

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
JUNE 15, 2023**

The Board of Park Commissioners met on this date, Thursday, June 15, 2023, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Controller, Gary A. Butzback, and Sr. Assistant Legal Counsel & Director of Real Estate, Kyle G. Baker, were also in attendance.

APPROVAL OF MINUTES.

No. 23-06-095: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the minutes from the Regular Meeting of May 18, 2023, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

FINANCIAL REPORT.

Controller, Gary A. Butzback, presented a Comparative Summary of Revenues & Expenditures 2023 vs. 2022 Year-To-Date, and for the Month Ended May 31. Also provided is a Schedule of Accounts Receivable and Investments, which along with the Comparative Summary is found on pages 98752 to 98759.

ACTION ITEMS.

- (a) **2023 Budget Adjustment No. 6**
(Originating Sources: Wade Steen, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
 Appropriation Summary - 2023**

| Object Code | Object Description | Original Budget | | | Total Prior Budget Amendments | Proposed Amendment #6 6/15/2023 | Total |
|------------------|------------------------------|-----------------|-------------------------|----------------|-------------------------------|---------------------------------|----------------|
| | | Baseline Budget | Carry Over Encumbrances | Total | | | |
| OPERATING | | | | | | | |
| 51 | Salaries | \$ 64,280,149 | \$ 23,254 | \$ 64,303,403 | \$ 75,248 | \$ (1,800) A | \$ 64,376,851 |
| 52 | Employee Fringe Benefits | 20,015,070 | 465,623 | 20,480,693 | 13,252 | - | 20,493,945 |
| 53 | Contractual Services | 15,837,597 | 3,060,539 | 18,898,136 | 924,751 | (4,073) B | 19,818,814 |
| 54 | Operations | 26,536,916 | 3,124,951 | 29,661,867 | 770,478 | 43,964 C | 30,476,309 |
| | Operating Subtotal | 126,669,732 | 6,674,367 | 133,344,099 | 1,783,729 | 38,091 | 135,165,919 |
| CAPITAL | | | | | | | |
| 571 | Capital Labor | 800,000 | - | 800,000 | - | - | 800,000 |
| 572 | Capital Construction Expense | 20,538,624 | 14,503,182 | 35,041,806 | 23,851,929 | 2,266,745 D | 61,160,480 |
| 574 | Capital Equipment | 3,438,515 | 1,790,688 | 5,229,203 | 1,304,595 | 21,444 E | 6,555,242 |
| 575 | Zoo Animals | 75,000 | 3,081 | 78,081 | - | - | 78,081 |
| 576 | Land | 1,200,000 | 49,283 | 1,249,283 | - | - | 1,249,283 |
| | Capital Subtotal | 26,052,139 | 16,346,233 | 42,398,372 | 25,156,524 | 2,288,189 | 69,843,086 |
| TOTALS | | | | | | | |
| Grand totals | | \$ 152,721,871 | \$ 23,020,601 | \$ 175,742,472 | \$ 26,940,253 | \$ 2,326,280 | \$ 205,009,005 |

An explanation of adjustments, by category, can be found on pages **98760** to **98762**. The net effect of all adjustments is an increase of \$2,326,280 which is funded by increased revenue, donations, grants, or received but previously unappropriated funds.

No. 23-06-096: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve 2023 Budget Adjustment No. 6 for a total increase of \$2,326,280 as delineated on pages **98760** to **98762**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

(b) *Proposed 2024 Alternative Tax Budget*
(Originating Source: Wade Steen, Chief Financial Officer)

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 14 of the current year to be filed with the Cuyahoga County Budget Commission by July 20 of the current year.

Anticipating that the 2024 appropriation measure will be adopted in December 2023, the use of the tax budget as a specific planning document has less importance than its intended use as a general planning document to show the expenditure needs of the Park District. The following Tax Budget provides for anticipated increases and/or fluctuations in operating and capital expenditures. Distribution of budget amounts for capital expenditures is not specific to any individual project, but represents Cleveland Metroparks ongoing commitment to capital rehabilitation, new construction, and land purchases.

This proposed tax budget for 2024 is recommended for approval, a public hearing of the same having been conducted by Chief Financial Officer, Wade Steen, on June 7, 2023.

**CLEVELAND METROPARKS
 PROPOSED 2024 TAX BUDGET**

SUMMARY SCHEDULE

| | <u>Forecasted 2023 Appropriations</u> | <u>Proposed 2024 Appropriations</u> |
|---|---|---|
| BEGINNING CASH BALANCE | \$ 65,198,848 (A) | \$ 57,945,545 |
| <u>Receipts:</u> | | |
| Property Tax/Payments in Lieu of Taxes | 92,685,268 | 94,075,547 |
| Local Government, Donations, Gifts & Grants | 10,000,000 | 11,000,000 |
| Investment Income | 75,000 | 75,000 |
| Charges for Services | 35,476,137 | 36,185,659 |
| Damages & Fines | 100,000 | 100,000 |
| Self-funded Health Insurance/Workers' Comp | 7,132,163 | 7,488,771 |
| Total Receipts | <u>145,468,568</u> | <u>148,924,977</u> |
| <u>Expenditures:</u> | | |
| <u>Operating:</u> | | |
| Salaries & Fringes | 77,163,056 | 79,092,132 |
| Contractual Services | 15,837,597 | 16,471,101 |
| Operations | 26,536,916 | 27,598,393 |
| Self-funded Health Insurance/Workers' Comp | 7,132,163 | 7,488,771 |
| <u>Capital:</u> | | |
| Equipment | 3,438,515 | 3,500,000 |
| Land | 1,200,000 | 2,500,000 |
| Construction Labor | 800,000 | |
| Capital Construction Costs | 20,538,624 | 15,000,000 |
| Zoo Animal Acquisition Freight | 75,000 | 100,000 |
| Total Expenditures | <u>152,721,871</u> | <u>151,750,397</u> |
| ENDING CASH BALANCE | <u>\$ 57,945,545</u> | <u>\$ 55,120,125</u> |

(A) the beginning cash balance is net for encumbrances carried over from 2022 into 2023, but also includes risk management and restricted accounts, as these are available sources for succeeding years and are reflected in the expenditure numbers

ACTION ITEMS (cont.)

No. 23-06-097: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the proposed 2024 Tax Budget and instruct the Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(c) *Revision to Change Fund – Edgewater Beach House*
(Originating Source: Wade Steen, Chief Financial Officer)

Cleveland Metroparks has a need for a Change Fund to be able to operate revenue-producing amenities. State auditors require that the Board of Park Commissioners approve revisions to Change Fund amounts.

Because of the number of large events scheduled at Edgewater Beach House this season, there is a need to increase the Change Fund by \$5,000 to ensure adequate on-hand change during events and minimize risk and disruption associated with making change on cash transactions.

Therefore, Cleveland Metroparks is requesting that the Board of Park Commissioners authorize a revised Change Fund at Edgewater Beach House of **\$11,000**:

| Location | Division Number | Custodian/Title | Current 2023 | Proposed 2023 |
|-----------------------|------------------------|---|---------------------|----------------------|
| Edgewater Beach House | 15853 | Ben Rockower, General Manager of Restaurant Food Service; Brian VanLoan, Assistant Manager | 6,000 | 11,000 |

No. 23-06-098: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the revision to the Change Fund amount at Edgewater Beach House as described above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)**(d) *Amendment to License Agreement with Lake Erie Nature and Science Center – Extension***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Nancy Desmond, Special Projects Administrator/Katie M. McVoy, Assistant Legal Counsel)

Background

Lake Erie Nature and Science Center (the “Center”) has operated a nature and science center, planetarium, and wildlife rehabilitation center at Huntington Reservation through a License Agreement with Cleveland Metroparks since 1990. The Center’s current License Agreement terminates on December 31, 2026, with options for two-year renewals.

The Center has proposed to Cleveland Metroparks that it conduct substantial renovations to the Wildlife Garden, including significant updates to its waterfowl exhibits and aviary. Renovations are expected to cost upwards of \$1 million. The Center has received approval for funding from the Ohio Facilities Construction Committee (“OFCC”) in the amount of \$450,000. In order to secure the OFCC funds, the Center needs to provide a lease for the Center that extends ten years beyond the expected completion date, which completion date will be in 2025. Thus, the Center has requested an extension to its lease with Cleveland Metroparks through December 31, 2035.

Cleveland Metroparks staff recommends that the Board approve the extension of the License Agreement with Lake Erie Nature and Science Center.

No. 23-06-099: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize Cleveland Metroparks to extend the term of its License Agreement with Lake Erie Nature and Science Center through December 31, 2035 to allow for the completion of the renovations to the Wildlife Garden, and that the Board authorize the Chief Executive Officer to execute an Amendment to the License Agreement memorializing the extensions in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

(e) ***Viaduct Park Expansion: Authorization to Accept Land Donation and to Construct a Reservable Four-Season Picnic Shelter, City of Bedford Land Reutilization Program Properties, Bedford Reservation (± 6.4 acres)***

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Senior Real Estate Manager/Nate Hoover, Land Conservation Manager)

Background

In 2000, Cleveland Metroparks entered into a 99-year renewable lease with the City of Bedford (the “City”) to add ± 6.24 acres to Bedford Reservation to create the area now known as Viaduct Park. Viaduct Park offers trails and overlooks where visitors enjoy views of the Great Falls of Tinker’s Creek and the remains of the early 20th century mills and industries that occupied the area.

In 2013, the City of Bedford Land Reutilization Program (“Bedford Land Bank”) took possession of a ± 6.23-acre property located adjacent to Viaduct Park that was previously the site of a proposed townhome development (the “Viaduct Property”). Since 2013, Cleveland Metroparks and the City have held discussions exploring the possibility of adding the Viaduct Property to Bedford Reservation to expand Viaduct Park.

The Bedford Land Bank also owns a ± 0.17-acre land-locked parcel north of Union Street and fully surrounded by Bedford Reservation (the “Land-Locked Parcel”). The City desires to see the Viaduct Property and Land-Locked Parcel (collectively, the “Bedford Properties”) put back into active use and views an expanded Viaduct Park as an amenity to the City’s residents and downtown.

The City has agreed to donate the Bedford Properties (reference map on page **98763**) to Cleveland Metroparks in return for the following commitments from Cleveland Metroparks:

- Cleveland Metroparks shall design and construct a reservable four-season shelter facility (the “Facility”) within the Viaduct Park Area of Bedford Reservation. Cleveland Metroparks commits to incurring a minimum of \$250,000 on the design and construction of the Facility. If Cleveland Metroparks does not construct the Facility by January 1, 2032, Cleveland Metroparks agrees to pay \$311,700 to the City of Bedford, which represents the taxable market value of the Viaduct Property;
- Cleveland Metroparks agrees to permit the City use of the Facility up to 24 dates per calendar year for various public events where the City will not be required to pay the Facility reservation fee (the “Facility Dates”). The City’s 24 Facility Dates will be limited to a maximum of 12 weekend dates; and
- Within 24 months of closing, Cleveland Metroparks will complete an initial greening of the Viaduct Property to create an expanded Viaduct Park that is

ACTION ITEMS (cont.)

inviting to the public and of a similar character as the surrounding Cleveland Metroparks Bedford Reservation.

Judge Anthony J. Russo approved the acceptance of a donation of the Bedford Land Bank Properties pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board's consideration.

