUNHAM PARK  
SHELTER AND TRAIL IMPROVEMENTS

DESIGNED  
JGR  
DATE  
MAY.2018



**Resolution of Authorization  
Old River Farm**

**June 11, 2019**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Lake County, Ohio as part of North Chagrin Reservation, and

WHEREAS, Cleveland Metroparks plans to upgrade Old River Farm Picnic Area and the adjacent sledding hill, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Debra K. Berry, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 11<sup>th</sup> day of June 2019, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**Resolution of Authorization  
North and South Ballfields Renovations**

**June 19, 2018**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Medina County, Ohio as part of Hinckley Reservation, and

WHEREAS, Cleveland Metroparks plans to construct roof structures on the existing dugouts, add a play structure, and rehabilitate the infields at the North and South Ballfields in Hinckley Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Debra K. Berry, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, herby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 11<sup>th</sup> day of June 2019, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer

**Resolution of Authorization  
Dunham Park Improvements**

**June 11, 2019**

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks manages and maintains public parkland in Cuyahoga County, Ohio as part of Bedford Reservation, and

WHEREAS, Cleveland Metroparks proposes to add a new play structure and to construct walkways and add benches throughout Dunham Park in Bedford Reservation, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

\_\_\_\_\_  
Debra K. Berry, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 11<sup>th</sup> day of June 2019, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION NO. 19-06-069**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

- Printed Checks** dated May 10, 2019 in the amount of \$468,584.99
- Printed Checks** dated May 17, 2019 in the amount of \$1,213,153.07
- Printed Checks** dated May 20, 2019 in the amount of \$52,660.00
- Printed Checks** dated May 24, 2019 in the amount of \$953,575.10
- Printed Checks** dated May 31, 2019 in the amount of \$1,240,984.09
- Net Payroll** dated April 14, 2019 to April 27, 2019 in the amount of \$1,272,687.01
- Withholding Taxes** in the amount of \$305,296.65
- Net Payroll** dated April 28, 2019 to May 11, 2019 in the amount of \$1,335,992.63
- Withholding Taxes** in the amount of \$303,244.67
- Net Payroll** dated May 12, 2019 to May 25, 2019 in the amount of \$1,497,272.42
- Withholding Taxes** in the amount of \$334,641.11
- Bank Fees/ADP Fees** in the amount of \$33,418.47
- Cigna Payments** in the amount of \$379,906.71
- ACH Debits (First Energy; Sales Tax)** in the amount of \$119,598.41
- Visa/Travel Purchasing Card** dated May 5, 2019 to June 1, 2019 in the amount of \$408,278.65
- Total amount:** \$9,919,293.98

PASSED: June 11, 2019

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 19-06-069** listed above.