

**BOARD OF PARK COMMISSIONERS**  
**OF THE**  
**CLEVELAND METROPOLITAN PARK DISTRICT**

**THURSDAY**, DECEMBER 14, 2017

**Cleveland Metroparks Administrative Offices**  
**Rzepka Board Room**  
**4101 Fulton Parkway**  
**Cleveland, Ohio 44144**

**8:00 A.M.** – **REGULAR MEETING**

**AGENDA**

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **MINUTES OF PREVIOUS MEETING FOR APPROVAL OR AMENDMENT**
  - Regular Meeting of November 30, 2017 Page 85153
4. **FINANCIAL REPORT** Page 01
5. **NEW BUSINESS/CEO'S REPORT**
  - a. **APPROVAL OF ACTION ITEMS**
    - i) **General Action Items**
      - (a) **Chief Executive Officer's Retiring Guest(s):**
        - Carl Casavecchia, Jr., Special Project Manager Page 07
        - Eric J. Himmelman, Lead Horticulturist Page 08
        - Gregory A. Troyan, Site Construction Manager Page 08
        - Richard J. Kerber, Project Manager – Planning & Design Page 09
      - (b) 2017 Budget Adjustment No. 8 Page 10
      - (c) Professional Services Agreement – Conservation Education in Africa Page 11
      - (d) Operating Agreement: Cleveland Metroparks and Cleveland Zoological Society Page 11
      - (e) RFP #5968: Authorization for Camel Ride Operation Contract Extension Page 13
      - (f) Settlement Page 13
      - (g) RFP #5150 and Co-Op #5845: Amendment re: ADP EeTime 6.1 to 8.0 Upgrade Page 14

ii) **TABULATION AND AWARD OF BIDS**

**RECOMMENDED ACTION RELATED TO ALL BIDS:**

Page 15

(a) Ohio Co-Op #6316: Five New 2018 4DR AWD Ford Explorer Sport Utility (Police Special) SUV's for Rangers (Replacements)

Page 16

(b) Ohio Co-Op #6317: Goodyear Tires

Page 17

(c) Commodities Usage Report:

Ohio Co-Op and National IPA Co-Op #6123: Janitorial Cleaning Products

Page 18

iii) **PURCHASES PURSUANT TO BY-LAW, ARTICLE V**

Page 19

iv) **CONSTRUCTION CHANGE ORDERS**

Page 21

b. **APPROVAL OF VOUCHERS AND PAYROLL** – Resolution No. 17-12-180

Page 22

6. **PUBLIC COMMENTS**

7. **INFORMATION/BRIEFING ITEMS/POLICY**

a. Chief Executive Officer's Employee Guest(s):

- Biserka "Bisi" Mikleus, Stewardship Director

Page 23

b. Scientific Research Programs at Cleveland Metroparks Zoo

Page 23

c. Stormwater Management in Cleveland Metroparks

Page 23

d. Transportation Investment Generating Economic Recover (TIGER) Grant Project Update

Page 24

e. Reservation Plan Updates

Page 24

f. Centennial Moment: Celebrating the People

Page 25

8. **OLD BUSINESS**

a. None.

9. **DATE OF NEXT MEETING**

Regular Meeting – **Thursday**, January 18, 2018 – 8:00 a.m.

**Cleveland Metroparks Administrative Offices  
Rzepka Board Room  
4101 Fulton Parkway, Cleveland, Ohio 44144**

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**NOVEMBER 30, 2017**

The Board of Park Commissioners met on this date, Thursday, November 30, 2017, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Sr. Assistant Legal Counsel, Kyle G. Baker, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 17-11-167:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of October 9, 2017, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2017 vs. 2016 Year-To-Date, for the Month Ended October 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **85187** to **85192** and they were filed for audit.

**ACTION ITEMS.**

- (a) ***Chief Executive Officer's Retiring Guest(s):***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Albert H. Lewandowski, Chief Veterinarian – Cleveland Metroparks Zoo**

Albert Lewandowski has served Cleveland Metroparks for more than 28 years, utilizing his knowledge, skills and abilities as a Veterinarian and Chief Veterinarian at Cleveland Metroparks Zoo. Doctor Lewandowski has managed the operations and staff of the veterinary medical hospital, and provided extensive care to the zoo's animal collection to include medical treatment, pathology, surgery, quarantine, necropsy and medical related recordkeeping. He implemented a program to track the diets of all zoo animals, and was responsible for updating and implementing guidelines and policies. Dr. Lewandowski was involved with numerous animal health-related research topics resulting in more than 30 presentations and peer review publications, and dedicated tremendous effort in providing guidance to the design phase of the veterinary hospital, overseeing building construction, and securing donations of equipment and furnishings which resulted in the successful opening of the Sarah Allison Steffee Center for Zoological Medicine. He has provided leadership, inspiration, instruction and mentoring to colleagues, veterinary staff, and veterinary students, and selflessly assisted them in developing their own careers, skills and knowledge. Dr. Lewandowski has been a valued asset to Cleveland Metroparks Zoo, and the products of his labor have been appreciated and will not be forgotten.

**No. 17-11-168:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to recognize Albert H. Lewandowski for his years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolution found on page **85193**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

**(b) 2017 Budget Adjustment No. 7**

*(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2017							
Object Code	Object Description	Original Budget			Total Prior Amendments	Proposed Amendment #7 11/30/17	Total Appropriations Including Amendments
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 48,822,530	\$ -	\$ 48,822,530	\$ (3,938)	\$ 51,796	\$ 48,870,388
52	Employee Fringe Benefits	16,659,400	17,466	16,676,866	6,012	13,250	16,696,128
53	Contractual Services	13,128,629	667,064	13,795,693	147,419	20,731	13,963,843
54	Office Operations	22,707,607	1,676,108	24,383,715	1,425,423	63,304	25,872,442
	Operating Subtotal	101,318,166	2,360,638	103,678,804	1,574,916	149,081	105,402,801
<b>CAPITAL</b>							
572	Capital Materials	5,294,781	1,230,808	6,525,589	224,010	9,350	6,758,949
573	Capital Contracts	19,203,065	7,641,228	26,844,293	10,255,236	337,150	37,436,679
574	Capital Equipment	2,173,723	497,762	2,671,485	147,293	27,369	2,846,147
575	Zoo Animals	75,000	13,467	88,467	-	-	88,467
576	Land	1,200,000	24,043	1,224,043	246,500	212,000	1,682,543
	Capital Subtotal	27,946,569	9,407,308	37,353,877	10,873,039	585,869	48,812,785
<b>TOTALS</b>							
	Grand totals	\$ 129,264,735	\$ 11,767,946	\$ 141,032,681	\$ 12,447,955	\$ 734,950	\$ 154,215,586

An explanation of the adjustments, by category, can be found on pages **85194** to **85196**.  
The net effect of all adjustments is an increase of \$734,950.00.

**No. 17-11-169:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2017 Budget Adjustment No. 7 for a total increase of \$734,950.00 as delineated on pages **85194** to **85196**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)**

- (c) **2018 Temporary Appropriations**  
*(Originating Source: William Chorba, Chief Financial Officer)*

Cleveland Metroparks Board of Park Commissioners are required to adopt a final budget by March 31 of each year. During the interim, the Board is also required to adopt temporary appropriations, based upon a *maximum* of 25% of the previous year's budget. A 2018 proposed budget will be completed, reviewed with Commissioners and submitted for their approval. In the meantime, a temporary budget must be filed with the County Fiscal Officer on or before January 15. Staff requests that the Board approve the following resolution:

**2018 Temporary Appropriations**

<u>Object Code</u>	<u>Object Description</u>	<u>Operating</u>
<b><u>Operating</u></b>		
51	Salaries	\$ 12,189,530
52	Employee Fringe Benefits	4,177,734
53	Contractual Services	3,406,063
54	Office Operations	<u>6,381,552</u>
	Subtotal - Operating	26,154,879
<b><u>Capital</u></b>		
572	Capital Materials	1,227,971
573	Capital Contracts	8,502,082
574	Capital Equipment	1,704,560
575	Zoo Animals	13,000
576	Land	<u>310,000</u>
	Subtotal - Capital	<u>11,757,613</u>
	<b>Grand Total</b>	<b><u>\$ 37,912,492</u></b>

**BE IT RESOLVED**, That there is hereby appropriated in the funds of this Board, for the period of January, February and March 2018, or until the approval of a budget for the full year 2018, the amounts set opposite the items listed above.

**BE IT FURTHER RESOLVED**, That a certified copy of this Resolution be filed with the Cuyahoga County Fiscal Officer.

**No. 17-11-170:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the 2018 Temporary Appropriations Resolution above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (d) ***Agreement Ratification of Cleveland Metroparks Employees Association***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer)*

An agreement has been negotiated with Cleveland Metroparks Employees Association (CMEA) for 163 CMEA employees, for the three-year period from January 1, 2017 through December 31, 2019. A CMEA ratification meeting was held Wednesday, November 1, 2017, with the membership ratifying the agreement.

The agreement includes wage adjustments for all classifications as follows:

1<sup>st</sup> Year – 2.75 %  
2<sup>nd</sup> Year – 2.50 %  
3<sup>rd</sup> Year – 2.25 %

Cleveland Metroparks reserves the right to provide discretionary bonuses based on an employee's performance starting in 2019.

Health benefits premium contributions levels have been established for the duration of the agreement (Plan A – 18%/Plan B – 13%). Effective January 1, 2019, Cleveland Metroparks reserves the right to incorporate a \$100.00 spousal surcharge.

**No. 17-11-171:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to execute a labor relations agreement, in a form approved by Counsel and Chief Human Resources Officer, with Cleveland Metroparks Employees Association, for the three-year period from January 1, 2017 through December 31, 2019.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)**

- (e) ***Authorization of 2018 Wage Adjustments/Compensation***  
(Originating Sources: Harold G. Harrison, Chief Human Resources Officer)

Pursuant to Article 4 of its By-Laws, the Board shall fix the compensation range for all employees. To account for increases to the State of Ohio minimum wage, cost of living increases, and to maintain market competitiveness, it is recommended that the Board set the 2018 non-union/regular employee compensation plan range at \$8,632 (\$4.15/hour) to \$249,312 and the 2018 intermittent employee (seasonal, variable, and intern) compensation plan range at \$4.15 per hour to \$30.00 per hour.

In addition, it is recommended that the Board of Park Commissioners approve a 3.00% aggregate performance merit adjustment effective January 1, 2018. Performance merit wage adjustments (range from 1% - 4%) are based on the forced distribution evaluation method. The total cost to implement the adjustments for the 421 non-union employees (302 full-time and 119 part-time) is ±\$685,736.

It is recommended that the Board of Park Commissioners amend the Chief Executive Officer's employment contract.

**No. 17-11-172:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize a 3.00% aggregate performance merit adjustment in 2018 for all full-time and part-time non-union employees; that the Board authorize the above-described employee compensation plan ranges for 2018; that the Board authorize the President of the Board to execute an employment contract extension through December 31, 2023, and in addition, the Chief Executive Officer may elect to convert up to 80 hours of accrued unused vacation time to cash at the current rate of pay; and lastly, that the Board authorize the President of the Board to approve/deny certain expenses related to career development and training opportunities, the career development and training opportunities to include workshops, seminars, conferences and formal education.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.



**ACTION ITEMS (cont.)**

- (f) ***Award RFP #6304-B: Cleveland Metroparks Zoo Welcome Pavilion and Primate, Cat, and Aquatics Exterior Gorilla Yard Modifications – Construction Manager at Risk (Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Christopher Kuhar, PhD., Zoo Executive Director)***

**Background:**

On September 18, 2017 Cleveland Metroparks issued an RFQ for construction management firms to submit qualifications for the construction management (at risk) of the proposed Welcome Pavilion and Primate, Cat, and Aquatics Exterior Gorilla Yard Modifications at Cleveland Metroparks Zoo. The proposed Welcome Pavilion is being designed by Cleveland Metroparks planning and design staff while the exterior gorilla yard modifications have been designed by WDM Architects of Wichita, Kansas.

The RFQ yielded 9 responding construction management firms. The firm’s statements of qualifications were reviewed by a review panel of Cleveland Metroparks staff, including Sean McDermott, Chris Kuhar, Andy Simons, Christopher Lowe and Christopher Widdowson. The review panel determined a short list of four firms and proposals were requested from each. Additionally, interviews were held with each short listed firm.

**Welcome Pavilion / PCA Gorilla Yard  
RFP 6304-b - Responding Firms**

* A M Higley Company
Anthony Allega, Inc.
Dunlop & Johnstson, Inc.
The Krill Co., Inc.
* Panzica Construction Company
* Regency Construction Services
Richard L. Bowen & Assoc.
Schirmer Construction Co.
* The Whiting-Turner Contracting Company

\* - Denotes short list

Proposals from each short-listed construction management firm were received and reviewed by the project review panel. The firms were then ranked in compliance with the Ohio Revised Code (“ORC”). As permitted by the ORC, both the qualifications of the firm and their proposed price are blended to produce a “best value” score. At Cleveland Metroparks election, qualifications are weighted at 60% and price at 40%. Below is a listing of the four (4) short listed construction managers, and their corresponding “best value” score.

**RFP #6304-B Results:**

Ranking	Construction Management Firm	Price <sup>(a)</sup> (sum)	(1) Price Component	(2) Qualifications Component	(1)+(2) Best Value Score
1	Regency Construction Services	\$77,005	40.0	57.0	97.0
2	A.M. Higley Co.	\$93,920	31.2	57.6	88.8
3	The Whiting-Turner Contracting Co.	\$92,900	31.7	53.4	85.1
4	Panzica Construction Co.	\$147,420	3.4	56.4	59.8

**ACTION ITEMS (cont.)**

The price reflected in the above table includes the preconstruction services fee, the preconstruction expenses, estimated general conditions costs (based on percentage of construction cost) and the construction manager fee (based on percentage of construction cost) for the project. Once construction documents are nearing finalization, staff will return to the Board to set a Guaranteed Maximum Price (GMP), at which time, inclusive of construction costs, the general conditions costs, and the construction manager fee will be finalized. Upon the negotiation of a contract with the recommended construction management firm, Regency Construction Services, Inc., the preconstruction services fee and preconstruction stage expenses will be established at \$4,485.00.

**RFP Analysis:**

Staff recommends the construction manager at risk contract be negotiated and awarded to **Regency Construction Services, Inc.** (“Regency”) of Lakewood, Ohio. Regency, a Certified Female Business Enterprise firm, has been in operation since 1994 and has extensive construction management at risk and general contracting experience in Northeast Ohio. Regency’s approach and understanding of the project was well demonstrated in the interview process, and their project team and goals align with Metroparks staff. Regency has also performed positively for Cleveland Metroparks on the Zoo 4D Theater, Stillwater Place, Administrative Office Addition, and the Brecksville Trailside Program Center among other projects.

**No. 17-11-173:**

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into a Guaranteed Maximum Price (GMP) contract with **Regency Construction Services, Inc.**, being ranked as the “best value” for RFP#6304-B, the **Zoo Welcome Pavilion and Primate, Cat, and Aquatics Exterior Gorilla Yard Modifications, Cleveland Metroparks Zoo**, inclusive of \$4,485.00 for preconstruction stage compensation. In the event that a GMP contract cannot be negotiated with the construction manager, a contract would then be negotiated, per Ohio Revised Code, with the next ranked construction manager, who the Board, in its discretion, has reflected in the minutes as being the next ranked construction manager. Form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (g) ***Amendment to Authorization of Land Acquisition and The Conservation Fund – Ohio Forested Habitat Fund Grant Application: Western Reserve Land Conservancy Property (± 102 acres) – Brecksville Reservation***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager/Kristen Trolio, Grants Manager)*

On October 27, 2016 the Board approved the acquisition of the Western Reserve Land Conservancy (WRLC) Property (Property) with a contribution of up to \$320,000 (\$300,000 towards acquisition and \$20,000 towards restoration). The Property is located just south of Brecksville Reservation and west of Hillsdale Road in the City of Brecksville, consisting of ±102 acres (reference map, page **85197**). The Property is predominately forested and represents a significant acquisition to Brecksville Reservation including both upland and wetland forests with open wet meadows and streams. WRLC entered into a purchase agreement with B. Palmieri Enterprises, LLC for \$2,500,000 to purchase the Property in June of 2016, contingent upon WRLC securing financing through public or private funds. Staff has worked with WRLC on the acquisition and has assisted in identifying and securing funds for the acquisition and restoration of the Property, and is recommending the following funding assemblage:

<b>Funding Source</b>	<b>Amount</b>	<b>Status</b>
Clean Ohio Conservation Fund	\$1,753,569 (acquisition funds only)	Awarded
Land and Water Conservation Fund	\$300,000 (acquisition funds only)	Awarded
Ohio Forested Habitat Fund	\$474,575 (\$459,575 acquisition funds & \$15,000 restoration)	<i>Pending</i>
<b>Total:</b>	<b>\$2,528,144</b>	

WRLC has entered into an agreement with the Ohio Public Works Commission for the acceptance of \$1,753,569 from the Clean Ohio Conservation Fund and Cleveland Metroparks has entered into an agreement with the Ohio Department of Natural Resources for the acceptance of \$300,000 from the Land and Water Conservation Fund. The Ohio Forested Habitat Fund is administered through The Conservation Fund and the required resolution for the acceptance of these funds is on page **85198**. Cleveland Metroparks plans to acquire the Property in December 2017 utilizing Cleveland Metroparks capital funds, and Cleveland Metroparks will seek reimbursement from the Ohio Forested Habitat Fund in 2018. Should Cleveland Metroparks not receive the requested funds from the Ohio Forested Habitat Fund, the Board will commit to contributing up to \$446,431.00 plus due diligence and closing costs toward the acquisition of the Property to cover the funding gap. If the funding assemblage detailed above is approved and awarded, Cleveland Metroparks will acquire fee simple title to the Property from WRLC subject to a conservation easement held by WRLC and contribute only closing and due diligence costs for acquisition of the Property.

**ACTION ITEMS (cont.)**

**No. 17-11-174:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the contribution of up to \$446,431.00 plus due diligence and closing costs and accept the fee simple title acquisition of the ±102 acre B. Palmieri Enterprises, LLC property from the Western Reserve Land Conservancy, subject to the terms and conditions hereinabove summarized, and subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the grant agreement with The Conservation Fund for funding assistance through the Ohio Forested Habitat Fund as described above; further, to authorize and agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and finally, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant upon award and to acquire the property, including an amendment with Western Reserve Land Conservancy to reflect the above terms; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**(h) *Authorization of Land Acquisition: Porozynski Property, Brecksville Reservation (±8.2 acres)***

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager/Isaac Smith, Conservation Program Manager)*

Cleveland Metroparks has the opportunity to acquire an ±8.2 acre property located at 9617 Brecksville Road in Brecksville, and adjacent to the southwest corner of Brecksville Reservation (see page **85199**). Brecksville Reservation is the largest of Cleveland Metroparks reservations and protects an extensive oak-hickory upland woods which is cut by multiple gorges. This acquisition will enhance the reservation by preserving additional stream valleys and associated ridges. The property contains a mature oak forest creating a significant buffer to this corner of the reservation. The streams on the property are part of a high-quality subwatershed, one of only two subwatersheds in the entire Park District that has Redside dace (*Clinostomus elongatus*) present. Redside dace are only found in very clean, intact headwater streams and have been declining statewide for decades. Along the stream channels are small wetlands and seepage areas, which are beneficial to the adjacent and downstream aquatic habitats. Brecksville Reservation, along with its proximity to the Cuyahoga Valley National Park, provides support of a larger, connected natural area, capable of sustaining more significant populations of sensitive species. The acquisition of the Porozynski Property will continue the protection of this important natural area and associated headwater streams and forests.

**ACTION ITEMS (cont.)**

Michelle Keagle, as Guardian of Martin J. Porozynski, reached out to Cleveland Metroparks with an interest in selling the property to the Park District. The Probate Court of Cuyahoga County has previously appointed Michelle Keagle as the guardian of Martin J. Porozynski. However, as a condition of the guardianship, Michelle Keagle must obtain Probate Court approval to sell the property to Cleveland Metroparks. As such, the acquisition of the Porozynski Property will be subject to the Probate Court's approval.

**No. 17-11-175:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the acquisition of fee simple title of ±8.2 acres as hereinabove described, from Michelle Keagle, Guardian of Martin J. Porozynski (subject to Probate Court approval as above-described), for a purchase price of \$255,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (i) ***Second Reading and Adoption: Multiple Policies***  
(*Originating Source: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal and Ethics Officer/Joseph V. Roszak, Chief Operating Officer/Kelly M. Manderfield, Chief Marketing Officer/Kyle G. Baker, Senior Assistant Legal Counsel-Director of Real Estate/Isaac D. Smith, Conservation Program Manager*)

Pursuant to Article 1, Section 1(a) of its By-Laws, the following policies were submitted to the Board of consideration and First Reading on November 9, 2017. No changes have been proposed, and they are now before the Board of a second reading and adoption.

**Property Line Encroachment Policy & Conservation Easement Stewardship Policy:**

Protecting real property interests is essential to Cleveland Metroparks mission of conservation and preservation of the natural and cultural resources within park lands. Cleveland Metroparks has acquired over 23,000 acres of land throughout its 100-year history, nearly 500 acres of which are protected through conservation easements, amassing nearly 400 miles of property boundaries that adjoin to over 5,000 neighboring properties that benefit from the adjacency to park land. It is the duty of Park District staff, as custodians for the public, to actively and consistently monitor its property boundaries and conservation easements to protect Cleveland Metroparks real property interests.

**ACTION ITEMS (cont.)**

Developing standard procedures ensures that each property line encroachment and conservation easement is addressed in a fair and consistent manner across the Park District, and that the actions taken are documented appropriately. This approach discourages negative impacts to natural resources and maintains a positive relationship with the many neighbors of Cleveland Metroparks.

To further Cleveland Metroparks efforts to protect its real property interests in a consistent manner, as the policy-making authority for Cleveland Metroparks, Cleveland Metroparks Staff recommends that the Board establish a uniform guideline in order to protect Cleveland Metroparks property interests in the proposed “Property Line Encroachment Policy” and “Conservation Easement Stewardship Policy.” The Property Line Encroachment Policy was previously a Chief Executive Officer Policy last updated on December 28, 2012 with a recommended review date of December 28, 2017. The Conservation Easement Stewardship Policy is a new policy for Cleveland Metroparks because it was not until 1996 that Cleveland Metroparks acquired its first conservation easement. The policies confirm Cleveland Metroparks commitment to the core values of “customer focus” for protecting the park user experience, “dignity and respect,” “integrity,” and “professionalism” for addressing the property interests fairly, consistently, and in a dignified manner, “teamwork” for combining staff resources, and “sustainability” for working together to preserve the natural resources of the Park District.

**Trademark and Logo Usage Policy:**

The Board of Park Commissioners of the Cleveland Metropolitan Park District owns brands, marks, names, and logos which are very important organizational assets. Several recent examples of third parties registering marks used by other entities underscore the need to properly secure marks, names and logos that define an organization. Cleveland Metroparks identified the most significant marks for federal registration, and the final registration has just been received. Consequently, the Trademark and Logo Usage Policy is needed to provide a roadmap for staff and third parties to understand more clearly how and when the registered marks may be used.

The full Policies can be found at pages **85200** through **85221**.

**No. 17-11-176:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to Board adopt the “Property Line Encroachment Policy, the “Conservation Easement Stewardship Policy,” and the “Trademark and Logo Usage Policy” for implementation.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (j) ***Disbursement of Zoo Conservation Funds 2017***  
*(Originating Source: Christopher Kuhar, Zoo Executive Director/Kristen Lukas,  
 Director of Conservation and Science)*

**Background**

Cleveland Metroparks Zoo's commitment to securing a future for wildlife includes enabling our guests to take action to positively impact wildlife conservation. To this end, the Zoo maintains a number of donation opportunities for our guests and partners. Funds generated at the Zoo for wildlife conservation support are held in restricted Cleveland Metroparks accounts to be disbursed in support of targeted wildlife conservation efforts in the field around the world.

These funds are as follows:

- **Zoo R.A.I.N. Fund (#2017710)**
- **Zoo Sea Turtles Fund (#2017711)**
- **Quarters for Conservation Fund (#2017712)**
- **Future for Wildlife Fund (#2017717)**
- **Conservation Donations Aramark (#2017718)**
- **Event Networks / Zoo Gift Concession Conservation Fund (#2017740)**

In addition to how funds have been generated in the past, Cleveland Metroparks Zoo engaged in two unique conservation fund generating activities to complement the Future for Wildlife campaign and generate additional conservation funds. These included a donation option after the summer All-star Stunt Dogs Challenge and as part of a naming contest for a giraffe calf.

If approved, the funds will be distributed in December 2017. Restricted fund totals as of December 24, 2017 are as follows:

<b><u>Restricted Fund</u></b>	<b><u>Amount</u></b>
Zoo R.A.I.N. Fund - #2017710	<b>\$3,103</b>
Zoo Sea Turtles Fund - #2017711	<b>\$535</b>
Quarters for Conservation Fund - #2017712	<b>\$73,763</b>
Future for Wildlife Fund - #2017717	<b>\$7,870</b>
Conservation Donations Aramark - #2017718	<b>\$1,839</b>
Event Networks Conservation Fund - #2017740	<b>\$48,000</b>
<b>TOTAL</b>	<b>\$135,110</b>

**ACTION ITEMS (cont.)****Zoo R.A.I.N. Fund (#2017710) and Zoo Sea Turtles Fund (#2017711)**

In November 1992, the Cleveland Metroparks Board of Park Commissioners approved the conservation visitor donation program at the RainForest and Primate, Cat and Aquatics buildings to provide an opportunity for individuals to contribute to rainforest and aquatic education and preservation. On June 29, 2000, by way of Resolution No. 00-06-181 the Board approved the distribution of the RainForest and Primate, Cat and Aquatics donations for 2000 and beyond for education/conservation organizations deemed appropriate by the Zoo Director, provided that such distributions shall be reported to the board as informational items in regular board meetings prior to said distributions.

**2017 SUPPORT:****In-situ Conservation Education**

Cleveland Metroparks Zoo proposes to contribute **\$1,800** from restricted fund **#2017710** to the Amazon Center for Environmental Education and Research (ACEER Foundation). The mission of the ACEER Foundation is to promote conservation of the Amazon by fostering awareness, understanding, action, and transformation. For more than 20 years the ACEER has been initiating environmental education programs, supporting basic and applied research, and protecting unique tracts of land. Educational activities include environmental education programs in the Peruvian Amazon targeted at developing environmental awareness and sustainable use of natural resources while enhancing cross-cultural understanding and learning through a series of interactive experiences.

Cleveland Metroparks Zoo proposes to contribute **\$403** from restricted fund **#2017710** to the Civil Association for Conservation of the Peruvian Amazon Environment (CONAPAC). CONAPAC is a non-government organization formed in 1990 whose goal is the conservation of the Peruvian Amazon primary rainforest through local education and tools for sustainable living. Education efforts focus on sustainability, environmental health, social and economic stability, and cultural heritage. Programs include educating children about the importance of their rainforest ecosystems, educating adults about the natural resources of the rainforest, long-term sustainable methods and models for utilizing these resources and their role in the ecosystem and rainforest preservation.

Cleveland Metroparks Zoo proposes to contribute **\$900** from restricted fund **#2017710** to the Wildlife Conservation Society's Mbeli Bai Project. Since 1995 the Mbeli Bai Project has been monitoring the wildlife visiting Mbeli Bai to help ensure the long-term protection of gorillas and other forest mammals in the Nouabalé-Ndoki National Park through applied research, capacity building, local community outreach, and sustainable livelihoods. The Mbeli Bai Project includes an environmental education project called "Club Ebobo" which uses interactive strategies to teach local children about the region's flora and fauna and ecosystems and promotes appreciation and pride in their local biodiversity.



**ACTION ITEMS (cont.)**

**The total proposed distribution from restricted fund #2017710 (Zoo R.A.I.N. Fund) is \$3,103.**

Cleveland Metroparks Zoo proposes to contribute \$535 from restricted fund #2017711 to the Wider Caribbean Sea Turtle Conservation Network (WIDECAST). WIDECAST programs in Venezuela (managed under CICTMAR since 1999) focus research and conservation efforts at the two most important nesting areas for endangered sea turtles in Venezuela. The project monitors and protects more than 500 nests each year, creates awareness, and links sea turtle conservation to better livelihoods for coastal people. The field work on the beaches significantly reduces egg poaching and promotes local environmental awareness in the communities who participate in the project. Conservation activities and materials are also provided to local communities, reaching thousands of people, including children, fishermen and local authorities.

**The total proposed distribution from restricted fund #2017711 (Zoo Sea Turtles Fund) is \$535.**

**Quarters for Conservation Fund (#2017712)**

The Quarters for Conservation (Q4C) program was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. Twenty-five cents from each ticketed admission is earmarked for support of wildlife conservation. Each ticketed visitor participates in the program by depositing a token they receive at the ticket counter at a kiosk inside the Zoo entrance to support one of three wildlife conservation projects. There is also an opportunity to make an additional donation.

At Cleveland Metroparks Zoo, three conservation focus areas are selected at the beginning of each year based on current conservation priorities. The priority areas selected for 2017 were gorillas, lions and cheetahs, and giraffe. Based on the proportion of tokens deposited and additional donations made, these funds are divided appropriately between the three projects. Additionally, funds generated from the giraffe naming contest were included in the distribution to the Giraffe Conservation Foundation.

**2017 SUPPORT**

**Gorilla Conservation**

Cleveland Metroparks Zoo proposes to contribute \$23,138 to the Dian Fossey Gorilla Fund International (DFGFI) to protect endangered Eastern lowland gorillas, only found in in Democratic Republic of Congo (DRC). Fewer than 2500 of these gorillas remain in wild. DFGFI is a long-standing partner of

**ACTION ITEMS (cont.)**

Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world. DFGFI is protecting 150 gorillas in the Nkuba-Biruwe Conservation Area in DRC using monitoring and protection programs modeled after proven programs that protect Mountain Gorillas in Rwanda. The goal is work with local communities to double the number of Grauer's gorillas protected in this region by 2020.

**Giraffe Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$23,831** to the Giraffe Conservation Foundation. These funds will be used to promote giraffe conservation in Kenya and Tanzania and study and help protect endangered Rothschild's giraffe in Uganda. GCF is the only organization in the world focused solely on giraffe conservation and works closely with African and international government and non-government organizations to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation and management.

**Lion and Cheetah Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$26,794** to the Oxford University Ruaha Carnivore Project in Tanzania. These funds will be used to study and monitor populations of lions and other large carnivores and support work with local pastoral communities to help address human-lion conflict in the Ruaha region of Tanzania – a critical area for the conservation of large carnivores. This successful program is a prestigious National Geographic “Big Cats Initiative” partner and was recognized for its excellence when founder and Director, Dr. Amy Dickman was a finalist for a prestigious Tusk Trust Award.

**The total proposed distribution from restricted fund #2017712 (Quarters for Conservation Fund) is \$73,763****Future for Wildlife Fund (#2017717)**

The Future for Wildlife (FFW) fund was established in 2016 to help the Zoo increase support for FFW conservation efforts and facilitate public donations in support of Zoo wildlife conservation efforts. This fund holds donations received through the Zoo for support of Future for Wildlife and generated through onsite guest FFW engagement activities.

**2017 SUPPORT****Combating Illegal Wildlife Trade**

Cleveland Metroparks Zoo proposes to contribute **\$3,000** to the African Wildlife Foundation for support of the Canine Detection Unit. Illegal poaching in Africa is at an all-time high, with elephants and rhinos targeted by well-funded and well-equipped poachers who are motivated by a lucrative illegal trade. African Wildlife Foundation's Canine program trains and deploys detection dogs to critical

**ACTION ITEMS (cont.)**

trafficking hubs like airports and seaports throughout East Africa to help law enforcement detect illegal wildlife products and head off traffickers before they can export illegal products. These highly trained dogs can detect even the smallest amounts of wildlife contraband, like ivory or rhino horn dust, and they boast a 90 percent accuracy rate. A portion of the funds in this account were generated from donations raised as part of the summer All-Start Stunt Dog Challenge.

**Andean Bear Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$737** to the Andean Bear Conservation Alliance (ABCA). The Zoo has been involved in Andean bear conservation for more than 15 years and created the Andean Bear Conservation Alliance (ABCA) in partnership with the Wildlife Conservation Society in 2010. ABCA was created to provide a cohesive, coordinated, efficient and effective approach to Andean bear conservation throughout its range, and consolidate efforts through a targeted action plan. Updated and accurate information on Andean bear distribution, abundance and conservation status is needed to design effective national and regional conservation plans for Andean bears.

**Giraffe Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$749** to the Giraffe Conservation Foundation. These funds will be used to promote giraffe conservation in Kenya and Tanzania and study and help protect endangered Rothschild's giraffe in Uganda. GCF is the only organization in the world focused solely on giraffe conservation and works closely with African and international government and non-government organizations to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation and management.

**Gorilla Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$968** to the Dian Fossey Gorilla Fund International (DFGFI) to protect endangered Eastern lowland gorillas, only found in Democratic Republic of Congo (DRC). Fewer than 2500 of these gorillas remain in wild. DFGFI is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world. DFGFI is protecting 150 gorillas in the Nkuba-Biruwe Conservation Area in DRC using monitoring and protection programs modeled after proven programs that protect Mountain Gorillas in Rwanda. The goal is work with local communities to double the number of Grauer's gorillas protected in this region by 2020.

**ACTION ITEMS (cont.)****Lion and Cheetah Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$760** to the Oxford University Ruaha Carnivore Project in Tanzania. These funds will be used to study and monitor populations of lions and other large carnivores and support work with local pastoral communities to help address human-lion conflict in the Ruaha region of Tanzania – a critical area for the conservation of large carnivores. This successful program is a prestigious National Geographic “Big Cats Initiative” partner and was recognized for its excellence when founder and Director, Dr. Amy Dickman was a finalist for a prestigious Tusk Trust Award.

**Tiger Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$792** to the WildAid tiger program. WildAid works to address illegal tiger trade and reduce demand for tiger parts in targeted markets in Asia, particularly in China. WildAid works with government, business, media partners, and celebrities to encourage attitudinal and behavioral change to target demand reduction. WildAid also leads an International Tiger Coalition of 42 environmental, zoological, and animal protection groups, calling for a permanent ban on the trade in tiger parts and products.

**Asian Turtle Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$864** to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

**The total proposed distribution from restricted fund #2017717 (Future for Wildlife Fund) is \$7,870.**

**Conservation Donations Aramark (#2017718)**

In 2015, Aramark, Inc offered to place donation boxes at select Zoo concession locations to facilitate public donations to Zoo wildlife conservation efforts. Funds generated from these donation boxes are deposited in this restricted account during the calendar year for support of targeted wildlife conservation projects.

**ACTION ITEMS (cont.)****2017 SUPPORT****Combating Illegal Wildlife Trade**

Cleveland Metroparks Zoo proposes to contribute **\$1,839** to the African Wildlife Foundation (AWF) for support of the Canine Detection Unit. Illegal poaching in Africa is at an all-time high, with elephants and rhinos targeted by well-funded and well-equipped poachers who are motivated by a lucrative illegal trade. AWF's Canine program trains and deploys detection dogs to critical trafficking hubs like airports and seaports in East Africa to help law enforcement detect illegal wildlife products and head off traffickers before they can export illegal products. These highly trained dogs can detect even the smallest amounts of wildlife contraband, like ivory or rhino horn dust, and boast a 90 percent accuracy rate.

**The total proposed distribution from restricted fund #2017718 (Conservation Donations Aramark) is \$1,839.**

**Event Networks Conservation Fund (#2017740)**

The Event Networks Conservation Fund was established at Cleveland Metroparks Zoo in 2012 to help the Zoo increase both support for and communication about Cleveland Metroparks wildlife conservation efforts. Conservation revenue is generated at the gift shop in three ways.

1. An amount equivalent to 1% of annual sales in the gift shop is allocated to the Event Networks Conservation Fund. A number of conservation focus areas/projects are selected late in the year for the coming year based on current conservation priorities.
2. Buyers are invited to "round up" their purchase to the next dollar and donate that amount to the Zoos conservation efforts. A number of conservation focus areas/projects are selected late in the year for the coming year based on current conservation priorities.
3. A predetermined % of proceeds generated from the sale of FFW items and/or FFW program-specific items in the shop is allocated to the Event Networks Conservation Fund. These sales are tracked to ensure that support will be disbursed to the appropriate field conservation partner/projects associated with each item. Examples include slow loris plush toys (Little Fireface Project) and Andean Bear Conservation Alliance coffee, mug and plush.

**2017 SUPPORT****Turtle Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected

**ACTION ITEMS (cont.)**

natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

**Elephant Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the WildAid elephant program. A key component of this program is the “Say No” campaign. In collaboration with African Wildlife Foundation, Save the Elephants and CHANGE, this public awareness campaign is aimed at stopping the demand for illegal wildlife products - specifically ivory and rhino horn - in Asia, one of the biggest markets for illegal wildlife products. The “Say No” Campaign targets major ivory and rhino horn consuming nations, including China, Hong Kong, Vietnam and Thailand.

**Elephant Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Wildlife Conservation Society’s 96 Elephants campaign. The 96 Elephants campaign brings together NGOs, citizens, and governments to stop the illegal trade of ivory. The initiative allocates funding for the three-pronged goal of preventing the killing of elephants, halting the smuggling of ivory, and reeducating global consumers. Most critically, the campaign is supporting the hiring and training over 3,000 new park rangers at a number of targeted sites across Africa. Public advocacy is a key component of the campaign as well and was extremely active in advocating for the US moratorium on ivory sale in the United States. The U.S. is one of the largest markets for ivory in the world, second only to China.

**Ape Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the AZA Ape TAG Conservation Initiative (ATCI). The ATCI represents a collective effort by zoos to help conserve wild populations of apes. Launched in early 2010, the primary goals are to increase the amount and duration of zoo support for ape conservation, as well as the number of zoos contributing to the in situ conservation of apes, and provide multi-year support for high priority ape populations and sites. Funds are generated by contributions from supporting zoos and equally distributed among projects selected for support. The Zoo is a founding member of the ATCI.

**Human Wildlife Conflict Mitigation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Human Wildlife Conflict Collaboration (HWCC). The HWCC is addressing the practical, urgent needs in human-wildlife conflict, on both the local and global scale, through a global partnership that supports greater collaboration on human-wildlife conflict across disciplines, sites, institutions and policy areas. The HWCC aims to prevent and mitigate human-wildlife conflicts by facilitating collaborative learning, innovation, scientific analysis and development of best practices and an active and engaged community of practice.

**ACTION ITEMS (cont.)****Red Panda Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Red Panda Conservation Network (RPN). RPN develops community-based initiatives that protect red panda and their habitats and benefit the livelihoods of local people. RPN works with local communities to protect and restore red panda habitat, monitor red pandas and their bamboo forest habitat and increase red panda awareness among local communities. The Forest Guardian program, along with ecotourism, anti-poaching network, alternative energy production, organic farming and medicinal plant cultivation programs enhance local livelihoods and foster red panda stewardship.

**Tree Kangaroo Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$4,000** to the Tree Kangaroo Conservation Project (TKCP). For over a decade the TKCP has been working with local landowners in Papua New Guinea to create and manage the country's first Conservation Area, encompassing pristine cloud forest and endangered tree kangaroo habitat. TKCP has grown and evolved over the years from a conservation research project into a holistic program, addressing the goals of species and habitat protection through a community-based approach, involving local landowners in decision-making and providing communities with real and tangible conservation benefits.

**Strategic Wildlife Conservation Support**

Cleveland Metroparks Zoo proposes to contribute **\$2,000** to the Conservation Breeding Specialist Group (CBSG). The CBSG is a specialist group of the International Union for the Conservation of Nature (IUCN) whose mission is to save threatened species by increasing the effectiveness of conservation efforts worldwide. CBSG efforts include developing and disseminating innovative and interdisciplinary science-based tools and methodologies, providing culturally sensitive and respectful facilitation that results in conservation action plans, and promoting global partnerships and collaborations that support species conservation.

**Amphibian Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$2,000** to the Amphibian Ark (AArk). The AArk is a joint effort of the World Association of Zoos and Aquariums (WAZA), the IUCN SSC Conservation Breeding Specialist Group (CBSG), and the Amphibian Specialist Group (ASG). AArk works to ensure the survival and diversity of amphibian species focusing on those that cannot currently be safe-guarded in their natural environments. AArk partners evaluate the conservation needs for amphibian species and regions; develop and implement amphibian conservation training programs for individuals and institutions; and promote awareness and action on behalf of amphibian conservation.

**ACTION ITEMS (cont.)****Madagascar Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$5,000** to the Madagascar Fauna and Flora Group (MFG). The MFG is an international non-government organization that brings together zoos, aquariums, botanical gardens and related institutions for the united purpose of conserving Madagascar's biodiversity. In operation since 1988, the MFG includes zoo professionals, field biologists, Malagasy government officials and regional and local people to promote the conservation of Madagascar. The MFG is a holistic and integrated program that works to conserve Madagascar's unique biodiversity through research, environmental education, capacity-building and conservation action.

**Rhino Conservation**

Cleveland Metroparks Zoo proposes to contribute **\$3,000** to the International Rhino Foundation (IRF). For 25 years, the International Rhino Foundation has championed the survival of the world's rhinos through conservation and research. IRF operates on-the-ground programs in all areas of the world where rhinos live in the wild, helping to secure viable populations of the five remaining rhino species and the communities that coexist with them. IRF protects particularly threatened rhino populations and their habitats in the wild. Conservation efforts for African rhinos include the Lowveld Rhino Conservation Program in Zimbabwe, and "Operation Stop Poaching Now" in Southern Africa.

**Addressing Illegal Wildlife Trade**

Cleveland Metroparks Zoo proposes to contribute **\$2,000** to TRAFFIC International.

TRAFFIC, the wildlife trade monitoring network, is the leading non-governmental organization working globally on wildlife trade. TRAFFIC's mission is to ensure that trade in wild plants and animals is not a threat to the conservation of nature. The globally distributed TRAFFIC bulletin is the only journal devoted exclusively to wildlife trade issue and includes valuable news on the trade in wildlife resources, the latest in related legislation, investigations and seizures, and original global and regional reports.

