

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**MAY 17, 2018**

The Board of Park Commissioners met on this date, Thursday, May 17, 2018, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 18-05-063:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of April 19, 2018, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2018 vs. 2017 Year-To-Date, for the Month Ended April 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **86198** to **86203** and they were filed for audit.

**ACTION ITEMS.**

- (a) ***Chief Executive Officer's Retiring Guest(s):***  
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

**Gary A. Bambam, Park Manager**

Gary A. Bambam has served Cleveland Metroparks for 35 years utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician, Lead Senior Technician, Roving Manager, and Park Manager. While serving as Roving Manager, Gary was key to the successful transition of the east-side Lakefront properties, namely Euclid Beach, Villa Angela and Wildwood, and more recently contributed to the success of the Scranton Road all-purpose trail, Heritage Park I, Water Taxi, Cleveland Foundation Centennial Trail, Canal Basin Park, various properties and amenities associated with the Towpath trail, and facilitated the opening of a management center in The Flats during his career at Ohio & Erie Canal and Washington Reservations. He has managed parks, buildings, vehicles, budgets, capital projects, and facility rehabilitation throughout several reservations. Gary was instrumental in many improvements throughout the Park District in the Building Trades Division such as installation of phone systems at The RainForest, renovations of many management centers and the Administrative Office building, and was instrumental with numerous electrical and fiber optics installations. Gary has maintained positive working relationships with other Park District personnel, park visitors, volunteer groups, yacht club members, charter boat captains, staff at First Energy, Buckeye Pipeline, Canalway Partners, and the Ohio Department of Transportation (ODOT), as well as various city and county officials, and has participated with several media events, served as President of Cleveland Metroparks Employees Association (CMEA), and was a member of the Step Increase Committee. Gary's dedication has been a valued asset to Cleveland Metroparks and the products of his labor are appreciated and will not be forgotten.

- No. 18-05-064:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to recognize Gary A. Bambam for his years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolution found on page **86204**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

**ACTION ITEMS (cont.)**

**(b) 2018 Budget Adjustment No. 2**

*(Originating Sources: Bill Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
Appropriation Summary - 2018**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 5/17/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ -	\$ -	\$ 49,001,929
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(38,000)	-	18,179,739
53	Contractual Services	14,597,705	1,217,528	15,815,233	(13,090)	6,430	15,808,573
54	Office Operations	25,120,411	1,162,729	26,283,140	34,423	16,225	26,333,788
	Operating Subtotal	106,919,513	2,398,528	109,318,041	(16,667)	22,655	109,324,029
<b>CAPITAL</b>							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	10,212	48,164	5,738,387
573	Capital Contracts	24,848,552	5,933,878	30,782,430	13,902	621,906	31,418,238
574	Capital Equipment	2,419,599	368,707	2,788,306	11,413	2,275	2,801,994
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	-	-	4,198,181
	Capital Subtotal	37,771,942	6,829,086	44,601,028	35,527	672,345	45,308,900
<b>TOTALS</b>							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 18,860	\$ 695,000	\$ 154,632,929

An explanation of the adjustments, by category, can be found on pages **86205** to **86207**. The net effect of all adjustments is an increase of \$695,000, all of which is provided for by donations, grants, or other restricted funds.

**No. 18-05-065:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the 2018 Budget Adjustment No. 2 for a total increase of \$695,000 as delineated on pages **86205** to **86207**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)****(c) Authorization of Mill Stream Run Forest Preservation Project (±23.9 acres) – Mill Stream Run Reservation**

*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager/Kristen Trolio, Grants Manager)*

Cleveland Metroparks has the opportunity to acquire ±23.9 acres of greenspace north of Royalton Road and west of Webster Road in the City of Strongsville. The Riser Foods Company (“Riser”) parcel is ±22.0 acres and the Lori F. Catanzarite (“Catanzarite”) linear parcels that run along the western border and northern portion of the Riser property are ±1.9 acres and will be donated to Cleveland Metroparks. Collectively these three parcels total ±23.9 acres (the “Property”) and together create a large tract of contiguous forestland. A map of the Property is on page **86208**. The Property is adjacent to Mill Stream Run Reservation and the acquisition of the Property is an opportunity to protect the existing forest cover to ensure the continuity of the forest canopy for plant and animal species. In addition to the forested areas, the Property contains a direct tributary to the East Branch Rocky River and some associated floodplain wetlands. The upper portion of the tributary stream valley supports a relatively mature floodplain forest with a small number of large cottonwoods and sycamore with scattered box-elder and American elm.

This property has long been identified by Cleveland Metroparks as a priority for protection. *Cleveland Metroparks 2000: Conserving our Natural Heritage* master plan identified the Property as a significant natural resource in need of protection. The plan identified the Property as a high priority for preservation, with a high level of threat to habitat loss. *Cleveland Metroparks 2020: The Emerald Necklace Centennial Plan* identifies wetland and headwater stream catchments, such as the Property, as protection priorities for Mill Stream Run Reservation.

Staff has identified grant funds for the acquisition and restoration of the Property. The Ohio Forested Habitat Fund is administered through The Conservation Fund and the required resolution for the acceptance of these funds is on page **86209**. Staff is recommending the following assemblage to acquire the Property:

<b>Funding Sources</b>	<b>Amount</b>
The Conservation Fund - Ohio Forested Habitat Fund Grant	\$461,175
Matching Funds:	
Bargain Sale (Riser)	\$220,000
Land Donation (Catanzarite)	\$70,000
Cleveland Metroparks (due diligence, acquisition and restoration)	\$171,175
<b>Total:</b>	<b>\$922,350</b>

**ACTION ITEMS (cont.)**

Riser is under contract to acquire a larger assemblage of parcels adjacent to the Property and intends to develop the corner of Royalton Road and Webster Road and sell the remaining ±22.0 acres to Cleveland Metroparks for \$600,000. In order to develop this corner property, Riser needs to obtain rezoning approval from the City of Strongsville. Cleveland Metroparks acquisition of the Property is contingent upon Riser successfully obtaining zoning changes and lot split approvals from the City of Strongsville. As a condition of the Catanzarite donation, the acquisition of the Catanzarite parcels is contingent upon the Cleveland Metroparks acquiring the Riser parcel.

Judge Anthony J. Russo approved the acceptance of the donated fee Catanzarite parcels of land pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board's consideration.

**No. 18-05-066:**

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the contribution of up to \$171,175 along with other customary closing costs and accept the acquisition of fee simple title of ±22 acres, from Riser Foods Company, for a purchase price of \$600,000, and the acceptance of a donation of fee simple title of ±1.9 acres, from Lori F. Catanzarite, as hereinabove described, subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further that the Board authorize the grant agreement with the Conservation Fund for funding assistance through the Ohio Forested Habitat Fund as described above; further, to authorize and agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and finally, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant upon award and to acquire the Property; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (d) ***Amendment No. 2 – Contract No. 1226 – Hydrology Monitoring***  
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer, Terry Robison, PhD, Director of Natural Resources, Jennifer Grieser, Senior Natural Resources Manager)*

**Background**

On December 18, 2014 the Board approved a contract (\$90,000) with Kent State University (KSU) for Hydrology Monitoring Services at the Watershed Stewardship Center (WSC) at West Creek Reservation. Services were to be performed through the end of 2016. The contract was amended November 16, 2016, which increased the contract by \$6,136 to continue services through 2017. Subsequently, the Park District received funding (\$40,000) from the Ingalls Foundation and the Northeast Ohio Regional Sewer District's Annual Contribution to WSC (\$5,000) to continue monitoring activities through 2019. The Park District will pay the remainder of the project amount from its operating budget.

**Amendment No. 2**

Per the request of staff, KSU has provided a revised scope of work for additional monitoring work associated with stormwater control measures at WSC. This extension will evaluate management actions implemented in response to earlier monitoring results.

Amendment No. 2 adds the following items to the scope of work of KSU for Hydrology Monitoring:

- 1) Assess the effects of runoff from the adjacent capped landfill on the Working Wetland and Greathouse Wetlands, with regards to sediment and nutrients and the effectiveness of management interventions aimed at minimizing effects of the landfill runoff to the Working Wetland;
- 2) Investigate nitrate dynamics in underdrain outflow from the bioretention cells; and
- 3) Monitor indices of road salt stress in green infrastructure component inflows, outflows, and interiors.

Following adoption of Amendment No. 2, the new total contract will be revised to \$144,273.50.

**No. 18-05-067:**

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve Amendment No. 2 with Kent State University in an amount of **\$49,273.50** as described above resulting in a revised, total contract of **\$144,273.50** and further, that the Board authorize the Chief Executive Officer to execute Amendment No. 2, in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
 Nays: None.

**ACTION ITEMS (cont.)**

- (e) ***Change Order No. 10 – Contract No. 1402 – Asian Highlands Exhibit Construction***  
*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Christopher W. Kuhar, Ph.D., Zoo Executive Director/Andy Simons, Project Manager/Christopher Lowe, Director of Facility Operations)*

**Background**

On February 16, 2016 the Board awarded a Guaranteed Maximum Price (GMP) Contract to The Albert M. Higley Co. (Higley), for construction manager (at risk) services for construction of the new Red Panda / Snow Leopard Exhibit. At the July 27, 2017 meeting, the Board approved GMP 1 with the Higley which included site development items such as tree clearing, site work, drilled piers, fencing and gates, electrical improvements and allowances for a stone access drive and unsuitable soils. The Board then subsequently approved the balance of work on August 17, 2017 as GMP 2. Since August construction has progressed and “Asian Highlands” is taking shape and on track for a May 25, 2018 delivery.