No. 23-06-100: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the acceptance of a donation of fee simple title of ± 6.4 acres as hereinabove described, from the City of Bedford Land Reutilization Program, and commit to incurring a minimum of \$250,000 on the design and construction of the Facility, and in the event such Facility isn't constructed by January 1, 2032 the Board authorizes the payment of \$311,700 to the City of Bedford for the value of the Viaduct Property, the acquisition being subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements or documents, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(f) *Authorization of Vessel Acquisition: Barge No. 225, Lakefront Reservation*
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Joseph V. Roszak, Chief Operating Officer/Sean E. McDermott, Chief Planning & Design Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie A. Kutsko, Senior Real Estate Manager/Alexis E. Triozzi, Staff Attorney)

Cleveland Metroparks has the opportunity to acquire a vessel, known as Barge No. 225 (the "Barge"), which is currently docked at 1151 North Marginal Road in the City of Cleveland and formerly known as the Lean Dog Barge or Hornblower's Barge. No. 225 LLC ("Owner") is the current owner of the Barge and has been operating the Barge as an office and event space. In 2022, the Owner approached Cleveland Metroparks about the possibility of Cleveland Metroparks acquiring the Barge.

Cleveland Metroparks conducted preliminary assessments to determine whether the Barge could be used as a space for creative park programming and/or event space, finding the Barge to be well-suited for such purposes. Cleveland Metroparks also engaged industry professionals to assess the logistics of moving the Barge from its

ACTION ITEMS (cont.)

current location in downtown Cleveland to another location near Cleveland Metroparks' existing property, finding that the Barge was in an adequate condition to be relocated. Under a Vessel Sale Agreement, Cleveland Metroparks would plan to close on the Barge on or about June 30, 2023, with delivery of the Barge to a location near Cleveland Metroparks' existing property on or before September 30, 2023. The Owner would be obligated to keep the Barge safely in its current location until Cleveland Metroparks moved the Barge to its new location.

The Owner has agreed to sell the Barge to Cleveland Metroparks for \$1,300,000, which price includes all equipment, machinery and items of outfit and spares on board the Barge. Acquiring the Barge will provide a unique opportunity to expand Cleveland Metroparks' programming and/or event space offerings while connecting guests to the lakefront and other park amenities.

No. 23-06-101: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the acquisition of the Barge from Owner for a purchase price of \$1,300,000 subject to the approval of the due diligence findings by the Chief Legal & Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments relating thereon, if any, as deemed necessary and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(g) *Bay Village Fire Department Remodel and Addition: Authorization of Resolution of Plan Approval*

(Originating Sources: Sean E. McDermott, Chief Planning & Design Officer/Nate Hoover, Land Conservation Manager)

On June 14, 1971, the City of Bay Village assumed ownership of 1.89 acres immediately contiguous to Huntington Reservation at 28100 Wolf Road. The land had been transferred from Cleveland Metroparks with certain and specific deed restrictions. In summary, the restrictions required that 1) The land shall be used for municipal fire station purposes only, and if not, shall be returned to Cleveland Metroparks; and 2) No building or other structure, parking area, or fire station shall be constructed until plans have been approved by the Board of Park Commissioners. Approval of such plans shall not be unreasonably withheld.

On October 26, 1971, the Board of Park Commissioners approved plans for construction of a new fire department on the subject site. The City of Bay Village has now submitted to the Board of Park Commissioners plans for adding to and remodeling the subject fire station. Improvements include exterior upgrades, and building footprint additions to

ACTION ITEMS (cont.)

allow for more functional space including a conference room, day room, dining area, water rescue and boat storage, public entrance, and storage space.

Staff has reviewed the plans submitted and prepared by Mull and Weithman Architects, Inc. which were presented to the Bay Village City Council on May 1, 2023 and finds the plans fitting with the original spirit of the 1971 approval and no adverse impact to the adjacent park will be generated.

The required resolution is on page **98764**.

No. 23-06-102: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the adoption of a resolution to approve the plans related to the remodel and addition to the Bay Village Fire Department based upon plans prepared by Mull and Weithman Architects, Inc. dated May 1, 2023.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(h) *Contract Amendment 1637 – Cleveland Metroparks First Tee Expansion Washington Reservation – Guaranteed Maximum Price #2*
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Keith Carney, Project Manager/Michele Crawford, Project Development Manager)

Background

On October 19, 2021, Cleveland Metroparks advertised a Request for Qualifications (RFQu #6612) for interested parties to submit qualifications related to the performance of Construction Manager at Risk for the Cleveland Metroparks First Tee Cleveland Expansion (“Project”). On January 20, 2022, the Board awarded a Construction Manager at Risk Contract to Turner Construction Company (Turner) for the Project. At the time of the Board’s award, only the preconstruction stage compensation was fixed at \$6,000. Per the contract, a Guaranteed Maximum Price (GMP) for construction is then developed and brought back to the Board for approval.

On February 16, 2023, the Board approved Guaranteed Maximum Price #1 (GMP #1) in the amount of \$349,250, authorizing the commencement for the first phase of construction which included the selective demolition of the existing building interiors to prepare for a full renovation as well as an additional \$13,851 allowance for preconstruction stage due diligence fees to cover the selective demolition of building envelope components to test existing conditions to aid in the final design of the project.

ACTION ITEMS (cont.)

Since February, the selective demolitions are near completion and the design of the Project plans are finalized. GMP #2 pricing has been developed to include:

Full interior renovation and build systems replacement of the existing science building, recently added to Cleveland Metroparks leased property from Cleveland Municipal School District (CMSD), located at Washington Reservation.

GMP Establishment

Turner has established the below GMP #2 based upon 75% Construction Documents and Specifications:

| ITEM | COST |
|---|----------------|
| Final Cleaning | \$8,750.00 |
| Rough/Finish Carpentry & General Trades | \$213,324.00 |
| Casework (Furnish Only) | \$28,580.00 |
| Roofing | \$60,405.00 |
| Doors/Frames/Hardware (Furnish Only) | \$46,750.00 |
| Glazing | \$51,234.00 |
| Drywall & Ceilings | \$222,500.00 |
| Flooring | \$63,250.00 |
| Paint | \$54,990.00 |
| Toilet Accessories (Furnish Only) | \$10,166.00 |
| Plumbing | \$215,530.00 |
| HVAC | \$221,800.00 |
| Electrical & Low Voltage | \$452,366.00 |
| Site Concrete | \$25,500.00 |
| Steel | \$40,315.00 |
| Masonry | \$26,700.00 |
| Extended Warranty for temp RTU use | \$6,200.00 |
| | |
| General Requirements | \$114,265.00 |
| Design Development Allowance (75% to 100% CDs) | \$55,879.00 |
| <i>Cost of Work Subtotal</i> | \$1,918,504.00 |
| | |
| General Conditions (8.00%) | \$153,480.32 |
| CMR Fee (2.25 %) | \$43,166.34 |
| Contingency (3.25%) | \$62,351.38 |
| <i>CMR Fees Subtotal</i> | \$258,998.04 |
| | |
| Guaranteed Maximum Price #2 (GMP #2) Total | \$2,177,502.04 |
| | |
| CMR Fee Correction for GMP #1 (0.25%) | \$767.00 |
| <i>*GMP#1 approved CMR Fee of 2.00%</i> | |

ACTION ITEMS (cont.)**Construction Schedule**

Turner's construction schedule associated with the proposed GMP #2 anticipates a July 2023 Project phase commencement and a Winter 2024 Project completion barring any unseasonal weather or material procurement delays. Cleveland Metroparks Staff will monitor construction progress and supply chain challenges in partnership with First Tee Cleveland and provide updates to the Board.

- No. 23-06-103:** It was moved by Vice President Moore, seconded by President Rinker and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price #2 (GMP #2) contract with **Turner Construction Company**, for the construction of RFP #6612-b, Cleveland Metroparks First Tee Cleveland Expansion, Washington Reservation, to reflect a **GMP #2** in the amount of \$2,177,502.04, and additional CMR Fees of 0.25% to GMP #1 in the amount of \$767.00 which will be an amount in the addition of GMP #1 of \$349,250.00 and \$19,851.00 already awarded for Pre-Construction Stage Services, for a total **contract value of \$2,547,370.04**, in a form of contract to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.
 Abstained: Ms. Berry.
 Nays: None.

- (i) ***North Chagrin, Euclid Creek, and Hinckley Reservations: Authorization to Submit Grant Applications and Commit Funds***
(Originating Sources: Natalie Ronayne, Chief Development Officer/Jim Rodstrom, Director of Construction/Kristen Trolio, Director of Grants/Brad Shawhan, Park Manager - North Chagrin/Shawn Jones, Park Manager - Euclid Creek/Ken Stray, Park Manager - Hinckley)

Cleveland Metroparks proposes to submit four applications to the Ohio Department of Natural Resources for the NatureWorks program, which supports park and trail development and rehabilitation projects throughout the State of Ohio. Each county in the State of Ohio is allocated funds for the program and Cleveland Metroparks will submit applications for the following projects in Lake, Cuyahoga, Medina, and Summit Counties, as outlined below:

1. North Chagrin Reservation: Squire's Castle Trail Bridge Replacement (Lake County)

This project will replace a trail bridge on the Squire's Lane Trail adjacent to Squire's Castle. The former bridge had deteriorated and staff removed the former bridge in fall 2022 for safety reasons. A new 30-ft bridge wooden bridge with steel supports will be installed. Cleveland Metroparks requests funds for

ACTION ITEMS (cont.)

materials; the project will be completed with in-house staff that will match the grant funds. A map of the project area is on page **98765**.

The project costs are as follows:

| | |
|------------------------------|-----------------|
| NatureWorks: | \$12,000 |
| <u>Cleveland Metroparks:</u> | <u>\$ 4,020</u> |
| Total Project: | \$16,020 |

2. Euclid Creek Reservation: Basketball Court Renovations (Cuyahoga County)

This project will repair and resurface the existing basketball courts at Highland Picnic Area and will re-grade the existing walkway from the parking area to the courts to meet ADA standards. A map of the project area is on page **98766**.

The project costs are as follows:

| | |
|------------------------------|-----------------|
| NatureWorks: | \$16,000 |
| <u>Cleveland Metroparks:</u> | <u>\$ 6,100</u> |
| Total Project: | \$22,100 |

3. Hinckley Reservation: Rising Valley Park Trail Restoration (Medina County)

This project will restore the existing ±1.0-mile Blue Trail that traverses Rising Valley Park. Cleveland Metroparks requests funds for materials; the project will be completed with in-house staff that will match the grant funds. This project complements the Summit County application described below. A map of the project area for both Medina and Summit Counties is on page **98767**.

The project costs are as follows:

| | |
|------------------------------|-----------------|
| NatureWorks: | \$26,150 |
| <u>Cleveland Metroparks:</u> | <u>\$20,733</u> |
| Total Project: | \$46,883 |

4. Hinckley Reservation: Rising Valley Park Trail Construction (Summit County)

This project will construct ±0.5-miles of natural surface hiking trail through the Summit County portion of Rising Valley Park. Together with the above-described restoration of the Blue Trail, this project will create a loop trail through Rising Valley Park. Cleveland Metroparks requests funds for materials; the project will be completed with in-house staff that will match the grant funds. A map of the project area is on page **98767**.

The project costs are as follows:

| | |
|------------------------------|-----------------|
| NatureWorks: | \$13,075 |
| <u>Cleveland Metroparks:</u> | <u>\$10,367</u> |
| Total Project: | \$23,442 |

ACTION ITEMS (cont.)

The required resolutions are on pages **98768** to **98771**.