**The total proposed distribution from restricted fund #2017740 (Event Network Conservation Fund) is \$48,000.**

**No. 17-11-177:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the disbursement of \$135,110 contributed funds for conservation programming to the following organizations:



**ACTION ITEMS (cont.)**

ACEER	\$1,800
CONAPAC	\$403
Mbeli Bai Project	\$900
WideCas	\$535
Dian Fossey Gorilla Fund International	\$24,106
Giraffe Conservation Foundation	\$24,580
Oxford University Ruaha Carnivore Project	\$27,554
African Wildlife Foundation	\$4,839
Andean Bear Conservation Alliance	\$737
WildAid – Tiger	\$792
Turtle Survival Alliance	\$5,864
WildAid - Elephant	\$5,000
Wildlife Conservation Society (96 elephants)	\$5,000
Ape TAG Conservation Initiative	\$5,000
Human Wildlife Conflict Collaboration	\$5,000
Red Panda Conservation Network	\$5,000
Tree Kangaroo Conservation Project	\$4,000
Conservation Biology Specialist Group	\$2,000
Amphibian Ark	\$2,000
Madagascar Flora & Fauna Group	\$5,000
International Rhino Foundation	\$3,000
TRAFFIC	\$2,000

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS:**

**No. 17-11-178:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the following bid awards:

- (a) **Bid #6311:** **Asphaltic Concrete** to be supplied on an “as needed” basis from January 1, 2018 through December 31, 2018 to various locations throughout Cleveland Metroparks (see page **85177**);
- (b) **Bid #6312:** **Concrete** to be supplied on an “as needed” basis from January 1, 2018 through December 31, 2018 to various locations throughout Cleveland Metroparks (see page **85178**);
- (c) **AZA Co-Op #6313:** **Five (5) Club Car Carry All Utility Vehicles** for Cleveland Metroparks Zoo (see page **85179**); and
- (d) **Ohio Co-Op #6314:** **Audio/Visual for Asian Highlands Exhibit** at Cleveland Metroparks Zoo (see page **85180**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS (cont.)**

**BID #6311 SUMMARY:** ASPHALTIC CONCRETE to be supplied on an “as needed” basis from January 1, 2018 through December 31, 2018 to various locations throughout Cleveland Metroparks

<b>--- HIGHLIGHTS AT A GLANCE ---</b>
2017 Expenditures = \$75,000.00
2018 Estimate = \$200,000.00 (1)

*(1) The 2018 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, estimated at ±\$200,000.*

This bid provides various asphaltic concrete material (all based on per yard pricing) for various locations throughout Cleveland Metroparks on an "as needed" basis for various projects.

<b>Bid results as follows:</b>	<b>Allied Bedford Hts.</b>	<b>Allied W. 3<sup>rd</sup> St.</b>	<b>Allied W. 150<sup>th</sup></b>	<b>Allied Copley</b>	<b>Kokosing Columbia Station</b>	<b>Kokosing Garfield Hts.</b>	<b>Kokosing Cleveland</b>
301 Virgin Materials (per ton)	\$65.70	\$65.10	\$65.70	\$61.50	\$61.75	\$61.50	\$61.75
301 w/Recycled Materials (per ton)	\$51.00	\$51.75	\$51.75	\$48.50	\$56.75	\$56.50	\$56.75
448-2 Virgin Materials (per ton)	\$66.25	\$66.25	\$66.25	\$64.20	\$62.75	\$62.50	\$62.75
448-2 w/Recycled Materials (per ton)	\$52.00	\$52.75	\$52.75	\$50.50	\$57.75	\$57.50	\$57.75
448-1 Virgin Materials (per ton)	\$72.50	\$71.75	\$73.00	\$70.75	\$72.00	\$71.50	\$71.50
448-1 w/Recycled Materials (per ton)	\$60.75	\$61.75	\$61.75	\$60.25	\$67.00	\$66.50	\$66.50
Tack (per gallon)	\$7.25	\$7.25	\$7.25	\$7.25	No Bid	No Bid	No Bid
5 gallon buckets	Included	Included	Included	Included	No Bid	No Bid	No Bid

Prices displayed above represent a comprehensive split award. This is necessitated from previous experiences wherein sometimes, during the paving season, the awarded low vendor cannot supply product demands in a timely manner (due to other customers picking up loads at the same time) and the second low bidder must be utilized (at the bid secured price) to complete jobs already in process. Proximity to the job also will have a bearing on which plant is utilized and selected. This decision will be made at the discretion of the Director of Construction.

The increase in cost per ton reflects an average of 2% compared to 2017 price structure.

**RECOMMENDED ACTION:**

That the Board authorize a split award for asphaltic concrete, as noted in Bid #6311 Summary, to be supplied as needed beginning January 1, 2018 and extending through December 31, 2018 to the lowest and best bidders **Allied Corporation, Inc. and Kokosing Materials, Inc.** at the unit costs shown in the summary for a **total amount not to exceed \$200,000.00**. In the event these vendors cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 17-11-178 on Page 85182)**

**AWARD OF BIDS (cont.)**

**BID #6312 SUMMARY:**     **CONCRETE** to be supplied on an “as needed” basis from January 1, 2018 through December 31, 2018 to various locations throughout Cleveland Metroparks

<b>--- HIGHLIGHTS AT A GLANCE ---</b>
2017 Expenditures = \$50,000.00
2018 Estimate = \$100,000.00 (1)

*(1) The 2018 estimate includes miscellaneous patches and repairs of roads and asphalt trails, as well as specific infrastructure rehabilitation, estimated at ± \$100,000.*

The awarded supplier will provide and pour up to \$100,000 of 3000 psi, 3500 psi, 4000 psi, 4500 psi, Class C, LSM 50, and LSM 100 concrete (all based on per yard pricing) as well as additives, additional services and colors at specified locations throughout Cleveland Metroparks on an "as needed" basis. The concrete will be used by Park District personnel for various projects such as footers, pads and other concrete items.

<b>CONCRETE TYPE</b>	<b>3000 psi</b>	<b>3500 psi</b>	<b>4000 psi</b>	<b>4500 psi</b>	<b>Class C</b>	<b>LSM 50</b>	<b>LSM 100</b>
2018	\$103.00	\$106.00	\$109.00	\$112.00	\$112.00	\$82.00	\$84.00
2017	\$98.00	\$101.00	\$104.00	\$107.00	\$107.00	\$77.00	\$79.00

*\*Prices for additives, additional services and colors are on file in the Procurement Office.*

The bid was sourced to ±15 suppliers and Cleveland Metroparks only received one bid from Medina Supply Company.

The increase in cost per ton reflects an average of 5% compared to 2017 price structure.

**RECOMMENDED ACTION:**

That the Board authorize an award of Bid #6312 to the lowest and best bidder, **Medina Supply Company**, for the supply of concrete for the period beginning January 1, 2018 extending through December 31, 2018, at the unit costs specified in the summary and bid file, **for a total cost not to exceed \$100,000.00**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 17-11-178 on Page 85182)**

**AWARD OF BIDS (cont.)****AZA CO-OP #6313 SUMMARY:      **FIVE (5) CLUB CAR UTILITY VEHICLES/  
CLEVELAND METROPARKS ZOO****

<b>DESIGNATION</b>	<b>Cleveland Metroparks Zoo</b>
<b>UNIT(S) REPLACED</b>	Three (3) Carry All Utility Vehicles
<b>Item</b>	<b>Three (3) Carry All Utility Vehicles</b>
Base Cost	\$ 9,520.20
Cargo Beds including electric bed lift	\$673.60
Taillight, Brake Light and Horn	\$186.40
Curtis Cab Unit	\$3,387.20
Set up/Installation	\$600.00
<b>UNIT TOTAL</b>	\$14,367.20 each
<b>TOTAL ORDER (3)</b>	<b>\$43,101.60</b>
<b>Item</b>	<b>1 Carry All Utility Vehicle w/Van Box</b>
Base Cost	\$9,520.20
Cargo Beds including electric bed lift	\$673.60
Tailgate, Brake Light and Horn	\$186.40
Curtis Cab Unit	\$3,387.20
Van Box	\$2,307.20
<b>UNIT TOTAL</b>	\$16,074.60 each
<b>TOTAL ORDER (1)</b>	<b>\$16,074.60</b>
<b>Item</b>	<b>1- Four Passenger Golf Carts</b>
Base Cost	\$7,999.20
Canopy Top	Included
Fold Down Windshield	\$122.40
Set up / Installation	\$300.00
<b>UNIT TOTAL</b>	\$8,421.60
<b>TOTAL ORDER (1)</b>	<b>\$8,421.60</b>
<b>GRAND TOTAL (5)</b>	<b>\$67,597.80</b>

The five (5) Carry All Utility Vehicles will be used by Cleveland Metroparks Zoo Facility Operations and Zoological Programs staff. Three of the Utility Vehicles are marked for replacement and were purchased in 1994, 1996, and 1998. They are beyond economical repair. Two are new additions to the fleet and four of the five new units are equipped with larger beds and full cabs making them available for year-round usage. The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction. (Codes:4017503 – 574007)

**RECOMMENDED ACTION:**

That the Board approve the purchase of **Five (3) Carry All Utility Club Car Vehicles**, equipped as specified in the above summary, AZA Co-Op #6313, from **South East Golf Car Company** for a **total cost of \$67,597.80** in full utilization of the AZA Smart Source Cooperative Purchasing Program.

**(See Approval of this Item by Resolution No. 17-11-178 on Page 85182)**

**AWARD OF BIDS (cont.)****OHIO CO-OP #6314 SUMMARY: AUDIO/VISUAL FOR ASIAN HIGHLANDS EXHIBIT AT CLEVELAND METROPARKS ZOO****Background:**

The following represents the Audio/Visual Systems for Asian Highlands Exhibit at Cleveland Metroparks Zoo. This purchase is made pursuant to the Park District Strategic Information Systems Guideline (*available from the Finance Department*). The below equipment fulfills the following needs: Two (2) – Outdoor Rated Televisions (for the viewing of the related animal exhibits) with digital players and media management system, telecommunications rack, one (1) television for a custom kiosk, Internal & External Audio Systems with necessary wall speakers, ground speakers, microphones, amplifiers/systems capable of multiple zones, and a hearing assist system for ADA requirements.

**Recommended Audio/Visual Systems for Asian Highlands Exhibit:**

The equipment and services are purchased through the State of Ohio cooperative purchasing program, kept on file in the Procurement Office and purchased based upon standard Cleveland Metroparks purchasing policies.

The following items are recommended for purchase from Ohio State supplier, specifically Sound Com (State of Ohio contract number 800487).

**Audio/Visual Systems for Asian Highlands Exhibit**

<b>Item</b>	<b>Cost</b>
Video Related Systems (3 Outdoor LCD), Rack, Media Players, Equipment	\$34,650
Audio/Visual Installation Services & Training	\$14,100
Path Speakers Installation	\$3,600
Path Speakers (Hardware, etc.)	\$6,545
Allowance (for potential change orders)	\$5,000
Total	\$63,895.00

**RECOMMENDED ACTION:**

That the Board authorize an award of Ohio Co-Op #6314 for the purchase of Audio/Visual Equipment & Services in the sum of **\$63,895.00** as specified in the summary and maintained in the Procurement Office in full cooperation with State of Ohio Contract Number 800487 and Cleveland Metroparks purchasing policies.

**(See Approval of this Item by Resolution No. 17-11-178 on Page 85182)**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 11/30/17)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Feed pods for animal habitats at the zoo.	<b>Whitepark Engineering Ltd.</b>	<b>\$10,400.00</b>	(7)
Glass replacement for Capybara enclosure at The RainForest.	<b>Complete Glass and Mirror</b>	<b>\$20,310.00</b>	(7)
New rifle for Natural Resources Division (culling program).	<b>Short Action Customs, LLC</b>	<b>\$10,217.00</b>	(3)
Domestic waters heaters, storage tank, expansion tank and pumps for water system at Primates, Cats and Aquatics building at the zoo.	<b>Active Plumbing Supply</b>	<b>\$45,817.04</b>	(7)
Demolition, wall modifications, stone coping and galvanized steel at Acacia/Euclid Creek Restoration.	<b>Schirmer Construction, Inc.</b>	<b>\$20,900.00</b>	(7)
Brecksville Nature Center tree and stump removal.	<b>VanCuren Services, Inc.</b>	<b>\$16,380.00</b>	(7)
Supply and installation of LVT planks and carpet tile.	<b>D &amp; R Carpet Service, Inc.</b>	<b>\$10,317.51</b>	(2)
Addition of scope of construction administration services and field reporting as related to installation of gorilla chute.	<b>WMD Architects, PA</b>	<b>26,594.00</b> <u><b>11,500.00</b></u> <b>\$38,094.00</b>	(7)

===== **KEY TO TERMS** =====

- (1) **"BID"** – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) **"COOPERATIVE"** – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) **"SOLE SOURCE"** – Purchased from one source as competitive alternatives are not available.
- (4) **"PROPRIETARY"** – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) **"PROFESSIONAL SERVICE"** – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) **"COMPETITIVE QUOTE (up to \$10,000)"** – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) **"COMPETITIVE QUOTE (over \$10,000 to \$50,000)"** – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (11/30/17)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<p><b><u>Marina kitchen renovations</u></b>  <b>\$277,755.00</b></p> <p>Revised Contract Amount:                      Change orders                      #1 added \$4,246.00                      #2 added \$3,765.27</p> <p><b>Total revised to</b>  <b>\$285,766.27</b></p>	<p>Restroom modifications, eliminate caging, relocate electrical for ice maker, alter bathroom accessories, eliminate heat trace on new plumbing.</p>	<p>Sterling Professional Group</p>	<p>No. 2</p>
<p><b><u>Red line Greenway</u></b>  <b>\$600,000.00</b></p> <p>Revised Contract Amount:                      Amendment #1 = \$45,365.00</p> <p><b>Total revised to</b>  <b>\$645,365.00</b></p>	<p>Contract amendment to exercise "if authorized" items shown to the Board at 6/15/17 meeting as part of award of RFQu #6247. Items include but are not limited to: survey services, utility records, railroad protective liability insurance, test holes.</p>	<p>Michael Baker International</p>	<p>Professional Service Agreement Amendment No. 1</p>



**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 17-11-166:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **85222** to **85337**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Ms. Andrea Kleinhenz also addressed the Board with respect to listings on the Emerald Necklace newsletter. Also in the audience was Ms. Catherine Timko, Executive Director of Lake Erie Nature & Science Center, who offered comments relative to Ms. Kleinhenz's concerns. All such public comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guest(s)***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Amanda L. Creque, Park Manager – Hinckley Reservation**

Amanda Creque began her career at Cleveland Metroparks in February 2016 as the Park Manager of Hinckley Reservation. Amanda brought to her position a wealth of experience in the field of recreation management and operations. She was previously the Facility Manager for the City of Fairview Park Recreation Department where she oversaw the maintenance and custodial needs of the recreation center, parks and football stadium. While in that position she was responsible for playground maintenance along with field and turf care. Amanda was also the Facility Operations Supervisor at the Massillon Recreation Center, a 70,000 square foot recreation center in Massillon, Ohio. In that role she had the opportunity to oversee all of the maintenance and operations of the facility. Amanda holds a Master of Business degree with concentrations in Finance and Marketing, and a Bachelor of Science degree in Leisure Studies with concentrations in Recreation Management and Sports Management, both degrees from Kent State University.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****Derrick Haas, Technician – Big Met Golf Course**

Hired in November of 2015, Derrick Haas is a Technician at Cleveland Metroparks Big Met Golf Course. Derrick previously worked as a Mechanic for Moscarino's Outdoor Creations where he repaired and maintained trucks and mowers ensuring that all equipment was prepared for each day. He has also been employed as an Assistant Greenskeeper at Kent State University Golf Course managing and supervising employees, fixing drainage and irrigation, and making sure that mowers and all equipment functioned properly. Derrick is experienced in working on both gas and diesel engines, two-cycle engines such as weed eaters, chainsaws, backpack blowers, and four-wheelers. Four-cycle engines include push mowers, riding mowers, golf carts, cars, trucks, tractors, skid steers, and backhoes. Derrick has two welding certificates in FCAW and SMAW structural welding, and attended The Penn State University Turfgrass and Agriculture Technician Certificate Program.

**b. *Cuyahoga Greenways Transportation for Livable Communities Initiative (TLCI) Update***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Senior Strategic Park Planner/Sara Byrnes Maier, Senior Strategic Park Planner)*

Cleveland Metroparks identified in its Strategic Plan the need to pursue bicycle and pedestrian connections to neighborhoods and regional trails and greenways. In 2016, the Park District was asked to partner with the Cuyahoga County Planning Commission on a countywide trail planning study. *Cuyahoga Greenways* is a joint effort between County Planning, Cleveland Metroparks, and the Northeast Ohio Areawide Coordinating Agency (NOACA) to plan and build an interconnected system of greenways and trails that link neighborhoods, parks, and public transportation, and create a comprehensive countywide active transportation network. The greenway system, when built, will provide recreation opportunities and alternative transportation options for moving around the county, on foot and by bike, improving our communities' health, well-being, and economic vitality. The project is funded largely through NOACA's TLCI grant program, and Cleveland Metroparks has committed \$10,000 and staff time to this study.

Glenn Coyne, FAICP, Executive Director, Cuyahoga County Planning Commission, will provide an update on the study, which kicked off in April 2017 and will conclude in mid-2018. More information is available at [www.CuyahogaGreenways.com](http://www.CuyahogaGreenways.com). Upcoming public meetings are scheduled as follows:

**CENTRAL**

Wednesday, January 17th

4:30 - 6:30 p.m.

Hofbrauhaus - Festhall

1550 Chester Ave, Cleveland

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****WEST**

Thursday, January 18th  
6:30 - 8:30 p.m.  
Gemini Center - Oak Room  
21225 Lorain Road, Fairview Park

**EAST**

Thursday, January 18th  
6:30 - 8:30 p.m.  
Beachwood Community Center  
25325 Fairmount Blvd, Beachwood

Mr. Glenn Coyne, Executive Director of the Cuyahoga County Planning Commission, presented the Board with an overview of this initiative to date.

**c. 2017 Year End Review**

*(Originating Sources: Brian Zimmerman, Chief Executive Officer/Kelly Manderfield, Chief Marketing Officer)*

As 2017 comes to a close, Cleveland Metroparks leadership team reflects on significant projects and achievements over the past year. The organization celebrated 100 years of stewardship with the community and created new connections to strengthen the Emerald Necklace. From the renovation and rededication of the William Stinchcomb Memorial and A.B. Williams Forest, to receiving a \$500,000 grant from Clean Ohio Trails Fund to complete the Red Line Greenway. In 2017, Cleveland Metroparks acquired a total of 171 acres of land across eight reservations in eight communities. To build on the legacy of Cleveland Metroparks, investment continues throughout the Park District including some major capital projects that were completed in the centennial year, such as Edgewater Beach House, Euclid Creek Restoration at Acacia Reservation, Seneca Golf Course Phase II and continued restoration of the historic Coast Guard Station. A rebranding effort at Cleveland Metroparks Zoo shifted focus to the mission, highlighting the progressive work already being done in conservation and animal welfare. Cleveland Metroparks staff is dedicated to improving the Park District and advancing the mission of Conservation, Recreation and Education. Cleveland Metroparks is proud to have been recognized as a 11-time winner of NorthCoast 99 'Best Workplaces'. As Cleveland Metroparks embarks on the next 100 years of stewardship, it's important to retain top talent and continue to deliver high quality results to the residents of Cuyahoga County and Hinckley Township.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- d. ***Centennial Moment: The Purpose of a Park***  
*Originating Sources: Joseph V. Roszak, Chief Operating Officer/Wendy Weirich,  
 Director of Outdoor Experiences*

William Stinchcomb had a lot of influences as he was formulating his idea for a ring of connected parks. Director of Outdoor Experiences Wendy Weirich took a look at the forces that contributed to this transformative idea.

**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **85176** through **85180**; \$10,000 to \$50,000 purchased items/services report, page **85181**; and construction change orders, page **85182**.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, December 14, 2017, 8:00 a.m. at the Board’s office, 4101 Fulton Parkway, Cleveland, Ohio.

**ADJOURNMENT.**

**No. 17-11-179:** There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Berry, and carried, President Rinker adjourned the meeting at 10:12 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

\_\_\_\_\_  
President.

Attest:

\_\_\_\_\_  
Secretary.

	2016 YTD Actual	2016 Annual Budget	2016 YTD % of Budget Used	2017 YTD Actual	2017 Annual Budget	2017 Remaining Budget	2017 YTD % of Budget Used
<b>Revenues:</b>							
Property Tax	73,843,183	73,127,868	101.0%	71,085,645	74,233,000	3,147,355	95.8%
Local Governmental, Donations, Gifts, Gran	7,456,722	19,048,484	39.1%	8,119,280	23,732,283	15,613,003	34.2%
Interest Income	191,481	100,000	191.5%	200,147	225,000	24,853	89.0%
Charges for Services	21,996,424	26,100,283	84.3%	25,191,271	26,250,411	1,059,140	96.0%
Damages and Fines	<i>included in charges for services</i>			66,185	140,192	74,007	47.2%
Self-Funded	6,445,833	7,074,864	91.1%	7,048,204	9,761,000	2,712,796	72.2%
<b>Total Revenues</b>	<b>109,933,643</b>	<b>125,451,499</b>	<b>87.6%</b>	<b>111,710,732</b>	<b>134,341,886</b>	<b>22,631,154</b>	<b>83.2%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	50,356,601	62,003,228	81.2%	53,364,980	65,501,470	12,136,490	81.5%
Contractual Services	<i>included in operation expenditures</i>			3,643,795	6,271,812	2,628,017	58.1%
Self-Funded	8,589,139	9,761,000	88.0%	5,470,554	7,670,000	2,199,446	71.3%
Operations	18,888,395	27,660,125	68.3%	17,961,797	25,834,248	7,872,451	69.5%
<b>Operating Expenditures</b>	<b>77,834,135</b>	<b>99,424,353</b>	<b>78.3%</b>	<b>80,441,126</b>	<b>105,277,530</b>	<b>24,836,404</b>	<b>76.4%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>32,099,508</b>	<b>26,027,146</b>	<b>123.3%</b>	<b>31,269,606</b>	<b>29,064,356</b>	<b>(2,205,250)</b>	<b>107.6%</b>
<b>Capital Expenditures:</b>							
Capital Project Labor	-	-		-	201,945	201,945	0.0%
Capital Material	2,277,043	5,597,914	40.7%	2,854,275	6,782,457	3,928,182	42.1%
Capital Contracts	18,087,337	25,930,884	69.8%	14,012,913	36,892,435	22,879,522	38.0%
Capital Equipment	2,802,298	2,403,759	116.6%	1,763,777	2,817,261	1,053,484	62.6%
Animal Acquisition	27,906	94,730	29.5%	42,050	88,467	46,417	47.5%
Land Acquisition	2,200,105	1,023,948	214.9%	777,412	1,470,543	693,131	52.9%
<b>Capital Expenditures</b>	<b>25,394,689</b>	<b>35,051,235</b>	<b>72.5%</b>	<b>19,450,427</b>	<b>48,253,108</b>	<b>28,802,681</b>	<b>40.3%</b>
<b>Net Suplus/(Subsidy)</b>	<b>6,704,819</b>	<b>(9,024,089)</b>	<b>174.3%</b>	<b>11,819,179</b>	<b>(19,188,752)</b>	<b>(31,007,931)</b>	<b>261.6%</b>

	Big Met (18)		Little Met (9)		Mastik Woods (9)		Manakiki (18)	
	2017	2016	2017	2016	2017	2016	2017	2016
<b>Operating Revenues:</b>								
Greens Fees	617,284	593,577	186,177	182,535	154,251	147,800	612,012	577,445
Equipment Rentals	160,611	268,408	58,453	83,456	37,589	57,947	191,055	251,240
Driving Range/Practice Tee	-	-	-	(341)	-	-	2,331	1,848
Professional Services	510	14	-	895	6,400	725	4,890	5,371
OtherSales/Coupons	14,373	14,018	4,779	5,075	4,078	4,670	19,154	16,165
Gift Cards Sold/(Redeemed)	(13,512)	(15,655)	(8,059)	(8,385)	(2,864)	(1,233)	(9,023)	(9,978)
Merchandise Sales	63,589	61,012	19,139	19,239	12,561	14,451	51,817	56,804
Tournament Entries	6,013	5,372	14,224	1,165	5,925	14,641	(5,340)	6,807
Golf Outing/League Deposits	(776)	220	-	117	-	-	250	500
Miscellaneous (Over/Short)	5,212	(8,690)	(1,116)	500	(179)	2,467	(744)	(6,523)
Golf Receivables	-	493	-	52	-	98	-	606
Sales Tax	5,520	5,640	4,535	3,626	2,363	3,302	3,666	3,751
Food Service	178,007	189,540	28,227	30,829	16,722	19,284	95,400	80,177
Golf Administration Revenue	3,280	3,358	1,640	1,679	1,640	1,679	3,280	3,358
<b>Operating Revenues</b>	<b>1,040,111</b>	<b>1,117,308</b>	<b>307,998</b>	<b>320,442</b>	<b>238,485</b>	<b>265,832</b>	<b>968,748</b>	<b>987,571</b>
<b>Operating Expenditures:</b>								
Salaries and Benefits	512,105	470,075	131,761	144,205	129,809	125,865	464,290	491,086
Contractual Services	5,557	(1,657)	1,895	-	587	-	3,688	-
Operations	363,035	432,225	126,872	145,337	109,089	158,440	339,652	413,326
<b>Operating Expenditures</b>	<b>880,698</b>	<b>900,644</b>	<b>260,528</b>	<b>289,541</b>	<b>239,486</b>	<b>284,305</b>	<b>807,630</b>	<b>904,412</b>
<b>Operating Surplus/(Subsidy)</b>	<b>159,414</b>	<b>216,664</b>	<b>47,470</b>	<b>30,901</b>	<b>(1,001)</b>	<b>(18,473)</b>	<b>161,118</b>	<b>83,159</b>
<b>Capital Expenditures:</b>								
In-House Capital Labor	-	5,405	-	-	-	-	-	7,490
Capital Material	-	7,413	-	-	-	-	14,078	65,929
Capital Contracts	-	11,355	-	-	-	-	59,616	42,879
Capital Equipment	-	-	-	37,982	-	37,982	389,026	4,929
<b>Capital Expenditures</b>	<b>-</b>	<b>24,173</b>	<b>-</b>	<b>37,982</b>	<b>-</b>	<b>37,982</b>	<b>462,720</b>	<b>121,227</b>
<b>Net Surplus/(Subsidy)</b>	<b>159,414</b>	<b>192,491</b>	<b>47,470</b>	<b>(7,081)</b>	<b>(1,001)</b>	<b>(56,455)</b>	<b>(301,602)</b>	<b>(38,068)</b>

	Sleepy Hollow (18)		Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Total	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
<b>Operating Revenues:</b>										
Greens Fees	733,340	596,061	540,642	457,339	84,588	72,520	395,799	354,850	3,324,093	2,982,127
Equipment Rentals	238,030	257,014	132,421	229,235	19,007	23,327	126,182	180,557	963,348	1,351,185
Driving Range/Practice Tee	111,214	93,075	72,306	55,452	135,649	108,010	7,463	5,157	328,963	263,201
Professional Services	31,146	14,792	20,241	11,040	35,245	36,104	54,678	32,445	153,110	101,386
OtherSales/Coupons	11,900	15,669	14,661	17,991	11,168	5,020	16,124	12,805	96,237	91,413
Gift Cards Sold/(Redeemed)	(20,164)	(9,900)	(25,298)	(19,020)	58,450	58,225	(34,174)	(18,676)	(54,644)	(24,596)
Merchandise Sales	102,814	99,584	45,240	44,600	16,667	14,726	29,145	29,721	340,972	340,138
Tournament Entries	4,846	(8,727)	(798)	803	(19)	1,815	1,790	544	26,639	22,420
Golf Outing/League Deposits	600	4,793	-	8,996	340	120	520	(100)	934	14,646
Miscellaneous (Over/Short)	(11,798)	(3,934)	(421)	4,279	72	(7,050)	(841)	(7,543)	(9,815)	(26,495)
Golf Receivables	-	206	-	818	-	576	-	403	-	3,253
Sales Tax	8,682	8,379	4,734	5,827	2,826	2,428	3,057	3,499	35,382	36,451
Food Service	264,184	242,245	110,474	106,328	17,201	15,259	86,291	76,506	796,507	760,167
Golf Administration Revenue	3,280	3,358	4,919	5,038	1,640	1,679	6,559	6,717	26,238	26,866
<b>Operating Revenues</b>	<b>1,478,073</b>	<b>1,312,617</b>	<b>919,122</b>	<b>928,725</b>	<b>382,833</b>	<b>332,758</b>	<b>692,594</b>	<b>676,884</b>	<b>6,027,965</b>	<b>5,942,162</b>
<b>Operating Expenditures:</b>										
Salaries and Benefits	556,560	526,864	416,909	397,359	205,705	198,933	466,029	458,577	2,883,168	2,812,963
Contractual Services	9,414	(23,822)	1,661	-	1,157	-	3,313	(24,944)	27,273	(50,423)
Operations	572,118	562,240	366,717	394,956	125,138	158,339	382,956	371,570	2,385,578	2,636,433
<b>Operating Expenditures</b>	<b>1,138,092</b>	<b>1,065,282</b>	<b>785,287</b>	<b>792,314</b>	<b>332,000</b>	<b>357,272</b>	<b>852,299</b>	<b>805,203</b>	<b>5,296,019</b>	<b>5,398,973</b>
<b>Operating Surplus/(Subsidy)</b>	<b>339,981</b>	<b>247,335</b>	<b>133,835</b>	<b>136,411</b>	<b>50,833</b>	<b>(24,514)</b>	<b>(159,705)</b>	<b>(128,319)</b>	<b>731,945</b>	<b>543,189</b>
<b>Capital Expenditures:</b>										
In-House Capital Labor	-	244,669	-	855	-	-	-	132,681	-	391,100
Capital Material	3,180	263,954	10,255	652	-	-	190,495	327,657	218,007	665,605
Capital Contracts	6,608	27,672	-	-	-	-	221,017	842,557	287,241	924,463
Capital Equipment	44,250	307,682	-	5,432	-	5,432	-	39,807	433,276	439,245
<b>Capital Expenditures</b>	<b>54,037</b>	<b>843,976</b>	<b>10,255</b>	<b>6,939</b>	<b>-</b>	<b>5,432</b>	<b>411,512</b>	<b>1,342,703</b>	<b>938,523</b>	<b>2,420,414</b>
<b>Net Surplus/(Subsidy)</b>	<b>285,944</b>	<b>(596,642)</b>	<b>123,581</b>	<b>129,472</b>	<b>50,833</b>	<b>(29,946)</b>	<b>(571,217)</b>	<b>(1,471,021)</b>	<b>(206,578)</b>	<b>(1,877,224)</b>

	2016 YTD Actual	2016 Annual Budget	2016 YTD % of Budget Used	2017 YTD Actual	2017 Annual Budget	2017 Available Budget	2017 YTD % of Budget Used
<b>Operating Revenues:</b>							
Gifts and Donations	-			231	200	(31)	115.4%
General Admissions	4,075,320	4,685,000	87.0%	3,682,383	3,736,800	54,417	98.5%
Special Event Admissions	<i>in Gen Admin</i>			281,098	378,000	96,902	74.4%
Zoo Guest Experience	849,402	826,105	102.8%	882,905	971,863	88,958	90.8%
Zoo Society Attendance	1,350,870	1,852,500	72.9%	2,024,774	1,982,500	(42,274)	102.1%
Zoo Souvenirs/Refreshments	1,117,740	962,000	116.2%	1,305,132	1,587,620	282,488	82.2%
Education	457,813	442,631	103.4%	396,418	864,479	468,061	45.9%
Storybook	<i>added in 2017</i>			84,158	-	(84,158)	NA
Zoo Rental and Events	884,966	799,699	110.7%	376,931	2,000	(374,931)	18846.6%
Miscellaneous	62,922			349,717	416,298	66,581	84.0%
<b>Total Revenues</b>	<b>8,799,033</b>	<b>9,567,935</b>	<b>92.0%</b>	<b>9,383,747</b>	<b>9,939,760</b>	<b>556,013</b>	<b>94.4%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	11,469,156	14,756,761	77.7%	11,892,979	15,062,295	3,169,316	79.0%
Contractual Services	<i>included in operations expenditures</i>			185,873	320,316	134,443	58.0%
Operations	3,601,858	5,409,249	66.6%	3,747,502	5,513,456	1,765,955	68.0%
<i>Utilities</i>	<i>1,646,889</i>	<i>2,465,091</i>	<i>66.8%</i>	<i>1,877,981</i>	<i>2,487,505</i>	<i>609,525</i>	<i>75.5%</i>
<i>Other</i>	<i>1,954,969</i>	<i>2,944,158</i>	<i>66.4%</i>	<i>1,869,521</i>	<i>3,025,951</i>	<i>1,156,430</i>	<i>61.8%</i>
<b>Total Operating Expenditures</b>	<b>15,071,014</b>	<b>20,166,010</b>	<b>74.7%</b>	<b>15,826,354</b>	<b>20,896,067</b>	<b>5,069,713</b>	<b>75.7%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>(6,271,981)</b>	<b>(10,598,075)</b>	<b>59.2%</b>	<b>(6,442,607)</b>	<b>(10,956,307)</b>	<b>(4,513,700)</b>	<b>58.8%</b>
<b>Capital Revenues:</b>							
Zoo Animal Sales	3,912	-	(3,912)	1,940	-	(1,940)	NA
<b>Total Revenues</b>	<b>3,912</b>	<b>-</b>	<b>(3,912)</b>	<b>1,940</b>	<b>-</b>	<b>(1,940)</b>	<b>NA</b>
<b>Capital Expenditures:</b>							
Capital Material	196,691	825,108	23.8%	197,890	814,888	616,998	24.3%
Capital Contracts	3,135,774	4,101,098	76.5%	1,078,015	3,802,518	2,724,503	28.4%
Capital Equipment	269,990	450,517	59.9%	120,114	511,918	391,804	23.5%
Animal Acquisition	27,906	94,730	29.5%	42,050	88,467	46,416	47.5%
<b>Total Capital Expenditures</b>	<b>3,630,361</b>	<b>5,471,453</b>	<b>66.4%</b>	<b>1,438,069</b>	<b>5,217,791</b>	<b>3,779,722</b>	<b>27.6%</b>
<b>Net Capital Surplus/(Subsidy)</b>	<b>(3,626,449)</b>	<b>(5,471,453)</b>	<b>66.3%</b>	<b>(1,436,129)</b>	<b>(5,217,791)</b>	<b>(3,781,662)</b>	<b>27.5%</b>
<b>Restricted Fund Revenue:</b>							
Operating	917,613			837,430	1,579,766	742,336	53.0%
Capital	1,376,419			1,256,145	2,369,648	1,113,503	53.0%
<b>Total Restricted Fund Revenues</b>	<b>2,294,032</b>			<b>2,093,575</b>	<b>3,949,414</b>	<b>1,855,839</b>	<b>53.0%</b>
<b>Restricted Fund Expenditures:</b>							
Operating	692,123			590,118	1,180,518	590,400	50.0%
Capital	2,516,415			897,766	3,054,628	2,156,862	29.4%
<b>Total Restricted Fund Expenditures</b>	<b>3,208,538</b>			<b>1,487,884</b>	<b>4,235,146</b>	<b>2,747,262</b>	<b>35.1%</b>
<b>Net Restricted Fund Surplus/(Subsidy)</b>	<b>(914,506)</b>			<b>605,691</b>	<b>(285,732)</b>	<b>(891,423)</b>	<b>212.0%</b>
<b>Revenues:</b>							
Operating	8,799,033			9,383,747	9,939,760	556,013	94.4%
Capital	3,912			1,940	-	(1,940)	NA
Restricted	2,294,032			2,093,575	3,949,414	1,855,839	53.0%
<b>Total Revenues</b>	<b>11,096,977</b>			<b>11,479,262</b>	<b>13,889,174</b>	<b>2,409,912</b>	<b>82.6%</b>
<b>Expenditures:</b>							
Operating	15,071,014			15,826,354	20,896,067	5,069,713	75.7%
Capital	3,630,361			1,438,069	5,217,791	3,779,722	27.6%
Restricted	3,208,538			1,487,884	4,235,146	2,747,262	35.1%
<b>Total Expenditures</b>	<b>21,909,913</b>			<b>18,752,307</b>	<b>30,349,004</b>	<b>11,596,697</b>	<b>61.8%</b>
<b>Zoo Levy Support:</b>							
Operating	6,271,981			6,442,607	10,956,307	4,513,700	58.8%
Capital	3,626,449			1,436,129	5,217,791	3,781,662	27.5%
<b>Total Zoo Levy Support</b>	<b>9,898,430</b>			<b>7,878,736</b>	<b>16,174,098</b>	<b>8,295,362</b>	<b>48.7%</b>

	Merwin's Wharf		Wallace Lake		Huntington Concessions		Edgewater Beach House	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	1,989,187	1,720,550	68,907	63,831	190,896	207,025	917,255	-
Operating Expenditures	1,870,316	1,665,281	60,093	60,490	170,144	182,841	730,911	-
Operating Surplus/(Subsidy)	118,871	55,269	8,814	3,341	20,752	24,184	186,344	-
Capital Expenditures	46,099	47,989	-	2,409	2,999	2,884	144,892	-
Net Surplus/(Subsidy)	72,772	7,280	8,814	932	17,753	21,300	41,452	-

	Mobile Concessions		Hinckley Lake Concessions		Edgewater Pier		East 55th Restaurant	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	-	177,569	53,005	41,437	99,716	214,337	387,717	352,561
Operating Expenditures	1,664	67,286	47,335	47,885	116,090	105,808	406,175	345,186
Operating Surplus/(Subsidy)	(1,664)	110,283	5,670	(6,448)	(16,374)	108,529	(18,458)	7,375
Capital Expenditures	-	24,500	-	-	-	-	-	33,101
Net Surplus/(Subsidy)	(1,664)	85,783	5,670	(6,448)	(16,374)	108,529	(18,458)	(25,726)

	Emerald Necklace Restaurant		East 55th Marina		Emerald Necklace Marina		Water Taxi	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	210,500	229,073	797,838	728,132	351,860	377,340	58,419	36,395
Operating Expenditures	236,898	293,141	332,718	324,567	256,789	307,567	89,295	82,734
Operating Surplus/(Subsidy)	(26,398)	(64,068)	465,120	403,565	95,071	69,773	(30,876)	(46,339)
Capital Expenditures	61	21,576	21,757	8,104	1,017	19,843	-	9,675
Net Surplus/(Subsidy)	(26,459)	(85,644)	443,363	395,461	94,054	49,930	(30,876)	(56,014)

	Parking		Chalet		Ledge Lake		Aquatic Management		Enterprise Administration	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	213,151	124,290	257,307	286,324	171,688	196,769	-	-	-	-
Operating Expenditures	12,920	11,792	238,367	231,876	128,918	148,276	549,084	528,039	637,724	417,072
Operating Surplus/(Subsidy)	200,231	112,498	18,940	54,448	42,770	48,493	(549,084)	(528,039)	(637,724)	(417,072)
Capital Expenditures	-	11,248	36,819	76,130	-	16,667	-	25,351	1,039	-
Net Surplus/(Subsidy)	200,231	101,250	(17,879)	(21,682)	42,770	31,826	(549,084)	(553,390)	(638,763)	(417,072)



	North Chagrin		Rocky River		West Creek		Hinckley Lake Boat Shop	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	57,228	43,123	108,078	94,566	27,685	26,619	310,844	296,176
Operating Expenditures	27,687	38,704	61,838	48,860	16,794	13,458	162,332	158,385
Operating Surplus/(Subsidy)	<b>29,541</b>	<b>4,419</b>	<b>46,240</b>	<b>45,706</b>	<b>10,891</b>	<b>13,161</b>	<b>148,512</b>	<b>137,791</b>
Capital Expenditures	680	3,286	680	3,286	680	3,286	1,002	13,721
Net Surplus/(Subsidy)	<b>28,861</b>	<b>1,133</b>	<b>45,560</b>	<b>42,420</b>	<b>10,211</b>	<b>9,875</b>	<b>147,510</b>	<b>124,070</b>

	Nature Shop Mobile		Southpark Kiosk		Great Northern Kiosk		Retail Division/Admin	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	25,633	5,817	-	-	-	45	-	-
Operating Expenditures	2,130	1,416	1,724	11,945	19,548	11,328	138,677	137,549
Operating Surplus/(Subsidy)	<b>23,503</b>	<b>4,401</b>	<b>(1,724)</b>	<b>(11,945)</b>	<b>(19,548)</b>	<b>(11,283)</b>	<b>(138,677)</b>	<b>(137,549)</b>
Capital Expenditures	-	-	-	-	-	-	-	-
Net Surplus/(Subsidy)	<b>23,503</b>	<b>4,401</b>	<b>(1,724)</b>	<b>(11,945)</b>	<b>(19,548)</b>	<b>(11,283)</b>	<b>(138,677)</b>	<b>(137,549)</b>

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED OCTOBER 31, 2017**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$108,267	\$583,167	\$11,026	\$74,939	\$777,400

RANGER/COURT FINES RECEIVABLE

Total
\$41,179

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
10/01/17	PNC Bank	Money Market (A)	30	0.25%	10/31/17	\$5,472	\$19,936,870
10/01/17	Fifth Third Securities	Money Market (B)	30	0.91%	10/31/17	\$453	\$2,628,254
Various	Fifth Third Securities	Certificates of Deposit (C)	30	Various	Various	\$12,712	\$2,000,000
10/01/17	STAR Ohio	State pool (D)	30	1.23%	10/31/17	\$8,510	\$8,629,640
10/01/17	STAR Plus	State pool (E)	30	0.90%	10/31/17	\$488	\$661,042

(A) Government Performance Money Market Account.

Investment balance ranged from \$26,931,474.08 to \$19,931,474.08 in October.

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance varied between \$2,619,565.21 to \$2,628,254.18 in October due to maturity CD's.

(C) Brokered Certificates of Deposit.

Maturities range from 4/9/18 through 10/07/19 at rates from 0.90% to 1.30%.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$8,620,722.77 to \$8,629,640.07 in October.

(E) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$660,336.86 to \$661,041.77 in October.