**Change Order No. 10**

Per the request of staff, Higley has provided guaranteed maximum costs associated with certain and specific additions and modifications for the betterment of the project, and animal care and guest experience improvements. The broad scope of work encompassed in Change Order No. 10 includes:

Additional shaping and log placement on back hill adjacent to Brookside Park	Fire suppression inspector driven modifications
Additional technology cabling	Downspout location modifications in leopard yards
Additional electrical cabling and conduits	Takin yard fence panel additions
Replacement of Zoo secure perimeter fence on hillside	Highlands Cafe upper fall protection fence
Takin yard additional gunite rehabilitation	Red panda holding parapet modifications
Modifications to brick for relocated penetrations	Takin yard grading and drainage modifications
Pedestrian barrier black oxide cleaning Targeted asphalt repairs - Wilderness Trek entrance and tram station	Pedestrian barrier modifications and railing additions
<i>Carpentry</i> Additional guest path split rail fencing	Moon gate floor concrete modifications
Additional moat fencing Bird management carpentry modifications	Leopard yard wall modifications
Modify plumbing at Amur leopard holding	Cooling log piping modifications
Leopard den FRP piping soffit modifications	Credit for deletion asphaltic coating on exhibit netting wood support in yards
ADA restroom sink relocation	

**ACTION ITEMS (cont.)**

Change Order No. 10, in the amount of \$94,693.50, is preceded by Change Orders Nos. 1 through 6 which have been billed against the established GMP contingencies and allowances. Change Order No. 7 in the amount of \$98,000.00 (approved by the Board on February 15, 2018) was the first change order to modify the total Guaranteed Maximum Price which was followed by Change Order No. 8 in the amount of \$48,437.17 (reported in the Board's Agenda on April 12, 2018) & Change Order No. 9 in the amount of \$48,942.57 (reported in this Board Agenda) which utilized established GMP contingencies and allowances while also increasing the GMP incrementally. Following adoption of Change Order No. 10, the new total Guaranteed Maximum Price will be revised to \$5,144,626.24. It is expected that one final change order (Change Order No. 11) will be executed to cover final modification and close-out items.

**No. 18-05-068:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve Change Order No.10 with The Albert M. Higley Co. in an amount of **\$94,693.50** as described above resulting in a revised, total Guaranteed Maximum Price of **\$5,144,626.24** and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 10.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

- (f) ***Change Order No. 1 – Contract No. 1438 –Edgewater Beach Waterline Replacement, Lakefront Reservation***  
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Andy Simons, Project Manager)

**Background:**

On February 15, 2018, the Board awarded Bid #6319, to Platform Cement, Inc. (Platform) for the Edgewater Beach Waterline Replacement project in the amount of \$127,280. Since the Board's approval work has progressed and is nearing completion.

**Change Order No. 1:**

During excavation of the open trench to accommodate the installation of the new water main through the lower Edgewater event lawn a large piece of assumed former limestone breakwall or foundation was encountered among the rubble and fill materials constituting the manmade land. The unforeseen obstruction required removal via jackhammering operations not contemplated in the base bid. Separate from the unforeseen obstruction, staff has requested the addition of a valve and tee and additional restoration activities as described below.



**ACTION ITEMS (cont.)**

The scope of Change Order No. 1 is as follows:

- Remove an unforeseen limestone obstruction encountered in an open trench excavation;
- Add an additional shutoff valve and tee to serve future water service to the lifeguard area of the beach; and
- Provide and install additional 2” of topsoil on project final grade for additional restoration

Change Order No. 1 is in the lump sum amount of \$18,436.11.

**No. 18-05-069:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve Change Order No.1 with Platform Cement, Inc. in the lump sum amount of \$18,436.11 as described above resulting in a revised, total contract amount of \$145,716.11 and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 1.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**(g) *Prisoner Housing Contracts***  
*(Originating Sources: Richard Svoboda, Interim Chief of Rangers/Rosalina M. Fini, Chief Legal & Ethics Officer)*

Cleveland Metroparks Ranger Department contracts with three city correctional facilities and one county facility to house their prisoners upon arrest and after sentencing. The four facilities have agreed to house said prisoners under agreements that outline the costs and responsibilities of each agency. Depending upon the facility, the cost per day to house prisoners ranges from \$80 - \$99. Charges for other services, including but not limited to, Breath Alcohol Content (BAC) tests, video arraignments, and recording equipment, will be paid according to the negotiated terms.

The following are the entities with which the Ranger Department recommends to enter into contracts in order to have access to appropriate prisoner housing facilities in multiple jurisdictions served by Cleveland Metroparks:

1. Cuyahoga County
2. City of Solon
3. City of North Royalton
4. City of Strongsville

**ACTION ITEMS (cont.)**

Because these agreements have the ability to renew and will exceed the cost of \$50,000 during those renewal terms, the Ranger Department is coming before the Board of Park Commissioners for approval.

**Because of a potential conflict, Vice President Berry recused herself from the discussion and vote in this matter in light of the fact that her employer is currently involved in discussions related to this topic.**

**No. 18-05-070:** It was moved by Vice President Rinker, seconded by President Moore and carried, to authorize the Chief Executive Officer to execute agreements with Cuyahoga County, the City of Solon, the City of North Royalton, and the City of Strongsville for prisoner housing amenities and other related services, in an amount that exceeds \$50,000 collectively over a term of multiple years, in a form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.

Recused: Ms. Berry

Nays: None.

**(h) *Winter 2018/2019 Road Salt Resolution***  
(Originating Source: *Ronald D. Ciancutti, Director of Procurement*)

The Ohio Department of Transportation will begin accepting electronic forms and resolutions for the ODOT winter salt contract (2018-2019) participation through the ODOT website beginning Thursday, April 26, 2018. Public subdivisions must have the **document located on page 86210 filled out, signed by their governing board/body and submitted along with the electronic form on the website.** As this contract is unique from the typical cooperative purchasing program, ODOT requires that each Political Subdivision execute this salt-specific resolution/ordinance this year that contains the total tonnage requested.

**No. 18-05-071:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the Director of Procurement to enter into The Ohio Department of Transportation Winter (2018-2019) contract for road salt with the road salt supplier chosen at the discretion of the Ohio Department of Transportation as being lowest and best for an estimated usage of 3,000 tons.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS:****No. 18-05-072:**

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the following bid awards:

- (a) **Bid #6337:**                    **Various Zoo Grains** (see page **86181**);
- (b) **Bid #6338:**                    **2018 Asphalt Pavement Improvements – Brecksville Reservation** (see page **86182**);
- (c) **Bid #6342:**                    **Squires Castle Masonry Repairs – North Chagrin Reservation** (see page **86184**);
- (d) **Ohio Co-Op #6343:** **One New Vermeer BC 1500XL Chipper for Park Operations** (see page **86186**);
- (e) **Ohio Co-Op #6345:** **Three (3) New John Deere XUV835M HVAC Utility Vehicles** (see page **86187**);  
and
- (f) **Ohio Co-Op ORC #6353:**  
**Portable Motorola Radios (Rangers)** (see page **86188**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS (cont.)**

**BID #6337 SUMMARY:** **VARIOUS ZOO GRAINS** to be supplied to Cleveland Metroparks Zoo "as needed" for a one-year period, beginning May 27, 2018 and extending through May 31, 2019

<b>--- HIGHLIGHTS AT A GLANCE ---</b>
2016/2017 YTD Expenditures = \$75,000
2018/2019 Estimate = \$100,000

Although bid invitations were provided to more than 20 bidders, only one response was received from Centerra Co-Op. Item(s) not bid by the sole responding vendor will be purchased on the open market using competitive pricing. Some of the most commonly used products are compared with the previous contract below exhibiting some considerable increase in pricing.

<b>- COMPARATIVE PRICES -</b>				
<b>DESCRIPTION</b>	<b>NEW UNIT</b>	<b>PRIOR BID</b>	<b>UNIT PRICE</b>	<b>PERCENTAGE</b>
	<b>PRICES</b> <b>Bid #6337</b>	<b>UNIT</b> <b>PRICES</b> <b>Bid #6259</b>	<b>DIFFERENCE</b>	<b>DIFFERENCE</b> <i>(all increases)</i>
Scratch Corn	\$10.11	\$ 8.99	\$1.12	12%
Mazuri Exotic Canine Diet	\$35.99	\$31.44	\$4.55	14%
Ratite Diet	\$27.76	\$24.34	\$3.42	14%
Water Fowl Maintenance Diet	\$38.55	\$32.93	\$5.62	17%
Mazuri Wild Herbivore Hi-F Cube	\$28.19	\$24.10	\$4.09	17%
Mazuri Kangaroo/Wallaby Diet	\$33.38	\$29.00	\$4.38	15%

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various zoo grains, from the lowest and best bidder for Bid #6337, as noted in the Bid Summary, to be supplied on an as needed basis, for a one-year period beginning May 29, 2018 through May 30, 2019, from **Centerra Co-Op**, (at the unit prices indicated in the bid summary and maintained in the bid file), **for a one-year period at a cost not to exceed \$100,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, Cleveland Metroparks Zoo Staff will purchase the item(s) on the open market using competitive pricing and the difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

**(See Approval of this Item by Resolution No. 18-05-072 on Page 86180)**

**AWARD OF BIDS** (cont.)**BID #6338 SUMMARY:**     **2018 ASPHALT PAVEMENT IMPROVEMENTS  
BRECKSVILLE RESERVATION***(Originating Sources: Joseph V. Roszak, Chief Operating Officer/  
Jim Rodstrom, Director of Construction)*

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavements with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements with sections in poor condition or lack of structural integrity. The 2018 Asphalt Pavement Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years. Funding for these improvements will be from the 2018-2019 Ohio Department of Transportation biennium resurfacing allocation combined with funding from the 2018 capital project budget.

This 2018 asphalt resurfacing bid reflects the following scope of work:

<b>Location</b>	<b>Description</b>
<b>Base Bid:</b>	1-1/2" asphalt overlay of approximately 1.89 miles of roadway on Valley Parkway, 1.78 miles of roadway on Chippewa Creek Drive, and 2.60 miles of roadway on Meadows Drive, all within Brecksville Reservation. 1-1/2" asphalt overlay of 10,900 total square yards of adjacent parking lot and all-purpose trail pavement. 2" asphalt grind and overlay repair of approximately 50,570 total square yards prior to the asphalt overlay and 1,377 square yards of transition grinding.
<b>Add Alternate A:</b> All Purpose Trail Overlay	1-1/2" asphalt overlay of approximately 16,447 square yards of existing all-purpose trail pavement along Valley Parkway and Chippewa Creek Drive in Brecksville Reservation.

Bids were received on May 9, 2018 and are tabulated below:

<b>Bidder Name</b>	<b>Base Bid</b>	<b>Add Alt A</b>	<b>Total, Base plus Alt. A</b>
<b>Chagrin Valley Paving</b>	<b>\$992,540.00</b>	<b>\$107,000.00</b>	<b>\$1,099,540.00</b>
Karvo Paving Co.	\$1,003,100.00	\$111,250.00	\$1,114,350.00
The Shelly Co.	\$1,014,692.25	\$130,019.90	\$1,144,712.15
Burton Scot Contractors	\$1,068,000.00	\$123,000.00	\$1,191,000.00
Ronyak Paving	\$1,073,803.50	\$161,250.18	\$1,235,053.68
Perrin Asphalt	\$986,775.00	\$114,327.00	\$1,101,102.00
Barbicas Construction Co.	\$1,007,457.20	\$132,176.00	\$1,139,633.20
<b>Engineer's Estimate</b>	<b>\$1,200,000.00</b>		

**AWARD OF BIDS (cont.)**

Staff recommends awarding the **Base Bid plus add Alternate A to Chagrin Valley Paving**. Chagrin Valley has successfully completed similar projects for Cleveland Metroparks in the past including the Bradley Woods Asphalt Pavement Improvements in 2009, the Oak Grove Site Improvements project in 2010, Seneca Golf Course Asphalt Pavement Improvements in 2011, Rivergate Parking Lot Improvements in 2014, and 2015 Asphalt Parking Lot Improvements in North Chagrin Reservation. They are also currently performing Cleveland Metroparks 2018 Asphalt Parking Lot Improvements. In addition, they have successfully completed similar projects for other northeast Ohio public agencies in the past. They have been in business for 27 years and they specialize in county, municipal, and commercial paving as well as ODOT projects.