No. 23-06-104:

It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve the adoption of the resolutions to authorize the submittal of four grant applications to the Ohio Department of Natural Resources for funding assistance in the amounts of ±\$12,000, ±\$16,000, ±\$26,150, and ±\$13,075 through the NatureWorks program as described above; to authorize and agree to obligate the required matching funds as described above and all funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES.

No. 23-06-105: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to authorize the following awards:

- (a) **Commodities Usage Report:**
- **Bid #6566:** Various Aggregate Stone (see page **98738**);
 - **Ohio and OSC Co-Op #6663:** Various Food Purchases (see page **98739**);
- (b) **Ohio and OSC Co-Op #6754:** Various Food Purchases (see page **98740**);
- (c) **Ohio/GSA/NASPO Co-Op #6755:** Wireless Voice and Data Services (see page **98741**); and,
- (d) **Sourcewell Co-Op #6760:** One (1) New 2023 Caterpillar 259D3 C3H3 Compact Track Loader (see page **98743**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

BID #6566: **VARIOUS AGGREGATE STONE** to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a 29-month period beginning July 1, 2021 through November 30, 2023

ORIGINAL ESTIMATE \$450,000 (90% = \$405,000)

The estimated encumbrance was based upon a 29-month spend of various aggregate material for various locations throughout the Park District. With the variety of in-house projects, rehabilitation of property (at various reservations), the pump track at Ohio Erie & Canal Reservation, and the addition of five (5) months to the contract compared to prior years, additional funding is required. The requested commodity adjustment pays current invoices and anticipates remaining orders through November 30, 2023.

| | |
|--|------------------|
| ORIGINAL AWARD (5/20/21) | \$450,000 |
| <u>Additional Consumption/Final “Close-out” Estimate</u> | <u>100,000</u> |
| REVISED TOTAL AWARD: | \$550,000 |

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 21-05-065 to accommodate usage in excess of the original estimate as follows:

No. 21-05-065: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize a split award for various aggregates, as noted in the bid summary and at the unit prices set forth in the Bid #6566, to the following lowest and best bidders: **Allied Corp., Erie Materials Inc., and Arms Trucking Company**, to be supplied "as needed" for a 29-month period beginning July 1, 2021 through November 30, 2023, for a **total cost not to exceed ~~\$450,000~~ \$550,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be further divided between the remaining lowest and best bidders or given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(See Approval of this Item by Resolution No. 23-06-105 on Page 98737)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

OHIO AND OSC CO-OP #6663: **VARIOUS FOOD PURCHASES** with Sysco and Gordon Food Marketplace (GFS) to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a one (1) year period from July 1, 2022 through June 30, 2023

ORIGINAL ESTIMATE \$475,000

(90% = \$427,500)

The estimated encumbrance was based upon a one (1) year spend of **various food purchases** by various locations throughout Cleveland Metroparks. Due to the increased costs from other vendors based on generalized increases in food prices nationwide, Cleveland Metroparks locations are procuring more items from Sysco, which has provided the lowest prices, although they are still inflated from original estimates. The requested commodity adjustment pays current invoices and anticipates remaining orders through June 30, 2023.

| | |
|--|------------------|
| ORIGINAL AWARD (6/16/2022) | \$475,000 |
| <u>Additional Consumption/Final “Close-out” Estimate (6/30/23)</u> | <u>100,000</u> |
| REVISED TOTAL AWARD: | \$575,000 |

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 22-06-091 to accommodate usage in excess of the original estimate as follows:

No. 22-06-091: It was moved by Vice President Rinker, seconded by Vice President Moore and carried, to authorize the award for Ohio and OSC Co-Op #6663 to **Sysco and Gordon Food Marketplace (GFS)** for the purchase of various food items on an “as needed” basis for a one-year period for various locations throughout Cleveland Metroparks beginning July 1, 2022 through June 30, 2023, **for a total cost not to exceed ~~\$475,000~~ \$575,000**, in full cooperation with State of Ohio Contract number RS901119 and Ohio Schools Council Series 500. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(See Approval of this Item by Resolution No. 23-06-105 on Page 98737)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO AND OSC CO-OP #6754 SUMMARY: **VARIOUS FOOD PURCHASES** with Sysco and Gordon Food Marketplace (GFS) to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period from July 1, 2023 through June 30, 2024

| |
|--|
| HIGHLIGHTS AT A GLANCE |
| 2022/2023 YTD Expenditure = \$474,997.42 |
| 2023/2024 Estimate = \$625,000.00 |

Cleveland Metroparks has purchased various food items (frozen, snack, pre-packaged/pre-cooked items, canned goods, grocery, etc.) for all locations throughout the Park District including but not limited to: Merwin’s Wharf, E. 55th Restaurant, Emerald Necklace Marina, various golf courses, The Chalet, Zoo, Edgewater Beach House, Edgewater Pier, etc. from GFS and Sysco via the Ohio Schools Council (OSC) and State of Ohio cooperative agreements.

Since 2017 Sysco is no longer offered via the OSC cooperative; however, Sysco is part of the State of Ohio cooperative agreement. Cleveland Metroparks staff recommends leveraging the OSC Series 500 cooperative for GFS and State of Ohio cooperative contract number RS901119 for Sysco for the time period of July 1, 2023 through June 30, 2024.

The increase in expenditure from 2022/2023 to 2023/2024 reflects increases in food costs over the last year.

RECOMMENDED ACTION:

That the Board authorize the award for Ohio and OSC Co-Op #6754 to **Sysco and Gordon Food Marketplace (GFS)** for the purchase of various food items on an “as needed” basis for a one-year period for various locations throughout Cleveland Metroparks beginning July 1, 2023 through June 30, 2024, **for a total cost not to exceed \$625,000**, in full cooperation with State of Ohio Contract number RS901119 and Ohio Schools Council Series 500. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 23-06-105 on Page 98737)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

OHIO/GSA/NASPO CO-OP #6755 SUMMARY: **WIRELESS VOICE AND DATA SERVICES** for a two (2) year period beginning July 1, 2023 through June 30, 2025

| |
|--|
| HIGHLIGHTS AT A GLANCE |
| 2021/2023 YTD Expenditure = \$324,764.29 |
| 2023/2025 Estimate = \$550,000.00 |

Background (Current Cell Phone Data Service)

Since 2001, Verizon Wireless has been the primary provider of cellular services to Cleveland Metroparks. The Park District cellular device total is ±380 devices, of which there are ±320 smart devices including phones, tablets, and laptops; non-smart devices, and various Internet of Things (IoT) devices make up the remainder. The Park District utilizes three different contracts: 1. GSA Pricing; 2. State of Ohio DAS Office of Information Technology (OIT) pricing (OIT negotiates pricing with Verizon); and, 3. NASPO pricing. The selection of which contract depends on the particular usage of the device for lowest cost.

Plans cover data transmission for smart devices, cell equipment, air cards, iPads, etc. Plans range in price from \$4.99 to \$64.80 on the State of Ohio DAS (OIT) and \$5.00 to \$60.00 for services on the GSA contract number GS-35F-0119P, and other specialty devices at varying prices depending on particular type and usage (i.e., parking meters, cameras, and other misc. devices). Many of the plans offer unlimited voice and data service. Verizon allows both staff and other Verizon customers to communicate with each other at no “minute” costs.

Most Cleveland Metroparks data phone plans are unlimited minute and data use. The standard cellular service user receives an average of 350 minutes per month and additionally mobile-to-mobile (MTM) and night and weekend minutes at no cost. These plans and devices allow users to use their cellular phones for e-mail and when necessary, internet access. Some of these devices, including the specialty devices include cellular service for parking/ticketing kiosks, water sensors, trail counters, and other potential Internet of Things (IoT) devices. In total, the Park District's current monthly bills run approximately ±\$17,000 per month for all cell phone, voice, and data services. Verizon offers new/replacement cellular phones at varying costs depending on the specific model and overall date. These replacement costs can range from \$0 to as high as \$999 for devices with more storage or memory. In lieu of a comprehensive upgrade, free individual upgrades are and will be issued upon request with supervisor approval.

Staff expects that in the next two years there will be an increased need for employee devices and service plans as compared to the current two-year period.

RECOMMENDED ACTION:

That the Board authorize the award for wireless voice and data services to **Verizon Wireless** at the terms and rates as per Ohio/GSA/NASPO Co-Op #6755, beginning July 1, 2023 and

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

extending through June 30, 2025, for a total cost not to exceed \$550,000 over a two (2) year period, in full utilization of the State of Ohio DAS Office of Information Technology (OIT) Contract Number MSA0033, GSA Contract Number GS-35F-0119P and NASPO pricing. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 23-06-105 on Page 98737)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCES (cont.)

SOURCEWELL CO-OP #6760 SUMMARY: **ONE (1) NEW 2023 CATERPILLAR 259D3 C3H3 COMPACT TRACK LOADER for Site Construction**

| | |
|---|--|
| Item | One (1) New 2023 Caterpillar 259D3 C3H3 Compact Track Loader |
| Department | Site Construction |
| New unit base cost-plus accessories, includes delivery | \$69,131.79 |
| Description | Equipped with: Cat C3.3B diesel engine, independent torsion axle (4) – two speed motor, electro/hydraulic implement control, hydrostatic-transmission control, speed sensor guarding, 12-volt electrical system, 80 amp. alternator, two (2) rear taillights, backup alarm, and all standard equipment with a two (2) year/2000-hour premier warranty, as per Quote and in full cooperation with Sourcwell Cooperative Contract #032119-CAT. |
| Total Order | \$69,131.79 |

RECOMMENDED ACTION:

That the Board approve the purchase of **One (1) New 2023 Caterpillar 259D3 C3H3 Compact Track Loader** as per Sourcwell Co-Op #6760, equipped as specified in the above summary, from **Ohio Cat, for a total cost of \$69,131.79** in full utilization of the Sourcwell Cooperative Purchasing Program, Contract Number 032119-CAT.