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
ALBERT H. LEWANDOWSKI**

**WHEREAS**, *Albert H. Lewandowski has served Cleveland Metroparks for more than 28 years; and,*

**WHEREAS**, *Albert H. Lewandowski has devoted these years of service utilizing his knowledge, skills and abilities as a Veterinarian and Chief Veterinarian at Cleveland Metroparks Zoo; and,*

**WHEREAS**, *Albert H. Lewandowski has managed the operations and staff of the veterinary medical hospital, and provided extensive care to the zoo's animal collection to include medical treatment, pathology, surgery, quarantine, necropsy and medical related recordkeeping, implemented a program to track the diets of all zoo animals, and was responsible for updating and implementing guidelines and policies; and,*

**WHEREAS**, *Albert H. Lewandowski was involved with numerous animal health-related research topics resulting in more than 30 presentations and peer review publications; and,*

**WHEREAS**, *Albert H. Lewandowski dedicated tremendous effort and provided expert guidance to the design phase of the veterinary hospital, oversaw building construction, and secured donations of equipment and furnishings, which resulted in the successful opening of the Sarah Allison Steffee Center for Zoological Medicine; and,*


**WHEREAS**, *Albert H. Lewandowski provided leadership, inspiration, instruction and mentoring to colleagues, veterinary staff, and veterinary students, and selflessly assisted them in developing their own careers, skills, and knowledge; and,*

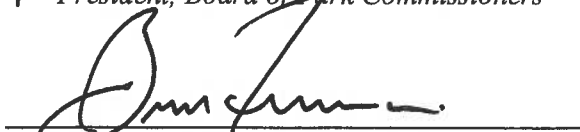
**WHEREAS**, *Albert H. Lewandowski was committed to building positive relationships for Cleveland Metroparks Zoo by conducting innumerable behind-the-scenes tours, presentations, and served as a spokesperson for animal health and welfare; and,*

**WHEREAS**, *Albert H. Lewandowski demonstrated a spirit of cooperation when he served on the Dangerous Wild Animal Task Force and Danger Wild Animal Advisory Committee, consulted with veterinarians of the Animal Welfare and Legislative Committee of the Ohio Veterinary Medical Association, served on numerous Association of Zoos and Aquariums (AZA) inspection committees, and served as a Clinical Instructor of exotic animal medicine at Cuyahoga Community College; and,*

**WHEREAS**, *Albert H. Lewandowski's dedication has been a valued asset to Cleveland Metroparks Zoo. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED**, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Albert H. Lewandowski for his years of service and dedication in serving the citizens of Greater Cleveland.*

  
\_\_\_\_\_  
Bruce G. Rinker  
President, Board of Park Commissioners

  
\_\_\_\_\_  
Brian M. Zimmerman  
Executive Director-Secretary



CLEVELAND METROPARKS Appropriation Summary - 2017								
Object Code	Object Description	Original Budget			Total Prior Amendments	Proposed Amendment #7 11/30/17		Total Appropriations Including Amendments
		Baseline Budget	Carry Over Encumbrances	Total				
<b>OPERATING</b>								
51	Salaries	\$ 48,822,530	\$ -	\$ 48,822,530	\$ (3,938)	\$ 51,796	<b>A</b>	\$ 48,870,388
52	Employee Fringe Benefits	16,659,400	17,466	16,676,866	6,012	13,250	<b>B</b>	16,696,128
53	Contractual Services	13,128,629	667,064	13,795,693	147,419	20,731	<b>C</b>	13,963,843
54	Office Operations	22,707,607	1,676,108	24,383,715	1,425,423	63,304	<b>D</b>	25,872,442
	Operating Subtotal	101,318,166	2,360,638	103,678,804	1,574,916	149,081		105,402,801
<b>CAPITAL</b>								
572	Capital Materials	5,294,781	1,230,808	6,525,589	224,010	9,350	<b>E</b>	6,758,949
573	Capital Contracts	19,203,065	7,641,228	26,844,293	10,255,236	337,150	<b>F</b>	37,436,679
574	Capital Equipment	2,173,723	497,762	2,671,485	147,293	27,369	<b>G</b>	2,846,147
575	Zoo Animals	75,000	13,467	88,467	-	-		88,467
576	Land	1,200,000	24,043	1,224,043	246,500	212,000	<b>H</b>	1,682,543
	Capital Subtotal	27,946,569	9,407,308	37,353,877	10,873,039	585,869		48,812,785
<b>TOTALS</b>								
Grand totals		\$ 129,264,735	\$ 11,767,946	\$ 141,032,681	\$ 12,447,955	\$ 734,950		\$ 154,215,586

Appropriations 2017 - Legend - Amendment #7

**OPERATING**

**51 SALARIES**

- \$ 9,000 Transfer of appropriations for additional seasonal funds for Special Events  
Net budget effect of zero.
- 20,000 Transfer of appropriations from Contractual Services for part time Assistant Legal Counsel position.  
Net budget effect of zero.
- (12,204) Transfer of appropriations to Office Operations to align with actual expenditures.  
Net budget effect of zero.
- 35,000 Increase in appropriations for UAV Imagery Processing.  
Increase is offset by new grant from World Bank.

**A** \$ 51,796 Total increase (decrease) to Salaries

**52 EMPLOYEE BENEFITS**

- \$ 13,250 Increase in appropriations for UAV Imagery Processing.  
Increase is offset by new grant from World Bank.

**B** \$ 13,250 Total increase (decrease) to Salaries

**53 CONTRACTUAL SERVICES**

- (2,270) Transfer of appropriations to Office Operations for programming expenses.  
Net budget effect of zero.
- 54,000 Increase in appropriations for African Great Ape project.  
New grant from Zoological Society.
- (20,000) Transfer of appropriations to Salaries for part time Assistant Legal Counsel position.  
Net budget effect of zero.
- (10,999) Transfer of appropriations from Contractual Services and Salaries to align with actual expenditures.  
Net budget effect of zero.

**C** \$ 20,731 Total increase (decrease) to Contractual Services

**54 OFFICE OPERATIONS**

- \$ (770) Transfer of appropriations to Capital Equipment for purchase of equipment at auction.  
Net budget effect of zero.
- 3,000 Increase in appropriations for Richmond Road parking lot  
New grant received from Ohio Horseman's Council.
- (163) Transfer of appropriations to Capital Equipment for balance required for purchase of sailboats.  
Net budget effect of zero.
- 20,000 Increase in appropriations due to higher than anticipated programs.  
Higher than budgeted program fees offset this increase
- (1,628) Transfer of appropriations to Capital Equipment for purchase of computer for Marketing Department.  
Net budget effect of zero.
- (7,630) Transfer of appropriations to Capital Equipment for purchase of additional computers for various Park Op Departments.  
Net budget effect of zero.
- 11,000 Increase in appropriations for new feed pods at Zoo.  
New donation from Zoological Association will cover increase.
- 7,100 Increase in appropriations for exhibit for the Naure Conservancy.  
Payment received from Nature Conservancy to cover this increase.
- 2,270 Transfer of appropriations from Contractual Services for programming expenses.  
Net budget effect of zero.
- (1,178) Transfer of appropriations to Capital Equipment for purchase of computer.  
Net budget effect of zero.
- (9,000) Transfer of appropriations from Salaries for additional seasonal funds for Special Events  
Net budget effect of zero.
- 23,203 Transfer of appropriations from Contractual Services and Salaries to align with actual expenditures.  
Net budget effect of zero.
- 1,300 Increase in appropriations for higher than budgeted credit card expenses due to higher sales.  
Increase offset by hgher revenues.
- 15,800 Increase in appropriations for Retail Division due to higher than anticipated sales.  
Increase offset by higher than budged revenues.

**D** \$ 63,304 Total increase (decrease) to Office Operations

**\$ 149,081 TOTAL INCREASE (DECREASE) TO OPERATING**

Appropriations 2017 - Legend - Amendment #7

**CAPITAL**

**572 CAPITAL MATERIALS**

\$ 150 Transfer of appropriations from Capital Contracts for Breakwall work.  
 Net budget effect of zero.  
 5,000 Transfer of appropriations from Capital Contracts for Wildwood project.  
 Net budget effect of zero.  
 1,000 Transfer of appropriations from Capital Contracts for Hinckley Dam project.  
 Net budget effect of zero.  
 3,200 Transfer of appropriations from Capital Contracts for Euclid Beach Pier project.  
 Net budget effect of zero.

**E** \$ 9,350 Total increase (decrease) to Capital Materials

**573 CAPITAL CONTRACTS**

\$ (150) Transfer of appropriations to Capital Materials for Breakwall work.  
 Net budget effect of zero.  
 (5,000) Transfer of appropriations to Capital Materials for Wildwood project.  
 Net budget effect of zero.  
 346,500 Increase in appropriations for new FEMA grant for Whiskey Island ADA docks.  
 Increase offset by new grant funds to be received.  
 (1,000) Transfer of appropriations to Capital materials for Hinckley Dam project.  
 Net budget effect of zero.  
 (3,200) Transfer of appropriations to Capital materials for Euclid Beach Pier project.  
 Net budget effect of zero.

**F** \$ 337,150

**574 CAPITAL EQUIPMENT**

\$ 770 Transfer of appropriations from Office Operations for purchase of equipment at auction.  
 Net budget effect of zero.  
 163 Transfer of appropriations from Office Operations for balance required for purchase of sailboats.  
 Net budget effect of zero.  
 16,000 Increase in appropriations for purchase of backup electrofishing unit.  
 Increase covered by fund balance.  
 1,628 Transfer of appropriations from Office Operations for purchase of additional computer for Marketing staff.  
 Net budget effect of zero.  
 7,630 Transfer of appropriations from Office Operations for purchase of additional computers for various Park Op Departments.  
 Net budget effect of zero.  
 1,178 Transfer of appropriations from Office Operations for purchase of computer.  
 Net budget effect of zero.

**G** \$ 27,369 Total increase (decrease) to Capital Equipment

**576 LAND ACQUISITION**

\$ 212,000 Increase in appropriations for land purchase.  
 Increase will come from fund balance and will be reimbursed in 2018 by The Conservation Fund.

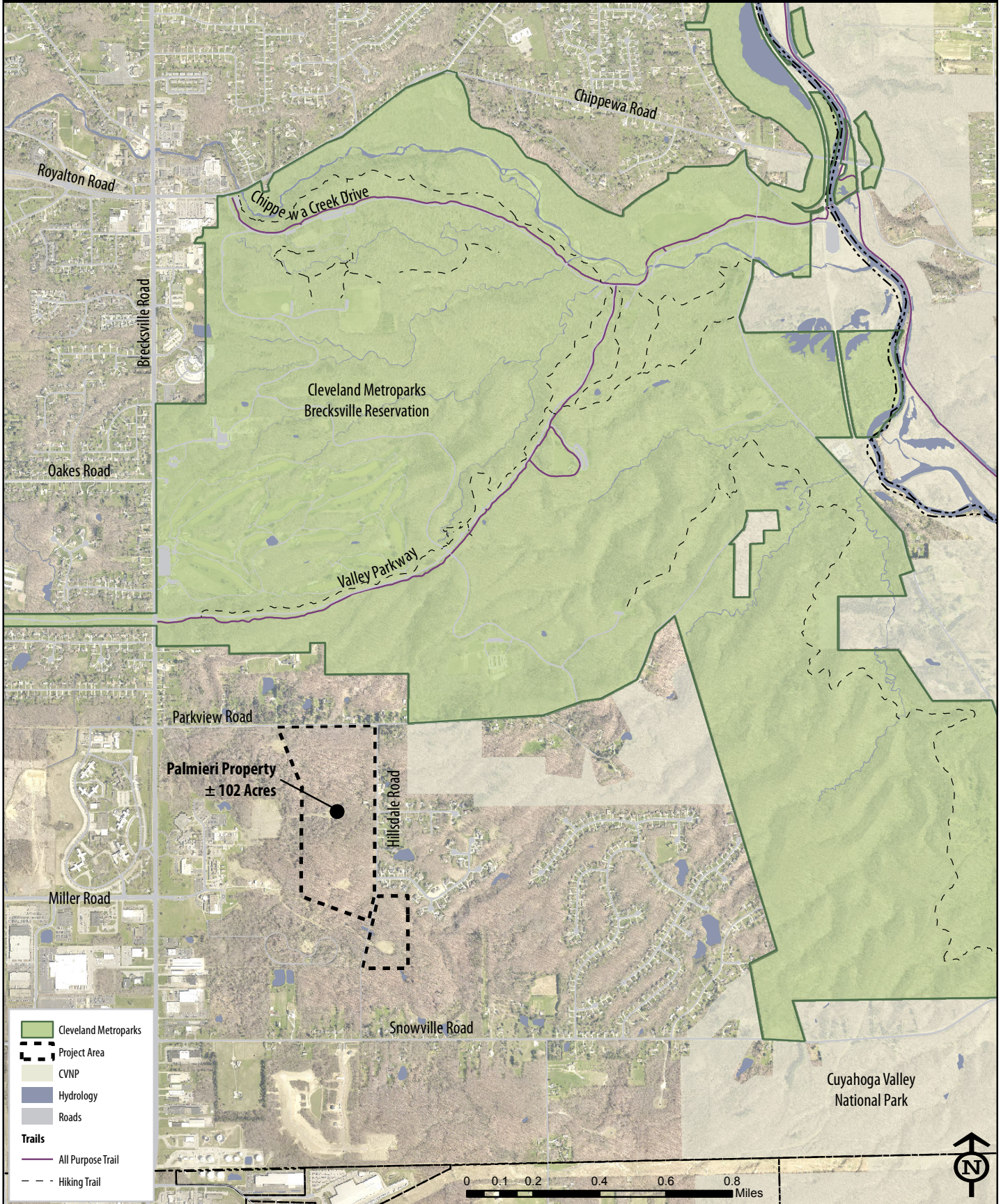
**H** \$ 212,000 Total ioncrease (decrease) to Land Acquisition

**\$ 585,869 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 734,950 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

Brecksville Reservation

# Western Reserve Land Conservancy - Palmieri Property



**Resolution of Authorization  
Ohio Forested Habitat Fund - Brecksville Upland Preserve**

**November 30, 2017**

WHEREAS, the Conservation Fund through the Ohio Forested Habitat Fund, offers financial assistance for migratory bird and bat habitat purchase and restoration in the State of Ohio, and

WHEREAS, Cleveland Metroparks plans to acquire and permanently protect ±102.1 acres on the City of Brecksville, Cuyahoga County, Ohio as part of Brecksville Reservation, referred to as the Brecksville Upland Preserve, and

WHEREAS, Cleveland Metroparks has been awarded \$474,575 through the Ohio Forested Habitat Fund to acquire and restore the Brecksville Upland Preserve, and

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves acceptance of these grant funds for the acquisition and restoration of the property.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Ohio Forested Habitat Fund program.

\_\_\_\_\_  
Bruce G. Rinker, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

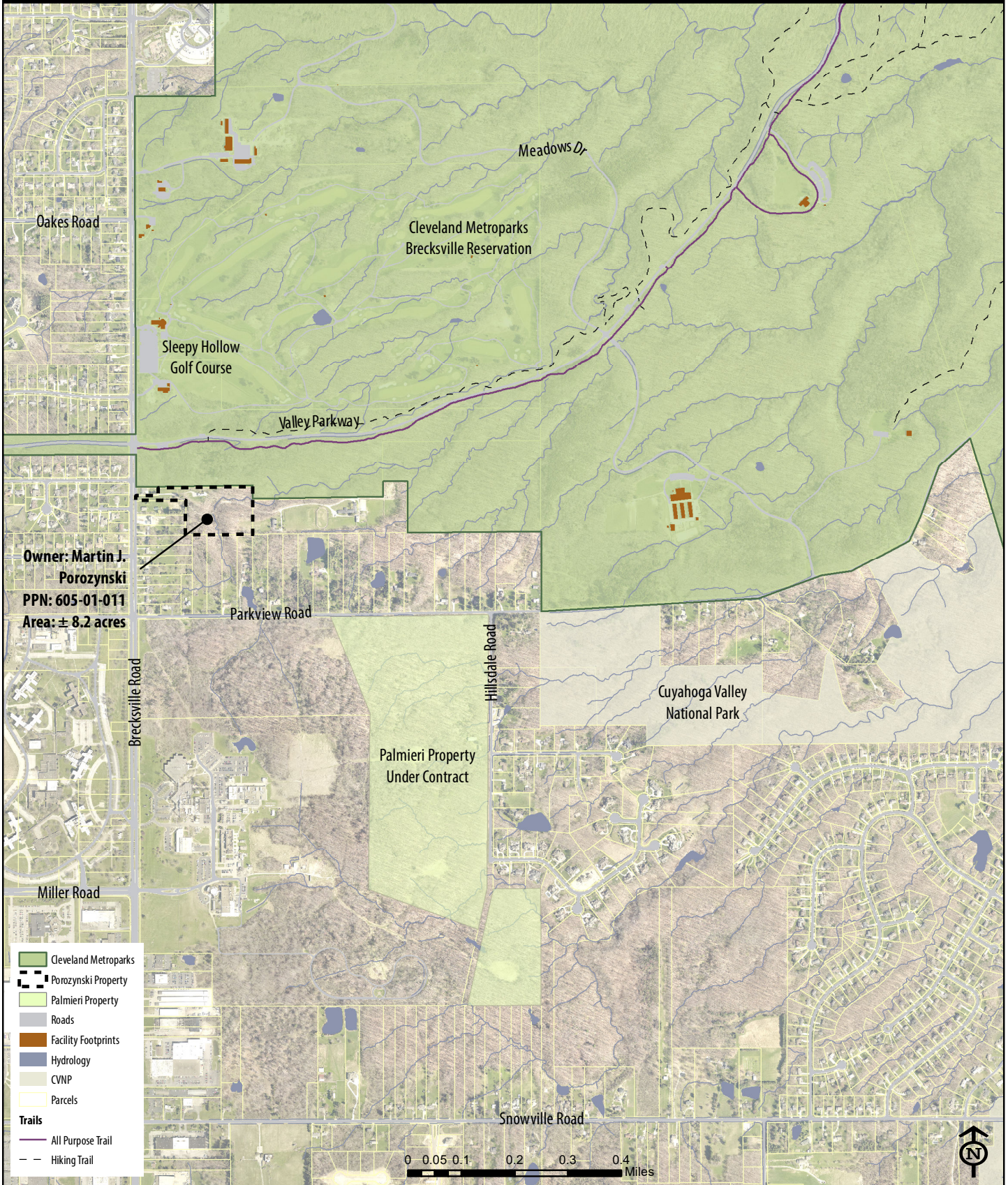
I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 30<sup>th</sup> day of November 2017, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



Brecksville Reservation

# Porozynski Property - Brecksville



**Owner: Martin J. Porozynski**  
**PPN: 605-01-011**  
**Area: ± 8.2 acres**

**Palmieri Property Under Contract**

**Cuyahoga Valley National Park**

NOVEMBER 30, 2017 **BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Encroachment Policy

**EFFECTIVE DATE:** November 30, 2017

---

## **I. PURPOSE:**

When the Board of Park Commissioners of the Cleveland Metropolitan Park District (Cleveland Metroparks) was established on July 23, 1917, the Park District began to acquire lands at a rapid pace under the guidance and leadership of William A. Stinchcomb. Cleveland Metroparks acquired over 14,108 acres of land throughout its founder's tenure and leadership, and has acquired over 23,000 acres of land throughout its 100 year history. The Park District continues to expand as conservation and land protection opportunities become available, and as a result of these preservation initiatives the number of neighbors to Cleveland Metroparks also continues to grow.

Cleveland Metroparks has several hundred miles of property lines shared with adjoining land owners, and therefore has established the attached "Good Neighbor Policy" (GNP) to educate our neighboring landowners and residents that share common property lines with Cleveland Metroparks and convey the conservation mission of the Park District. While the Cleveland Metroparks property lines are respected by many of the adjoining land owners, some private encroachments onto Park District land exist.

Examples of encroachments include the following:

- Buildings or structures such as sheds, garages, fences, decks, playhouses, deer stands, swing sets, or other play equipment.
- Landscaping and private use areas such as patios, gardens, ballfields, sport areas, and parking spaces.
- Storage of belongings such as boats, RVs, cars, firewood, machinery, or tools.
- Waste products and other unsightly items such as trash cans, compost bins, yard waste, junk cars, junk appliances, and other debris or litter.
- Boundary identifying features such as hedges, landscaping, fences and other items that "claim" Park District land or limit the public's use and enjoyment of it.

It is important for Cleveland Metroparks to attentively monitor its boundaries so adjacent land owners do not interfere with Cleveland Metroparks ownership of its land. (See Attachment A, "Property Line Encroachments: Legal Principles")

## **II. POLICY**

Cleveland Metroparks regularly inspects its lands to identify encroachments. These regular inspections are conducted by the Park Manager, or staff designee of the Park Manager, as they regularly manage and maintain the Park and are recognized as the first line of defense against

NOVEMBER 30, 2017 **BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Encroachment Policy

**EFFECTIVE DATE:** November 30, 2017

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property line encroachments. Additional support is provided by the Conservation Program Manager, who coordinates and implements reviews of the property lines and areas of concern using GIS and Remote Sensing technology. The Conservation Program Manager also schedules site walks of each reservation using the pattern outlined within the procedures of this Policy.

As encroachments are identified and verified, a boundary management procedure must be initiated to assure compliance, including a programmed “follow-up” to ensure correction of the encroachment and future compliance. A significant percentage of property line encroachments, including minor dumping of yard waste, are due to misinformation as to property line locations or the negative impacts caused by the encroachment activity. It is, therefore, the Park District’s policy that the first follow-up to correct these types of problems be educational, rather than punitive. This would take the form of personal contact by the Park Manager, the distribution of an informational brochure explaining Cleveland Metroparks conservation commitment, or a warning (perhaps only oral but documented internally) to correct the problem within a reasonable time frame (typically 30 days). At the expiration of that period of time, a follow-up must be made to determine if further action is necessary, including possibly a citation and the initiation of legal action as described below.

Cleveland Metroparks will not sell land, grant easements, exchange land, or grant use licenses to remedy conditions resulting from unauthorized encroachments onto Park District land.

### **III. PROCEDURES**

The following procedures define the role of the Park Manager as the position responsible for park boundary management:

- A. Property line inspection – The Park Manager or designated staff will inspect all property boundaries within their reservation at least once every three (3) years. Inspection logs will be maintained documenting the inspections. Each Park Manager will then proceed to initiate resolution of encroachments pursuant to the procedures below.

Additionally, the Conservation Program Manager, or his/her designee, will provide support by monitoring the Park boundaries in coordination with the Park Manager via GIS technology and strategic property visits of identified encroachment areas. Monitoring of boundaries by the Conservation Program Manager will be conducted in a manner that each reservation is reviewed at least once every three (3) years.

- B. Problem verification – Upon identification or notification of a suspected problem, the Park Manager shall investigate the site to attempt to verify that an encroachment violation exists. The Park Manager shall complete the “Property Line Inspection Form,” Attachment B,

NOVEMBER 30, 2017 **BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Encroachment Policy

**EFFECTIVE DATE:** November 30, 2017

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The Natural Resource Area Managers are available to assist if needed. The Park Manager determines if additional assistance is necessary to make a final judgment (e.g. a survey of the property line, an interpretation on restrictions, etc.) and procures the assistance if needed.

**C. Problem resolution**

1. In all property line violations, the Park Manager first will talk, then, if necessary, will personally deliver, or mail, a standard letter (Attachment C) to the property owner (with the ability and need to detail the specific infraction and tailor the form letter to the situation), asking for resolution of the problem within a reasonable period of time, (e.g., 30 days) along with the informational flyer (Attachment D). The Park Manager will work with the Conservation Program Manager to keep an inspection log documenting the encroachment, notice, follow-up, and resolution. The Conservation Program Manager will keep the inspection log on file, and monitor follow-up and resolution to ensure that all encroachments are dealt with uniformly across the Park District.
2. The Park Manager shall monitor compliance with the established deadline. If resolution of the problem has still not been achieved and no extenuating circumstances exist, then the problem, with inspection log, will be referred to the Ranger's Natural Resources Enforcement Team for a second letter, with a copy to the Park Manager and the Conservation Program Manager.
3. If an acceptable resolution has not occurred after the fixed period established by the Park Ranger letter, then the problem, with inspection log, will be referred by written notice from the Park Ranger to Cleveland Metroparks Chief Prosecuting Attorney, with written notice also to the Chief Executive Officer, Chief Operating Officer, Park Manager, and Conservation Program Manager. Follow-up, dependent upon the circumstances, will be initially determined by the Chief Legal & Ethics Officer, Chief Operating Officer, and Chief Executive Officer with notice to the Park Manager and Conservation Program Manager, and may include the initiation of civil legal action or criminal prosecution.

\*A flowchart is included as Attachment E to assist in following this procedure.

**IV. COMPLIANCE WITH POLICY AND PROCEDURES**

All neighboring property owners will be expected to adhere to the common legal boundaries between their land and Park District property. Compliance with these boundaries will be the responsibility of the Park Manager to ensure these Policy and Procedures are utilized for addressing encroachments. The Conservation Program Manager will assist the Park Manager by identifying potential encroachments and providing support and coordination as it relates to deed records and real estate information.

NOVEMBER 30, 2017 **BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Encroachment Policy

**EFFECTIVE DATE:** November 30, 2017

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Recognizing that the ultimate goal of this process is to protect Cleveland Metroparks resources and educate the adjoining land owners, and not to “write tickets,” the Park Manager will necessarily have the leeway to be flexible and subjective on a case-by-case basis. This flexibility reflects the educational goal of the enforcement policy. Blatant infractions can and should be pursued immediately.

Some investigations will not be able to identify the absolute parties responsible, i.e., a continual dumping of brush and grass clippings behind a given home, but no direct observation of the dumping. Again, since education is the first step in the process, a “friendly” communication with the suspected homeowner(s) should still accomplish the goal of stopping the action in the future. In cases where foreign materials should be or must be removed from Cleveland Metroparks property and a specific responsible party cannot be identified with certainty, the Park Manager will remove the material as soon as is practical and keep a record, including costs. This will send a very clear message that Cleveland Metroparks is serious about this type of problem.

References:

Replaces and Supersedes: Property Line Encroachment Policy – 12/28/2012

Approved:

\_\_\_\_\_  
Chief Executive Officer-Secretary

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Review Date

NOVEMBER 30, 2017

**Attachment A – Property Line Encroachment: Legal Principles**

The Cleveland Metroparks is a political subdivision of the State of Ohio that has the power to acquire lands for conversion into forest reserves and for the conservation of the natural resources of the state pursuant to Ohio Revised Code 1545.11.

As the Cleveland Metroparks continues to acquire land and protect its current landholdings, it is necessary to keep in mind the various real property doctrines available to landowners adjacent to Cleveland Metroparks. The following are three legal important to property line encroachment issues:

**(1) Adverse Possession**

Definition: A party is capable of taking legal title to another's land by proving the party has exclusive possession of the land that is open, notorious, continuous, and adverse for a period of 21 years.

Explanation: Under Ohio law, it would be difficult for an adjacent property owner to acquire Cleveland Metroparks land through "adverse possession." Ohio courts have found that adverse possession typically does not apply to park districts. Courts have determined that park districts cannot be as vigilant in monitoring its property for trespassers as private property owners, as such a burden would be prohibitive and contrary to the public interest. Park districts are created to provide for public use and enjoyment of land and allowing adverse possession would deprive the public of this use.

Overall, Ohio courts tend to disfavor adverse possession because successful actions result in the legal titleholder forfeiting ownership to an adverse possessor without compensation.

Conclusion: Given the Cleveland Metroparks' mission of land conservation, it would be difficult for an adverse party to prove the element of "nonuse" (or that an area did not appear to be open for public use) as the setting aside land for future public use is a valuable use of land resources and the public should not suffer for a government's negligence or inattention to its property boundaries.

Example: An adjacent property owner constructs a fence enclosing both his own property and a portion of Cleveland Metroparks' property owned where such enclosure does not allow for any use by Cleveland Metroparks or the public. Even if the other elements of adverse possession are met by the encroaching landowner, because Cleveland Metroparks owns the land, it would not be subject to adverse possession by the encroaching landowner. However, the encroaching landowner may argue that they are entitled to use of the property (but not a fee interest in the property) under equitable estoppel or abandonment, as described below.

**(2) Equitable Estoppel**

Definition: A landowner, such as Cleveland Metroparks, may be precluded by conduct (i.e. a promise or a misstatement of fact) or by silence when an encroaching landowner reasonably, and in ignorance, relies upon the truth of a matter to the encroaching landowner's detriment.

Explanation: When Cleveland Metroparks is aware of and continues to allow an encroaching landowner to use the Cleveland Metroparks' property as if it were the encroaching landowner's

NOVEMBER 30, 2017

private property, the encroaching landowner may claim that Cleveland Metroparks' awareness and silence on the matter caused the encroaching landowner to reasonably believe the property was theirs to use.

However, the general rule is that the principle of estoppel does not apply against the political subdivisions, such as Cleveland Metroparks, in the exercise of a governmental function. Furthermore, one court held that a wildlife preservation was found to be classified as a "governmental function" with regard to the inapplicability of estoppel against political subdivisions, giving a stronger claim to Cleveland Metroparks. However, an encroaching landowner could make a colorable legal claim that they would be entitled to use the land based upon estoppel.

Example: Allowing an encroaching landowner to continue building a structure on Cleveland Metroparks property and delaying any objection until after significant expenditure has been made. The encroaching landowner could argue that it is entitled to compensation for relying on Cleveland Metroparks' statement that it was appropriate or non-statement when the encroachment was obvious.

### **(3) Abandonment**

Definition: Abandonment occurs when an encroaching landowner proves 21 years of nonuse of land, and an intent to abandon land.

Explanation: Abandonment is typically associated with the doctrine of adverse possession of municipality/political subdivision lands. Every recent case involving adverse possession has addressed the notion that it is against public policy to adversely possess land owned by political subdivisions, such as park districts, because the land is for the benefit and enjoyment of the public. In addition, park districts are large and own a lot of land, making it burdensome to require the quality of awareness required by ordinary individuals to monitor their land. Given the dynamics of the functions of a park district, it would be difficult to prove the second element of abandonment – an intent to abandon.

Example: A portion of Metroparks' property is physically isolated from the remainder of reservation through an artificial barrier (i.e. fence) such that it cannot be used by employees or the public. The encroaching landowner is able to use the property because the encroaching landowner is on the other side of the fence. The encroaching landowner may claim that Cleveland Metroparks abandoned the land and that the encroaching landowner is entitled to a fee interest in the abandoned land.

### **Summary**

As noted above, there are clear principles that land owned park districts is afforded some protection against adverse possessors, nevertheless, park employees should be aware of these legal principles and any adverse uses of Cleveland Metroparks' property should not go unchallenged where observed. Sending letters and documenting visits that show that staff notified the encroaching landowner of the unpermitted use of Cleveland Metroparks' property is vitally important. As staff of Cleveland Metroparks, custodians for public, open space should do everything reasonably in their power to assert the park district's property rights against potential adverse possessors.

**Cleveland Metroparks Park Operations**  
**Property Line Inspection Form**

**Reservation:** \_\_\_\_\_

**Reservation Manager:** \_\_\_\_\_

**Inspected By:** \_\_\_\_\_

**Date of Inspection:** \_\_\_\_\_

**Address of Property:** \_\_\_\_\_

**City/Zip Code:** \_\_\_\_\_

**Name of Property Owner (if applicable):** \_\_\_\_\_

**Suspected Violations:**

- |  |  |
|--|--|
| <input type="checkbox"/> Structure             | <input type="checkbox"/> Organic Dumping             |
| <input type="checkbox"/> Mowing                | <input type="checkbox"/> Inorganic Dumping           |
| <input type="checkbox"/> Tree Removal          | <input type="checkbox"/> Drain Tile                  |
| <input type="checkbox"/> Play Equipment        | <input type="checkbox"/> Fence                       |
| <input type="checkbox"/> Landscaped            | <input type="checkbox"/> Garden                      |
| <input type="checkbox"/> Cleared Underbrush    | <input type="checkbox"/> Wood Pile                   |
| <input type="checkbox"/> ATV Activity          | <input type="checkbox"/> Other (explain in comments) |
| <input type="checkbox"/> Path (brick or stone) |  |

**Observations/Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Violations:** Yes No If yes, please explain: \_\_\_\_\_  
  \_\_\_\_\_

**Action Taken:** Yes No If yes, please describe: \_\_\_\_\_  
  \_\_\_\_\_

**Property Owner Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Verification By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_





Date: **Attachment C**

Name  
Street Address  
City, State, Zip

Dear Cleveland Metroparks Neighbor:

The primary mission of Cleveland Metroparks is the conservation and protection of natural resources as well as provision of education and recreation opportunities for area residents. The Park District is dedicated to a mission of conservation, education and recreation and recognizes the importance of maximizing its 23,000-plus acres of land in 18 reservations, 8 golf courses, and Cleveland Metroparks Zoo.

Cleveland Metroparks has several hundred miles of property lines shared with adjoining land owners. Cleveland Metroparks has established the attached "Good Neighbor Policy" to recognize the goals of those homeowners that share common property lines with Cleveland Metroparks in order to help these neighbors understand the conservation mission of the Park District. While many of the property lines are respected by the adjoining owners, some private encroachments onto Cleveland Metroparks land exist. These range from "mowing as a part of the backyard" on the one extreme to construction of permanent structures on the other.

During a routine inspection of Cleveland Metroparks property lines, an encroachment onto Park District lands (detailed below) was discovered adjacent to your property. As the adjoining land owner, it appears that the problem originated from your property.

Although Cleveland Metroparks realizes that, in many cases, the property lines are not clearly marked so you may not have been aware of the infringement onto Park District property, we bring it to your attention now and request that you remedy the encroachment as soon as possible.

---

DATE OF INSPECTION:

DESCRIPTION OF PROBLEM:

REQUESTED ACTION:

DUE DATE:

---

Cleveland Metroparks wishes to remain a good neighbor to the hundreds of adjacent property owners throughout the Park District. Thank you for your attention to the above matter.

If you have any questions about this situation, or feel that there has been a mistake in the determination or location of the problem, please call me.

Sincerely,

Park Manager

CC: Chief Operating Officer  
Chief Legal and Ethics Officer  
Conservation Program Manager

## ***Good Neighbor Policy***

**Cleveland Metroparks Mission:** “Cleveland Metroparks will conserve significant natural resources and enhance people’s lives by integrating high-quality outdoor education, recreation and zoological opportunities into people’s lives.”

The Park District contains more than 23,000 acres of land and is dedicated to a mission of conservation, education, and recreation and recognizes the importance of maximizing its land within 18 reservations, 8 golf courses, and Cleveland Metroparks Zoo. Cleveland Metroparks has established a “Good Neighbor Policy” to recognize the goals of homeowners that share common property lines with Cleveland Metroparks and to help these neighbors understand the conservation mission and preservation goals of the Park District.

**Natural Resources:** Cleveland Metroparks takes a proactive approach to managing land, focusing on the long-term goal of maintaining native plant and animal populations, and the forest, streams, wetlands and other wild areas in which those species live. These features make Cleveland Metroparks unique in northeastern Ohio and a treasured resource for its citizens.

Ensuring that these unique conservation areas remain healthy for generations to come is dependent upon achieving the following ecological principles.

- Conservation areas remain healthy only if lands surrounding those parks are hospitable to plants and wildlife, free of aggressive, nonnative plants, allow for the passage of clean, regulated flows of water; and provide "green" corridors that connect to the larger park lands.
- Success of conservation is dependent upon preserving ALL native parts of an ecosystem, no matter how small or large, charismatic or nondescript. The great American conservationist, Aldo Leopold, stated that without all those “cogs and wheels” we can have no hope of a healthy earth.
- Conservation land needs to remain intact and not fragmented into small pieces by roads or other development, or from encroachment from outside park boundaries. As a wild area gets smaller and more fragmented, species are reduced as is the area’s uniqueness and as a place for people to seek solitude.

**Good Neighbor Policy:** Cleveland Metroparks respects the rights of its neighbors and asks that the conservation mission and preservation goals of the Park District be respected as well. While an appropriate goal for a homeowner may be to maintain a well manicured lawn, garden, and a small patio, Cleveland Metroparks has a goal to maintain park land in a natural condition with trees, native plants, and wildlife.

Cleveland Metroparks has developed the Good Neighbor Policy and inspects its property lines in an effort to eliminate dumping, tree cutting, encroaching structures, and other inappropriate activities and conditions from occurring on or affecting Park District Property. Property line inspections may also identify potential dangerous situations originating on Park District land. The policy is implemented to ensure that the natural resources of the Park District remain intact.

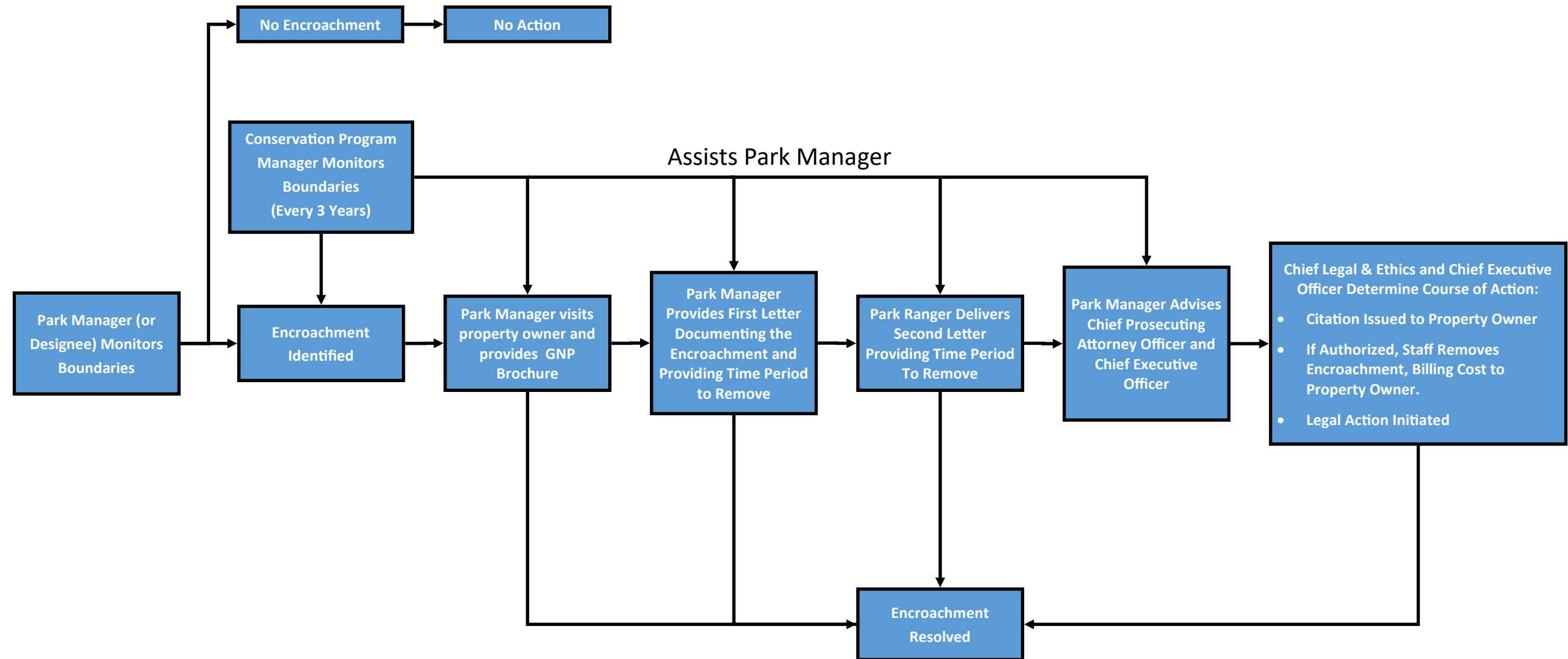
**Good Neighbors:** Cleveland Metroparks hopes to strengthen its Good Neighbor Policy through communication of its management programs and recognition and understanding of both homeowner and Park District goals. The Park Manager of each Cleveland Metroparks Reservation is responsible for inspecting property lines and implementing the Good Neighbor Policy. If you have questions, please call Park Operations at (440) 331-8111.

Cleveland Metroparks Rangers are available 24 hours a day, 365 days a year. Cleveland Metroparks rules and regulations can be found at <http://www.conwaygreene.com/clemetroparks.htm>. For more information about Park District rules or for non-emergency inquiries, please call (440) 331-5530 or visit [www.clevelandmetroparks.com](http://www.clevelandmetroparks.com). In case of accident or emergency, call Ranger Headquarters at (440) 333-4911.

Cleveland Metroparks  
 Administrative Offices  
 4101 Fulton Parkway,  
 Cleveland, Ohio 44144  
 Phone (216) 635-3286



### Cleveland Metroparks Encroachment Policy: Boundary Management Flow Chart



**BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Conservation Easement Stewardship Policy

**EFFECTIVE DATE:** November 30, 2017

---

**I. PURPOSE:**

When the Board of Park Commissioners of the Cleveland Metropolitan Park District (Cleveland Metroparks) was established on July 23, 1917, the Park District began acquiring land interests to preserve the pristine landscape and create access to nature for the citizens of Cuyahoga County and Hinckley Township. Cleveland Metroparks has utilized a number of acquisition tools over its 100-year history to expand the Park District to over 23,000 acres of protected land. Fee acquisition of land has been the most commonly used method of preserving land, however beginning in 1996 the Park District began strategically acquiring Conservation Easements on properties containing significant natural resources.

Conservation Easements (CE) are voluntary legal agreements between a landowner and Cleveland Metroparks that permanently limit the use of the land to protect its conservation value. In cases where a property contains a high quality natural resource, and the property holder wishes to retain ownership of their land but desires to preserve the natural resource, a CE is negotiated by Cleveland Metroparks to ensure the resource is protected. The terms of these agreements vary by property owner and resources protected, however they generally permit the land owner to retain ownership of the property while placing specific restrictions upon the land preventing the disturbance of the landscape and natural resources. CEs grant access to Cleveland Metroparks to manage the natural resources, and in some cases, permit public access to the land. Between 1996 and 2017, Cleveland Metroparks has preserved nearly 500 acres of land using CEs.

To ensure that the terms of the agreements are met, Cleveland Metroparks must periodically inspect the properties protected by CEs. These inspections of land are intended to identify any activities that might endanger the undisturbed, natural, scenic, and open or wooded state of the protected property. Examples of land uses that may not be permitted include:

- Constructing buildings, roadways, or other improvements which affect the protected property.
- Clearing or harvesting of trees and vegetation.
- Manipulation or alteration of natural water courses, lake shores, wetlands or other water bodies.
- Storage of hazardous materials or equipment which may damage the land.
- Unauthorized drilling of Oil & Gas wells or other mining of mineral interests.
- ATV use and associated impacts on the landscape.