2018 Budget Code: 4015001-573001-PA11002 and 2015434-573002-PA15434

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Chagrin Valley Paving** as the lowest and best bidder for Bid #6338, 2018 Asphalt Pavement Improvements, Brecksville Reservation for the Base Bid amount of \$992,540.00, plus Add Alternate A for \$107,000.00 for the **total, lump sum amount of \$1,099,540.00**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 18-05-072 on Page 86180)**

**AWARD OF BIDS** (cont.)**BID #6342: SQUIRE'S CASTLE MASONRY REPAIRS - NORTH CHAGRIN RESERVATION**

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)*

In October of 2016, Cleveland Metroparks was awarded a \$25,000.00 grant from the Ohio Department of Natural Resources NatureWorks program for masonry restoration and repairs for Squire's Castle in North Chagrin Reservation. With the funding available through the grant, and additional funding from the 2018 capital project budget, repair and restoration areas on the exterior of the structure were identified and prioritized, with the most critical areas included in the scope of work. The masonry restoration process consists of cleaning of the surfaces, removing and tuckpointing mortar joints in poor condition, full reconstruction and replacement of masonry units in areas with little or no structural integrity remaining, and sealing of all surfaces with a weather resistant penetrating sealant.

This masonry repair bid reflects the following scope of work:

1. Power washing all exterior surfaces of the entire castle, whether scheduled to be repaired or not.
2. Tuckpointing and masonry repair of:
  - a. 25% mortar joint repair on the front first level face (860 sf).
  - b. 33% mortar joint repair on the north first level face including two story chimney (230 sf).
  - c. 50% mortar joint repair on the rear first level face (860 sf) including one stone unit replacement.
  - d. 75% mortar joint repair on the parapet walls over the first level roof (235 sf) including replacement of (3) top cap stones.
  - e. 25% mortar joint repair on the front second level face (156 sf).
  - f. 75% mortar joint repair on the north second level face (192 sf).
  - g. 50% mortar joint repair on the rear second level face (156 sf).
  - h. 50% mortar joint repair on the first level south porch (3 sides totaling 550 sf).
3. Application of an approved masonry penetrating sealant to all surfaces of specified repair areas after they have been cleaned, repaired, and allowed to thoroughly dry and cure.
4. Installation of (3) 3"x4" downspouts, elbows, and splash blocks connecting to existing scuppers.

Bids were received on May 9, 2018 and are tabulated below:

<b>Bidder</b>	<b>Total Lump Sum Bid</b>
The Ritenour Group; DBA WR Restoration	\$74,296.00
Renaissance Restoration Ltd	\$74,350.00
Steller Construction	\$67,700.00
RAM Construction Services of Cleveland, LLC	\$69,000.00
<b>Mid State Restoration, Inc.</b>	<b>\$62,416.00</b>
Caprica Homes, LLC	\$69,113.00
Engineer's Estimate	\$70,000.00

**AWARD OF BIDS (cont.)**

2018 Budget Code: 2015003-573003-NC15003  
4015402-573003-NC15003

Staff recommends awarding the **Lump Sum Bid** to the lowest and best bidder, **Mid State Restoration, Inc.** Mid State has not performed any masonry work for Cleveland Metroparks in the past, but they have successfully completed similar projects for other northeast Ohio private and public agencies. They have been in business for 66 years and they specialize in masonry restoration and repair work of historical, educational, medical, and commercial structures.

**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a contract with **Mid State Restoration, Inc.** as the lowest and best bidder for Bid #6342, Squire's Castle Masonry Repairs, North Chagrin Reservation for the lump sum bid amount of **\$62,416.00**. In the event that the bidder cannot satisfy their bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

**(See Approval of this Item by Resolution No. 18-05-072 on Page 86180)**



**AWARD OF BIDS (cont.)****OHIO CO-OP #6343 SUMMARY: ONE (1) NEW VERMEER BC 1500XL CHIPPER**  
for Park Operations (Replacement)

<b>ITEM</b>	<b>One (1) New Vermeer BC 1500XL Chipper</b>
<b>DESIGNATION</b>	Park Operations (4015001 - 574005)
<b>UNIT REPLACED</b>	2010 Chipper (2,000 engine hours) (EM9702)
New Unit Base Cost	\$60,445.00
<b>DESCRIPTION</b>	Unit will be equipped with all standard equipment with a Cummins 130 hp tier 4 final diesel engine, winch, Smart-Feed, lights, pintle hitch and standard warranty.  Per Quote dated 3/21/18 and in full cooperation with State of Ohio Contract Number 800311.

The replaced unit will go to on-line auction or replace a unit of lesser value that will go to on-line auction.

**RECOMMENDED ACTION:**

That the Board approve the purchase of **One (1) New Vermeer BC 1500XL Chipper** as per Ohio Co-Op #6343, equipped as specified in the above summary, from **Vermeer Mid Atlantic for a total cost of \$60,445.00**, in full utilization of the State of Ohio Cooperative Purchasing Program, Contract Number 800311.

**(See Approval of this Item by Resolution No. 18-05-072 on Page 86180)**

**AWARD OF BIDS (cont.)****OHIO CO-OP #6345 SUMMARY: THREE (3) NEW JOHN DEERE XUV835M HVAC UTILITY VEHICLES** for Park Operations (Bedford, Euclid Creek, and Garfield Park Mgmt. Centers) (Replacement)

John Deere HVAC units have an advanced design used in the development of the tractor's heating ventilation air conditioning (HVAC) system. It has been redesigned to provide maximum operator comfort with efficient and uniform distribution of air flow. Cab air flow has been increased by as much as 30 percent over the previous design.

<b>ITEM</b>	<b>Three (3) John Deere XUV835M HVAC Utility Vehicles</b>
<b>DESIGNATION</b>	Bedford, Euclid Creek, Garfield Park Management Centers (4015001 - 574001)
<b>UNITS REPLACED</b>	2001 Kawasaki Mule (3,800 hours) (EM0157) 2000 Chevrolet Pickup (121,000 miles) (EO3600) 1999 Ford Pickup (98,000 miles) (EO1599)
Unit Base Cost	\$20,520.99
<b>Total (x3 identically equipped)</b>	<b>\$61,562.97</b>
Description	Units will be equipped with all standard equipment, additional accessories and standard warranty.  Per Quote ID 17157041, in full cooperation with State of Ohio Contract Number 800276

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

**RECOMMENDED ACTION:**

That the Board approve the purchase of **Three (3) New John Deere XUV835M HVAC Utility Vehicles** as per Ohio Co-Op #6345, equipped as specified in the above summary, from **Shearer Equipment for a total cost of \$61,562.97**, in full utilization of the Ohio Cooperative Purchasing Program, Contract Number 800276.

**(See Approval of this Item by Resolution No. 18-05-072 on Page 86180)**

**AWARD OF BIDS (cont.)****OHIO CO-OP ORC #6353 SUMMARY: PORTABLE MOTOROLA RADIOS-RANGERS****Background**

In 18 months, Cleveland Metroparks Ranger radio fleet will reach “end of life,” meaning it will no longer be “technically-supported” including a complete inability to get any service or replacement equipment for the existing system. To insure the greatest safety to the public and maximize financial opportunities moving forward, staff recommends the following purchase/upgrade.

**History**

Since 2011, Cleveland Metroparks has utilized the “MARCS” radio system (built by the State of Ohio – DAS) which connects to digital radio consoles at Ranger Headquarters and EF Johnson portable radios and car radios for staff. However, these radios will become unserviceable and non-repairable in the coming months and it is essential the Park District purchases new equipment in order to alleviate future gaps in service and coverage. The new radios recommended by staff can be seamlessly incorporated into the existing MARCS system.

**Recommendation**

Cleveland Metroparks staff recommends the purchase of various Motorola portable radios and accessories from Ohio State contractor, specifically *Motorola Solutions, Inc.* (as per quote dated 5/14/18) including the following:

<b>Quantity</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total</b>
70	APX 6000 700/800 Model 2.5 Portable	\$1,975.98	\$138,318.46
70	9600 Trunking or 3600 Digital Trunking	\$1,025.21	\$71,764.70
70	5-year essential service	\$162.00	\$11,340.00
70	Trade in value	(\$250.00)	(\$17,500.00)
15	APX 900 7/800 MHZ Model 2 Portable	\$1,102.25	\$16,533.74
15	P25 Trunking	\$738.51	\$11,077.71
15	5-year essential services	\$162.00	\$2,430.00
15	Trade in value	(\$250.00)	(\$3,750.00)
85	Impres RSM, Noise Canc. Emergency Button, 3.5mm Jack IP54	\$88.50	\$7,522.50
85	Charger, Single-Unit, Impres 2, 3A, 100-240VAC, US/NA Plug	\$127.50	\$10,837.50
70	Battery Pack, Lithium Ion, APX TIA 4950 STD Battery	\$116.25	\$8,137.50
85	Subscriber Programming	\$90.00	\$7,650.00
		<b>TOTAL</b>	<b>\$285,612.11</b>
		<b>LESS TRADE INS</b>	<b>(\$21,250.00)</b>
		<b>SUBTOTAL</b>	<b>\$264,362.11</b>

**RECOMMENDED ACTION:**

That the Board approve the purchase of **Motorola Portable Radios** as per Ohio Co-Op/ORC125 #6353, equipped as specified in the above summary, from **Motorola Solutions, Inc.** for a **total cost of \$264,362.11 (including shipping costs and trade in value of \$21,250)** in full utilization of the Ohio Cooperative Purchasing Program, Contract Number 7573077-0.