(See Approval of this Item by Resolution No. 23-06-105 on Page 98737)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 6/15/23)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(a), “The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,” the following is provided:

| <u>REF. NO. / ITEM – SERVICE</u> | <u>VENDOR</u> | <u>COST</u> | <u>PROCEDURE</u> |
|---|---------------------------------------|---|-------------------------|
| Irrigation installation services for Cliff’s Bike Park at Ohio & Erie Canal Reservation. | Irrigation Pro Inc. | \$30,000.00 | (7) |
| Various technology training for ITS staff. | United Training | \$11,585.00 | (3) |
| Hull and indemnity boat insurance for Water Taxi and Police Patrol Boat. | Jackson Dieken & Associates Insurance | \$21,580.00 | (7) |
| Printing for 2023 Zoo maps; additional printing of maps. | Great Lakes Integrated | \$6,900.00 <u>5,850.00</u> \$12,750.00 | (7) |
| Professional electrical engineering services for Manakiki Clubhouse at North Chagrin Reservation. | SRK Enterprises, Inc. | \$14,500.00 | (3) |
| Two (2) new 2023 Buffalo Turbine KB6 tow behind debris blowers with wireless remote and auto nozzle position. | Baker Vehicle Systems | \$20,000.00 | (7) |
| Annual inspection and cable change for lines one (1) and two (2) for Eagle Zip Line at the Zoo; additional inspection services. | Altitude Ride Attractions, LLC | \$29,365.59 <u>4,680.00</u> \$34,045.59 | (3) |
| Professional consulting services to expand the Latino-focused outreach for Zoo Conservation Education and Outdoor Experiences. | Ammore Consulting LLC | \$17,500.00 | (3) |

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

| <u>REF. NO. / ITEM – SERVICE</u> | <u>VENDOR</u> | <u>COST</u> | <u>PROCEDURE</u> |
|---|-------------------------------------|---|-------------------------|
| Employee engagement survey and focus group facilitation services; additional services. | Working River Leadership Consulting | \$13,500.00 <u>9,000.00</u> \$22,500.00 | (3) |
| Contractor services for demolition of Beman Avenue Property at Garfield Park Reservation. | Baumann Enterprises | \$14,200.00 | (7) |
| Services to provide and install temporary fencing for Huntington Nature Play at Huntington Reservation. | Lake Erie Construction Company | \$12,550.00 | (7) |
| Lumber for Lake-to-Lake Boardwalk at Big Creek Reservation. | Terry Lumber and Supply Company | \$19,938.20 | (7) |
| 110 new Spec Ops Elite HP5 24 MP Trail Cameras for Zoo; additional cost for freight. | Prometheus Group, LLC | \$11,475.00 <u>186.39</u> \$11,661.39 | (7) |
| Packaged stable bedding for Zoo and Police for a one (1) year period beginning June 1, 2023 through May 31, 2024. | Centerra Co-Op | \$50,000.00 | (7) |
| Three (3) new 2023 John Deere Gator Cabs for utility vehicles at the Zoo. | Polen Implement | \$22,362.00 | (2) |
| Chain hoists for African Elephant Crossing hay feeders at the Zoo. | W.W. Grainger | \$21,823.15 | (7) |
| Diversity, equity and inclusion training for all non-managing full and part time employees. | Working River Leadership Consulting | \$49,500.00 | (3) |

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

| <u>REF. NO. / ITEM – SERVICE</u> | <u>VENDOR</u> | <u>COST</u> | <u>PROCEDURE</u> |
|---|---------------|-------------|------------------|
| Three (3) new 2023 5’x8’ enclosed trailers. | Mickunas LLC | \$11,550.00 | (7) |

===== **KEY TO TERMS** =====

- (1) “BID” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “COOPERATIVE” – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) “SINGLE SOURCE” – Purchased from one source as competitive alternatives are not available.
- (4) “PROPRIETARY” – Products purchased for resale directly from the brand’s manufacturer.
- (5) “PROFESSIONAL SERVICE” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) “COMPETITIVE QUOTE (up to \$10,000)” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “COMPETITIVE QUOTE (over \$10,000 to \$50,000)” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (6/15/23)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 5(b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the contract at the time of the change order. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order. The aggregate value of all change orders authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, are less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the total cost of the agreement at the time of the amendment. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment. The aggregate value of all amendments authorized by the CEO shall not exceed fifty percent (50%) of the original contract value without prior approval of the Board. If the Board approves a revised contract value, then the aggregate value of all change orders issued after Board approval of the revised contract value shall not exceed fifty percent (50%) of the revised contract value without additional approval of the Board.”, the following is provided:

| <u>Contract</u> | <u>Item/Service</u> | <u>Vendor</u> | <u>Change Order or Amendment</u> |
|--|--|----------------------------------|----------------------------------|
| <p><u>Cleveland Metroparks Zoo Administration Renovation and Addition</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$3,070,322.56 Change Order No. 1 Amount: \$36,356.98 Change Order No. 2 Amount: \$226,273.29 Change Order No. 3. Amount: \$37,495.01 Change Order No. 4 Amount: \$0.00 Change Order No. 5 Amount: \$49,421.59 Change Order No. 6 Amount: \$0.00 Change Order No 7. Amount: (\$150,474.55) Change Order No. 8 Amount: \$44,755.43 Change Order No. 9 Amount: \$6,156.18 Change Order No. 10 Amount: \$0.00 Change Order No. 11 Amount: \$29,251.88 Change Order No. 12 Amount: \$41,319.33 Change Order No. 13 Amount: \$19,291.29 Revised Contract Amount: \$3,410,168.99</p> | <p>Additional services for miscellaneous carpentry, lighting items, and corner guards.</p> | <p>Turner Construction Group</p> | <p>#13</p> |

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS (cont.)

| <u>Contract</u> | <u>Item/Service</u> | <u>Vendor</u> | <u>Change Order or Amendment</u> |
|--|--|---|----------------------------------|
| <p><u>Bridge Inspection and Engineering Support Program, 2019 to 2024</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$147,980.00 Amendment No. 1 Amount: \$7,500.00 Amendment No. 2 Amount: \$69,105.00 Amendment No. 3 Amount: \$206,100.00 Amendment No. 4 Amount: \$23,400.00 Amendment No. 5 Amount: \$25,900.00 Revised Contract Amount: \$479,985.00</p> | <p>Additional services for structure type review, study and funding applications for Old Highland Bridge and Mill Creek Culvert Replacement at Garfield Parkway.</p> | <p>Arcadis US, Inc.</p> | <p>#5</p> |
| <p><u>Hinckley Lake Dam Modifications – Professional Design Services</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$226,313.00 Amendment No. 1 Amount: \$368,394.00 Amendment No. 2 Amount: \$49,952.00 Revised Contract Amount: \$644,659.00</p> | <p>Additional engineering and environmental services; freshwater mussel relocation.</p> | <p>Michael Baker International Inc.</p> | <p>#2</p> |
| <p><u>Construction Manager at Risk Services for Tropical Bear Habitat Expansion – Cleveland Metroparks Zoo</u></p> <p><u>Contract Amount:</u> Original Contract Amount: \$36,040.00 GMP 1 Amount: \$7,691,623.00 Change Order No. 2 Amount: \$45,351.00 Revised Contract Amount: \$7,773,014.00</p> | <p>Additional services for site work, repair of existing containment wall, replacement of existing sanitary and storm line, and Gunite wall replacement.</p> | <p>Panzica Construction</p> | <p>#2</p> |

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCES; CONSTRUCTION CHANGE ORDERS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **98737** through **98743**; \$10,000 to \$50,000 purchased items/services report, pages **98744** through **98746**; and construction change orders, page **98747** through **98748**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 23-06-094: It was moved by Vice President Berry, seconded by Vice President Moore and carried, to approve vouchers, net payroll, employee withholding taxes, and procurement card charges, as identified on pages **98772** to **98929**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by City of Cleveland Ward 8 Councilman Michael D. Polensek, Marty Leshner of Olmsted Township, and Josiah Quarles of the Northeast Ohio Coalition for the Homeless. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Outreach-Engagement-Inclusion Update***
(Originating Sources: Harold Harrison, Chief Human Resources Officer/Dan Veloski, Manager of Outreach, Engagement & Inclusion)

Late in 2021, Human Resources created a position for the purpose of identifying, developing and implementing Human Resources strategies to expand community outreach efforts. Frequently partnering with other Cleveland Metroparks departments, including Marketing, Planning & Design, and others, Human Resources represents the Park District at events and speaking engagements with schools, community groups, governmental and private organizations and others.

The Manager of Outreach, Engagement & Inclusion and others now serve as valuable resources for internal and external outreach inquiries using established policies, procedures and resources. The most popular topics include jobs and careers, volunteerism, history, Park District programs and projects, and all-things-Cleveland Metroparks. A trio of key committees and a host of dedicated employees have contributed to 100+ events reaching thousands of people.

- (b) ***Natural Resources Update: North Chagrin Wetland Enhancement Project***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources/John Reinier, Wetland Ecologist/Kyle Baker, Sr. Assistant Legal Counsel)

Natural Resources staff documented underperforming habitat areas in the northwest corner of North Chagrin Reservation due to the lasting footprint from past land use – agriculture. Linear ditches, subsurface tile drains, an overly shaded, single species forest and invasive plants prevent this area from achieving its full suite of ecosystem services. Through a Project Funding Agreement with the City of Willoughby (“Agreement”), the S.O.M Center Wetland Enhancement Project (“Project”) will focus on hydrologic restoration and plant community enhancements in the extensive wetlands along the western edge of North Chagrin Reservation. The Agreement provides Cleveland Metroparks with \$550,000 to complete the Project and is the result of a Partial Consent Decree stemming from Civil Action No. 1:11-CV-01029 for violations of the Clean Water Act. The Project seeks to restore natural hydrology at the site to a more natural condition through a combination of subsurface drain tile disruption, ditch filling and minor grading. Additionally, invasive species control and timber stand improvement actions will enhance the existing plant community that developed in the decades after the land was acquired by the Park District. The work will be completed by both in-house Natural Resources staff and contractors over the next five years and will help us realize a vision for an area of the park that supports multiple rare species and has been high on our list of restoration targets for many years.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Wednesday, July 19, 2023, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 23-06-106: At 9:14 a.m., upon motion by Vice President Berry, seconded by Vice President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as stated by Sr. Assistant Legal Counsel & Director of Real Estate, Kyle G. Baker.

Roll-call vote on the motion was as follows:

Aye: Ms. Berry.
Aye: Mr. Rinker.
Aye: Mr. Moore.
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 23-06-107: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Moore, and carried, President Rinker adjourned the meeting at 9:37 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

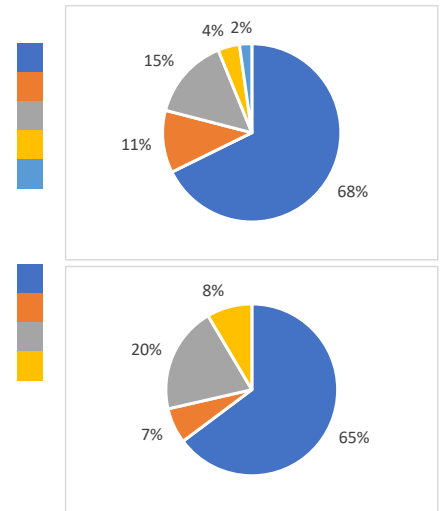
President.

Attest:

Secretary.