It is important for Cleveland Metroparks to identify any land use that conflicts with the recorded CE and address it immediately with the land owner to ensure that the landowner understands the terms of the agreement and halts any activity that may further damage the preserved natural resources.

**BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Conservation Easement Stewardship Policy

**EFFECTIVE DATE:** November 30, 2017

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## **II. POLICY**

Cleveland Metroparks inspects lands protected by CEs at least once every three (3) years. These stewardship visits, as they are commonly called in the conservation profession, are conducted by the Conservation Program Manager in coordination with the Park Manager and are specific to the conditions of the CE at issue. Notification of the stewardship visit will be sent to the landowner and a date for the visit will be coordinated. A monitoring form of observations made during each visit is completed for each property during the visit. The completed form is utilized to document the conditions of the property and any activities that may conflict with the CE.

After each visit, a letter is drafted to the land owner using information documented with the monitoring form to outline the terms of the CE and summarize the observations made by the Conservation Program Manager. If a land use or activity exists that conflicts with the CE, it is documented within the letter and a follow-up meeting with the land owner is requested to review the CE and develop a plan to correct the conflicting land use.

In some instances, extreme violations with the CE terms and conditions may exist. Activities such as timber harvesting, permanent structure construction, destruction of wetlands, and other actions that cause permanent impacts to the preserved natural resources of the property may require restoration or restitution from the land owner. These instances will be reviewed on a case by case basis, and require engaging the Chief Executive Officer, Chief Legal and Ethics Officer, Chief Operations Officer, and Ranger Department to review the implications of the land use conflict.

Cleveland Metroparks utilizes CEs as a vital tool for conserving the natural resources of the region and will continue to enforce the recorded land use restrictions protecting these properties.

## **III. PROCEDURES**

The following procedures define the role of the Conservation Program Manager as the position responsible for Conservation Easement Stewardship:

- A. Stewardship Visit – The Conservation Program Manager, or designee, will inspect each CE held by Cleveland Metroparks at least once every three (3) years. Notice of the visit and coordination of the date and time will be made by the Conservation Program Manager. The property will be walked to identify any indication of unpermitted land use and a property inspection log will be kept using a standard monitoring form (Attachment A – monitoring form). The visits will be scheduled to ensure maximum visibility of land use.

**BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Conservation Easement Stewardship Policy

**EFFECTIVE DATE:** November 30, 2017

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After each property visit, a report will be written outlining the findings. A letter will be drafted to the land owner that summarizes the findings of each visit.

B. Problem verification – If a problem or conflicting land use is identified upon the property, a follow-up phone call will be made to the land owner to verify the land use identified in the field. In many cases, the observed land use may not conflict with restrictions as originally interpreted (example: temporary drives or utility work that may indicate future restricted activity, but is found to be completed and restoration is underway). If a landowner is not compliant with the terms of the CE:

C. Problem resolution

1. With all CE restriction conflicts, a summary of the violations will be drafted by the Conservation Program Manager and included with the letter sent to the land owner stating that the restricted activity must be remedied. A copy of this letter will be provided to the Park Manager. A request for a follow-up meeting to review the conflicts will be made, during which an action plan for correcting the restricted activity will be made including a timeline for completion. The follow-up meeting is intended to be educational, not punitive, as many conflicts arise from a lack of information rather than a malicious intent. It is the responsibility of the land owner to remedy the issue as quickly as possible, regardless of whether he/she is the source of the violation or not. If the conflicting land use is originating from a neighboring land owner, the Conservation Program Manager will support the land owner of the preserved property with communicating the terms of the agreement and discussing a resolution to the conflicting land use.
2. The Park Manager will monitor the correction of the violation in accordance with the timeline set forth during the meeting with the land owner. If resolution of the problem has not been achieved, and no extenuating circumstances exist, then the problem, with the inspection log and letter, will be referred to the Ranger's Natural Resource Enforcement Team for a second letter, with a copy to the Conservation Program Manager and Park Manager.
3. If an acceptable resolution has not occurred after the fixed period established by the Park Ranger letter, then the violation, with inspection log, will be referred by written notice from the Park Ranger to Cleveland Metroparks Chief Legal & Ethics Officer, with written notice also to the Chief Executive Officer, Chief Operating Officer, and Park Manager. Follow-up, dependent upon the circumstances, will be initially determined by the Chief Legal & Ethics Officer and Chief Executive Officer, with notice to the Chief Operating Officer, Park Manager, and may include the initiation of legal action, up to and including criminal prosecution.

**BOARD OF PARK COMMISSIONERS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT  
POLICY STATEMENT**

**SUBJECT:** Conservation Easement Stewardship Policy

**EFFECTIVE DATE:** November 30, 2017

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D. Severe land use violation and resolution – In rare cases, the damage caused by a conflicting land use may require extreme reclamation and funds for restoration, or necessitate other restitution to Cleveland Metroparks. Examples of such violations are:

- Clear cutting of forest (timber harvesting);
- Filling in or destruction of wetlands;
- Oil & Gas well drilling; and
- Construction of permanent structures.

Such rare and extreme cases will be reviewed on a case by case basis and require engaging the Chief Executive Officer, Chief Operating Officer, Chief Legal and Ethics Officer and Ranger Department.

**IV. COMPLIANCE WITH POLICY AND PROCEDURES**

All owners of properties which Cleveland Metroparks owns CEs upon are expected to adhere to the terms and conditions agreed upon within the recorded CE agreement. Monitoring the compliance with these terms and conditions will be the responsibility of the Conservation Program Manager with assistance provided by the Park Manager to monitor progress of correcting violations. The Conservation Program Manager will provide CE documentation and stewardship visit logs as needed to the Chief Legal and Ethics Officer as conflicts are corrected and/or restitution is sought.

Recognizing the complexity and variability that each individual CE’s terms and conditions may have, and that the ultimate goal is to protect Cleveland Metroparks natural resources and educate land owners, the Conservation Program Manager will have the leeway and flexibility to be subjective and review each property on a case by case basis.

References:

Approved:

\_\_\_\_\_  
Chief Executive Officer-Secretary

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Review Date



# Conservation Easement Checklist

PROPERTY INFORMATION	
Property Owner(s):	Hinckley Township (Wakefield Run HOA)
Did Owners Attend:	Check One: <input type="checkbox"/> (Yes) <input type="checkbox"/> ( No)
Staff Name(s):	Isaac Smith
Address:	Wakefield Run Blvd/Boston Road Hinckley, OH 44223
Telephone number:	(000) 000-0000
Email Address:	generic@email.com
Reservation:	Hinckley Reservation
Deed/Agreement/ #:	Deed 1494
PPN(s):	1603B05029, 1603B06119, 1603B12017, 1603B24006
Stewardship Visit Date:	03/01/2018
Date of Previous Visit:	03/01/2016
Property Acreage (Deed):	143.48

ATTACHMENT & SITE VISIT CHECKLIST	
(check all that apply)	
<input type="checkbox"/>	Map Attached
<input type="checkbox"/>	Photos Attached
<input type="checkbox"/>	Property Boundary Visibly Marked
<input type="checkbox"/>	Property Accessible

OBSERVATIONS DURING VISIT
(over for checklist of observed land use changes)



NOVEMBER 30, 2017

<b>OBSERVED LAND USE CHANGES</b> (changes in land use that may conflict with recorded Conservation Easement)		
<input type="checkbox"/>	Buildings, structures, billboards, or signs erected upon subject property	Type and description:
<input type="checkbox"/>	Filling, excavation, or changes in topography	Describe:
<input type="checkbox"/>	Removal or topsoil, sand, gravel, rock, minerals, or other materials	Describe:
<input type="checkbox"/>	Harvesting of timber or clearing of vegetation	Describe:
<input type="checkbox"/>	Construction of roads, trails or paths	Describe:
<input type="checkbox"/>	Spraying of herbicides or pesticides upon the property	Describe:
<input type="checkbox"/>	Erection or installation of transmission lines (electric power, telephone, natural gas, petroleum products, etc.)	Type and description:
<input type="checkbox"/>	Garbage, trash, or unsightly materials stored or disposed of on property	Describe:
<input type="checkbox"/>	Manipulation/Alteration of natural water courses, wetlands, or other water bodies	Describe:
<input type="checkbox"/>	Evidence of hunting/trapping	Describe:
<input type="checkbox"/>	Evidence of ATV or other vehicle use	Describe:
<b>SUMMARY AND NEXT STEPS</b>		
<input type="checkbox"/>	No Land Use Conflicts	Send standard letter
<input type="checkbox"/>	Pending Land Use Conflict(s) (more info needed)	Additional info required:
<input type="checkbox"/>	Land Use Conflict(s) Exist	Summarize:

~~BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK DISTRICT~~  
**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark and Logo Usage Policy

**EFFECTIVE DATE:** November 30, 2017

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**I. PURPOSE**

The Board of Park Commissioners of the Cleveland Metropolitan Park District (Cleveland Metroparks) owns brands, marks, names, and logos which are very important organizational assets. See the attached Exhibit A which includes all of Cleveland Metroparks’ list of trademarks.

The Cleveland Metroparks Trademark and Logo Usage Policy sets forth the authorized policies for using or referring to Cleveland Metroparks brands, trademarks, product and service names, logos and slogans.

**II. CLEVELAND METROPARKS’S TRADEMARK RIGHTS**

As the owner of its trademarks, Cleveland Metroparks has the exclusive right to use its trademarks, as well as the right to stop others from using its trademarks improperly or without authorization.

Identification of Cleveland Metroparks products or services is the sole permissible use of Cleveland Metroparks trademarks and logos. The following is a non-exhaustive list of impermissible uses of Cleveland Metroparks trademarks and logos:

- No Cleveland Metroparks trademark or logo may be incorporated into or used as part of a third party’s own logo, company name, product logo or otherwise.
- No Cleveland Metroparks trademark or logo may be used in any way that is likely to be confusing, misleading or deceptive as to the true identity or source of products, services, materials, courses or programs.
- No mark that is misleadingly similar in design or appearance to any Cleveland Metroparks mark or infringes on Cleveland Metroparks trademark rights may be used.
- No Cleveland Metroparks trademark or logo may be used in any manner that is likely to disparage, dilute or negatively affect Cleveland Metroparks reputation.
- No Cleveland Metroparks trademark or logo may be used in a way that is likely to imply that the user, its products, or its services are endorsed by, sponsored or affiliated with Cleveland Metroparks, without written permission from Cleveland Metroparks.

Cleveland Metroparks will pursue its legal rights against those who engage in any of the aforementioned activities or any other activities that infringe on Cleveland Metroparks trademark rights.

~~BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK~~  
**COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK**  
**DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark and Logo Usage Policy

**EFFECTIVE DATE:** November 30, 2017

**III. PROPER USE OF TRADEMARKS AND SYMBOLS**

Cleveland Metroparks trademarks and service marks shall be used so long as such references (a) are truthful, fair, and not misleading, and (b) comply with this Policy.

1. When referencing Cleveland Metroparks, Cleveland Metroparks Zoo, Emerald Necklace, or Merwin’s Wharf entities, CLEVELAND METROPARKS, CLEVELAND METROPARKS ZOO, EMERALD NECKLACE, or MERWIN’S WHARF names may be used as a proper nouns. Cleveland Metroparks, Cleveland Metroparks Zoo, Emerald Necklace, or Merwin’s Wharf names may, in that instance, be used as a trade name; no trademark symbol is needed when referring to the company.

Correct: Today, Cleveland Metroparks announced the opening of the new Fort Hill Staircase.

2. Trademarks may not be used in the plural or the possessive.

Correct: Cleveland Metroparks Emerald Necklace.

*Incorrect: Cleveland Metroparks’s Emerald Necklace.*

Trademarks must not be used in the possessive.

Correct: Cleveland Metroparks Emerald Necklace.

*Incorrect: Cleveland Metropark’s Emerald Necklace.*

3. Cleveland Metroparks trademarks may not be shortened, abbreviated or made into acronyms.

Correct: “Cleveland Metroparks”

*Incorrect: “CMP.”*

**IV. PROPER TRADEMARK ATTRIBUTION**

Include a trademark notice when referring to a trademark. Place an appropriate trademark notice symbol (®) adjacent to the first or most prominent reference to the trademark. Do not add a space between the trademark name and the symbol. The symbol should be in superscript or subscript. In the absence of those symbols, a parenthetical notation such as (R) is acceptable.

Correct: Edgewater LIVE®

Incorrect: Edgewater Live

~~BOARD OF PARKS~~ COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK DISTRICT (“CLEVELAND METROPARKS”)

**POLICY STATEMENT**

**SUBJECT:** Trademark and Logo Usage Policy

**EFFECTIVE DATE:** November 30, 2017

Use the appropriate trademark symbol. When referring to Cleveland Metroparks trademarks, use the “®” symbol in accordance with the status of the particular Cleveland Metroparks product or service. Refer to Exhibit B (or the webpage entitled “Cleveland Metroparks Trademarks”) to determine the correct symbol for the particular trademark being used.

Use the trademark legend. In addition to applying the appropriate symbol to the trademark being used, third parties must attribute all Cleveland Metroparks Trademarks in an appropriate trademark legend. The legend may be printed in small print, however, it must be large enough to be legible. Permissible locations to place the legend include but are not limited to, the end of a document, on the back of a package or on the bottom of a web page.

Use the following standard trademark legend in all material referencing any Cleveland Metroparks trademark:

“Cleveland Metroparks, *[insert all other trademarks, product names, service names, program names, etc., that are referred to or displayed in the document]* are registered trademarks of Cleveland Metroparks.”

**V. USE OF CLEVELAND METROPARKS LOGOS**

Cleveland Metroparks logos may only be shown independently. A logo may not be used in the context of a written description. Additionally, Cleveland Metroparks logos shall only be used in accordance with the Cleveland Metroparks Style Guide available at [clevelandmetroparks.com/brand](http://clevelandmetroparks.com/brand) and as may be amended in Cleveland Metroparks sole discretion from time to time

**VI. THIRD PARTY USE OF CLEVELAND METROPARKS TRADEMARKS**

Affiliates of Cleveland Metroparks, licensees, and other third parties are limited to specific, approved uses of Cleveland Metroparks trademarks. Third parties must use Cleveland Metroparks trademarks within the parameters outlined below. Unauthorized or improper use of Cleveland Metroparks trademarks may infringe on Cleveland Metroparks trademark rights.

1. Cleveland Metroparks trademarks may not be used in third party company or product names without a written trademark license agreement.
2. A licensed third party shall not use any other trademark or service mark in close proximity to any of the Cleveland Metroparks Trademarks or combine marks in either case so as to effectively create a unitary composite mark, ***without the prior written approval of Cleveland Metroparks***; provided, however, nothing herein shall prevent such

~~BOARD OF PARKS~~ **COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

**SUBJECT:** Trademark and Logo Usage Policy

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licensed third party from preparing and distributing marketing materials in which the Cleveland Metroparks Trademarks and the licensed third party’s marks appear on the same page or slide as discrete marks. Notwithstanding the foregoing, each use of Cleveland Metroparks Trademarks is subject to Cleveland Metroparks pre-approval, such approval to be withheld at its sole discretion.

3. Prior to publication or release, written approval by Cleveland Metroparks must be received by all third parties of advertising and/or marketing collateral or other materials that use Cleveland Metroparks trademarks or logos.
4. Except as provided within this Policy, Cleveland Metroparks third party affiliates may not use any Cleveland Metroparks trademark as part of their own logo or company name or in third party advertising, product packaging, website or other promotional materials.
5. Neither domain names nor metatags in third party websites may use or include Cleveland Metroparks trademarks or logos without Cleveland Metroparks advance written consent.
6. Additionally, without Cleveland Metroparks advance written consent, third parties may not hyperlink or deeplink to Cleveland Metroparks webpages, unless the third party provides clear and unmistakable notice that the end user is exiting that website and entering the Cleveland Metroparks website. The sole circumstance under which deeplinking is permissible is when a need for information on Cleveland Metroparks products, programs, services or technologies exists on the third party website.
7. Proper references to Cleveland Metroparks products or services by third parties is permissible. To refer to Cleveland Metroparks products and services, third parties may use Cleveland Metroparks trademarks but only if used properly: accompany the trademarks with the appropriate trademark symbol and legend. For further guidance, please refer to Section 2 of this policy entitled “Proper Use of Trademarks and Symbols.”

**VII. THIRD PARTY USE OF CLEVELAND METROPARKS LOGOS**

Cleveland Metroparks logos may be used only when licensed from Cleveland Metroparks. If a company or individual has a valid written license agreement in effect with Cleveland Metroparks, that company or individual must use the logo in accordance with the specifications described in the license agreement. Those guidelines are license-specific, and will not be addressed in this general Policy. In the event that the terms of an individual license and this Policy conflict, the terms of the individual license shall govern. A logo licensee whose license does not describe limitations on use of the logo should follow the guidelines found in Section 2.

**BOARD OF PARK COMMISSIONERS OF THE CLEVELAND METROPOLITAN PARK DISTRICT (“CLEVELAND METROPARKS”)**

**POLICY STATEMENT**

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References:

- Federal Trademark Act (also known as the Trademark Act of 1946 and the Lanham Act). 15 U.S.C. §§ 1051–1127.
- Trade name registration. Ohio Rev. Code Ann. §§ 1329.01–1329.10.
- Trademark registration. Ohio Rev. Code Ann. §§ 1329.54–1329.99.
- Rules of practice in trademark cases. 37 C.F.R. §§ 2.1–2.189.
- Assignment and recording of trademark applications and registrations. 37 C.F.R. §§ 3.1–3.85.
- Classification of goods and services under Trademark Act. 37 C.F.R. §§ 6.1–6.4.

Replaces and Supersedes: n/a

Approved:






\_\_\_\_\_  
Chief Executive Officer-Secretary

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Review Date

Exhibit A

Mark
CLEVELAND METROPARKS

CLEVELAND METROPARKS ZOO

EDGEWATER LIVE

EMERALD NECKLACE
MERWIN'S WHARF



**RESOLUTION NO. 17-11-166**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Checks** dated November 3, 2017 in the amount of \$607,919.06

**Checks** dated November 9, 2017 in the amount of \$1,177,608.34

**Checks** dated November 17, 2017 in the amount of \$1,208,540.67

**Net Payroll** dated September 17, 2017 to September 30, 2017 in the amount of \$1,292,473.10

**Withholding Taxes** in the amount of \$336,070.85

**Net Payroll** dated October 1, 2017 to October 14, 2017 in the amount of \$1,256,454.34

**Withholding Taxes** in the amount of \$321,194.92

**Bank Fees/ADP Fees** in the amount of \$52,246.51

**ACH Debits (First Energy; Sales Tax)** in the amount of \$135,739.48

**Visa/Travel Purchasing Card** dated October 29, 2017 to November 18, 2017 in the amount of \$250,246.14

**Total amount:** \$6,638,493.41

PASSED: November 30, 2017

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 17-11-166** listed above.



**Cleveland Metroparks  
Financial Performance  
11/30/2017**

	<b>2016 YTD Actual</b>	<b>2016 Annual Budget</b>	<b>2016 YTD % of Budget Used</b>	<b>2017 YTD Actual</b>	<b>2017 Annual Budget</b>	<b>2017 Remaining Budget</b>	<b>2017 YTD % of Budget Used</b>
<b>Revenues:</b>							
Property Tax	73,854,566	73,127,868	101.0%	74,063,298	74,233,000	169,702	99.8%
Local Gov't, Donations, Gifts, Grants	7,978,551	19,048,484	41.9%	9,488,654	24,289,603	14,800,949	39.1%
Interest Income	203,173	100,000	203.2%	225,886	225,000	(886)	100.4%
Charges for Services	23,296,326	26,100,283	89.3%	25,733,950	26,250,411	516,461	98.0%
Damages and Fines	<i>included in charges for services</i>			74,297	140,192	65,895	53.0%
Self-Funded	7,003,555	7,074,864	99.0%	7,746,308	9,761,000	2,014,692	79.4%
<b>Total Revenues</b>	<b>112,336,171</b>	<b>125,451,499</b>	<b>89.5%</b>	<b>117,332,393</b>	<b>134,899,206</b>	<b>17,566,813</b>	<b>87.0%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	54,915,756	62,003,228	88.6%	58,231,380	65,565,616	7,334,236	88.8%
Contractual Services	<i>included in operation expenditures</i>			3,857,099	6,329,174	2,472,075	60.9%
Operations	20,834,805	27,660,125	75.3%	18,956,281	25,926,614	6,970,333	73.1%
Self-Funded	8,588,790	9,761,000	88.0%	5,886,643	7,670,000	1,783,357	76.7%
<b>Operating Expenditures</b>	<b>84,339,351</b>	<b>99,424,353</b>	<b>84.8%</b>	<b>86,931,403</b>	<b>105,491,404</b>	<b>18,560,001</b>	<b>82.4%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>27,996,820</b>	<b>26,027,146</b>	<b>107.6%</b>	<b>30,400,990</b>	<b>29,407,802</b>	<b>(993,188)</b>	<b>103.4%</b>
<b>Capital Expenditures:</b>							
Capital Project Labor	-	-		-	201,945	201,945	0.0%
Capital Material	2,500,360	5,597,914	44.7%	2,854,275	6,782,457	3,928,182	42.1%
Capital Contracts	20,190,378	25,930,884	77.9%	14,012,913	36,892,435	22,879,522	38.0%
Capital Equipment	2,901,524	2,403,759	120.7%	1,763,777	2,817,261	1,053,484	62.6%
Animal Acquisition	33,004	94,730	34.8%	42,050	88,467	46,417	47.5%
Land Acquisition	2,202,793	1,023,948	215.1%	777,412	1,470,543	693,131	52.9%
<b>Capital Expenditures</b>	<b>27,828,059</b>	<b>35,051,235</b>	<b>79.4%</b>	<b>19,450,427</b>	<b>48,253,108</b>	<b>28,802,681</b>	<b>40.3%</b>

**Cleveland Metroparks  
Golf Operations by Location  
11/30/2017**

	Big Met (18)		Little Met (9)		Mastik Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
<b>Operating Revenues:</b>										
Greens Fees	628,294	612,361	188,351	188,104	156,270	152,866	620,057	594,387	743,406	611,442
Equipment Rentals	158,661	281,529	57,517	86,438	36,735	59,875	193,664	263,487	241,451	267,720
Driving Range/Practice Tee	-	-	-	-	-	-	2,335	1,880	112,246	94,874
Professional Services	510	14	-	895	6,400	725	4,990	5,371	29,113	14,851
Merchandise Sales	65,096	64,375	19,453	19,827	12,658	14,947	52,661	59,739	104,400	105,164
Food Service	181,108	197,424	28,586	31,455	16,771	19,631	13	98,719	271,992	252,166
Other Golf Revenue	17,860	6,072	14,722	1,174	9,692	22,903	114,666	12,431	(3,697)	11,219
<b>Operating Revenues</b>	<b>1,051,529</b>	<b>1,161,775</b>	<b>308,629</b>	<b>327,893</b>	<b>238,526</b>	<b>270,948</b>	<b>988,386</b>	<b>1,036,014</b>	<b>1,498,910</b>	<b>1,357,435</b>
<b>Operating Expenditures:</b>										
Salaries and Benefits	556,394	509,475	143,950	156,678	139,016	135,819	500,785	529,183	599,932	563,015
Contractual Services	6,061	(1,657)	1,932	-	624	-	3,688	-	9,832	23,822
Operations	295,918	408,214	90,587	129,318	74,502	138,738	268,246	379,534	524,399	535,201
<b>Operating Expenditures</b>	<b>858,374</b>	<b>916,032</b>	<b>236,468</b>	<b>285,996</b>	<b>214,142</b>	<b>274,556</b>	<b>772,719</b>	<b>908,718</b>	<b>1,134,162</b>	<b>1,122,038</b>
<b>Operating Surplus/(Subsidy)</b>	<b>193,155</b>	<b>245,743</b>	<b>72,161</b>	<b>41,897</b>	<b>24,384</b>	<b>(3,608)</b>	<b>215,667</b>	<b>127,296</b>	<b>364,748</b>	<b>235,397</b>
<b>Capital Expenditures:</b>										
In-House Capital Labor	-	5,405	-	-	-	-	-	7,490	-	244,670
Capital Material	123	25,386	-	-	-	-	14,123	66,899	3,180	274,239
Capital Contracts	-	11,355	-	-	-	-	59,616	42,879	6,608	27,672
Capital Equipment	100,001	-	-	37,982	-	37,982	389,026	4,929	44,250	307,682
<b>Capital Expenditures</b>	<b>100,124</b>	<b>42,146</b>	<b>-</b>	<b>37,982</b>	<b>-</b>	<b>37,982</b>	<b>462,765</b>	<b>122,197</b>	<b>54,037</b>	<b>854,263</b>
<b>Net Surplus/(Subsidy)</b>	<b>93,031</b>	<b>203,597</b>	<b>72,161</b>	<b>3,915</b>	<b>24,384</b>	<b>(41,590)</b>	<b>(247,098)</b>	<b>5,099</b>	<b>310,711</b>	<b>(618,866)</b>

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
<b>Operating Revenues:</b>										
Greens Fees	557,956	470,158	86,624	74,577	421,957	364,266	5,381	250	3,408,296	3,068,411
Equipment Rentals	130,325	239,602	18,791	24,218	124,189	187,834	-	-	961,333	1,410,702
Driving Range/Practice Tee	75,163	57,190	137,548	110,903	7,655	5,241	-	-	334,947	270,088
Professional Services	20,241	11,040	35,325	36,144	38,187	32,445	-	-	134,766	101,485
Merchandise Sales	46,275	47,433	17,052	15,545	30,061	31,092	15,792	3,412	363,448	361,534
Food Service	111,210	109,367	17,397	15,701	89,256	78,155	-	-	716,332	802,617
Other Golf Revenue	(6,259)	19,184	72,924	68,875	(12,861)	(6,193)	8,103	25,794	215,150	161,459
<b>Operating Revenues</b>	<b>934,912</b>	<b>953,973</b>	<b>385,660</b>	<b>345,962</b>	<b>698,444</b>	<b>692,840</b>	<b>29,276</b>	<b>29,456</b>	<b>6,134,272</b>	<b>6,176,296</b>
<b>Operating Expenditures:</b>										
Salaries and Benefits	447,095	429,435	221,413	214,621	502,075	492,608	632,842	395,943	3,743,502	3,426,777
Contractual Services	1,841	-	1,191	-	3,441	(24,994)	608	(56,231)	29,217	(59,060)
Operations	260,504	346,989	89,298	139,345	237,900	293,307	68,463	71,660	1,909,815	2,442,306
<b>Operating Expenditures</b>	<b>709,440</b>	<b>776,423</b>	<b>311,901</b>	<b>353,967</b>	<b>743,416</b>	<b>760,921</b>	<b>701,912</b>	<b>411,372</b>	<b>5,682,535</b>	<b>5,810,023</b>
<b>Operating Surplus/(Subsidy)</b>	<b>225,472</b>	<b>177,550</b>	<b>73,759</b>	<b>(8,005)</b>	<b>(44,972)</b>	<b>(68,081)</b>	<b>(672,636)</b>	<b>(381,916)</b>	<b>451,737</b>	<b>366,273</b>
<b>Capital Expenditures:</b>										
In-House Capital Labor	-	855	-	-	-	132,681	-	-	-	391,101
Capital Material	10,255	57,924	-	-	194,012	344,401	-	-	221,692	768,849
Capital Contracts	81,512	-	-	-	221,017	945,303	-	-	368,753	1,027,209
Capital Equipment	100,001	5,432	-	5,432	-	39,807	2,501	15,560	635,779	454,805
<b>Capital Expenditures</b>	<b>191,768</b>	<b>64,211</b>	<b>-</b>	<b>5,432</b>	<b>415,029</b>	<b>1,462,192</b>	<b>2,501</b>	<b>15,560</b>	<b>1,226,224</b>	<b>2,641,965</b>
<b>Net Surplus/(Subsidy)</b>	<b>33,705</b>	<b>113,338</b>	<b>73,759</b>	<b>(13,437)</b>	<b>(460,001)</b>	<b>(1,530,272)</b>	<b>(675,137)</b>	<b>(397,476)</b>	<b>(774,487)</b>	<b>(2,275,691)</b>

Cleveland Metroparks Zoo  
Zoo Operations  
11/30/2017

	2016 YTD Actual	2016 Annual Budget	2016 YTD % of Budget Used	2017 YTD Actual	2017 Annual Budget	2017 Available Budget	2017 YTD % of Budget Used
<b>Operating Revenues:</b>							
General & Special Event Admissions	4,280,751	4,685,000	91.4%	4,010,324	4,114,800	104,476	97.5%
Zoo Guest Experience	869,693	826,105	105.3%	880,486	894,932	14,446	98.4%
Zoo Society Attendance	1,350,870	1,852,500	72.9%	2,024,774	1,982,500	(42,274)	102.1%
Zoo Souvenirs/Refreshments	1,404,419	962,000	146.0%	1,437,338	1,587,620	150,282	90.5%
Education	449,614	442,631	101.6%	418,426	864,479	446,053	48.4%
Zoo Rental and Events	913,637	799,699	114.2%	388,781	-	(388,781)	
Consignment Admissions	included in zoo guest experience			339,916	400,000	60,084	85.0%
Miscellaneous	24,567			78,564	95,429	16,865	82.3%
<b>Total Revenues</b>	<b>9,293,551</b>	<b>9,567,935</b>	<b>97.1%</b>	<b>9,578,609</b>	<b>9,939,760</b>	<b>361,151</b>	<b>96.4%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	12,549,402	14,756,761	85.0%	13,010,034	15,053,495	2,043,461	86.4%
Contractual Services	included in operations expenditures			185,873	320,316	134,443	58.0%
Operations	4,125,361	5,409,249	76.3%	4,126,901	5,513,456	1,386,555	74.9%
Utilities	1,930,218	2,465,091	78.3%	1,936,505	2,487,505	551,000	77.8%
Other	2,195,143	2,944,158	74.6%	2,190,396	3,025,951	835,555	72.4%
<b>Total Operating Expenditures</b>	<b>16,674,763</b>	<b>20,166,010</b>	<b>82.7%</b>	<b>17,322,808</b>	<b>20,887,267</b>	<b>3,564,459</b>	<b>82.9%</b>
<b>Operating Surplus/(Subsidy)</b>	<b>(7,381,212)</b>	<b>(10,598,075)</b>	<b>69.6%</b>	<b>(7,744,199)</b>	<b>(10,947,507)</b>	<b>(3,203,308)</b>	<b>70.7%</b>
<b>Capital Revenues:</b>							
Zoo Animal Sales	3,912	-	(3,912)	1,940	-	(1,940)	NA
<b>Total Revenues</b>	<b>3,912</b>	<b>-</b>	<b>(3,912)</b>	<b>1,940</b>	<b>-</b>	<b>(1,940)</b>	<b>NA</b>
<b>Capital Expenditures:</b>							
Capital Material	206,500	825,108	25.0%	200,887	814,888	614,001	24.7%
Capital Contracts	3,252,217	4,101,098	79.3%	1,289,681	3,802,518	2,512,837	33.9%
Capital Equipment	269,990	450,517	59.9%	120,114	418,491	298,377	28.7%
Animal Acquisition	33,004	94,730	34.8%	49,406	88,467	39,061	55.8%
<b>Total Capital Expenditures</b>	<b>3,761,711</b>	<b>5,471,453</b>	<b>68.8%</b>	<b>1,660,088</b>	<b>5,124,364</b>	<b>3,464,276</b>	<b>32.4%</b>
<b>Capital Surplus/(Subsidy)</b>	<b>(3,757,799)</b>	<b>(5,471,453)</b>	<b>68.7%</b>	<b>(1,658,148)</b>	<b>(5,124,364)</b>	<b>(3,466,216)</b>	<b>32.4%</b>
<b>Restricted Fund Revenue:</b>							
Operating	966,366			843,659	1,609,194	765,535	52.4%
Capital	1,449,548			1,265,488	2,413,790	1,148,302	52.4%
<b>Total Restricted Fund Revenues</b>	<b>2,415,914</b>			<b>2,093,575</b>	<b>4,022,984</b>	<b>1,913,837</b>	<b>52.4%</b>
<b>Restricted Fund Expenditures:</b>							
Operating	745,958			613,215	1,252,448	639,233	49.0%
Capital	2,600,898			925,976	3,056,268	2,130,292	30.3%
<b>Total Restricted Fund Expenditures</b>	<b>3,346,856</b>			<b>1,539,191</b>	<b>4,308,716</b>	<b>2,769,525</b>	<b>35.7%</b>
<b>Restricted Fund Surplus/(Subsidy)</b>	<b>(930,942)</b>			<b>554,384</b>	<b>(285,732)</b>	<b>(855,688)</b>	<b>199.5%</b>
<b>Revenues:</b>							
Operating	9,293,551			9,578,609	9,939,760	361,151	96.4%
Capital	3,912			1,940	-	(1,940)	NA
Restricted	2,415,914			2,093,575	4,022,984	1,913,837	52.4%
<b>Total Revenues</b>	<b>11,713,377</b>			<b>11,674,124</b>	<b>13,962,744</b>	<b>2,273,048</b>	<b>83.7%</b>
<b>Expenditures:</b>							
Operating	16,674,763			17,322,808	20,887,267	3,564,459	82.9%
Capital	3,761,711			1,660,088	5,124,364	3,464,276	32.4%
Restricted	3,346,856			1,539,191	4,308,716	2,769,525	35.7%
<b>Total Expenditures</b>	<b>23,783,330</b>			<b>20,522,087</b>	<b>30,320,348</b>	<b>9,798,261</b>	<b>67.7%</b>
<b>Zoo Levy Support:</b>							
Operating	7,381,212			7,744,199	10,947,507	3,203,308	70.7%
Capital	3,757,799			1,658,148	5,124,364	3,466,216	32.4%
<b>Total Zoo Levy Support</b>	<b>11,139,011</b>			<b>9,402,347</b>	<b>16,071,872</b>	<b>6,669,525</b>	<b>58.5%</b>

Cleveland Metroparks  
Enterprise Operations by Location  
11/30/2017

	Merwin's Wharf		Wallace Lake		Huntington Concessions		Edgewater Beach House	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	2,045,450	1,789,170	69,418	64,181	190,896	207,025	913,173	-
Operating Expenditures	1,988,191	1,772,563	59,741	60,502	170,755	183,006	745,330	-
Operating Surplus/(Subsidy)	57,259	16,607	9,677	3,679	20,141	24,019	167,843	-
Capital Expenditures	55,474	47,989	-	2,409	2,999	2,884	144,892	-
Net Surplus/(Subsidy)	1,785	(31,382)	9,677	1,270	17,142	21,135	22,951	-

	Mobile Concessions		Hinckley Lake Concessions		Edgewater Pier		East 55th Restaurant		East 55th Marina	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	-	154,228	43,734	41,372	113,070	214,337	387,717	352,551	801,114	733,315
Operating Expenditures	1,247	68,049	47,377	47,958	114,029	105,929	428,016	347,929	340,239	328,064
Operating Surplus/(Subsidy)	(1,247)	86,179	(3,643)	(6,586)	(959)	108,408	(40,299)	4,622	460,875	405,251
Capital Expenditures	-	24,500	-	-	-	-	-	33,101	21,757	8,104
Net Surplus/(Subsidy)	(1,247)	61,679	(3,643)	(6,586)	(959)	108,408	(40,299)	(28,479)	439,118	397,147

	Emerald Necklace Restaurant		Emerald Necklace Marina		Water Taxi		Parking	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	210,906	229,073	352,861	376,270	58,419	36,272	226,249	137,687
Operating Expenditures	240,066	300,183	264,226	316,916	96,709	86,950	14,084	12,965
Operating Surplus/(Subsidy)	(29,160)	(71,110)	88,635	59,354	(38,290)	(50,678)	212,165	124,722
Capital Expenditures	61	21,803	1,017	27,947	-	9,675	-	11,248
Net Surplus/(Subsidy)	(29,221)	(92,913)	87,618	31,407	(38,290)	(60,353)	212,165	113,474

	Chalet		Ledge Lake		Aquatic Management		Enterprise Administration		Total	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	289,255	307,272	171,803	196,829	-	-	-	-	5,874,065	4,839,582
Operating Expenditures	254,705	252,525	128,951	149,330	561,290	539,461	703,123	470,657	6,158,079	5,042,987
Operating Surplus/(Subsidy)	34,550	54,747	42,852	47,499	(561,290)	(539,461)	(703,123)	(470,657)	(284,014)	(203,405)
Capital Expenditures	37,285	83,240	-	16,667	-	25,351	1,039	-	264,524	314,918
Net Surplus/(Subsidy)	(2,735)	(28,493)	42,852	30,832	(561,290)	(564,812)	(704,162)	(470,657)	(548,538)	(518,323)

**Cleveland Metroparks  
Kiosk/Nature Shop Operations by Location  
11/30/2017**

	North Chagrin		Rocky River		West Creek		Hinckley Lake Boat Shop	
	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	62,473	47,989	118,369	111,112	30,467	29,483	317,432	302,031
Operating Expenditures	30,064	41,138	70,829	54,766	18,872	14,783	175,884	167,501
Operating Surplus/(Subsidy)	<b>32,409</b>	<b>6,851</b>	<b>47,540</b>	<b>56,346</b>	<b>11,595</b>	<b>14,700</b>	<b>141,548</b>	<b>134,530</b>
Capital Expenditures	680	3,286	680	3,286	680	3,286	1,002	13,721
Net Surplus/(Subsidy)	<b>31,729</b>	<b>3,565</b>	<b>46,860</b>	<b>53,060</b>	<b>10,915</b>	<b>11,414</b>	<b>140,546</b>	<b>120,809</b>

	Nature Shop Mobile		Southpark Kiosk		Great Northern Kiosk		Retail Division/Admin		Total	
	2017	2016	2017	2016	2017	2016	2017	2016	2017	2016
Operating Revenues	34,693	5,212	-	4,227	7,444	8,473	-	-	570,878	508,527
Operating Expenditures	2,214	1,416	1,724	14,532	24,366	26,206	146,371	147,559	470,324	467,901
Operating Surplus/(Subsidy)	<b>32,479</b>	<b>3,796</b>	<b>(1,724)</b>	<b>(10,305)</b>	<b>(16,922)</b>	<b>(17,733)</b>	<b>(146,371)</b>	<b>(147,559)</b>	<b>100,554</b>	<b>40,626</b>
Capital Expenditures	-	-	-	-	-	-	-	-	3,042	23,579
Net Surplus/(Subsidy)	<b>32,479</b>	<b>3,796</b>	<b>(1,724)</b>	<b>(10,305)</b>	<b>(16,922)</b>	<b>(17,733)</b>	<b>(146,371)</b>	<b>(147,559)</b>	<b>97,512</b>	<b>17,047</b>

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED NOVEMBER 30, 2017**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$151,721	\$59,381	\$5,852	\$43,903	\$260,858

Total
\$43,775

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
11/01/17	PNC Bank	Money Market (A)	-1	0.25%	10/31/17	\$5,472	\$2,438,470
11/01/17	Fifth Third Securities	Money Market (B)	-1	0.93%	10/31/17	\$453	\$2,630,970
Various	Fifth Third Securities	Certificates of Deposit (C)	-1	Various	Various	\$12,712	\$2,000,000
11/01/17	STAR Ohio	State pool (D)	-1	1.25%	10/31/17	\$8,510	\$20,647,506
11/01/17	STAR Plus	State pool (F)	-1	0.90%	10/31/17	\$488	\$661,531

(A) Government Performance Money Market Account.

\$28,378,477

Investment balance ranged from \$19,936,870.02 to \$2,438,470.06 in November.

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance varied between \$2,628,254.18 to \$2,630,969.65 in November due to maturity CD's.

(C) Brokered Certificates of Deposit.

Maturities range from 4/9/18 through 10/07/19 at rates from 0.90% to 1.30%.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$8,629,640.07 to \$20,647,506.28 in November.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$661,041.77 to \$661,530.77 in November.

## CHIEF EXECUTIVE OFFICER'S REPORT

DECEMBER 14, 2017

### ACTION ITEMS.

- (a) *Chief Executive Officer's Retiring Guest(s):*  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

#### **Carl Casavecchia, Jr., Special Projects Manager**

Carl Casavecchia has served Cleveland Metroparks for more than 34 years, utilizing his knowledge, skills and abilities as a Seasonal Naturalist, Senior Naturalist, Nature Center Manager, Center Manager and Special Project Manager. Carl developed and provided a variety of innovative outdoor educational programs that increased the participant's environmental awareness, conservation concerns and appreciation for native plants and wildlife. He created and presented natural history, and historical and cultural programs for countless park visitors, school groups, community groups, and scout groups. Carl devoted the last few years of his career focused on coordinating Cleveland Metroparks Centennial and co-editing the award-winning 100 Year Trail Centennial book. His excellent leadership and work direction to others assisted them in developing their own careers, skills and knowledge of processes and techniques, and conveyed useful information to park visitors and nature center guests and volunteers. Carl created an award-winning, interactive Escape on the Underground Railroad program, and facilitated the award-winning BugCity event for 22 years. He assisted with obtaining National Register of Historic Places designation for Brecksville Nature Center and served on the design team of Viaduct Park in Bedford Reservation. Carl could always be counted on to support programs and events such as the Volunteer program, CrossRoads events, Take Your Child to Work Day, and the New Employee Welcome Tour. He served on the planning teams for both national and regional National Association for Interpretation (NAI) conferences, the inaugural Personnel Committee, Position Evaluation Committee, Diversity Training and Guest Service Training teams, and the Historic Task Force. Carl was recognized regionally and nationally by NAI when he received the 2011 Region 4 Meritorious Service Award, 2014 Region 4 Interpretive Manager of the Year Award, and the 2017 National Interpretive Manager of the Year Award. Carl has been a valued asset to Cleveland Metroparks and the products of his labor have been appreciated and will not be forgotten.