**(See Approval of this Item by Resolution No. 18-05-072 on Page 86180)**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 05/17/18)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Chimney and fireplace cleaning as needed throughout the Park District.	<b>Colonial Chimney</b>	<b>\$22,438.00</b>	<b>(7)</b>
Inventory software for Micros.	<b>Yellow Dog Software</b>	<b>\$12,210.28</b>	<b>(7)</b>
Database administrator for 2018.	<b>Integra Technologies, LLC</b>	<b>\$49,500.00</b>	<b>(7)</b>
Mounted unit mobile trailer rental.	<b>Apple Mobile Leasing</b>	<b>\$11,300.00</b>	<b>(7)</b>
2018 lab fees for veterinarians.	<b>Marshfield Labs</b>	<b>\$11,200.00</b>	<b>(7)</b>
Vortex Viper Binoculars (31 pair) for outdoor experiences (supplies).	<b>Vortex Optics</b>	<b>\$10,075.00</b>	<b>(7)</b>
“Oswald on Track” for HR and Risk Management use.	<b>Taylor Oswald, LLC</b>	<b>\$10,000.00</b>	<b>(7)</b>
2018 printer maintenance agreement.	<b>COMDOC, Inc.</b>	<b>\$14,234.92</b>	<b>(7)</b>
Trimble S7 Robotic total station surveying instrument.	<b>Midwest Survey Supply</b>	<b>\$34,114.58</b>	<b>(7)</b>
Planning and design renovation, demolition and abatement.	<b>Safe Air Contractors, Inc.</b>	<b>\$37,950.00</b>	<b>(7)</b>
Engineering services for Wendy Park/Lakefront connector bridge.	<b>Norfolk Southern Railway Co.</b>	<b>\$23,815.16</b>	<b>(5)</b>

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Brecksville Nature Center pump station and manhole.	<b>Lindsay Precast Products</b>	<b>\$16,812.00</b>	<b>(7)</b>
Parkwide purchase and distribution of +120 picnic table replacements.	<b>Jamestown Advanced Products, Corp.</b>	<b>\$21,187.00</b>	<b>(7)</b>
2018 risk management consulting services.	<b>Crain, Langner and Company</b>	<b>\$16,500.00</b>	<b>(5)</b>
Electric vehicles study of Cleveland Metroparks fleet.	<b>Evelocity, LTD</b>	<b>\$40,000.00</b>	<b>(7)</b>
Talent booking for Euclid Beach Live Bands.	<b>Production Plus Productions LLC</b>	<b>\$13,150.00</b>	<b>(3)</b>
February 1, 2018 through January 31, 2021 for various pre-employment physicals/drug testing; random DOT drug/alcohol testing; pre-employment drug testing, etc.	<b>Occupational Health Centers</b>	<b>\$30,003.00</b>	<b>(7)</b>
License renewal for Adobe Creative Cloud Teams.	<b>Adobe Systems, Inc.</b>	<b>\$20,744.88</b>	<b>(3)</b>
Brecksville forced main (sanitary pipe) and communications package.	<b>Core and Main LP</b>	<b>\$28,683.79</b>	<b>(7)</b>
April-December 2018 Rentals of 1772/1776 Columbus Road Maintenance Property (\$2,083.29 monthly).	<b>Columbus Road Foundry</b>	<b>\$24,999.48</b>	<b>(3)</b>
Various Cedar Lumber for Main and Secondary Park Signs.	<b>Lodi Lumber, Inc.</b>	<b>\$13,443.60</b>	<b>(7)</b>
Light fixtures for planning and design renovations.	<b>Leff Electric</b>	<b>\$10,991.82</b>	<b>(7)</b>
Civic Rec Recreation Management System, in full cooperation with GSA code: GS-35F-0124U.	<b>Civic Plus, Inc.</b>	<b>\$11,875.00</b>	<b>(2)</b>

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Fabrication and installation of a customized tent at East 55 <sup>th</sup> Marina.	<b>MC Building Service</b>	<b>\$21,126.00</b>	<b>(7)</b>
Zoo Welcome Plaza audio visual.	<b>SOUND COM</b>	<b>\$24,353.80</b>	<b>(7)</b>
Lanyards for use with Zoo Keys.	<b>Proforma</b>	<b>\$19,720.00</b>	<b>(7)</b>
Golf shirts and shoes for resale at Cleveland Metroparks Pro Shops.	<b>Adidas</b>	<b>\$18,551.10</b>	<b>(4)</b>
Report on the Economic benefits of Cleveland Metroparks.	<b>Trust for Public Land</b>	<b>\$45,000.00</b>	<b>(3)</b>
Planning and design renovation – HVAC.	<b>TH Martin, Inc.</b>	<b>\$47,600.00</b>	<b>(7)</b>
Planning and design renovation - Carpentry.	<b>Regency Construction Services, Inc.</b>	<b>\$18,940.00</b>	<b>(7)</b>
Canycom S100PD rubber tracked carrier with pivoting dump body.	<b>Track Equipment Company, LLC</b>	<b>\$20,800.00</b>	<b>(7)</b>

===== **KEY TO TERMS** =====

- (1) **“BID”** – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) **“COOPERATIVE”** – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) **“SOLE SOURCE”** – Purchased from one source as competitive alternatives are not available.
- (4) **“PROPRIETARY”** – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) **“PROFESSIONAL SERVICE”** – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) **“COMPETITIVE QUOTE (up to \$10,000)”** – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) **“COMPETITIVE QUOTE (over \$10,000 to \$50,000)”** – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (05/17/18)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><b><u>Edgewater Live Stage Rental</u></b>  <b>\$73,723.10</b></p> <p><u>Revised Contract Amount:</u>                      Change order #1, Adds \$5,276.90</p> <p><b>Total revised to \$79,000.00</b></p>	<p>Edgewater Live/Euclid Beach Live Audio Visual &amp; Stage rental for the 2018 season. Change order approves a larger stage than originally specified. This change order supersedes the portion of the original recommended action where an inadvertent reference is given to consumption reporting.</p>	<p>Rock the House</p>	<p>Change Order No. 1</p>
<p><b><u>Lakefront Bikeway and Canal</u></b>  <b>\$485,935.50 (including Amendment Nos. 1, 2, 3)</b></p> <p><u>Revised Contract Amount:</u>                      Amendment #4 Adds \$13,650.00</p> <p><b>Total revised to \$499,585.50</b></p>	<p>Addition of contract scope to cover construction administration involving review of shop drawings and specifications related but not limited to drainage, railing, pedestrian gate arm, tree planting plan, bridge warning gate, additional bridge considerations, etc."</p>	<p>Michael Baker International, Inc.</p>	<p>Amendment No.4</p>

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO PROFESSIONAL SERVICE CONTRACTS (05/17/18) (cont.)**

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<p><b><u>Asian Highlands Exhibit</u></b>  <b>\$5,000,990.17 (includes change orders #1 - #8)</b></p> <p>Revised Contract Amount:            Change order #9, Adds            \$48,942.57</p> <p><b>Total revised to \$5,049,932.74</b></p>	<p>Owner directed changes reflecting a revised schedule of values.</p>	<p>Albert Higley Co., LLC</p>	<p>Change Order No. 9</p>



**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **86180** through **86188**; \$10,000 to \$50,000 purchased items/services report, pages **86189** through **86191**; and construction change orders, pages **86192** through **86193**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 18-05-062:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **86211** to **86377**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Laura McShane of Brooklyn Centre, Ms. Marty Lesher of Olmsted Township, and Mr. Michael Hugett of Bedford each addressed the Board. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guest(s)***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Jaime L. Andrews, Executive Assistant – Marketing**

Jaime Andrews joined the Marketing Team in September 2017 as the Executive Assistant. Jaime's prior experience working for the Cleveland Cavaliers organization made her a perfect fit for her current position. While employed with the Cavaliers, she moved up the ranks quickly and held several different positions. Most recently she was the Manager of Community Relations and Player Programs. In this role she was responsible for the player appearance tracking system of internal and external requests, created and executed monthly health and wellness activities for 35,000 students within northeast Ohio, and developed the weekly event and appearance calendar for ownership and the general manager. Jaime holds a Bachelor of Science and Education from Bowling Green University.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

- b. ***Cleveland Metroparks Hackathon Conclusion***  
(Originating Sources: Anthony Joy, Chief Information Officer/Adam Harvey,  
Application & Web Services Administrator)

The inaugural Cleveland Metroparks Hackathon completed on Sunday April 29, 2018 and as a result, the team listened to many exciting ideas and concepts which met the core goals of the organization. These ideas emerged from high school, college students, and professionals. Some of these ideas are further being explored by respective departments/individuals within the agency.

- c. ***Vital Smarts: Crucial Conversations & Crucial Accountability***  
(Originating Sources: Harold G. Harrison, Chief Human Resources Officer/Edith A. Ricciuto, Manager of Training & Development)

Cleveland Metroparks implemented Crucial Conversations in 2012. Since that time, 360 full and part-time employees have been trained in Crucial Conversations beginning with leadership followed by front-line staff. Crucial Conversations, a two-day training program, teaches skills for creating alignment and agreement by fostering open dialogue around high-stakes, emotional, or risky topics. By learning how to build acceptance rather than resistance, employees cultivate a team environment allowing for increased productivity and decision-making abilities.

Crucial Accountability, a one-day companion program to Crucial Conversations, was launched on May 2, 2018. This training teaches a straightforward, step-by-step process to resolve violated expectations and broken commitments by identifying performance gaps. Crucial Accountability improves accountability, execution, and performance.

Both programs utilize engaging videos, group discussions, skill practice, and real-life application.

Vital Smarts philosophy: “We’ve built our business on the understanding that performance has less to do with processes, systems, and perks – and everything to do with people.”

- d. ***Beech Leaf Disease – Progress and Future***  
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Terry Robison, PhD,  
Director of Natural Resources/Constance Hausman, PhD, Plant & Restoration  
Ecologist)

In 2012, a new disorder affecting beech trees was discovered by a Lake Metroparks biologist. Termed Beech Leaf Disease (BLD), the condition is characterized by leaves with darkbanding followed by thickened and shriveled leaves and subsequent twig die back with thinning crowns and ultimately tree death. Smaller sapling sized trees seem affected first, but larger trees are also affected.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

In 2014, BLD was discovered in North Chagrin Reservation and has since been found in 13 reservations. Through our already established Plant Community Assessment Program and new studies, Cleveland Metroparks is collecting data on rate of spread within individual trees, within a stand of trees and throughout the park. Additionally, these efforts have been integral in convincing federal authorities to work with Cleveland Metroparks and other regional partners to establish a multi-agency team to direct more intensive surveys and efforts to identify the causal agent of this now multi-state, international beech tree condition.