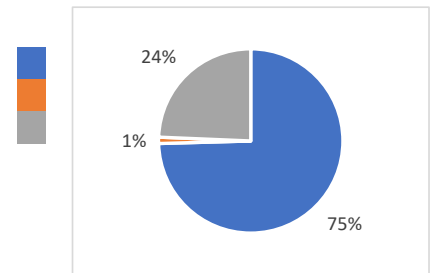
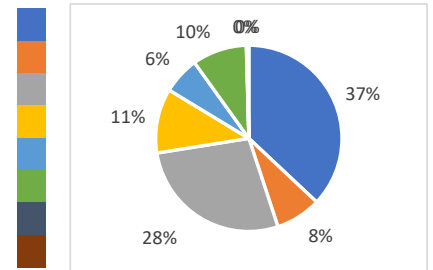
Cleveland Metroparks
 Financial Performance
 5/31/2023
 CM Park District

| | Actual May '22 | Actual May '23 | Fav (Unfav) | Actual YTD May '22 | Actual YTD May '23 | Fav (Unfav) |
|------------------------------|--------------------|--------------------|--------------------|-----------------------|-----------------------|--------------------|
| Revenue: | | | | | | |
| Property Tax | 56 | 876,838 | 876,782 | 42,557,135 | 52,828,956 | 10,271,821 |
| Local Gov/Grants/Gifts | 345,080 | 2,784,660 | 2,439,580 | 2,805,108 | 8,842,793 | 6,037,685 |
| Charges for Services | 3,363,402 | 4,499,935 | 1,136,533 | 9,646,033 | 11,544,005 | 1,897,972 |
| Self-Funded | 756,509 | 750,010 | (6,499) | 3,706,133 | 3,083,451 | (622,682) |
| Interest, Fines, Other | <u>597,678</u> | <u>207,579</u> | <u>(390,099)</u> | <u>960,007</u> | <u>1,718,532</u> | <u>758,525</u> |
| Total Revenue | 5,062,725 | 9,119,022 | 4,056,297 | 59,674,416 | 78,017,737 | 18,343,321 |
| OpEx: | | | | | | |
| Salaries and Benefits | 5,909,014 | 5,929,205 | (20,191) | 28,024,062 | 30,074,545 | (2,050,483) |
| Contractual Services | (126,559) | 396,538 | (523,097) | 2,260,986 | 3,092,049 | (831,063) |
| Operations | 1,710,031 | 1,841,912 | (131,881) | 7,767,628 | 9,344,747 | (1,577,119) |
| Self-Funded Exp | <u>590,878</u> | <u>955,717</u> | <u>(364,839)</u> | <u>2,677,980</u> | <u>3,929,148</u> | <u>(1,251,168)</u> |
| Total OpEx | 8,083,364 | 9,123,372 | (1,040,008) | 40,730,656 | 46,440,489 | (5,709,833) |
| Op Surplus/(Subsidy) | (3,020,639) | (4,350) | 3,016,289 | 18,943,760 | 31,577,248 | 12,633,488 |
| CapEx: | | | | | | |
| Capital Labor | 68,878 | 68,440 | 438 | 328,841 | 322,070 | 6,771 |
| Construction Expenses | 716,794 | 2,203,958 | (1,487,164) | 5,704,545 | 11,680,072 | (5,975,527) |
| Capital Equipment | 343,245 | 814,235 | (470,990) | 1,047,512 | 3,376,575 | (2,329,063) |
| Land Acquisition | 373,204 | (78,807) | 452,011 | 892,369 | 251,797 | 640,572 |
| Capital Animal Costs | <u>(2)</u> | <u>2,736</u> | <u>(2,738)</u> | <u>1,737</u> | <u>5,283</u> | <u>(3,546)</u> |
| Total CapEx | 1,502,119 | 3,010,562 | (1,508,443) | 7,975,004 | 15,635,797 | (7,660,793) |
| Net Surplus/(Subsidy) | (4,522,758) | (3,014,912) | 1,507,846 | 10,968,756 | 15,941,451 | 4,972,695 |



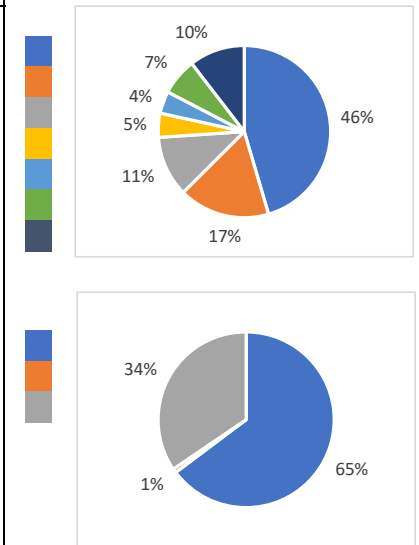
**Cleveland Metroparks
Financial Performance
5/31/2023
Zoo**

| | Actual May '22 | Actual May '23 | Fav (Unfav) | Actual YTD May '22 | Actual YTD May '23 | Fav (Unfav) |
|-------------------------------------|-------------------|--------------------|--------------------|-----------------------|-----------------------|--------------------|
| Revenue: | | | | | | |
| General/SE Admissions | 712,129 | 809,259 | 97,130 | 1,373,540 | 1,577,183 | 203,643 |
| Guest Experience | 189,105 | 185,250 | (3,855) | 339,013 | 337,890 | (1,123) |
| Zoo Society | 0 | 423,456 | 423,456 | 1,134,759 | 1,176,992 | 42,233 |
| Souvenirs/Refreshments | 147,038 | 190,210 | 43,172 | 437,527 | 477,316 | 39,789 |
| Education | 13,720 | 8,451 | (5,269) | 287,388 | 273,825 | (13,563) |
| Rentals & Events | 43,795 | 72,548 | 28,753 | 314,768 | 404,664 | 89,896 |
| Consignment | 2,842 | 4,187 | 1,345 | 4,967 | 5,338 | 371 |
| Other | <u>9,994</u> | <u>(272)</u> | <u>(10,266)</u> | <u>17,290</u> | <u>11,727</u> | <u>(5,563)</u> |
| Total Revenue | 1,118,623 | 1,693,089 | 574,466 | 3,909,252 | 4,264,935 | 355,683 |
| OpEx: | | | | | | |
| Salaries and Benefits | 1,237,661 | 1,273,326 | (35,665) | 6,416,946 | 6,668,195 | (251,249) |
| Contractual Services | 30,585 | 10,201 | 20,384 | 72,542 | 100,345 | (27,803) |
| Operations | <u>416,435</u> | <u>364,559</u> | <u>51,876</u> | <u>1,953,626</u> | <u>2,175,273</u> | <u>(221,647)</u> |
| Total OpEx | 1,684,681 | 1,648,086 | 36,595 | 8,443,114 | 8,943,813 | (500,699) |
| Op Surplus/(Subsidy) | (566,058) | 45,003 | 611,061 | (4,533,862) | (4,678,878) | (145,016) |
| CapEx: | | | | | | |
| Capital Labor | 0 | 3,346 | (3,346) | 0 | 10,203 | (10,203) |
| Construction Expenses | 81,890 | 1,178,221 | (1,096,331) | 747,921 | 2,759,824 | (2,011,903) |
| Capital Equipment | 0 | 7,327 | (7,327) | 48,784 | 74,996 | (26,212) |
| Capital Animal Costs | <u>(2)</u> | <u>2,736</u> | <u>(2,738)</u> | <u>1,737</u> | <u>5,283</u> | <u>(3,546)</u> |
| Total CapEx | 81,888 | 1,191,630 | (1,109,742) | 798,442 | 2,850,306 | (2,051,864) |
| Net Surplus/(Subsidy) | (647,946) | (1,146,627) | (498,681) | (5,332,304) | (7,529,184) | (2,196,880) |
| Restricted Revenue-Other | 48,398 | 2,514,806 | 2,466,408 | 328,272 | 3,720,588 | 3,392,316 |
| Restricted Revenue-Zipline | 56,335 | 62,932 | 6,597 | 87,037 | 102,813 | 15,776 |
| Restricted Expenses | <u>196,617</u> | <u>244,510</u> | <u>(47,893)</u> | <u>1,052,568</u> | <u>3,811,889</u> | <u>(2,759,321)</u> |
| Restricted Surplus/(Subsidy) | (91,884) | 2,333,228 | 2,425,112 | (637,259) | 11,512 | 648,771 |



Cleveland Metroparks
 Financial Performance
 5/31/2023
 Golf Summary

| | Actual May '22 | Actual May '23 | Fav (Unfav) | Actual YTD May '22 | Actual YTD May '23 | Fav (Unfav) |
|------------------------------|-------------------|-------------------|------------------|-----------------------|-----------------------|--------------------|
| Revenue: | | | | | | |
| Greens Fees | 726,554 | 924,192 | 197,638 | 1,097,967 | 1,572,203 | 474,236 |
| Equipment Rentals | 273,815 | 336,279 | 62,464 | 402,914 | 589,269 | 186,355 |
| Food Service | 160,709 | 188,444 | 27,735 | 328,098 | 394,100 | 66,002 |
| Merchandise Sales | 64,341 | 78,571 | 14,230 | 106,447 | 156,002 | 49,555 |
| Pro Services | 13,655 | 11,181 | (2,474) | 112,760 | 143,729 | 30,969 |
| Driving Range | 79,738 | 115,661 | 35,923 | 153,638 | 239,277 | 85,639 |
| Other | <u>80,439</u> | <u>120,387</u> | <u>39,948</u> | <u>244,266</u> | <u>361,278</u> | <u>117,012</u> |
| Total Revenue | 1,399,251 | 1,774,715 | 375,464 | 2,446,090 | 3,455,858 | 1,009,768 |
| OpEx: | | | | | | |
| Salaries and Benefits | 455,591 | 497,108 | (41,517) | 1,735,653 | 1,956,179 | (220,526) |
| Contractual Services | 4,964 | 2,155 | 2,809 | 19,628 | 21,790 | (2,162) |
| Operations | <u>191,055</u> | <u>278,674</u> | <u>(87,619)</u> | <u>803,559</u> | <u>1,041,779</u> | <u>(238,220)</u> |
| Total OpEx | 651,610 | 777,937 | (126,327) | 2,558,840 | 3,019,748 | (460,908) |
| Op Surplus/(Subsidy) | 747,641 | 996,778 | 249,137 | (112,750) | 436,110 | 548,860 |
| CapEx: | | | | | | |
| Capital Labor | 4,915 | 39,385 | (34,470) | 68,291 | 141,645 | (73,354) |
| Construction Expenses | 16,857 | 242,197 | (225,340) | 283,730 | 1,040,412 | (756,682) |
| Capital Equipment | <u>6,275</u> | <u>39,328</u> | <u>(33,053)</u> | <u>206,930</u> | <u>436,404</u> | <u>(229,474)</u> |
| Total CapEx | 28,047 | 320,910 | (292,863) | 558,951 | 1,618,461 | (1,059,510) |
| Net Surplus/(Subsidy) | 719,594 | 675,868 | (43,726) | (671,701) | (1,182,351) | (510,650) |



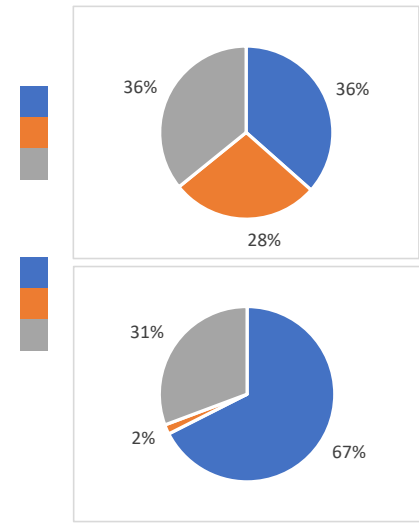
Cleveland Metroparks
 Financial Performance
 5/31/2023
 Golf Detail

| | Big Met (18) | | Little Met (9) | | Mastick Woods (9) | | Manakiki (18) | | Sleepy Hollow (18) | |
|-----------------------------|----------------|----------------|----------------|----------------|-------------------|----------------|----------------|----------------|--------------------|----------------|
| | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 |
| Operating Revenue | 421,929 | 580,787 | 100,915 | 151,385 | 63,483 | 105,421 | 398,003 | 481,372 | 462,554 | 718,244 |
| Operating Expenses | <u>430,727</u> | <u>501,485</u> | <u>88,694</u> | <u>106,683</u> | <u>57,438</u> | <u>114,093</u> | <u>408,536</u> | <u>420,592</u> | <u>528,022</u> | <u>569,423</u> |
| Operating Surplus/(Subsidy) | (8,798) | 79,302 | 12,221 | 44,702 | 6,045 | (8,672) | (10,533) | 60,780 | (65,468) | 148,821 |
| Capital Labor | 0 | 0 | 38,710 | 0 | 0 | 0 | 16,758 | 2,912 | 1,876 | 34,355 |
| Construction Expenses | 77,606 | 0 | 35,092 | 0 | 0 | 0 | 121,657 | 834,278 | 1,567 | 6,636 |
| Capital Equipment | <u>0</u> | <u>8,138</u> | <u>8,890</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>49,151</u> | <u>0</u> | <u>49,151</u> |
| Total Capital Expenditures | 77,606 | 8,138 | 82,692 | 0 | 0 | 0 | 138,415 | 886,341 | 3,443 | 90,142 |
| Net Surplus/(Subsidy) | (86,404) | 71,164 | (70,471) | 44,702 | 6,045 | (8,672) | (148,948) | (825,561) | (68,911) | 58,679 |