**ACTION ITEMS (cont.)****Eric J. Himmelman, Lead Horticulturist**

Eric Himmelman has served Cleveland Metroparks for 30 years, utilizing his knowledge, skills and abilities as Grounds Maintenance, Horticulturist, and Lead Horticulturist. Eric used his knowledge and skills to maintain and enhance the Zoo's buildings and grounds, landscape design, and plant collection. He assisted with numerous exhibit planning and landscape construction projects including The RainForest, and the color beds at Monkey Island, and propagated thousands of plants every year in the production greenhouse. Because of Eric's willingness to attend continuous learning opportunities, he was able to become one of the first certified zoological horticulturists employed at Cleveland Metroparks Zoo, then utilized those skills to promote the highest level of zoological horticulture and was involved in the development of the browse program. Eric has led work crews, provided work direction and safe equipment operation, and shared his expertise with others to assist them in developing their skills and knowledge of equipment, processes, and techniques. Eric's demonstrated spirit of cooperation is evidenced by his notes of commendation, participation with the Association of Zoological Horticulture, his service on the Safety Committee, assistance with numerous special projects, and provided educational outreach programs for Zoo guests and garden clubs. Eric has been a valued asset to Cleveland Metroparks Zoo and the products of his labor have been appreciated and will not be forgotten.

**Gregory A. Troyan, Site Construction Manager**

Gregory Troyan has served Cleveland Metroparks for more than 36 years, utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician, and Site Construction Manager. Through Greg's innovations, knowledge and experience he has performed master level skilled trade work, and operated construction equipment for countless projects. He managed capital budgets, the Site Construction operating budget, and facility rehabilitation for capital projects throughout the Park District. Greg was instrumental in numerous improvements throughout the Park District including the preparation for The RainForest and Wilderness Trek at the Zoo, Ohio & Erie Canal Reservation and CanalWay Visitor Center, utilities, site preparation and footers for Bedford and Mill Stream Run Management Centers, renovations at Manakiki, Shawnee Hills and Sleepy Hollow golf courses, post construction efforts at the Rocky River Management Center and Park Operations/Ranger Headquarters building, footers, walls, and foundation work for an Administrative Office addition, and site improvements at Aukerman Park and the Water Taxi. Because of Greg's spirit of cooperation, he volunteered to assist with CrossRoads events, served as Lead Person for Site Construction employees, Vice President of Cleveland Metroparks Employees Association (CMEA), and presented at the Ohio Public Facilities Maintenance Association conference. Greg has been a valued asset to Park Operations, and the products of his labor have been appreciated and will not be forgotten.



**ACTION ITEMS (cont.)****Richard J. Kerber, Project Manager – Planning & Design**

Richard “Dick” Kerber has served Cleveland Metroparks for more than 32 years, utilizing his knowledge, skills and abilities as a Civil Engineer, Director of Planning, Design & Natural Resources, and Chief Planning & Design Officer until his official retirement, but continued on as a Project Manager in order to complete various important projects. Dick used his knowledge and experience to make recommendations, plan and manage Park District staff, budgets, infrastructure, natural resources initiatives, land acquisition and grant funding opportunities, geographic information systems, trails, project design and administration, construction, architectural and engineering contracts, and countless capital improvement and facility rehabilitation projects throughout Cleveland Metroparks. He led significant developments during his career such as the Ohio & Erie Canal Reservation and Towpath Trail, CanalWay Visitor Center, Washington Reservation, West Creek Reservation and West Creek Stewardship Center, Ranger and Operations Administration complex, Emerald Necklace Marina, Big Met Golf Clubhouse, Rocky River Nature Center expansion, Strongsville Park Management Center, the Fulton Road bridge, Lake to Lake Trail, Towpath Trail, rebuilding of The Chalet chutes, Strongsville Wildlife Areas, Fosters Run Stream restoration, numerous Zoo projects, and was part of one of the Park District’s largest land acquisitions – the Lakefront properties. Dick provided leadership for two Park District master plans, Cleveland Metroparks 2000 and Cleveland Metroparks 2020 the Emerald Necklace Plan, utilizing his strong attention to detail to maintain high-quality standards which enhanced services and facilities for the public. Through his inspiration and work direction, he assisted others in developing their own careers, skills and knowledge of processes and techniques. Dick even knows what a T-Square is used for! Because of Dick’s spirit of cooperation over the course of his career, he was able to communicate with federal, state, local government agencies and citizens, serve on ad hoc committee, and represent Cleveland Metroparks in the interagency team developing the final Towpath Trail segment to downtown Cleveland. Dick has been a valued asset to Cleveland Metroparks. His numerous contributions have been appreciated and will forever serve generations of future Cleveland Metroparks visitors. Dick is just one of those guys you always want on your team!

**RECOMMENDED ACTION:**

That the Board recognize Carl Casavecchia, Jr., Eric J. Himmelman, Gregory A. Troyan, and Richard J. Kerber for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages 26 to 29.

**ACTION ITEMS (cont.)**

**(b) 2017 Budget Adjustment No. 8**

*(Originating Sources: Bill Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

<b>CLEVELAND METROPARKS Appropriation Summary - 2017</b>							
Object Code	Object Description	Original Budget			Total Prior Amendments	Proposed Amendment #8 12/14/17	Total Appropriations Including Amendments
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 48,822,530	\$ -	\$ 48,822,530	\$ 47,858	\$ 129,094	\$ 48,999,482
52	Employee Fringe Benefits	16,659,400	17,466	16,676,866	19,262	-	16,696,128
53	Contractual Services	13,128,629	667,064	13,795,693	166,850	12,549	13,975,092
54	Office Operations	22,707,607	1,676,108	24,383,715	1,490,123	25,832	25,899,670
	Operating Subtotal	101,318,166	2,360,638	103,678,804	1,724,093	167,475	105,570,372
<b>CAPITAL</b>							
571	Capital Labor	201,945	-	201,945	-	675,000	876,945
572	Capital Materials	5,294,781	1,230,808	6,525,589	261,068	36,724	6,823,381
573	Capital Contracts	19,001,120	7,641,228	26,642,348	10,592,386	(439,724)	36,795,010
574	Capital Equipment	2,173,723	497,762	2,671,485	146,909	(50,669)	2,767,725
575	Zoo Animals	75,000	13,467	88,467	-	-	88,467
576	Land	1,200,000	24,043	1,224,043	458,500	300,000	1,982,543
	Capital Subtotal	27,744,624	9,407,308	37,151,932	11,458,863	521,331	48,457,126
<b>TOTALS</b>							
Grand totals		\$ 129,264,735	\$ 11,767,946	\$ 141,032,681	\$ 13,182,956	\$ 688,806	\$ 154,904,443

An explanation of the adjustments, by category, can be found on pages 30 to 33.

The net effect of all adjustments is an increase of \$688,806.

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approve the 2017 Budget Adjustment No. 8 for a total increase of \$688,806 as delineated on pages 30 to 33.

**ACTION ITEMS (cont.)**

- (c) ***Professional Services Agreement – Evaluating Conservation Education in Africa***  
(Originating Sources: Harold G. Harrison, Chief Human Resources Officer/Christopher Kuhar, Zoo Executive Director)

**Background**

The impact of conservation education continues to be debated by conservation professionals, partly because of the large amount of variability of programs and content. In 2017, a grant was awarded by the Arcus Foundation to a collaboration of scientists, including Cleveland Metroparks Zoo Executive Director Chris Kuhar, to evaluate the true impact of conservation education programs. Through this grant conservation education programs on apes will be evaluated to determine the types of programs that have the greatest impact on wild populations of apes in Africa. A portion of the grant included funds for a single research analyst to manage interviews, data collection and data analysis on this project.

**Proposal**

We request a professional services agreement to contract with Dr. Tamara Bettinger, retired Director of Animal Programs and Disney's Animal Kingdom and former Curator of Conservation and Science at Cleveland Metroparks Zoo, to conduct these interviews and analyses. The funds for the one-year engagement (\$54,000) have been committed by Cleveland Zoological Society.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a professional services contract with Dr. Tamara Bettinger for one year of professional services in an amount not to exceed \$54,000. This agreement will be entered into a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

- (d) ***Operating Agreement between Cleveland Metroparks and the Cleveland Zoological Society***  
(Originating Source: Christopher W. Kuhar, Zoo Executive Director)

**Background**

The Cleveland Zoological Society generates philanthropic and community support for Cleveland Metroparks Zoo and shares the same mission: *We create compelling experiences that connect people with wildlife and inspire personal responsibility for conserving the natural world.* Between 1998 and 2012, the Zoological Society and Cleveland Metroparks worked together under an operating agreement which provided the Zoo with operating support equal to 70% of the revenue received from the general membership program.

**ACTION ITEMS (cont.)**

Since 2013, the annual commitment from the Zoo Society was increased to an amount equivalent to 72% of the revenue from the general membership program; the amendment was renewed for 2014. The Commitment is divided such that 65% goes to the Cleveland Metroparks general fund and 7% goes to a restricted fund for education programs and animal feed. This change has made it possible for the Zoo Society to simplify its fundraising messaging and increase overall support for the Zoo.

As its contribution to this thriving public/private partnership, Cleveland Metroparks has and will continue to provide office space and operational support of the Zoo Society membership and fund raising activities.

**Proposal for a One-Year Extension to the Operating Agreement**

Based on these results, the modification to the operating agreement is viewed as a success for both organizations. A continuation of the agreement in 2018 would allow Cleveland Metroparks to continue to receive greater revenue and facilitate continued growth in overall support from the Cleveland Zoological Society.

Additionally, it has become clear that the Zoo's conservation mission is a priority and Cleveland Zoological Society's support in that mission is paramount. To align funding of conservation with the Zoo's Quarters for Conservation program for ticketed admissions, we propose the addition of a \$5.00 per membership allocation that will be held by Cleveland Zoological Society and disbursed at the discretion of Cleveland Metroparks Zoo. This surcharge will be allocated prior to the normal percentage allocation of gross revenue from memberships. This change will allow for more stable funding of the Zoo's conservation program as well as create a seamless guest entry experience where all Zoo guests will be provided with the opportunity to participate in the Zoo's Quarters for Conservation program.

It is proposed that the modification to the operating agreement be renewed for 2018 with the addition of a \$5.00 conservation surcharge, whereby 65% of the revenue from the general membership program be directed to the Cleveland Metroparks general fund and 7% goes to a restricted fund for education programs and animal feed after the \$5.00/membership is removed from the gross revenue total.

**RECOMMENDED ACTION:**

That the Board amend the 1997 Operating Agreement between Cleveland Metroparks and the Cleveland Zoological Society for 2018, in a form approved by the Chief Legal and Ethics Officer, whereby the Zoo Society will, during that year, guarantee general operation support of an amount equal to a conservation surcharge of \$5.00 per membership and 65% of their revenue from the general membership program be directed to Cleveland Metroparks general fund, and 7% going to a restricted fund for education programs and animal feed after the conservation surcharge is removed from the gross membership revenue total.

**ACTION ITEMS (cont.)**

- (e) ***RFP#5968: Authorization for Camel Ride Operation Contract Extension at Cleveland Metroparks Zoo***  
*(Originating Source: Christopher Kuhar, Executive Director, Cleveland Metroparks Zoo)*

**Background**

The Australian Adventure area of Cleveland Metroparks Zoo contains an arena that allows for camel rides. These rides not only provide a revenue opportunity, netting approximately \$60,000 for Cleveland Metroparks on an annual basis, but they are an opportunity for guests to get close to animals to make an inspiring connection. A five-year contract for camel ride operations was awarded to JK Animal Adventures in 2012 with the opportunity for the Board to renew the contract for three additional years (RFP#5968). In this contract, JK Animal Adventures operates the ride and receives 60% of the revenue while Cleveland Metroparks receives 40% of the revenue. This contract was extended for one year on March 13, 2017 and will expire March 12, 2018.

**Proposal**

Cleveland Metroparks Zoo requests to extend this contract for one additional year through March 12, 2019. This would be the second year of the three-year extension authorized in the original Action Item. The terms of the contract would remain consistent with the original award. The option remains to renew the contract for a final year in 2019.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract amendment with ***JK Animal Adventures*** for one additional year from March 13, 2018 through March 12, 2019 and ratify the current contract. This contract will be entered into in a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

- (f) ***Settlement***  
*(Originating Sources: Richard Svoboda, Interim Chief of Rangers/Harold G. Harrison, Chief of Human Resources/Matthew Hawes, Director of Human Resources/Gregory L. Headley, Director of Risk Management/Rosalina M. Fini, Chief Legal & Ethics Officer/Brian M. Zimmerman, Chief Executive Officer)*

**Background**

On July 3, 2017, an employment matter regarding the Ranger Department was filed in the U.S. District Court, Northern District of Ohio, Case No. 1:17-cv-01390-SL. Counsel deems it is in the best interest of the Park District to settle this claim.

**RECOMMENDED ACTION:**

That the Board approve a settlement for the above described matter in the amount of \$189,650.00 and applicable back wages, in a form acceptable to the Chief Legal & Ethics Officer.

**ACTION ITEMS (cont.)**

- (g) **RFP #5150 and Co-Op #5845 Amendment (14-01-023): ADP: EeTime 6.1 to 8.0 Upgrade/move to Hosting**  
*(Originating Sources: Bill Chorba, Chief Financial Officer/Harold G. Harrison, Chief Human Resources Officer)*

**HIGHLIGHTS AT A GLANCE**

*This amendment provides for an equitable expansion and upgrade of the services offered by ADP under the existing contract when enabled by the December 7, 2017 Statement of Work (“SOW”) entitled “Cleveland Metroparks EeTime 6.1 to 8.0 upgrade & Move to Hosting, pages 1 through 15.”*

Cleveland Metroparks has been utilizing portions of a Board approved ADP system for Human Resources and Finance Department information/financial processing for several years. Recently it was decided to absorb more of the available services offered from ADP and, to that end, such a proposal was sought.

After review and negotiation, the proposal transformed into an amendment that would enhance the eTime project to migrate Cleveland Metroparks premise solution to an ADP hosted environment. As well, the following caveats were added:

- ADP will provide hourly rate concessions to reflect \$150/hr. vs the original proposed \$180/hr.
- The historical data migration work efforts will be eliminated from the proposal.
- **All** ADP service agreements/amendments will terminate in 2023 versus 2020.
- A pricing freeze will remain in place throughout the contract term until 2023.

**RECOMMENDED ACTION:**

That the Board authorize the Amendment to RFP #5150 and Co-Op #5845 for services and upgrades as noted above and specifically proposed in the MSA/Price Agreement - Statement of Work “EeTime 6.1 to 8.0 Upgrade/move to Hosting,” proposed and provided by ADP a new total not to exceed \$1,474,900 [one-time fee of \$27,500 + \$302,400 (finance portion, \$60,480/per x 5 years) + \$1,145,000 (human resource portion of \$229,000/per x 5 years)].

**AWARD OF BIDS:**

**RECOMMENDED ACTION:**

**THAT THE BOARD AUTHORIZE THE FOLLOWING BID AWARDS:**

- (a) **Ohio Co-Op #6316: Five (5) New 2018 4DR AWD Ford Explorer Sport Utility (Police Special) SUV's for Rangers (Replacements) (see page 16);**
- (b) **Ohio Co-Op #6317: Goodyear Tires (see page 17); and**
- (c) **Commodities Usage Report:**
  - **Ohio Co-Op and National IPA Co-Op #6123: Janitorial Cleaning Products and Programs (Cleaning, Sanitation, Air Care and Wastewater) for 26-month period beginning October 1, 2015 through November 30, 2017 (see page 18).**

**AWARD OF BIDS** (cont.)

**OHIO CO-OP #6316 SUMMARY: Five (5) New 2018 4DR AWD Ford Explorer Sport Utility (Police Special) SUV's for Rangers (Replacements)**

DESIGNATION	Rangers (4016030-574002)
<b>UNIT(S) REPLACED including Mileage and Condition</b>	2006 Ford Crown Vic – E01106 – 215,797 miles 2009 Dodge Charger – E01909 – 210,806 miles 2009 Dodge Charger – E00809 – 187,164 miles 2006 Ford Crown Vic - E01406 – 191,000 miles 2007 Ford Crown Vic - E00709 – 189,000 miles  <i>All units above are in poor condition.</i>
NEW UNIT BASE COST Engine – 3.7L V6 TIVCT Exterior Color - Oxford White; Interior Color – Charcoal Black Cloth; Buckets Vinyl Rear Seats; Rear View Camera and Spot Light	<b>\$26,599.00 each</b>
Courtesy Lamp Disable	\$ 70.00
Keyed Alike	\$ 75.00
Power Heated Mirrors	\$ 60.00
Side Marked Lights in Side Mirrors	\$495.00
Grill Lamp Wire	\$ 59.00
Rear Cargo Dome Light	\$ 50.00
Police Headlight Prep	\$124.00
RR DR Handles/Locks	\$ 34.00
Power Window Disable	\$ 24.00
Rear Mounting Plate	\$ 49.00
SYNC System	\$355.00
Trailer Hitch	\$695.00
Delivery Charge	\$285.00
<b>UNIT TOTAL</b>	<b>\$28,974.00 ea.</b>
<b>TOTAL ORDER (x5)</b>	<b>\$144,870.00</b>

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

**RECOMMENDED ACTION:**

That the Board approve the purchase of **Five (5) New 2018 4DR AWD Ford Explorer Sport Utility (Police Special) SUV's**, equipped as specified in the above Ohio Co-Op #6316 summary, from **Lebanon Ford Commercial, for a total cost of \$144,870.00** in full utilization of the Ohio Cooperative Purchasing Program, Contract Number RS900718.



**AWARD OF BIDS (cont.)**

**OHIO CO-OP #6317 SUMMARY:** **GOODYEAR TIRES** for various equipment and vehicles to be supplied on an “as needed” basis from February 1, 2018 through January 31, 2019 to various locations throughout Cleveland Metroparks.

<i>- - - HIGHLIGHTS AT A GLANCE - - -</i>
2017-2018 Expenditures = \$60,000
2018-2019 Estimate = \$75,000

**Background:**

Cleveland Metroparks purchases Goodyear tires for various equipment and vehicles throughout the Park District. Staff recommends leveraging the State of Ohio Cooperative Agreement, Contract Number RS901417, for a one (1) year period beginning February 1, 2018 through January 31, 2019 to fulfill these needs.

**RECOMMENDED ACTION:**

That the Board authorize the award of Ohio Co-Op #6317 for the purchase of Goodyear tires for various equipment and vehicles from **Conrad’s Wholesale Tire, Wingfoot Commercial Tire Systems/Goodyear, and Sylvester Truck & Tire** for a total amount of **\$75,000** in full utilization of the State of Ohio Cooperative Agreement, Contract Number RS901417 and Cleveland Metroparks purchasing policies.

**AWARD OF BIDS (cont.)**

**COMMODITIES USAGE REPORT** - “In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”

**OHIO CO-OP and NATIONAL IPA CO-OP #6123:**

**Janitorial Cleaning Products and Programs (Cleaning, Sanitation, Air Care, and Wastewater)** for a 26-month period beginning October 1, 2015 through November 30, 2017.

ORIGINAL ESTIMATE \$350,000

(90% = \$315,000)

The estimated encumbrance was based upon a one (1) year spend of janitorial cleaning products and packaged sanitary “programs” (i.e. - Cleaning, Sanitation, Air Care, and Wastewater). The quantity consumed surpassed expectations which ultimately increased the overall usage due also to *additions* for self-operated facilities such as Emerald Necklace Marina, Beach House, etc. The requested commodity adjustment pays current invoices and anticipates remaining orders through the end of the term.

ORIGINAL AWARD (October 1, 2015)	\$350,000.00
Additional Consumption/Final “Close-out” Estimate (7/27/17)	75,000.00
Additional Consumption/Final “Close-Out” Estimate (12/14/17)	<u>30,000.00</u>
<b>REVISED TOTAL AWARD:</b>	<b>\$455,000.00</b>

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to amend Resolution No. 15-10-153 to accommodate usage in excess of the original estimate as follows:

**No. 15-10-153:** That the Board authorize a split award for the purchase of various janitorial cleaning products and programs, as specified in the above summary for OHIO AND NATIONAL IPA CO-OP #6123 to **W.W. Grainger and State Industrial Products** to be purchased on an “as needed” basis for a 26-month period, beginning October 1, 2015 through November 30, 2017 **for a total cost not to exceed ~~\$350,000~~ ~~\$425,000~~ \$455,000**, in full utilization of the National IPA contract number 141003 and State of Ohio contract number 800150.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 12/14/17)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Two 3-D models of the Zoo. One with leaves, one without, for visualization.	<b>Melown Technologies SE</b>	<b>\$31,000.00</b>	<b>(7)</b>
Trails/Maps API upgrade.	<b>Substrate Websoft, LLC</b>	<b>\$13,200.00</b>	<b>(3)</b>
Gorilla transfer chute fabrication and installation.	<b>Advantic</b>	<b>\$41,607.00</b>	<b>(7)</b>
Material for gorilla transfer chute.	<b>Strongwell Corporation</b>	<b>\$25,277.40</b>	<b>(7)</b>
Transit mid-roof cargo van (new).	<b>Bob Gillingham Ford</b>	<b>\$30,365.00</b>	<b>(7)</b>
Improve/mesh open drone map.	<b>Masserano Labs, LLC</b>	<b>\$23,040.00</b>	<b>(3)</b>
Furniture for Administrative Offices.	<b>Ohio Desk</b>	<b>\$28,335.48</b>	<b>(2)</b>
Repair of fuel tanks at Perkins Stables.	<b>LE Scott Electrical, LLC</b>	<b>\$30,380.00</b> <b>450.00</b> <b>\$30,830.00</b>	<b>(7)</b>

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Crucial Conversations and Crucial Accountability Suite.	<b>Vitalsmarts LC</b>	<b>\$20,705.00</b>	<b>(3)</b>
Chimney and fireplace cleaning throughout Cleveland Metroparks.	<b>Colonial Chimney Services, LLC</b>	<b>\$11,438.00</b>	<b>(7)</b>

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (12/14/17)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<b>THERE ARE NO CHANGE ORDERS TO REPORT FOR THIS PERIOD.</b>			

**RESOLUTION NO. 17-12-180**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Checks** dated November 22, 2017 in the amount of \$934,787.51

**Checks** dated November 29, 2017 in the amount of \$174,523.25

**Checks** dated December 1, 2017 in the amount of \$1,591,772.87

**Net Payroll** dated October 15, 2017 to October 28, 2017 in the amount of \$1,246,806.95

**Withholding Taxes** in the amount of \$323,504.28

**Net Payroll** dated October 29, 2017 to November 11, 2017 in the amount of \$1,171,028.98

**Withholding Taxes** in the amount of \$306,857.97

**Bank Fees/ADP Fees** in the amount of \$43,500.23

**ACH Debits (First Energy; Sales Tax)** in the amount of \$48,787.15

**Visa/Travel Purchasing Card** dated November 19, 2017 to November 25, 2017 in the amount of \$77,571.08

**Total amount:** \$5,919,140.27

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_

Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 17-12-180** listed above.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guest(s)***  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

**Biserka "Bisi" Mikleus, Stewardship Director**

Bisi Mikleus began her career with Cleveland Metroparks in April 2017 in the role of Stewardship Director. Bisi hit the ground running as she joined the Development Team in the midst of the Centennial Celebration and proved to be very instrumental in its success. Bisi brought to her position almost 20 years of experience in Development with an emphasis on fundraising, database administration, financial reporting, relationship building, and strategic planning. Her career at the Botanical Garden began as the Director of Annual Giving. In addition to cultivating relationships with donors and volunteers, she was responsible for the development of the Annual Giving program, work plan, and goals. At the same time, as the Garden's Director of Government Relations, she was tasked with securing funding for programs via the federal appropriations and earmark process. Most recently, Bisi was the Director of Advancement Services for Cleveland Botanical Garden and The Holden Arboretum, together known as Holden Forests & Gardens. In that role she served as a key strategist for goal and budget development, financial reporting and analysis, and stewardship and donor relations. Bisi holds a Bachelor of Arts in Psychology with minors in English and Biology from Case Western Reserve University.

- b. ***Scientific Research Programs at Cleveland Metroparks Zoo***  
(Originating Sources: *Kristen E. Lukas, Director of Conservation Science; Christopher W. Kuhar, Zoo Executive Director*)

Animal care in zoological parks and aquariums is a constantly evolving practice. New animal welfare based research is continually informing animal management practices and improving animal welfare and guest experiences. Moreover, the research programs that have evolved in zoos are also supporting the assessment of field conservation and the true impacts of in situ conservation programs. Conservation and Science staff will present a summary of several projects that are moving the zoo and aquarium community forward and show the leadership of Cleveland Metroparks Zoo within the community.

- c. ***Stormwater Management in Cleveland Metroparks***  
(Originating Sources: *Jim Rodstrom, Director of Construction/Sean McDermott, Chief Planning & Design Officer/Terry Robison, PhD, Director of Natural Resources/Jennifer Grieser, Senior Natural Resource Manager – Urban Watersheds*)

Cleveland Metroparks properties encompasses large, mainstem rivers – Rocky River, Chagrin River and Cuyahoga River – that provide many ecological and economic services to the region. As the receiving bodies for upland runoff, one critical service these rivers provide is stormwater management, which a Trust for Public Land study has

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

valued at \$5.12M annually. To protect the ecological services (ie. Water quality, habitat) of these important natural features, the Park District has implemented a variety of stormwater control measures. Practices include stormwater detention basins, underground retention systems, permeable pavements, bioretention, stormwater wetlands, rain gardens and the bevy of practices at the Watershed Stewardship Center. The majority of funding for these projects has been provided by outside grants from USEPA, Ohio EPA and recently through NEORSD's stormwater management reimbursement fund.

**d. *Transportation Investment Generating Economic Recovery (TIGER) Grant Project Update***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Richard J. Kerber, P.E., Project Manager/Sara Byrnes Maier, Senior Strategic Park Planner)*

On April 21, 2016, the Board of Park Commissioners of the Cleveland Metropolitan Park District authorized submission of the Re-Connecting Cleveland: Pathways to Opportunity application to the U.S. Department of Transportation's highly competitive Transportation Investment Generating Economic Recovery (TIGER) discretionary grant program. The application, submitted in partnership with The Trust for Public Land and L.A.N.D. studio, was awarded in July of 2016 in the amount of \$7,950,000, leveraging nearly \$8,500,000 in matching funds. Details of the federal grant agreement were finalized this past spring and executed on May 30, 2017.

The TIGER project entails five components: the Wendy Park Bridge, Whiskey Island Connector, Red Line Greenway, Cleveland Lakefront Bikeway Connector, and Canal Basin Park Connector. Since executing the agreement in May, staff has been working with the respective engineering teams on the development of plans for each component. Staff will provide an update on the status of each of these project components.

**e. *Reservation Plan Updates: Big Creek, Brookside, Garfield, Ohio & Erie Canal, and Washington Reservations***

*(Originating Sources, Sean E. McDermott, P.E., Chief Planning and Design Officer, Kelly Coffman, Sr. Strategic Park Planner)*

Draft updates to the 2012 Reservation Concept Plans for Big Creek, Brookside, Garfield, Ohio & Erie Canal, and Washington Reservations were presented to the Board in September, prior to presenting the plans for public comment. The public outreach process consisted of open houses at each reservation, plans and comment forms on the website, and meetings with community leaders and external stakeholders. Input gathered during this process was considered by the internal stakeholder team as they developed final plan recommendations and identified priorities at each park. The 2017 Reservation Plan updates will be used as the roadmap for ongoing management, modifications, and capital initiatives. Pending Board review, the final versions of the plans will be put into use and also posted on Cleveland Metroparks website.



**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- f. *Centennial Moment: Celebrating the People***  
*(Originating Sources: Wendy Weirich, Outdoor Experiences Director/Carl Casavecchia, Special Project Manager, Cleveland Metroparks 100<sup>th</sup> Anniversary)*

The Centennial Steering Committee set out planning the Centennial Year with the motto of *Celebrate the Park, Celebrate the People, Celebrate the Purpose*. Much has been talked about the Park and the Purpose through previous Centennial Moments. As we wrap up the Centennial Year, we'll take a look back at some of the people of the Centennial Celebration.

**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
CARL CASAVECCHIA, JR.**

**WHEREAS,** *Carl Casavecchia, Jr. has served Cleveland Metroparks for more than 34 years; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has devoted these years of service utilizing his knowledge, skills and abilities as a Seasonal Naturalist, Naturalist, Senior Naturalist, Nature Center Manager, Center Manager, and Special Projects Manager; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has developed and provided a variety of innovative outdoor educational programs where he increased the participant's environmental awareness, conservation concerns and appreciation for native plants and wildlife; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has created and presented natural history, historical and cultural programs for countless park visitors, school groups, community groups, and scout groups; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has devoted the last few years of his career focused on coordinating Cleveland Metroparks Centennial, and co-editing the award winning 100 Year Trail Centennial book; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has provided excellent leadership and work direction to others, and assisted them in developing their own careers, skills and knowledge of processes and techniques, and has conveyed useful information to park visitors and nature center guests and volunteers; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has created an award-winning, interactive Escape on the Underground Railroad program, and facilitated the award-winning BugCity event for 22 years; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has assisted with obtaining National Register of Historic Places designation for Brecksville Nature Center, and served on the design team of Viaduct Park in Bedford Reservation; and,*

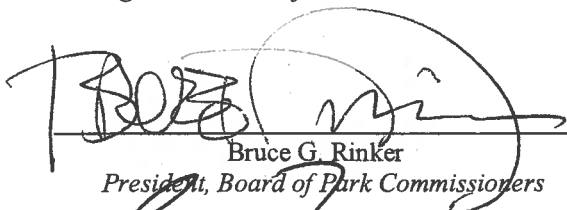
**WHEREAS,** *Carl Casavecchia, Jr. could always be counted upon to support programs and events such as the Volunteer program, CrossRoads events, Take Your Child to Work Day, and the New Employee Welcome Tour; and,*

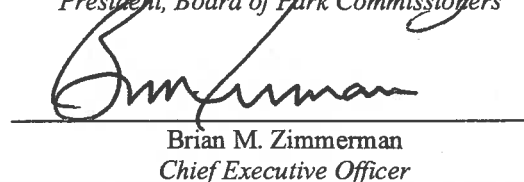
**WHEREAS,** *Carl Casavecchia, Jr. has demonstrated a spirit of cooperation as evidenced by his letters of commendation from staff and park visitors, and when he served on the planning teams for both national and regional National Association for Interpretation (NAI) conferences, the inaugural Personnel Committee, Position Evaluation Committee, Diversity Training and Guest Service Training teams, and the Historic Task Force; and,*

**WHEREAS,** *Carl Casavecchia, Jr. has been recognized regionally and nationally by NAI when he received the 2011 Region 4 Meritorious Service Award, 2014 Region 4 Interpretive Manager of the Year Award, and the 2017 National Interpretive Manager of the Year Award; and,*

**WHEREAS,** *Carl Casavecchia, Jr.'s dedication has been a valued asset to Cleveland Metroparks. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Carl Casavecchia, Jr. for his years of service and dedication in serving the citizens of Greater Cleveland.*

  
\_\_\_\_\_  
Bruce G. Rinker  
President, Board of Park Commissioners

  
\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



## RESOLUTION RECOGNIZING THE RETIREMENT OF ERIC J. HIMMELMAN

**WHEREAS,** *Eric J. Himmelman has served Cleveland Metroparks for 30 years; and,*

**WHEREAS,** *Eric J. Himmelman has devoted these years of service utilizing his knowledge, skills and abilities as Grounds Maintenance, Horticulturist, and Lead Horticulturist; and,*

**WHEREAS,** *Eric J. Himmelman has used his knowledge and skills to maintain and enhance the Zoo's buildings and grounds, landscape design, and plant collection; and,*

**WHEREAS,** *Eric J. Himmelman has assisted with numerous exhibit planning and landscape construction projects including the The RainForest, and the color beds at Monkey Island, and he propagated thousands of plants every year in the production greenhouse; and,*

**WHEREAS,** *Eric J. Himmelman has attended continuous learning opportunities which allowed him to become one of the first certified zoological horticulturists employed at Cleveland Metroparks Zoo, he then utilized the skills acquired to promote the highest level of zoological horticulture and was involved in the development of the browse program; and,*

**WHEREAS,** *Eric J. Himmelman has led work crews, provided work direction and safe equipment operation, and shared his expertise with others to assist them in developing their skills and knowledge of equipment, processes, and techniques; and,*

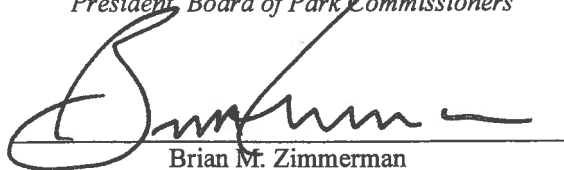
**WHEREAS,** *Eric J. Himmelman has demonstrated a spirit of cooperation as evidenced by his notes of commendation, his participation with the Association of Zoological Horticulture, when he served on the Safety Committee, assisted with numerous special events, and when he provided educational outreach programs for Zoo guests and garden clubs; and,*

**WHEREAS,** *Eric J. Himmelman's dedication has been a valued asset to Cleveland Metroparks Zoo. The products of his labor have been appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Eric J. Himmelman for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Binker  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION  
RECOGNIZING THE  
RETIREMENT OF  
GREGORY A. TROYAN**

**WHEREAS,** *Gregory A. Troyan has served Cleveland Metroparks for more than 36 years; and,*

**WHEREAS,** *Gregory A. Troyan has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician, and Site Construction Manager; and,*

**WHEREAS,** *Gregory A. Troyan has used his innovation, knowledge and experience to perform master level skilled trade work and operated construction equipment for countless projects; and,*

**WHEREAS,** *Gregory A. Troyan has managed capital budgets, the Site Construction operating budget, and facility rehabilitation for capital projects throughout the Park District; and,*

**WHEREAS,** *Gregory A. Troyan was instrumental in numerous improvements throughout the Park District including site preparation for The RainForest and Wilderness Trek at the Zoo, Ohio & Erie Canal Reservation and CanalWay Visitor Center, utilities, site preparation and footers for Bedford and Mill Stream Run Management Centers, renovations at Manakiki, Shawnee Hills and Sleepy Hollow golf courses, post construction efforts at the Rocky River Management Center and Park Operations/Ranger Headquarters building, footers, walls, and foundation work for an Administrative Office addition, and site improvements at Aukerman Park and the Water Taxi; and,*

**WHEREAS,** *Gregory A. Troyan has been a key figure in capital project construction planning, including developing creative and innovative ways to bring projects to fruition; and,*


**WHEREAS,** *Gregory A. Troyan Jr. has provided inspiration, instruction, and mentoring to colleagues and staff, and has selflessly assisted them in developing their own careers, skills, and knowledge of construction processes and techniques; and,*

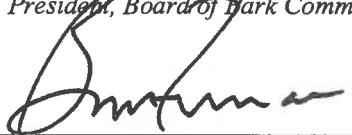
**WHEREAS,** *Gregory A. Troyan has maintained exceptional working relationships with other Park District staff, utility companies, and city officials; and,*

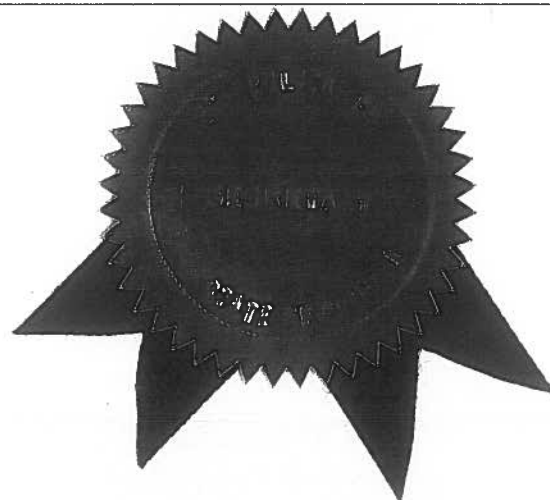
**WHEREAS,** *Gregory A. Troyan has demonstrated a spirit of cooperation when he volunteered to assist with CrossRoads events, served as a Lead Person for Site Construction employees, Vice President for Cleveland Metroparks Employees Association (CMEA), and when he presented at the Ohio Public Facilities Maintenance Association conference; and,*

**WHEREAS,** *Gregory A. Troyan's dedication has been a valued asset to Park Operations. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Gregory A. Troyan for his years of service and dedication in serving the citizens of Greater Cleveland.*

  
\_\_\_\_\_  
Bruce G. Rinker  
President, Board of Park Commissioners

  
\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



## RESOLUTION RECOGNIZING THE RETIREMENT OF RICHARD J. KERBER

**WHEREAS,** *Richard J. Kerber has served Cleveland Metroparks for more than 32 years; and,*

**WHEREAS,** *Richard J. Kerber has devoted these years of service utilizing his knowledge, skills and abilities as a Civil Engineer, Director of Planning, Design & Natural Resources, and Chief Planning & Design Officer until his official retirement, but continued on as Project Manager; and,*

**WHEREAS,** *Richard J. Kerber has used his knowledge and experience to make recommendation, plan and manage Park District staff, budgets, infrastructure, natural resources initiatives, land acquisition and grant funding opportunities, geographic information systems, trails, project design and administration, construction, architectural and engineering contracts, and countless capital improvement and facility rehabilitation projects throughout Cleveland Metroparks; and,*

**WHEREAS,** *Richard J. Kerber has led significant developments throughout his career including Ohio & Erie Canal Reservation and Towpath Trail, CanalWay Visitor Center, Washington Reservation, West Creek Reservation and West Creek Stewardship Center, Ranger and Operations Administration complex, Emerald Necklace Marina, Big Met Golf Clubhouse, Rocky River Nature Center expansion, Strongsville Park Management Center, the Fulton Road bridge, Lake to Lake Trail, Towpath Trail, rebuilding of The Chalet chutes, Strongsville Wildlife Areas, Fosters Run Stream restoration, numerous Zoo projects, and was part of one of the Park District's largest land acquisitions the Lakefront properties; and,*

**WHEREAS,** *Richard J. Kerber has provided leadership for two Park District master plans, Cleveland Metroparks 2000 and Cleveland Metroparks 2020 the Emerald Necklace Centennial Plan, where he utilized his strong attention to detail to maintain high-quality standards, which enhanced services and facilities for the public; and,*

**WHEREAS,** *Richard J. Kerber has provided inspiration and work direction to others and assisted them in developing their own careers, skills and knowledge of processes and techniques, and knows what a t-square is used for; and,*

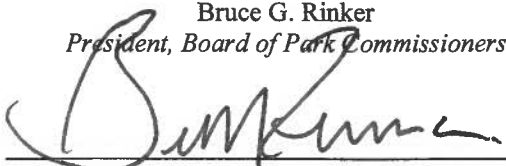
**WHEREAS,** *Richard J. Kerber demonstrated a spirit of cooperation over the course of his career when he communicated with federal, state, local government agencies and citizens, served on ad hoc committees, and represented Cleveland Metroparks in the interagency team developing the final Towpath Trail segment to downtown Cleveland; and,*

**WHEREAS,** *Richard J. Kerber has been a valued asset to Cleveland Metroparks. The products of his labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors. Finally, he is just one of those guys you want on your team!*

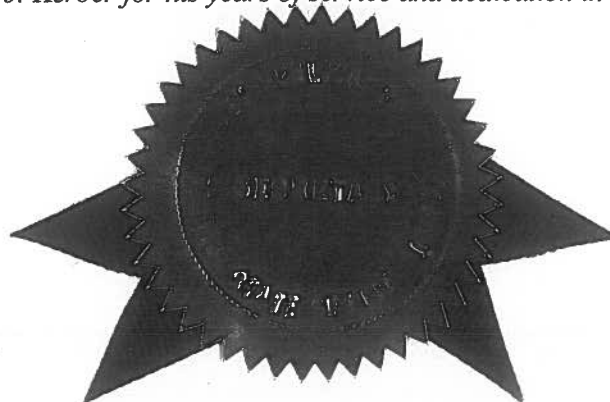
**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Richard J. Kerber for his years of service and dedication in serving the citizens of Greater Cleveland.*



Bruce G. Rinker  
President, Board of Park Commissioners



Brian M. Zimmerman  
Chief Executive Officer



CLEVELAND METROPARKS								
Appropriation Summary - 2017								
Object Code	Object Description	Original Budget			Total Prior Amendments	Proposed Amendment #8 12/14/17		Total Appropriations Including Amendments
		Baseline Budget	Carry Over Encumbrances	Total				
<b>OPERATING</b>								
51	Salaries	\$ 48,822,530	\$ -	\$ 48,822,530	\$ 47,858	\$ 129,094	<b>A</b>	\$ 48,999,482
52	Employee Fringe Benefits	16,659,400	17,466	16,676,866	19,262	-		16,696,128
53	Contractual Services	13,128,629	667,064	13,795,693	166,850	12,549	<b>B</b>	13,975,092
54	Office Operations	22,707,607	1,676,108	24,383,715	1,490,123	25,832	<b>C</b>	25,899,670
	Operating Subtotal	101,318,166	2,360,638	103,678,804	1,724,093	167,475		105,570,372
<b>CAPITAL</b>								
571	Capital Labor	201,945	-	201,945	-	675,000	<b>D</b>	876,945
572	Capital Materials	5,294,781	1,230,808	6,525,589	261,068	36,724	<b>E</b>	6,823,381
573	Capital Contracts	19,001,120	7,641,228	26,642,348	10,592,386	(439,724)	<b>F</b>	36,795,010
574	Capital Equipment	2,173,723	497,762	2,671,485	146,909	(50,669)	<b>G</b>	2,767,725
575	Zoo Animals	75,000	13,467	88,467	-	-		88,467
576	Land	1,200,000	24,043	1,224,043	458,500	300,000	<b>H</b>	1,982,543
	Capital Subtotal	27,744,624	9,407,308	37,151,932	11,458,863	521,331		48,457,126
<b>TOTALS</b>								
Grand totals		\$ 129,264,735	\$ 11,767,946	\$ 141,032,681	\$ 13,182,956	\$ 688,806		\$ 154,904,443

**CLEVELAND METROPARKS**

**Appropriations 2017 - Legend - Amendment #8**

**OPERATING**

**51 SALARIES**

- \$ (900) Appropriation reallocation to Contractual Services for data communication.  
Net budget effect of zero.
- 129,994 Appropriation reallocation from Office Operations to align with actual expenditures.  
Net budget effect of zero.