- e. ***Cleveland Metroparks 2018 Fisheries and Aquatic Biology Programs***  
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Terry Robison, PhD, Director of Natural Resources/Mike Durkalec, Aquatic Biologist)

Fishing is one of Cleveland Metroparks top recreational uses as evidenced by the numbers of people lined up along the rivers and ponds throughout the Park District. The fisheries program enhances fishing opportunities through stocking in several locations throughout Cleveland Metroparks including Rocky River, Wallace Lake, Ranger Lake, and Ledge Lake. Fish are also placed in the Ohio & Erie Canal for the immensely popular children's fishing derbies. Strawberry Pond has recently been enhanced by dredging and the construction of two accessible fishing decks. Creative collaboration with regional partners has allowed us to enhance our stocking program through in-kind services.

In addition, we have an extensive monitoring program to assess water and habitat quality in rivers, streams and ponds through aquatic sampling. Using Ohio Environmental Protection Agency methodology and collaborating with their staff, as well as staff from Northeast Ohio Regional Sewer District, we are able to classify our aquatic systems and detect issues that may be emanating from outside the Park District.

The fishing community has been incredibly supportive of these programs through individual and group donations of both time and funds. Donations to our Fishing Fund are used to supplement fish stocking and purchase equipment that directly benefits our guests.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Tuesday, June 19, 2018, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**EXECUTIVE SESSION.**

**No. 18-05-073:** At 9:56 a.m., upon motion by Vice President Berry, seconded by Vice President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Acquisition/Purchase of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Rinker  
Aye: Mr. Moore  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 18-05-074:** There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Rinker, and carried, President Moore adjourned the meeting at 11:04 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.  
Nays: None.

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President.

Attest:

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Secretary.

Cleveland Metroparks  
Financial Performance  
4/30/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
<b>Revenues:</b>							
Property Tax	36,222,499	74,233,000	48.8%	42,005,555	75,283,000	33,277,445	55.8%
Local Gov't, Donations, Gifts, Grants	2,425,517	12,830,343	18.9%	2,281,087	20,598,955	18,317,868	11.1%
Interest Income	64,359	225,000	28.6%	77,386	225,000	147,614	34.4%
Charges for Services	4,974,316	26,595,372	18.7%	4,380,088	27,367,062	22,986,974	16.0%
Damages and Fines	29,878	132,415	22.6%	35,798	93,768	57,970	38.2%
Self-Funded	2,910,533	9,761,000	29.8%	3,084,927	9,739,879	6,654,952	31.7%
<b>Total Revenues</b>	<b>46,627,102</b>	<b>123,777,130</b>	<b>37.7%</b>	<b>51,864,841</b>	<b>133,307,664</b>	<b>81,442,823</b>	<b>38.9%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	18,162,313	65,498,146	27.7%	18,946,599	67,181,669	48,235,070	28.2%
Contractual Services	1,466,067	6,127,993	23.9%	2,272,540	7,681,390	5,408,850	29.6%
Operations	4,285,352	24,515,395	17.5%	5,563,150	26,336,063	20,772,913	21.1%
Self-Funded	2,024,895	7,670,000	26.4%	1,761,545	8,122,252	6,360,707	21.7%
<b>Operating Expenditures</b>	<b>25,938,627</b>	<b>103,811,534</b>	<b>25.0%</b>	<b>28,543,833</b>	<b>109,321,374</b>	<b>80,777,541</b>	<b>26.1%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>20,688,475</b>	<b>19,965,596</b>	<b>103.6%</b>	<b>23,321,007</b>	<b>23,986,290</b>	<b>665,282</b>	<b>97.2%</b>
<b>Capital Expenditures:</b>							
Capital Project Labor	-	201,945	0.0%	343,791	1,075,000	731,209	32.0%
Capital Material	409,798	6,540,586	6.3%	586,137	5,738,718	5,152,581	10.2%
Capital Contracts	3,659,150	26,689,572	13.7%	6,006,705	30,898,837	24,892,132	19.4%
Capital Equipment	810,571	2,817,404	28.8%	910,410	2,799,719	1,889,309	32.5%
Animal Acquisition	14,302	88,467	16.2%	2,291	77,100	74,809	3.0%
Land Acquisition	353,932	1,470,543	24.1%	548,253	4,198,181	3,649,928	13.1%
<b>Capital Expenditures</b>	<b>5,247,753</b>	<b>37,808,517</b>	<b>13.9%</b>	<b>8,397,586</b>	<b>44,787,555</b>	<b>36,389,968</b>	<b>18.7%</b>

**Cleveland Metroparks  
Golf Operations by Location  
4/30/2018**

	Big Met (18)		Little Met (9)		Mastik Woods (9)		Manakiki (18)		Sleepy Hollow (18)																																																																																																																																																																																	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018																																																																																																																																																																																
<b>Operating Revenues:</b>																																																																																																																																																																																										
Driving Range/Practice Tee	-	-	-	-	-	-	276	101	18,657	11,072																																																																																																																																																																																
Equipment Rentals	25,603	19,568	6,257	3,717	3,711	907	16,525	9,501	20,637	11,021																																																																																																																																																																																
Food Service	34,694	29,540	1,524	1,143	968	271	22,754	24,481	33,186	32,978																																																																																																																																																																																
Greens Fees	68,205	37,111	10,114	7,292	6,850	5,315	48,095	18,987	56,993	22,137																																																																																																																																																																																
Merchandise Sales	8,959	5,627	1,464	757	1,143	579	4,494	2,737	9,094	7,097																																																																																																																																																																																
Professional Services	165	263	-	-	-	6,525	265	4,205	4,292	8,609																																																																																																																																																																																
Other Golf Revenue	6,347	9,778	3,802	1,282	4,890	663	9,221	8,365	8,908	19,125	<b>Operating Revenues</b>	<b>143,974</b>	<b>101,886</b>	<b>23,161</b>	<b>14,192</b>	<b>17,561</b>	<b>14,260</b>	<b>101,630</b>	<b>68,377</b>	<b>151,766</b>	<b>112,039</b>	<b>Operating Expenditures:</b>											Salaries and Benefits	148,687	131,941	25,763	34,035	28,583	22,647	110,650	116,487	133,334	149,733	Contractual Services	956	1,107	224	-	37	-	115	386	1,709	2,364	Operations	53,071	81,601	18,022	22,158	19,617	15,284	61,976	85,899	100,636	101,632	Utilities	10,025	10,092	7,454	8,328	13,717	4,276	27,254	23,282	20,218	15,164	Operating Expenses	43,046	71,508	10,568	13,830	5,900	11,008	34,723	62,617	80,418	86,468	<b>Operating Expenditures</b>	<b>202,713</b>	<b>214,649</b>	<b>44,009</b>	<b>56,193</b>	<b>48,237</b>	<b>37,931</b>	<b>172,741</b>	<b>202,771</b>	<b>235,679</b>	<b>253,730</b>	<b>Operating Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(112,763)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(71,112)</b>	<b>(134,394)</b>	<b>(83,913)</b>	<b>(141,691)</b>	<b>Capital Expenditures:</b>											In-House Capital Labor	-	-	-	-	-	-	-	-	-	2,125	Capital Material	-	13,961	-	-	-	-	3,762	999	3,180	313	Capital Contracts	-	18,073	-	-	-	-	52,410	17,513	6,608	-	Capital Equipment	-	-	-	-	-	-	389,026	-	-	316,875	<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>445,198</b>	<b>18,512</b>	<b>9,787</b>	<b>319,312</b>	<b>Net Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(144,796)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(516,310)</b>	<b>(152,906)</b>	<b>(93,700)</b>	<b>(461,004)</b>
<b>Operating Revenues</b>	<b>143,974</b>	<b>101,886</b>	<b>23,161</b>	<b>14,192</b>	<b>17,561</b>	<b>14,260</b>	<b>101,630</b>	<b>68,377</b>	<b>151,766</b>	<b>112,039</b>	<b>Operating Expenditures:</b>											Salaries and Benefits	148,687	131,941	25,763	34,035	28,583	22,647	110,650	116,487	133,334	149,733	Contractual Services	956	1,107	224	-	37	-	115	386	1,709	2,364	Operations	53,071	81,601	18,022	22,158	19,617	15,284	61,976	85,899	100,636	101,632	Utilities	10,025	10,092	7,454	8,328	13,717	4,276	27,254	23,282	20,218	15,164	Operating Expenses	43,046	71,508	10,568	13,830	5,900	11,008	34,723	62,617	80,418	86,468	<b>Operating Expenditures</b>	<b>202,713</b>	<b>214,649</b>	<b>44,009</b>	<b>56,193</b>	<b>48,237</b>	<b>37,931</b>	<b>172,741</b>	<b>202,771</b>	<b>235,679</b>	<b>253,730</b>	<b>Operating Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(112,763)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(71,112)</b>	<b>(134,394)</b>	<b>(83,913)</b>	<b>(141,691)</b>	<b>Capital Expenditures:</b>											In-House Capital Labor	-	-	-	-	-	-	-	-	-	2,125	Capital Material	-	13,961	-	-	-	-	3,762	999	3,180	313	Capital Contracts	-	18,073	-	-	-	-	52,410	17,513	6,608	-	Capital Equipment	-	-	-	-	-	-	389,026	-	-	316,875	<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>445,198</b>	<b>18,512</b>	<b>9,787</b>	<b>319,312</b>	<b>Net Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(144,796)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(516,310)</b>	<b>(152,906)</b>	<b>(93,700)</b>	<b>(461,004)</b>											
<b>Operating Expenditures:</b>																																																																																																																																																																																										
Salaries and Benefits	148,687	131,941	25,763	34,035	28,583	22,647	110,650	116,487	133,334	149,733																																																																																																																																																																																
Contractual Services	956	1,107	224	-	37	-	115	386	1,709	2,364																																																																																																																																																																																
Operations	53,071	81,601	18,022	22,158	19,617	15,284	61,976	85,899	100,636	101,632																																																																																																																																																																																
Utilities	10,025	10,092	7,454	8,328	13,717	4,276	27,254	23,282	20,218	15,164																																																																																																																																																																																
Operating Expenses	43,046	71,508	10,568	13,830	5,900	11,008	34,723	62,617	80,418	86,468	<b>Operating Expenditures</b>	<b>202,713</b>	<b>214,649</b>	<b>44,009</b>	<b>56,193</b>	<b>48,237</b>	<b>37,931</b>	<b>172,741</b>	<b>202,771</b>	<b>235,679</b>	<b>253,730</b>	<b>Operating Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(112,763)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(71,112)</b>	<b>(134,394)</b>	<b>(83,913)</b>	<b>(141,691)</b>	<b>Capital Expenditures:</b>											In-House Capital Labor	-	-	-	-	-	-	-	-	-	2,125	Capital Material	-	13,961	-	-	-	-	3,762	999	3,180	313	Capital Contracts	-	18,073	-	-	-	-	52,410	17,513	6,608	-	Capital Equipment	-	-	-	-	-	-	389,026	-	-	316,875	<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>445,198</b>	<b>18,512</b>	<b>9,787</b>	<b>319,312</b>	<b>Net Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(144,796)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(516,310)</b>	<b>(152,906)</b>	<b>(93,700)</b>	<b>(461,004)</b>																																																																													
<b>Operating Expenditures</b>	<b>202,713</b>	<b>214,649</b>	<b>44,009</b>	<b>56,193</b>	<b>48,237</b>	<b>37,931</b>	<b>172,741</b>	<b>202,771</b>	<b>235,679</b>	<b>253,730</b>	<b>Operating Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(112,763)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(71,112)</b>	<b>(134,394)</b>	<b>(83,913)</b>	<b>(141,691)</b>	<b>Capital Expenditures:</b>											In-House Capital Labor	-	-	-	-	-	-	-	-	-	2,125	Capital Material	-	13,961	-	-	-	-	3,762	999	3,180	313	Capital Contracts	-	18,073	-	-	-	-	52,410	17,513	6,608	-	Capital Equipment	-	-	-	-	-	-	389,026	-	-	316,875	<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>445,198</b>	<b>18,512</b>	<b>9,787</b>	<b>319,312</b>	<b>Net Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(144,796)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(516,310)</b>	<b>(152,906)</b>	<b>(93,700)</b>	<b>(461,004)</b>																																																																																								
<b>Operating Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(112,763)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(71,112)</b>	<b>(134,394)</b>	<b>(83,913)</b>	<b>(141,691)</b>	<b>Capital Expenditures:</b>											In-House Capital Labor	-	-	-	-	-	-	-	-	-	2,125	Capital Material	-	13,961	-	-	-	-	3,762	999	3,180	313	Capital Contracts	-	18,073	-	-	-	-	52,410	17,513	6,608	-	Capital Equipment	-	-	-	-	-	-	389,026	-	-	316,875	<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>445,198</b>	<b>18,512</b>	<b>9,787</b>	<b>319,312</b>	<b>Net Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(144,796)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(516,310)</b>	<b>(152,906)</b>	<b>(93,700)</b>	<b>(461,004)</b>																																																																																																			
<b>Capital Expenditures:</b>																																																																																																																																																																																										
In-House Capital Labor	-	-	-	-	-	-	-	-	-	2,125																																																																																																																																																																																
Capital Material	-	13,961	-	-	-	-	3,762	999	3,180	313																																																																																																																																																																																
Capital Contracts	-	18,073	-	-	-	-	52,410	17,513	6,608	-																																																																																																																																																																																
Capital Equipment	-	-	-	-	-	-	389,026	-	-	316,875																																																																																																																																																																																
<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>445,198</b>	<b>18,512</b>	<b>9,787</b>	<b>319,312</b>	<b>Net Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(144,796)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(516,310)</b>	<b>(152,906)</b>	<b>(93,700)</b>	<b>(461,004)</b>																																																																																																																																																																					
<b>Net Surplus/(Subsidy)</b>	<b>(58,739)</b>	<b>(144,796)</b>	<b>(20,848)</b>	<b>(42,001)</b>	<b>(30,675)</b>	<b>(23,670)</b>	<b>(516,310)</b>	<b>(152,906)</b>	<b>(93,700)</b>	<b>(461,004)</b>																																																																																																																																																																																