| | Shawnee Hills (27) | | Washington Park (9) | | Seneca (27) | | Golf Admin | | Total | |
|-----------------------------|--------------------|----------------|---------------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|
| | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 |
| Operating Revenue | 304,131 | 428,966 | 245,508 | 302,425 | 444,794 | 687,259 | 4,774 | 0 | 2,446,091 | 3,455,856 |
| Operating Expenses | <u>298,462</u> | <u>362,228</u> | <u>149,972</u> | <u>199,298</u> | <u>390,857</u> | <u>443,318</u> | <u>206,133</u> | <u>302,625</u> | <u>2,558,842</u> | <u>3,019,745</u> |
| Operating Surplus/(Subsidy) | 5,669 | 66,738 | 95,536 | 103,127 | 53,937 | 243,941 | (201,359) | (302,625) | (112,751) | 436,111 |
| Capital Labor | 0 | 24,376 | 7,669 | 27,751 | 3,278 | 52,251 | 0 | 0 | 68,291 | 141,645 |
| Construction Expenses | 0 | 26,966 | 0 | 14,331 | 47,807 | 139,015 | 0 | 19,186 | 283,729 | 1,040,412 |
| Capital Equipment | <u>20,540</u> | <u>720</u> | <u>49,001</u> | <u>0</u> | <u>24,500</u> | <u>0</u> | <u>104,000</u> | <u>329,248</u> | <u>206,930</u> | <u>436,405</u> |
| Total Capital Expenditures | 20,540 | 52,062 | 56,670 | 42,082 | 75,585 | 191,266 | 104,000 | 348,434 | 558,950 | 1,618,462 |
| Net Surplus/(Subsidy) | (14,871) | 14,676 | 38,866 | 61,045 | (21,648) | 52,675 | (305,359) | (651,059) | (671,701) | (1,182,351) |

**Cleveland Metroparks
Financial Performance
5/31/2023
Enterprise Summary**

| | | Actual May '22 | Actual May '23 | Fav (Unfav) | Actual YTD May '22 | Actual YTD May '23 | Fav (Unfav) |
|------------------------------|---|-------------------|-------------------|----------------|-----------------------|-----------------------|-----------------|
| Revenue: | | | | | | | |
| Concessions | 1 | 276,643 | 349,601 | 72,958 | 555,423 | 762,563 | 207,140 |
| Dock Rentals | 2 | 10,769 | 2,096 | (8,673) | 527,830 | 577,821 | 49,991 |
| Other* | 3 | <u>187,218</u> | <u>205,944</u> | <u>18,726</u> | <u>651,720</u> | <u>747,212</u> | <u>95,492</u> |
| Total Revenue | | 474,630 | 557,641 | 83,011 | 1,734,973 | 2,087,596 | 352,623 |
| OpEx: | | | | | | | |
| Salaries and Benefits | 4 | 253,029 | 282,206 | (29,177) | 1,138,900 | 1,211,041 | (72,141) |
| Contractual Services | 5 | 8,505 | 6,122 | 2,383 | 43,782 | 32,645 | 11,137 |
| Operations | 6 | <u>208,218</u> | <u>188,797</u> | <u>19,421</u> | <u>541,183</u> | <u>550,183</u> | <u>(9,000)</u> |
| Total OpEx | | 469,752 | 477,125 | (7,373) | 1,723,865 | 1,793,869 | (70,004) |
| Op Surplus/(Subsidy) | | 4,878 | 80,516 | 75,638 | 11,108 | 293,727 | 282,619 |
| CapEx: | | | | | | | |
| Capital Labor | 7 | 0 | 0 | 0 | 142 | 0 | 142 |
| Construction Expenses | 8 | 18,519 | 0 | 18,519 | 39,457 | 1,925 | 37,532 |
| Capital Equipment | 9 | <u>0</u> | <u>0</u> | <u>0</u> | <u>10,845</u> | <u>0</u> | <u>10,845</u> |
| Total CapEx | | 18,519 | 0 | 18,519 | 50,444 | 1,925 | 48,519 |
| Net Surplus/(Subsidy) | | (13,641) | 80,516 | 94,157 | (39,336) | 291,802 | 331,138 |



*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

Cleveland Metroparks
Financial Performance
5/31/2023
Enterprise Detail

| | | Merwin's Wharf | | EW Beach House | | E55th Marina | | E55th Restaurant | |
|------------------------------------|---|------------------|-----------------|----------------|---------------|----------------|----------------|------------------|---------------|
| | | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 |
| Operating Revenue | 1 | 448,139 | 690,783 | 63,194 | 53,422 | 485,752 | 515,850 | 57,000 | 65,960 |
| Operating Expenses | 2 | 735,035 | 762,141 | 46,779 | 34,874 | 76,255 | 63,230 | 60,778 | 47,552 |
| Operating Surplus/(Subsidy) | | (286,896) | (71,358) | 16,415 | 18,548 | 409,497 | 452,620 | (3,778) | 18,408 |
| Capital Labor | 3 | 142 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Construction Expenses | 4 | 2,072 | 154 | 0 | 0 | 13,254 | 1,771 | 0 | 0 |
| Capital Equipment | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 7,697 | 0 |
| Total Capital Expenditures | | 2,214 | 154 | 0 | 0 | 13,254 | 1,771 | 7,697 | 0 |
| Net Surplus/(Subsidy) | | (289,110) | (71,512) | 16,415 | 18,548 | 396,243 | 450,849 | (11,475) | 18,408 |

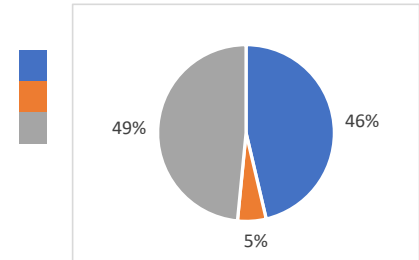
| | | Wildwood | | Euclid Beach | | EmerNeck Marina | | EmerNeck Restaurant | |
|------------------------------------|---|--------------|--------------|--------------|--------------|-----------------|----------------|---------------------|----------------|
| | | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 |
| Operating Revenue | 1 | 15,679 | 13,977 | 3,572 | 529 | 137,757 | 164,972 | 81,482 | 101,705 |
| Operating Expenses | 2 | 5,938 | 4,165 | 1,244 | 694 | 47,892 | 41,163 | 68,899 | 110,344 |
| Operating Surplus/(Subsidy) | | 9,741 | 9,812 | 2,328 | (165) | 89,865 | 123,809 | 12,583 | (8,639) |
| Capital Labor | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Construction Expenses | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Equipment | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Capital Expenditures | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Surplus/(Subsidy) | | 9,741 | 9,812 | 2,328 | (165) | 89,865 | 123,809 | 12,583 | (8,639) |

| | | Edgewater Pier | | Wallace Lake | | Hinckley Lake | | Huntington | | Boat Dock | |
|------------------------------------|---|----------------|----------------|--------------|----------------|---------------|----------------|---------------|---------------|-------------|--------------|
| | | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 |
| Operating Revenue | 1 | 4,084 | 2,584 | 2,434 | 3,145 | 0 | 2,334 | 30,591 | 40,485 | 0 | 30 |
| Operating Expenses | 2 | 3,454 | 5,136 | 2,672 | 4,603 | 829 | 3,832 | 15,588 | 22,973 | 0 | 164 |
| Operating Surplus/(Subsidy) | | 630 | (2,552) | (238) | (1,458) | (829) | (1,498) | 15,003 | 17,512 | 0 | (134) |
| Capital Labor | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Construction Expenses | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Equipment | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Capital Expenditures | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Surplus/(Subsidy) | | 630 | (2,552) | (238) | (1,458) | (829) | (1,498) | 15,003 | 17,512 | 0 | (134) |

| | | Chalet | | Ledge Lake | | Parking | | Enterprise Admin | | Total | |
|------------------------------------|---|---------------|---------------|---------------|---------------|----------------|----------------|------------------|------------------|-----------------|----------------|
| | | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 | YTD May '22 | YTD May '23 |
| Operating Revenue | 1 | 186,216 | 213,767 | 55,537 | 56,457 | 163,536 | 161,594 | 0 | 0 | 1,734,973 | 2,087,594 |
| Operating Expenses | 2 | 137,942 | 179,801 | 11,121 | 15,239 | 10,003 | 1,170 | 499,436 | 496,786 | 1,723,865 | 1,793,867 |
| Operating Surplus/(Subsidy) | | 48,274 | 33,966 | 44,416 | 41,218 | 153,533 | 160,424 | (499,436) | (496,786) | 11,108 | 293,727 |
| Capital Labor | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 142 | 0 |
| Construction Expenses | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 24,131 | 0 | 39,457 | 1,925 |
| Capital Equipment | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 3,148 | 0 | 10,845 | 0 |
| Total Capital Expenditures | | 0 | 0 | 0 | 0 | 0 | 0 | 27,279 | 0 | 50,444 | 1,925 |
| Net Surplus/(Subsidy) | | 48,274 | 33,966 | 44,416 | 41,218 | 153,533 | 160,424 | (526,715) | (496,786) | (39,336) | 291,802 |

**Cleveland Metroparks
Financial Performance
5/31/2023
Nature Shops and Kiosks**

| | Actual May '22 | Actual May '23 | Fav (Unfav) | Actual YTD May '22 | Actual YTD May '23 | Fav (Unfav) |
|------------------------------|-------------------|-------------------|----------------|-----------------------|-----------------------|-----------------|
| Retail Revenue | 36,492 | 60,192 | 23,700 | 106,032 | 171,841 | 65,809 |
| OpEx: | | | | | | |
| Salaries and Benefits | 22,121 | 24,671 | (2,550) | 97,825 | 120,238 | (22,413) |
| Contractual Services | 687 | 3,089 | (2,402) | 3,435 | 13,702 | (10,267) |
| Operations | <u>31,118</u> | <u>22,953</u> | <u>8,165</u> | <u>84,099</u> | <u>125,761</u> | <u>(41,662)</u> |
| Total OpEx | 53,926 | 50,713 | 3,213 | 185,359 | 259,701 | (74,342) |
| Op Surplus/(Subsidy) | (17,434) | 9,479 | 26,913 | (79,327) | (87,860) | (8,533) |
| CapEx: | | | | | | |
| Capital Labor | 0 | 0 | 0 | 0 | 0 | 0 |
| Construction Expenses | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Equipment | <u>0</u> | <u>0</u> | <u>0</u> | <u>4,365</u> | <u>21,554</u> | <u>(17,189)</u> |
| Total CapEx | 0 | 0 | 0 | 4,365 | 21,554 | (17,189) |
| Net Surplus/(Subsidy) | (17,434) | 9,479 | 26,913 | (83,692) | (109,414) | (25,722) |



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED MAY 2023**

ACCOUNTS RECEIVABLE

| Current | Past Due | | | | Total |
|-------------|-----------|------------|------------|--------------|-------------|
| | 1-30 Days | 30-60 Days | 61-90 Days | Over 90 Days | |
| \$2,431,585 | \$27,295 | \$150,537 | \$7,075 | \$72,750 | \$2,689,242 |

| Date Placed | Bank | Description | Days of Duration | Rate | Date of Maturity | Interest Earned | EOM Balance |
|-------------|--------------------------|------------------|------------------|-------|------------------|-----------------|--------------|
| 05/01/23 | Fifth Third Securities | Money Market (A) | 30 | 4.60% | 05/31/23 | \$13 | \$3,394 |
| 05/01/23 | Key Bank Capital Markets | Portfolio (B) | 30 | 0.33% | 05/31/23 | \$12,615 | \$45,033,583 |
| 05/01/23 | STAR Ohio | State pool (C) | 30 | 5.28% | 05/31/23 | \$180,879 | \$41,155,635 |

(A) Federated Government Money Market Account.