**A** \$ 129,094 Total increase (decrease) to Salaries

**53 CONTRACTUAL SERVICES**

- 64,500 Appropriation increase for Drone Map Project  
Increase offset by grant funds from Humanitarian Innovation Fund
- 406 Appropriation reallocation from Office Operations for water testing.  
Net budget effect of zero.
- (460) Appropriation reallocation to Office Operations for additional sales tax expense.  
Net budget effect of zero.
- (27,815) Appropriation reallocation to Office Operations to match actual departmental needs.  
Net budget effect of zero.
- (575) Appropriation reallocation to Office Operations to align with actual expenditures.  
Net budget effect of zero.
- 2,000 Appropriation reallocation from Office Operations to align with actual expenditures.  
Net Budget effect of zero.
- (3,000) Appropriation reallocation to Office Operations for special event banners.  
Net budget effect of zero.
- (1,000) Appropriation reallocation to Office Operations to align with actual expenditures.  
Net budget effect of zero.
- (1,217) Appropriation reallocation to Office Operations to align with actual expenditures.  
Net budget effect of zero.
- (20,000) Appropriation reallocation to Capital Contracts  
Net budget effect of zero.
- (2,000) Appropriation reallocation to Office Operations to align with actual departmental expenditures.  
Net budget effect of zero.
- (170) Appropriation reallocation to Office Operations to align with actual departmental expenditures.  
Net budget effect of zero.
- 1,657 Appropriation reallocation from Office Operations to align with actual departmental expenditures.  
Net budget effect of zero.
- 223 Appropriation increase for additional work .  
Increase is covered by fund balance in Reserved Fund.

**B** \$ 12,549 Total increase (decrease) to Contractual Services

**CLEVELAND METROPARKS**

**Appropriations 2017 - Legend - Amendment #8**

**54 OFFICE OPERATIONS**

\$	900	Appropriation reallocation from Salaries for data communication. Net budget effect of zero.
	(406)	Appropriation reallocation to Contractual Services for water testing. Net budget effect of zero.
	3,309	Appropriation reallocation from Capital Equipment for office furniture. Net budget effect of zero.
	460	Appropriation reallocation from Contractual Services for additional sales tax expense. Net budget effect of zero.
	8,570	Appropriation increase for bear management and research. Increase is covered by new grant funds from Cleveland Zoological Society.
	(1,640)	Appropriation reallocation to Capital Equipment in relation to the Mandrill Study Project. Net budget effect of zero.
	27,815	Appropriation reallocation from Contractual Services to match actual departmental needs. Net budget effect of zero.
	13,000	Appropriation increase for additional program expenses. Increase offset by higher than anticipated registrations.
	863	Appropriation increase for purchase of GPS tracker. Increase offset by fund balance in Restricted Fund.
	575	Appropriation reallocation from Contractual Services to align with actual expenditures. Net budget effect of zero.
	(2,000)	Appropriation reallocation to Contractual Services to align with actual expenditures. Net Budget effect of zero.
	3,000	Appropriation reallocation from Contractual Services for special event banners. Net budget effect of zero.
	1,000	Appropriation reallocation from Contractual Services to align with actual expenditures. Net budget effect of zero.
	1,217	Appropriation reallocation from Contractual Services to align with actual expenditures. Net budget effect of zero.
	(129,994)	Appropriation reallocation to Salaries to align with actual expenditures. Net budget effect of zero.
	1,650	Appropriation increase to utilize remaining 2016 funds not originally budgeted. Increase covered by fund balance in Restricted Fund.
	2,000	Appropriation reallocation from Contractual Services to align with actual departmental expenditures. Net budget effect of zero.
	(3,000)	Appropriation reallocation to Capital Contracts for building renovation. Net budget effect of zero.
	170	Appropriation reallocation from Contractual Services to align with actual departmental expenditures. Net budget effect of zero.
	(1,657)	Appropriation reallocation to Contractual Services to align with actual departmental expenditures. Net budget effect of zero.
	100,000	Increase in appropriations for purchase of additional materials.

**C** \$ 25,832 Total increase (decrease) to Office Operations

**\$ 167,475 TOTAL INCREASE (DECREASE) TO OPERATING**



**CLEVELAND METROPARKS**

**Appropriations 2017 - Legend - Amendment #8**

**CAPITAL**

**572 CAPITAL MATERIALS**

\$ 2,000 Appropriation reallocation from Capital Contracts to align with project expenditures.  
 Net budget effect of zero.  
 35,000 Appropriation reallocation from Capital Contracts to align with project expenditures.  
 Net budget effect of zero.  
 (3,276) Appropriation reallocation to Capital Contracts to align with project expenditures.  
 Net budget effect of zero.  
 3,000 Appropriation reallocation from Capital Contracts to align with project expenditures.  
 Net budget effect of zero.

**D** \$ 36,724 Total increase (decrease) to Capital Materials

**573 CAPITAL CONTRACTS**

\$ (2,000) Appropriation reallocation to Capital Materials to match actual project expenditures.  
 Net budget effect of zero.  
 100,000 Appropriation increase for Wendy Park Coast Guard Station.  
 Increase covered by new grant from Burning River Foundation.  
 (35,000) Appropriation reallocation to Capital Materials to align with project expenditures.  
 Net budget effect of zero.  
 3,276 Appropriation reallocation from Capital Materials to align with actual project expenditures.  
 Net budget effect of zero.  
 44,000 Appropriation reallocation from Capital Equipment and Contractual Services.  
 Net budget effect of zero.  
 100,000 Appropriation increase for building renovations.  
  
 (3,000) Appropriation reallocation to Capital Materials to align with project expenditures.  
 Net budget effect of zero.  
 28,000 Appropriation reallocation from Capital Equipment and Contractual Services for building renovation.  
 Net budget effect of zero.

**E** \$ 235,276

**574 CAPITAL EQUIPMENT**

(3,309) Appropriation reallocation to Office Operations for furniture purchases. Each item under \$1,000.  
 Net budget effect of zero.  
 1,640 Appropriation reallocation from Office Operations in relation to the Mandrill Study Project.  
 Net budget effect of zero.  
 (24,000) Appropriation reallocation to Capital Contracts.  
 Net budget effect of zero.  
 (25,000) Appropriation reallocation to Capital Contracts.  
 Net budget effect of zero.

**F** \$ (50,669) Total increase (decrease) to Capital Equipment

**576 LAND ACQUISITION**

\$ 300,000 Increase in appropriations for Bedford land purchase.  
 Reimbursement will be received in 2018 from LWCF.

**G** \$ 300,000 Total increase (decrease) to Land Acquisition

**\$ 521,331 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 688,806 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

11/22/2017 13:49  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 1  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL		DESC			
253621	11/22/2017	PRTD	2585 OPERS-EMPLOYER CONTR		PAYROLL 11/3/17	11/22/2017		11/22/17	319,378.73
Invoice: PAYROLL 11/3/17									
					PAYROLL 11/3/17	11/22/2017		11/22/17	70,341.74
Invoice: PAYROLL 11/3/17									
					PAYROLL 11/3/17	11/22/2017		11/22/17	447,129.74
Invoice: PAYROLL 11/3/17									
					PAYROLL 11/3/17	11/22/2017		11/22/17	97,937.30
Invoice: PAYROLL 11/3/17									
								CHECK 253621 TOTAL:	934,787.51
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			934,787.51
						COUNT		AMOUNT	
				TOTAL PRINTED CHECKS		1		934,787.51	
								*** GRAND TOTAL ***	934,787.51



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Cleveland Metroparks  
A/P CASH DISBURSEMENTS

P 1  
apcshdsb

CASH ACCOUNT: 0000000 100000 Cash  
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

253622	11/29/2017	PRTD	895 SURETY TITLE AGENCY, Invoice: 17-116C	17-116C	11/22/2017	20173224	11/29/17	WEST CREEK CONSERVANCY-PARTIAL	2,320.00
						CHECK	253622	TOTAL:	2,320.00
253623	11/29/2017	PRTD	895 SURETY TITLE AGENCY, Invoice: 17-114C	17-114C	11/22/2017	20173204	11/29/17	THIRD ADMENDMENT TO LEASE-CITY OF PARMA	2,495.00
						CHECK	253623	TOTAL:	2,495.00
253624	11/29/2017	PRTD	895 SURETY TITLE AGENCY, Invoice: 17-115C	17-115C	11/22/2017	20173223	11/29/17	THIRD ADMENDMENT TO LEASE-WEST CREEK	169,708.25
						CHECK	253624	TOTAL:	169,708.25

NUMBER OF CHECKS 3 \*\*\* CASH ACCOUNT TOTAL \*\*\* 174,523.25

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	3	174,523.25

\*\*\* GRAND TOTAL \*\*\* 174,523.25

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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 1  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
253625	12/01/2017	PRTD	6 717 INK SCREENPRINTI		14513	07/28/2017	20173092	12/01/17	787.06
			Invoice: 14513						
			Invoice: 15352		15352	11/03/2017	20172571	12/01/17	605.02
								CHECK 253625 TOTAL:	1,392.08
253626	12/01/2017	PRTD	1087 ACME BOILER COMPANY		1328	11/20/2017	20172910	12/01/17	95.00
			Invoice: 1328						
								CHECK 253626 TOTAL:	95.00
253627	12/01/2017	PRTD	1098 ADP, LLC		501297571	10/06/2017	20160235	12/01/17	3,450.00
			Invoice: 501297571						
			Invoice: 501297571*		501297571*	10/06/2017	20160235	12/01/17	4,532.58
			Invoice: 501297571**		501297571**	10/06/2017	20160235	12/01/17	5,136.00
			Invoice: 501297571***		501297571***	10/06/2017	20160235	12/01/17	5,667.70
								CHECK 253627 TOTAL:	18,786.28
253628	12/01/2017	PRTD	1100 ADT SECURITY SERVICE		401433312	11/10/2017	20160027	12/01/17	42.99
			Invoice: 401433312						
								CHECK 253628 TOTAL:	42.99
253629	12/01/2017	PRTD	32 ADVANCED FRYER SOLUT		161028168	10/25/2017	20170376	12/01/17	249.00
			Invoice: 161028168						
			Invoice: 161028249		161028249	11/15/2017	20170376	12/01/17	189.00
			Invoice: 161028274		161028274	11/21/2017	20170376	12/01/17	60.00
			Invoice: 161028301		161028301	11/29/2017	20170376	12/01/17	219.00
								CHECK 253629 TOTAL:	717.00

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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 2  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
253630	12/01/2017	PRTD	56 AMERICAN INCOME LIFE	A	OH44958	10/20/2017	20173050	12/01/17	42.00
		Invoice: A OH44958				YO YOUTH HORSEBACK RIDING VOLUNTEERS		INSURANCE	
						CHECK	253630	TOTAL:	42.00
253631	12/01/2017	PRTD	1165 AMERICAN RED CROSS H		22061629	11/15/2017	20170323	12/01/17	619.65
		Invoice: 22061629				PROFESSIONAL RESCUERS CPR/AED W/		FIRST AID REVIEW	
						CHECK	253631	TOTAL:	619.65
253632	12/01/2017	PRTD	1170 AMERIGAS PROPANE LP		803553715	10/31/2017	20170415	12/01/17	210.78
		Invoice: 803553715				HEATING PROPANE/BEDFORD			
		Invoice: 803578899				11/10/2017 20173144 12/01/17			43.83
						CYLINDER PROPANE/ZOO			
		Invoice: 803581251				11/14/2017 20173239 12/01/17			304.57
						HEATING PROPANE/BNC			
						CHECK	253632	TOTAL:	559.18
253633	12/01/2017	PRTD	5545 APEX PINNACLE SERVIC		1010	06/20/2017	20170852	12/01/17	130.00
		Invoice: 1010				BANNER REPAIR SERVICE			
		Invoice: 1011				06/20/2017 20170852 12/01/17			105.00
						(2) WINTER TO SUMMER BANNER INSTALLATION SERVICE			
						CHECK	253633	TOTAL:	235.00
253634	12/01/2017	PRTD	1199 ARAMARK UNIFORM SERV		995897661	11/15/2017	20172815	12/01/17	7.10
		Invoice: 995897661				SHAWNEE MAT SERVICE			
		Invoice: 995898149				11/16/2017 20172483 12/01/17			10.95
						OHIO & ERIE CANAL MAT SERVICE			
		Invoice: 995899894				11/22/2017 20172513 12/01/17			9.80
						WILDWOOD MAT SERVICE			
		Invoice: 995899895				11/22/2017 20172513 12/01/17			17.50
						EUCLID CREEK MAT SERVICES			
		Invoice: 995899993				11/22/2017 20172454 12/01/17			9.70
						BEDFORD MAT SERVICES			
		Invoice: 995900059				11/22/2017 20172568 12/01/17			124.25
						ROCKY RIVER FRONT BUILDING MAT SERVICES			

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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 3  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
Invoice: 995900060					995900060	11/22/2017	20172568	12/01/17	179.50
								ROCKY RIVER BACK BUILDING MAT SERVICE	
Invoice: 995900490					995900490	11/23/2017	20172936	12/01/17	14.75
								CANALWAY MAT SERVICE	
Invoice: 995900565					995900565	11/23/2017	20172478	12/01/17	4.00
								BRECKSVILLE NATURE CENTER MAT SERVICE	
								CHECK 253634 TOTAL:	377.55
253635 12/01/2017 PRTD			79 ARMS TRUCKING COMPAN		PSINV201977	11/11/2017	20173041	12/01/17	1,225.58
Invoice: PSINV201977								SAND BID 6274	
Invoice: PSINV201978					PSINV201978	11/11/2017	20173041	12/01/17	105.00
								SAND BID 6274	
Invoice: PSINV202411					PSINV202411	11/18/2017	20173043	12/01/17	1,326.10
								GOLF TOPDRESSING BID 6274	
								CHECK 253635 TOTAL:	2,656.68
253636 12/01/2017 PRTD		1225 AT & T			216 351-0808 341 1	11/10/2017	20172366	12/01/17	389.43
Invoice: 216 351-0808 341 1								TELEPHONE 11/10-12/9/17	
Invoice: 216 351-3021 656 7					216 351-3021 656 7	11/10/2017	20172366	12/01/17	82.03
								TELEPHONE 11/10-12/9/17	
Invoice: 216 351-9787 787 1					216 351-9787 787 1	11/10/2017	20172366	12/01/17	39.98
								TELEPHONE 11/10-12/9/17	
Invoice: 216 361-0040 985 2					216 361-0040 985 2	11/13/2017	20172366	12/01/17	542.27
								TELEPHONE 11/13-12/12/17	
Invoice: 216 362-9375 375 0					216 362-9375 375 0	11/10/2017	20172366	12/01/17	39.94
								TELEPHONE 11/10-12/9/17	
Invoice: 216 382-5660 409 7					216 382-5660 409 7	11/10/2017	20172366	12/01/17	273.93
								TELEPHONE 11/10-12/9/17	
Invoice: 216 631-4939 119 0					216 631-4939 119 0	11/10/2017	20172366	12/01/17	46.09
								TELEPHONE 11/10-12/9/17	
Invoice: 216 664-5696 684 4					216 664-5696 684 4	11/13/2017	20172366	12/01/17	249.64
								TELEPHONE 11/13-12/12/17	
Invoice: 216 739-4131 067 8					216 739-4131 067 8	11/10/2017	20172366	12/01/17	350.59
								TELEPHONE 11/10-12/9/17	
					440 238-2818 104 2	11/07/2017	20172366	12/01/17	46.09

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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 4  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC											
Invoice: 440	238-2818	104	2				TELEPHONE	11/7-12/6/17			
					440	247-7075 175 0	11/07/2017	20172366	12/01/17	318.02	
Invoice: 440	247-7075	175	0				TELEPHONE	11/7-12/6/17			
					440	356-9498 109 3	11/13/2017	20172366	12/01/17	39.64	
Invoice: 440	356-9498	109	3				TELEPHONE	11/13-12/12/17			
					440	572-9990 713 7	11/13/2017	20172366	12/01/17	281.31	
Invoice: 440	572-9990	713	7				TELEPHONE	11/13-12/12/17			
					440	808-5855 251 8	11/07/2017	20172366	12/01/17	132.18	
Invoice: 440	808-5855	251	8				TELEPHONE	11/7-12/6/17			
					440	871-5353 449 3	11/07/2017	20172366	12/01/17	85.77	
Invoice: 440	871-5353	449	3				TELEPHONE	11/7-12/6/17			
									CHECK	253636 TOTAL:	2,916.91
253637	12/01/2017	PRTD	1225	AT & T	831-000-6100	341	07/19/2017	20172366	12/01/17	827.19	
Invoice: 831-000-6100							IP FLEX LINES	7/19/17			
					831-000-6100	341	08/19/2017	20172366	12/01/17	840.62	
Invoice: 831-000-6100							IP FLEX LINES	8/19/17			
					831-000-6100	341	09/19/2017	20172366	12/01/17	995.00	
Invoice: 831-000-6100							IP FLEX LINES	9/19/17			
					831-000-6100	341	10/19/2017	20172366	12/01/17	1,061.79	
Invoice: 831-000-6100							IP FLEX LINES	10/19/17			
									CHECK	253637 TOTAL:	3,724.60
253638	12/01/2017	PRTD	1228	AT&T	SB040651		11/03/2017	20170519	12/01/17	111.33	
Invoice: SB040651							VISCOM TELEPHONE	MTCE. SERVICE	11/17-12/16/17		
					SB040811		11/06/2017	20170519	12/01/17	55.40	
Invoice: SB040811							NCNC TELEPHONE	MTCE. SERVICE	11/19-12/18/17		
					SB042049		11/13/2017	20170519	12/01/17	101.42	
Invoice: SB042049							SLEEPY TELEPHONE	MTCE. 11/26-12/25/17			
					SB042973		11/17/2017	20170519	12/01/17	51.47	
Invoice: SB042973							WGLC TELEPHONE	MTCE. 12/1-12/31/17			
									CHECK	253638 TOTAL:	319.62

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 5  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
253639	12/01/2017	PRTD	1231 ATD		9004989330	11/08/2017	20173162	12/01/17	349.00
			Invoice: 9004989330					RICCHIUTO MEMBERSHIP 11/8/17-11/30/18	
								CHECK 253639 TOTAL:	349.00
253640	12/01/2017	PRTD	1240 AUSTRALIAN OUTBACK P		1611	11/13/2017	20172345	12/01/17	594.00
			Invoice: 1611					EUCALYPTUS BROWSE SS#6294	
								CHECK 253640 TOTAL:	594.00
253641	12/01/2017	PRTD	103 BAYCRAFTERS		PAYROLL 12/1/17	12/01/2017		12/01/17	3.50
			Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS	
								CHECK 253641 TOTAL:	3.50
253642	12/01/2017	PRTD	117 RAINBOW LANDING		MM3560	10/23/2017	20170066	12/01/17	1,160.74
			Invoice: MM3560					LORIKEET NECTAR	
								CHECK 253642 TOTAL:	1,160.74
253643	12/01/2017	PRTD	118 BEST TRUCK EQUIPMENT		73749	11/11/2017	20172834	12/01/17	5,099.00
			Invoice: 73749					STAHL SERVICE BODY	
								CHECK 253643 TOTAL:	5,099.00
253644	12/01/2017	PRTD	123 BIOHABITATS, INC.		15601-01-01 - 15	11/27/2017	20160480	12/01/17	588.35
			Invoice: 15601-01-01 - 15					NATURAL RESOURCES MGMT PLAN TECH ASSISTANCE	
								CHECK 253644 TOTAL:	588.35
253645	12/01/2017	PRTD	124 BLAIN'S FOLDING SERV		43171	10/27/2017	20173152	12/01/17	450.00
			Invoice: 43171					2018 CLEVELAND METROPARKS CALENDARS	
								CHECK 253645 TOTAL:	450.00
253646	12/01/2017	PRTD	1337 BLUE TECHNOLOGIES, I		833595	11/20/2017	20171507	12/01/17	196.36
			Invoice: 833595					COPIER MTCE. AGMT. 10/20-11/20/17	
								CHECK 253646 TOTAL:	196.36
253647	12/01/2017	PRTD	4777 BLUEMODUS, INC.		17476	11/21/2017	20173232	12/01/17	4,768.50
			Invoice: 17476					KENTICO EMS LICENSE RENEWAL 1/14/18-4/14/19	



12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 6  
 apcshdsb

 CASH ACCOUNT: 0000000 100000 Cash  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 253647 TOTAL: 4,768.50

253648	12/01/2017	PRTD	1356	CHRISTOPHER'S CLOTHI	3253		11/01/2017	20171034	12/01/17	564.25
	Invoice: 3253					UNIFORM	BID 6235			
					3328		11/02/2017	20171034	12/01/17	81.00
	Invoice: 3328					UNIFORM	BID 6235			
					3330		11/06/2017	20171015	12/01/17	23.00
	Invoice: 3330					UNIFORM	BID 6235			
					3343		11/17/2017	20170494	12/01/17	94.50
	Invoice: 3343					UNIFORM	BID 6235			
					3340		11/14/2017	20170725	12/01/17	144.00
	Invoice: 3340					UNIFORM	BID 6235			
					3344		11/16/2017	20171367	12/01/17	399.00
	Invoice: 3344					UNIFORM	BID 6235			
					3347		11/17/2017	20171367	12/01/17	176.25
	Invoice: 3347					UNIFORM	BID 6235			
					3301		09/19/2017	20173183	12/01/17	632.00
	Invoice: 3301					UNIFORM	BID 6235			
					3339		11/14/2017	20171322	12/01/17	637.50
	Invoice: 3339					UNIFORM	BID 6235			
					3346		11/16/2017	20171322	12/01/17	553.50
	Invoice: 3346					UNIFORM	BID 6235			
					3354		11/22/2017	20171322	12/01/17	206.00
	Invoice: 3354					UNIFORM	BID 6235			
					3355		11/22/2017	20170725	12/01/17	318.00
	Invoice: 3355					UNIFORM	BID 6235			
					3356		11/22/2017	20170494	12/01/17	70.00
	Invoice: 3356					UNIFORM	BID 6235			

CHECK 253648 TOTAL: 3,899.00

253649	12/01/2017	PRTD	1356	CHRISTOPHER'S CLOTHI	3227		10/19/2017	20173031	12/01/17	396.00
	Invoice: 3227					UNIFORMS				

CHECK 253649 TOTAL: 396.00

12/01/2017 11:24  
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 Cleveland Metroparks  
A/P CASH DISBURSEMENTS

 P 7  
apcshdsb

CASH ACCOUNT: 0000000 100000			Cash	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
253650	12/01/2017	PRTD	6297 TEIL BUCK		12/22/17	11/15/2017	20173151	12/01/17	350.00
	Invoice: 12/22/17					WINTER SOLSTICE CONCERT			
						CHECK	253650	TOTAL:	350.00
253651	12/01/2017	PRTD	145 BUCKEYE DRAFT BEER S		18121	11/15/2017	20160604	12/01/17	30.00
	Invoice: 18121					BEER LINE MTCE. SERVICE/BIG MET			
					4503612	11/21/2017	20160604	12/01/17	25.00
	Invoice: 4503612					BEER LINE MTCE. SERVICE/SLEEPY			
						CHECK	253651	TOTAL:	55.00
253652	12/01/2017	PRTD	1417 CAMP CHEERFUL		PAYROLL 12/1/17	12/01/2017		12/01/17	221.34
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253652	TOTAL:	221.34
253653	12/01/2017	PRTD	1418 CANINE COMPANIONS FO		PAYROLL 12/1/17	12/01/2017		12/01/17	223.50
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253653	TOTAL:	223.50
253654	12/01/2017	PRTD	168 CATANESE CLASSIC SEA		348102	10/26/2017	20160465	12/01/17	241.27
	Invoice: 348102					MERWIN'S WHARF FOOD COOP 6142			
					351173	11/11/2017	20160465	12/01/17	16.99
	Invoice: 351173					MERWIN'S FOOD COOP 6142			
					351749	11/15/2017	20160465	12/01/17	131.78
	Invoice: 351749					MERWIN'S WHARF FOOD COOP 6142			
					351959	11/16/2017	20160465	12/01/17	161.05
	Invoice: 351959					MERWIN'S WHARF FOOD COOP 6142			
						CHECK	253654	TOTAL:	551.09
253655	12/01/2017	PRTD	1445 CDW GOVERNMENT		KSN1268	11/07/2017	20172967	12/01/17	4,300.00
	Invoice: KSN1268					MS SURFACE PRO 4 TABLETS			
						CHECK	253655	TOTAL:	4,300.00
253656	12/01/2017	PRTD	171 CENTAMAN		SUP1000040	11/01/2017	20170821	12/01/17	100.00
	Invoice: SUP1000040					ZOO WEBSTORE HOSTING FEE/NOVEMBER 2017			

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 8  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME			INVOICE DTL	DESC		
						CHECK	253656	TOTAL:	100.00
253657	12/01/2017	PRTD	4428 CENTERRA CO-OP	00258813		11/08/2017	20171464	12/01/17	1,130.40
			Invoice: 00258813			ZOO ANIMAL GRAIN BID 6259			
			Invoice: 00258813*	00258813*		11/08/2017	20171428	12/01/17	16.59
						ZOO ANIMAL NON-BID GRAIN			
			Invoice: 00258813**	00258813**		11/08/2017	20171487	12/01/17	49.94
						ZOO ANIMAL BEDDING			
						CHECK	253657	TOTAL:	1,196.93
253658	12/01/2017	PRTD	5580 3DCHIMERA	2278		10/17/2017	20172931	12/01/17	4,610.00
			Invoice: 2278			HP 3D SCANNER			
						CHECK	253658	TOTAL:	4,610.00
253659	12/01/2017	PRTD	1514 CLEVELAND CLINIC	E14043560183		11/08/2017	20173197	12/01/17	219.12
			Invoice: E14043560183			BLADE BRUTON MEDICAID RATE			
						CHECK	253659	TOTAL:	219.12
253660	12/01/2017	PRTD	1515 CLEVELAND COCA-COLA	1468242		09/07/2017	20170743	12/01/17	349.39
			Invoice: 1468242			SENECA CONCESSION RFP#5516			
						CHECK	253660	TOTAL:	349.39
253661	12/01/2017	PRTD	1515 CLEVELAND COCA-COLA	183529		09/21/2017	20171869	12/01/17	220.00
			Invoice: 183529			E. 55TH MARINA RFP 5516			
						CHECK	253661	TOTAL:	220.00
253662	12/01/2017	PRTD	1521 CLEVELAND FOUNDATION	PAYROLL 12/1/17		12/01/2017		12/01/17	84.50
			Invoice: PAYROLL 12/1/17			EMPLOYEE DEDUCTIONS			
						CHECK	253662	TOTAL:	84.50
253663	12/01/2017	PRTD	1527 CLEVELAND LEADERSHIP	LC2103017		10/30/2017	20172887	12/01/17	500.00
			Invoice: LC2103017			CLASS OF 2018 LC2 TUITION/ROZAK			
						CHECK	253663	TOTAL:	500.00

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 9  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash								
CHECK NO	CHK DATE	TYPE	VENDOR	NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
							INVOICE DTL	DESC			
253664	12/01/2017	PRTD	1530	CLEVELAND METROPARKS		PAYROLL 12/1/17	12/01/2017		12/01/17	13,860.42	
		Invoice:		PAYROLL 12/1/17			EMPLOYEE DEDUCTIONS				
									CHECK	253664 TOTAL:	13,860.42
253665	12/01/2017	PRTD	1531	CLEVELAND METROPARKS		PAYROLL 11/3/17	11/03/2017		12/01/17	4,326.07	
		Invoice:		PAYROLL 11/3/17			EMPLOYEE DEDUCTIONS				
				Invoice:	PAYROLL 12/1/17		PAYROLL 12/1/17		12/01/17	4,352.94	
									EMPLOYEE DEDUCTIONS		
									CHECK	253665 TOTAL:	8,679.01
253666	12/01/2017	PRTD	1540	CLEVELAND PUBLIC POW	1431170942930		11/15/2017	20170037	12/01/17	306.31	
		Invoice:		1431170942930			ELECTRICITY 10/2-11/1/17				
				Invoice:	1431170956634		11/15/2017	20170037	12/01/17	78.53	
									ELECTRICITY 10/2-11/1/17		
				Invoice:	1431170962342		11/15/2017	20170037	12/01/17	112.19	
									ELECTRICITY 10/4-11/3/17		
				Invoice:	1431170962350		11/15/2017	20170037	12/01/17	385.15	
									ELECTRICITY 10/5-11/3/17		
				Invoice:	1431170966740		11/15/2017	20170037	12/01/17	797.83	
									ELECTRICITY 10/5-11/3/17		
				Invoice:	1431171267337		11/15/2017	20170037	12/01/17	2,395.27	
									ELECTRICITY 10/4-11/3/17		
				Invoice:	1431171269151		11/15/2017	20170037	12/01/17	9,011.75	
									ELECTRICITY 10/9-11/8/17		
				Invoice:	1431171321935		11/15/2017	20170037	12/01/17	76.82	
									ELECTRICITY 10/4-11/3/17		
				Invoice:	1431171326729		11/15/2017	20170037	12/01/17	112.31	
									ELECTRICITY 10/4-11/3/17		
				Invoice:	1431171350075		11/15/2017	20170037	12/01/17	12.07	
									ELECTRICITY 10/10-11/8/17		
				Invoice:	1431171330788		11/15/2017	20170037	12/01/17	41.95	
									ELECTRICITY 10/4-11/3/17		
				Invoice:	1431171370669		11/15/2017	20170037	12/01/17	1,301.30	
									ELECTRICITY 10/9-11/8/17		

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 10  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET	
INVOICE DTL DESC											
Invoice: 1432020927824					1432020927824	11/14/2017	20170037	12/01/17		90,300.65	
						ELECTRICITY 10/1-11/7/17					
Invoice: 1432271003051					1432271003051	11/15/2017	20170037	12/01/17		.11	
						ELECTRICITY 10/4-11/3/17					
						CHECK	253666	TOTAL:		104,932.24	
253667	12/01/2017	PRTD	212 CLEVELAND ZOOLOGICAL		PAYROLL 12/1/17	12/01/2017		12/01/17		293.94	
			Invoice: PAYROLL 12/1/17			EMPLOYEE DEDUCTIONS					
						CHECK	253667	TOTAL:		293.94	
253668	12/01/2017	PRTD	1557 CITY OF CLEVELAND		0476130000	11/09/2017	20170048	12/01/17		9.00	
			Invoice: 0476130000			WATER 10/10-11/8/17					
Invoice: 1016440000					1016440000	11/15/2017	20170048	12/01/17		11.50	
						WATER 10/16-11/14/17					
Invoice: 1591030000					1591030000	11/15/2017	20170048	12/01/17		70.96	
						WATER 10/13-11/13/17					
Invoice: 1893740000					1893740000	11/15/2017	20170048	12/01/17		177.27	
						WATER 10/16-11/14/17					
Invoice: 2526420000					2526420000	11/02/2017	20170048	12/01/17		118.50	
						WATER 10/5-11/2/17					
Invoice: 3012610000					3012610000	11/09/2017	20170048	12/01/17		19.58	
						WATER 10/10-11/8/17					
Invoice: 3666130000					3666130000	11/09/2017	20170048	12/01/17		60.48	
						WATER 10/10-11/8/17					
Invoice: 4230810000					4230810000	11/14/2017	20170048	12/01/17		22.19	
						WATER 10/13-11/13/17					
Invoice: 4533710000					4533710000	11/16/2017	20170048	12/01/17		3,246.18	
						WATER 10/13-11/13/17					
Invoice: 5430431051					5430431051	11/13/2017	20170048	12/01/17		9.00	
						WATER 10/12-11/10/17					
Invoice: 5533710000					5533710000	11/14/2017	20170048	12/01/17		149.19	
						WATER 10/13-11/13/17					
Invoice: 6038518232					6038518232	11/13/2017	20170048	12/01/17		710.56	
						WATER 10/11-11/9/17					
Invoice: 6086510000					6086510000	11/15/2017	20170048	12/01/17		717.00	

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 11  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME			INVOICE DTL	DESC		
Invoice: 6086510000						WATER	10/13-11/13/17		
				6241230000			11/09/2017 20170048	12/01/17	52.86
Invoice: 6241230000						WATER	10/10-11/8/17		
				6541250000			11/09/2017 20170048	12/01/17	17.65
Invoice: 6541250000						WATER	10/9-11/7/17		
				7669440000			11/15/2017 20170048	12/01/17	43.80
Invoice: 7669440000						WATER	10/16-11/14/17		
				9461240000			11/13/2017 20170048	12/01/17	9.00
Invoice: 9461240000						WATER	10/12-11/10/17		
				9793740000			11/15/2017 20170048	12/01/17	454.57
Invoice: 9793740000						WATER	10/16-11/14/17		
						CHECK	253668 TOTAL:		5,899.29
253669 12/01/2017 PRTD	214	CLUB METRO		PAYROLL 11/21/17		11/21/2017		12/01/17	1.35
Invoice: PAYROLL 11/21/17						EMPLOYEE DEDUCTIONS			
				PAYROLL 12/1/17		12/01/2017		12/01/17	270.36
Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS			
						CHECK	253669 TOTAL:		271.71
253670 12/01/2017 PRTD	1571	COLUMBIA GAS OF OHIO		12450234 001 000 5		11/15/2017 20170041		12/01/17	43.60
Invoice: 12450234 001 000 5						GAS	10/16-11/14/17		
				12512901 002 000 4		11/17/2017 20170041		12/01/17	72.91
Invoice: 12512901 002 000 4						GAS	10/18-11/16/17		
						CHECK	253670 TOTAL:		116.51
253671 12/01/2017 PRTD	220	COLUMBUS ROAD FOUNDR		DECEMBER 2017 RENT		11/28/2017 20160560		12/01/17	2,083.29
Invoice: DECEMBER 2017 RENT						1772/1776 COLUMBUS ROAD			
						CHECK	253671 TOTAL:		2,083.29
253672 12/01/2017 PRTD	1577	COMMITTEE FOR OUR CM		PAYROLL 12/1/17		12/01/2017		12/01/17	112.00
Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS			
						CHECK	253672 TOTAL:		112.00



12/01/2017 11:24  
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Cleveland Metroparks  
A/P CASH DISBURSEMENTS

P 12  
apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
253673	12/01/2017	PRTD	1579 COMPLETE GLASS AND M		3547	10/31/2017	20172426	12/01/17	4,945.50
			Invoice: 3547					ANTEATER EXHIBIT GLASS HANDRAIL REPLACEMENT	
								CHECK 253673 TOTAL:	4,945.50
253674	12/01/2017	PRTD	229 COOK FIRE & SECURITY		2017-36	11/10/2017	20173161	12/01/17	435.00
			Invoice: 2017-36					SHAWNEE FIRE ALARM SYS.INSPECT/TESTING	
			Invoice: 2017-32		2017-32	10/15/2017	20173221	12/01/17	332.00
								ADMN.FINANCE/IT WING FIRE ALARM SYS.MONITORING	
			Invoice: 2017-37		2017-37	11/15/2017	20173226	12/01/17	332.00
								MSR OPS CTR. FIRE ALARM SYS.SERV.12/11/17-12/10/18	
								CHECK 253674 TOTAL:	1,099.00
253675	12/01/2017	PRTD	1603 COSI		BA-0020537	10/04/2017	20172213	12/01/17	2,500.00
			Invoice: BA-0020537					ZOO EDUCATION/WORKFORCE DEVELOPMENT	
			Invoice: BA-0020962		BA-0020962	11/08/2017	20172213	12/01/17	500.00
								ZOO EDUCATION/WORKFORCE DEVELOPMENT	
								CHECK 253675 TOTAL:	3,000.00
253676	12/01/2017	PRTD	1624 CROP PRODUCTION SERV		34771308	11/22/2017	20171290	12/01/17	4,080.00
			Invoice: 34771308					FUNGICIDE BID 6251	
			Invoice: 34771312		34771312	11/22/2017	20170997	12/01/17	391.92
								FUNGICIDE BID 6251	
								CHECK 253676 TOTAL:	4,471.92
253677	12/01/2017	PRTD	246 CRYSTAL CLEAR BUILDI		512945	01/01/2017	20170550	12/01/17	670.00
			Invoice: 512945					VISCOM OFFICE CLEANING SERVICE	
								CHECK 253677 TOTAL:	670.00
253678	12/01/2017	PRTD	4815 D&W GOLF CART SALES		936	11/04/2017	20171846	12/01/17	27,000.00
			Invoice: 936					11 PASSENGER WHEELCHAIR ACCESSIBLE BUS	
								CHECK 253678 TOTAL:	27,000.00
253679	12/01/2017	PRTD	270 DAVID WILLIAMS & ASS		14256	11/22/2017	20172785	12/01/17	2,199.86
			Invoice: 14256					PLAYGROUND SLIDE AND HARDWARE	

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 13  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	253679 TOTAL:	2,199.86
253680	12/01/2017	PRTD	1695 DIAMOND SERVICES INC		87	03/07/2017	20173166	12/01/17	960.00	
		Invoice: 87				TRANSITE REMOVAL				
								CHECK	253680 TOTAL:	960.00
253681	12/01/2017	PRTD	1739 DOMINION ENERGY		3 5000 5166 6994	11/13/2017	20170043	12/01/17	381.38	
		Invoice: 3 5000 5166 6994				GAS 10/13-11/13/17				
		Invoice: 3 5000 5460 4331				11/14/2017		20170043	12/01/17	167.78
		Invoice: 8 5000 6744 9285				11/13/2017		20170043	12/01/17	167.94
		Invoice: 8 4409 0013 3982				11/14/2017		20170043	12/01/17	93.75
						10/16-11/14/17				
								CHECK	253681 TOTAL:	810.85
253682	12/01/2017	PRTD	298 E. L. ROBINSON ENGIN		2	09/29/2017	20172380	12/01/17	4,085.69	
		Invoice: 2				WHISKEY ISLAND CONNECTOR		9/2-9/29/17		
								CHECK	253682 TOTAL:	4,085.69
253683	12/01/2017	PRTD	1740 EASTERN LAB SERVICES		90820108	10/31/2017	20170778	12/01/17	28.00	
		Invoice: 90820108				HINCKLEY WATER SAMPLES				
								CHECK	253683 TOTAL:	28.00
253684	12/01/2017	PRTD	1742 EBSCO		0084058	11/13/2017	20170072	12/01/17	71.71	
		Invoice: 0084058				ZOO LIBRARY SUBSCRIPTION				
								CHECK	253684 TOTAL:	71.71
253685	12/01/2017	PRTD	3530 ECONOMY PRODUCE & VE		2466019	11/10/2017	20170652	12/01/17	711.50	
		Invoice: 2466019				ZOO ANIMAL PRODUCE				
								CHECK	253685 TOTAL:	711.50
253686	12/01/2017	PRTD	5250 EDUCATION ALLIANCE,		17-2357	08/18/2017	20172545	12/01/17	7,500.00	
		Invoice: 17-2357				SUCCESS FILES DOCUMENTRY FILM				



12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 14  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
						CHECK	253686	TOTAL:	7,500.00
253687	12/01/2017	PRTD	999998	CARL CASAVECCHIA	REIMBURSEMENT	11/20/2017		12/01/17	314.59
				Invoice: REIMBURSEMENT		NAI CONFERENCE-CASAVECCHIA			
						CHECK	253687	TOTAL:	314.59
253688	12/01/2017	PRTD	999998	CORR, KATHRYN	REIMBURSEMENT	10/26/2017		12/01/17	71.25
				Invoice: REIMBURSEMENT		AZA MEMBERSHIP-CORR			
						CHECK	253688	TOTAL:	71.25
253689	12/01/2017	PRTD	999998	GRAY, MATTHEW	REIMBURSEMENT	11/15/2017		12/01/17	40.00
				Invoice: REIMBURSEMENT		FIRE PROTECTION LICENSE-GRAY			
						CHECK	253689	TOTAL:	40.00
253690	12/01/2017	PRTD	999998	KUHAR, CHRIS	REIMBURSEMENT	10/19/2017		12/01/17	127.31
				Invoice: REIMBURSEMENT		GORILLA EXHIBIT TOUR-KUHAR			
						CHECK	253690	TOTAL:	127.31
253691	12/01/2017	PRTD	999998	NAPP, NEEME	10/2-10/28/17	11/20/2017		12/01/17	170.10
				Invoice: 10/2-10/28/17		MILEAGE REIMBURSEMENT-NAPP			
						CHECK	253691	TOTAL:	170.10
253692	12/01/2017	PRTD	999998	RODSTROM, JAMES	REIMBURSEMENT	11/17/2017		12/01/17	40.00
				Invoice: REIMBURSEMENT		STATE OF OHIO PROF ENGINEER LICENSE-RODSTROM			
						CHECK	253692	TOTAL:	40.00
253693	12/01/2017	PRTD	999998	TAYLOR, PAM	1/14-8/16/17	11/21/2017		12/01/17	130.20
				Invoice: 1/14-8/16/17		MILEAGE REIMBURSEMENT			
						CHECK	253693	TOTAL:	130.20
253694	12/01/2017	PRTD	999998	WIDDOWSON, CHRISTOPH	REIMBURSEMENT	11/14/2017		12/01/17	63.75
				Invoice: REIMBURSEMENT		USGBC MEMBERSHIP-WIDDOWSON			
						CHECK	253694	TOTAL:	63.75

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 15  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET	
INVOICE DTL DESC											
253695	12/01/2017	PRTD	999998 WIDDOWSON, CHRISTOPH		REIMBURSEMENT	11/14/2017		12/01/17		225.00	
			Invoice: REIMBURSEMENT						NCARB ARCHITECTUAL LICENSE-WIDDOWSON		
									CHECK 253695 TOTAL:	225.00	
253696	12/01/2017	PRTD	314 EARTHSHARE OHIO		PAYROLL 12/1/17	12/01/2017		12/01/17		90.43	
			Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS		
									CHECK 253696 TOTAL:	90.43	
253697	12/01/2017	PRTD	6644 DR. METIN EREN		11/18/17	11/18/2017	20173220	12/01/17		100.00	
			Invoice: 11/18/17						RRNC FIRST PEOPLE DAY SPEAKER		
									CHECK 253697 TOTAL:	100.00	
253698	12/01/2017	PRTD	319 ERIE MATERIALS INC		3380	09/30/2017	20171919	12/01/17		872.44	
			Invoice: 3380						AGGREGATE BID 6273		
					3661	10/31/2017	20171919	12/01/17		551.69	
			Invoice: 3661						AGGREGATE BID 6273		
									CHECK 253698 TOTAL:	1,424.13	
253699	12/01/2017	PRTD	323 EUCLID CITY SCHOOLS		10/12/17 NCNC VISIT	11/27/2017	20173165	12/01/17		300.00	
			Invoice: 10/12/17 NCNC VISIT						TRANSPORTATION VOUCHER/SHOREVIEW ELEMENTARY		
									CHECK 253699 TOTAL:	300.00	
253700	12/01/2017	PRTD	3354 EXPEDIENT / CONTINEN		B1-347740	11/12/2017	20160313	12/01/17		1,439.00	
			Invoice: B1-347740						WEBSITE HOSTING FEE 11/12-12/12/17		
									CHECK 253700 TOTAL:	1,439.00	
253701	12/01/2017	PRTD	4505 FES		78938	11/01/2017	20172791	12/01/17		800.00	
			Invoice: 78938						10 X 10 EVENT TENT		
									CHECK 253701 TOTAL:	800.00	
253702	12/01/2017	PRTD	1845 FLUORESCENT RECYCLIN		4221	10/06/2017	20173126	12/01/17		676.54	
			Invoice: 4221						RECYCLING SERVICE/ZOO		
									CHECK 253702 TOTAL:	676.54	