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total																																																																																																																																																																						
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018																																																																																																																																																																					
<b>Operating Revenues:</b>																																																																																																																																																																															
Driving Range/Practice Tee	13,343	7,685	24,890	20,126	762	350	-	-	57,928	39,334																																																																																																																																																																					
Equipment Rentals	16,361	11,132	2,920	1,397	13,774	10,672	-	-	105,788	67,914																																																																																																																																																																					
Food Service	8,154	5,432	2,341	1,261	4,919	3,515	-	119	108,540	98,738																																																																																																																																																																					
Greens Fees	42,163	22,158	12,493	4,925	32,017	20,109	-	-	276,929	138,036																																																																																																																																																																					
Merchandise Sales	5,221	3,724	2,158	1,910	2,216	2,260	4,689	-	39,437	24,692																																																																																																																																																																					
Professional Services	19,420	20,361	3,070	16,230	1,605	17,183	-	-	28,817	73,376																																																																																																																																																																					
Other Golf Revenue	7,835	5,094	53,497	53,585	17,426	9,279	2,014	5,965	113,941	113,135																																																																																																																																																																					
<b>Operating Revenues</b>	<b>112,497</b>	<b>75,585</b>	<b>101,368</b>	<b>99,434</b>	<b>72,719</b>	<b>63,367</b>	<b>6,703</b>	<b>6,083</b>	<b>731,379</b>	<b>555,224</b>	<b>Operating Expenditures:</b>											Salaries and Benefits	102,121	104,347	58,065	59,039	128,218	120,372	209,726	144,309	945,146	882,910	Contractual Services	500	467	710	208	512	573	608	-	5,370	5,105	Operations	36,589	66,824	13,811	37,317	31,732	61,937	25,486	24,456	360,940	497,107	Utilities	13,304	12,695	5,794	15,167	10,736	14,303	784	908	109,285	104,216	Operating Expenses	23,285	54,129	8,018	22,150	20,996	47,633	24,702	23,548	251,655	392,892	<b>Operating Expenditures</b>	<b>139,210</b>	<b>171,639</b>	<b>72,586</b>	<b>96,564</b>	<b>160,461</b>	<b>182,882</b>	<b>235,820</b>	<b>168,765</b>	<b>1,311,457</b>	<b>1,385,123</b>	<b>Operating Surplus/(Subsidy)</b>	<b>(26,713)</b>	<b>(96,054)</b>	<b>28,782</b>	<b>2,870</b>	<b>(87,743)</b>	<b>(119,514)</b>	<b>(229,117)</b>	<b>(162,682)</b>	<b>(580,078)</b>	<b>(829,899)</b>	<b>Capital Expenditures:</b>											In-House Capital Labor	-	-	-	-	-	71,782	-	-	-	73,907	Capital Material	-	-	-	-	2,153	71,115	-	-	9,094	86,387	Capital Contracts	-	-	-	-	131,483	10,319	-	-	190,500	45,905	Capital Equipment	-	-	-	-	-	-	-	108,722	389,026	425,597	<b>Capital Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>133,635</b>	<b>153,216</b>	<b>-</b>	<b>108,722</b>	<b>588,621</b>	<b>631,796</b>	<b>Net Surplus/(Subsidy)</b>	<b>(26,713)</b>	<b>(96,054)</b>	<b>28,782</b>	<b>2,870</b>	<b>(221,378)</b>	<b>(272,730)</b>	<b>(229,117)</b>	<b>(271,403)</b>	<b>(1,168,699)</b>	<b>(1,461,694)</b>
<b>Operating Expenditures:</b>																																																																																																																																																																															
Salaries and Benefits	102,121	104,347	58,065	59,039	128,218	120,372	209,726	144,309	945,146	882,910																																																																																																																																																																					
Contractual Services	500	467	710	208	512	573	608	-	5,370	5,105																																																																																																																																																																					
Operations	36,589	66,824	13,811	37,317	31,732	61,937	25,486	24,456	360,940	497,107																																																																																																																																																																					
Utilities	13,304	12,695	5,794	15,167	10,736	14,303	784	908	109,285	104,216																																																																																																																																																																					
Operating Expenses	23,285	54,129	8,018	22,150	20,996	47,633	24,702	23,548	251,655	392,892																																																																																																																																																																					
<b>Operating Expenditures</b>	<b>139,210</b>	<b>171,639</b>	<b>72,586</b>	<b>96,564</b>	<b>160,461</b>	<b>182,882</b>	<b>235,820</b>	<b>168,765</b>	<b>1,311,457</b>	<b>1,385,123</b>	<b>Operating Surplus/(Subsidy)</b>	<b>(26,713)</b>	<b>(96,054)</b>	<b>28,782</b>	<b>2,870</b>	<b>(87,743)</b>	<b>(119,514)</b>	<b>(229,117)</b>	<b>(162,682)</b>	<b>(580,078)</b>	<b>(829,899)</b>	<b>Capital Expenditures:</b>											In-House Capital Labor	-	-	-	-	-	71,782	-	-	-	73,907	Capital Material	-	-	-	-	2,153	71,115	-	-	9,094	86,387	Capital Contracts	-	-	-	-	131,483	10,319	-	-	190,500	45,905	Capital Equipment	-	-	-	-	-	-	-	108,722	389,026	425,597	<b>Capital Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>133,635</b>	<b>153,216</b>	<b>-</b>	<b>108,722</b>	<b>588,621</b>	<b>631,796</b>	<b>Net Surplus/(Subsidy)</b>	<b>(26,713)</b>	<b>(96,054)</b>	<b>28,782</b>	<b>2,870</b>	<b>(221,378)</b>	<b>(272,730)</b>	<b>(229,117)</b>	<b>(271,403)</b>	<b>(1,168,699)</b>	<b>(1,461,694)</b>																																																																													
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Cleveland Metroparks Zoo  
Zoo Operations  
4/30/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Available Budget	2018 YTD % of Budget Used
<b>Operating Revenues:</b>							
General & Special Event Admissions	535,220	4,114,800	13.0%	375,965	4,253,147	3,877,182	8.8%
Zoo Guest Experience	139,840	973,363	14.4%	50,057	1,073,941	1,023,884	4.7%
Zoo Society Attendance	815,808	1,988,569	41.0%	742,594	2,005,250	1,262,656	37.0%
Zoo Souvenirs/Refreshments	120,442	1,587,620	7.6%	110,112	1,687,600	1,577,488	6.5%
Education	279,706	864,479	32.4%	199,017	396,831	197,815	50.2%
Zoo Rental and Events	-	-	0.0%	119,169	450,000	330,831	26.5%
Consignment Admissions	1,512	400,000	0.4%	5,300	400,000	394,700	1.3%
Gifts & Donations	21,013	200	10506.5%	2,811	200	(2,611)	1405.5%
Miscellaneous	9,144	10,729	85.2%	1,333	10,488	9,155	12.7%
<b>Total Revenues</b>	<b>1,922,685</b>	<b>9,939,760</b>	<b>19.3%</b>	<b>1,606,357</b>	<b>10,277,457</b>	<b>8,671,100</b>	<b>15.6%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	4,171,223	15,124,467	27.6%	4,346,631	16,228,527	11,881,896	26.8%
Contractual Services	62,234	298,566	20.8%	49,456	462,268	412,813	10.7%
Operations	1,014,102	5,385,936	18.8%	1,411,635	5,570,370	4,158,735	25.3%
<i>Utilities</i>	<i>658,371</i>	<i>2,487,505</i>	<i>26.5%</i>	<i>846,174</i>	<i>2,482,986</i>	<i>1,636,812</i>	<i>34.1%</i>
<i>Operating Expenses</i>	<i>355,731</i>	<i>2,898,431</i>	<i>12.3%</i>	<i>565,461</i>	<i>3,087,384</i>	<i>2,521,923</i>	<i>18.3%</i>
<b>Total Operating Expenditures</b>	<b>5,247,559</b>	<b>20,808,969</b>	<b>25.2%</b>	<b>5,807,722</b>	<b>22,261,166</b>	<b>16,453,444</b>	<b>26.1%</b>
<b>Operating Surplus/(Subsidy)</b>	<b>(3,324,874)</b>	<b>(10,869,209)</b>	<b>30.6%</b>	<b>(4,201,365)</b>	<b>(11,983,709)</b>	<b>(7,782,344)</b>	<b>35.1%</b>
<b>Capital Revenues:</b>							
Zoo Animal Revenue	863	-	0%	-	-	-	0%
<b>Total Revenues</b>	<b>863</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Expenditures:</b>							
Capital Labor	-	-	0.0%	21,066	-	(21,066)	0.0%
Capital Material	106,635	814,888	13.1%	133,803	1,279,745	1,145,942	10.5%
Capital Contracts	42,035	3,802,518	1.1%	643,319	6,626,068	5,982,749	9.7%
Capital Equipment	75,901	449,971	16.9%	246,621	641,701	395,081	38.4%
Animal Acquisition	14,302	88,467	16.2%	2,291	77,100	74,809	3.0%
<b>Total Capital Expenditures</b>	<b>238,873</b>	<b>5,155,844</b>	<b>4.6%</b>	<b>1,047,099</b>	<b>8,624,614</b>	<b>7,598,582</b>	<b>12.1%</b>
<b>Capital Surplus/(Subsidy)</b>	<b>(238,010)</b>	<b>(5,155,844)</b>	<b>4.6%</b>	<b>(1,047,099)</b>	<b>(8,624,614)</b>	<b>(7,598,582)</b>	<b>12.1%</b>
<b>Restricted Fund Revenue:</b>							
Operating	115,466	264,200	43.7%	206,278	412,388	206,110	50.0%
Capital	89,856	1,633,204	5.5%	119,966	4,017,709	3,897,743	3.0%
<b>Total Restricted Fund Revenues</b>	<b>205,322</b>	<b>1,897,404</b>	<b>10.8%</b>	<b>326,244</b>	<b>4,430,097</b>	<b>4,103,853</b>	<b>7.4%</b>
<b>Restricted Fund Expenditures:</b>							
Operating	298,463	985,083	30.3%	154,273	1,171,999	1,017,726	13.2%
Capital	192,141	1,056,795	18.2%	2,820,434	4,052,516	1,232,083	69.6%
<b>Total Restricted Fund Expenditure:</b>	<b>490,604</b>	<b>2,041,878</b>	<b>24.0%</b>	<b>2,974,707</b>	<b>5,224,515</b>	<b>2,249,809</b>	<b>56.9%</b>
<b>Restricted Fund Surplus/(Subsidy)</b>	<b>(285,282)</b>	<b>(144,474)</b>	<b>197.5%</b>	<b>(2,648,462)</b>	<b>(794,418)</b>	<b>1,854,044</b>	<b>333.4%</b>