Investment balance ranged from \$3,381 to \$3,394 in May 2023

(B) KBCM - Net Change in Portfolio \$87,345.74. Ending Account Value \$45,460,247.47 in May 2023

Investment balance ranged from \$45,020,968 to \$45,033,583 in May 2023

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$40,974,756 to \$41,155,634 in May 2023

Source: Wade Steen, Chief Finance Officer
06/05/23

**CLEVELAND METROPARKS
Appropriation Summary - 2023**

| Object Code | Object Description | Original Budget | | | Total Prior Budget Amendments | Proposed Amendment #6 6/15/2023 | Total |
|------------------|-------------------------------|-----------------|-------------------------|----------------|-------------------------------|---------------------------------|----------------|
| | | Baseline Budget | Carry Over Encumbrances | Total | | | |
| OPERATING | | | | | | | |
| 51 | Salaries | \$ 64,280,149 | \$ 23,254 | \$ 64,303,403 | \$ 75,248 | \$ (1,800) A | \$ 64,376,851 |
| 52 | Employee Fringe Benefits | 20,015,070 | 465,623 | 20,480,693 | 13,252 | - | 20,493,945 |
| 53 | Contractual Services | 15,837,597 | 3,060,539 | 18,898,136 | 924,751 | (4,073) B | 19,818,814 |
| 54 | Operations | 26,536,916 | 3,124,951 | 29,661,867 | 770,478 | 43,964 C | 30,476,309 |
| | Operating Subtotal | 126,669,732 | 6,674,367 | 133,344,099 | 1,783,729 | 38,091 | 135,165,919 |
| CAPITAL | | | | | | | |
| 571 | Capital Labor | 800,000 | - | 800,000 | - | - | 800,000 |
| 572 | Capital Construction Expenses | 20,538,624 | 14,503,182 | 35,041,806 | 23,851,929 | 2,266,745 D | 61,160,480 |
| 574 | Capital Equipment | 3,438,515 | 1,790,688 | 5,229,203 | 1,304,595 | 21,444 E | 6,555,242 |
| 575 | Zoo Animals | 75,000 | 3,081 | 78,081 | - | - | 78,081 |
| 576 | Land | 1,200,000 | 49,283 | 1,249,283 | - | - | 1,249,283 |
| | Capital Subtotal | 26,052,139 | 16,346,233 | 42,398,372 | 25,156,524 | 2,288,189 | 69,843,086 |
| TOTALS | | | | | | | |
| Grand totals | | \$ 152,721,871 | \$ 23,020,601 | \$ 175,742,472 | \$ 26,940,253 | \$ 2,326,280 | \$ 205,009,005 |

OPERATING

51 SALARIES

\$ (1,800) Transfer of appropriations from Seasonal Salaries to Capital Equipment for software licenses for Park Operations.
 Net budget effect is zero

A \$ (1,800) Total increase (decrease) to Salaries

53 CONTRACTUAL SERVICES

\$ (360) Transfer of appropriations from Other Contractual Services to Capital Equipment for software licenses for Park Operations.
 Net budget effect is zero

\$ (1,500) Transfer of appropriations from Other Contractual Services to Operations for Zoo conference.
 Net budget effect is zero

\$ (2,213) Transfer of appropriations from Other Contractual Services to Capital Equipment for software licenses for Planning and Design.
 Net budget effect is zero

B \$ (4,073) Total increase (decrease) to Contractual Services

54 OPERATIONS

\$ (1,201) Transfer of appropriations from Exhibit Materials and Expenses to Capital Equipment for Park Operations.
 Net budget effect is zero

\$ 4,730 Increase in restricted appropriations for Aggregate Materials and Property Maintenance Supplies for Brecksville Reservation.
 Appropriation increase will be covered by existing restricted funds

\$ (4,320) Transfer of appropriations from various Maintenance Operations to Capital Equipment for software licenses for Park Operations.
 Net budget effect is zero

\$ 2,500 Increase in restricted appropriations for Property Maintenance Supplies for the mural project at Ohio and Erie Canal Reservation.
 Appropriation increase will be covered by existing restricted funds

\$ 3,600 Increase in restricted appropriations for Training/Conference Expense for Forest Hill Park.
 Appropriation increase will be covered by grant funds from the Trust for Public Land

\$ 7,290 Increase in appropriations for Training/Conference Expense for Zoo.
 Appropriation increase will be covered by General Fund cash balance

\$ 1,500 Transfer of appropriations from Contractual Services to Sponsorship Expense for Zoo.
 Net budget effect is zero

\$ 2,500 Increase in restricted appropriations for Property Maintenance Supplies for Big Creek.
 Appropriation increase will be covered by existing restricted funds

\$ 250 Increase in restricted appropriations for Program Supplies for GLOW program.
 Appropriation increase will be covered by existing restricted funds

\$ 7,115 Increase in restricted appropriations for Property Maintenance Supplies to purchase a replacement pump for Edgewater Marina.
 Appropriation increase will be covered by existing restricted funds

\$ 20,000 Increase in restricted appropriations for Tools and Minor Equipment for Human Resources.
 Appropriation increase will be covered by existing restricted funds

D \$ 43,964 Total increase (decrease) to Office Operations

\$ 38,091 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 700,000 Increase in restricted appropriations for Capital Construction for Garfield Boulevard.
Appropriation increase will be covered by new restricted fund grant from Cuyahoga County

- \$ 25,000 Increase in restricted appropriations for Capital Construction for the Zoo Administration Building Renovation.
Appropriation increase will be covered by new restricted fund donations from the Cleveland Zoological Society

- \$ 1,541,745 Increase in restricted appropriations for Capital Construction for the Valley Parkway Bridge Replacement.
Appropriation increase will be covered by new restricted fund grant from the Ohio Department of Transportation

E \$ 2,266,745 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

- \$ 1,201 Transfer of appropriations from Operations to A/V and Photography Equipment for Park Operations.
Net budget effect is zero

- \$ 6,480 Transfer of appropriations from Salaries, Contractual Services, and Operations to Technology Equipment for software licenses for Park Operations.
Net budget effect is zero

- \$ 2,213 Transfer of appropriations from Contractual Services to Technology Equipment for software licenses for Planning and Design.
Net budget effect is zero

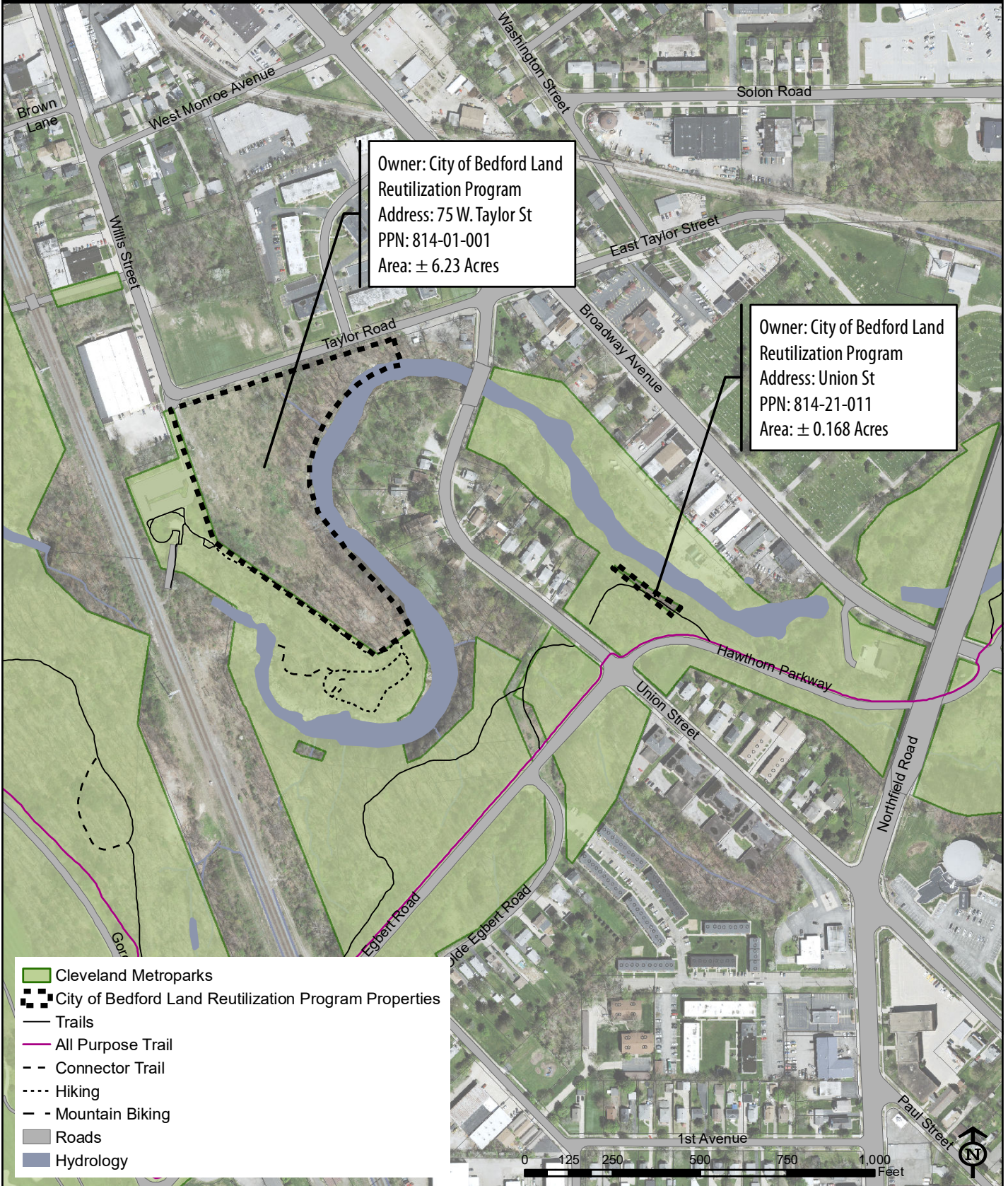
- \$ 11,550 Increase in restricted appropriations for Trailers - volunteer outreach for Human Resources.
Appropriation increase will be covered by existing restricted funds

F \$ 21,444 Total increase (decrease) to Capital Equipment

\$ 2,288,189 **TOTAL INCREASE (DECREASE) TO CAPITAL**

\$ 2,326,280 **GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

City of Bedford Land Reutilization Program Properties



**Resolution of Approval
Bay Village Fire Department Remodel and Addition
June 15, 2023**

WHEREAS, on June 14, 1971, the Board of Park Commissioners of the Cleveland Metropolitan Park District transferred a 1.89-acre parcel of land known as Cuyahoga County permanent parcel number (PPN) 202-05-003 (the “Fire Station Parcel”) to the City of Bay Village via a deed recorded in the Cuyahoga County records as Volume 12909, Page 381, and