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 16  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
INVOICE DTL DESC										
253703	12/01/2017	PRTD	351 FOUR O CORPORATION		0493003-IN	11/15/2017	20173045	12/01/17		34.00
			Invoice: 0493003-IN						VEHICLE/EQUIPMENT FLUID	
			Invoice: W180443-IN		W180443-IN	11/15/2017	20171681	12/01/17		790.13
									VEHICLE/EQUIPMENT FLUID	
									CHECK 253703 TOTAL:	824.13
253704	12/01/2017	PRTD	1860 FRATERNAL ORDER OF P		PAYROLL 12/1/17	12/01/2017		12/01/17		2,919.84
			Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS	
									CHECK 253704 TOTAL:	2,919.84
253705	12/01/2017	PRTD	3565 GC SERVICES, LP		PAYROLL 12/1/17	12/01/2017		12/01/17		68.40
			Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS	
									CHECK 253705 TOTAL:	68.40
253706	12/01/2017	PRTD	1902 GORDON FOOD SERVICE,		910117274	10/05/2017	20172087	12/01/17		20.76
			Invoice: 910117274						LITTLE MET COOP 6279	
			Invoice: 910117577		910117577	10/13/2017	20172087	12/01/17		26.76
									LITTLE MET COOP 6279	
			Invoice: 910117719		910117719	10/18/2017	20172087	12/01/17		39.96
									LITTLE MET COOP 6279	
			Invoice: 959028473		959028473	11/25/2017	20172225	12/01/17		51.52
									SLEEPY CONCESSION COOP#6279	
			Invoice: 965018390		965018390	11/16/2017	20170937	12/01/17		9.48
									SHAWNEE CONCESSION NON-BID ITEM	
			Invoice: 965018496		965018496	11/22/2017	20170937	12/01/17		2.00
									SLEEPY CONCESSION NON-BID ITEM	
			Invoice: 965018496*		965018496*	11/22/2017	20172225	12/01/17		265.20
									SLEEPY CONCESSION COOP#6279	
			Invoice: 965018530		965018530	11/24/2017	20172225	12/01/17		429.50
									SLEEPY CONCESSION COOP#6279	
									CHECK 253706 TOTAL:	845.18
253707	12/01/2017	PRTD	1910 GIRL SCOUTS OF NORTH		PAYROLL 12/1/17	12/01/2017		12/01/17		21.50
			Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS	

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 17  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
						CHECK	253707	TOTAL:	21.50
253708	12/01/2017	PRTD	4822 GIRL SCOUT TROOP #71	402		10/23/2017	20173002	12/01/17	156.00
	Invoice: 402					FAMILY FISHING FUN EVENT VOLUNTEER/STAFF LUNCH			
						CHECK	253708	TOTAL:	156.00
253709	12/01/2017	PRTD	1969 GOSOL LLC	43		11/08/2017	20160134	12/01/17	213.52
	Invoice: 43					ELECTRICITY 10/1-10/31/17			
						CHECK	253709	TOTAL:	213.52
253710	12/01/2017	PRTD	1942 GREAT LAKES HIGHER E	PAYROLL 12/1/17		12/01/2017		12/01/17	98.18
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253710	TOTAL:	98.18
253711	12/01/2017	PRTD	385 GREATER CLEVELAND CO	PAYROLL 12/1/17		12/01/2017		12/01/17	201.19
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253711	TOTAL:	201.19
253712	12/01/2017	PRTD	1964 HACH COMPANY	10724946		11/17/2017	20173081	12/01/17	91.30
	Invoice: 10724946					WATER MONITORING EQUIPMENT			
						CHECK	253712	TOTAL:	91.30
253713	12/01/2017	PRTD	6534 HATHAWAY BROWN SCHOO	10/20/17 NCNC VISIT		11/27/2017	20173201	12/01/17	150.00
	Invoice: 10/20/17 NCNC VISIT					TRANSPORTATION VOUCHER			
						CHECK	253713	TOTAL:	150.00
253714	12/01/2017	PRTD	1985 HELENA CHEMICAL COMP	148591972		11/14/2017	20173048	12/01/17	111.50
	Invoice: 148591972					HERBICIDE BID 6251			
	Invoice: 148591977			148591977		11/15/2017	20171560	12/01/17	55.75
						HERBICIDE BID 6251			
	Invoice: 148592020			148592020		11/22/2017	20173145	12/01/17	446.00
						HERBICIDE BID 6251			
						CHECK	253714	TOTAL:	613.25

12/01/2017 11:24  
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 Cleveland Metroparks  
A/P CASH DISBURSEMENTS

 P 18  
apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
253715	12/01/2017	PRTD	5715 BRINKLEY TECHNOLOGY		0094829-IN	11/07/2017	20173115	12/01/17	2,150.60
		Invoice: 0094829-IN				ASV ENGINE PARTS			
						CHECK	253715	TOTAL:	2,150.60
253716	12/01/2017	PRTD	436 HYDROCHEM		CVL1702757	11/15/2017	20170221	12/01/17	1,713.25
		Invoice: CVL1702757				COMPOST PIT/CONFINED SPACE BID 6080			
			Invoice: CVL1702770		CVL1702770	11/14/2017	20171682	12/01/17	2,250.00
						ROMTECS VAC OUT BID 6080			
						CHECK	253716	TOTAL:	3,963.25
253717	12/01/2017	PRTD	437 HZW ENVIRONMENTAL, I		H17276-01	11/06/2017	20172890	12/01/17	2,400.00
		Invoice: H17276-01				PHASE I ENVIRONMENTAL ASSESSMENT			
			Invoice: HI727601-01		HI727601-01	11/06/2017	20172890	12/01/17	2,000.00
						PHASE I ENVIRONMENTAL SITE ASSESSMENT			
						CHECK	253717	TOTAL:	4,400.00
253718	12/01/2017	PRTD	2041 ILLUMINATING COMPANY		110 020 676 836	11/10/2017	20170038	12/01/17	60.66
		Invoice: 110 020 676 836				ELECTRICITY 10/11-11/8/17			
			Invoice: 110 021 413 254		110 021 413 254	11/20/2017	20170038	12/01/17	46.97
						ELECTRICITY 10/24-11/21/17			
			Invoice: 110 022 160 318		110 022 160 318	11/17/2017	20170038	12/01/17	12.60
						ELECTRICITY 10/21-11/20/17			
			Invoice: 110 022 613 514		110 022 613 514	11/16/2017	20170038	12/01/17	59.35
						ELECTRICITY 10/20-11/17/17			
			Invoice: 110 022 696 584		110 022 696 584	11/17/2017	20170038	12/01/17	29.83
						ELECTRICITY 10/21-11/20/17			
			Invoice: 110 023 701 169		110 023 701 169	11/13/2017	20170038	12/01/17	60.58
						ELECTRICITY 10/12-11/9/17			
			Invoice: 110 023 757 914		110 023 757 914	11/10/2017	20170038	12/01/17	60.53
						ELECTRICITY 10/7-11/8/17			
			Invoice: 110 023 830 489		110 023 830 489	11/13/2017	20170038	12/01/17	65.34
						ELECTRICITY 10/11-11/9/17			
			Invoice: 110 023 841 759		110 023 841 759	11/13/2017	20170038	12/01/17	64.37
						ELECTRICITY 10/11-11/9/17			

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 19  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET	
INVOICE DTL DESC											
Invoice: 110 023 947 473					110 023 947 473	11/13/2017	20170038	12/01/17		62.75	
						ELECTRICITY 10/11-11/9/17					
Invoice: 110 024 274 745					110 024 274 745	11/13/2017	20170038	12/01/17		66.23	
						ELECTRICITY 10/7-11/8/17					
Invoice: 110 024 407 709					110 024 407 709	11/13/2017	20170038	12/01/17		67.13	
						ELECTRICITY 10/11-11/9/17					
Invoice: 110 024 864 321					110 024 864 321	11/17/2017	20170038	12/01/17		18.82	
						ELECTRICITY 10/21-11/20/17					
Invoice: 110 025 151 595					110 025 151 595	11/14/2017	20170038	12/01/17		66.08	
						ELECTRICITY 10/14-11/11/17					
Invoice: 110 026 188 273					110 026 188 273	11/16/2017	20170038	12/01/17		60.53	
						ELECTRICITY 10/12-11/13/17					
Invoice: 110 026 218 997					110 026 218 997	11/16/2017	20170038	12/01/17		60.53	
						ELECTRICITY 10/14-11/13/17					
Invoice: 110 026 779 725					110 026 779 725	11/13/2017	20170038	12/01/17		60.53	
						ELECTRICITY 10/11-11/9/17					
Invoice: 110 043 216 677					110 043 216 677	11/16/2017	20170038	12/01/17		31.24	
						ELECTRICITY 10/18-11/14/17					
Invoice: 110 094 768 196					110 094 768 196	11/21/2017	20170038	12/01/17		60.53	
						ELECTRICITY 10/20-11/16/17					
Invoice: 110 094 770 044					110 094 770 044	11/20/2017	20170038	12/01/17		18.50	
						ELECTRICITY 10/20-11/16/17					
Invoice: 110 094 772 651					110 094 772 651	11/21/2017	20170038	12/01/17		64.02	
						ELECTRICITY 10/20-11/16/17					
Invoice: 110 094 772 677					110 094 772 677	11/21/2017	20170038	12/01/17		4.88	
						ELECTRICITY 10/20-11/17/17					
Invoice: 110 094 772 693					110 094 772 693	11/21/2017	20170038	12/01/17		60.60	
						ELECTRICITY 10/20-11/16/17					
Invoice: 110 110 732 010					110 110 732 010	11/21/2017	20170038	12/01/17		68.91	
						ELECTRICITY 10/20-11/17/17					
Invoice: 110 118 201 133					110 118 201 133	11/20/2017	20170038	12/01/17		16.27	
						ELECTRICITY 10/20-11/16/17					
									CHECK	253718 TOTAL:	1,247.78

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 20  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET	
INVOICE DTL DESC											
253719	12/01/2017	PRTD	2041 ILLUMINATING COMPANY		110 021 372 492	11/10/2017	20170038	12/01/17		69.41	
	Invoice: 110 021 372 492 ELECTRICITY 10/11-11/8/17										
	Invoice: 110 023 655 019 ELECTRICITY 10/7-11/8/17										
	Invoice: 110 023 757 963 ELECTRICITY 10/7-11/8/17										
	Invoice: 110 023 916 924 ELECTRICITY 10/11-11/9/17										
	Invoice: 110 024 532 860 ELECTRICITY 10/10-11/8/17										
	Invoice: 110 024 681 857 ELECTRICITY 10/17-11/14/17										
	Invoice: 110 024 857 184 ELECTRICITY 10/12-11/9/17										
	Invoice: 110 025 329 738 ELECTRICITY 10/20-11/16/17										
	Invoice: 110 025 373 728 ELECTRICITY 10/20-11/16/17										
	Invoice: 110 025 567 659 ELECTRICITY 10/17-11/14/17										
	Invoice: 110 025 995 876 ELECTRICITY 10/5-11/3/17										
	Invoice: 110 026 195 997 ELECTRICITY 10/5-11/3/17										
	Invoice: 110 026 259 819 ELECTRICITY 10/14-11/13/17										
	Invoice: 110 035 032 231 ELECTRICITY 10/17-11/13/17										
	Invoice: 110 042 621 232 ELECTRICITY 10/17-11/13/17										
	Invoice: 110 043 772 851 ELECTRICITY 10/15-11/13/17										
	Invoice: 110 046 560 949 ELECTRICITY 10/17-11/13/17										

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 21  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
Invoice: 110 051 994 108					110 051 994 108	11/20/2017	20170038	12/01/17	170.61	
						ELECTRICITY 10/20-11/16/17				
Invoice: 110 052 359 558					110 052 359 558	11/10/2017	20170038	12/01/17	110.72	
						ELECTRICITY 10/7-11/8/17				
Invoice: 110 094 771 695					110 094 771 695	11/21/2017	20170038	12/01/17	69.58	
						ELECTRICITY 10/20-11/16/17				
Invoice: 110 094 772 685					110 094 772 685	11/22/2017	20170038	12/01/17	169.68	
						ELECTRICITY 10/20-11/17/17				
Invoice: 110 102 536 718					110 102 536 718	11/17/2017	20170038	12/01/17	108.94	
						ELECTRICITY 10/14-11/14/17				
Invoice: 110 104 630 246					110 104 630 246	11/16/2017	20170038	12/01/17	184.06	
						ELECTRICITY 10/13-11/13/17				
Invoice: 110 109 550 910					110 109 550 910	11/16/2017	20170038	12/01/17	124.20	
						ELECTRICITY 10/17-11/13/17				
Invoice: 110 126 091 328					110 126 091 328	11/21/2017	20170038	12/01/17	121.06	
						ELECTRICITY 10/20-11/17/17				
						CHECK	253719	TOTAL:	3,587.30	
253720 12/01/2017 PRTD			2041 ILLUMINATING COMPANY		110 021 179 558	11/13/2017	20170038	12/01/17	351.52	
Invoice: 110 021 179 558						ELECTRICITY 10/11-11/8/17				
Invoice: 110 021 524 357					110 021 524 357	11/13/2017	20170038	12/01/17	442.00	
						ELECTRICITY 10/11-11/8/17				
Invoice: 110 023 758 177					110 023 758 177	11/13/2017	20170038	12/01/17	489.90	
						ELECTRICITY 10/7-11/8/17				
Invoice: 110 024 274 794					110 024 274 794	11/13/2017	20170038	12/01/17	734.95	
						ELECTRICITY 10/7-11/8/17				
Invoice: 110 024 317 239					110 024 317 239	11/14/2017	20170038	12/01/17	2,923.67	
						ELECTRICITY 10/11-11/9/17				
Invoice: 110 026 590 007					110 026 590 007	11/15/2017	20170038	12/01/17	1,271.75	
						ELECTRICITY 10/11-11/9/17				
Invoice: 110 055 200 171					110 055 200 171	11/16/2017	20170038	12/01/17	694.11	
						ELECTRICITY 10/17-11/13/17				
Invoice: 110 074 383 016					110 074 383 016	11/15/2017	20170038	12/01/17	2,765.24	
						ELECTRICITY 10/12-11/10/17				
					110 074 383 024	11/15/2017	20170038	12/01/17	339.43	





12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 23  
 apcshdsb

 CASH ACCOUNT: 0000000 100000 Cash  
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
INVOICE DTL DESC								
	4086551	10/11/2017	20173143	12/01/17	51.00			
Invoice: 4086551		PAPER PRODUCTS/TRASH CAN LINERS BID 6287						
	4117213	11/22/2017	20172527	12/01/17	211.10			
Invoice: 4117213		PAPER PRODUCTS/TRASH CAN LINERS BID 6287						
		CHECK	253724	TOTAL:	1,141.57			
253725	12/01/2017 PRTD	2168	KIMBALL MIDWEST	5942277	10/27/2017	20170749	12/01/17	238.19
Invoice: 5942277		NUTS, BOLTS & RELATED HARDWARE						
Invoice: 5950153		5950153		10/31/2017	20170749	12/01/17	456.73	
Invoice: 5963775		5963775		11/07/2017	20170749	12/01/17	256.98	
Invoice: 5973646		5973646		11/13/2017	20170749	12/01/17	33.75	
Invoice: 5981945		5981945		11/15/2017	20170749	12/01/17	485.97	
		CHECK	253725	TOTAL:	1,471.62			
253726	12/01/2017 PRTD	2182	KONE INCORPORATED	949759860	11/01/2017	20172181	12/01/17	452.00
Invoice: 949759860		ACACIA & ZOO ELEVATOR MAINTENANCE 11/1-11/30/17						
		CHECK	253726	TOTAL:	452.00			
253727	12/01/2017 PRTD	2186	KS ASSOCIATES, INC	84991	10/31/2017	20160519	12/01/17	2,489.00
Invoice: 84991		PERKINS BEACH SHORELINE IMPROVEMENTS-PH2						
Invoice: 85028		85028		10/31/2017	20160542	12/01/17	2,880.00	
Invoice: 84970		84970		10/31/2017	20160536	12/01/17	65,729.23	
		CHECK	253727	TOTAL:	71,098.23			
253728	12/01/2017 PRTD	508	LAKE ERIE NATURE & S	PAYROLL 12/1/17	12/01/2017		12/01/17	76.50
Invoice: PAYROLL 12/1/17		EMPLOYEE DEDUCTIONS						
		CHECK	253728	TOTAL:	76.50			

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 24  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
253729	12/01/2017	PRTD	1616 STANDING CHAPTER 13		PAYROLL 12/1/17	12/01/2017		12/01/17	349.43
			Invoice: PAYROLL 12/1/17			EMPLOYEE DEDUCTIONS			
						CHECK	253729	TOTAL:	349.43
253730	12/01/2017	PRTD	3359 LAWHON & ASSOCIATES,		25072	11/06/2017	20160297	12/01/17	1,871.49
			Invoice: 25072			HISTORICAL & CULTURAL RESOURCE MGMT.PLAN			
						CHECK	253730	TOTAL:	1,871.49
253731	12/01/2017	PRTD	2319 CREMATION SERVICE IN		20170404	11/14/2017	20170369	12/01/17	110.00
			Invoice: 20170404			ZOO CREMATION SERVICES			
						CHECK	253731	TOTAL:	110.00
253732	12/01/2017	PRTD	2336 MEDINA SUPPLY COMPA		1847075	11/07/2017	20173185	12/01/17	1,110.00
			Invoice: 1847075			CONCRETE BID 6233			
						CHECK	253732	TOTAL:	1,110.00
253733	12/01/2017	PRTD	2336 MEDINA SUPPLY CO		1845732	11/02/2017	20173135	12/01/17	888.00
			Invoice: 1845732			CONCRETE BID 6233			
			Invoice: 1846190		1846190	11/04/2017	20173136	12/01/17	1,006.25
						CONCRETE BID 6233			
						CHECK	253733	TOTAL:	1,894.25
253734	12/01/2017	PRTD	5625 UNITED TECHNOLOGY TR		MD111717P03	11/17/2017	20172984	12/01/17	4,667.52
			Invoice: MD111717P03			MEGAPHONES			
						CHECK	253734	TOTAL:	4,667.52
253735	12/01/2017	PRTD	597 MORGAN LINEN		0930174	11/15/2017	20170455	12/01/17	42.50
			Invoice: 0930174			TOWELS/LINENS-SLEEPY			
			Invoice: 0930336		0930336	11/15/2017	20170455	12/01/17	392.08
						TOWELS/LINENS-MERWINS			
			Invoice: 0933658		0933658	11/22/2017	20170455	12/01/17	381.27
						TOWELS/LINENS-MERWINS			
			Invoice: 0933488		0933488	11/22/2017	20170455	12/01/17	111.84
						TOWELS/LINENS-SLEEPY			

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 25  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
						CHECK	253735	TOTAL:	927.69
253736	12/01/2017	PRTD	2399 MURPHY TRACTOR & EQU	840384		10/27/2017	20172836	12/01/17	74,951.67
			Invoice: 840384			JOHN DEERE 60 G COMPACT EXCAVATOR			
						CHECK	253736	TOTAL:	74,951.67
253737	12/01/2017	PRTD	2443 NORTHEAST OHIO REGIO	0292950001		11/09/2017	20170051	12/01/17	49.50
			Invoice: 0292950001			SEWER 10/10-11/18/17			
			Invoice: 2328255709		2328255709	11/08/2017	20170051	12/01/17	155.88
						SEWER 10/9-11/7/17			
			Invoice: 2810602917		2810602917	11/09/2017	20170051	12/01/17	3.60
						SEWER 10/10-11/8/17			
			Invoice: 3366979712		3366979712	11/07/2017	20170051	12/01/17	54.36
						SEWER 10/6-11/6/17			
			Invoice: 6266780000		6266780000	11/07/2017	20170051	12/01/17	105.12
						SEWER 10/6-11/6/17			
			Invoice: 7533950001		7533950001	11/09/2017	20170051	12/01/17	79.74
						SEWER 10/10-11/8/17			
			Invoice: 8365160000		8365160000	11/06/2017	20170051	12/01/17	909.39
						SEWER 10/5-11/3/17			
			Invoice: 8965380000		8965380000	11/06/2017	20170051	12/01/17	36.84
						SEWER 10/5-11/3/17			
			Invoice: 9275090222		9275090222	11/03/2017	20170051	12/01/17	6,809.49
						SEWER 10/3-11/1/17			
						CHECK	253737	TOTAL:	8,203.92
253738	12/01/2017	PRTD	2444 NERONE & SONS, INC	APPL.#5 BID 6240		09/30/2017	20171978	12/01/17	28,973.25
			Invoice: APPL.#5 BID 6240			LAKEFRONT PUMP STATIONS REHAB			
						CHECK	253738	TOTAL:	28,973.25
253739	12/01/2017	PRTD	2479 NORTHERN HASEROT	947881		11/09/2017	20160466	12/01/17	1,027.72
			Invoice: 947881			CONCESSION-MERWINS			
			Invoice: 949380		949380	11/10/2017	20160466	12/01/17	20.09
						CONCESSION-MERWINS			
					955109	11/15/2017	20160466	12/01/17	348.06

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 26  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET	
						INVOICE DTL	DESC				
	Invoice: 955109										
	Invoice: 956967				956967	11/16/2017	20160466	12/01/17		409.00	
	Invoice: 959042				959042	11/17/2017	20160466	12/01/17		314.14	
						CHECK	253739	TOTAL:		2,119.01	
253740	12/01/2017	PRTD	2479 BRANDT MEAT COMPANY		949379	11/10/2017	20160466	12/01/17		200.08	
	Invoice: 949379					MERWIN'S COOP	6142				
	Invoice: 955110				955110	11/15/2017	20160466	12/01/17		120.54	
	Invoice: 956966				956966	11/16/2017	20160466	12/01/17		236.68	
	Invoice: 959041				959041	11/17/2017	20160466	12/01/17		263.19	
						CHECK	253740	TOTAL:		820.49	
253741	12/01/2017	PRTD	6526 NUM NUM WORLD MUSIC		DJ 12/9/17	11/17/2017	20173179	12/01/17		350.00	
	Invoice: DJ 12/9/17					CHALET'S 50 ANNIVERSARY CELEBRATION					
						CHECK	253741	TOTAL:		350.00	
253742	12/01/2017	PRTD	2499 OCCUPATIONAL HEALTH		902623598	11/01/2017	20160085	12/01/17		317.50	
	Invoice: 902623598					EMPLOYMENT EXPENSE	10/25-10/31/17				
	Invoice: 902632531				902632531	11/15/2017	20160085	12/01/17		472.00	
	Invoice: 902637154				902637154	11/22/2017	20160085	12/01/17		412.00	
						EMPLOYMENT EXPENSE	11/15-11/20/17				
						CHECK	253742	TOTAL:		1,201.50	
253743	12/01/2017	PRTD	2523 ODJFS		0805937-00-0	09/07/2017	20173216	12/01/17		1,567.25	
	Invoice: 0805937-00-0					UNEMPLOYMENT COMPENSATION-JULY 2017					
	Invoice: 0805937-00-0				0805937-00-0	11/07/2017	20173217	12/01/17		1,178.87	
						UNEMPLOYMENT COMPENSATION-SEPT 2017					

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 27  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	253743 TOTAL:	2,746.12
253744	12/01/2017	PRTD	2525 OHIO CAT		RX0000000636	11/15/2017	20172643	12/01/17	-125.00	
			Invoice: RX0000000636							
			PICK UP FREIGHT CREDIT							
					RR0000005382	10/30/2017	20172643	12/01/17	1,535.00	
			Invoice: RR0000005382							
								CHECK	253744 TOTAL:	1,410.00
253745	12/01/2017	PRTD	659 OHIO DEFERRED COMPEN		PAYROLL 11/21/17	11/21/2017		12/01/17	30.00	
			Invoice: PAYROLL 11/21/17							
			EMPLOYEE DEDUCTIONS							
					PAYROLL 12/1/17	12/01/2017		12/01/17	68,478.89	
			Invoice: PAYROLL 12/1/17							
								CHECK	253745 TOTAL:	68,508.89
253746	12/01/2017	PRTD	664 OHIO DESK		365995	11/20/2017	20172907	12/01/17	8,800.04	
			Invoice: 365995							
			OFFICE FURNITURE-MKTG WING							
								CHECK	253746 TOTAL:	8,800.04
253747	12/01/2017	PRTD	2535 OHIO EDISON		110 094 520 068	11/21/2017	20170039	12/01/17	11.37	
			Invoice: 110 094 520 068							
			ELECTRICITY 10/21-11/17/17							
								CHECK	253747 TOTAL:	11.37
253748	12/01/2017	PRTD	668 OHIO LANDSCAPE ASSN		2017-2018 DUES	11/22/2017	20173118	12/01/17	374.00	
			Invoice: 2017-2018 DUES							
			MEMBERSHIP-LOMAX							
								CHECK	253748 TOTAL:	374.00
253749	12/01/2017	PRTD	670 OHIO PEACE OFFICER T		06-740-17-02	11/22/2017	20172737	12/01/17	100.00	
			Invoice: 06-740-17-02							
			REGISTRATION-BARTLEY							
					06-740-17-02	11/22/2017	20172737	12/01/17	100.00	
			Invoice: 06-740-17-02							
			REGISTRATION-ENDRES							
					06-740-17-02	11/22/2017	20172737	12/01/17	100.00	
			Invoice: 06-740-17-02							
			REGISTRATION-HAYNER							
					06-740-17-02	11/22/2017	20172737	12/01/17	100.00	
			Invoice: 06-740-17-02							
			REGISTRATION-GIBSON							
					06-740-17-02	11/22/2017	20172737	12/01/17	100.00	

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 28  
 apcshdsb

 CASH ACCOUNT: 0000000 100000 Cash  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL	DESC			
Invoice: 06-740-17-02						REGISTRATION-SUDY				
Invoice: 06-484-17-02						06-484-17-02	11/22/2017	20172751	12/01/17	205.00
Invoice: 06-484-17-02						06-484-17-02	11/22/2017	20172751	12/01/17	205.00
Invoice: 06-484-17-02						06-484-17-02	11/22/2017	20172751	12/01/17	205.00
Invoice: 06-484-17-02						06-484-17-02	11/22/2017	20172751	12/01/17	205.00
Invoice: 06-484-17-02						06-484-17-02	11/22/2017	20172751	12/01/17	205.00
Invoice: 06-484-17-02						06-484-17-02	11/22/2017	20172751	12/01/17	205.00
						CHECK	253749	TOTAL:		1,525.00
253750	12/01/2017	PRTD	671 AUTOMATED VALVE & EQ		S1058975.001	07/27/2017	20171833	12/01/17	1,985.75	
Invoice: S1058975.001						KNIFE GATE VALVES				
						CHECK	253750	TOTAL:		1,985.75
253751	12/01/2017	PRTD	2554 OHIO STATE BAR ASSOC		1508554	11/22/2017	20173163	12/01/17	263.00	
Invoice: 1508554						MEMBERSHIP DUES-FINI				
Invoice: 1519601						1519601	11/22/2017	20173163	12/01/17	130.00
						ANNUAL DUES-ROCHA				
						CHECK	253751	TOTAL:		393.00
253752	12/01/2017	PRTD	2558 OHIO STATE UNIVERSIT		147478	11/15/2017	20172328	12/01/17	940.00	
Invoice: 147478						INTERNET ACCESS 10/1-10/31/17				
						CHECK	253752	TOTAL:		940.00
253753	12/01/2017	PRTD	2560 OHIO TEAMSTERS CR UN		PAYROLL 12/1/17	12/01/2017		12/01/17	955.00	
Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS				
						CHECK	253753	TOTAL:		955.00
253754	12/01/2017	PRTD	682 OHIO'S FIRST CLASS C		PAYROLL 12/1/17	12/01/2017		12/01/17	2,812.00	
Invoice: PAYROLL 12/1/17						EMPLOYEE DEDUCTIONS				

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 29  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL DESC				
						CHECK	253754	TOTAL:	2,812.00	
253755	12/01/2017	PRTD	685 OLMSTED HISTORICAL S		PAYROLL 12/1/17	12/01/2017		12/01/17	4.00	
			Invoice: PAYROLL 12/1/17		EMPLOYEE DEDUCTIONS					
						CHECK	253755	TOTAL:	4.00	
253756	12/01/2017	PRTD	689 ONTARIO STONE CORPOR		290236	09/30/2017	20171885	12/01/17	1,962.24	
			Invoice: 290236		AGGREGATE BID 6273					
						CHECK	253756	TOTAL:	1,962.24	
253757	12/01/2017	PRTD	2593 ORLANDO BAKING CO		171021210500	10/21/2017	20170401	12/01/17	155.00	
			Invoice: 171021210500		CONCESSION-MERWINS					
			Invoice: 171109210045		171109210045	11/09/2017	20170401	12/01/17	86.16	
			Invoice: 171025210500		171025210500	10/25/2017	20170401	12/01/17	155.00	
			Invoice: 171021210025		171021210025	10/21/2017	20170401	12/01/17	272.10	
			Invoice: 171026210055		171026210055	10/26/2017	20170401	12/01/17	155.00	
			Invoice: 171102210053		171102210053	11/02/2017	20170401	12/01/17	55.84	
			Invoice: 171020299029		171020299029	10/20/2017	20170401	12/01/17	53.04	
			Invoice: 171020317027		171020317027	10/20/2017	20170401	12/01/17	25.00	
			Invoice: 103807679		103807679	10/19/2017	20170401	12/01/17	67.20	
			Invoice: 171109299027		171109299027	11/09/2017	20170401	12/01/17	32.19	
			Invoice: 171026252059		171026252059	10/26/2017	20170401	12/01/17	68.60	
			Invoice: 171116210050		171116210050	11/16/2017	20170401	12/01/17	57.16	
					171117210059	11/17/2017	20170401	12/01/17	107.94	



12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 30  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
Invoice: 171117210059						CONCESSION-MERWINS					
						CHECK	253757	TOTAL:	1,290.23		
253758	12/01/2017	PRTD	999999 BIKE CLEVELAND		REFUND	11/22/2017		12/01/17	300.00		
Invoice: REFUND						MCPC FUNDO BIKE RIDE-BIKE CLEVELAND					
						CHECK	253758	TOTAL:	300.00		
253759	12/01/2017	PRTD	999999 LYN DHURST MUNICIPAL		REFUND	11/03/2017		12/01/17	20.00		
Invoice: REFUND						CASE 11CRB00781-LYN DHURST MUNICIPAL COURT					
						CHECK	253759	TOTAL:	20.00		
253760	12/01/2017	PRTD	2636 PEARL-BROOKPARK CAR		103117*	10/31/2017	20170019	12/01/17	39.36		
Invoice: 103117*						CAR WASHES-OCT					
Invoice: 103117						103117 10/31/2017 20170800 12/01/17					
						CAR WASHES-OCT					
						CHECK	253760	TOTAL:	52.48		
253761	12/01/2017	PRTD	3436 PERLA PIEROGIES		2964	11/09/2017	20170392	12/01/17	57.50		
Invoice: 2964						CONCESSION-MERWINS					
Invoice: 2988						2988 11/17/2017 20170392 12/01/17					
						CONCESSION-MERWINS					
						CHECK	253761	TOTAL:	115.00		
253762	12/01/2017	PRTD	712 PETLABS DIAGNOSTIC L		18066	11/01/2017	20170084	12/01/17	373.94		
Invoice: 18066						LAB FEES					
						CHECK	253762	TOTAL:	373.94		
253763	12/01/2017	PRTD	2649 PRO PETS		45448	10/28/2017	20172808	12/01/17	200.00		
Invoice: 45448						MISC. ANIMAL FEED-NCNC					
						CHECK	253763	TOTAL:	200.00		
253764	12/01/2017	PRTD	2650 PETTY CASH		11/17/17	11/17/2017		12/01/17	5,482.61		
Invoice: 11/17/17						PURCHASES/REIMBURSEMENTS					

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 31  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	253764	TOTAL:	5,482.61
253765	12/01/2017	PRTD	5926 PHOAM SOAPS		978057	06/21/2017	20173105	12/01/17	118.50
		Invoice: 978057				SOAP/BUG SPRAY			
		Invoice: 978060			978060	08/16/2017	20173105	12/01/17	60.00
						BUG SPRAY			
						CHECK	253765	TOTAL:	178.50
253766	12/01/2017	PRTD	2665 VINCENT J. POLOWY		12/3/17	11/22/2017	20173146	12/01/17	975.00
		Invoice: 12/3/17				SANTA BRUNCH			
						CHECK	253766	TOTAL:	975.00
253767	12/01/2017	PRTD	2665 VINCENT J. POLOWY		12/10/17	11/22/2017	20173155	12/01/17	975.00
		Invoice: 12/10/17				SANTA BRUNCH			
						CHECK	253767	TOTAL:	975.00
253768	12/01/2017	PRTD	2667 POP STAR PHOTO BOOTH		PHOTO BOOTH 12/15/17	11/17/2017	20173170	12/01/17	400.00
		Invoice: PHOTO BOOTH 12/15/17				CHALET'S HOLIDAY KICKOFF WITH SANTA			
						CHECK	253768	TOTAL:	400.00
253769	12/01/2017	PRTD	2667 POP STAR PHOTO BOOTH		PHOTO BOOTH 12/9/17	11/17/2017	20173170	12/01/17	465.00
		Invoice: PHOTO BOOTH 12/9/17				CHALET'S 50TH ANNIVERSAY CELEBRATION			
						CHECK	253769	TOTAL:	465.00
253770	12/01/2017	PRTD	728 PORTS PETROLEUM CO I		205418	11/01/2017	20172189	12/01/17	11,824.91
		Invoice: 205418				GASOLINE/DIESEL COOP 6275			
		Invoice: 207068			207068	11/07/2017	20172081	12/01/17	2,224.84
						GASOLINE COOP 6275			
		Invoice: 205572			205572	11/03/2017	20172416	12/01/17	3,188.29
						DIESEL COOP 6275			
		Invoice: 206137			206137	11/06/2017	20172376	12/01/17	5,954.95
						GASOLINE/DIESEL COOP 6275			
		Invoice: 208394			208394	11/20/2017	20172190	12/01/17	1,196.92
						DIESEL COOP 6275			

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 32  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	253770	TOTAL:	24,389.91
253771	12/01/2017	PRTD	2676 PRADCO		218303	11/01/2017	20170781	12/01/17	750.00
		Invoice: 218303				DISPATCHER-ANTER			
		Invoice: 218599			218599	10/19/2017	20170781	12/01/17	6,000.00
		Invoice: 218680			218680	11/01/2017	20170781	12/01/17	30.00
						TRAVEL CHARGES-SWOT ANALYSIS			
						CHECK	253771	TOTAL:	6,780.00
253772	12/01/2017	PRTD	4679 PROTIVITI GOVERNMENT		INV-18129	11/20/2017	20171625	12/01/17	8,272.77
		Invoice: INV-18129				CYBERSECURITY CONTRACTOR			
						CHECK	253772	TOTAL:	8,272.77
253773	12/01/2017	PRTD	745 PUBLIC PURCHASERS AS		2018 DUES	11/22/2017	20173053	12/01/17	25.00
		Invoice: 2018 DUES				MEMBERSHIP-WEGAS			
						CHECK	253773	TOTAL:	25.00
253774	12/01/2017	PRTD	6596 WESTERN UNION BUSINE		INV-1754	11/29/2017	20173215	12/01/17	8,960.00
		Invoice: INV-1754				LOCATION BASED WI-FI SERVICE			
						CHECK	253774	TOTAL:	8,960.00
253775	12/01/2017	PRTD	2730 QUANTRELL ENTERPRISE		FACE PAINTER 12/9/17	11/22/2017	20173171	12/01/17	215.00
		Invoice: FACE PAINTER 12/9/17				CHALET'S 50TH ANNIVERSARY CELEBRATION			
						CHECK	253775	TOTAL:	215.00
253776	12/01/2017	PRTD	2730 QUANTRELL ENTERPRISE		SNOWMAN 12/9/17	11/22/2017	20173171	12/01/17	350.00
		Invoice: SNOWMAN 12/9/17				CHALET'S 50TH ANNIVERSARY CELEBRATION			
						CHECK	253776	TOTAL:	350.00
253777	12/01/2017	PRTD	6535 RACHEL A. LARIMORE		2017-109	11/18/2017	20173214	12/01/17	1,500.00
		Invoice: 2017-109				NATURE PRESCHOOL SPEAKER 12/9/17			
						CHECK	253777	TOTAL:	1,500.00

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 33  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
253778	12/01/2017	PRTD	3540 RAYMOND JASKO		SANTA 12/18/17	11/22/2017	20173175	12/01/17	2,552.00
			Invoice: SANTA 12/18/17			SANTA IN WOLF LODGE			
						CHECK	253778	TOTAL:	2,552.00
253779	12/01/2017	PRTD	2774 REPUBLIC SERVICES #2		0224-007370862	09/30/2017	20171778	12/01/17	3,637.06
			Invoice: 0224-007370862			TRASH HAULING BID 6083			
						CHECK	253779	TOTAL:	3,637.06
253780	12/01/2017	PRTD	2840 AT&T		000009063341	01/01/2017	20160649	12/01/17	2,337.00
			Invoice: 000009063341			FIBER OPTIC NETWORK			
			Invoice: 000009063341*		000009063341*	01/01/2017	20160649	12/01/17	475.00
			Invoice: 000009199588*		000009199588*	02/01/2017	20160649	12/01/17	3,839.00
			Invoice: 000009352546		000009352546	03/01/2017	20160649	12/01/17	2,447.00
			Invoice: 000009352546*		000009352546*	03/01/2017	20160649	12/01/17	1,563.00
			Invoice: 000009479601		000009479601	04/01/2017	20160649	12/01/17	3,110.00
			Invoice: 000009479601*		000009479601*	04/01/2017	20160649	12/01/17	1,249.00
			Invoice: 000009630821		000009630821	05/01/2017	20160649	12/01/17	14,512.00
			Invoice: 000009630821*		000009630821*	05/01/2017	20160649	12/01/17	1,249.00
			Invoice: 000009744865		000009744865	06/01/2017	20160649	12/01/17	3,136.00
			Invoice: 000009744865*		000009744865*	06/01/2017	20160649	12/01/17	1,249.00
			Invoice: 000009882546		000009882546	07/01/2017	20160649	12/01/17	1,249.00
			Invoice: 000009882546*		000009882546*	07/01/2017	20160649	12/01/17	3,834.00

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 34  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
INVOICE DTL DESC										
Invoice: 000010019805*					000010019805*	08/01/2017	20160649	12/01/17	349.00	
						FIBER OPTIC NETWORK				
Invoice: 000010156227					000010156227	09/01/2017	20160649	12/01/17	4,385.00	
						FIBER OPTIC NETWORK				
Invoice: 000010156227*					000010156227*	09/01/2017	20160649	12/01/17	349.00	
						FIBER OPTIC NETWORK				
Invoice: 000010294793					000010294793	10/01/2017	20160649	12/01/17	5,014.47	
						FIBER OPTIC NETWORK				
Invoice: 000010294793*					000010294793*	10/01/2017	20160649	12/01/17	349.00	
						FIBER OPTIC NETWORK				
Invoice: 000010432569					000010432569	11/01/2017	20160649	12/01/17	4,734.00	
						FIBER OPTIC NETWORK				
Invoice: 000010432569*					000010432569*	11/01/2017	20160649	12/01/17	349.00	
						FIBER OPTIC NETWORK				
Invoice: 000007244846*					000007244846*	11/01/2015	20160649	12/01/17	7,221.00	
						FIBER OPTIC NETWORK				
Invoice: 000007739657*					000007739657*	03/01/2016	20160649	12/01/17	698.00	
						FIBER OPTIC NETWORK				
Invoice: 000008266375*					000008266375*	07/01/2016	20160649	12/01/17	349.00	
						FIBER OPTIC NETWORK				
Invoice: 000008530462*					000008530462*	09/01/2016	20160649	12/01/17	1,188.00	
						FIBER OPTIC NETWORK				
Invoice: 000010019805					000010019805	08/01/2017	20160649	12/01/17	4,385.00	
						FIBER OPTIC NETWORK				
								CHECK	253780 TOTAL:	69,619.47
253781	12/01/2017	PRTD	2840 AT&T		000009199588	02/01/2017	20160649	12/01/17	16,923.00	
			Invoice: 000009199588			FIBER OPTIC NETWORK				
								CHECK	253781 TOTAL:	16,923.00
253782	12/01/2017	PRTD	825 SERVICE WET GRINDING		750456	11/06/2017	20170674	12/01/17	36.00	
			Invoice: 750456			KNIFE SERVICES-MERWINS				
			Invoice: 755131		755131	11/20/2017	20170674	12/01/17	36.00	
						KNIFE SERVICES-MERWINS				