Cleveland Metroparks  
Enterprise Operations by Location  
4/30/2018

	Merwin's Wharf		Wallace Lake		Huntington Concessions		Edgewater Beach House	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	284,942	280,053	-	-	-	59	-	175
Operating Expenditures	347,158	393,408	978	818	1,223	2,165	1,046	12,715
Operating Surplus/(Subsidy)	(62,216)	(113,355)	(978)	(818)	(1,223)	(2,105)	(1,046)	(12,541)

	Mobile Concessions		Hinckley Lake Concessions		Edgewater Pier		East 55th Restaurant	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	-	-	-	-	-	-	-	-
Operating Expenditures	306	-	522	441	483	2,134	6,863	7,687
Operating Surplus/(Subsidy)	(306)	-	(522)	(441)	(483)	(2,134)	(6,863)	(7,687)

	East 55th Marina		Emerald Necklace Restaurant		Emerald Necklace Marina		Parking	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	549,991	583,346	2,906	5,051	127,678	134,533	58,526	45,414
Operating Expenditures	53,765	30,215	4,444	14,367	12,914	11,307	3,268	5,011
Operating Surplus/(Subsidy)	496,225	553,131	(1,538)	(9,316)	114,764	123,226	55,258	40,403

	Chalet		Ledge Lake		Enterprise Administration		Total	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	175,991	169,343	4,866	13,555	-	-	1,204,900	1,231,528
Operating Expenditures	142,547	167,676	8,472	5,077	241,634	304,211	825,624	957,230
Operating Surplus/(Subsidy)	33,444	1,667	(3,606)	8,478	(241,634)	(304,211)	379,276	274,298



**Cleveland Metroparks  
Kiosk/Nature Shop Operations by Location  
4/30/2018**

	North Chagrin		Rocky River		West Creek		Hinckley Lake Boat Shop	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	17,971	15,154	34,065	27,228	8,728	7,872	13,839	8,219
Operating Expenditures	9,735	9,471	21,637	24,840	6,703	5,669	30,089	34,411
<b>Operating Surplus/(Subsidy)</b>	<b>8,236</b>	<b>5,683</b>	<b>12,428</b>	<b>2,388</b>	<b>2,025</b>	<b>2,203</b>	<b>(16,250)</b>	<b>(26,192)</b>

	Nature Shop Mobile		Great Northern Kiosk		Southpark Kiosk		Retail Division/Admin	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	7,764	1,753	-	-	-	-	-	-
Operating Expenditures	324	685	1,921	-	1,606	1,857	14,450	14,881
<b>Operating Surplus/(Subsidy)</b>	<b>7,440</b>	<b>1,068</b>	<b>(1,921)</b>	<b>-</b>	<b>(1,606)</b>	<b>(1,857)</b>	<b>(14,450)</b>	<b>(14,881)</b>

	Total	
	2017	2018
Operating Revenues	82,367	60,226
Operating Expenditures	86,465	91,815
<b>Operating Surplus/(Subsidy)</b>	<b>(4,098)</b>	<b>(31,589)</b>

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED APRIL 30, 2018**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$130,507	\$19,955	\$307,514	\$79,071	\$537,047

Total
\$44,962

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
04/01/18	PNC Bank	Money Market (A)	29	0.15%	04/30/18	\$11,652	\$16,966,092
04/01/18	Fifth Third Securities	Money Market (B)	29	0.64%	04/30/18	\$3,115	\$2,904,225
Various	Fifth Third Securities	Certificates of Deposit (C)	29	Various	Various	\$7,237	\$1,750,000
04/01/18	STAR Ohio	State pool (D)	29	0.98%	04/30/18	\$17,260	\$11,733,612
04/01/18	STAR Plus	State pool (F)	29	0.65%	04/30/18	\$1,016	\$665,548

(A) Government Performance Money Market Account.

\$34,019,478

Investment balance ranged from \$20,954,440 to \$16,966,092 in April.

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged from \$2,643,874 to \$2,904,225 in April (\$250,000 increase due to CD reaching maturity).

(C) Brokered Certificates of Deposit.

Maturities range from 6/14/18 through 10/07/19 at rates from 0.90% to 1.30%.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$11,716,352 to 11,733,612 in April.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$664,532 to 665,548 in April.

## RESOLUTION RECOGNIZING THE RETIREMENT OF GARY A. BAMBAM

**WHEREAS,** *Gary A. Bambam has served Cleveland Metroparks for 35 years; and,*

**WHEREAS,** *Gary A. Bambam has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician, Lead Senior Technician, Roving Manager, and Park Manager; and,*

**WHEREAS,** *Gary A. Bambam, while serving as Roving Manager, was key to the successful transition of the east-side Lakefront properties, namely Euclid Beach, Villa Angela and Wildwood, and more recently contributed to the success of the Scranton Road all-purpose trail, Heritage Park I, Water Taxi, Cleveland Foundation Centennial Trail, Canal Basin Park, various properties and amenities associated with the Towpath trail, and facilitated the opening of a management center in The Flats during his career at Ohio & Erie Canal and Washington reservations; and,*

**WHEREAS,** *Gary A. Bambam has used his knowledge and experience to manage parks, buildings, vehicles, budgets, capital projects, and facility rehabilitation throughout several reservations; and,*

**WHEREAS,** *Gary A. Bambam was instrumental in many improvements throughout the Park District during his career in the Building Trades division such as installation of phone systems at The RainForest, renovations of many management centers and the Administrative Office building, and was instrumental with numerous electrical and fiber optics installations; and,*

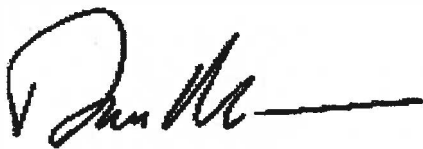
**WHEREAS,** *Gary A. Bambam has provided leadership and work direction to others and assisted them in developing their own careers, skills and knowledge of processes and techniques; and,*

**WHEREAS,** *Gary A. Bambam has maintained positive working relationships with other Park District personnel, park visitors, volunteer groups, yacht club members, charter boat captains, staff at First Energy, Buckeye Pipeline, Canalway Partners, and the Ohio Department of Transportation (ODOT), and various city and county officials; and,*

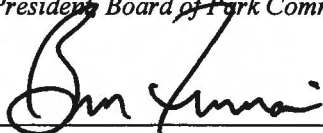
**WHEREAS,** *Gary A. Bambam has demonstrated a spirit of cooperation when he participated with several media events, when he served as President of Cleveland Metroparks Employees Association (CMEA), and on the Step Increase Committee; and,*

**WHEREAS,** *Gary A. Bambam's dedication has been a valued asset to Cleveland Metroparks. The products of his labor are appreciated and will not be forgotten.*

**NOW, THEREFORE, BE IT RESOLVED,** *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Gary A. Bambam for his years of service and dedication in serving the citizens of Greater Cleveland.*



\_\_\_\_\_  
Dan T. Moore  
President, Board of Park Commissioners



\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



**CLEVELAND METROPARKS**  
**Appropriation Summary - 2018**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #2 5/17/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ -	\$ -	\$ 49,001,929
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(38,000)	-	18,179,739
53	Contractual Services	14,597,705	1,217,528	15,815,233	(13,090)	6,430 A	15,808,573
54	Office Operations	25,120,411	1,162,729	26,283,140	34,423	16,225 B	26,333,788
	Operating Subtotal	106,919,513	2,398,528	109,318,041	(16,667)	22,655	109,324,029
<b>CAPITAL</b>							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	10,212	48,164 C	5,738,387
573	Capital Contracts	24,848,552	5,933,878	30,782,430	13,902	621,906 D	31,418,238
574	Capital Equipment	2,419,599	368,707	2,788,306	11,413	2,275 E	2,801,994
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	-	-	4,198,181
	Capital Subtotal	37,771,942	6,829,086	44,601,028	35,527	672,345	45,308,900
<b>TOTALS</b>							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 18,860	\$ 695,000	\$ 154,632,929

**CLEVELAND METROPARKS****Appropriations 2018 - Legend - Amendment #2****OPERATING****53 CONTRACTUAL SERVICES**

- \$ 1,500 Transfer of appropriations from Office Operations for Great Lakes Biomimicry.  
Net budget effect is zero.
- 4,930 Transfer of appropriations from Capital Materials to reimburse for ECVs damaged in flood.  
Net budget effect is zero.