WHEREAS, the Board of Park Commissioners of the Cleveland Metropolitan Park District holds certain rights and restrictions on the Fire Station Parcel,

WHEREAS, the City of Bay Village first received approval of plans to construct a fire station on the Fire Station Parcel on October 26, 1971,

WHEREAS, the City of Bay Village has submitted plans to remodel and construct additions to the fire station on the Fire Station Parcel, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approve the plans submitted and prepared by Mull and Weithman Architects, Inc. dated May 1, 2023 to remodel and expand the fire station located on PPN 202-05-003.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

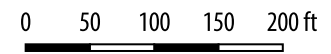
I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 15th day of June 2023, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

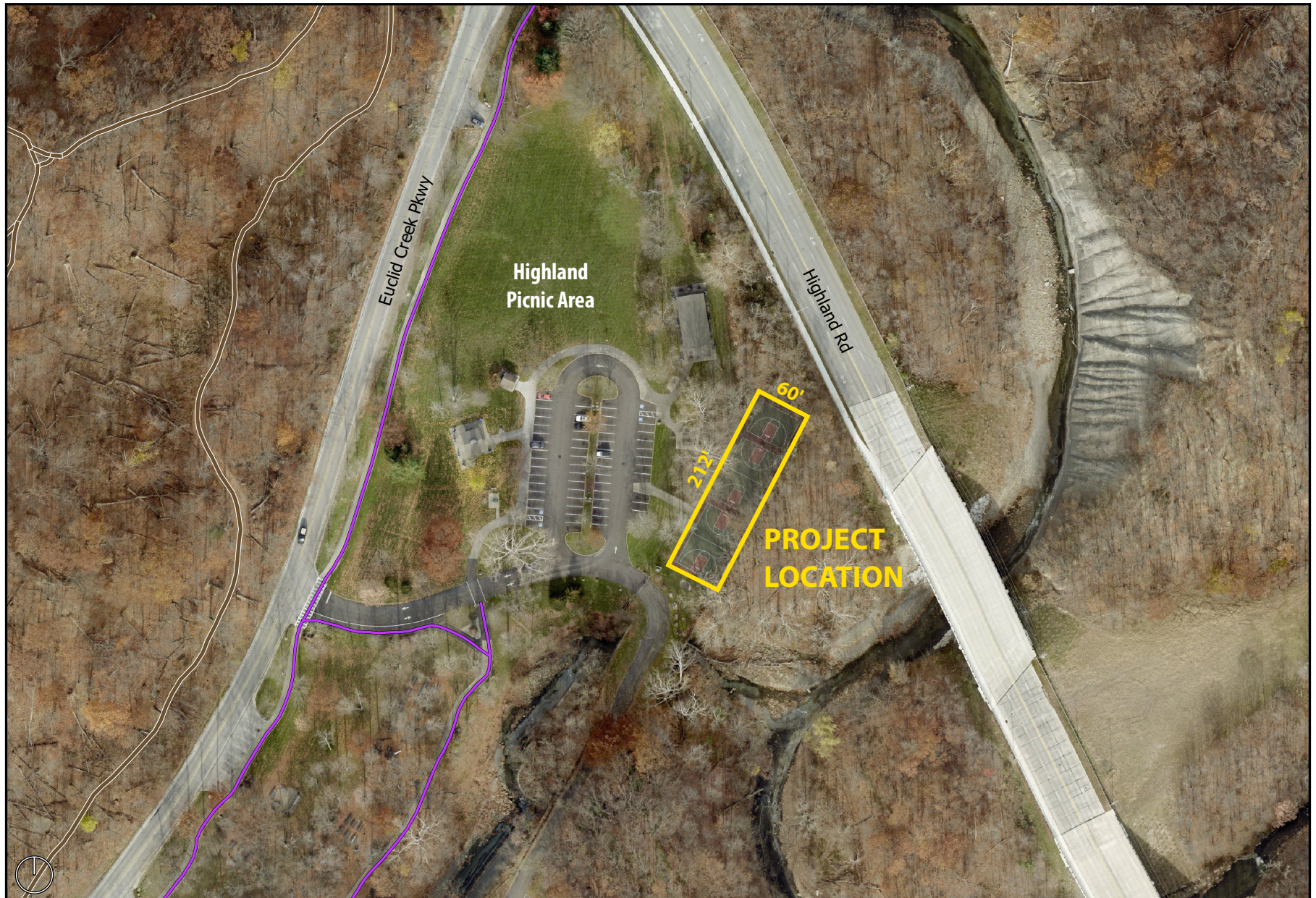


Squire's Castle Trail Bridge Replacement

Cleveland Metroparks

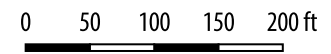


JUNE 2023

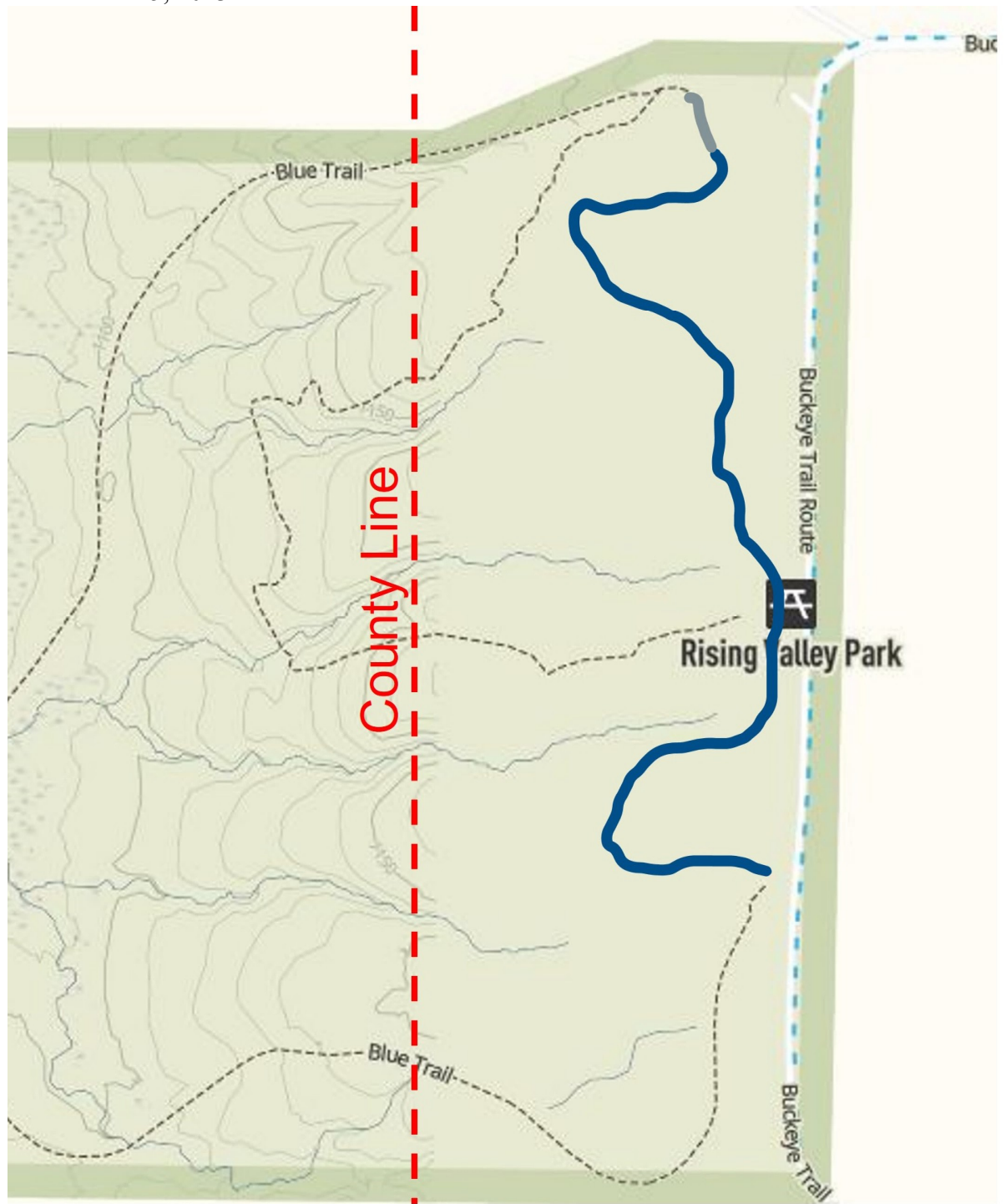


Euclid Creek Basketball Court Replacement

Cleveland Metroparks



JUNE 2023



**Resolution of Authorization
Squire's Castle Trail Bridge Replacement
NatureWorks**

June 15, 2023

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Lake County, Ohio as part of North Chagrin Reservation, and

WHEREAS, Cleveland Metroparks plans to replace a pedestrian bridge on a hiking trail adjacent to Squire's Castle, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 15th day of June 2023, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution of Authorization
Euclid Creek Basketball Court Renovations
NatureWorks**

June 15, 2023

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Cuyahoga County, Ohio as part of Euclid Creek Reservation, and

WHEREAS, Cleveland Metroparks plans to repair and resurface the basketball courts at Highland Picnic Area, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 15th day of June 2023, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution of Authorization
Trail Restoration in Hinckley Reservation
NatureWorks**

June 15, 2023

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Medina County, Ohio as part of Hinckley Reservation, and

WHEREAS, Cleveland Metroparks plans to restore a ±1.0-mile segment of hiking trail, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 15th day of June 2023, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

**Resolution of Authorization
Trail Restoration in Rising Valley Park
NatureWorks**

June 15, 2023

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio NatureWorks grant program, and

WHEREAS, Cleveland Metroparks owns and maintains public parkland in Summit County, Ohio as part of Hinckley Reservation, and

WHEREAS, Cleveland Metroparks plans to construct a ±0.5-mile segment of hiking trail, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NatureWorks grant program,

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NatureWorks grant program.

Bruce G. Rinker, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 15th day of June 2023, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

RESOLUTION NO. 23-06-094

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Direct Disbursement dated May 12, 2023 in the amount of \$5,773.50

Wire Transfer dated May 12, 2023 in the amount of \$648,869.46

Printed Checks dated May 12, 2023 in the amount of \$1,121,090.92

Wire Transfer dated May 19, 2023 in the amount of \$4,867.12

Printed Checks dated May 19, 2023 in the amount of \$435,051.28

Wire Transfer dated May 26, 2023 in the amount of \$671,128.47

Printed Checks dated May 26, 2023 in the amount of \$1,999,555.10

Printed Checks dated June 2, 2023 in the amount of \$418,121.81

Net Payroll dated April 23, 2023 to May 6, 2023 in the amount of \$1,503,519.34

Withholding Taxes in the amount of \$334,221.41

Net Payroll dated May 7, 2023 to May 20, 2023 in the amount of \$1,675,072.13

Withholding Taxes in the amount of \$353,507.21

Bank Fees/ADP Fees in the amount of \$664,425.42

Cigna Payments in the amount of \$878,999.16

ACH Debits (First Energy; Sales Tax) in the amount of \$162,649.88

JP Morgan Mastercard/Mastercard Travel Card dated May 1, 2023 to May 31, 2023 in the amount of \$681,395.93

Total amount: \$11,558,248.14

PASSED: June 15, 2023

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION: That the Board of Park Commissioners approves **Resolution No. 23-06-094** listed above.