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 35  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
INVOICE DTL DESC										
							CHECK	253782	TOTAL:	72.00
253783	12/01/2017	PRTD	833 SHERMAN-ANDRZEJCZYK	2017-107		11/15/2017	20172983	12/01/17		2,450.00
	Invoice: 2017-107					PROPERTY APPRASAIL-CHARDON RD				
							CHECK	253783	TOTAL:	2,450.00
253784	12/01/2017	PRTD	5165 SHOT SELECTOR	322166		08/08/2017	20172858	12/01/17		423.50
	Invoice: 322166					GOLF TEES				
							CHECK	253784	TOTAL:	423.50
253785	12/01/2017	PRTD	2877 SITEONE LANDSCAPE SU	82147115*		08/17/2017		12/01/17		53.75
	Invoice: 82147115*					TOOK CREDIT TWICE				
							CHECK	253785	TOTAL:	53.75
253786	12/01/2017	PRTD	5629 SMITH-ROOT, INC.	0000044352		11/14/2017	20173089	12/01/17		14,873.58
	Invoice: 0000044352					ELECTROFISHER SYSTEM				
							CHECK	253786	TOTAL:	14,873.58
253787	12/01/2017	PRTD	870 SPECIAL PURCHASE ACC	11/17/17		11/17/2017		12/01/17		506.18
	Invoice: 11/17/17					SPECIAL PURCHASES				
							CHECK	253787	TOTAL:	506.18
253788	12/01/2017	PRTD	4739 STERLING PROFESSIONA	APPL.#1 BID 6264		11/03/2017	20172402	12/01/17		64,473.60
	Invoice: APPL.#1 BID 6264					EMERALD NECKLACE MARINA BLDG. IMPROVEMENTS				
							CHECK	253788	TOTAL:	64,473.60
253789	12/01/2017	PRTD	884 ALLIED CORPORATION	436532		11/18/2017	20173133	12/01/17		292.21
	Invoice: 436532					ASPHALT BID 6234				
							CHECK	253789	TOTAL:	292.21
253790	12/01/2017	PRTD	894 SUPERIOR-SPEEDIE POR	398979		10/02/2017	20171365	12/01/17		180.00
	Invoice: 398979					TOILET RENTAL BID 6076-SYCAMORE				
					401981			10/31/2017	20171365	180.00
	Invoice: 401981					TOILET RENTAL BID 6076-SYCAMORE				
					401982			10/31/2017	20171365	110.00

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 36  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
Invoice: 401982						TOILET RENTAL BID 6076-TYLER FIELD			
					401967	10/31/2017 20171365	12/01/17		70.00
Invoice: 401967						TOILET RENTAL BID 6076-LEWIS RIDING RING			
					701966	10/31/2017 20171365	12/01/17		110.00
Invoice: 701966						TOILET RENTAL BID 6076-FROSTVILLE			
					398962	10/02/2017 20171492	12/01/17		180.00
Invoice: 398962						TOILET RENTAL BID 6076-MASTICK			
					401965	10/31/2017 20171492	12/01/17		150.97
Invoice: 401965						TOILET RENTAL BID 6076-MASTICK			
						CHECK	253790 TOTAL:		980.97
253791	12/01/2017	PRTD	895 SURETY TITLE AGENCY, Invoice: 16-596C		16-596C	10/30/2017 20173164	12/01/17		455.00
						TITLE EXAM-KAROLEWSKI PROPERTY			
						CHECK	253791 TOTAL:		455.00
253792	12/01/2017	PRTD	895 SURETY TITLE AGENCY, Invoice: 17-251C		17-251C	11/01/2017 20173240	12/01/17		102,420.50
						LAND ACQUISITION-PETERSON PROPERTY			
						CHECK	253792 TOTAL:		102,420.50
253793	12/01/2017	PRTD	900 SYLVESTER TRUCK & TI Invoice: 202260		202260	11/02/2017 20170839	12/01/17		768.12
						TIRES BID 6241			
Invoice: 246259					246259	11/02/2017 20170839	12/01/17		474.20
						TIRES BID 6241			
Invoice: 246267					246267	11/03/2017 20170839	12/01/17		688.20
						TIRES BID 6241			
						CHECK	253793 TOTAL:		1,930.52
253794	12/01/2017	PRTD	3002 SYSCO FOOD SERVICES Invoice: 115587064		115587064	11/02/2017 20171737	12/01/17		592.15
						PROGRAM SUPPLIES			
Invoice: 115573937					115573937	10/27/2017 20172260	12/01/17		1,498.44
						CONCESSION-MERWINS			
Invoice: 115588737					115588737	11/03/2017 20172260	12/01/17		683.54
						CONCESSION-MERWINS			
Invoice: 115589645					115589645	11/04/2017 20172260	12/01/17		-112.14
						CONCESSION CR-MERWINS			

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 37  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
INVOICE DTL DESC									
	Invoice: 115610961				115610961	11/16/2017	20171737	12/01/17	603.52
						PROGRAM SUPPLIES			
						CHECK	253794	TOTAL:	3,265.51
253795	12/01/2017	PRTD	3016 TAYLOR OSWALD, LLC		86562	10/31/2017	20172166	12/01/17	4,000.00
	Invoice: 86562					BENEFITS CONSULTING-OCT			
						CHECK	253795	TOTAL:	4,000.00
253796	12/01/2017	PRTD	3023 TEAMSTER UNION LOCAL		PAYROLL 12/1/17	12/01/2017		12/01/17	6,886.00
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253796	TOTAL:	6,886.00
253797	12/01/2017	PRTD	3025 TEC INC. ENGINEERING		0023704	11/08/2017	20173172	12/01/17	2,700.00
	Invoice: 0023704					ZOO ADMIN HVAC STUDY			
						CHECK	253797	TOTAL:	2,700.00
253798	12/01/2017	PRTD	3034 ALBERT M. HIGLEY CO.		APPL.#3 RFP 6243-B	10/31/2017	20172329	12/01/17	520,900.16
	Invoice: APPL.#3 RFP 6243-B					ZOO ASIAN HIGHLANDS EXHIBITS			
						CHECK	253798	TOTAL:	520,900.16
253799	12/01/2017	PRTD	4908 CIT GROUP/COMMERICIA		36189	08/23/2017	20173233	12/01/17	245.72
	Invoice: 36189					GOLF MDSE. FOR RESALE			
						CHECK	253799	TOTAL:	245.72
253800	12/01/2017	PRTD	921 THE FIRST TEE OF CLE		PAYROLL 11/21/17	11/21/2017		12/01/17	10.00
	Invoice: PAYROLL 11/21/17					EMPLOYEE DEDUCTIONS			
					PAYROLL 12/1/17	12/01/2017		12/01/17	61.00
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253800	TOTAL:	71.00
253801	12/01/2017	PRTD	3266 GOODYEAR TIRE & RUBB		070-1142665	11/07/2017	20172104	12/01/17	147.24
	Invoice: 070-1142665					TIRE BID 6241			
					070-1143061	11/21/2017	20172104	12/01/17	372.56
	Invoice: 070-1143061					TIRES BID 6241			



12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 38  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
						CHECK	253801	TOTAL:	519.80
253802	12/01/2017	PRTD	934 THOMPSON HINE LLP		2789528	11/10/2017	20170480	12/01/17	405.00
			Invoice: 2789528					LEGAL FEES-OTHER LAND ACQUISITION	
			Invoice: 2789529		2789529	11/10/2017	20170480	12/01/17	181.20
								LEGAL FEES-INTELLECTUAL PROPERTY ISSUES	
			Invoice: 2789530		2789530	11/10/2017	20170480	12/01/17	648.00
								LEGAL FEES-PRIVATE DEED & SUBDIVISION REGULATIONS	
			Invoice: 2789527		2789527	11/10/2017	20170480	12/01/17	783.00
								LEGAL FEES-ASTROHURST OIL & GAS LEASE	
						CHECK	253802	TOTAL:	2,017.20
253803	12/01/2017	PRTD	935 THOMSON REUTERS-WEST		6118267258	11/08/2017	20171142	12/01/17	518.00
			Invoice: 6118267258					BOOK SUBSCRIPTION	
						CHECK	253803	TOTAL:	518.00
253804	12/01/2017	PRTD	936 THREE-Z-INC		0190478-IN	11/13/2017	20173134	12/01/17	943.50
			Invoice: 0190478-IN					MULCH BID 6274	
						CHECK	253804	TOTAL:	943.50
253805	12/01/2017	PRTD	3061 TIME WARNER CABLE		10202-721200502-5001	11/14/2017	20160633	12/01/17	88.40
			Invoice: 10202-721200502-5001					INTERNET-LAKEFRONT FINAL	
						CHECK	253805	TOTAL:	88.40
253806	12/01/2017	PRTD	948 TOWER OPTICAL CO., I		10/13-11/11/17	11/12/2017		12/01/17	64.92
			Invoice: 10/13-11/11/17					TELESCOPE RENTAL	
						CHECK	253806	TOTAL:	64.92
253807	12/01/2017	PRTD	4344 TRI COUNTY TOOL & SU		3963	11/02/2017	20172959	12/01/17	2,656.00
			Invoice: 3963					REPAIR SERVICE	
						CHECK	253807	TOTAL:	2,656.00
253808	12/01/2017	PRTD	5669 TERRY TRILL		12/3/17	11/15/2017	20173148	12/01/17	400.00
			Invoice: 12/3/17					SANTA-MERWINS	

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 39  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME			INVOICE DTL	DESC		
						CHECK	253808	TOTAL:	400.00
253809	12/01/2017	PRTD	5669 TERRY TRILL		12/10/17	11/15/2017	20173149	12/01/17	400.00
	Invoice: 12/10/17					SANTA-MERWINS			
						CHECK	253809	TOTAL:	400.00
253810	12/01/2017	PRTD	5669 TERRY TRILL		12/17/17	11/22/2017	20173150	12/01/17	400.00
	Invoice: 12/17/17					SANTA-MERWINS			
						CHECK	253810	TOTAL:	400.00
253811	12/01/2017	PRTD	3101 TRUSTMARK VOLUNTARY		PAYROLL 12/1/17	12/01/2017		12/01/17	722.84
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253811	TOTAL:	722.84
253812	12/01/2017	PRTD	3101 TRUSTMARK VOLUNTARY		PAYROLL 12/1/17	12/01/2017		12/01/17	1,804.39
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253812	TOTAL:	1,804.39
253813	12/01/2017	PRTD	3115 TYLER TECHNOLOGIES,		045-205242	10/30/2017	20172799	12/01/17	538.61
	Invoice: 045-205242					CFO SIGNATURE PROCESSING			
						CHECK	253813	TOTAL:	538.61
253814	12/01/2017	PRTD	3117 U.S. DEPARTMENT OF		PAYROLL 12/1/17	12/01/2017		12/01/17	277.01
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253814	TOTAL:	277.01
253815	12/01/2017	PRTD	3130 UNITED NEGRO COLLEGE		PAYROLL 12/1/17	12/01/2017		12/01/17	33.00
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253815	TOTAL:	33.00
253816	12/01/2017	PRTD	971 UNITED WAY OF GREATE		PAYROLL 12/1/17	12/01/2017		12/01/17	273.00
	Invoice: PAYROLL 12/1/17					EMPLOYEE DEDUCTIONS			
						CHECK	253816	TOTAL:	273.00

12/01/2017 11:24  
 ask

 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 40  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME			INVOICE DTL	DESC		
253817	12/01/2017	PRTD	977 UTZ QUALITY FOODS, I		103807986	11/21/2017	20170732	12/01/17	105.54
			Invoice: 103807986			CONCESSION-SLEEPY			
						CHECK	253817	TOTAL:	105.54
253818	12/01/2017	PRTD	3171 VAN AUKEN AKINS ARCH		17368	10/30/2017	20171461	12/01/17	20,098.11
			Invoice: 17368			SNOW LEOPARDS/RED PANDAS			
			Invoice: 17338		17338	10/30/2017	20171461	12/01/17	22,802.01
						CHEETAH EXHIBIT			
			Invoice: 17358		17358	10/30/2017	20173011	12/01/17	16,257.15
						GORILLA EXHIBIT			
						CHECK	253818	TOTAL:	59,157.27
253819	12/01/2017	PRTD	3177 VERIZON WIRELESS		986119795-00001	10/23/2017	20170124	12/01/17	1,479.95
			Invoice: 986119795-00001			IPAD/IPHONES 9/24-10/23/17			
			Invoice: 986119795-00001		986119795-00001	10/23/2017	20172191	12/01/17	9,506.77
						TELEPHONE 9/24-10/23/17			
						CHECK	253819	TOTAL:	10,986.72
253820	12/01/2017	PRTD	3177 VERIZON WIRELESS		386113048-00038	09/23/2017	20172191	12/01/17	757.61
			Invoice: 386113048-00038			IPAD SERVICE 8/24-9/23/17			
						CHECK	253820	TOTAL:	757.61
253821	12/01/2017	PRTD	3177 VERIZON WIRELESS		386113048-00006	10/23/2017	20172191	12/01/17	1,094.30
			Invoice: 386113048-00006			TELEPHONE 9/24-10/23/17			
						CHECK	253821	TOTAL:	1,094.30
253822	12/01/2017	PRTD	3177 VERIZON WIRELESS		386113048-00038	10/23/2017	20172191	12/01/17	1,350.78
			Invoice: 386113048-00038			IPAD SERVICE 9/24-10/23/17			
						CHECK	253822	TOTAL:	1,350.78
253823	12/01/2017	PRTD	3184 VET-RAD, LTD		11/01/17	11/01/2017	20173112	12/01/17	272.00
			Invoice: 11/01/17			RADIOLOGY SERVICES			
						CHECK	253823	TOTAL:	272.00

12/01/2017 11:24  
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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 41  
 apcshdsb

CASH ACCOUNT: 0000000 100000			Cash						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
253824	12/01/2017	PRTD	3186 VIAMEDIA, INC.		1465026	11/01/2017	20170871	12/01/17	756.00
			Invoice: 1465026			ADVERTISING SS 6245			
						CHECK	253824	TOTAL:	756.00
253825	12/01/2017	PRTD	3191 VIRGINIA AIR DISTIBU		40171610-00	11/07/2017	20172945	12/01/17	10,431.00
			Invoice: 40171610-00			HVAC REPLACEMENT			
						CHECK	253825	TOTAL:	10,431.00
253826	12/01/2017	PRTD	5090 W.B. MASON CO., INC.		I49515145	11/07/2017	20172547	12/01/17	127.54
			Invoice: I49515145			PAPER PRODUCTS BID 6287			
			Invoice: I49760361		I49760361	11/15/2017	20172295	12/01/17	519.60
			Invoice: I49726569		I49726569	11/14/2017	20172295	12/01/17	29.94
			Invoice: I4987804		I4987804	11/09/2017	20172547	12/01/17	203.61
			Invoice: I49895530		I49895530	11/20/2017	20173036	12/01/17	33.50
						PAPER PRODUCTS BID 6287			
						CHECK	253826	TOTAL:	914.19
253827	12/01/2017	PRTD	5422 WDM ARCHITECTS, P.A.		171046	11/03/2017	20172851	12/01/17	3,732.50
			Invoice: 171046			GORILLA YARD ENCLOSURE			
						CHECK	253827	TOTAL:	3,732.50
253828	12/01/2017	PRTD	1033 WKYC.COM		1449906-4	10/29/2017	20160269	12/01/17	4,607.00
			Invoice: 1449906-4			ADVERTISING SS 6245			
			Invoice: 1449906-5		1449906-5	10/31/2017	20160269	12/01/17	4,607.00
						ADVERTISING SS 6245			
						CHECK	253828	TOTAL:	9,214.00
253829	12/01/2017	PRTD	6033 PHILIP YENYO		PIPESTONE CARVER	11/29/2017	20173140	12/01/17	75.00
			Invoice: PIPESTONE CARVER			FIRST PEOPLE EVENT			
						CHECK	253829	TOTAL:	75.00

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 Cleveland Metroparks  
 A/P CASH DISBURSEMENTS

 P 42  
 apcshdsb

CASH ACCOUNT: 0000000 100000		Cash									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET	
INVOICE DTL DESC											
253830	12/01/2017	PRTD	3735 ZIEBART OF OHIO		157260	06/15/2017	20171687	12/01/17		295.00	
	Invoice: 157260					RUST PROOFING SERVICES					
							CHECK	253830	TOTAL:	295.00	
				NUMBER OF CHECKS	206		*** CASH ACCOUNT TOTAL ***			1,591,772.87	
						<u>COUNT</u>		<u>AMOUNT</u>			
				TOTAL PRINTED CHECKS		206		1,591,772.87			
							*** GRAND TOTAL ***			1,591,772.87	

# Visa and Visa Purchasing Card

11/19/2017 to 11/25/2017

Supplier	Merchant Category	Amount USD
4imprint Total	Other Direct Marketers (5969)	\$539.52
4te*culligan Of Cleveland Total	Plumbing/Heating Equipment (5074)	\$11.50
76 - Four Lakes Grocery Total	Automated Fuel Dispensers (5542)	\$12.61
91005 - 1100 Superior Gar Total	Parking Lots, Meters, Garages (7523)	\$15.00
96845 - Memorial Garage S Total	Parking Lots, Meters, Garages (7523)	\$14.00
98626 - 200 Public Square Total	Parking Lots, Meters, Garages (7523)	\$30.00
A & A Hydraulic Repair Total	Automotive Parts Stores (5533)	\$307.82
Abc Fire Inc Total	Business Services - Default (7399)	\$590.00
Abc Rental Of Stro Total	Equip/Furn Rent/Lease Serv (7394)	\$120.40
Abcam Total	Medical/Dental Labs (8071)	\$568.00
Abel Truck Parts Total	Automotive Parts Stores (5533)	\$2.65
Acorn Naturalists Total	Stationery Stores (5943)	\$358.70
Action Printing Total	Stationery/Office Supplies (5111)	\$194.00
Active Plumbing Total	Plumbing/Heating Equipment (5074)	\$233.92
Adollysworld@adollysworld Total	Misc Speciality Retail (5999)	\$306.20
Advance Auto Parts #8711 Total	Automotive Parts Stores (5533)	\$3.94
Advanced Auto Glass #05 Total	Auto Service Shops/Non Dealer (7538)	\$170.00
Air Rite Service Suppl Total	Plumbing/Heating Equipment (5074)	\$13.65
Akron Beacon Journal Total	News Dealers/Newsstands (5994)	\$530.00
Akron Pest Control Llc Total	Disinfect/Exterminate Serv (7342)	\$68.00
Aloft Total	Aloft (3619)	-\$198.88
Amazon Mktplace Pmts Total	Book Stores (5942)	\$1,629.05
Amazon Mktplace Pmts Www. Total	Book Stores (5942)	\$1,561.63
Amazon.Com Amzn.Com/bill Total	Book Stores (5942)	\$893.74
Amer Soc Civil Engineers Total	Member Organizations - Def (8699)	\$99.00
Amz*amazon.Com 1-206-266- Total	Book Stores (5942)	-\$27.13
An Ford Westlake Total	Automobile Dealers And Leasing (5511)	\$600.00
Apex Pest Control Service Total	Disinfect/Exterminate Serv (7342)	\$83.20
Aramark Cleveland Ocs Total	Commercial Equipment - Default (5046)	\$258.02
Arbor Assays Total	Testing Labs (Non-Medical) (8734)	\$587.50
Arborwear Llc Total	Durable Goods - Default (5099)	\$348.00
Arc- Oh Cleveland Total	Misc Publishing & Printing (2741)	-\$12.79
Automotive Distributors C Total	Motor Vehicle Supply/New Parts (5013)	\$851.12
B&h Photo 800-606-6969 Total	Other Direct Marketers (5969)	\$515.02
Baker Vehicle Systems In Total	Commercial Equipment - Default (5046)	\$1,619.55
Barrio Ceviche Total	Eating Places/Restaurants (5812)	\$14.49
Bath Tractor Llc Total	Lawn/Garden Supply/Nursery (5261)	\$183.50
Berntsen.Com Total	Other Direct Marketers (5969)	\$264.55
Best Buy 00001628 Total	Electronics Sales (5732)	\$249.99
Best Buy 00010991 Total	Electronics Sales (5732)	\$79.99

<b>Supplier</b>	<b>Merchant Category</b>	<b>Amount USD</b>
<b>Best Truck Equipment I Total</b>	Equip/Furn Rent/Lease Serv (7394)	\$371.38
<b>Bloom Artisan Bakery And Total</b>	Bakeries (5462)	\$7.80
<b>Bond Chemicals Inc Total</b>	Chemicals/Allied Prods - Def (5169)	\$23.81
<b>Botanica Total</b>	Eating Places/Restaurants (5812)	\$26.00
<b>Brown Campbell Co Total</b>	Construction Materials - Def (5039)	\$676.80
<b>Brunswick-Msc Total</b>	Lumber/Build. Supply Stores (5211)	\$600.75
<b>Car Parts Warehous Total</b>	Automobile Dealers And Leasing (5511)	\$360.14
<b>Cardinal Bus Sales And Se Total</b>	Misc Auto Dealers - Default (5599)	\$479.88
<b>Carriage Auto Supplies Total</b>	Motor Vehicle Supply/New Parts (5013)	\$162.85
<b>Casa San Blas Boutique Total</b>	Lodging/Hotels/Motels/Resorts (7011)	\$138.60
<b>Cdw Govt #kws2189 Total</b>	Computers/Peripherals/Software (5045)	\$187.11
<b>Center Towing Total</b>	Towing Services (7549)	\$280.00
<b>Century Equipment Total</b>	Business Services - Default (7399)	\$56.92
<b>Chain Saw Sales Total</b>	Hardware Stores (5251)	\$158.32
<b>Christianbookbagcom Total</b>	Book Stores (5942)	\$192.99
<b>Chroniclegazetteradio Total</b>	Continuity/Subscription Mercht (5968)	\$172.36
<b>Church Hotel 2 Total</b>	Lodging/Hotels/Motels/Resorts (7011)	\$113.81
<b>Cibo Express T3 Total</b>	Misc Food Stores - Default (5499)	\$14.76
<b>Cintas 60a Sap Total</b>	Business Services - Default (7399)	\$81.90
<b>Classic Seafood Total</b>	Misc Speciality Retail (5999)	\$264.19
<b>Clayton Plaza Hotel Total</b>	Lodging/Hotels/Motels/Resorts (7011)	\$788.94
<b>Cleveland Hermetic &amp; S Total</b>	Plumbing/Heating Equipment (5074)	\$129.82
<b>Cleveland Lumber Co. Total</b>	Lumber/Build. Supply Stores (5211)	\$380.91
<b>Cleveland Tool &amp; Cutter I Total</b>	Hardware Stores (5251)	\$339.09
<b>Collins Equipment Total</b>	Commercial Equipment - Default (5046)	\$1,929.10
<b>Community Playthings Total</b>	Commercial Furniture (5021)	\$820.00
<b>Costco Whse #0343 Total</b>	Wholesale Clubs (5300)	\$166.91
<b>Craigslist.Org Total</b>	Advertising Services (7311)	\$75.00
<b>Crane Ohio Total</b>	Commercial Equipment - Default (5046)	\$525.00
<b>Crescent Electric 159 Total</b>	Electrical Parts/Equipment (5065)	-\$1.71
<b>Ctc Total</b>	Continuity/Subscription Mercht (5968)	\$465.00
<b>Custom Electric Service Total</b>	Electrical Parts/Equipment (5065)	\$406.00
<b>Delta Air Total</b>	Delta (3058)	\$50.00
<b>Desarrollos Hoteleros Bar Total</b>	Lodging/Hotels/Motels/Resorts (7011)	\$463.02
<b>Dinos Catering At A Total</b>	Caterers (5811)	\$659.62
<b>Discount Snow Stakes Total</b>	Catalog Merchant (5964)	\$335.87
<b>Displays2go Total</b>	Durable Goods - Default (5099)	\$708.99
<b>Dog Waste Depot Total</b>	Pet Stores/Food & Supply (5995)	\$235.98
<b>Dollar Tree Total</b>	Variety Stores (5331)	\$25.49
<b>Drink Branders Total</b>	Misc Speciality Retail (5999)	\$533.84
<b>Driveway Markers Total</b>	Durable Goods - Default (5099)	\$414.95
<b>Dropbox*98v5mhx6cls1 Total</b>	Computer Network/Info Svcs (4816)	\$99.00
<b>E.A.B. Truck Service Total</b>	Auto Service Shops/Non Dealer (7538)	\$49.98
<b>Eb Cuyahoga River Wat Total</b>	Business Services - Default (7399)	\$34.26
<b>Emedco Total</b>	Durable Goods - Default (5099)	\$947.30

<b>Supplier</b>	<b>Merchant Category</b>	<b>Amount USD</b>
<b>Eps Supply, Inc Total</b>	Plumbing/Heating Equipment (5074)	\$143.72
<b>Exxonmobil 98805195 Total</b>	Service Stations (5541)	\$32.60
<b>Exxonmobil 99067514 Total</b>	Automated Fuel Dispensers (5542)	\$23.45
<b>Fastenal Company01 Total</b>	Hardware Stores (5251)	\$17.67
<b>Fedex Total</b>	Courier Services (4215)	\$157.32
<b>Forestry Suppliers Inc Total</b>	Durable Goods - Default (5099)	\$95.40
<b>Franks Diner Total</b>	Eating Places/Restaurants (5812)	\$15.33
<b>Galco Industrial Electro Total</b>	Industrial Supplies - Def (5085)	\$144.27
<b>Gales Wlby Hls Grdn Total</b>	Lawn/Garden Supply/Nursery (5261)	\$19.99
<b>Ganley Lincoln Total</b>	Automobile Dealers And Leasing (5511)	\$95.93
<b>Gfs Store #0512 Total</b>	Grocery Stores/Supermarkets (5411)	\$172.33
<b>Gfs Store #0600 Total</b>	Grocery Stores/Supermarkets (5411)	\$27.85
<b>Gfs Store #0954 Total</b>	Grocery Stores/Supermarkets (5411)	\$25.98
<b>Giant-Eagle #6376 Total</b>	Grocery Stores/Supermarkets (5411)	\$46.93
<b>Grimco Inc Total</b>	Durable Goods - Default (5099)	\$716.87
<b>Grubco Incorporated Total</b>	Sporting Goods Stores (5941)	\$56.45
<b>Hach Company Total</b>	Industrial Supplies - Def (5085)	\$54.97
<b>Hanna Garage Total</b>	Parking Lots, Meters, Garages (7523)	\$10.00
<b>Harbor Freight Tools 130 Total</b>	Hardware Stores (5251)	\$23.94
<b>Harbor Freight Tools 202 Total</b>	Hardware Stores (5251)	\$43.99
<b>Harrington22clevelandind Total</b>	Industrial Supplies - Def (5085)	\$154.84
<b>Harris Battery Co. 004 Total</b>	Industrial Supplies - Def (5085)	\$528.35
<b>Hearns Marine Services Total</b>	Marinas (4468)	\$1,200.00
<b>Hobby Lobby #446 Total</b>	Hobby/Toy/Game Stores (5945)	\$20.72
<b>Honeyville Grain O Total</b>	Misc Food Stores - Default (5499)	\$525.95
<b>Hotel Hilton Colon Quito Total</b>	Hilton (3504)	\$2.44
<b>Howards Inc Total</b>	Jewelry Stores (5944)	\$237.73
<b>Hyatt Place Orlando/cc Total</b>	Hyatt Place (3812)	\$725.65
<b>Iah2 Term B Freshii Total</b>	Eating Places/Restaurants (5812)	\$14.26
<b>In *am Tech Inc Total</b>	Misc Personal Serv - Def (7299)	\$130.00
<b>Independence Office And B Total</b>	Commercial Equipment - Default (5046)	\$1,270.72
<b>Industrial Safety Prod Total</b>	Industrial Supplies - Def (5085)	\$462.10
<b>Intl Code Council Inc Total</b>	Member Organizations - Def (8699)	\$446.00
<b>Johnstone Supply Clevela Total</b>	Plumbing/Heating Equipment (5074)	\$1,012.02
<b>Jti Inc Total</b>	Automotive Parts Stores (5533)	\$21.46
<b>Kayline Company Total</b>	Industrial Supplies - Def (5085)	\$145.44
<b>Keeney Sand &amp; Stone Inc Total</b>	Contractors - Concrete (1771)	\$394.80
<b>Kinzua Environmental Inc Total</b>	Specialty Cleaning/Polishing (2842)	\$488.25
<b>Kirk Battery Co Inc Total</b>	Automotive Parts Stores (5533)	\$50.90
<b>Krystowski Tractor Sal Total</b>	Hardware Stores (5251)	\$441.48
<b>Kwik Covers Total</b>	Fabric Stores (5949)	\$115.43
<b>Lakeside Supply Compan Total</b>	Plumbing/Heating Equipment (5074)	\$19.26
<b>Lakewood Supply Co. Total</b>	Industrial Supplies - Def (5085)	\$167.48
<b>Lanphear For Cty Tree Total</b>	Landscape/Horticultural Ser (780)	\$37.90
<b>Larsen Lumber Total</b>	Lumber/Build. Supply Stores (5211)	\$299.88



<b>Supplier</b>	<b>Merchant Category</b>	<b>Amount USD</b>
<b>Laube Imaging Products I Total</b>	Office/Photo Equipment (5044)	\$350.00
<b>Leff Electric Co Cl Total</b>	Electrical Parts/Equipment (5065)	\$35.50
<b>Leff Electric Co St Total</b>	Utilities/Elec/Gas/H2O/Sani (4900)	\$114.14
<b>Left Luggage Total</b>	Detective/Protective Agen (7393)	\$19.76
<b>Lexington Services Total</b>	Professional Services - Def (8999)	\$899.00
<b>Liberty Ford Southwest In Total</b>	Automobile Dealers And Leasing (5511)	\$8.40
<b>Lon*thelandofnod Total</b>	Furniture/Equip Stores (5712)	\$144.95
<b>Los Tomines Restaurant Total</b>	Eating Places/Restaurants (5812)	\$13.26
<b>Lowes #00633 Total</b>	Home Supply Warehouse Stores (5200)	\$321.52
<b>Lowes #00770 Total</b>	Home Supply Warehouse Stores (5200)	\$1,310.61
<b>Lowes #01023 Total</b>	Home Supply Warehouse Stores (5200)	\$52.43
<b>Lowes #01139 Total</b>	Home Supply Warehouse Stores (5200)	\$308.20
<b>Lowes #01642 Total</b>	Home Supply Warehouse Stores (5200)	\$963.84
<b>Lowes #02339 Total</b>	Home Supply Warehouse Stores (5200)	\$176.55
<b>Lowes #02450 Total</b>	Home Supply Warehouse Stores (5200)	\$662.84
<b>Macho Tool And Supply Total</b>	Commercial Equipment - Default (5046)	\$74.41
<b>Marc's Berea Total</b>	Grocery Stores/Supermarkets (5411)	\$24.75
<b>Mars Electric Cleveland Total</b>	Electrical Parts/Equipment (5065)	\$386.54
<b>Mars Electric Warrensvi Total</b>	Electrical Parts/Equipment (5065)	\$178.55
<b>Marshall Power Equipment Total</b>	Misc Speciality Retail (5999)	\$29.88
<b>McMaster-Carr Total</b>	Industrial Supplies - Def (5085)	\$792.92
<b>Metropks Rocky River Book Total</b>	Govt Serv - Default (9399)	\$128.00
<b>Microbiological Labs Total</b>	Business Services - Default (7399)	\$30.00
<b>Midwest Veterinary Suppl Total</b>	Lab/Med/Hospital Equipment (5047)	\$664.39
<b>Mill Supply Inc Total</b>	Automotive Parts Stores (5533)	\$200.73
<b>Millbrook Cricket Farm In Total</b>	Misc Personal Serv - Def (7299)	\$212.50
<b>Millcraft Paper Co Total</b>	Stationery/Office Supplies (5111)	\$161.50
<b>Moscow Hide And Fur Total</b>	Misc Speciality Retail (5999)	\$153.29
<b>N.A.S. Inc Total</b>	Misc Speciality Retail (5999)	\$40.00
<b>N.T. Ruddock Company Total</b>	Hardware Equipment/Supplies (5072)	\$997.00
<b>Napa Store 0281195 Total</b>	Automotive Parts Stores (5533)	\$64.83
<b>Napa Store 0281197 Total</b>	Automotive Parts Stores (5533)	\$30.97
<b>Napa(Brooklyn) Total</b>	Automotive Parts Stores (5533)	\$13.99
<b>National Tire And Total</b>	Automotive Parts Stores (5533)	\$32.00
<b>Nationwide Parts Company Total</b>	Industrial Supplies - Def (5085)	\$515.80
<b>Natures Way/internet Total</b>	Pet Stores/Food & Supply (5995)	\$131.50
<b>Nature-Watch Total</b>	Artist/Craft Shops (5970)	\$1,039.89
<b>North Olmsted Chrysler Je Total</b>	Automobile Dealers And Leasing (5511)	\$244.35
<b>North Royalton Power E Total</b>	Equip/Furn Rent/Lease Serv (7394)	\$351.54
<b>Northern Ohio Charitable Total</b>	Charitable/Soc Service Orgs (8398)	\$25.00
<b>Nt Rock Bottom Msp Total</b>	Eating Places/Restaurants (5812)	\$32.49
<b>Ohio Cat 00 Total</b>	Commercial Equipment - Default (5046)	\$94.58
<b>Ohio Parks And Recreation Total</b>	Civic/Social/Fraternal Assc (8641)	\$105.00
<b>Ohio Turnpike Total</b>	Toll And Bridge Fees (4784)	\$12.00
<b>Old Time Pottery 0012 Total</b>	Misc Home Furnishing (5719)	\$236.82

Supplier	Merchant Category	Amount USD
Onion Total	Eating Places/Restaurants (5812)	\$40.93
Op Aquatics Total	Swimming Pools/Sales/Serv (5996)	\$305.60
Open Systems Of Cleveland Total	Electronics Sales (5732)	\$151.00
Oreilly Auto #2370 Total	Automotive Parts Stores (5533)	\$90.44
Oreilly Auto #3306 Total	Automotive Parts Stores (5533)	\$5.38
Oreilly Auto #3999 Total	Automotive Parts Stores (5533)	\$349.31
Other Debits - Foreign Currency Fee Tc -		\$6.24
Panera Bread 203248 K Total	Eating Places/Restaurants (5812)	\$12.05
Parker Store Brookpark Total	Industrial Supplies - Def (5085)	\$409.56
Pat Catans 2 Strongsville Total	Artist/Craft Shops (5970)	\$63.20
Pat Catans 21 Akron Total	Artist/Craft Shops (5970)	\$16.13
Penn Veterinary Supply, I Total	Lab/Med/Hospital Equipment (5047)	\$835.40
Pet Supplies Plus #112 Total	Pet Stores/Food & Supply (5995)	\$12.58
Pet Supplies Plus #120 Total	Pet Stores/Food & Supply (5995)	\$48.90
Pet Supplies Plus #131 Total	Pet Stores/Food & Supply (5995)	\$29.94
Petsmart # 0526 Total	Pet Stores/Food & Supply (5995)	\$48.96
Petsmart # 1851 Total	Pet Stores/Food & Supply (5995)	\$4.59
Petvalu #6044 Total	Pet Stores/Food & Supply (5995)	\$11.99
Polen Implement Total	Hardware Stores (5251)	\$94.26
Przcharge.Prez.Com Total	Computers/Peripherals/Software (5045)	\$10.00
Pure Water Technology Llc Total	Equip/Furn Rent/Lease Serv (7394)	\$59.95
Quiznos Geg Total	Fast Food Restaurants (5814)	\$13.25
Rayco Cleveland Brookp Total	Reupholstery/Refinish (7641)	\$165.00
Rex Pipe & Supply Total	Plumbing/Heating Equipment (5074)	\$770.24
Ride Safety Total	Govt Serv - Default (9399)	\$310.00
River South Garage Total	Parking Lots, Meters, Garages (7523)	\$5.00
Rms Aquaculture Total	Pet Stores/Food & Supply (5995)	\$4.23
Robert J Matthews Co Total	Durable Goods - Default (5099)	\$158.93
Rogers Family Coffee Total	Misc Food Stores - Default (5499)	\$108.80
S&s Worldwide Total	Non-Durable Goods - Default (5199)	\$37.18
S&s Worldwide-Online Total	Non-Durable Goods - Default (5199)	\$346.60
Samsclub #6404 Total	Wholesale Clubs (5300)	\$9.97
Samsel Supply Company Total	Lumber/Build. Supply Stores (5211)	\$1,275.05
Sanson Company Total	Misc Food Stores - Default (5499)	\$864.27
Sante Restaurant & Charcu Total	Eating Places/Restaurants (5812)	\$16.09
Saranac Public House Total	Eating Places/Restaurants (5812)	\$24.76
Satellite Diner Total	Eating Places/Restaurants (5812)	\$48.56
Save-A-Lot #967 Total	Grocery Stores/Supermarkets (5411)	\$1.49
Sbn*starkbros Nurserie Total	Lawn/Garden Supply/Nursery (5261)	\$543.76
Shamrock Hose And Fitting Total	Industrial Supplies - Def (5085)	\$204.22
Shearer Equipment No Total	Commercial Equipment - Default (5046)	\$37.90
Sherwin Williams 701010 Total	Glass/Paint/Wallpaper Store (5231)	\$273.50
Sherwin Williams 701036 Total	Glass/Paint/Wallpaper Store (5231)	\$46.58
Sigma Aldrich Us Total	Other Direct Marketers (5969)	\$735.71
Sills Motor Sales Total	Motorcycle Dealers (5571)	\$66.18

<b>Supplier</b>	<b>Merchant Category</b>	<b>Amount USD</b>
Siteone Landscape S Total	Industrial Supplies - Def (5085)	\$40.50
Snap Geofilters Total	Advertising Services (7311)	\$63.23
Sohars Rcpw Inc Total	Misc Speciality Retail (5999)	\$51.44
Southtowns Total	Automotive Parts Stores (5533)	\$901.97
Southwes Total	Southwest (3066)	\$187.00
Sp * Breakout Incorpor Total	Schools - Default (8299)	\$150.00
Sp * Nols Online Store Total	Mens/Womens Clothing Stores (5691)	\$44.69
Sp * Skulls Unlimited Total	Computer Software Stores (5734)	\$858.24
Sp * Thebigzoo Total	Misc Gen Merchandise - Def (5399)	\$73.42
Sq *aslan Inc. Total	Clean/Maint/Janitorial Serv (7349)	\$619.00
State Chemic Total	Industrial Supplies - Def (5085)	\$157.15
Stuver Auto Spring Total	Auto Service Shops/Non Dealer (7538)	\$990.00
Sunoco 0443373603 Total	Automated Fuel Dispensers (5542)	\$32.73
T & S Mower Service In Total	Misc Auto Dealers - Default (5599)	\$116.91
Target 00022285 Total	Discount Stores (5310)	\$86.10
Taylor & Francis Total	Schools - Default (8299)	\$42.00
The Chas E Phipps Co. Total	Construction Materials - Def (5039)	\$152.46
The Davenport Grand Total	Eating Places/Restaurants (5812)	\$12.51
The Davenport Grand Ho Total	AUTOGRAPH (3826)	\$2,344.18
The Davenport Hotel Ga Total	Parking Lots, Meters, Garages (7523)	\$17.41
The Home Depot #3803 Total	Home Supply Warehouse Stores (5200)	\$158.53
The Home Depot #3804 Total	Home Supply Warehouse Stores (5200)	\$114.08
The Home Depot #3806 Total	Home Supply Warehouse Stores (5200)	\$58.47
The Home Depot #3817 Total	Home Supply Warehouse Stores (5200)	\$34.20
The Home Depot #3820 Total	Home Supply Warehouse Stores (5200)	\$839.27
The Home Depot #3842 Total	Home Supply Warehouse Stores (5200)	\$196.75
The Home Depot #3852 Total	Home Supply Warehouse Stores (5200)	\$33.69
The Home Depot #3875 Total	Home Supply Warehouse Stores (5200)	\$622.72
The Home Depot #6857 Total	Home Supply Warehouse Stores (5200)	\$157.66
The Home Depot #6931 Total	Home Supply Warehouse Stores (5200)	\$108.03
The Ups Store #1628 Total	Business Services - Default (7399)	\$9.71
The Ups Store 0529 Total	Business Services - Default (7399)	\$28.35
Tpi Corporation Total	Plumbing/Heating Equipment (5074)	\$110.00
Tractor Supply #1215 Total	Misc Auto Dealers - Default (5599)	\$47.91
Truck Pro Total	Automotive Parts Stores (5533)	\$126.68
U.S. Plastic Corporation Total	Industrial Supplies - Def (5085)	\$110.70
Uci Cleveland 807 Total	Automotive Parts Stores (5533)	\$1,111.15
Uline Total	Catalog Merchant (5964)	\$256.66
United Total	United (3000)	\$562.06
Universal North Total	Advertising Services (7311)	\$816.30
Us Safety Gear Inc Total	Non-Durable Goods - Default (5199)	\$36.00
Usps Po 3800970018 Total	Postage Stamps (9402)	\$4.10
Usps Po 3816840091 Total	Postage Stamps (9402)	\$80.80
Usps.Com Clicknship Total	Postage Stamps (9402)	\$74.30
Valley Ford Truck Inc Total	Automobile Dealers And Leasing (5511)	\$115.56

<b>Supplier</b>	<b>Merchant Category</b>	<b>Amount USD</b>
<b>Vanguard Industries West Total</b>	Misc Speciality Retail (5999)	\$264.00
<b>Vermeer Mid Atlantic Llc Total</b>	Industrial Supplies - Def (5085)	\$22.99
<b>Vitalsmarts Lc Total</b>	Mgmt/Consult/Public Rel Ser (7392)	\$1,349.00
<b>Wal-Mart #1895 Total</b>	Discount Stores (5310)	\$50.56
<b>Wal-Mart #2266 Total</b>	Grocery Stores/Supermarkets (5411)	\$126.76
<b>Wedgewood Pharmacy Total</b>	Drug Stores & Pharmacies (5912)	\$94.50
<b>Wesco - # 3426 Total</b>	Electrical Parts/Equipment (5065)	\$121.04
<b>West Marine #1718 Total</b>	Combination Catalog & Retail (5965)	\$20.88
<b>Wilson Feed Mill Inc Total</b>	Pet Stores/Food & Supply (5995)	\$81.00
<b>Woodcraft Oakwood 517 Total</b>	Misc Speciality Retail (5999)	\$199.99
<b>Worcester Sales And Se Total</b>	Lawn/Garden Supply/Nursery (5261)	-\$52.19
<b>Ww Grainger Total</b>	Industrial Supplies - Def (5085)	\$1,211.28
<b>Www.Cvs.Com Total</b>	Drug Stores & Pharmacies (5912)	-\$4.70
<b>Zeppes (North Royalton) Total</b>	Eating Places/Restaurants (5812)	\$176.11
<b>Ziebart Oh61 Total</b>	Auto Body Repair Shops (7531)	\$75.00
<b>Ziegler Tire - 8 Total</b>	Auto Service Shops/Non Dealer (7538)	\$35.00
<b>Zoro Tools Inc Total</b>	Industrial Supplies - Def (5085)	\$505.10
<b>Grand Total</b>		<b>\$77,571.08</b>