**A** \$ 6,430 Total increase (decrease) to Contractual Services

**54 OFFICE OPERATIONS**

- \$ 3,000 Increase in appropriations for Nature Based Preschool expenses.  
Appropriation increase covered by increase in donation.
- (1,500) Transfer of appropriations to Contractual Services for Great Lakes Biomimicry.  
Net budget effect is zero.
- 5,000 Increase in appropriations to fund ADA improvements at Nature Play Area.  
Appropriation increase covered by increase in donation.
- 12,000 Increase in appropriations for the construction of Forest Hill Park Signage.  
Appropriation increase covered by new restricted funds.
- (2,275) Transfer of appropriations to Capital Equipment for purchase of two Surface Pros.  
Net budget effect is zero.

**B** \$ 16,225 Total increase (decrease) to Office Operations

**\$ 22,655 TOTAL INCREASE (DECREASE) TO OPERATIONS**

**CAPITAL****572 CAPITAL MATERIALS**

- \$ 48,494 Transfer of appropriations from Capital Contracts.  
Net budget effect is zero.
- 7,800 Transfer of appropriations from Capital Contracts to purchase equipment to monitor hydrology.  
Net budget effect is zero.
- (3,200) Transfer of appropriations to Capital Contracts to paint ceiling of cart barn.  
Net budget effect is zero.
- (4,930) Transfer of appropriations to Contractual Services to reimburse for ECVs damaged in flood.  
Net budget effect is zero.

**C** \$ 48,164 Total increase (decrease) to Capital Materials

**573 CAPITAL CONTRACTS**

- \$ (48,494) Transfer of appropriations to Capital Materials.  
Net budget effect is zero.
- 45,000 Increase in appropriations for Economic Benefits Analysis.  
Appropriation increase is covered by Restricted Fund Balance.

499,000 Increase in appropriations for Euclid Beach Pier.  
Appropriation increase is covered by new grants from ODNR, Cleveland Foundation and EN Endowment.

(7,800) Transfer of appropriations to Capital Materials to purchase equipment to monitor hydrology.  
Net budget effect is zero.

106,000 Increase in appropriation for Coast Guard Station  
Appropriation increase from Burning River/Great Lakes Foundation.

25,000 Increase in appropriations for Wendy Park East End Boat Ramp.  
Appropriation increase is covered by new donation.

3,200 Transfer of appropriations from Capital Materials to paint ceiling of cart barn.  
Net budget effect is zero.

**D** \$ 621,906 Total increase (decrease) to Capital Contracts

**574 CAPITAL EQUIPMENT**

\$ 2,275 Transfer of appropriations from Office Operations for two Surface Pros.  
Net budget effect is zero.

**E** \$ 2,275 Total increase (decrease) to Capital Equipment

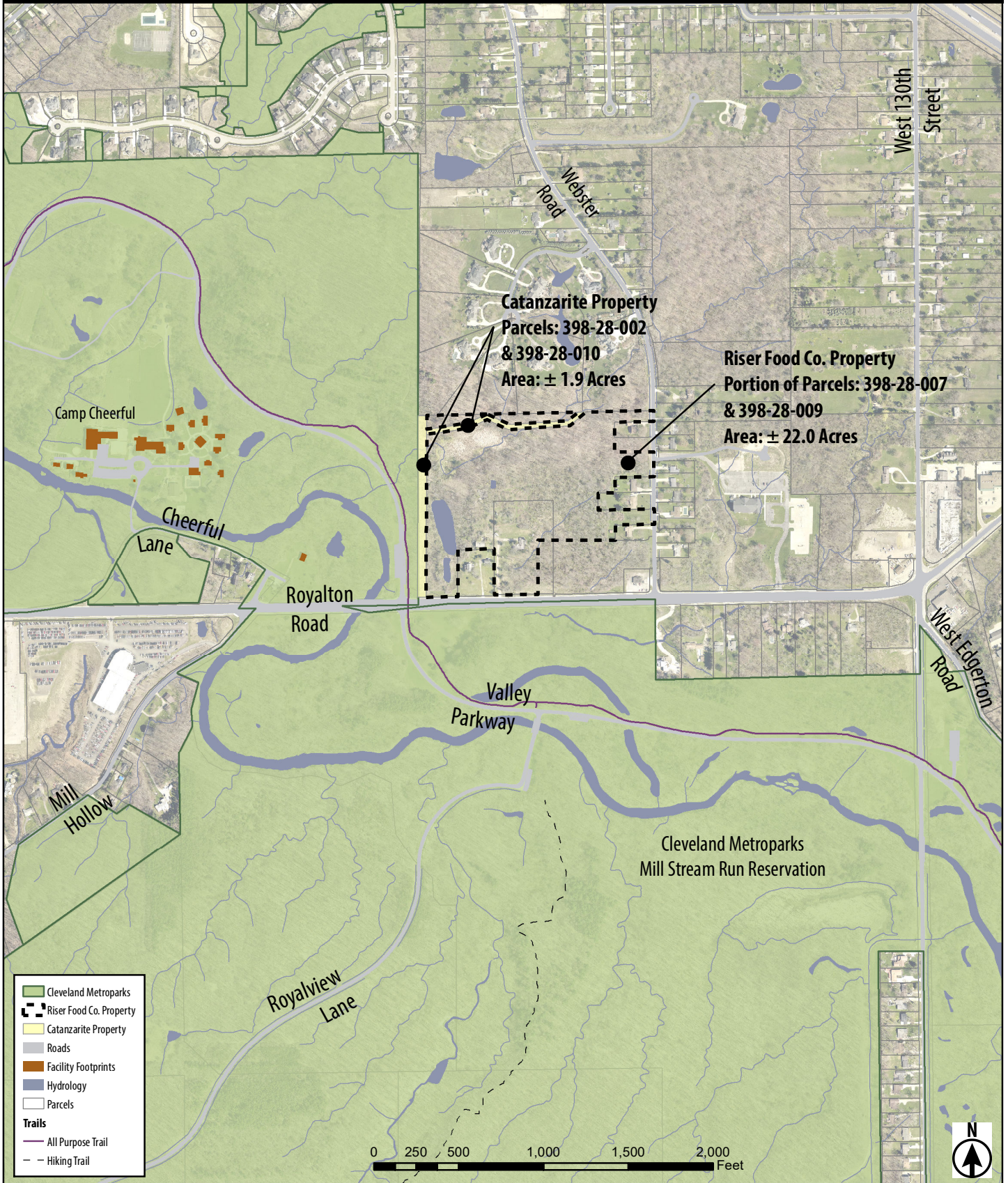
\$ 672,345 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 695,000 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT



Mill Stream Run Reservation

# Riser Foods Company & Catanzarite Properties- Strongsville





**Resolution of Authorization  
Ohio Forested Habitat Fund – Mill Stream Run Forest Preservation**

**May 17, 2018**

WHEREAS, the Conservation Fund through the Ohio Forested Habitat Fund, offers financial assistance for migratory bird and bat habitat purchase and restoration in the State of Ohio, and

WHEREAS, Cleveland Metroparks plans to acquire and permanently protect ±23.9 acres in the City of Strongsville, Cuyahoga County, Ohio as part of Mill Stream Run Reservation, and

WHEREAS, Cleveland Metroparks has been awarded \$461,175 through the Ohio Forested Habitat Fund to acquire and restore this property as part of Mill Stream Run Reservation, and

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves acceptance of these grant funds for the acquisition and restoration of the property.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Ohio Forested Habitat Fund program.

\_\_\_\_\_  
Dan T. Moore, President  
Board of Park Commissioners

**CERTIFICATE OF RECORDING OFFICER**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 17<sup>th</sup> day of May 2018, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Brian M. Zimmerman  
Chief Executive Officer



**RESOLUTION/ORDINANCE AUTHORIZING PARTICIPATION  
IN ODOT COOPERATIVE PURCHASING PROGRAM**

*Meeting Date: May 17, 2018*

**WHEREAS**, Cleveland Metroparks (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual winter road salt bid (018-19) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the winter road salt contract; and
- d. The Political Subdivision hereby requests through this participation agreement a total of 3,000 tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period of September 1, 2018 through April 30, 2019; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Thursday, June 1, 2018. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date

\_\_\_\_\_ (Authorized Signature) \_\_\_\_\_ Approval Date

MAY 17, 2018

86211-86377

**RESOLUTION NO. 18-05-062**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Checks** dated April 13, 2018 in the amount of \$830,892.96

**Checks** dated April 20, 2018 in the amount of \$1,576,838.41

**Checks** dated April 27, 2018 in the amount of \$1,155,623.56

**Checks** dated April 30, 2018 in the amount of \$3,246.03

**Checks** dated May 4, 2018 in the amount of \$1,107,269.35

**Net Payroll** dated March 18, 2018 to March 31, 2018 in the amount of \$1,151,064.96

**Withholding Taxes** in the amount of \$273,885.54

**Net Payroll** dated April 1, 2018 to April 14, 2018 in the amount of \$1,211,955.31

**Withholding Taxes** in the amount of \$286,649.79

**Bank Fees/ADP Fees** in the amount of \$28,093.14

**ACH Debits (First Energy; Sales Tax)** in the amount of \$103,571.47

**Visa/Travel Purchasing Card** dated April 8, 2018 to May 5, 2018 in the amount of \$541,259.75

**Total amount:** \$8,270,350.27

PASSED: May 17, 2018

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 18-05-062** listed above.